

**County of Lexington**  
**Annual Budget**  
**Table of Contents - Book Two**  
**Fiscal Year 2009-10**

<b>SPECIAL REVENUE FUNDS</b>		<b>Page #</b>
<b>Library Funds:</b>		
2300	Library Operations	60-1
2310	Library Escrow	61-1
2330	Library State Fund	62-1
<b>Solicitor's Funds:</b>		
2460	Drug Court Grant	63-1
2469	Violent Crime Task Force	64-1
2500	Victim Witness Program	65-1
2501	Community Juvenile Arbitration	66-1
2610	Forfeiture (Narcotics)	67-1
2611	State Funds	68-1
2612	Pre-Trial Intervention	69-1
2613	Worthless Check Unit	70-1
2614	Drug Case Prosecution	71-1
2615	Alcohol Education Program	72-1
<b>Law Enforcement Funds:</b>		
2411	Title IV-D Process Server	73-1
2414	Bulletproof Vest Program	74-1
2437	School Resource Officers	75-1
2455	Highway Safety DUI Enforcement	76-1
2483	Judicial Center Security (New Program)	77-1
2490	Crime Scene Investigation Unit	78-1
2630	Forfeiture (Narcotics)	79-1
2632	Inmate Service	80-1
2633	School District # 1	81-1
2634	School District # 2	82-1
2637	Federal Narcotics Forfeitures	83-1
2638	Civil Process Server	84-1
2639	School District # 3	85-1
2640	School District # 4	86-1
2641	School District # 5	87-1
2642	Alcohol Enforcement Team	88-1
2644	Alive at 25	89-1
2645	SCDJJ Contract	90-1
<b>Other Miscellaneous Grants:</b>		
2400	Urban Entitlement Community Development	91-1
2401	HOME Investment Partnerships	92-1
2410	Clerk of Court - Title IV-D	93-1
2478	Operations & Firefighter Safety Equipment - (New Program)	94-1
2480	Citizens Corps	95-1
2520	DHEC - EMS Grant-in-Aid	96-1

**County of Lexington  
Annual Budget  
Table of Contents - Book Two  
Fiscal Year 2009-10**

<b>SPECIAL REVENUE FUNDS - con't</b>	<b>Page #</b>
<b>Other Special Revenue Programs:</b>	
2000 Economic Development	97-1
2001 Rural Development Act	98-1
2002 Farmers Market Project	99-1
2120 Accommodations Tax	100-1
2130 Tourism Development Fee	101-1
2140 Temporary Alcohol Beverage License Fee	102-1
2141 Minibottle Tax Fund	103-1
2200 Indigent Care	104-1
2600 Clerk of Court / Professional Bonds Fees	105-1
2605 Emergency Telephone System E-911	106-1
2606 SCE & G Support Fund	107-1
2619 Public Defender (New Program)	108-1
2620 Victims' Bill of Rights	109-1
Solicitor	
Magistrate	
Law Enforcement	
2700 Schedule "C" Funds - Authorized by County Transportation Comm.	110-1
2702 Alternate Road Paving Program	111-1
2920 Campus Parking Fund	112-1
2930 Personnel / Employee Committee	113-1
2950 Delinquent Tax Collections	114-1
2990 Finance / Grants Administration	115-1
2999 Pass-Thru-Grants	116-1
 <b>ENTERPRISE FUNDS</b>	
5601 Red Bank Crossing Rental Properties	117-1
5700 Solid Waste Management	118-1
5701 Solid Waste Post Closure Sinking Fund	119-1
5710 Solid Waste Tire	120-1
5720 Solid Waste DHEC Management Grant	121-1
5721 Solid Waste DHEC Tire Grant	122-1
5722 Solid Waste DHEC Used Oil Grant	123-1
5800/01 Pelion Airport	124-1
 <b>INTERNAL SERVICE FUNDS</b>	
6590 Motor Pool Fund	125-1
6710 Worker's Compensation Insurance Fund	126-1
6730 Employee Insurance Fund	127-1
6790 Risk Management Administration	128-1
 <b>MILLAGE AGENCIES</b>	
Millage Agency Summary Recap	
7610 Community Mental Health	129-1
7620 Lexington County Recreation & Aging Commission	130-1
7630 Irmo/Chapin Recreation Commission	131-1
7650 Midlands Technical College Operations	132-1
7652 Midlands Technical College Capital Project	
7680 Riverbanks Zoological Park	133-1
7800/02 Irmo Fire District	134-1

COUNTY OF LEXINGTON

Date: 3-17-09

ALL OTHER FUNDS

Appropriation Summary

Fiscal Year - 2009-10

Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2300	County Library Operations	4,380,130	930,425	618,200	0	5,928,755	6,330,942	0	6,330,942
	New Program - Administration	4,874	250	0	0	5,124			
	New Program - Batesburg - Leesville	20,934	0	0	0	20,934			
	New Program - South Congree/Pine Ridge	21,431	0	0	0	21,431			
	New Program - Pelion	20,844	0	0	0	20,844			
2310	Library Escrow	0	7,500	38,430	0	45,930	31,935	0	31,935
2330	Library State Funds	0	72,038	143,976	0	216,014	216,014	0	216,014
2331	Library Lottery Funds	0	0	0	0	0	0	0	0
2350	Library Gates Initiative	0	0	0	0	0	0	0	0
	<b>Total Library</b>	<b>4,448,213</b>	<b>1,010,213</b>	<b>800,606</b>	<b>0</b>	<b>6,259,032</b>	<b>6,578,891</b>	<b>0</b>	<b>6,578,891</b>
2460	Sol/Adult Drug Courts	53,052	1,790	0	0	54,842	4,500	11,975	16,475
2469	Violent Crime Task Force	110,957	17,950	2,250	0	131,157	94,461	36,696	131,157
2500	Sol/Victim Witness Program	270,637	4,669	0	0	275,306	51,918	227,117	279,035
2501	Sol/Community Juvenile Arbitration	155,232	9,630	0	0	164,862	54,100	110,762	164,862
2610	Sol/Forfeiture Narcotics Fund	88,224	227	0	0	88,451	89,269	0	89,269
2611	Sol/ State Funds	363,609	5,126	0	246,579	615,314	621,253	0	621,253
2612	Sol/Pre-Trial Intervention	314,768	6,306	0	0	321,074	320,552	0	320,552
2613	Worthless Check Unit	282,821	73,354	625	0	356,800	282,122	0	282,122
	New Program - (2) Part-Time Clerks	35,019	666	0	0	35,685	35,685	0	35,685
	New Program - Victim Counselor	54,002	633	0	0	54,635	54,635	0	54,635
2614	Drug Case Prosecution Funds	68,677	914	0	0	69,591	69,591	0	69,591
2615	Alcohol Education Program	76,463	2,513	0	0	78,976	78,976	0	78,976
	<b>Total Solicitor</b>	<b>1,873,461</b>	<b>123,778</b>	<b>2,875</b>	<b>246,579</b>	<b>2,246,693</b>	<b>1,757,062</b>	<b>386,550</b>	<b>2,143,612</b>
2411	Title IV-D Child Support Process Server	0	9,404	0	0	9,404	40,621	0	40,621
2414	Bulletproof Vest Program	0	8,000	0	0	8,000	4,000	4,000	8,000
2437	LE/School Resource Officers	204,125	37,950	9,300	0	251,375	188,531	62,844	251,375
2455	Highway Safety - DUI Enforcement TF	170,677	72,712	22,750	0	266,139	266,139	0	266,139
2483	Judicial Center Security	0	68,000	165,150	0	233,150	174,862	58,288	233,150
2490	Multi-Crime Scene Investigative Unit	130,153	29,940	11,795	0	171,888	128,916	42,972	171,888
2630	LE/Forfeiture Narcotics Fund	0	0	0	0	0	22,304	0	22,304
2632	LE/Inmate Services	312,153	160,733	0	0	472,886	490,103	0	490,103
2633	LE/School District #1	570,803	71,037	26,740	0	668,580	328,653	339,927	668,580
	New Program - Additional SRO for SD #1	62,326	11,091	40,840	0	114,257	57,128	57,129	114,257
2634	LE/School District #2	315,570	38,733	0	0	354,303	174,314	179,989	354,303
2637	LE/Federal Narcotics Forfeitures	0	100,821	0	0	100,821	101,398	0	101,398
2638	LE/Civil Process Server	47,998	240	0	0	48,238	49,794	0	49,794
2639	LE/School District #3	65,221	7,961	0	0	73,182	35,433	37,749	73,182
2640	LE/School District #4	63,677	8,069	0	0	71,746	34,708	37,038	71,746
2641	LE/School District #5	452,349	63,672	0	0	516,021	253,801	262,220	516,021
2642	LE/Alcohol Enforcement Team	11,521	0	0	0	11,521	11,644	0	11,644
2643	LE/Palmetto Pride Enforcement Grant	0	0	0	0	0	0	0	0
2644	Alive @ 25	72,457	15,073	0	0	87,530	60,590	26,940	87,530
2645	SCDJJ Contract	62,341	13,268	0	0	75,609	38,252	37,357	75,609
	<b>Total Law Enforcement</b>	<b>2,541,371</b>	<b>716,704</b>	<b>276,575</b>	<b>0</b>	<b>3,534,650</b>	<b>2,461,191</b>	<b>1,146,453</b>	<b>3,607,644</b>

COUNTY OF LEXINGTON

Date: 3-17-09

ALL OTHER FUNDS

Appropriation Summary

Fiscal Year - 2009-10

Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2400	HUD Entitlement Community Develop	165,015	1,311,910	200	0	1,477,125	1,477,125	0	1,477,125
2401	HOME Program	69,702	511,786	100	0	581,588	546,588	35,000	581,588
2410	Clk of Crt/Title IV-D Child Support	381,721	48,440	11,700	0	441,861	336,346	0	336,346
2478	Operations & Firefighter Safety Equip.	0	0	273,000	0	273,000	218,400	54,600	273,000
2480	Citizen Corps	0	0	0	0	0	0	0	0
2520	DHEC EMS Grant-In-Aid	0	42,200	0	0	42,200	40,000	2,200	42,200
<b>Total Other Miscellaneous Grants</b>		<b>616,438</b>	<b>1,914,336</b>	<b>285,000</b>	<b>0</b>	<b>2,815,774</b>	<b>2,618,459</b>	<b>91,800</b>	<b>2,710,259</b>
2000	Economic Development	178,575	221,316	480	0	400,371	1,169,383	350,000	1,519,383
2001	Rural Development Act	0	0	0	0	0	229,375	0	229,375
2002	Farmers Market Project	0	1,800,000	0	0	1,800,000	29,125	0	29,125
2120	Accommodations Tax	0	788,646	0	0	788,646	262,250	0	262,250
2130	Tourism Development Fee	0	1,350,022	0	0	1,350,022	1,113,000	0	1,113,000
2140	Temporary Alcohol Beverage Lic. Fee	0	35,000	62,499	0	97,499	78,500	0	78,500
2141	Minibottle Tax	0	372,000	0	0	372,000	372,300	0	372,300
2200	Indigent Care	32,544	931,250	0	0	963,794	1,266,728	0	1,266,728
2600	Clk of Crt/Professional Bond Fees	0	1,500	10,450	0	11,950	15,800	0	15,800
2605	Emergency Telephone System E-911	122,196	724,416	375,262	0	1,221,874	989,900	0	989,900
2606	SCE&G Support Fund	0	9,250	3,000	0	12,250	5,000	0	5,000
2619	Public Defender	931,536	113,255	9,588	0	1,054,379	995,532	0	995,532
	New Program - Asst. P.D. (Mag)	60,309	4,188	0	0	64,497			
	New Program - Asst. P.D. (11th Cir.)	60,309	4,188	0	0	64,497			
	New Program - Paralegal/Investigator	42,752	2,900	0	0	45,652			
2620	Victims Bill of Rights:						331,672		331,672
	Solicitor Budget	61,508	764	0	0	62,272			
	Magistrate Budget	84,661	180	0	0	84,841			
	Law Enforcement Budget	296,267	20,553	53,480	0	370,300		140,681	140,681
2700	Schedule "C" Funds	0	3,903,390	0	0	3,903,390	3,930,000	0	3,930,000
	New Program - Road Management Eval.	0	150,000	0	0	150,000			
	New Program - "C" Fd Project Manager	68,817	2,204	2,550	0	73,571			
2702	Alternative Road Paving Program	0	750,000	0	0	750,000	0	750,000	750,000
2920	Campus Parking Fund	0	3,120	53,183	0	56,303	16,650	0	16,650
2930	Personnel/Employee Committee	0	15,575	0	0	15,575	15,575	0	15,575
2950	Delinquent Tax Collections	421,044	458,225	8,244	0	887,513	674,500	0	674,500
	New Program - Indirect Cost to Gen Fnd	0	39,419	0	0	39,419			
	New Program - 50% Treasurer Salary	36,911	0	0	0	36,911			
2990	Grants Administration	132,172	6,809	200	0	139,181	10,000	75,000	85,000
2999	Pass-Thru-Grants - Magistrate	86,804	157	0	0	86,961	86,853	0	86,853
<b>Total Other Special Revenue</b>		<b>2,616,405</b>	<b>11,708,327</b>	<b>578,936</b>	<b>0</b>	<b>14,903,668</b>	<b>11,592,143</b>	<b>1,315,681</b>	<b>12,907,824</b>
5601	Red Bank Crossing	0	75,873	0	0	75,873	75,873	0	75,873
5700	Solid Waste	1,240,198	8,312,899	913,324	0	10,466,421	9,828,043	0	9,828,043
	New Programs	4,677	34,750	2,207,100	0	2,246,527			
5701	SW Post Closure Sinking Fund	0	74,005	0	0	74,005	75,005	0	75,005
5710	Solid Waste Tires	0	161,146	260,250	0	421,396	93,000	0	93,000
5720	SW/DHEC Management Grant	7,488	2,862	9,650	0	20,000	20,000	0	20,000
5721	SW/Tire Grant	0	6,000	0	0	6,000	6,000	0	6,000
5722	SW/DHEC Used Oil Grant	0	26,900	34,058	0	60,958	60,958	0	60,958
5800	Lexington Cty Airport at Pelion	0	66,570	0	0	66,570	42,190	24,380	66,570
5801	Airport Capital Projects	0	0	480,000	0	480,000	468,200	12,000	480,200
<b>Total Enterprise Fund</b>		<b>1,252,363</b>	<b>8,761,005</b>	<b>3,904,382</b>	<b>0</b>	<b>13,917,750</b>	<b>10,669,269</b>	<b>36,380</b>	<b>10,705,649</b>

**COUNTY OF LEXINGTON**  
**ALL OTHER FUNDS**  
**Appropriation Summary**  
**Fiscal Year - 2009-10**  
**Requested Budget**

Date: 3-17-09

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
6590	Motor Pool	0	154,380	66,484	0	220,864	194,000	0	194,000
6710	Workers Compensation Insurance Fund	0	1,434,387	0	149,061	1,583,448	2,036,740	0	2,036,740
6730	Employee Insurance Fund	0	13,485,205	0	0	13,485,205	12,988,646	0	12,988,646
6790	Risk Management Administration	143,970	5,091	1,594	0	150,655	400	149,061	149,461
<b>Total Internal Service</b>		<b>143,970</b>	<b>15,079,063</b>	<b>68,078</b>	<b>149,061</b>	<b>15,440,172</b>	<b>15,219,786</b>	<b>149,061</b>	<b>15,368,847</b>
		<b>13,492,221</b>	<b>39,313,426</b>	<b>5,916,452</b>	<b>395,640</b>	<b>59,117,739</b>	<b>50,896,801</b>	<b>3,125,925</b>	<b>54,022,726</b>

**COUNTY OF LEXINGTON**  
**MATRIX OF TRANSFER OF FUNDS**  
**Annual Budget**  
**Fiscal Year - 2009-10**  
**Requested Amounts**

Date: 3/17/2009

		<i>SOURCE</i>										
FUND	1000	1000	General Fund Revenue			Fire	Law	Temp	Solicitor	Workers		<b>TOTALS</b>
			1000	1000	1000	Revenue	Enforce	Alcohol	State	Comp		
ORGANIZATION	101610	121300	131400	141200	999900	1000	1000	2140	2611	6710		
<i>DESTINATION</i>												
1000 General Fund												
2460 SOL / Drug Court									11,975			11,975
2469 SOL / Violent Crime Task Force									36,696			36,696
2500 SOL / Victim Witness Program				24,000					203,117			227,117
2501 SOL / Community Juvenile Arbitration				48,263				62,499				110,762
2414 Bulletproof Vest Program							4,000					4,000
2437 LE / School Resource Officer							62,844					62,844
2455 Highway Safety DUI Enforcement							0					0
2483 Judicial Center Security							58,288					58,288
2490 Multi Crime Scene Investigation							42,972					42,972
2633 LE / School District #1							339,927					339,927
2633 New Porgram							57,129					57,129
2634 LE / School District #2							179,989					179,989
2639 LE / School District #3							37,749					37,749
2640 LE / School District #4							37,038					37,038
2641 LE / School District #5							262,220					262,220
2644 Alive @ 25							26,940					26,940
2645 SCDJJ Contract							37,357					37,357
2401 HOME Program	35,000											35,000
2478 Operations & Firefighter Safety Equip.						54,600						54,600
2520 DHEC EMS Grant-In-Aid			2,200									2,200
2000 R.E.T. - Economic Development Fund					350,000							350,000
2620 Victims' Bill of Rights							140,681					140,681
2702 Alternative Road Paving Program		750,000										750,000
2990 Finance / Grants Administration					75,000							75,000
5701 SW Post-Closure Sinking Fund					0							0
5800 Lexington County Airport @ Pelion					24,380							24,380
5801 Airport Capital Projects					12,000							12,000
6790 Risk Management Administration										149,061		149,061
<b>* TOTAL TRANSFER OF FUNDS</b>	<b>35,000</b>	<b>750,000</b>	<b>2,200</b>	<b>72,263</b>	<b>461,380</b>	<b>54,600</b>	<b>1,287,134</b>	<b>62,499</b>	<b>251,788</b>	<b>149,061</b>		<b>3,125,925</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year 2009-10  
Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Amended Budget Thru Dec 2008-09	Received Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*County Library Operations 2300 :</b>								
<b>Revenues:(Organization: 000000)</b>		<u>5.723 Mills</u>	<u>6.330 Mills</u>			<u>Mills</u>	<u>Mills</u>	<u>Mills</u>
410000	Current Property Taxes	4,068,153	4,693,223	2,397,944	4,693,223	4,693,223		
410500	Homestead Exemption	180,208	150,000	0	150,000	150,000		
410520	Manufacturer's Tax Exemption	24,603	14,000	0	14,000	14,000		
410530	State Sales and Use Tax Credit	0	0	86,882	86,882	86,882		
411000	Current Vehicle Taxes	689,441	746,628	352,204	746,628	746,628		
412000	Current Tax Penalties	10,244	5,100	129	5,100	5,100		
413000	Delinquent Tax	182,972	100,000	105,581	105,581	105,581		
414000	Delinquent Tax Penalties	26,951	15,000	15,828	15,828	15,828		
417100	Fee in Lieu of Taxes	136,665	140,700	0	140,700	140,700		
417120	Fee in Lieu of Taxes - Prior Year	(283)	0	0	0	0		
417130	Fee in Lieu of Taxes - Manuf. Tax Exemption	12,695	0	0	0	0		
417150	Fee in Lieu of Taxes - Fee for Services	5,642	0	0	0	0		
418000	Motor Carrier Payments	18,273	10,000	9,631	10,000	10,000		
419000	Merchants Exemptions	28,550	28,550	14,275	28,550	28,550		
419900	Tax Refund	0	(2,500)	0	(2,500)	(2,500)		
<b>Total Property Tax Revenue</b>		<b>5,384,114</b>	<b>5,900,701</b>	<b>2,982,474</b>	<b>5,993,992</b>	<b>5,993,992</b>		
<b>Other Revenues:</b>								
437609	Copy Sales - Library	14,587	14,000	6,093	14,000	14,000		
438300	Vending Machine Sales	616	450	236	450	450		
438900	Auction Sales	1,425	500	0	500	500		
438902	Surplus Sales	0	0	0	0	0		
449000	Library Book Fines	254,329	270,000	115,361	230,724	265,000		
457000	Federal Grant Income	0	0	0	0	0		
461000	Investment Interest	118,509	75,000	28,571	57,144	57,000		
461001	Tax Appeal Interest	7	60	0	0	0		
463000	Insurance Recovery Claims	0	0	0	0	0		
463005	Insurance Prorated Premium Adj.	2,662	0	2,662	0	0		
469408	Sale of Land - Swansea	36,100	0	0	0	0		
469900	Miscellaneous Revenues	(293)	0	0	0	0		
<b>Total Other Revenue</b>		<b>427,942</b>	<b>360,010</b>	<b>152,923</b>	<b>302,818</b>	<b>336,950</b>		
<b>** Total Revenue</b>		<b>5,812,056</b>	<b>6,260,711</b>	<b>3,135,397</b>	<b>6,296,810</b>	<b>6,330,942</b>		
<b>*Total Existing Appropriations</b>					<b>6,340,158</b>	<b>5,928,755</b>		
<b>New Programs:</b>								
230005 - Administration						5,124		
230010 - Batesburg -Leesville Branch						20,934		
230055 - South Congaree - Pine Ridge Branch						21,431		
230080 - Pelion Branch						20,844		
<b>*Total New Programs</b>						<b>68,333</b>		
<b>**Total Budget Appropriations</b>					<b>5,997,088</b>			
<b>FUND BALANCE</b>								
Beginning of Year					<u>3,371,353</u>	<u>3,328,005</u>	<u>3,328,005</u>	<u>3,328,005</u>
FUND BALANCE - Projected End of Year					<u>3,328,005</u>	<u>3,661,859</u>		

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230005 - Administration

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 19	705,485	347,711	774,596	776,997		
510200 Overtime	460	39	20	0		
510300 Part Time - 2 (1.25 - FTE)	35,941	16,901	36,929	36,928		
511112 FICA - Employer's Portion	54,459	26,898	59,256	62,265		
511113 State Retirement - Employer's Portion	67,339	33,728	72,987	76,428		
511114 Police Retirement - Employer's Portion	0	0	1,341	0		
511120 Insurance Fund Contribution - 20	109,440	60,000	120,000	150,000		
511130 Workers Compensation	5,491	4,266	5,729	9,535		
511213 State Retirement - Retiree	0	0	0	0		
511214 Police Retirement - Retiree	1,211	603	0	0		
<b>* Total Personnel</b>	<b>979,826</b>	<b>490,146</b>	<b>1,070,858</b>	<b>1,112,153</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
521000 Office Supplies	1,584	3,147	6,300	6,800		
521200 Operating Supplies	39,940	10,480	20,500	22,000		
524201 General Tort Liability Insurance	1,158	474	1,118	975		
524202 Surety Bonds	0	0	171	0		
525000 Telephone	3,267	1,618	6,639	6,539		
525041 E-mail Service Charges - 25	1,685	1,350	3,000	2,262		
525100 Postage	1,070	495	1,000	1,000		
<b>* Total Operating</b>	<b>48,704</b>	<b>17,564</b>	<b>38,728</b>	<b>39,676</b>		
<b>**Total Personnel &amp; Operating</b>	<b>1,028,530</b>	<b>507,710</b>	<b>1,109,586</b>	<b>1,151,829</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**\*\*\* Total Budget Appropriation**                      1,028,530      507,710      1,109,586      1,151,829



**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230010 - Batesburg/Leesville Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	93,660	43,558	95,698	95,479		
510300 Part Time - 3 (1.50 - FTE)	34,351	17,771	35,118	35,116		
511112 FICA - Employer's Portion	9,543	4,500	9,909	9,991		
511113 State Retirement - Employer's Portion	10,674	5,205	12,771	12,263		
511120 Insurance Fund Contribution - 3	17,280	9,000	18,000	22,500		
511130 Workers Compensation	384	184	388	393		
511213 State Retirement - Retiree	1,125	554	0	0		
<b>* Total Personnel</b>	<b>167,017</b>	<b>80,772</b>	<b>171,884</b>	<b>175,742</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,020	2,040	2,119		
520200 Contracted Services	8,614	3,055	6,092	6,190		
520231 Garbage Pickup Service	0	437	901	936		
521000 Office Supplies	670	883	1,350	1,600		
521100 Duplicating	19	0	971	971		
521200 Operating Supplies	1,098	331	1,100	800		
524000 Building Insurance	1,509	705	1,452	1,410		
524201 General Tort Liability Insurance	142	58	139	118		
524202 Surety Bonds	0	0	63	0		
525000 Telephone	471	372	1,970	1,962		
525041 E-mail Service Charges - 5	340	270	600	435		
525100 Postage	157	36	300	300		
525377 Utilities - County Branch Library	13,036	7,666	14,500	15,500		
<b>* Total Operating</b>	<b>26,056</b>	<b>14,833</b>	<b>31,478</b>	<b>32,341</b>		
<b>**Total Personnel &amp; Operating</b>	<b>193,073</b>	<b>95,605</b>	<b>203,362</b>	<b>208,083</b>		
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>193,073</b>	<b>95,605</b>	<b>203,362</b>	<b>208,083</b>		

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230020 - Lexington Branch

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 15	495,121	236,467	518,924	519,253		
510200	Overtime	79	0	0	0		
510300	Part Time - 12/1 Intern (6.50 - FTE)	130,907	68,148	139,409	141,716		
511112	FICA - Employer's Portion	45,987	22,308	48,731	50,564		
511113	State Retirement - Employer's Portion	54,345	27,363	60,867	62,065		
511114	Police Retirement - Employer's Portion	0	0	0	0		
511120	Insurance Fund Contribution - 15	86,400	45,000	90,000	112,500		
511130	Workers Compensation	1,881	916	1,916	1,986		
511131	SC Unemployment	2,050	11	0	0		
511213	State Retirement - Retiree	1,785	489	0	0		
511214	Police Retirement - Retiree	0	0	0	0		
<b>* Total Personnel</b>		<b>818,555</b>	<b>400,702</b>	<b>859,847</b>	<b>888,084</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
520103	Landscape/Grounds Maintenance	0	2,580	5,160	5,359		
520200	Contracted Services	6,199	1,100	1,475	1,475		
520231	Garbage Pickup Service	0	559	1,160	1,205		
521000	Office Supplies	901	1,863	5,650	5,650		
521100	Duplicating	31	0	1,646	1,646		
521200	Operating Supplies	932	74	1,000	800		
524000	Building Insurance	3,815	1,782	3,672	3,565		
524201	General Tort Liability Insurance	604	242	584	497		
524202	Surety Bonds	0	0	234	0		
525000	Telephone	2,721	1,348	6,601	6,500		
525041	E-mail Service Charges - 17	1,136	917	2,040	1,479		
525100	Postage	1,724	1,085	1,300	2,200		
525377	Utilities - County Branch Library	109,552	60,375	114,000	120,000		
<b>* Total Operating</b>		<b>127,615</b>	<b>71,925</b>	<b>144,522</b>	<b>150,376</b>		
<b>**Total Personnel &amp; Operating</b>		<b>946,170</b>	<b>472,627</b>	<b>1,004,369</b>	<b>1,038,460</b>		
<b>Capital</b>					<b>0</b>		
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>946,170</b>	<b>472,627</b>	<b>1,004,369</b>	<b>1,038,460</b>		

60-4

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230030 - Cayce/West Columbia Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 13	400,019	178,493	409,421	417,966		
510200 Overtime	62	31	23	0		
510300 Part Time - 7/2 Intern (4.00 - FTE)	75,932	39,284	81,872	85,610		
511112 FICA - Employer's Portion	35,123	16,012	37,271	38,524		
511113 State Retirement - Employer's Portion	43,399	20,170	45,749	47,286		
511120 Insurance Fund Contribution - 13	74,880	39,000	78,000	97,500		
511130 Workers Compensation	2,349	1,094	2,448	2,539		
511131 S.C. Unemployment	0	0	0	0		
<b>* Total Personnel</b>	<b>631,764</b>	<b>294,084</b>	<b>654,784</b>	<b>689,425</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,050	2,100	2,181		
520200 Contracted Services	29,472	15,304	35,034	36,594		
520231 Garbage Pickup Service	0	175	361	375		
521000 Office Supplies	996	1,091	5,650	5,650		
521100 Duplicating	190	0	1,876	1,876		
521200 Operating Supplies	3,487	2,127	3,600	3,600		
524000 Building Insurance	3,550	1,697	3,495	3,393		
524201 General Tort Liability Insurance	461	196	445	403		
524202 Surety Bonds	0	0	180	0		
525000 Telephone	905	438	4,043	4,028		
525041 E-mail Service Charges - 13	785	578	1,560	1,131		
525100 Postage	2,061	880	1,800	1,700		
525377 Utilities - County Branch Library	45,217	25,094	47,000	51,000		
<b>* Total Operating</b>	<b>87,124</b>	<b>48,630</b>	<b>107,144</b>	<b>111,931</b>		
<b>**Total Personnel &amp; Operating</b>	<b>718,888</b>	<b>342,714</b>	<b>761,928</b>	<b>801,356</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>718,888</b>	<b>342,714</b>	<b>761,928</b>	<b>801,356</b>		

60-5

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230040 - Irmo Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 13	412,026	193,977	430,224	429,335		
510200 Overtime	63	65	66	0		
510300 Part Time - 11/1 Intern (6.00 - FTE)	116,378	56,968	123,844	127,505		
511112 FICA - Employer's Portion	38,210	18,209	40,590	42,598		
511113 State Retirement - Employer's Portion	43,555	19,234	52,884	52,287		
511120 Insurance Fund Contribution - 13	74,880	39,000	78,000	97,500		
511130 Workers Compensation	2,469	1,173	1,595	2,651		
511131 S.C. Unemployment	0	0	0	0		
511213 State Retirement - Retiree	5,158	4,323	0	0		
<b>* Total Personnel</b>	<b>692,739</b>	<b>332,949</b>	<b>727,203</b>	<b>751,876</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	2,310	4,620	6,798		
520200 Contracted Services	5,039	1,210	1,420	1,545		
520231 Garbage Pickup Service	0	559	1,153	1,198		
521000 Office Supplies	1,178	1,403	5,550	5,500		
521100 Duplicating	0	0	1,079	1,079		
521200 Operating Supplies	3,494	1,143	3,200	3,000		
524000 Building Insurance	1,974	923	1,901	1,846		
524201 General Tort Liability Insurance	543	219	528	450		
524202 Surety Bonds	0	0	216	0		
525000 Telephone	2,669	1,288	5,174	4,527		
525041 E-mail Service Charges - 15	985	802	1,800	1,305		
525100 Postage	1,980	926	1,700	1,900		
525377 Utilities - County Branch Library	51,591	29,411	53,000	59,000		
<b>* Total Operating</b>	<b>69,453</b>	<b>40,194</b>	<b>81,341</b>	<b>88,148</b>		
<b>**Total Personnel &amp; Operating</b>	<b>762,192</b>	<b>373,143</b>	<b>808,544</b>	<b>840,024</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>762,192</b>	<b>373,143</b>	<b>808,544</b>	<b>840,024</b>		

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230050 - Chapin Branch

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	69,778	33,139	72,815	72,642		
510200 Overtime	0	19	19	0		
510300 Part Time - 5 (2.5 - FTE))	59,844	27,972	55,721	57,966		
511112 FICA - Employer's Portion	9,876	4,665	10,242	9,992		
511113 State Retirement - Employer's Portion	9,613	4,691	11,759	12,264		
511120 Insurance Fund Contribution - 2	11,520	6,000	12,000	15,000		
511130 Workers Compensation	389	184	375	394		
511213 State Retirement - Retiree	1,092	504	0	0		
<b>* Total Personnel</b>	<b>162,112</b>	<b>77,174</b>	<b>162,931</b>	<b>168,258</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,080	2,160	2,243		
520200 Contracted Services	8,701	3,612	6,948	7,053		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	284	472	950	1,100		
521100 Duplicating	31	0	263	263		
521200 Operating Supplies	1,139	302	1,300	800		
524000 Building Insurance	1,902	933	1,922	1,864		
524201 General Tort Liability Insurance	115	46	111	95		
524202 Surety Bonds	0	0	63	0		
525000 Telephone	1,462	486	1,953	1,945		
525041 E-mail Service Charges - 3	201	162	360	261		
525100 Postage	325	86	500	400		
525377 Utilities - County Branch Library	12,111	7,474	14,000	15,500		
<b>* Total Operating</b>	<b>26,271</b>	<b>14,653</b>	<b>30,530</b>	<b>31,524</b>		
<b>**Total Personnel &amp; Operating</b>	<b>188,383</b>	<b>91,827</b>	<b>193,461</b>	<b>199,782</b>		
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>188,383</b>	<b>91,827</b>	<b>193,461</b>	<b>199,782</b>		

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230055 - South Congaree Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	31,810	15,105	33,213	33,142		
510200 Overtime	227	0	0	0		
510300 Part Time - 2 (1.0 - FTE)	24,929	12,129	22,883	22,883		
511112 FICA - Employer's Portion	4,310	2,064	4,617	4,286		
511113 State Retirement - Employer's Portion	5,251	2,557	5,742	5,261		
511120 Insurance Fund Contribution - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	171	82	161	169		
<b>* Total Personnel</b>	<b>72,458</b>	<b>34,937</b>	<b>72,616</b>	<b>73,241</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,200	2,400	2,493		
520200 Contracted Services	6,721	1,743	3,630	3,685		
520231 Garbage Pickup Service	0	437	905	940		
521000 Office Supplies	293	152	1,000	800		
521100 Duplicating	69	0	250	250		
521200 Operating Supplies	574	199	800	700		
524000 Building Insurance	879	439	905	879		
524201 General Tort Liability Insurance	54	23	56	47		
524202 Surety Bonds	0	0	27	0		
525000 Telephone	514	185	2,030	2,008		
525041 E-mail Service Charges - 3	200	162	360	261		
525100 Postage	13	88	250	225		
525377 Utilities - County Branch Library	11,704	6,529	10,000	13,500		
<b>* Total Operating</b>	<b>21,021</b>	<b>11,157</b>	<b>22,613</b>	<b>25,788</b>		
<b>**Total Personnel &amp; Operating</b>	<b>93,479</b>	<b>46,094</b>	<b>95,229</b>	<b>99,029</b>		
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>93,479</b>	<b>46,094</b>	<b>95,229</b>	<b>99,029</b>		

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230060 - Swansea Branch

Object Expenditure Code Classification	<b>BUDGET</b>					
	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	34,649	16,510	36,291	36,219		
510200 Overtime	0	0	0	0		
510300 Part Time - 2 (1.0 - FTE)	23,873	10,848	22,241	22,241		
511112 FICA - Employer's Portion	4,261	1,994	4,317	4,472		
511113 State Retirement - Employer's Portion	5,395	2,569	5,559	5,489		
511120 Insurance Fund Contribution - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	176	82	168	176		
<b>* Total Personnel</b>	<b>74,114</b>	<b>35,003</b>	<b>74,576</b>	<b>76,097</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	900	1,800	1,870		
520200 Contracted Services	5,040	1,743	3,630	3,685		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	249	338	850	850		
521100 Duplicating	56	0	466	466		
521200 Operating Supplies	698	99	700	500		
524000 Building Insurance	1,045	522	1,076	1,045		
524201 General Tort Liability Insurance	58	23	56	47		
524202 Surety Bonds	0	0	27	0		
525000 Telephone	1,088	-470	1,631	1,609		
525041 E-mail Service Charges - 3	201	162	360	261		
525100 Postage	60	55	300	250		
525377 Utilities - County Branch Library	5,815	3,538	8,000	8,000		
<b>* Total Operating</b>	<b>14,310</b>	<b>6,910</b>	<b>18,896</b>	<b>18,583</b>		
<b>**Total Personnel &amp; Operating</b>	<b>88,424</b>	<b>41,913</b>	<b>93,472</b>	<b>94,680</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>88,424</b>	<b>41,913</b>	<b>93,472</b>	<b>94,680</b>		

60-9

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230070 - Gaston Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	28,180	13,157	30,529	30,006		
510200 Overtime	0	0	0	0		
510300 Part Time - 2 (1 - FTE)	26,665	12,664	24,730	24,728		
511112 FICA - Employer's Portion	3,880	1,810	4,221	4,187		
511113 State Retirement - Employer's Portion	5,056	2,425	5,679	5,140		
511120 Insurance Fund Contribution - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	165	77	164	164		
<b>* Total Personnel</b>	<b>69,706</b>	<b>33,133</b>	<b>71,323</b>	<b>71,725</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,260	2,520	2,617		
520200 Contracted Services	5,257	1,489	2,791	3,985		
520231 Garbage Pickup Service	0	437	905	940		
521000 Office Supplies	154	231	300	800		
521100 Duplicating	176	0	671	671		
521200 Operating Supplies	368	72	500	500		
524000 Building Insurance	599	280	577	1,725		
524201 General Tort Liability Insurance	58	23	56	47		
524202 Surety Bonds	0	0	27	0		
525000 Telephone	153	64	654	1,348		
525041 E-mail Service Charges - 2	80	108	240	174		
525100 Postage	248	215	300	400		
525377 Utilities - County Branch Library	5,512	3,271	7,000	10,000		
<b>* Total Operating</b>	<b>12,605</b>	<b>7,450</b>	<b>16,541</b>	<b>23,207</b>		
<b>**Total Personnel &amp; Operating</b>	<b>82,311</b>	<b>40,583</b>	<b>87,864</b>	<b>94,932</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>82,311</b>	<b>40,583</b>	<b>87,864</b>	<b>94,932</b>		

60-10



**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230080 - Pelion Branch

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	67,239	30,487	69,723	70,715		
510300 Part Time - 3 (1.5 - FTE)	34,920	17,171	35,595	35,593		
511112 FICA - Employer's Portion	7,510	3,508	7,766	8,133		
511113 State Retirement - Employer's Portion	9,417	4,475	9,686	9,982		
511120 Insurance Fund Contribution - 2	11,520	6,000	12,000	15,000		
511130 Workers Compensation	307	143	305	320		
511213 State Retirement - Retiree	0	0	0	0		
<b>* Total Personnel</b>	<b>130,913</b>	<b>61,784</b>	<b>135,075</b>	<b>139,743</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,020	2,040	2,119		
520200 Contracted Services	6,028	2,413	4,380	4,441		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	198	423	1,050	1,200		
521100 Duplicating	54	0	610	610		
521200 Operating Supplies	666	302	900	800		
524000 Building Insurance	2,108	1,054	2,172	2,109		
524201 General Tort Liability Insurance	86	35	83	71		
524202 Surety Bonds	0	0	45	0		
525000 Telephone	341	168	694	684		
525041 E-mail Service Charges - 4	229	216	480	348		
525100 Postage	457	184	500	500		
525377 Utilities - County Branch Library	10,712	6,099	13,000	13,000		
<b>* Total Operating</b>	<b>20,879</b>	<b>11,914</b>	<b>25,954</b>	<b>25,882</b>		
<b>**Total Personnel &amp; Operating</b>	<b>151,792</b>	<b>73,698</b>	<b>161,029</b>	<b>165,625</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>151,792</b>	<b>73,698</b>	<b>161,029</b>	<b>165,625</b>		

60-11

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230090 - Gilbert/Summit Branch

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	33,164	15,684	34,505	34,416		
510200 Overtime	255	37	32	0		
510300 Part Time - 2 (1.0 - FTE))	23,543	10,896	23,053	23,052		
511112 FICA - Employer's Portion	4,211	1,970	4,265	4,396		
511113 State Retirement - Employer's Portion	4,217	2,013	5,410	5,396		
511120 Insurance Fund Contribution - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	171	80	165	174		
511213 State Retirement - Retiree	1,034	487	0	0		
<b>* Total Personnel</b>	<b>72,355</b>	<b>34,167</b>	<b>73,430</b>	<b>74,934</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	0	1,080	2,160	2,243		
520200 Contracted Services	5,186	1,983	3,690	3,745		
520231 Garbage Pickup Service	0	0	225	225		
521000 Office Supplies	150	432	850	1,000		
521100 Duplicating	27	0	282	282		
521200 Operating Supplies	164	128	300	300		
524000 Building Insurance	599	280	905	1,725		
524201 General Tort Liability Insurance	58	23	56	47		
524202 Surety Bonds	0	0	27	0		
525000 Telephone	375	417	940	925		
525041 E-mail Service Charges - 3	161	162	360	261		
525100 Postage	108	43	250	250		
525377 Utilities - County Branch Library	7,215	3,592	10,000	8,000		
<b>* Total Operating</b>	<b>14,043</b>	<b>8,140</b>	<b>20,045</b>	<b>19,003</b>		
<b>**Total Personnel &amp; Operating</b>	<b>86,398</b>	<b>42,307</b>	<b>93,475</b>	<b>93,937</b>		
<b>Capital</b>				<b>0</b>		
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>86,398</b>	<b>42,307</b>	<b>93,475</b>	<b>93,937</b>		

60-12

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2300  
Division: Library  
Organization: 230099 - Non-departmental Library Operations

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510200 Overtime	0	0	9,840	10,000		
511112 FICA - Employer's Portion	0	0	15,771	10,356		
511113 SCRS - Employer's Portion	0	0	7,003	12,712		
511130 Workers Compensation	0	0	387	407		
519901 Salaries & Wages Adjustment Acct.	0	0	14,670	125,377		
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>47,671</b>	<b>158,852</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520100 Contracted Maintenance	25,512	19,636	23,066	27,112		
520200 Contracted Services	29,653	14,326	34,000	37,000		
520220 Book Binding	105	225	500	500		
520242 Hazardous Materials Disposal	0	0	0	800		
520300 Professional Services	9,925	7,475	11,500	12,500		
520303 Accounting/Auditing Services	0	2,500	2,500	2,500		
520400 Advertising & Publicity	1,042	540	1,800	1,800		
520500 Legal Services	275	0	1,500	1,500		
520702 Technical Currency & Support	14,594	19,352	67,791	69,483		
520703 Computer Hardware Maintenance	6,783	6,770	7,674	7,612		
522000 Building Repairs & Maintenance	23,907	13,518	30,500	33,000		
522001 Carpet/Floor Cleaning	0	4,493	5,500	6,500		
522200 Small Equipment Repairs & Maintenance	656	2,763	3,000	5,000		
522300 Vehicle Repairs & Maintenance	1,090	380	3,900	3,900		
524100 Vehicle Insurance - 4	1,784	795	2,305	2,184		
524101 Comprehensive Vehicle Insurance	302	120	317	325		
524900 Data Processing Equip. Insurance	1,015	508	1,000	1,100		
525004 WAN Service Charges	0	0	2,500	2,500		
525020 Pagers and Cell Phones	1,510	1,079	2,550	2,550		
525210 Conference, Meeting & Training Expenses	6,284	5,749	7,500	6,500		
525211 Library Board Expenses	1,483	720	2,200	2,200		
525230 Subscriptions, Dues, & Books	103,203	103,552	115,000	115,000		
525240 Personal Mileage Reimbursement	10,086	5,264	11,020	12,000		
525400 Gas, Fuel, & Oil	7,556	5,107	9,400	10,000		
525600 Uniforms & Clothing	326	167	400	400		
529903 Contingency	0	0	427,172	0		
534262 Town of Swansea	0	0	0	0		
537699 Cost of Copy Sales	6,318	2,127	0	0		
<b>* Total Operating</b>	<b>253,409</b>	<b>217,166</b>	<b>774,595</b>	<b>363,966</b>		
<b>**Total Personnel &amp; Operating</b>	<b>253,409</b>	<b>217,166</b>	<b>822,266</b>	<b>522,818</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	8,984	5,102	9,715	10,000		
540002 Microforms	3,200	3,456	3,600	3,700		
540004 CD Rom Publications	800	900	900	500		
540006 Library Materials (Book, Audio Visual)	561,538	292,251	868,273	600,000		
540010 Minor Software	356	989	5,000	4,000		
All Other Equipment	13,751	17,423	18,085	0		
<b>**Total Capital</b>	<b>588,629</b>	<b>320,121</b>	<b>905,573</b>	<b>618,200</b>		
<b>*** Total Budget Appropriation</b>	<b>842,038</b>	<b>537,287</b>	<b>1,727,839</b>	<b>1,141,018</b>		



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION III. - PROGRAM OVERVIEW**

The Lexington County Public Library exists to provide library and information service to the citizens of Lexington County. The Board of Trustees adopted the following mission statement in 1991:

The Lexington County Public Library System is responsible for and committed to providing timely, accurate, courteous, and useful information to the citizens, businesses and organizations of Lexington County and surrounding areas. The Library System is dedicated to encouraging children to develop life-long interest in reading and learning; to offering current, high-demand materials for all ages; and to assisting patrons in meeting educational objectives. The Library supports these commitments by providing materials, services, and a well-trained and knowledgeable staff.

This fiscal year will see the continuing improvement in the Library's ability to provide library service to the citizens of Lexington County. The library's present automation system became operational in August, 2001. It has received several major software and hardware upgrades since that time, including a new State-provided network this year. Further upgrades, both software and hardware, are anticipated to take place in FY 2009-2010.

The Library has also addressed the facility needs in several areas of the county over the last two years. The new Swansea Branch and South Congaree-Pine Ridge Branch opened to the public in June and July of 2007 respectively. The Chapin Branch's 1,600 Children's Room addition opened in August of 2007. A 1,600 square foot addition to the Gilbert-Summit Branch opened in January 2008. The final project, the Gaston Branch addition, was able to be constructed when the original Library Bonds were refinanced and there were resulting funds available. These building projects have been made possible through funding appropriated by County Council.

Each year the overall use of our library system increases, which reflects the growth of our county and the needs people have which the library can meet. In an increasingly complex society, our citizens need a source of information that will allow them to make informed decisions. The Library is the one place where information from a wide variety of sources is gathered, organized, and made available for this purpose. By doing this, the Library helps meet people's informational, educational, recreational, and cultural needs. In the coming years, the Library will continue to expand its services and programs to better fulfill its mission.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION III - SERVICE LEVELS**

**2006 – 2007 Statistics**

Total materials circulation: 1,837,563  
Total items in collection: 550,940  
Total registered borrowers: 105,059  
Total reference transactions: 499,686  
Total service to groups: 61,856  
Total users of public Internet computers in the Library: 407,777  
Number of materials borrowed for patrons by interlibrary loan: 4,352

**2007 – 2008 Statistics**

Total materials circulation: 1,914,759  
Total items in collection: 612,964  
Total registered borrowers: 116,937  
Total reference transactions: 501,371  
Total service to groups: 59,301  
Total users of public Internet computers in the Library: 484,055  
Number of materials borrowed for patrons by interlibrary loan: 4,400

**2008 – 2009 Estimates**

Total materials circulation: 2,000,000  
Total materials in collection: 640,000  
Total registered borrowers: 120,000  
Total reference transactions: 515,000  
Total service to groups: 63,000  
Total users of public Internet computers in the Library: 510,000  
Number of materials borrowed for patrons by interlibrary loan: 4,500

**2009 – 2010 Projections**

Total materials circulation: 2,075,000  
Total materials in collection: 650,000  
Total registered borrowers: 120,000  
Total reference transactions: 520,000  
Total service to groups: 65,000  
Total users of public Internet computers in the Library: 520,000  
Number of materials borrowed for patrons by interlibrary loan: 4,700

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**SECTION IV. - SUMMARY OF REVENUES**

<b>437609 – PHOTOCOPIER SALES</b>	<b>\$14,000</b>
<b>438300 – VENDING MACHINE SALES</b>	<b>\$450</b>
<b>438900 – AUCTION SALES</b>	<b>\$500</b>
<b>449000 – LIBRARY BOOK FINES</b>	<b>\$265,000</b>
<p>These are fines collected from library patrons who return library materials overdue or pay for a lost item. The amount per item varies from \$.20 per day for books, magazines, and audio books to \$.75 per day for videos. The charges for a lost item is the price listed in the library's database plus a \$5.00 processing fee.</p>	
<b>461000 – INVESTMENT INTEREST</b>	<b>\$57,000</b>
<p>This amount is lower than 2008-2009 due to lower interest rates.</p>	
<b>461001 – TAX APPEAL INTEREST</b>	<b>\$0</b>





**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**SECTION V. -- LINE ITEM NARRATIVES**

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

<b><u>510100 – SALARIES AND WAGES</u></b>	<b><u>\$2,516,170</u></b>
These are the salaries and wages for the current 70 full-time employees in the Library system. We are requesting a reclassification of one position and changing three Part-Time Library Assistant I positions to Full-time ones. These will be detailed in the new programs section.	
<b><u>510200 – OVERTIME</u></b>	<b><u>\$10,000</u></b>
This covers overtime for full-time staff and part-time staff.	
<b><u>510300 – PART-TIME</u></b>	<b><u>\$613,338</u></b>
This budget covers 50 regular part-time employees plus 4 Student Interns that are placed in 3 branches.	
<b><u>511112 - FICA – EMPLOYER’S PORTION</u></b>	<b><u>\$249,764</u></b>
<b><u>511113 – SCRS – EMPLOYER’S PORTION</u></b>	<b><u>\$306,573</u></b>
<b><u>511120 – EMPLOYEE INSURANCE – EMPLOYER’S PORTION</u></b>	<b><u>\$540,000</u></b>
<b><u>511130 – WORKER’S COMPENSATION</u></b>	<b><u>\$18,908</u></b>
<b><u>511213 – STATE RETIREMENT - RETIREE</u></b>	<b><u>\$0</u></b>
<b><u>519901 – SALARY &amp; WAGES ADJUSTMENT ACCOUNT</u></b>	<b><u>\$125,377</u></b>
This represents 4% of the full-time and part-time salaries and wages.	

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

**SECTION V. A – LISTING OF POSITIONS**

**Current Staffing Level:** 126 - 71 full time and 55 part time

<b>Lexington Headquarters- Administration</b>	<b><u>Job Title</u></b>	<b><u>Positions</u></b>	<b><u>FTE</u></b>	<b><u>Grade</u></b>
	Director	1	1	31
	Deputy Director	1	1	26
	Systems Librarian	1	1	18
	Youth Services Coord.	1	1	15
	Technical Services Coord.	1	1	14
	Database Administrator	1	1	14
	Reference Coord.	1	1	14
	Systems Assistant	1	1	10
	PC/LAN Specialist I	1	1	14
	Bookmobile Manager	1	1	7
	Secretary I	1	1	6
	LAI/Accounting Clerk	1	1	6
	Library Assistant II	2	2	4
	Library Assistant II (PT)	1	0.8	4
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Receptionist	1	1	2
	Courier	2	2	2
	Custodian	1	1	2
	<b>Total</b>	<b><u>21</u></b>	<b><u>20.3</u></b>	
<b>Batesburg-Leesville Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	2	2	3
	Library Assistant I (PT)	3	1.5	3
	<b>Total</b>	<b><u>6</u></b>	<b><u>4.5</u></b>	
<b>Lexington Main Library</b>				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	4	4	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	2	1	6
	Library Assistant II	1	1	4
	Library Assistant I	5	4	3
	Library Assistant I (PT)	8	4	3
	Page	1	1	2
	Page (PT)	2	1	2
	Student Intern (PT)	1	0.5	N/A
	<b>Total</b>	<b><u>28</u></b>	<b><u>20.5</u></b>	

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

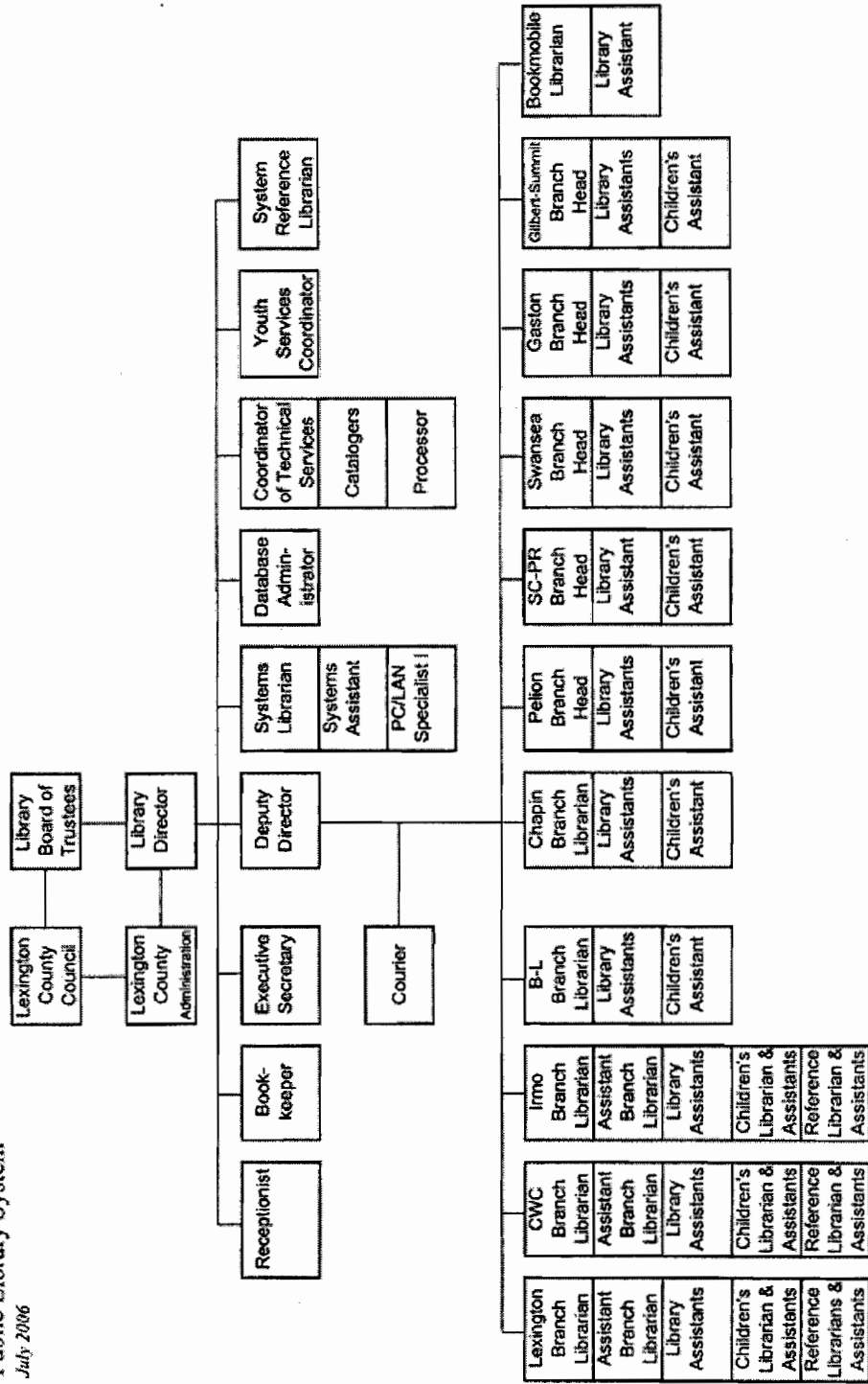
<b>Cayce-West Columbia Branch</b>	<b>Job Title</b>	<b>Positions</b>	<b>FTE</b>	<b>Grade</b>
	Librarian IV	1	1	16
	Librarian II	2	2	14
	Librarian I	1	1	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	1	0.5	6
	Library Assistant II	1	1	4
	Library Assistant I	5	5	3
	Library Assistant I (PT)	3	1.5	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Student Intern (PT)	2	1	N/A
	<b>Total</b>	<b><u>22</u></b>	<b><u>18</u></b>	
<b>Irmo Branch</b>				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	2	2	13
	Library Assistant III	2	2	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Student Intern (PT)	1	0.5	N/A
	<b>Total</b>	<b><u>25</u></b>	<b><u>19</u></b>	
<b>Chapin Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	1	1	3
	Library Assistant I (PT)	5	2.5	3
	<b>Total</b>	<b><u>7</u></b>	<b><u>4.5</u></b>	
<b>South Congaree-Pine Ridge Branch</b>				
	Branch Manager	1	1	8
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2</u></b>	
<b>Swansea Branch</b>				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2</u></b>	

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

<b>Gaston Branch</b>	<b><u>Job Title</u></b>	<b><u>Positions</u></b>	<b><u>FTE</u></b>	<b><u>Grade</u></b>
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2</u></b>	
<b>Pelion Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	1	1	3
	Library Assistant I (PT)	3	1.5	3
	<b>Total</b>	<b><u>5</u></b>	<b><u>3.5</u></b>	
<b>Gilbert-Summit Branch</b>				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2</u></b>	
	<b>Total Library</b>	<b><u>126</u></b>	<b><u>97.8</u></b>	

The Lexington County  
Public Library System  
July 2006



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**520100 – CONTRACTED MAINTENANCE \$27,112**

Note: Costs obtained from quotes provided by maintenance vendors or county contracts.

Microfilm Reader/Printers (4) – 3,398  
Telephone system at Batesburg, Irmo, & Pelion branches – 3,830  
Telephone system at Chapin Branch – 665  
Telephone system at Cayce-West Columbia Branch – 1,190  
Security System for all 10 buildings – 3,645  
Elevators (6) – 4,362  
Photocopiers (4) – 4,729  
Fire Extinguishers – 550  
Video Cleaning Machine – 562  
3M Resensitizers – 500  
3M Book Theft Detection Systems – 3,550  
Garage Door – 131

**520200 - CONTRACTED SERVICES \$37,000**

Labor for consultation and repairs to the automation system networking equipment – 5,000.  
Collection agency services to retrieve long overdue materials and unpaid fines – 32,000

Note: Collection agency costs are more than offset by revenue generated. We actually receive four times the service costs in the recovered funds and materials we get back.

**520220 – BOOK BINDING \$500**

Books that become worn out or damaged and cannot be replaced because of cost or being out of print can be rebound. This helps preserve important books that contain needed information.

**520242 – HAZARDOUS MATERIALS DISPOSAL \$800**

For disposal of fluorescent light bulbs which contain Mercury.

**520300 – PROFESSIONAL SERVICES \$12,500**

This line item includes funds for program presenters for such areas as the Summer Reading Program and staff in-service programs.

**520303 – ACCOUNTING/AUDITING SERVICES \$2,500**

The Library's share of the County's audit.

**520400 - ADVERTISING \$1,800**

These funds will be used to pay for ads in area newspapers or in other media for positions openings or relating to programs and services the library provides. Public relations is vital to the library's informing people of all that is available.

**520500 – LEGAL SERVICES \$1,500**

These funds will pay for attorney fees related to legal services for the Library.

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**20702 – TECHNICAL SERVICES & SUPPORT \$69,483**

Note: Costs obtained from quotes provided by maintenance/service vendors.

Polaris Integrated Library System (Software Maintenance and Upgrades) – 58,538  
 Internet Filtering Software – 2,910  
 Software House Intl (Norton Antivirus and log analyzer) – 5,100  
 LPT1 Print Management/PC Reservation – 2,935

**520703 – COMPUTER HARDWARE MAINTENANCE \$7,612**

Note: Costs obtained from quotes provided by maintenance/service vendors.

DataNetwork Solutions (switches, routers) – 1,679  
 DataNetwork Solutions (Internet Traffic Shaper) – 1,498  
 Dell Server Maintenance – 4,110  
 Internet Filtering Server – 325

**522000 – BUILDING REPAIRS AND MAINTENANCE \$33,000**

This account provides funds to purchase materials and services to make repairs to any of the ten buildings in the library system. The amount in this line item will increase as buildings age.

**52200 – CARPET/FLOOR CLEANING \$6,500**

This is an estimate for the Main Library and most of the other branches based on the County contract cost per square foot.

**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$5,000**

Funds will be used to make repairs to such small equipment as fax machines, typewriters, printers, computers, etc. The amount is based on past history over the last several years, as well as repairing some equipment instead of purchasing new.

**522300 – VEHICLE REPAIRS & MAINTENANCE \$3,900**

The library has four vehicles: a bookmobile, 2 vans, and a utility vehicle.

**524100 – VEHICLE INSURANCE \$2,184**

This amount will cover four vehicles: the bookmobile, 2 vans, and utility vehicle. Amount based on information provided by Risk Manager.

**524101 – COMPREHENSIVE INSURANCE \$325**

Amount based on information provided by Risk Manager.

**524900 – DATA PROCESSING EQUIPMENT INSURANCE \$1,100**

Covers computers, servers, and network devices. Amount based on information provided by Risk Manager.

**525004 – WAN SERVICE CHARGE \$2,500**

This is a charge set by the State CIO's office for access to the new, faster broadband network put in place for all schools and libraries in the state.

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**525020 – PAGERS AND CELL PHONES \$2,550**

This amount represents the cost for seven mobile telephones (Bookmobile, 2 courier vans, Director, Systems Librarian, and one each in Irmo and Cayce-West Columbia Branches for tornado notification.

**525210 – CONFERENCE & MEETING EXPENSES \$6,500**

This appropriation is used for staff to attend state, regional, and national conferences and related meetings directly related to library service. It also includes funds for staff to attend regularly scheduled educational workshops, training courses, and continuing education programs. Particularly important is sending selected staff, especially in Information Services, to classes relating to computer/network certification requirements. Other more general meetings include the annual meeting of the South Carolina Library Association, the Public Library Association, and the annual conference of the South Carolina Association of Public Library Administrators. Most of the training activities are provided by the South Carolina State Library, the USC School of Library Science, and Midlands Technical College. These programs allow staff to keep up with current developments in libraries and their services. Specific conference information and course descriptions are made available throughout the year, and we choose staff to attend by who will receive the most benefit for their specific area of specialization.

**525211 – LIBRARY BOARD EXPENSES \$2,200**

The Library Board meets monthly, with special called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

**525230 – SUBSCRIPTIONS, DUES, AND BOOKS \$115,000**

The largest expenditure in this account is for all the periodicals and newspapers that the Library purchases for all the branches. It also includes the cost of subscribing to on-line cataloging databases and research databases through the Internet that are made available to the public in each branch as well as at home. A small amount is used to pay for the dues to professional organizations such as the South Carolina Library Association

**525240 – PERSONAL MILEAGE REIMBURSEMENT \$12,000**

These funds pay mileage expenses for staff who are required to travel within the library system as part of their job as well as for those attending local and regional meetings and workshops that do not require overnight travel. The amount of travel is increasing as we provide more in-house training rather than send staff to outside meetings as well as staff who fill in at branches other than their own to cover absences of a staff member.

**525400 – GAS, FUEL & OIL \$10,000**

Provides funds for gas, diesel fuel, and oil for our four vehicles.

**525600 – UNIFORMS & CLOTHING \$400**

Provides uniforms for the library's custodial workers.



**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

**20103 – LANDSCAPE/GROUNDS MAINTENANCE \$30,042**

230005 - \$0.00	230055 – \$2,493
230010 – 2,119	230060 – 1,870
230020 – 5,359	230070 – 2,617
230030 – 2,181	230080 – 2,119
230040 – 6,798	230090 – 2,243
230050 – 2,243	

**520200 - Contracted Services \$72,398**

230005 - \$0.00
230010 – 6,190
Cleaning service – 5,775
Pest control – 240
Subterranean termite service - 175
230020 – 1,475
Pest control – 500
State elevator inspection – 125
Subterranean termite service – 850
230030 – 36,594
Security guard – 35,399
Pest control – 670
Subterranean termite service – 175
State Elevator Inspection – 350
230040 – 1,545
Pest control – 545
Subterranean termite service – 1,000
230050 – 7,053
Pest control – 500
Cleaning service – 6,153
Subterranean termite service – 400
230055 – 3,685
Cleaning – 3,205
Pest control – 480
230060 – 3,685
Cleaning service – 3,205
Pest control – 480

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

230070 – 3,985  
     Cleaning service – 3,205  
     Pest control – 480  
     Subterranean termite service – 300

230080 – 4,441  
     Pest control – 240  
     Cleaning service – 3,601  
     Subterranean termite service – 600

230090 – 3,745  
     Cleaning service – 3,205  
     Subterranean termite service - 300  
     Pest Control - 240

**520231 – GARBAGE PICKUP SERVICE \$5,819**

---

230005 - \$0	230055 - \$940
230010 - 936	230060 - 0
230020 - 1,205	230070 - 940
230030 - 375	230080 - 0
230040 - 1,198	230090 - 225
230050 - 0	

**521000 – OFFICE SUPPLIES \$30,950**

---

230005 - \$6,800	230050 - \$1,100
230010 - 1,600	230055 - 800
230020 - 5,650	230060 - 850
230030 - 5,650	230070 - 800
230040 - 5,500	230080 - 1,200
	230090 - 1,000

Office supplies include all necessary supplies for daily operation, including pens, pencils, ribbons, ink cartridges, printed forms, toner, computer paper, file folders, and other miscellaneous items. The amount for Account #230005 reflects the cost of materials used both in the administrative offices and in system-wide programs.

**521100 - DUPLICATING \$8,114**

---

230005 - \$0.00	230050 - \$263.00
230010 - 971.00	230055 - 250.00
230020 - 1,646.00	230060 - 466.00
230030 - 1,876.00	230070 - 671.00
230040 - 1,079.00	230080 - 610.00
	230090 - 282.00

Pays for paper and the per-copy cost of the public photocopiers.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

**521200 – OPERATING SUPPLIES \$33,800**

230005 - \$22,000	230050 - \$800
230010 - 800	230055 - 700
230020 - 800	230060 - 500
230030 - 3,600	230070 - 500
230040 - 3,000	230080 - 800
	230090 - 300

With the exception of Account #230005 (Administration), the items spent out of this account for each branch include all general housekeeping supplies for each building, such as paper towels, toilet tissue, soap, cleaning supplies, etc. used by library staff and contracted cleaning services. It also includes library-specific supplies such as promotional materials for branch programs and circulation materials (cards, boxes, etc.).

The amount in #230005 includes supplies such as all housekeeping and cleaning supplies for the main library building; all processing supplies for the books and audiovisual materials that are purchased each year (book covers, labels, tapes and glues, repair materials, cases for videos and audio tapes, security strips, etc.); library cards for the patrons; and supplies such as promotional material for system-wide programs such as the summer reading program.

**524000 – BUILDING INSURANCE \$19,561**

230005 - 0	230050 - \$1,864
230010 - 1,410	230055 - 879
230020 - 3,565	230060 - 1,045
230030 - 3,393	230070 - 1,725
230040 - 1,846	230080 - 2,109
	230090 - 1,725

Premiums based on information from Risk Management.

**524201 – GENERAL TORT LIABILITY INSURANCE \$2,797**

230005 - \$975	230050 - \$95
230010 - 118	230055 - 47
230020 - 497	230060 - 47
230030 - 403	230070 - 47
230040 - 450	230080 - 71
	230090 - 47

Premiums based on information from Risk Management.

**FUND 2300 (LIBRARY OPERATIONS)**  
**LEXINGTON COUNTY LIBRARY (230000)**  
**FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

**524202 - SURETY BONDS** **\$0**

---

230005 -	\$ 0	230050 -	0
230010 -	0	230055 -	0
230020 -	0	230060 -	0
230030 -	0	230070 -	0
230040 -	0	230080 -	0
		230090 -	0

Premiums based on information from Risk Management. Surety bond premiums are not charged in FY 2009-2010.

**525000 - TELEPHONE** **\$32,075**

---

230005 - \$6,539  
 12 lines @ \$20.07/line/month=2,891  
 16 lines @ \$19.00/line/month=3,648

230010 - 1,962  
 3 lines @ \$52.22/line/month=1,880  
 Foreign listing@ \$6.80/month=82

230020 - 6,500  
 9 lines @ \$20.07/line/month=2,168  
 19 lines @ \$19.00/line/month=4,332

230030 - 4,028  
 6 lines @ \$52.22/line/month=3,760  
 1 line@22.28/month=268.00

230040 - 4,527  
 7 lines @ \$52.22/line/month=4,387  
 Additional listings @ \$3.66/month=44.00  
 Memory call @ \$7.95/month=96.00

230050 - 1,945  
 3 lines @ \$52.22/line/month=1,880.00  
 Additional/foreign listings @ \$5.36/month=65.00

230055 - 2,008  
 5 lines @ \$19.00/line/month=1,140.00  
 1 line @ \$20.07/line/month=241.00  
 1 line @\$52.22/line/month=627.00

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

230060 – 1,609  
 6 lines @ \$19.00/line/month=1,368  
 1 line @ \$20.07/line/month=241

230070 – 1,348  
 2 lines @ 19.00/line/month=456  
 1 line @ 20.07/line/month=241  
 1 line @ \$52.22/line/month=627  
 Additional listing @ \$1.96/month=24.00

230080 – 684  
 3 lines @ \$19.00/line/month

230090 – 925  
 3 lines @ \$19.00/line/month=684  
 1 line @ \$20.07/line/month=241

The amount per line is based on the County contract pricing with PBT, including taxes & fees.

**525041 – EMAIL SERVICE CHARGES** **\$8,178**

---

230005 - \$2,262	230050 - \$261
230010 - 435	230055 - 261
230020 - 1,479	230060 - 261
230030 - 1,131	230070 - 174
230040 - 1,305	230080 - 348
	230090 - 261

Cost based on \$7.25/account/month

**525100 - POSTAGE** **\$9,225**

---

230005 - \$1,100	230050 - \$400
230010 - 300	230055 - 225
230020 - 2,200	230060 - 250
230030 - 1,700	230070 - 400
230040 - 1,900	230080 - 500
	230090 - 250

Covers the cost of mailing letters and notices to patrons about overdue items or to promote public programs, books for interlibrary loan, etc.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

**525377 - UTILITIES** **\$313,500**

230005 -	\$0	230050 -	\$15,500
230010 -	15,500	230055 -	13,500
230020 -	120,000	230060 -	8,000
230030 -	51,000	230070 -	10,000
230040 -	59,000	230080 -	13,000
		230090 -	8,000

**SECTION V. C. – CAPITAL LINE ITEM NARRATIVES****ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL****540000 – SMALL TOOLS & MINOR EQUIPMENT \$10,000**

These funds are used to purchase items costing under \$500.00.

**540002 - MICROFORMS \$3,700**

Purchased with these funds are back issues of periodicals on microfilm and microfiche and genealogical material on microfilm, such as census records.

**540004 – CD-ROM PURCHASES/SUBSCRIPTIONS \$500**

The Library provides a few CD-ROM databases on its automation system as well as databases available on the World Wide Web.

**540006 – LIBRARY MATERIALS (BOOKS, AUDIOVISUAL) \$600,000**

This account is the main account for purchasing the books and audio visual materials (videos, books-on-tape, etc.) for all the Main Library and all the branch libraries in the library system.

**540010 – MINOR SOFTWARE \$4,000**

Used for purchasing general office software and library-specific minor software.





**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**Position Reclassification Requested for FY 2009 – 2010**

**Database Administrator to be reclassified as  
System Training Coordinator**

The Library has had for a number of years the position of Database Administrator, and the staff member in this position monitored, maintained, and used the Library's database (patrons and bibliographic information) to produce accurate reports that provided needed information on the use of the system. This job took most of the staff member's time, and she also did some basic training on the automation system when she had time. As the Polaris system evolved and greatly improved over the years since we automated in 1997, the need for the Database Administrator functions has greatly been reduced, and the training in the more complex automation system has increased.

Furthermore, we have needed for many years a trainer who could coordinate training in all areas of the Library, including customer service, use of reference materials and online databases, selecting and ordering books and audiovisual material from our vendors' web sites, and so on. We also needed someone who could provide thorough orientation to new employees in various areas of the library functions and services.

When the staff member who was the Database Administrator left last summer, we decided to change her position to System Training Coordinator to both reflect the change in scope of that positions current duties as well as have a position that could coordinate all the various training needs and programs that have been carried out somewhat haphazardly up to this point.

Our Senior Branch Manager at the Cayce-West Columbia Branch, [REDACTED], asked to be considered for the Training Coordinator's position. Her background, abilities, and interests are such that she happened to be the ideal candidate for the position. We transferred her to the Database Administrator position recently vacated, and she began to plan a comprehensive training program for the library system. She has instituted new hire training for all public service staff and has travelled around the system presenting refresher programs to staff who cannot readily come to the main library for training.

The knowledge, skills, and abilities are considerably higher for a System Training Coordinator than they are for a Database Administrator. We need to have a job description that accurately reflects the duties that are now the heart of this position. I am requesting, therefore, that the position of Database Administrator be reclassified to System Training Coordinator, and a new job description be created, through the formal process with the Archer Company.



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**Change from Part-time to Full-Time Request for FY 2009 - 2010**

**Part-time Library Assistant I (Childrens Services)  
To Full-time Library Assistant I – 3 positions**

A public service need that has become very apparent over the last several years is having sufficient staff-time available to work with the ever-increasing numbers of parents and children using the library. Our Youth Services (YS) program is known state-wide for its emphasis on helping children learn to read and preparing them for school. We do this through selecting the best materials for children of all ages and through planning and presenting numerous programs for children from toddlers through middle school.

It takes considerable time to select materials for the collection, plan programs for children of various ages, and then present these programs in a professional manner. This is becoming almost impossible to do well with our staff who only work 20 hours per week. Adding to the problem is that these YS staff often must work at the Circulation desk to fill in for an absent co-worker. This takes away from their time in Youth Services duties, and this is particularly a problem in the small and medium-sized branches. Furthermore, the Library has for years worked with daycares and presented programs to their students, both in the library and at their facility. Again, this has placed restraints on the time available for planning and presenting programs, and we are now in the position of not being able to accommodate many of these requests for visits.

All these services to children are important, and we are in the position of helping children have a good literacy foundation before they start formal schooling. And after they are in school, the library serves as an adjunct partner to the schools in reinforcing reading and literacy and providing materials for homework help and for reading enjoyment.

I would like to request that in three branches – Pelion, South Congaree-Pine Ridge, and Batesburg-Leesville – that we change the part-time (20 hours per week) Youth Services staff member to full-time (40 hours per week). This additional time on the job will make a definite positive impact on the programs planned and presented, the materials selected for the collection, and the interaction with the staff member with children and their parents in learning to use the library and selecting the best materials for their needs. We have made few additions to our Youth Services staff in the last 12 years, and with all our new buildings that have opened since then, the number of youth programs offered has tripled.

We are selecting these three branches now because they have demonstrated the greatest need for additional time devoted to Youth Services. We will continue assessing the Youth Services programs at the other branches who have only part-time YS staff members and will make similar recommendations when the increased use and demand for Youth Services programs is evident.



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**Change from Part-time to Full-Time Request for FY 2009 - 2010**

**Part-time Library Assistant I (Childrens Services)  
To Full-time Library Assistant I – 3 positions**

A public service need that has become very apparent over the last several years is having sufficient staff-time available to work with the ever-increasing numbers of parents and children using the library. Our Youth Services (YS) program is known state-wide for its emphasis on helping children learn to read and preparing them for school. We do this through selecting the best materials for children of all ages and through planning and presenting numerous programs for children from toddlers through middle school.

It takes considerable time to select materials for the collection, plan programs for children of various ages, and then present these programs in a professional manner. This is becoming almost impossible to do well with our staff who only work 20 hours per week. Adding to the problem is that these YS staff often must work at the Circulation desk to fill in for an absent co-worker. This takes away from their time in Youth Services duties, and this is particularly a problem in the small and medium-sized branches. Furthermore, the Library has for years worked with daycares and presented programs to their students, both in the library and at their facility. Again, this has placed restraints on the time available for planning and presenting programs, and we are now in the position of not being able to accommodate many of these requests for visits.

All these services to children are important, and we are in the position of helping children have a good literacy foundation before they start formal schooling. And after they are in school, the library serves as an adjunct partner to the schools in reinforcing reading and literacy and providing materials for homework help and for reading enjoyment.

I would like to request that in three branches – Pelion, South Congaree-Pine Ridge, and Batesburg-Leesville – that we change the part-time (20 hours per week) Youth Services staff member to full-time (40 hours per week). This additional time on the job will make a definite positive impact on the programs planned and presented, the materials selected for the collection, and the interaction with the staff member with children and their parents in learning to use the library and selecting the best materials for their needs. We have made few additions to our Youth Services staff in the last 12 years, and with all our new buildings that have opened since then, the number of youth programs offered has tripled.

We are selecting these three branches now because they have demonstrated the greatest need for additional time devoted to Youth Services. We will continue assessing the Youth Services programs at the other branches who have only part-time YS staff members and will make similar recommendations when the increased use and demand for Youth Services programs is evident.



**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2009-10 BUDGET REQUEST**

---

**Change from Part-time to Full-Time Request for FY 2009 - 2010**

**Part-time Library Assistant I (Childrens Services)  
 To Full-time Library Assistant I – 3 positions**

A public service need that has become very apparent over the last several years is having sufficient staff-time available to work with the ever-increasing numbers of parents and children using the library. Our Youth Services (YS) program is known state-wide for its emphasis on helping children learn to read and preparing them for school. We do this through selecting the best materials for children of all ages and through planning and presenting numerous programs for children from toddlers through middle school.

It takes considerable time to select materials for the collection, plan programs for children of various ages, and then present these programs in a professional manner. This is becoming almost impossible to do well with our staff who only work 20 hours per week. Adding to the problem is that these YS staff often must work at the Circulation desk to fill in for an absent co-worker. This takes away from their time in Youth Services duties, and this is particularly a problem in the small and medium-sized branches. Furthermore, the Library has for years worked with daycares and presented programs to their students, both in the library and at their facility. Again, this has placed restraints on the time available for planning and presenting programs, and we are now in the position of not being able to accommodate many of these requests for visits.

All these services to children are important, and we are in the position of helping children have a good literacy foundation before they start formal schooling. And after they are in school, the library serves as an adjunct partner to the schools in reinforcing reading and literacy and providing materials for homework help and for reading enjoyment.

I would like to request that in three branches – Pelion, South Congaree-Pine Ridge, and Batesburg-Leesville – that we change the part-time (20 hours per week) Youth Services staff member to full-time (40 hours per week). This additional time on the job will make a definite positive impact on the programs planned and presented, the materials selected for the collection, and the interaction with the staff member with children and their parents in learning to use the library and selecting the best materials for their needs. We have made few additions to our Youth Services staff in the last 12 years, and with all our new buildings that have opened since then, the number of youth programs offered has tripled.

We are selecting these three branches now because they have demonstrated the greatest need for additional time devoted to Youth Services. We will continue assessing the Youth Services programs at the other branches who have only part-time YS staff members and will make similar recommendations when the increased use and demand for Youth Services programs is evident.

**COUNTY OF LEXINGTON  
LIBRARY ESCROW  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Amended Budget Thru Dec 2008-09	Received Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Library Escrow 2310:</b>								
<b>Revenues: (Organization: 000000)</b>								
410000	Current Property Taxes	0	20	0	20	20		
411000	Current Vehicle Taxes	8	20	2	20	20		
413000	Delinquent Taxes	2	20	0	20	20		
414000	Delinquent Tax Penalties	0	5	0	5	5		
417100	Fee in Lieu of Taxes	1,031	900	0	900	900		
417130	FILOT - Manufacturers Tax Exemption	140	120	0	120	120		
<b>Total Property Tax Revenue</b>		1,181	1,085	2	1,085	1,085		
<b>Other Revenues:</b>								
434900	Library Non-Resident User Fee	28,619	29,000	12,497	24,996	26,500		
461000	Investment Interest	1,845	1,800	408	820	850		
469100	Gifts & Donations	3,449	3,500	1,647	3,500	3,500		
<b>Total Other Revenue</b>		33,913	34,300	14,552	29,316	30,850		
<b>** Total Revenue</b>		35,094	35,385	14,554	30,401	31,935		
<b>***Total Appropriation</b>					79,076	<del>64,995</del> 45,930		
<b>FUND BALANCE</b>								
Beginning of Year					62,670	13,995	13,995	13,995
<b>FUND BALANCE - Projected</b>								
End of Year					13,995	<del>16,612</del> -0-	16,612	16,612

Fund 2310  
Division: Library  
Organization: 230099 - Non-departmental

Object Expenditure Code	Classification	2007-08 Expenditure	2008-09 Expend. (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>							
521200	Operating Supplies	6,531	2,686	7,469	7,500		
<b>* Total Operating</b>		6,531	2,686	7,469	7,500		
<b>Capital</b>							
540001	Books	0	0	6,000	6,000		
540005	Gift & Donation Purchases	9,812	2,900	9,096	10,000		
549904	Capital Contingency	0	0	14,758	<del>22,919</del> 3,854		
	All Other Equipment	7,520	16,692	41,753	0		
5A	(52) Reading chairs Main Library (replacement)				9,748		
5A	(1) Microfilm reader/printer				8,828		
<b>** Total Capital</b>		17,332	19,592	71,607	<del>54,495</del> 38,430		
<b>*** Total Budget Appropriation</b>		23,863	22,278	79,076	<del>64,995</del> 45,930		

61-1





**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION III – PROGRAM OVERVIEW**

The Library Capital – Escrow Fund serves as the repository of gifts, either designated or undesignated, that the Library may receive. It is also the fund into which the Non-resident library card fee of \$35 per person is deposited.

Each year the Library expends a portion of this fund for specific equipment or other capital items needed to support the services provided to the public. This fund also provides funds for purchasing supplies and incentives for the Summer Reading Program.

**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION IV - SUMMARY OF REVENUES**

**434900 – Library Non-Resident User Fee** **\$26,500**

---

This fee of \$35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library service, including operating budget and bond repayment.

**461000 – Investment Interest** **\$850**

---

**469100 – Gifts and Donations** **\$3,500**

---

The library receives each year gifts for purchasing items in memory or honor of an individual.

**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521200 - Operating Supplies** *500*  
~~\$7,000~~

---

These funds will be used to buy supplies and incentives for readers for the Summer Reading Program system wide.

## SECTION V. C. – CAPITAL LINE ITEM NARRATIVES

**540001 - Books** **\$6,000**

As we did in 2009 - 2009, we plan to supplement our regular materials budget by using funds in this Escrow account.

**540005 - Gifts & Donations Purchases** **\$10,000**

This represents expenditures of regular gifts received by the library, usually in memory or honor of a person. The funds are non-designated.

**549904 – Capital Contingency** **3,854**  
**~~\$22,919~~****5A - (52) Reading Chairs for the Main Library** **\$9,748**

These chairs will replace a the remaining wooden chairs that have broken over the last 10 years. The new ones will be metal frames and will be not likely to break. The cost of each chair is considerably less than the wooden ones.

**5A - (1) Microfilm Reader/Printers for Main Library** **\$8,828**

We replaced two of the three microfilm/reader printers in FY 2009. The remaining one, like the ones last year, cannot be covered under a maintenance contract because of its age and lack of parts. These machines are heavily used in the Main Library by geanealogists and local history researchers.

**COUNTY OF LEXINGTON  
LIBRARY STATE FUNDS  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Library State Funds 2330:</b>								
<b>Revenues: (Organization: 000000)</b>								
429000	State Aid	486,031	206,538	384,505	384,505	216,014		
<b>** Total Revenue</b>		<u>486,031</u>	<u>206,538</u>	<u>384,505</u>	<u>384,505</u>	<u>216,014</u>		
<b>***Appropriation Total</b>					384,505	<u>216,014</u>		
FUND BALANCE								
Beginning of Year								
					<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year								
					<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund 2330  
Division: Library Division  
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend. (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
520200	Contracted Services	0	3,990	5,000	<u>10,000</u>	
520702	Technical Currency & Support	48,871	55,116	55,117	<u>58,538</u>	
525210	Conference, Meeting & Training Expenses	3,268	2,627	3,652	<u>3,500</u>	
529903	Contingency	0	0	0	<u>0</u>	
<b>** Total Operating Expenses</b>		<u>52,139</u>	<u>61,733</u>	<u>63,769</u>	<u>72,038</u>	
<b>Capital</b>						
540006	Library Materials (Books, Audio Mat.)	327,034	152,304	242,536	<u>113,476</u>	
	All Other Equipment	106,868	76,640	78,200	<u>0</u>	
5A-	(30) Personal computers				<u>21,750</u>	
5A-	(30) 19" Flat screen monitors				<u>4,200</u>	
5A-	(5) Laptop computers				<u>4,550</u>	
<b>** Total Capital</b>		<u>433,902</u>	<u>228,944</u>	<u>320,736</u>	<u>143,976</u>	
<b>*** Total Budget Appropriation</b>		<u>486,041</u>	<u>290,677</u>	<u>384,505</u>	<u>216,014</u>	



**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

**SECTION III – PROGRAM OVERVIEW**

Beginning in FY 2008, the State Legislature, in response to decreases in revenue, began decreasing the amount of State Aid from \$2.25 per capita. As of February 2009, the per capita State Aid is \$1.58. It is uncertain how much, if any, money will be cut from the State Aid allocation to public libraries in FY 2009 and how much will be allocated for FY 2010. The prudent approach is to estimate State Aid lower than it is now, and it can be increased if more funding is available than now appears likely. The amount used for budget purposes for FY 2010 is \$1.00 per capita, a figure that can be adjusted upward (or downward) if necessary.

We will use the funds to continue our scheduled replacement program of PCs, with a certain number being replaced each year. We will also use the funds to pay for the annual maintenance and software upgrades of our automation system. We will use some funds to pay for some training for our automation staff and some consultant fees for database cleanup and technical services support. Finally, we will use some of the State Aid funds to supplement our County budget for books and other library materials.



**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2009-10 BUDGET REQUEST**

---

**SECTION IV - SUMMARY OF REVENUES**

**429000 – State Aid** **\$216,014**

---

This amount of State Aid is based on the Legislature's potential approval of \$1.00 per capita.

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY 230000  
FR 2009-10 BUDGET REQUEST**

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520100 – Contracted Maintenance** **\$0.00**

**520200 – Contracted Services** **\$10,000**

**520702 – Technical Currency and Support** **\$58,538**

Software maintenance and all upgrades for the library's Polaris automation system.

**525210 – Conference and Meeting Expense** **\$3,500**

Funds to allow our System Administrator, Database Administrator, and other IS staff to attend technical conferences and take classes in specific information technology areas necessary to attain and keep current certification.

**COUNTY OF LEXINGTON  
DRUG COURTS  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solicitor / Drug Court 2460:</b>								
<b>Revenues:</b>								
431001	Drug Court Income	2,770	507	0	507	<u>0</u>		
431002	Drug Court Application Fee	3,700	1,900	4,500	4,500	<u>4,500</u>		
457000	Federal Grant Income	0	0	0	0	<u>0</u>		
461000	Investment Interest	2,033	507	1,325	1,325	<u>0</u>		
463005	Ins. Prorated Premium Adjustment	10	0	0	0	<u>0</u>		
802611	Op trn from Sol/State Funds					<u>11,975</u>		
<b>**Total Revenue</b>		<b>8,513</b>	<b>2,914</b>	<b>5,825</b>	<b>6,332</b>	<b>16,475</b>		
<b>***Total Appropriations</b>					<b>51,548</b>	<b>54,842</b>		
<b>Contingency</b>								
Unused								
FUND BALANCE								
Beginning of Year					<u>83,583</u>	<u>38,367</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year					<u>38,367</u>	<u>0</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON  
DRUG COURTS  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2460  
Division: Judicial  
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - .70	44,289	15,856	36,515	39,152		
Salaries & Wages Adjustment				1,566		
511112 FICA - Employer's Portion	3,266	1,173	2,794	3,115		
511113 State Retirement - Employer's Portion	4,082	1,489	3,428	3,823		
511120 Employee Insurance - .70	5,760	2,100	4,200	5,250		
511130 Workers Compensation	160	57	109	146		
<b>* Total Personnel</b>	<b>57,557</b>	<b>20,675</b>	<b>47,046</b>	<b>53,052</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	0	0	0	0		
520300 Professional Services	0	0	200	0		
521100 Duplicating	227	53	1,500	500		
524201 General Tort Liability Insurance	94	26	91	54		
524202 Surety Bonds - I	0	0	9	0		
524302 Court Ref Volunteer Liability Insurance	495	0	542	189		
525000 Telephone	0	0	0	0		
525020 Pagers and Cell Phones	0	0	0	0		
525021 Smart Phone Charges	369	437	1,920	960		
525041 E-mail Service Charges	67	54	240	87		
525210 Conference & Meeting Expense	0	0	0	0		
525230 Subscriptions, Dues, & Books	0	0	0	0		
526000 Program Recipient Incentives	0	0	0	0		
529903 Contingency	0	0	0	0		
529950 Indirect Costs	0	0	0	0		
<b>* Total Operating</b>	<b>1,252</b>	<b>570</b>	<b>4,502</b>	<b>1,790</b>		
<b>** Total Personnel &amp; Operating</b>	<b>58,809</b>	<b>21,245</b>	<b>51,548</b>	<b>54,842</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	407	0	0	0		
All Other Equipment	376	0	0	0		
<b>** Total Capital</b>	<b>783</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>59,592</b>	<b>21,245</b>	<b>51,548</b>	<b>54,842</b>		

### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

#### SOLICITOR'S DRUG COURT

#### Objectives:

To operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the Solicitor as a diversion or a condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases a recommendation is made to reduce or terminate probation.

#### Service Standards:

- a) To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- b) To maintain accurate information on all referred and participating clients.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

	Actual FY 2006 - 2007	Actual FY 2007 - 2008	Actual July – Dec FY 2008 - 2009	Estimated Jan – June FY 2008 - 2009	Projected FY 2009 - 2010
Referred	67	53	24	25	55
Applied	47	45	19	20	45
Failed to Apply	20	8	5	5	10
Rejected	11	18	2	3	5
Active Cases	89	61	39	50	80
- Diversion	75	54	31	40	65
- Probation	14	7	8	10	15
- Pending Start Dates	0	4	14	9	7
Terminated	32	9	3	4	9
Graduated	25	13	9	10	20

- Referred:* Cases that are sent to Drug Court by the Solicitor's Office and Probation.
- Applied:* Individuals who apply to the program.
- Failed to Apply:* Individuals who never appear in the office to apply.
- Rejected:* Individuals who apply, but are not deemed appropriate for the program.
- Active Cases:* Individuals who are participating in the program.
- Diversion:* Individuals who are referred by the Solicitor's Office, pre-sentence.
- Probation:* Individuals who are referred by Probation, post-sentence/violation of probation.
- Pending*
- Start Date:* Individuals who are accepted and are waiting begin to the program.
- Terminated:* Individuals who are discharged unsuccessfully from the program.
- Graduated:* Individuals who successfully complete all requirements of the program.

**SECTION IV. - SUMMARY OF REVENUES**

**431001 – PROGRAM INCOME \$0**

The Solicitor's Drug Court participation fee was \$100 per month. We moved to a client-pay system for treatment on September 4, 2007. The decision was made by the Drug Court Team to suspend participation fees at that time.

**431002 – APPLICATION FEE \$4,500**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 55 referrals with 45 applicants paying the fee within the fiscal year. 45 applicants x \$100 application fee = \$4,500.

**802611 – OPERATIONAL TRANSFER FROM SOL./STATE FUNDS \$11,975**

The Operational Transfer from the Solicitor's State Funds of \$11,975 will cover the funds needed to sustain the operation of the 11<sup>th</sup> Circuit Solicitor's Drug Court program.

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		.70	.70	17
<b>Total Positions</b>	<b>1</b>		<b>.70</b>	<b>.70</b>	



**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521100 – DUPLICATING \$500**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work. Costs are \$.05 per copy x 10,000 items = \$500.

**524201 – GENERAL TORT LIABILITY INSURANCE \$54**

This account will cover the cost of liability insurance coverage per risk management.

**524202 - SURETY BONDS \$0**

This account provides the fee for bonding the employees of the program. Surety Bonds are renewable every 4 years, so there is not a fee this year.

**524302 - COURT REFERRED VOLUNTEER LIABILITY INSURANCE \$189**

This account is used to pay the cost of liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration and Drug Court/Alcohol Education Program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. Drug Court pays 5% of the total cost of \$3,783.  $\$3,783 \times .05 = \$189$ .

**525020-PAGERS AND CELL PHONE \$0**

Account will be closed out.

**525021- SMART PHONE CHARGES \$960**

This account is used to pay the monthly service charge for 1 Smart Phone. Monthly service is \$80 per month per phone.  $\$80/\text{month} \times 12 \text{ months} = \$960/\text{phone}$  for 12 months of service on 1 Smart Phone.

**525041 E-MAIL SERVICE CHARGES \$87**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$7.25 per month per account.  $\$7.25/\text{month} \times 1 \text{ account} \times 12 \text{ months} = \$87$  for 12 months of e-mail service.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**540000 Small Tools and Equipment** **\$0**

---

No small tools and equipment.

**COUNTY OF LEXINGTON  
VIOLENT CRIME TASK FORCE  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solicitor - Violent Crime Task Force 2469:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	72,208	72,130	99,943	99,943	94,461		
461000	Investment Interest	74	0	0	0			
463005	Ins. Prorated Premium Adjustment	65	0	0	0			
802611	Op Trn From Sol/State Funds	55,623	16,652	33,303	33,303	36,696		
<b>** Total Revenue</b>		<b>127,970</b>	<b>88,782</b>	<b>133,246</b>	<b>133,246</b>	<b>131,157</b>		
<b>***Total Appropriation</b>					<b>137,158</b>	<b>131,157</b>		
FUND BALANCE								
Beginning of Year					17,286	13,374	13,374	13,374
FUND BALANCE - Projected								
End of Year					13,374	13,374	13,374	13,374

This grant is split 75% coming from SCDPS and 25% is the County's match.

\* The Solicitor is matching above the required 25% with an additional \$3,900.

**COUNTY OF LEXINGTON  
VIOLENT CRIME TASK FORCE  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2469  
Division: Solicitor  
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
				2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>					
510100 Salaries & Wages - 2	52,345	35,178	76,715	77,052	
Salaries & Wages Adjustment				3,082	
511112 FICA Cost	3,873	2,565	5,869	6,130	
511113 State Retirement	0	0	3,442	3,635	
511114 Police Retirement	2,908	2,012	4,426	4,577	
511120 Insurance Fund Contribution - 2	7,680	6,000	12,000	15,000	
511130 Workers Compensation	1,003	674	1,408	1,481	
511213 State Retirement - Emplr. Port. (Retiree)	2,326	1,593	0	0	
<b>* Total Personnel</b>	<b>70,135</b>	<b>48,022</b>	<b>103,860</b>	<b>110,957</b>	
<b>Operating Expenses</b>					
521000 Office Supplies	0	756	800	1,000	
521208 Police Supplies	0	1,509	1,600	800	
522300 Vehicle Repairs & Maintenance	3	17	1,000	1,000	
524100 Vehicle Insurance - 1	594	265	600	546	
524201 General Tort Liability Insurance	0	49	56	101	
524202 Surety Bonds	0	0	25	0	
525000 Telephone	0	0	480	456	
525020 Pagers and Cell Phones	160	559	2,475	2,400	
525021 Smart Phone Charges	1,209	0	0	0	
525030 800 MHz Radio Service	1,284	180	1,560	1,560	
525041 E-mail Service Charges	0	108	240	174	
525210 Conference & Meeting Expenses	3,502	3,739	5,918	4,993	
525230 Subscriptions, Dues, & Books	0	998	1,000	0	
525400 Gas, Fuel, & Oil	1,749	1,651	5,820	4,220	
525600 Uniform Shirts & Clothing	348	1,430	2,151	700	
<b>* Total Operating</b>	<b>8,849</b>	<b>11,261</b>	<b>23,725</b>	<b>17,950</b>	
<b>** Total Personnel &amp; Operating</b>	<b>78,984</b>	<b>59,283</b>	<b>127,585</b>	<b>128,907</b>	
<b>Capital</b>					
540000 Small Tools & Minor Equipment	996	4982	5495		
540010 Minor Software	313	3527	4078	400	
All Other Equipment	30,391	0	0	1,850	
<b>** Total Capital</b>	<b>31,700</b>	<b>8,509</b>	<b>9,573</b>	<b>2,250</b>	
<b>*** Total Budget Appropriation</b>	<b>110,684</b>	<b>67,792</b>	<b>137,158</b>	<b>131,157</b>	

64-2

### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

##### VIOLENT CRIME TASK FORCE

#### Objectives:

To retain and expand the newly created Violent Crime Task Force within the Solicitor's office to aggressively prosecute violent offenders, thereby reducing the growing backlog of violent crimes and bringing justice to the citizens of Lexington County who are the victims of these most egregious and heinous crimes.

This objective to aggressively prosecute violent offenders by reducing by 5% the time from arrest to adjudication by July 1, 2008 has been endorsed by County Council to meet the overall goal to provide public services to citizens of Lexington County.

#### Service Standards:

- a. To decrease the time a violent case is pending from arrest to adjudication.
- b. To decrease the time a violent offender is in pre-trial detention from arrest to adjudication.
- c. To minimize the trauma to victims of violent crime during the prosecution process.
- d. To increase the knowledge and skills of prosecutors and investigators on the Violent Crime Task Force.

### SECTION III. - SERVICE LEVELS

#### Service Level Indicators (Objective Achievements)

**Objective: To decrease the time a violent case is pending from arrest to adjudication.**

On July 01, 2007, there were 484 violent case pending. During the course of the fiscal year (July 1, 2007 to July 1, 2008), an additional 350 new violent cases were added to the roster, for a total of 834 violent cases. During the same period of time, the Violent Crime Task Force disposed of 346 cases, ending the fiscal year with a total of 491 violent cases. In short, the Task Force moved approximately the same number of violent cases as it received during the July 1, 2007 to July 1, 2008 fiscal year. This was a major accomplishment for our office, considering the amount of time and work it takes to move violent cases. In addition, the Task Force accomplished this with one less prosecutor than the previous year.

Of the 346 cases disposed of by the Task Force, 207 cases were pending for more than one year, and the other 107 cases were six months to one year old. This is due to the priority the Task Force has placed on moving the oldest pending violent cases and having a dedicated team of Prosecutors and Investigators focused specifically on violent cases.

Of the disposed cases, 122 were handled by way of guilty pleas (71 cases plead as charged). An additional 16 were found guilty following a jury trial. Two hundred and two charges were dismissed, but the overwhelming majority of these were dismissed because the defendant pleaded guilty to other related, more serious crimes.

In time, the continued focus on disposing of the oldest pending cases will necessarily decrease the time the average violent case is pending from arrest to adjudication. Our accomplishments thus far would not have been possible without the grant which enabled us to form the Violent Crime Task Force

**Objective: To decrease the time a violent offender is in pre-trial detention from arrest to adjudication.**

Approximately 50% if all defendants charged with a pending violent crime are incarcerated in the Lexington County Detention Center, and the majority of these defendants remain incarcerated until their cases are handled in court. The Violent Crime Task Force has placed special emphasis on disposing of the cases of violent offenders who are incarcerated. During the July 1, 2007 to June 30, 2008 fiscal year, the Lexington County Detention Center experienced and unprecedented 22% reduction in their average daily inmate population. The Violent Crime Task Force is represented on Jail Overcrowding Committee which is presided over by the Chief Judge for Administrative Purposes. On August 26, 2008, the Lexington County Council was presented the County Achievement Award for the work done by the Jail Overcrowding Committee. The Lexington County Sheriff's Department, which manages the jail, attributes this large drop in inmate population primarily due to the Eleventh Circuit Solicitor's Office, and to the Violent Crime Task Force in particular.

**Impact:**

The Violent Crime Task Force has had a tremendous impact on the violent crime docket in Lexington County. As mentioned above, there were 484 cases pending as of July 1, 2007, and 350 violent cases added to the violent crime docket by June 30, 2008. During the same period of time, 346 violent cases were handled by the Task Force, leaving 491 cases pending. This was a major accomplishment considering the time, resources, and effort required to move these cases. As noted, 207 of these cases were more that a year old, and 107 cases were 6 months to a year old. The longest pending violent cases are clearly being dealt with by the Task Force.

A review of Homicide cases handled from July 1, 2007 to June 30, 2008 is illuminating. As of July 1<sup>st</sup>, there were 42 pending homicides. Fifteen more homicides were added to the docket during the course of the fiscal year for a total of 57 homicide cases. Twenty eight of these cases were handled by the Task Force during the year, leaving 29 homicide cases pending. The year prior to the Task Force being implemented the Solicitor's Office handled only 16 homicide cases. Of the 28 cases handled by the Task Force, all of them were over one year old, and all but one defendant was incarcerated.

With the Violent Crime Task Force, everyone fills a critical role. The senior prosecutors have a lead role. They review the cases and provide the necessary direction to the Investigators and Case Managers for the preparation of the cases. These prosecutors negotiate pleas, and they try the cases in court.

The Investigators follow up on the work done by law enforcement. Whereas law enforcement investigates a case in order to make an arrest, based on probable cause; Task Force Investigators work on finding the additional witnesses and evidence necessary to prosecute the case to a standard of "beyond a reasonable doubt". The involvement of Task Force Investigators at an earlier stage maximizes the prosecution of violent cases by reducing the problems associated with delay; degradation of evidence, loss of evidence, the inability to locate witnesses etc.

The case managers on the Violent Crime Task Force handle the tedious and time consuming task of organizing the case files, gathering and copying discovery for the defense, and preparing the file for prosecution.

**SECTION IV. - SUMMARY OF REVENUES**

A grant proposal has been submitted to South Carolina Department of Public Safety. Should the grant be awarded, 75% of the funds will be covered by the grant with a 25% match from the General Fund.

**457000 – Federal Grant Income** **\$94,461**

The total funds of the grant award = \$131,157. The grant will provide 75% of the total which = \$94,461.

**802611 OTP TRN From Solicitor State Fund** **\$36,696**

25% of the total in matching funds plus approximately \$3900 that the grant will not cover will come from the Solicitor's State Funds.



**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Investigator	1		1	1	13
Case Manager	1		1	1	9

Violent crimes are the most complicated and difficult to prepare and prosecute. With the Violent Crime Task Force, everyone fills a critical role. Investigators are necessary to follow up on the work done by law enforcement in order to get cases ready for trial. Case managers are necessary to organize case files, copy and prepare discovery, and preparing the case file for prosecution.

A deputy solicitor will continue to supervise the assignment and prosecution of the office's violent crime caseload. The cases focused on include all crimes involving intentional homicides, such as murder and voluntary manslaughter, but it also includes cases such as armed robbery, carjacking, burglary (first degree), arson (first degree), kidnapping, and assault and battery with intent to kill. Cases involving criminal sexual conduct (first degree) where the victim is an adult and where there is evidence of one or more additional violent crimes are also included.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>52100 Office Supplies</b>	<b>\$1,000</b>
Items to be purchased including but not limited to pens, printer ink and paper, file jackets, folders, CD-RW Disks, and other general items that are used daily.	
<b>521208 Police Supplies</b>	<b>\$800</b>
Amount to maintain and replenish police supplies assigned to the Investigator used on a daily basis	
<b>522300 Vehicle Repairs &amp; Maintenance</b>	<b>\$1,000</b>
Repairs and maintenance costs for 1 vehicle purchased during grant year one.	
<b>524100 Vehicle Insurance</b>	<b>\$ 546</b>
Cost of insurance of for 1 vehicle per Fleet Management	
<b>524201 General Tort Insurance</b>	<b>\$101</b>
Cost of tort insurance per risk management.	
<b>524202 Surety Bonds</b>	<b>\$0</b>
Surety Bonds are not due this year.	
<b>525000 Telephone</b>	<b>\$456</b>
Account covers the costs for phone service on two phones. $\$19 \times 2 = 38 \times 12 = \$456$ two voice mail lines	
<b>525020 Pagers and Cell Phones</b>	<b>\$2,400</b>
Nextel service for 2 phones at \$50 per month $\$50 \times 12 \times 2 = \$1,200$ Air-Card service for 2 Air-Cards at \$50 per month $\$100 \times 12 = \$1,200$	
<b>525030 800 MHz Radio Service</b>	<b>\$1,560</b>
Service for (1) Motorola Radio for the Investigator	
<b>525041 Email Accounts</b>	<b>\$174</b>
$\$7.25$ per month x 2 employees x 12 months = \$174	
<b>525210 Conference and Meeting Expense</b>	<b>\$4,993</b>
For 2 Investigators to attend classes on Homicide and/or Violent Crimes: Registration: $\$500 \times 2 = \$1,000$ Air Fare: $\$781 \times 2 = \$1,562$ Lodging: $\$171/\text{nights} \times 5 \text{ nights} \times 2 = \$1,710$  Per Diem: $\$30/\text{day} \times 6 \text{ days} \times 2 = \$360$ Parking: $\$15/\text{day} \times 6 \text{ days} \times 2 = \$180$ Car Rental: $36.20/\text{day} \times 5 \text{ days} = \$181$	
<b>525400 Gas, Fuel, and Oil</b>	<b>\$4,220</b>
Amount of gas and oil for 1 vehicle at 12,000 miles per year.	

**525600 Uniforms and Clothing**

**\$700**

Uniform Shirts for the Investigator \$25 per shirt x 14 = \$350

Uniform Pants for the Investigator \$ 50 per pant x 7 = \$350

SECTION V. C. - CAPITAL LINE ITEM NARRATIVES

**540010 Minor Software** **\$400**

Software will be needed for the new computer purchased for the Investigator. The estimated cost is \$400.

**Lap-Top Computer** **\$1,850**

One lap-top computer suitable for in-car use for the Investigator; the current in-car computer is outdated and upgraded to the maximum capacity. This computer allows the Investigator access to the Solicitor Network, SCDMV, and numerous other investigative resources while away from the office. The capability of remote vehicle access increases productivity and decreases the need to make secondary trips to interview witnesses, and investigate violent crimes, thus decreasing fuel consumption and vehicle wear and tear. \$1,850

One (1) Lap-Top Computer suitable for in-car use.

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10	
<b>*Solicitor / Victim Witness Program 2500:</b>									
<b>Revenues:</b>									
456100	Program Income	52,085	25,932	51,898	51,898	51,898			
461000	Investment Interest	94	7	60	60	20			
463005	Ins. Prorated Premium Adjustment	38	0	0	0	0			
801000	Op Trn from General Fund	24,000	24,000	24,000	24,000	24,000			
802611	Op Trn from Solicitor State Fund	171,641	101,558	203,117	203,117	203,117			
<b>** Total Revenue</b>		<b>247,858</b>	<b>151,497</b>	<b>279,075</b>	<b>279,075</b>	<b>279,035</b>			
<b>***Total Appropriation</b>					<b>274,825</b>	<b>275,306</b>			
FUND BALANCE									
Beginning of Year						<u>(5,815)</u>	<u>(1,565)</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected									
End of Year						<u>(1,565)</u>	<u>2,164</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
					2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 4	201,068	91,186	208,310	197,093	
	Salaries & Wages Adjustment				7,884	
511112	FICA Cost	14,109	6,473	15,936	15,681	
511113	State Retirement - Employer's Portion	18,534	8,562	19,560	19,247	
511120	Employee Insurance - 4	23,040	11,500	24,000	30,000	
511130	Workers Compensation	724	329	743	732	
	<b>* Total Personnel</b>	<b>257,475</b>	<b>118,050</b>	<b>268,549</b>	<b>270,637</b>	
<b>Operating Expenses</b>						
524201	General Tort Liability Insurance	352	150	363	309	
524202	Surety Bonds - 4	0	0	33	0	
525000	Telephone	0	0	0	0	
525020	Pagers and Cell Phones	202	103	1,000	500	
525041	E-mail Service Charges	0	206	480	360	
525210	Conference & Meeting Expense	1,461	0	3,600	3,000	
525230	Subscriptions, Dues, & Books	270	270	400	400	
525240	Personal Mileage Reimbursement	0	0	100	100	
	<b>* Total Operating</b>	<b>2,285</b>	<b>729</b>	<b>5,976</b>	<b>4,669</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>259,760</b>	<b>118,779</b>	<b>274,525</b>	<b>275,306</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	300	0	
	All Other Equipment	0	0	0	0	
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>259,760</b>	<b>118,779</b>	<b>274,825</b>	<b>275,306</b>	

### **SECTION III. - PROGRAM OVERVIEW**

#### **Summary of Programs:**

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

---

**SECTION IV. - SUMMARY OF REVENUES**

<b>State Appropriation</b>	<b>\$11,320</b>
Each Solicitors' office receives a one-sixteenth share of funds appropriated annually by the General Assembly.	
<b>State Office of Victim Assistance</b>	<b>\$ 40,578</b>
By an annual budget proviso, the General Assembly requires the South Carolina Office of Victims Assistance (SOVA) to distribute 650,000 of any surplus remaining at the end of the previous fiscal year to fund victim services in Solicitors' offices. These funds are distributed on a per capita basis.	
<b>456100 Program Income</b>	<b>\$51,898</b>
<b>802611 Operational Transfer from Solicitor State Funds</b>	<b>\$203,117</b>
Solicitor Myers annually designates a portion of his Solicitor State support funds to supplement other sources of revenue.	
<b>801000 Operational Transfer from General Fund</b>	<b>\$24,000</b>
Beginning in FY 2004-2005, Lexington County Council authorized an operational transfer due to lack of sufficient revenue from other sources. This funding has remained constant over the past five fiscal years.	
<b>461000 Investment Interest</b>	<b>\$20</b>
<b>Total Revenues</b>	<b>\$279,035</b>

---



**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	17
Victim Counselor	3		3	3	13
Total Positions	4		4	4	

65-5

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>524201 General Tort Liability Insurance</b>	<b>\$309</b>
Per Risk Management Division estimate.	
<b>525041 E-mail Service Charges</b>	<b>\$360</b>
As dictated by County policy.	
<b>524202 Surety Bonds</b>	<b>0</b>
<b>525000 Telephone</b>	<b>0</b>
<b>525020 Pagers and Cell Phones</b>	<b>\$500</b>
A cell phone is needed during the frequent times the Director and Advocates are away from the desk during their working hours in addition to evenings and weekends. This will facilitate better and faster communications among attorneys, advocates and other staff.	
<b>525230 Subscriptions, Dues &amp; Books</b>	<b>\$400</b>
Covers the cost of dues and materials related to victim services.	
<b>525240 Personal Mileage Reimbursement</b>	<b>\$100</b>
Reimbursement for business travel in personal vehicles.	
<b>525210 Conference &amp; Meeting Expenses</b>	<b>\$3,000</b>
Allows the Victim Witness Staff to accomplish the annual training required by the State for certification. This is done by attending the annual Solicitors' and Victim Advocates Training Conference.	
<b>Total Operating Expenses</b>	<b>\$4,669</b>

**COUNTY OF LEXINGTON  
COMMUNITY JUVENILE ARBITRATION GRANT  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solicitor / Community Juvenile Arbitration 2501:</b>								
<b>Revenues:</b>								
458000	State Grant Income	60,000	30,000	60,000	60,000	<u>54,000</u>		
461000	Investment Interest	63	4	100	100	<u>100</u>		
463005	Ins. Prorated Premium Adjustment	20	0	0	0	<u>0</u>		
801000	Op Trn from General Fund	0	23,489	23,489	23,489	<u>48,263</u>		
802140	Op Trn from Temporary Alcohol Bev	85,971	31,250	62,499	62,499	<u>62,499</u>		
<b>** Total Revenue</b>		<u>146,054</u>	<u>84,743</u>	<u>146,088</u>	<u>146,088</u>	<u>164,862</u>		
<b>***Total Appropriation</b>					<u>158,203</u>	<u>164,862</u>		
FUND BALANCE								
Beginning of Year					<u>4,082</u>	<u>(8,033)</u>	<u>(8,033)</u>	<u>(8,033)</u>
FUND BALANCE - Projected								
End of Year					<u>(8,033)</u>	<u>(8,033)</u>	<u>(8,033)</u>	<u>(8,033)</u>



---

### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

#### Community Juvenile Arbitration Program

##### Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteers to conduct informal hearings in the community between law enforcement officers, victims and juvenile offenders. These Arbitrators act as mentors to many of the juvenile offenders, offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor and supervise an adequate number of community volunteers to handle over 500-600 referrals annually. Community Juvenile Arbitration staff must recruit community service sites where juvenile offenders can repay their community by performing community service work. The Program offers restitution, community service and restorative justice to victims of crime, engaging them in the restorative justice process.

Lexington County under the direction of Solicitor Myers was the first County to establish a community based program to handle the needs of a crowded Juvenile Court System. The Lexington County Program was used as a model for Juvenile Arbitration Programs Statewide. Currently, all 16 Judicial Circuits have a Juvenile Arbitration Program modeled after the Lexington County program. Last year alone over 5,000 juveniles were diverted from the Juvenile Court System statewide saving an incredible amount of taxpayer costs from Intake interviews at the Department of Juvenile Justice to Family Court staff time and actual Court time.

According to the Department of Juvenile Justice Statistical information, the Lexington County Arbitration Program has a 90% success rate of those kids participating in the program. Lexington County should be proud of the commitment to youth in our community by providing a service allowing them to take responsibility, be accountable and becoming better citizens with their involvement in the Juvenile Arbitration Program.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

	<b>ACTUAL FY 2006-07</b>	<b>ACTUAL FY 2007-08</b>	<b>ACTUAL 7/1/08 – 01/31/09</b>	<b>ESTIMATED FY 08-09</b>	<b>PROJECTED FY 09-10</b>
<b>CASES REFERRED</b>	544	440	300	610	650
<b># OF ARBITRATION HEARINGS</b>	365	335	184	368	400
<b># OF COMMUNITY SERVICE HOURS COMPLETED</b>	3,522	3,466	1,085	2,200	2,500
<b>AMOUNT OF VICTIM RESTITUTION</b>	\$ 5,082	\$ 4,348	\$ 3,384	\$ 6,768	\$ 6,800
<b>CHARITABLE DONATIONS TO LOCAL CHARTIES</b>	\$ 1,544	\$ 857	\$ 631	\$ 1,260	\$ 1,300

Statistics reflect closed cases. Statistical reports continue to reflect a substantially high rate of success for juveniles participating in the Arbitration process. The referrals come from the Department of Juvenile Justice, with the approval of the Family Court Solicitor. During the 2007-2008 year, the local DJJ Office experienced a great deal of staff changes, which explains the decrease in cases referred during last year, already the cases are increasing back to the 600-700 level.

---

**SECTION IV. - SUMMARY OF REVENUES**

**458000 – State Grant Income \$54,000**

A contract for services is signed with the State Department of Juvenile Justice each year for the purpose of providing partial payment for the Juvenile Arbitration Program, using the Policy, Procedures and Guidelines of Juvenile Arbitration. Due to budget cuts, the Department of Juvenile Justice has anticipated a slight decrease in our contract.

**461000 – Investment Funds \$ 100**

Investment Interest

**801000 General Fund \$48,263**

Additional funding necessary for the operation of a community based county-wide Arbitration Program. In 2008-2009 Lexington County authorized an operational transfer due to lack of sufficient revenue from other sources.

**802140 Temporary Alcohol Beverage Fee \$ 62,499**

**Statute 61-6-2010(B)(1) (d)** This statute allows revenue to be collected and used by the municipality or county. According to the Statute, the collected fees may only be used for twelve purposes. One purpose is for "(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court".

SECTION V. - LINE ITEM NARRATIVES

SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>			<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	
Director			1	1	17
Case Manager			1	1	11
Clerk			.50	.50	4
Total Positions			2.50	2.50	

No increases in positions. Positions have remained the same for the past thirteen (13) years. Technological advances, computer/laptop, email, fax have increased efficiency of small staff. The program has been in operation for over twenty-five (25) years, serving thousands of families in Lexington County.



**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 – Office Supplies \$ 800**

To cover routine office supplies (paper, pencils, file folders, etc.) as well as major expenditures for Arbitration Program, such as colored paper for newsletter, and training material, such as manuals and flip chart, markers, flyers and calendars. This item also includes form printing costs and computer supplies. *Our Arbitration forms are carbon 4 & 5 part used in the Hearing process.*

**521100 - Duplicating \$ 1,000**

This account is used to fund duplicating newsletters, incident reports, files for volunteer Arbitrators, law enforcement and victims. Our copies have increased over three thousand copies each year, during the last two years. Estimate usage 42,000 copies this year at \$.05. Manuals used with training are now over 100 pages including Statutes and Resource Material for Volunteers. Between 20 -25 new Volunteers receive a Manual each year during training. *E-mailing and faxing are used whenever possible.*

**521200 – Operating Supplies \$ 200**

To cover any operational cost for training of volunteers during the year.

**524201 – General Tort Liability \$ 155**

This fund covers the cost of liability insurance per risk management.

**524202 – Surety Bonds \$ 0**

Bonding coverage for county employees.

**524301 – Volunteer Liability Insurance \$ 465**

This account covers liability insurance on the volunteer arbitrators.

**524302 – Court Ref Volunteer Liability Insurance \$ 859**

This account covers liability insurance on community service sanctioned work by clients.

**525000 – Telephone \$ 700**

This account covers the new costs for phone service on three phones.

\$19 x 2 = 38 x 12 = \$456 two voice mail lines

\$18 x 1 = 18 x 12 = \$216 one without voice mail

**525041 – Email Service Charge \$ 261**

Email Service charge for three staff members for one year - \$7.25/per each staff/monthly

\$21.75 x 12 months = \$261.

**525100 – Postage \$ 1,500**

The Community Juvenile Arbitration program sends out four notices on every hearing, one to the police officer, the victim, the subject and the Arbitrator. Monthly newsletter out to over 50 volunteers and interested parties to make them aware of scheduled prison tours, educational programs, program training, special monthly programs & events, recognition of volunteers and law enforcement officers; apology letters, essay, book reports are copied and mailed to victims, schools, and volunteers. Quarterly reports and requisitions are made to the Department of Juvenile Justice. E-mail, faxes and scanned items are used when possible.

---

**525210 – Conference & Meeting Expense** **\$ 1,500**

To cover the costs of attending training/conferences to meet state mandated certification hours and licensing requirements for the director and case manager.

Conference and Meetings:

PTI Association Conference:

(Two staff @ \$175 registration fee = \$350)

(Two staff @ \$100 /night/two nights = \$400)

SCAVA (SC Association of Volunteer Administration) Conference

(Two staff @ \$185 registration fee = \$370)

(Two staff @ \$50 night/two nights = \$200)

SW License Continuing Education Workshops

(One staff @ two sessions annually at Midlands Tech \$90 each = \$180)

Total: \$ 1,500

---

**525230 - Subscriptions, Dues, & Books** **\$ 190**

This account will pay for dues to the Pre-Trial Intervention Association (2 @ \$35), SC Association of Volunteer Administrators for the Director (\$30) and the Social Work License Fee for Director (\$90).

---

**525240 – Personal Mileage Reimbursement** **\$ 2,000**

Community Juvenile Arbitration business is conducted via a personal vehicle by the Director and Case Manager.

The case manager must travel to and supervise the Ropes Course, prison/jail tours, Adopt-A-Highway, Media Literacy, Get Smart, special community service projects all around the county. An event or scheduled activity occurs weekly. These trips include traveling to prisons, to arbitrators' homes, to arbitration hearings, to community service sites and projects, to law enforcement offices, to schools, to counseling offices and many other places. The case manager is scheduled to recruit several new sites in the Gaston, Pelion, Swansea, Chapin and Batesburg-Leesville area, by driving out into the community, securing records checks on site supervisors and periodically checking on the site. The director must attend State Office DJJ Arbitration Directors meetings, State budget meetings, volunteer meetings, volunteer training and speaking engagements to recruit new volunteers in the entire Circuit area.

---

**525600 – Uniforms & Clothing** **\$ 0**

---

**529903 – Contingency** **\$ 0**

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Sol/Forfeiture (Narcotics) Fund 2610:</b>								
<b>Revenues: (Organization - 000000)</b>								
456400	Narcotics Confiscation	30,637	6,421	89,269	89,269	89,269		
461000	Investment Interest	0	0	70	70	0		
463005	Ins. Prorated Premium Adjustment	3	0	0	0	0		
<b>** Total Revenue</b>		<b>30,640</b>	<b>6,421</b>	<b>89,339</b>	<b>89,339</b>	<b>89,269</b>	<b>0</b>	<b>0</b>
<b>***Appropriation Total</b>					<b>85,173</b>	<b>88,451</b>	<b>0</b>	<b>0</b>
FUND BALANCE								
Beginning of Year					0	4,166	0	0
FUND BALANCE - Projected								
End of Year					4,166	4,984	0	0

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

		<b>BUDGET</b>					
Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 2	19,076	0	62,077	59,974		
	Salaries & Wages Adjustment				2,399		
511112	FICA - Employer's Portion	1,404	0	4,750	4,772		
511113	State Retirement - Employer's Portion	1,757	0	5,829	5,857		
511120	Employees Insurance - 2	4,320	0	12,000	15,000		
511130	Workers Compensation	57	0	206	222		
<b>* Total Personnel</b>		<b>26,614</b>	<b>0</b>	<b>84,862</b>	<b>88,224</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	28	0	63	47		
524202	Surety Bonds	0	0	8	0		
525041	E-mail Service Charges	41	0	240	180		
529903	Contingency	0	0	0	0		
<b>* Total Operating</b>		<b>69</b>	<b>0</b>	<b>311</b>	<b>227</b>		
<b>** Total Personnel &amp; Operating</b>		<b>26,683</b>	<b>0</b>	<b>85,173</b>	<b>88,451</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Other Operating Expenses</b>							
<b>** Total Other Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>26,683</b>	<b>0</b>	<b>85,173</b>	<b>88,451</b>		

### SECTION III. - PROGRAM OVERVIEW

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor's Office, and the State treasury.

Further, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

There is a specific prohibition against supplanting local government funds.

**SECTION IV. - SUMMARY OF REVENUES**

The revenues used to fund this account come from successful forfeiture actions which arise from the trafficking and distribution of illegal drugs. These forfeited funds are split according to a statutory formula between the initiating law enforcement agency, the Solicitor, and the State Treasurer. No General Fund money is involved.

SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Case Manager	1		1	1	9
Secretary	1		1	1	6
<b>Total Positions</b>	<b>2</b>		<b>2</b>	<b>2</b>	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>524201 General Tort Liability Insurance</b>	<b>\$47</b>
Per Risk Management Division estimate.	
<b>525041 E-mail Service Charges</b>	<b>\$180</b>
Two email accounts @ \$90.00 annually.	
<b>524202 Surety Bonds</b>	<b>0</b>
<b>529903 Contingency</b>	<b>0</b>
<b>Total Operating Expenses</b>	<b>\$227</b>

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solicitor - State Funds 2611:</b>								
<b>Revenues:</b>								
443500	Bond Escheatment	22,230	65,000	28,515	65,000	65,000		
451500	Circuit Solicitor - State Supplement	449,766	540,887	126,209	540,887	556,253		
463005	Ins. Prorated Premium Adjustment	25	0	0	0	0		
<b>** Total Revenue</b>		<u>472,021</u>	<u>605,887</u>	<u>154,724</u>	<u>605,887</u>	<u>621,253</u>		
<b>***Appropriation Total</b>					607,551	<del>615,314</del> <u>619,614</u>		
<b>FUND BALANCE</b>								
Beginning of Year					25	(1,639)	0	0
<b>FUND BALANCE - Projected</b>								
End of Year					(1,639)	<del>4,300</del> <u>0</u>	0	0



**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS**

**Annual Budget  
Fiscal Year - 2009-10**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 4.2353	159,812	106,420	239,626	236,195		
	Salaries & Wages Adjustment Account				10,684		
510200	Overtime	2	0	0	0		
510300	Part Time - 1 (0.90 - FTE)	29,726	14,087	29,599	30,905		
511112	FICA - Employer's Portion	13,951	8,938	20,596	21,250		
511113	State Retirement - Employer's Portion	17,187	11,186	25,280	26,084		
511120	Employee Insurance - 5	20,640	13,500	30,000	37,500		
511130	Workers Compensation	668	434	947	991		
511213	SCRS - Emplr. Port. (Retiree)	282	131	0	0		
	<b>* Total Personnel</b>	<b>242,268</b>	<b>154,696</b>	<b>346,048</b>	<b>363,609</b>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	230	110	237	226		
524202	Surety Bonds - 3	0	0	45	0		
525020	Pagers and Cell Phones	0	0	1,000	200		
525041	E-mail Service Charges	134	991	600	1,500		
525210	Conference & Meeting Expense	2,100	726	5,000	2,500		
525230	Subscriptions, Dues, & Books	0	0	700	700		
	<b>* Total Operating</b>	<b>2,464</b>	<b>1,827</b>	<b>7,582</b>	<b>5,126</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>244,732</b>	<b>156,523</b>	<b>353,630</b>	<b>368,735</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	250	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>0</b>		
<b>Other Financing Uses</b>							
812469	Op Trn to Sol/Violent Crime Tsk Force Grt	55,623	16,652	50,554	31,487		
812500	Op Trn to Sol/Victim Witness	171,641	101,558	203,117	203,117		
812460	Op Trn to Drug Court	0	0	0	11,975		
	<b>***Total Other Financing Uses</b>	<b>227,264</b>	<b>118,210</b>	<b>253,671</b>	<b>246,579</b>		
	<b>*** Total Budget Appropriation</b>	<b>471,996</b>	<b>274,733</b>	<b>607,551</b>	<b>615,314</b>		

**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

Funds appropriated for Solicitor State Support are allocated to the SC Commission on Prosecution Coordination to be distributed on a per capita basis (using the latest decennial census) to the 16 Circuit Solicitors. This appropriation may not be used to supplant local funding. Any balance remaining at the end of a fiscal year must be carried over to the next year.

---

**SECTION IV. - SUMMARY OF REVENUES**

**Revenue Narrative**

<b>Circuit Solicitor State Support</b>	<b>\$556,253</b>
State appropriation to provide supplemental funding for Solicitors' offices.	
<b>Bond Escheatment</b>	<b>\$65,000</b>
<b>Investment Interest</b>	<b>0</b>
<b>Total Revenue</b>	<b>\$621,253</b>

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Assistant Solicitor II	2.0		2.0	2.0	25
Assistant Solicitor I	2.0		2.0	2.0	19
Secretary (part-time)	0.9		.09	0.9	6
Total	4.9		4.9	4.9	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>524201-General Tort Liability Insurance</b>	<b>\$226</b>
This account will cover the cost of liability insurance coverage per risk management.	
<b>524202-Surety Bonds</b>	<b>\$0</b>
This account provides the fee for bonding the employees of the program.	
<b>525020 -Pagers and Cell Phones</b>	<b>\$200</b>
<b>525041-E-MAIL SERVICE CHARGES</b>	<b>\$1500</b>
This account is used to pay the monthly service charge for e-mail service. Monthly service is \$7.25 per month per account. \$7.25/month x 12 months = \$87 for 12 months of e-mail service.	
<b>525210 - Conference &amp; Meeting Expenses</b>	<b>\$2,500</b>
Assistant Solicitors must complete annual training requirements to maintain licensure.	
<b>525230 -Subscriptions, Dues &amp; Books</b>	<b>\$700</b>
Required legal dues and journals, periodicals, and other reference materials.	

**Other Financing Uses Narrative**

**Operating Transfer to Solicitor's Victim Witness Program** **\$203,117**

Provides the majority of funding for the Victim Witness Program.

**812460 – Operating Transfer to Drug Court** **\$11,975**

To provide funding for the continued operation of this highly successful program.

**812469 - Operating Transfer to Solicitor's Violent Crime Task Force Grant** **\$31,487**

25% grant match for Task Force Grant.

**COUNTY OF LEXINGTON  
PRE-TRIAL INTERVENTION GRANT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Pre-Trial Intervention Fund 2612:</b>								
<b>Revenue: (Organization - 000000)</b>								
456100	Program Income	276,697	145,675	300,372	300,372	320,552		
461000	Investment Interest	1	0	0	0			
463005	Ins. Prorated Premium Adjustment	27	0	0	0			
<b>** Total Revenue</b>		<u>276,725</u>	<u>145,675</u>	<u>300,372</u>	<u>300,372</u>	<u>320,552</u>		
<b>***Total Appropriation</b>					300,429	<del>320,552</del>		
<b>Contingency</b>								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year					84	27	0	0
FUND BALANCE - Projected								
End of Year					27	<del>27</del> <495>	0	0

Fund: 2612  
Division: Judicial  
Organization: 141200 - Pre-Trial Intervention

Object Expenditure Code	Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	<b>BUDGET</b> 2009-10 Recommend 2009-10 Approved	
<b>Personnel</b>							
510100	Salaries & Wages - 5	210,755	103,674	224,495	227,097		
	Salaries & Wages Adjustment Account				9,084		
510300	Part Time	255	0	0			
511112	FICA - Employer's Portion	15,105	7,440	17,174	18,068		
511113	State Retirement - Employer's Portion	14,577	7,295	21,080	22,177		
511120	Employee Insurance - 5	27,840	15,000	30,000	37,500		
511130	Workers Compensation	675	374	760	842		
511213	SCRS - Employer's Portion (Retiree)	4874	2,440	0	0		
<b>* Total Personnel</b>		<u>274,081</u>	<u>136,223</u>	<u>293,509</u>	<u>314,768</u>		
<b>Operating Expenses</b>							
520300	Professional Services	0	0	400	0		
521100	Duplicating	2,038	965	2,860	2,860		
524201	General Tort Liability Insurance	245	84	237	172		
524202	Surety Bonds - 5	0	0	36	0		
524302	Court Ref Volunteer Liab Ins	0	0	1,807	1,892		
525041	E-mail Service Charges	335	270	720	522		
529903	Contingency	0	0	860	860		
<b>* Total Operating</b>		<u>2,618</u>	<u>1,319</u>	<u>6,920</u>	<u>6,306</u> <del>5,784</del>		
<b>** Total Personnel &amp; Operating</b>		<u>276,699</u>	<u>137,542</u>	<u>300,429</u>	<u>320,552</u>		
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>276,699</u>	<u>137,542</u>	<u>300,429</u>	<u>321,074</u> <del>320,552</del>		

69-1

**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

**PRE-TRIAL INTERVENTION**

**Objectives:**

To assist the Circuit Solicitor, Magistrates and City Court Judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system process into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of the burden of these cases.

**Service Standards:**

- a. To assist the Circuit Solicitor, magistrates and city court judges in the diversion of appropriate cases to the Pretrial Intervention program.
- b. To conduct application interviews, investigate the application by contacting victims, arresting officers and performing criminal history checks and accessing state PTI database to insure that applicant has not previously been accepted into a PTI program.
- c. Determine eligibility and present to solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
- d. Accept defendants into program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
- e. Monitor progress through program and recommend successful completion or termination to solicitor.
- f. Complete proper paperwork and documentation of case in computer and in compliance with state statutes.



SECTION III. - SERVICE LEVELS

Service Level Indicators:

	ACTUAL FY 2006-07	ACTUAL FY 2007-08	ACTUAL 7/1/08 – 12/31/08	ESTIMATED FY 08-09	PROJECTED FY 09-10
APPLICATIONS	780	896	431	825	850
ACCEPTED	662	846	388	776	790
REJECTED	70	159	119	100	100
TERMINATED	146	176	97	175	150
COMPLETED	512	651	351	675	685

SECTION IV. - SUMMARY OF REVENUES

**456100 – PROGRAM INCOME**

**\$320,552**

The Pretrial Intervention program charges fees as set by SC Law 17-22-10. The application fee is \$100 and the participation fee is \$250. However, the solicitor can waive fees in cases of indigence. The application fees are estimated to be \$85,000 (850 applicants x \$100) and the participation fees are estimated at \$235,552 (790 participants x \$250 = 197,500 plus \$38,052 in carryover participant fees).

SECTION V. LINE ITEM NARRATIVES

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	18
Case Manager II	1		1	1	14
Case Manager I	2		2	2	12
Sr. Admin Asst	1		1	1	9
<b>Total Positions</b>	<b>5</b>		<b>5</b>	<b>5</b>	

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521100 – DUPLICATING \$2,860**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work. Costs are \$.05 per copy.

**524201 – GENERAL TORT LIABILITY INSURANCE \$172**

This account will cover the cost of liability insurance coverage per risk management.

**524202 - SURETY BONDS 0**

This account provides the fee for bonding the employees of the program every 4 years. Fee is not due this year.

**524302 - COURT REFERRED VOLUNTEER LIABILITY INSURANCE \$1892**

This account is used to pay the cost of volunteer liability insurance to cover Diversion participants while performing community service work. The Diversion programs hold one policy with CIMA in order to save the cost of additional membership fees. The actual cost for 2008-09 was \$3,603.18. The premium is due July 1. The bill has yet to arrive. The cost for 2009-10 is estimated to be 5% above last year's cost which would be \$3,783.33. PTI pays 50% which is \$1,892, Juvenile Arbitration pays 35% which is \$1324, Drug Court pays 5% which is \$189 and Alcohol Education Program pays 10% which is \$379.

**525041 – E-MAIL SERVICE CHARGES \$522**

The cost of e-mail services is \$7.25 per month per account. 6 accounts x \$7.25 x 12 months = \$ 522.

**529903 - CONTINGENCY \$860**

To cover unanticipated expenses.

**COUNTY OF LEXINGTON  
 WORTHLESS CHECK UNIT  
 Annual Budget  
 FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solicitor / Worthless Check Unit 2613:</b>								
<b>Revenues:</b>								
431004	Worthless Check Fees	255,936	127,132	249,500	249,500	277,185		
461000	Investment Interest	8,086	2,314	4,937	4,937	4,937		
463005	Ins. Prorated Premium Adjustment	16	0	0	0	0		
<b>** Total Revenue</b>		<b>264,038</b>	<b>129,446</b>	<b>254,437</b>	<b>254,437</b>	<b>282,122</b>		
<b>***Total Appropriation</b>					<b>444,911</b>	<b>356,800</b>		
<b>Contingency</b>								
Unused								
Carryforward								
					0			0
<b>FUND BALANCE</b>								
Beginning of Year					280,683	90,209	15,531	90,209
<b>FUND BALANCE - Projected</b>								
End of Year					90,209	15,531	15,531	90,209

**COUNTY OF LEXINGTON  
WORTHLESS CHECK UNIT  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2613  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 5	105,913	60,052	167,723	161,041		
	Salaries & Wages Adjustment Account				8,037		
510199	Special Overtime	84	0	0			
510200	Overtime	131	0	0			
510300	Part Time - 2 (1.476 FTE)	24,771	13,460	37,994	39,890		
511112	FICA Cost	9,152	5,200	15,737	15,986		
511113	SCRS - Employer's Portion	10,678	6,187	19,316	19,622		
511120	Employee Insurance - 5	17,760	12,000	30,000	37,500		
511130	Workers Compensation	444	265	683	745		
511213	SCRS - Employer's Portion (Retiree)	1,205	716	0	0		
	<b>* Total Personnel</b>	<b>170,138</b>	<b>97,880</b>	<b>271,453</b>	<b>282,821</b>		
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	5,000	5,000		
520300	Professional Services	0	0	200	0		
520400	Advertising & Publicity	0	0	100	0		
520800	Outside Printing	0	0	2,500	0		
521000	Office Supplies	3,342	2,452	4,400	5,500		
521100	Duplicating	920	1,332	2,800	3,300		
521200	Operating Supplies	0	0	800	800		
522000	Building Repair & Maintenance	407	0	0	0		
522200	Small Equipment Repairs & Maint.	0	0	0	150		
524201	General Tort Liability Insurance	142	95	209	196		
524202	Surety Bonds - 7	0	0	51	63		
525000	Telephone	1,685	831	2,688	2,500		
525020	Pagers and Cell Phones	307	247	1,000	900		
525041	E-mail Service Charges	127	162	360	270		
525100	Postage	28,884	13,961	36,000	31,000		
525210	Conference & Meeting Expense	945	0	6,000	3,000		
525230	Subscriptions, Dues, & Books	0	0	150	150		
525240	Personal Mileage Reimbursement	3,187	2,287	4,200	5,525		
529903	Contingency	0	0	98,785	15,000		
538005	Bank Service Charges	0	0	0	0		
	<b>* Total Operating</b>	<b>39,946</b>	<b>21,367</b>	<b>165,243</b>	<b>73,354</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>210,084</b>	<b>119,247</b>	<b>436,696</b>	<b>356,175</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	130	0	425	425		
540010	Minor Software	1,345	0	1,750	200		
	All Other Equipment	3,853	355	6,040	0		
	<b>** Total Capital</b>	<b>5,328</b>	<b>355</b>	<b>8,215</b>	<b>625</b>		
	<b>*** Total Budget Appropriation</b>	<b>215,412</b>	<b>119,602</b>	<b>444,911</b>	<b>356,800</b>		

70-2

### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

Worthless Check Unit

#### Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 70% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help the merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

Month	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY09-10
July	448	282	659	549	582**
August	604	461	552	660	700**
September	462	621	491	528	560**
October	644	531	466	646	685**
November	537	413	2336	689	730**
December	582	267	380	583	618**
January	588	703	750	746	791**
February	389	329	394	371*	393**
March	460	560	566	529*	561**
April	194	277	581	351*	372**
May	621	648	610	626*	664**
June	534	602	507	548*	581**
<b>Total</b>	<b>6063</b>	<b>5694</b>	<b>8292</b>	<b>6862</b>	<b>7237</b>

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the previous figures shown.

\*\*A 6% growth rate in checks processed has been estimated for FY08-09 to reflect the troubled economic times and new merchants that the Check Unit is acquiring.



**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees** **\$277,185.00**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

	Estimated Revenue	Actual / Adjusted Estimate	Percentage Increase
FY 07-08	220,000	256,546.37	16.33%
FY 08-09	249,500	263,985.17	5.8%
Percent Increase	11.6%	2.9%	

By comparing the estimated revenue submitted in Check Unit FY 08-09 request and the adjusted estimated revenue for FY 08-09, the Check Unit had a 5.8% increase in projected revenue. In contrast, by comparing actual revenue of budget year FY07-08 and the adjusted estimated revenue of FY08-09, the Check Unit will have 2.9% increase in revenue from the previous year. Past trends indicate that during tough economic times, the volume of bad checks written increases. Based on our current economic trends, past Check Unit growth and the Check Units efforts to obtain new merchants, the check unit is estimated to have a revenue growth of 5%.

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	16
Case Manager	1		1	1	9
Secretary	1		1	1	6
Clerk	2		2	2	4
Clerk P/T	2		2	2	4
	-----		-----	-----	
<b>Total Positions</b>	7		7	7	

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>520200 – CONTRACTED SERVICES</b>	<b>\$ 5,000</b>
This account will cover the cost of contracted services for peak operating times of the Check Unit and to assist with the imaging of files into the computer system. Temporary help.	
<b>520300 – Professional Services</b>	<b>\$ 0</b>
None	
<b>520400 – ADVERTISING &amp; PUBLICITY</b>	<b>\$ 0</b>
No Advertising is planned.	
<b>520800 – OUTSIDE PRINTING</b>	<b>\$ 0</b>
No outside printing is planned.	
<b>521000 – OFFICE SUPPLIES</b>	<b>\$5,500</b>
This account will cover routine office supplies (paper, pens, sheet protectors, envelopes) as well as other supplies such as Toner for LaserJet 4350 and LaserJet P4510, Maintenance Kits, and color toner.	
<b>521100 – DUPLICATING</b>	<b>\$3,300</b>
This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, police reports and other documents used in our daily work. Costs are \$.05 per copy.	
<b>521200 – OPERATING SUPPLIES</b>	<b>\$800</b>
This account will cover the cost of items such as file cabinets and other operating supplies.	
<b>522000 – BUILDING REPAIR &amp; MAINTENANCE</b>	<b>\$0</b>
<b>522200 – Small Equipment Repair &amp; Maintenance</b>	<b>\$150</b>
This account will handle any unforeseen equipment problems that need to be repaired.	
<b>524201 – GENERAL TORT LIABILITY INSURANCE</b>	<b>\$196</b>
Per the estimate from Ed Salyer in Risk Management.	
<b>524202 - SURETY BONDS</b>	<b>\$63</b>
This account provides the fee for bonding the employees of the program. \$9 per employee x 7 employees = \$ 63.	
<b>525000 – TELEPHONE</b>	<b>\$2,500</b>
This account will cover the cost of telephone service used.	
<b>525020 – PAGERS AND CELL PHONES</b>	<b>\$900</b>
This account will cover the cost of the Director's cell phone.	
<b>525041 – E-MAIL SERVICE CHARGES</b>	<b>\$270</b>
The cost of e-mail services is \$7.50 per month per account. 3 accounts @ 7.50 per account times 12 months.	
<b>525100 – POSTAGE</b>	<b>\$31,000</b>
Estimated cost of postage for mailing 1 <sup>st</sup> class mail, certified mail and large envelopes.	

**525210 – CONFERENCE & MEETING EXPENSE** **\$3000**

This item will cover the cost of conferences, such as the Victim Advocate's Spring Conference required for certification when providing victim services and computer training.

**525230 SUBSCRIPTIONS, DUES, & BOOKS** **\$150**

This account will cover any cost of books, subscriptions, or dues necessary to aid/improve operations of the unit.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$5,525**

Estimated cost of mileage reimbursement for Director who travels to meet with merchants, attend court at various Lexington County Magistrate's offices and for conferences.

**529903 - CONTINGENCY** **\$15,000**

To cover the costs of any unanticipated expenses of operating the unit.

**538005 – Bank Service Charges** **\$0**

Since the Worthless Check Unit first budget in fiscal year 2004-2005, this account has not been used.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

<b>54000 – Small Tools &amp; Minor Equipment</b>	<b>\$475</b>
Cover cost of misc. items such as calculators, phone headsets, and minor furniture.	
<b>540010 – MINOR SOFTWARE</b>	<b>\$200</b>
Upgrade the retail accounting software used by the Check Unit .	



### SECTION III. – NEW PROGRAM OVERVIEW

#### Summary of Programs:

Worthless Check Unit

#### Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 70% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help the merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

On July 7, 2008, Court Administration sent out a Memo to the Magistrates and Municipal Judges from Robert L. McCurdy, Senior Staff Attorney concerning new legislation. The memo states "Section 5 of S.577 amended §22-5-110 so as to **require** the issuance of a courtesy summons (see §22-5-115), rather than an arrest warrant, for a misdemeanor offense within the jurisdiction of magistrate and municipal court when the warrant is sought by non-law enforcement personnel. ... If your circuit solicitor has implemented a worthless check unit, merchants could be referred to the program." The change in the law has lead to increased volume of checks from merchants. The Check Unit has been working to obtain a major food retail chain that would increase the volume of checks each month by approximately 10 to 15 percent above the Check Unit's predicted 6% growth. **This new budget program is to request two part-time employees to handle the new growth in volume. The funding for the part-time help would come from the Solicitor's Fee of the Check Unit and no General Fund and taxpayer money would be used to fund these positions. The Check Unit would only hire for these positions if and when the volume of work in the Check Unit justifies the hiring of the personnel.**

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

Month	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY09-10
July	448	282	659	549	582**
August	604	461	552	660	700**
September	462	621	491	528	560**
October	644	531	466	646	685**
November	537	413	2336	689	730**
December	582	267	380	583	618**
January	588	703	750	746	791**
February	389	329	394	371*	393**
March	460	560	566	529*	561**
April	194	277	581	351*	372**
May	621	648	610	626*	664**
June	534	602	507	548*	581**
<b>Total</b>	<b>6063</b>	<b>5694</b>	<b>8292</b>	<b>6862</b>	<b>7237</b>

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the previous figures shown.

\*\*A 6% growth rate in checks processed has been estimated for FY08-09 to reflect the troubled economic times and new merchants that the Check Unit is acquiring.



**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees**

**\$277,185.00**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

	Estimated Revenue	Actual / Adjusted Estimate	Percentage Increase
FY 07-08	220,000	256,546.37	16.33%
FY 08-09	249,500	263,985.17	5.8%
Percent Increase	11.6%	2.9%	

By comparing the estimated revenue submitted in Check Unit FY 08-09 request and the adjusted estimated revenue for FY 08-09, the Check Unit had a 5.8% increase in projected revenue. In contrast, by comparing actual revenue of budget year FY07-08 and the adjusted estimated revenue of FY08-09, the Check Unit will have 2.9% increase in revenue from the previous year. Past trends indicate that during tough economic times, the volume of bad checks written increases. Based on our current economic trends, past Check Unit growth and the Check Units efforts to obtain new merchants, the check unit is estimated to have a revenue growth of 5%.

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Clerk (part-time)	2		1.25	1.25	4
<b>Total Positions</b>	<b>2</b>		<b>1.25</b>	<b>1.25</b>	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$500**

This fund will be used to pay for any needed Archer Study for the new position.

**521000 - OFFICE SUPPLIES \$100**

This account will cover routine office supplies.

**524201 - GENERAL TORT LIABILITY INSURANCE \$48**

This account will cover the cost of liability insurance coverage for 1 full-time employee.

**524202 - SURETY BONDS \$18**

This account provides the fee for bonding the employees of the program. \$9 per employee x 2 employees = \$ 9.



### SECTION III. – NEW PROGRAM OVERVIEW

#### Summary of Programs:

##### Worthless Check Unit

#### Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 70% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help the merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

On June 4, 2008, South Carolina's Governor signed A271, R329, H4601 which restructured the Victim Assistance Program requiring that a victim service provider (Victim Counselor) be certified to work with victims. The check unit works with victims of bad checks and victims of identity theft. To ensure that the Check Unit stays compliant with state law on victim services, a Victim Counselor (Victim Service Provider) position is requested. The position will be completely self-funded by the solicitor's fees collected through the Check Unit, thus no General Fund or tax payer money will be used.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

Month	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY09-10
July	448	282	659	549	582**
August	604	461	552	660	700**
September	462	621	491	528	560**
October	644	531	466	646	685**
November	537	413	2336	689	730**
December	582	267	380	583	618**
January	588	703	750	746	791**
February	389	329	394	371*	393**
March	460	560	566	529*	561**
April	194	277	581	351*	372**
May	621	648	610	626*	664**
June	534	602	507	548*	581**
<b>Total</b>	<b>6063</b>	<b>5694</b>	<b>8292</b>	<b>6862</b>	<b>7237</b>

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the previous figures shown.

\*\*A 6% growth rate in checks processed has been estimated for FY08-09 to reflect the troubled economic times and new merchants that the Check Unit is acquiring.

**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees**

**\$277,185.00**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

	Estimated Revenue	Actual / Adjusted Estimate	Percentage Increase
FY 07-08	220,000	256,546.37	16.33%
FY 08-09	249,500	263,985.17	5.8%
Percent Increase	11.6%	2.9%	

By comparing the estimated revenue submitted in Check Unit FY 08-09 request and the adjusted estimated revenue for FY 08-09, the Check Unit had a 5.8% increase in projected revenue. In contrast, by comparing actual revenue of budget year FY07-08 and the adjusted estimated revenue of FY08-09, the Check Unit will have 2.9% increase in revenue from the previous year. Past trends indicate that during tough economic times, the volume of bad checks written increases. Based on our current economic trends, past Check Unit growth and the Check Units efforts to obtain new merchants, the check unit is estimated to have a revenue growth of 5%.

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim Counselor (Victim Service Provider)	1		1	1	13
<b>Total Positions</b>	<b>1</b>		<b>1</b>	<b>1</b>	



---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$500**

This fund will be used to pay for any needed Archer Study for the new position.

**521000 - OFFICE SUPPLIES \$100**

This account will cover routine office supplies.

**524201 - GENERAL TORT LIABILITY INSURANCE \$24**

This account will cover the cost of liability insurance coverage for 1 full-time employee.

**524202 - SURETY BONDS \$9**

This account provides the fee for bonding the employees of the program. \$9 per employee x 1 employees = \$ 9.

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
-------------	-----------------------	-------------------	---------------------------------	------------------------------------------	----------------------------------------------	----------------------	----------------------	---------------------

**\*Sol/Drug Case Prosecution 2614:**

**Revenue: (Organization - 000000)**

429201	Motion Fee Aid to Drug Courts	63,499	17,055	66,540	66,540	<u>69,591</u>		
463005	Ins. Prorated Premium Adjustment	3	0	0	0	<u>0</u>		

**\*\* Total Revenue**

63,502	17,055	66,540	66,540	<u>69,591</u>
--------	--------	--------	--------	---------------

**\*\*\*Total Appropriation**

66,540	<u>69,591</u>
--------	---------------

FUND BALANCE

Beginning of Year

3	3	0	0
---	---	---	---

FUND BALANCE - Projected

End of Year

3	3	0	0
---	---	---	---

Fund: 2614

Division: Judicial

Organization: 141200 - Solicitor

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 1	48,791	21,061	50,669	50,108	
	Salaries & Wages Adjustment Account				2,004	
511112	FICA - Employer's Portion	3,671	1,604	3,876	3,986	
511113	State Retirement - Employer's Portion	4,497	1,978	4,758	4,893	
511120	Employee Insurance - 1	5,760	3,000	6,000	7,500	
511130	Workers Compensation	176	76	181	186	
<b>* Total Personnel</b>		<b>62,895</b>	<b>27,719</b>	<b>65,484</b>	<b>68,677</b>	
<b>Operating Expenses</b>						
524201	General Tort Liability Insurance	28	11	28	24	
524202	Surety Bonds	0	0	8	0	
525041	E-mail Service Charges	67	54	120	90	
525210	Conference & Meeting Expense	509	468	900	800	
<b>* Total Operating</b>		<b>604</b>	<b>533</b>	<b>1,056</b>	<b>914</b>	
<b>** Total Personnel &amp; Operating</b>		<b>63,499</b>	<b>28,252</b>	<b>66,540</b>	<b>69,591</b>	
<b>Capital</b>						
<b>* Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>63,499</b>	<b>28,252</b>	<b>66,540</b>	<b>69,591</b>	

---

**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

Lexington County has experienced an explosion in the number and complexity of substance related arrests due largely to the spread of crack cocaine, crystal methamphetamine and a phenomenally large number of alcohol related cases. Currently, we have one prosecutor dedicated to dealing with charges made by the narcotics task force group. This prosecutor was originally funded through the narcotics enforcement grant but the position was picked up by Solicitor Myers in Fund 2611 at the expiration of that grant. The prosecutor in this fund deals primarily with alcohol related offenses and drug cases arising from other, non task force, agencies. This position is being funded entirely through the Eleventh Judicial Circuit's State funds, with no money coming from the County General Fund.

**SECTION IV. - SUMMARY OF REVENUES**

The Funding for this position is from the Solicitor's State Funds. The Solicitor reimburses the County on a quarterly basis for expenses incurred. No General Fund money is involved.

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Asst. Solicitor	1		1	1	19
<b>Total Positions</b>	<b>1</b>		<b>1</b>	<b>1</b>	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

<b>524201 General Tort Liability Insurance</b>	<b>\$24</b>
Per Risk Management Division estimate	
<b>525041 E-mail Service Charges</b>	<b>\$90</b>
Projected telephone service expense.	
<b>524202 Surety Bonds</b>	<b>0</b>
<b>525210 Conference &amp; Meeting Expenses</b>	<b>\$800</b>
Assistant Solicitors must complete annual training requirements to maintain licensure.	
<b>Total Operating Expenses</b>	<b>\$914</b>

**COUNTY OF LEXINGTON  
ALCOHOL EDUCATION PROGRAM  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* Alcohol Education Program 2615:</b>								
<b>Revenues (Organization: 000000)</b>								
456100	Program Income	0	0	128,750	128,750	<u>78,976</u>		
<b>** Total Revenue</b>		<u>0</u>	<u>0</u>	<u>128,750</u>	<u>128,750</u>	<u>78,976</u>		
<b>***Total Appropriation</b>					<u>77,261</u>	<u>78,976</u>		
<b>FUND BALANCE</b>								
Beginning of Year								
					<u>0</u>	<u>51,489</u>	<u>0</u>	<u>0</u>
<b>FUND BALANCE - Projected</b>								
End of Year					<u>51,489</u>	<u>51,489</u>	<u>0</u>	<u>0</u>

Fund: 2615  
Division: Judicial  
Organization: 141200 - Solicitor

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 1.3	0	5,375	56,995	54,640		
	Salaries & Wages Adjustment Account				2,186		
511112	FICA Cost	0	398	4,360	4,347		
511113	State Retirement	0	505	5,352	5,336		
511120	Insurance Fund Contribution	0	900	7,800	9,750		
511130	Workers Compensation	0	19	171	204		
<b>* Total Personnel</b>		<u>0</u>	<u>7,197</u>	<u>74,678</u>	<u>76,463</u>		
<b>Operating Expenses</b>							
520300	Professional Service	0	0	200	<u>0</u>		
521100	Duplicating	0	0	2,000	<u>2,000</u>		
524201	General Tort Liability Insurance	0	23	91	<u>47</u>		
524202	Surety Bonds	0	0	9	<u>0</u>		
524302	Court Referred Volunteer Liability Ins	0	0	163	<u>379</u>		
525041	E-mail Service Charges	0	0	120	<u>87</u>		
<b>* Total Operating</b>		<u>0</u>	<u>23</u>	<u>2,583</u>	<u>2,513</u>		
<b>** Total Personnel &amp; Operating</b>		<u>0</u>	<u>7,220</u>	<u>77,261</u>	<u>78,976</u>		
<b>Capital</b>							
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>0</u>	<u>7,220</u>	<u>77,261</u>	<u>78,976</u>		

### SECTION III. - PROGRAM OVERVIEW

#### Alcohol Education Program (AEP)

##### Objectives:

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program promotes accountability and responsibility through educational counseling, community service and requiring a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

##### Service Standards:

- a. To assist magistrate and municipal court judges in the diversion of appropriate cases into AEP.
- b. To conduct application interviews and perform criminal history checks.
  - a. Determine eligibility and present to solicitor for approval.
  - b. Accept defendants into program, assign program requirements, make counseling schedule and defensive driving/practical skills appointments.
  - c. Recruit community service sites that will provide meaningful experiences for the young adults.
  - d. Monitor progress through program and recommend successful completion or termination to the Solicitor.
  - e. Complete proper paperwork and documentation of case in the computer in compliance with state statute.



**SECTION III. – SERVICE LEVELS**

**Alcohol Education Program**

**Service Level Indicators:**

	<b>Actual FY 2007 - 2008</b>	<b>Actual July – December FY 2008 – 2009</b>	<b>Estimated January – June FY 2008 – 2009</b>	<b>Projected FY 2009 - 2010</b>
<b>Enrolled</b>	<b>346</b>	<b>112</b>	<b>120</b>	<b>320</b>
<b>Successful</b>	<b>313</b>	<b>72</b>	<b>110</b>	<b>300</b>
<b>Terminated</b>	<b>33</b>	<b>2</b>	<b>10</b>	<b>20</b>
<b>Currently Participating Since Applying July '08 – Dec. '08</b>		<b>38</b>		
<b>Estimated Community Service Hours Completed</b>	<b>5,190</b>	<b>1,680</b>	<b>1,800</b>	<b>4,800</b>
<b>Estimated Educational Counseling Hours Completed</b>	<b>2,768</b>	<b>896</b>	<b>960</b>	<b>2,560</b>
<b>Estimated Alive At 25 Completed</b>	<b>313</b>	<b>112</b>	<b>120</b>	<b>320</b>

**Alcohol Education Program**

**Program Income** **\$78,976**

The Alcohol Education Program charges an enrollment fee set by SC Law 17-22-550. The enrollment fee is \$250. However, the solicitor can waive fees in cases of indigence. The number of applicants is estimated to be 320. The enrollment income is estimated at 320 applicants x \$250 = \$80,000. Approximately 2% will not pay entire fee, roughly \$1,024, thus \$80,000 - \$1,024 = \$78,976.

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1			.30	17
Coordinator	1			1	12
Total Positions	2			1.3	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**Alcohol Education Program**

**521100-Duplication \$2,000**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in the daily operations of AEP. Costs are \$.05 per copy x 40,000 items.

**524201-General Tort Liability Insurance \$47**

This account will cover the cost of liability insurance coverage per risk management.

**524202-Surety Bonds \$0**

This account provides the fee for bonding the employees of the program.

**524302-Court Referred Volunteer Liability Insurance \$379**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration, Drug Court and the Alcohol Education program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. AEP pays 10% of the total cost of \$3,783 = \$379.

**525041-E-MAIL SERVICE CHARGES \$87**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$7.25 per month per account. \$7.25/month x 12 months = \$87 for 12 months of e-mail service.

**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Title IV-D Process Server 2411:</b>								
<b>Revenues (Organization: 000000)</b>								
451803	IV-D Service of Process Pmts	51,037	21,573	49,132	49,132	39,562		
461000	Investment Interest	2,420	583	3,439	3,439	1,059		
<b>** Total Revenue</b>		<b>53,457</b>	<b>22,156</b>	<b>52,571</b>	<b>52,571</b>	<b>40,621</b>		
<b>***Total Appropriation</b>					<b>145,702</b>	<b>9,404</b>		
<b>Contingency</b>								
Unused								
Carryforward								
<b>FUND BALANCE</b>								
Beginning of Year						97,302	132,069	
<b>FUND BALANCE - Projected</b>								
End of Year						4,171	163,286	

Fund 2411  
Division: Law Enforcement  
Organization: 151200 - Operations

								<b>BUDGET</b>
Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved	
<b>Personnel</b>								
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Operating Expenses</b>								
520246	NCIC Access Fee	72	30	144	144			
520300	Professional Services	846	120	8,000	5,000			
524201	General Tort Liability Insurance	0	0	0	0			
525020	Pagers and Cell Phones	4,946	1,971	9,660	4,260			
525600	Uniforms & Clothing	1,348	0	0	0			
529903	Contingency	0	0	127,898	0			
<b>* Total Operating</b>		<b>7,212</b>	<b>2,121</b>	<b>145,702</b>	<b>9,404</b>			
<b>** Total Personnel &amp; Operating</b>		<b>7,212</b>	<b>2,121</b>	<b>145,702</b>	<b>9,404</b>			
<b>Capital</b>								
540000	Small Tools & Minor Equipment	0	0	0	0			
540010	Minor Software	363	0	0	0			
	All Other Equipment	27,906	0	0	0			
<b>** Total Capital</b>		<b>28,269</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>*** Total Budget Appropriation</b>		<b>35,481</b>	<b>2,121</b>	<b>145,702</b>	<b>9,404</b>			

### SECTION III. – PROGRAM OVERVIEW

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of \$16.50 for service and \$16.50 for warrant of failure to comply. The revenue generated by this contract is used to fund a part time clerical position to enter the papers into a database, which tracks the service records of the documents. This information is then returned to the courts for official dockets.

SECTION V. A. – PERSONNEL AUTHORIZATIONS

**Current Staffing Level:**

<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
	<u>General Fund</u>	<u>Other Fund</u>		

LE / Child Support Enforcement Program (2411-151200)

There are no positions paid from this fund effective January 2007.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520246 - NCIC ACCESS FEE \$ 144**

Access fees paid for communications with National Crime Information Center. The estimated cost is \$12 a month \* 1 user \* 12 months = \$ 144.00.

**520300 - PROFESSIONAL SERVICES \$ 5,000**

Professional services are required to obtain subpoenas for records, and public information database search services for investigations.

Subpoena for phone charges (Bellsouth)	\$ 1,000
Subpoena for other records (Various Vendors)	\$ 2,000
Public Record Information (Accurint)	\$ 2,000

**525020 - PAGERS AND CELL PHONES \$ 4,260**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.



**COUNTY OF LEXINGTON  
BULLETPROOF VEST PROGRAM  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Bulletproof Vest Program 2414:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	4,118	0	849	849	4,000		
461000	Investment Interest	0	1	0	1	0		
801000	Op Trn From General Fund/LE	4,118	848	849	849	4,000		
<b>** Total Revenue</b>		<u>8,236</u>	<u>849</u>	<u>1,698</u>	<u>1,699</u>	<u>8,000</u>		
<b>***Total Appropriation</b>					<u>2,569</u>	<u>8,000</u>		
<b>FUND BALANCE</b>								
Beginning of Year								
					<u>872</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>FUND BALANCE - Projected</b>								
End of Year								
					<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

This grant is split 50% coming from USDOJ and 50% is the County's match.

Fund 2414  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Budgeted (Dec)	<b>BUDGET</b>			
					2009-10 Requested	2009-10 Recommend	2009-10 Approved	
<b>Personnel</b>								
<b>* Total Personnel</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
<b>Operating Expenses</b>								
525600	Uniforms & Clothing	8,748	617	2,569	8,000			
529903	Contingency	0	0	0	0			
<b>* Total Operating</b>		<u>8,748</u>	<u>617</u>	<u>2,569</u>	<u>8,000</u>			
<b>** Total Personnel &amp; Operating</b>		<u>8,748</u>	<u>617</u>	<u>2,569</u>	<u>8,000</u>			
<b>Capital</b>								
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
<b>*** Total Budget Appropriation</b>		<u>8,748</u>	<u>617</u>	<u>2,569</u>	<u>8,000</u>			

**74-1**

**SECTION III. – PROGRAM OVERVIEW**

The Bulletproof Vest Partnership Grant funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. The new allocation principle required by Congress is to fund the full 50 percent of requested vest needs for applications from jurisdictions with a population under 100,000. The remaining funds will be applied towards the applications from jurisdictions exceeding a population of 100,000 people.

---

**SECTION V. B. -- OPERATING LINE ITEM NARRATIVES**

**525600 - UNIFORMS AND CLOTHING**

**\$ 8,000**

All certified law enforcement officers must wear body armor for protection, while performing their duties. The warranty on body armor is 5 years; therefore, each year we have a number of officers that must have replacement armor along with new hires.

**COUNTY OF LEXINGTON  
SCHOOL RESOURCE OFFICERS  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*LE - School Resource Officers 2437:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	215,596	191,938	175,936	191,938	188,531		
461000	Investment Interest	344	19	0	19	0		
801000	Op Trn From General Fund/LE	82,848	58,645	58,645	58,645	62,844		
<b>** Total Revenue</b>		<b>298,788</b>	<b>250,602</b>	<b>234,581</b>	<b>250,602</b>	<b>251,375</b>		
<b>***Total Appropriation</b>					<b>234,925</b>	<b>251,375</b>		
FUND BALANCE								
Beginning of Year					11,235	26,912		
FUND BALANCE - Projected								
End of Year					26,912	26,912		

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
SCHOOL RESOURCE OFFICERS  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2437  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	117,293	61,041	138,371	133,225		
Salaries & Wages Adjustment Account				10,925		
510199 Special Overtime	1,817	831	9,000	6,000		
511112 FICA - Employer's Portion	8,654	4,447	11,291	11,487		
511114 Police Retirement - Employer's Portion	12,764	6,837	15,793	16,442		
511120 Insurance Fund Contribution - 3	15,840	9,000	18,900	19,500		
511130 Workers Compensation	4,004	2,081	5,904	5,046		
511131 S.C. Unemployment	0	0	1,500	1,500		
<b>* Total Personnel</b>	<b>160,372</b>	<b>84,237</b>	<b>200,759</b>	<b>204,125</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	108	0	600	500		
521200 Operating Supplies	655	0	0	300		
521208 Police Supplies	765	0	0	0		
522300 Vehicle Repairs & Maintenance	2,197	12	3,000	3,000		
524100 Vehicle Insurance # 3	0	795	2,100	2,100		
524201 General Tort Liability Insurance	2,547	1,085	2,623	2,250		
524202 Surety Bonds	0	0	59	0		
525020 Pagers and Cell Phones	718	605	1,980	2,160		
525030 800 MHz Radio Service Charges	888	494	1,620	1,620		
525041 E-mail Service Charges	103	162	360	360		
525210 Conference & Meeting Expenses	2,982	0	6,000	6,000		
525230 Subscriptions, Dues, & Books	0	0	0	600		
525400 Gas, Fuel, & Oil	8,511	2,949	14,224	16,460		
525600 Uniforms & Clothing	886	464	1,600	2,600		
<b>* Total Operating</b>	<b>20,360</b>	<b>6,566</b>	<b>34,166</b>	<b>37,950</b>		
<b>** Total Personnel &amp; Operating</b>	<b>180,732</b>	<b>90,803</b>	<b>234,925</b>	<b>242,075</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	1,723	0	0	0		
540010 Minor Software	860	0	0	0		
All Other Equipment	104,239	0	0			
(3) .223 Rifles & Accessories				3,300		
(3) Ballistic Shields				6,000		
<b>** Total Capital</b>	<b>106,822</b>	<b>0</b>	<b>0</b>	<b>9,300</b>		
<b>*** Total Budget Appropriation</b>	<b>287,554</b>	<b>90,803</b>	<b>234,925</b>	<b>251,375</b>		



**SECTION III. - PROGRAM OVERVIEW**

The school resource officer program provides safety and security for the students in most of the schools in Lexington County. The Lexington County Sheriff's Department and the school officials are working together to ensure the success of this program. The number of incidents requiring law enforcement personnel has increased over the past several years and as our community continues to grow in population, this increase will be the trend. The presence of school resource officers has reduced the number of serious incidents in schools. The grant will provide 75% of the funding for this program.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (Grant Positions)</b>					
School Resource Officers	3	0	3	3	13
<b>Totals:</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>	



---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 500**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

The amount budgeted is for 3 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES** **\$ 300**

The School Resource Officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

The amount budgeted is for 3 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 3,000**

This account is used to repair and to maintain the vehicles purchased by the grant.

The cost is estimated at 3 vehicles X \$1,000 = \$3,000.

**524100 - VEHICLE INSURANCE** **\$ 2,250**

Vehicle insurance is required for each vehicle. Cost is estimated per county risk officer.

The cost is estimated at 3 vehicles X \$750 = \$2,250.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 2,100**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

The cost is estimated at 3 officers X \$700 = \$2,100.

**525020 - PAGERS AND CELL PHONES** **\$ 2,160**

The grant personnel are required to have a mobile telephone for safety purposes and for immediate communication with the department, county and other agencies.

The cost is estimated at \$60/month X 3 officers X 12 months = \$2,160.

**525030 - 800 MHz RADIO SERVICE CHARGES** **\$ 1,620**

Monthly service is required for the 800 MHz digital encrypt radios used by the School Resource officers for communication purposes.

The cost is estimated at \$45/month X 3 officers X 12 months = \$1,620.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 360**

The email service is no longer a free service. Each user will be charged for e-mail service.

The estimated cost is \$10/month X 3 officers X 12 months = \$360.

**525210 –CONFERENCE AND MEETING EXPENSES** **\$ 6,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of School Resource Officers.

The estimated cost is \$2,000 X 3 officers = \$6,000.

**525230 – SUBSCRIPTIONS, DUES, AND BOOKS** **\$ 600**

The School Resource Officer will prepare presentations for students on specified subjects. Books and materials will be a necessary to hold these presentations. The estimated cost for subscriptions, dues and books is \$200 X 3 officers = \$600.

**525400 - GAS, FUEL, AND OIL** **\$16,460**

The grant reimburses for travel miles at the federal rate per mile to travel to perform their duties and to seminars.

The amount budgeted is an estimate at \$.585 X 9379 miles X 3 officer = \$16,460.

**525600 – UNIFORMS** **\$2,600**

According to county policy, the officers must wear body armor and uniforms when performing their duties as an SRO. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

Estimated cost to uniform 3 SRO's is \$2,600.

**SECTION VI. C. -CAPITAL LINE ITEM NARRATIVES**

**5A9 - (3) RIFLES WITH ACCESSORIES \$ 3,300**

The .223 rifle with accessories is needed for certain critical circumstances. The rifle will shoot more accurately at long distances because it has less recoil and has a 30 round magazine as compared to a handgun which only has a 9 round magazine.

**5A9 - (3) BALLISTIC SHIELDS \$ 6,000**

The ballistic shield is necessary for response to critical incidents on the campus of the school. The ballistic shields will provide protection for an individual officer or a small group of individuals during the movement to a secure area away from the critical incident location.

**COUNTY OF LEXINGTON  
HIGHWAY SAFETY DUI ENFORCEMENT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*LE - Highway Safety DUI Enforcement 2455:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	191,969	181,155	178,521	181,155	266,139		
461000	Investment Interest	84	0	0	0	0		
801000	Op Trn From General Fund/LE	60,340	44,629	44,629	44,629	0		
<b>** Total Revenue</b>		<u>252,393</u>	<u>225,784</u>	<u>223,150</u>	<u>225,784</u>	<u>266,139</u>		
<b>***Total Appropriation</b>					296,868	266,139		
FUND BALANCE								
Beginning of Year					24,410	(46,674)	(46,674)	(46,674)
FUND BALANCE - Projected								
End of Year					(46,674)	(46,674)	(46,674)	(46,674)

\* Grant will be funded 100% from DPS.

\*\* On February 10th, the County received a reimbursement check in the amount of \$48,895 from DPS, so this grant is not \$46,674 in debt.

**COUNTY OF LEXINGTON  
HIGHWAY SAFETY DUI ENFORCEMENT  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2455  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	68,560	53,701	147,163	116,729		
Salaries & Wages Adjustment Account				4,669		
510199 Special Overtime	9,483	11,000	0	0		
510200 Overtime	41	0	0	0		
511112 FICA - Employer's Portion	5,603	4,680	11,628	9,287		
511114 Police Retirement - Employer's Portion	8,374	7,149	16,020	13,415		
511120 Insurance Fund Contribution - 3	10,080	9,000	19,440	22,500		
511130 Workers Compensation	2,626	2,177	4,942	4,077		
<b>* Total Personnel</b>	<b>104,767</b>	<b>87,707</b>	<b>199,193</b>	<b>170,677</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	0	921	1,800	1,100		
521200 Operating Supplies	0	0	5,200	2,600		
522200 Small Equipment Repairs & Maintenance (3)	0	0	0	600		
522300 Vehicle Repairs & Maintenance - 3	155	3,423	7,345	6,000		
524100 Vehicle Insurance - 3	0	795	3,309	1,638		
524201 General Tort Liability Insurance	0	1,085	4,463	2,235		
524202 Surety Bonds	0	0	89	0		
525020 Pagers & Cell Phones - 3	990	920	3,181	8,160		
525030 800 MHz Radio Service Changes - 3	389	494	3,790	2,061		
525031 800 MHz Radio Maintenance Fee - 3	0	246	305	306		
525041 E-mail Service Charges	0	162	360	360		
525210 Conference & Meeting Expense	0	225	2,625	3,780		
525400 Gas, Fuel and Oil	8,323	9,521	56,123	43,872		
<b>* Total Operating</b>	<b>9,857</b>	<b>17,792</b>	<b>88,590</b>	<b>72,712</b>		
<b>** Total Personnel &amp; Operating</b>	<b>114,624</b>	<b>105,499</b>	<b>287,783</b>	<b>243,389</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	790	0	1,191	0		
540010 Minor Software	0	0	49	0		
All Other Equipment	112,570	3,239	7,845			
(10) Video Flashlight Cameras				15,250		
(1) Reconstruction Software Upgrade				7,500		
<b>** Total Capital</b>	<b>113,360</b>	<b>3,239</b>	<b>9,085</b>	<b>22,750</b>		
<b>*** Total Budget Appropriation</b>	<b>227,984</b>	<b>108,738</b>	<b>296,868</b>	<b>266,139</b>		

### **SECTION III. – PROGRAM OVERVIEW**

The ultimate goal for the creation of the Driving under the Influence Traffic Enforcement Unit in Lexington County is to combine resources to effect a positive change in the collision, injury, and arrest rate of traffic and DUI violations. Preliminary statistics for South Carolina reported for the calendar year of 2008 indicate that Lexington County ranks among the highest in the State for DUI, fatal and/or severe crashes and for all other types of traffic related incidents. By consolidating the resources and expanding knowledge and skills to perform DUI traffic enforcement, the quality of enforcing the traffic laws will result in an effort to reduce severe and fatal traffic collisions. The expertise and knowledge gained from the specialized training enhances the unit's capability by using technologically sound equipment and techniques to collect and process evidence for court cases. The DUI Highway Safety Traffic DUI Enforcement Unit affords the citizens of Lexington County and the surrounding areas the effective discovery, documentation, and judicial prosecution.

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (151200)</b>					
Traffic Deputies	3	0	3	3	10
<b>Totals:</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 1,100**

Items to be purchased including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies used daily are requested at an estimated cost.

**521200 - OPERATING SUPPLIES** **\$ 2,600**

Items to be purchased traffic supplies such as video and audiotapes, traffic books, disks, batteries etc. are for operational purposes for the traffic officers. The amount requested is estimated.

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$ 600**

The radar units must be calibrated to comply with the South Carolina traffic laws. The cost for the calibration of the three units and any repairs that may occur during the year is estimated.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 6,000**

Vehicle repairs and maintenance is needed for the grant vehicles due to excessive use.

The amount budgeted is an estimate of \$2,000 per vehicle.

**524100 - VEHICLE INSURANCE** **\$ 1,638**

Vehicle insurance is required for the three (3) grant vehicles.

The estimated cost provided by the County Risk Manager for Vehicle Insurance is \$546 per vehicle.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 2,235**

General Tort Liability Insurance is required for each person employed by the County.

The estimated cost provided by the County Risk Manager for General Tort Liability Insurance is \$745 per officer.

**525020 - PAGERS AND CELL PHONES** **\$8,160**

The cell phones for the grant traffic officers will allow them to communicate effectively with each other and to make contact to those individuals that are involved in traffic situations. Wireless air card service will allow the officers to use their laptops while working in the field.

The cost of cell phone service for 3 traffic officers is estimated at \$60 per month per officer. (3 officers X \$60/month/officer X 12 months = \$ 2,160)

The air card wireless service fee is estimated at \$50 per month per officer. The department has requested air card service for 10 traffic officers. (10 traffic officers X \$50/month/officer X 12 months = \$ 6,000)



---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 2,061**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The cost of service is \$687 per year per officer.

---

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 306**

The 800 MHz radios require service maintenance to ensure continuous operation.

The cost for radio maintenance is \$102 per year per radio.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 360**

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

The cost of e-mail service for 3 traffic officers is estimated at \$120 per year per officer.

---

**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 3,780**

The Highway Safety grant requires that grant traffic officers attend training that will enhance their skills for increased job performance. The three traffic officers will attend training offered by the South Carolina Criminal Justice Academy, by the National Highway Safety Training Council, and by other training agencies as required.

The cost of the training is estimated.

---

**525400 - GAS, FUEL, AND OIL** **\$43,872**

The grant reimburses mileage at the federal rate for grant-funded personnel.

The cost budgeted is an estimate based on projected number of miles to be driven for existing traffic officers.

**SECTION V. C. – CAPITAL LINE ITEM NARRATIVES**

**5A - (10) VIDEO FLASHLIGHT CAMERAS \$15,250**

The video flashlight cameras are necessary to record both video and audio of a traffic stop. The traffic officer will actually see, while at the same time record, what is happening both in the vehicle with the suspects and outside of the patrol vehicle. The capability that the technologically advanced flashlight will provide will enhance the prosecutorial efforts, professionalism, and evidence gathering in preparation for court cases.

**5A - (1) RECONSTRUCTION SOFTWARE UPGRADE \$ 7,500**

The visual statement software for reconstruction that currently is being used is outdated and must be upgraded to allow for data input reconstructing accidents in accordance with the new traffic law requirements. The software will allow the professional completion and presentation for traffic collision investigations. This software recreates the pre and post collision in animated form, as well as depicting all of the collision variables in a PowerPoint interoperable software package. The software is critical to continue with collision reconstruction and its application to courtroom and to presentations

COUNTY OF LEXINGTON  
SPECIAL REVENUE FUND  
Annual Budget  
FY 2009-10 Estimated Revenue

**NEW PROGRAM**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Courthouse Security</b>								
<b>Revenues:</b>								
457000	Federal Grant					174,862		
801000	Op Trn from Genl Fund/LE					58,288		
<b>** Total Revenue</b>						233,150		
<b>***Total Appropriation</b>						233,150		
<b>FUND BALANCE</b>								
Beginning of Year								
						0	0	0
<b>FUND BALANCE - Projected</b>								
End of Year								
						0	0	0

Fund: 2483  
Division: Law Enforcement  
Organization: 151300 - Jail Operation

**Courthouse Security**

		<b>BUDGET</b>		
Object Expenditure Code	Classification	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>				
<b>* Total Personnel</b>		0		
<b>Operating Expenses</b>				
520200	Contracted Services	38,000		
525210	Conference, Meeting & Training Expenses	30,000		
<b>* Total Operating</b>		68,000		
<b>** Total Personnel &amp; Operating</b>		68,000		
<b>Capital</b>				
540000	Small Tools & Minor Equipment	750		
	(2) Walk Through Magnetometers	12,000		
	(1) X-ray Package Scanner	35,000		
	(32) Surveillance Camera System	96,000		
	(2) Proximity Card Reader System	6,000		
	(16) Perimeter/Exterior & Duress Alarm System	5,400		
	(40) Duress Buttons w/ (1) Repeater	10,000		
<b>** Total Capital</b>		165,150		
<b>*** Total Budget Appropriation</b>		233,150		



### SECTION III. - PROGRAM OVERVIEW

Today, society places enormous demands on our nation's courthouses. Increased crime and litigation have led to backlogged court dockets, overburdened personnel and overcrowded court facilities. Court fragmentation, operational space shortages, and security risks are just some of the serious problems common to courthouses. Courthouse security measures range from full perimeter security with magnetometers, x-ray machines, closed circuit televisions, secured areas, to none at all. The financial aspect of providing adequate security is a universal factor in opposition to court security.

Courthouses are often the sites of violent and tragic incidents. Reports from across the United States indicate that there continues to be a growing number of threats and acts of violence against the courts and trial participants. The conclusion to be drawn is that court violence has and will continue to increase dramatically throughout this country and that no jurisdiction is immune.

---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$38,000**

Service fees are required for the CCTV surveillance cameras and alarm systems to allow 24/7 hour coverage for continuous security operations. Charges are estimated for 12 months.

**525210 – CONFERENCE AND MEETING EXPENSE \$30,000**

Specialized training for all court service deputies and bailiffs is necessary for security enhanced operations and required to operate the enhanced equipment installed in the courthouse and on the premises of the courthouse. Other training on specific skills for providing security within both the court confines and the outer premises is information sharing technical development training classes for the immediate recognition of those entering the courthouse.

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT \$ 750**

Small tools such as magnetometers are needed to target a specific area. The magnetometers identify the presence of metal found in weapons such as guns, knives, hand grenades, pointed objects, etc. These units are required to ensure the safety and security of the courts, and all individuals entering and working within the facility.

The cost for the magnetometers including shipping and tax is estimated at  $3 \times \$250 = \$750$ .

**(2) WALK - THROUGH MAGNETOMETERS \$12,000**

Walk through magnetometers are required to scan all individuals entering the courthouse to ensure the safety and security of all individuals in the facility. The walk-through magnetometers identify the presence of metal found in weapons such as guns, knives, hand grenades, pointed objects, etc. like the hand held units but they also measure the amount of metal in the objects. The magnetometers must be of high density for the detection of the smallest object containing metal that could be concealed.

The cost including tax and shipping is estimated at  $2 \times \$6,000 = \$12,000$ .

**(1) X-RAY PACKAGE SCANNER \$35,000**

The X-ray package scanner scans a package, purses, knapsacks, bags, etc., to visually detect the presence of various types of weapons such as liquid chemicals, bombs, knives, guns, hand grenades, scissors, and other types of weapons. The x-ray package scanner enhances the image to allow for a greater view of the contents of the package for decisive recognition to prevent a critical incident. This scanner is necessary for the safety and security of the courts and those who enter and work within the facility. The cost is estimated including tax and shipping.

**(32) SURVEILLANCE CAMERA SYSTEM \$96,000**

Video surveillance CCTV camera systems to include software, monitors and multiplexers are required to maintain a high level of courthouse security. The presence of security cameras may intimidate suspects to a degree that they are deterred from committing any sort of violent action. Surveillance cameras that are strategically positioned enable identification of potential criminal activity and allow for dispatch of officers to control the situation. The multiplexer will allow for the recording of every motion that the surveillance camera detects.

The cost is estimated including tax and shipping at  $32 \times \$3,000 = \$96,000$ .

**(2) PROXIMITY CARD READER SYSTEM \$ 6,000**

Two access doors at the courthouse need a proximity card reader that interface with the existing system to eliminate public access to secured areas of the judiciary center. The card reader identifies the code programmed on the card to allow access to those individuals who are approved for entry into the facility. The card reader will provide security for the door access while recording each individual who enters and exits the facility. This will assist in ensuring the safety and security of the judiciary and other staff that work within the facility and will enable the accountability of persons for security purposes.

The cost including tax and shipping is estimated at  $2 \times \$3,000 = \$6,000$ .

---

**(16) PERIMETER/EXTERIOR AND DURESS ALARMS SYSTEMS** **\$ 5,400**

All exterior/perimeter doors must have intrusion alarms installed for audible awareness of an intrusion. The installation of the alarms would be an additional tool to secure the facility. The current social, economic, and terrorist conditions have combined to make the courts more likely to be objects of attacks by emotional and frustrated litigants, and by desperate, dangerous, and fanatical criminals.

The cost including tax and shipping is estimated at  $16 \times \$337.50 = \$5,400$ .

---

**(40) DURESS BUTTONS WITH (1) REPEATER** **\$10,000**

Wireless duress buttons are panic buttons that instantly send emergency stress incident notification to existing radios so officers can respond immediately to the emergency call for assistance. This system will allow the deputy to respond to the exact location without a dispatch delay. They will be used for courthouse security entrances, offices, the judge's bench, clerk's office, and other areas that encounter combative or unruly individuals on a regular basis. Deputies are assigned to secure the buildings and grounds for protection but these devices will increase the efficiency and effectiveness of response to emergencies.

The cost including tax and shipping is estimated at  $40 \times \$250 = \$10,000$ .



**COUNTY OF LEXINGTON  
MULTI-CRIME SCENE INVESTIGATIVE UNIT  
Annual Budget  
FY - 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*LE - Multi-Crime Scene Investigative Unit 2490:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	274,406	92,562	129,595	129,595	128,916		
461000	Investment Interest	777	20	448	448	0		
463005	Ins. Prorated Premium Adjustment	185	0	0	0	0		
801000	Op Trn From General Fund/LE	94,560	43,198	43,198	43,198	42,972		
<b>** Total Revenue</b>		<u>369,928</u>	<u>135,780</u>	<u>173,241</u>	<u>173,241</u>	<u>171,888</u>		
<b>***Total Appropriation</b>					174,018	171,888		
FUND BALANCE								
Beginning of Year						9,493	8,716	
FUND BALANCE - Projected								
End of Year						<u>8,716</u>	<u>8,716</u>	

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
MULTI-CRIME SCENE INVESTIGATIVE UNIT**

**Annual Budget  
Fiscal Year - 2009-10**

Fund: 2490  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	87,384	41,293	92,400	90,469		
Salaries & Wages Adjustment				3,621		
510199 Special Overtime	1,845	1,855	6,000	3,000		
511112 FICA - Employer's Portion	6,159	2,894	7,528	7,198		
511114 Police Retirement - Employer's Portion	9,561	4,768	10,530	10,303		
511120 Insurance Fund Contribution - 2	10,560	6,000	12,600	12,400		
511130 Workers Compensation	3,000	1,452	3,336	3,162		
511131 SC Unemployment	0	0	1,500	0		
515600 Clothing Allowance	0	0	1,000	0		
<b>* Total Personnel</b>	<b>118,509</b>	<b>58,262</b>	<b>134,894</b>	<b>130,153</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	500	20	400	800		
521200 Operating Supplies	8,201	614	5,000	4,000		
521206 Training Supplies	0	0	0	0		
521208 Police Supplies	803	0	0	0		
522300 Vehicle Repairs & Maintenance	43	18	2,000	1,000		
524100 Vehicle Insurance # 2	0	530	1,092	1,400		
524201 General Tort Liability Insurance	1,698	723	1,875	1,500		
524202 Surety Bonds	0	0	20	0		
525020 Pagers and Cell Phones	744	605	1,320	1,440		
525030 800 MHz Radio Service Charges	259	329	1,080	1,080		
525041 E-mail Service Charges	0	108	240	240		
525210 Conference & Meeting Expenses	6,317	2,021	6,000	5,000		
525400 Gas, Fuel, & Oil	5,095	6,180	9,913	11,980		
525600 Uniforms & Clothing	0	0	0	1,500		
529903 Contingency	0	0	0	0		
<b>* Total Operating</b>	<b>23,660</b>	<b>11,148</b>	<b>28,940</b>	<b>29,940</b>		
<b>** Total Personnel &amp; Operating</b>	<b>142,169</b>	<b>69,410</b>	<b>163,834</b>	<b>160,093</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	1,729	0	0	1,025		
540010 Minor Software	1,720	0	0	1,470		
All Other Equipment	214,816	1,732	10,184			
(1) Infrared/Ultraviolet Light Camera System				4,200		
(4) Alternative Light Sources				3,800		
(1) Digital Projector w/ Screen				1300		
<b>** Total Capital</b>	<b>218,265</b>	<b>1,732</b>	<b>10,184</b>	<b>11,795</b>		
<b>*** Total Budget Appropriation</b>	<b>360,434</b>	<b>71,142</b>	<b>174,018</b>	<b>171,888</b>		



**SECTION III. – PROGRAM OVERVIEW**

The ultimate goal in the gathering of forensic evidence in Lexington County is to combine resources to form a strong Crime Scene Investigative Unit and to provide a unified approach to combating crime by discovering, identifying, collecting, and preserving vital evidence in crime scene investigations. The services of this unit establish uniformity of forensic services throughout the county with a rising goal of consistency in the recognition and preservation of physical evidence that will yield reliable information throughout all aspects of the investigation. The support and capabilities of this unit will clearly advance the successful prosecution and conviction of criminal offenders.

**SECTION V. A. – LISTING OF POSITIONS**

<u>Grade</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
<b>Current Staffing Level:</b>				
Crime Scene Investigators	2	2	0	2
	2	2	0	2
<b>Totals:</b>	<b>4</b>	<b>4</b>	<b>4</b>	

<u>Grade</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
<b>LE / Operations (2490-151200)</b>				
Crime Scene Investigators	2	0	2	2
<b>Totals:</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 800**

Items to be purchased including but not limited to pens, printer ink cartridges and paper, file jackets, photo paper, folders, diskettes, calendars and other general supplies that are used daily.

The estimated cost of all office supplies is \$800.

**521200 - OPERATING SUPPLIES \$ 4,000**

Crime scene supplies for all types of evidence gathering, kits, forensic supplies, and other operating supplies are necessary for the performance of CSI job tasks.

A detail list is not available, as some of the supplies will change with each case. The estimated cost of all operating supplies to include forensic supplies is estimated at \$4,000.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,000**

Vehicle repairs and maintenance is needed for the two (2) grant vehicles.

The amount budgeted is estimated at 2 vehicles X \$500 = \$1000.

**524100 - VEHICLE INSURANCE \$ 1,400**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated at \$700 X 2 vehicles = \$1400. The County Risk Manager will provide an accurate amount.

**524201 - GENERAL TORT LIABILITY INSURANCE \$1,500**

General Tort Liability Insurance is required for each person employed by the County.

The General Tort Liability Insurance cost is estimated at 2 X \$750 = \$1500.

**525020 - PAGERS AND CELL PHONES \$ 1,440**

Cell phone service is requested for the six unit members so that they can communicate effectively with each other and make contact to those individuals that are involved in cases.

The monthly service charge is estimated at \$60/month X 2 officers X 12 months = \$1440.

**525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,080**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The monthly service charge is estimated at \$45/month X 2 officers X 12 months = \$ 1080.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 240**

The email service is no longer given as a free service. Each user will be charged for e-mail service.

The monthly service charge is estimated at \$10/month X 2 officers X 12 months = \$240.

---

**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 5,000**

The grant requires that each grant funded person attend at least two training seminars per grant year. The registration, hotel, per diem, car rental, airfare, and miscellaneous expenses are taken from this account.

The cost budgeted is an estimate.

---

**525400 - GAS, FUEL, AND OIL** **\$11,980**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate at \$.585 X 20,478.63 miles driven = \$11,980.

---

**525600 - UNIFORMS AND CLOTHING** **\$ 1,500**

The investigators must wear body armor, field clothes, lab coats, and uniforms when performing their duties. CSI uniforms will readily identify the members of the CSI Unit. Protective gear will also be worn to protect from materials during the evidence collection and processing stages.

The cost for uniforms is estimated.

**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 1,025**

Numerous small equipment items are required for the CSI Unit to perform their job tasks. These equipment items will provide a greater access to retrieving and examining evidence at a crime scene.

1	Prism Pole Bipod	\$200
1	Fiber Optic Light Source	\$825

**540010 – MINOR SOFTWARE \$ 1,470**

Like any software product, time and technology rapidly outpace the current standards in use for the photo shop software and the clear ID software. Upgrades are necessary to forensically enhance photographic images used in comparison work such as footwear, tire track, and latent impressions. Upgrades are necessary to enhance images that are out of focus and have distortion problems, and to eliminate backgrounds that obscure the latent prints. These up-date software packages will keep our systems current with changes in forensic technology and capable of handling any “new” formats in video evidence.

PhotoShop CS4 Extended Software	\$ 400
ClearID Software	\$1,070

**(1) INFRARED AND ULTRAVIOLET LIGHT CAMERA SYSTEM AND ACCESSORIES \$ 4,200**

This camera system is necessary to photograph evidence such as gun powder residue, obliterated writing, charred documents, and trace fiber. The infrared and ultraviolet light camera system documents evidence that is not visible with any other type of equipment.

The estimated cost with tax is \$4200.

**(4) ALTERNATE LIGHT SOURCE \$ 800**

An alternate light source is used to collect and to locate items for evidence, which are not visible to the eye. The alternate light source will illuminate blood, urine, semen and other fluids by using fluorescent properties of the fluids with different bands of light. The light source can also assist with the location of latent prints, hairs, and small items of evidence.

The estimated cost with tax is \$3800.

**(1) DIGITAL PROJECTOR WITH SCREEN \$ 1,300**

A projector will be used for training techniques of evidence gathering such as blood spatter, fire/arson, bullet projection patterns, and other areas of investigations.

The estimated cost with tax is \$1,300



**COUNTY OF LEXINGTON**  
**LE / FORFEITURE FUNDS (NARCOTICS)**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>LE / Forfeiture Funds (Narcotics) 2630:</b>								
<b>Revenues: (Organization - 00000)</b>								
456400	Narcotics Confiscation	46,172	9,750	54,533	54,533	22,304		
461000	Investment Interest	1,145	0	2,473	2,473	0		
<b>** Total Revenue</b>		<u>47,317</u>	<u>9,750</u>	<u>57,006</u>	<u>57,006</u>	<u>22,304</u>		
<b>***Total Appropriations</b>					<u>73,213</u>	<u>0</u>		
<b>FUND BALANCE</b>								
Beginning of Year						<u>7,975</u>	<u>(8,232)</u>	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>(8,232)</u>	<u>14,072</u>	

COUNTY OF LEXINGTON  
LE / FORFEITURE FUNDS (NARCOTICS)  
Annual Budget  
Fiscal Year - 2009-10

Fund 2630  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	BUDGET	
					2009-10 Requested	2009-10 Recommend Approved
<b>Personnel</b>						
510100	Salaries & Wages - 1	53,075	24,914	54,987	0	
	Salaries & Wages Adjustment Account				0	
510300	Part Time	0	0	0	0	
511112	FICA - Employer's Portion	3,971	1,866	4,207	0	
511113	State Retirement - Employer's Portion	4,892	2,339	5,164	0	
511114	Police Retirement - Employer's Portion	0	0	0	0	
511120	Insurance Fund Contribution - 1	5,760	3,000	6,000	0	
511130	Workers Compensation	1,784	838	1,846	0	
	<b>* Total Personnel</b>	<b>69,482</b>	<b>32,957</b>	<b>72,204</b>	<b>0</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	5,900	0	0	0	
520200	Contracted Services	0	0	0	0	
520400	Advertising & Publicity	0	0	0	0	
521000	Office Supplies	0	0	0	0	
521200	Operating Supplies	3,534	0	0	0	
521208	Police Supplies	0	0	0	0	
522200	Small Equip Repairs & Maintenance	0	0	0	0	
522300	Vehicle Repairs & Maintenance	0	0	0	0	
524100	Vehicle Insurance	0	0	0	0	
524201	General Tort Liability Insurance	849	361	874	0	
524202	Surety Bonds - 1	0	0	15	0	
525000	Telephone	2,917	229	0	0	
525004	WAN Service Charges	1,759	160	0	0	
525020	Pagers & Cellphones - 1	0	0	0	0	
525041	E-mail Service Charges	67	54	120	0	
525210	Conference & Meeting Expense	0	0	0	0	
525230	Subscriptions, Dues, & Books	30	0	0	0	
525240	Personal Mileage Reimbursement	273	0	0	0	
525376	Utilities - Helicopter Storage Building	1,450	0	0	0	
525386	Utilities - Investigations Substation	6,312	0	0	0	
525600	Uniforms & Clothing	0	0	0	0	
526500	Licenses & Permits	0	0	0	0	
529000	Unclassified	0	0	0	0	
	<b>* Total Operating</b>	<b>23,091</b>	<b>804</b>	<b>1,009</b>	<b>0</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>92,573</b>	<b>33,761</b>	<b>73,213</b>	<b>0</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	90	0	0	0	
	All Other Equipment	0	0	0	0	
	<b>** Total Capital</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>92,663</b>	<b>33,761</b>	<b>73,213</b>	<b>0</b>	

### **SECTION III. – PROGRAM OVERVIEW**

The State forfeiture fund is a collection of monies from narcotic seizures that have been forfeited through the court process. State law mandates that these funds be used specifically for narcotic law enforcement.

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
	<u>General Fund</u>	<u>Other Fund</u>		

The position previously in this fund has been moved to the general fund.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 0**

The position previously accounted for in this fund has been moved to the general fund along with all the operating expenses.

**524202 - SURETY BONDS \$ 0**

The position previously accounted for in this fund has been moved to the general fund along with all the operating expenses.

**525000 - TELEPHONE \$ 0**

The position previously accounted for in this fund has been moved to the general fund along with all the operating expenses.

**525004 - WAN SERVICE CHARGES \$ 0**

The position previously accounted for in this fund has been moved to the general fund along with all the operating expenses.

**525041 - E-MAIL SERVICE CHARGES \$ 0**

The position previously accounted for in this fund has been moved to the general fund along with all the operating expenses.

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Inmate Services 2632:</b>								
<b>Revenues:</b>								
438201	Inmate Phone System	306,495	152,518	310,733	310,733	298,332		
438203	LE Canteen Proceeds	166,616	70,479	162,669	162,669	172,799		
438207	LE Inmate Work Release Fees	81	494	0	494	888		
438208	LE Inmate Medical Services Fees	6,631	0	13,262	13,262	14,052		
461000	Investment Interest	10,046	2,016	10,000	10,000	4,032		
<b>** Total Revenue</b>		<b>489,869</b>	<b>225,507</b>	<b>496,664</b>	<b>497,158</b>	<b>490,103</b>		
<b>***Total Appropriation</b>					<b>525,440</b>	<b>472,886</b>		
<b>Contingency</b>								
Unused					0			
Carryforward								0
<b>FUND BALANCE</b>								
Beginning of Year					264,071	235,789	253,006	235,789
<b>FUND BALANCE - Projected</b>								
End of Year					235,789	253,006	253,006	235,789

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2632  
Division: Law Enforcement  
Organization: 151300 - Jail Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
					2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 4	173,861	83,276	220,175	222,273	
	Salaries & Wages Adjustment Account				8,891	
511112	FICA - Employer's Portion	12,795	6,138	16,844	17,684	
511114	Police Retirement - Employer Portion	18,629	9,202	24,330	25,543	
511120	Employee Insurance - 4	23,040	12,000	24,000	30,000	
511130	Workers Compensation	5,844	2,801	7,393	7,762	
511213	State Retirement - Employer's Portion - Ret	0	0	0	0	
	<b>* Total Personnel</b>	<b>234,169</b>	<b>113,417</b>	<b>292,742</b>	<b>312,153</b>	
<b>Operating Expenses</b>						
520200	Contracted Services	51,113	25,306	60,303	3,024	
520300	Professional Services	131,796	65,898	131,796	131,796	
521000	Office Supplies	52	75	100	100	
521200	Operating Supplies	0	0	400	400	
521208	Police Supplies	0	0	250	250	
522300	Vehicles Repairs & Maintenance	5,057	752	4,500	2,100	
524100	Vehicle Insurance - 3	2,643	795	2,184	1,638	
524201	General Tort Liability Insurance	1,870	746	1,805	1,537	
524202	Surety Bonds	0	0	40	0	
525020	Pagers & Cell Phones	598	161	708	888	
525021	Smart Phone Charges	455	609	3,900	1,380	
525030	800 MHz Radio Service Charges	1,078	494	2,061	2,061	
525031	800 MHz Radio Maintenance Contract	258	246	305	305	
525041	E-mail Service Charges	210	162	600	324	
525210	Conference & Meeting Expenses	1,771	1,256	2,000	2,000	
525230	Subscriptions, Dues, & Books	100	135	150	150	
525400	Gas, Fuel, & Oil	7,719	4,241	8,984	9,780	
525600	Uniforms & Clothing	355	112	3,000	3,000	
529903	Contingency	0	0	2,822	0	
	<b>* Total Operating</b>	<b>205,075</b>	<b>100,988</b>	<b>225,908</b>	<b>160,733</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>439,244</b>	<b>214,405</b>	<b>518,650</b>	<b>472,886</b>	
<b>Capital</b>						
	All Other Equipment	90,696	6,416	6,790	0	
	<b>** Total Capital</b>	<b>90,696</b>	<b>6,416</b>	<b>6,790</b>	<b>0</b>	
<b>Other Financing Uses</b>						
811000	Op Trn to General Fund/Cty Ordinary	0	0	0	0	
	<b>** Total Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>529,940</b>	<b>220,821</b>	<b>525,440</b>	<b>472,886</b>	

### SECTION III. - PROGRAM OVERVIEW

The inmate services program is a special revenue fund used to provide various needs of the inmates. The funds used in this account are generated by revenue received from inmate canteen sales, phone calls, medical visits and work release program.



SECTION V. A. – PERSONNEL AUTHORIZATIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / Inmate Services (2632-151300)					
Captain	1	0	1	1	22
Lieutenant Training	1	0	1	1	20
Sergeant Training	1	0	1	1	16
Volunteer Services Coordinator	1	0	1	1	13
Totals:	<u>4</u>	<u>0</u>	<u>4</u>	<u>4</u>	

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 3,024**

Cable service is needed for the inmates. The amount budgeted is the current monthly average cost plus an additional 20%. The additional 20% is to pay late fees and any potential rate increases charged by Time Warner Cable. The amount budgeted is less than previous years because we have a new vendor for inmate commissary and fiduciary services and the cost previously paid from this account was incorporated into the new contract commission rate.

Cable Service for Inmates (Time Warner Cable) \$ 3,024

**520300 – PROFESSIONAL SERVICES \$ 131,796**

The inmates require Mental Health care. The current monthly cost of the contract is \$10,983.

**521000 – OFFICE SUPPLIES \$ 100**

Standard office supply items are needed for the personnel working in this fund. Forms, calendars, paper, toner, etc. will be purchased from this account.

**521200 – OPERATING SUPPLIES \$ 400**

The SC Department of Health & Environmental Control and the Minimum Standards for Local Detention Facilities in SC as enforced by the SC Department of Corrections (SC Code of Laws, Section 24-9-10 through 35) regulate the requirements for this account. This account will be used to purchase cleaning chemicals, laundry detergents, kitchen chemicals, sheets and blankets, etc. for inmates.

**521208 – POLICE SUPPLIES \$ 250**

The officers assigned to this fund require duty gear, and personal protection devices. In addition, batteries for radios and flashlights will be purchased from this account.

**522300 - VEHICLE REPAIRS & MAINTENANCE \$ 2,100**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 – VEHICLE INSURANCE \$ 1,638**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 1,537**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

---

**524202 – SURETY BONDS** **\$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

---

**525020 – PAGERS AND CELL PHONES** **\$ 888**

Pagers and cell telephones are required for immediate contact for security purposes. Mobile telephones are required for immediate response when emergencies occur. See telecommunication equipment listing for identification detail and schedule of charges for amount detail. The budgeted amount also includes a contingency for lost pager fees, roaming charges and long distance charges for cell telephones.

---

**525021 – SMART PHONE CHARGES** **\$ 1,380**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan. The amount budgeted is based on the county contract prices plus an additional \$ 3,120 for the potential increase by 2 more phones at \$1,560 per phone per year. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

---

**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 2,061**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525031 – 800 MHZ RADIO MAINTENANCE CONTRACTS** **\$ 305**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 324**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

$$3 \text{ users} * \$9 \text{ per month} * 12 \text{ months} = \$ 324$$

---

**525210 – CONFERENCE, MEETINGS & TRAINING EXP.** **\$ 2,000**

Due to additional personnel being hired, staff officers will be attending more conferences to enhance their skills and provide better service in law enforcement. Training seminars are required to keep the employees abreast with the new safety techniques necessary in handling critical areas of the detention facility. As required under SC law, training is necessary for officer safety. These training schedules are as follows: Class I enforcement personnel – 40 hours – 3 years Class II detention personnel – 24 hours – 1 year

---

**525230 – SUBSCRIPTIONS, DUES & BOOKS** **\$ 150**

Subscriptions to correctional institution publications, legal publications related to detention facilities, and dues to various organizations for correctional staff.

---

**525400 - GAS, FUEL & OIL** **\$ 9,780**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS & CLOTHING** **\$ 3,000**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Replacement items will be purchased if funds are available. Costs included in this budget amount include uniforms, winter coats and utility gear. The amount requested should be sufficient to cover expenses.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #1 2633:</b>								
<b>Revenues:</b>								
456100	Program Income	307,548	144,444	316,868	316,868	328,187		
461000	Investment Interest	4,051	233	6,459	6,459	466		
801000	Op Trn from Genrl Fund/LE	320,783	329,064	329,064	329,064	339,927		
<b>** Total Revenue</b>		<u>632,382</u>	<u>473,741</u>	<u>652,391</u>	<u>652,391</u>	<u>668,580</u>		
<b>***Total Appropriation</b>					652,053	<u>668,580</u>		
<b>FUND BALANCE</b>								
Beginning of Year					28,902	29,240	29,240	29,240
<b>FUND BALANCE - Projected</b>								
End of Year					<u>29,240</u>	<u>29,240</u>	<u>29,240</u>	<u>29,240</u>

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2633  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 9	366,023	173,099	396,255	386,872	
	Salaries & Wages Adjustment Account				15,475	
510199	Special Overtime	6,270	3,674	10,000	10,000	
510200	Overtime	99	0	0	0	
511112	FICA - Employer's Portion	26,854	12,810	31,078	31,545	
511114	Police Retirement - Employer's Portion	27,215	12,528	44,892	45,564	
511120	Employee Insurance - 9	51,840	27,000	54,000	67,500	
511130	Workers Compensation	11,306	5,946	13,643	13,847	
511214	Police Retire - Employer's Portion - Ret	12,709	7,006	0	0	
515600	Clothing Allowance	200	0	0	0	
	<b>* Total Personnel</b>	<b>502,516</b>	<b>242,063</b>	<b>549,868</b>	<b>570,803</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	140	0	450	450	
521200	Operating Supplies	286	0	1,000	1,000	
521208	Police Supplies	0	0	500	500	
522300	Vehicle Repairs & Maintenance	6,042	823	7,200	5,400	
524100	Vehicle Insurance - 9	5,086	2,385	4,914	4,914	
524201	General Tort Liability Insurance	7,732	3,254	7,870	6,702	
524202	Surety Bonds - 9	0	0	90	0	
525000	Telephone	565	286	648	1,145	
525020	Pagers and Cell Phones	959	483	972	972	
525030	800 MHz Radio Service Charges	3,228	1,482	6,183	6,183	
525031	800 MHz Radio Maintenance Contracts	775	738	914	914	
525041	E-mail Service Charges	594	486	1,320	972	
525210	Conference & Meeting Expense	0	0	4,400	4,400	
525230	Subscriptions, Dues, & Books	0	270	360	405	
525400	Gas, Fuel, & Oil	24,305	13,553	27,000	31,230	
525600	Uniforms & Clothing	1,124	1,393	5,850	5,850	
529903	Contingency	0	0	5,714	0	
	<b>* Total Operating</b>	<b>50,836</b>	<b>25,153</b>	<b>75,385</b>	<b>71,037</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>553,352</b>	<b>267,216</b>	<b>625,253</b>	<b>641,840</b>	
<b>Capital</b>						
540010	Minor Software	367	0	0	0	
	All Other Equipment	73,364	25,092	26,800	26,740	
	<b>** Total Capital</b>	<b>73,731</b>	<b>25,092</b>	<b>26,800</b>	<b>26,740</b>	
	<b>*** Total Budget Appropriation</b>	<b>627,083</b>	<b>292,308</b>	<b>652,053</b>	<b>668,580</b>	



---

**SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity.



**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	9	4.5	4.5	9	13
Totals:	<u>9</u>	<u>4.5</u>	<u>4.5</u>	<u>9</u>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 450**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,000**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 5,400**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 4,914**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 6,702**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 – TELEPHONE \$ 1,145**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

---

**525020 - PAGERS AND CELL PHONES** **\$ 972**

The School Resource Officers are required to have a pager for safety purposes and emergency communication.

---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 6,183**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

---

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 914**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 972**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

$$9 \text{ users} * \$9 \text{ per month} * 12 \text{ months} = \$972$$

---

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 4,400**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 405**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 31,230**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 5,850**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

SECTION V. C. - CAPITAL LINE ITEM NARRATIVES

**5A9 - (1) REPLACEMENT EMERGENCY VEHICLE WITH EQUIPMENT & INSTALLATION \$ 26,740**

The Fleet Manger has recommended replacement of the vehicle(s) listed below.

The requested budget amount for marked vehicles includes:

(1) Emergency Vehicle	\$ 23,000
Emergency Equipment	\$ 3,500
Installation	\$ 240

COUNTY OF LEXINGTON

School District 1 SRO Contract **NEW PROGRAM**  
 Annual Budget  
 Fiscal Year - 2009-10

Fund: 2633  
 Division: Law Enforcement  
 Organization: 151200 - Operations

SRO White Knoll High

Object Code	Revenue Account Title	Projected Revenues Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #1 2633:</b>				
<b>Revenues:</b>				
456100	Program Income	57,128		
461000	Investment Interest	0		
801000	Op Trn from Genrl Fund/LE	57,129		
<b>** Total Revenue</b>		<u>114,257</u>		
<b>***Total Appropriation</b>		<u>114,257</u>		
FUND BALANCE				
	Beginning of Year	<u>0</u>		
FUND BALANCE - Projected				
	End of Year	<u><u>0</u></u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

COUNTY OF LEXINGTON

School District 1 SRO Contract **NEW PROGRAM**  
 Annual Budget  
 Fiscal Year - 2009-10

Fund: 2633

Division: Law Enforcement

Organization: 151200 - Operations

SRO White Knoll High

Object Expenditure Code Classification	(1) New Position	BUDGET		
		2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>				
510100 Salaries & Wages - 1 - 8% Above for FY08-09		42,779		
Salaries & Wages Adj. Acct. - 5%		2,139		
511112 FICA Cost 7.65%		3,436		
511113 State Retirement		0		
511114 Police Retirement 11.05%		4,963		
511120 Insurance Fund Contribution - 1		7,500		
511130 Workers Compensation 3.36%		1,509		
515600 Clothing Allowance		0		
<b>* Total Personnel</b>		<b>62,326</b>		
<b>Operating Expenses</b>				
521000 Office Supplies		100		
521200 Operating Supplies		500		
521208 Police Supplies		500		
522300 Vehicle Repairs & Maintenance		1,500		
524100 Vehicle Insurance - 1		546		
524201 General Tort Liability Insurance		745		
524202 Surety Bonds		0		
525000 Telephone		252		
525020 Pagers and Cell Phones		108		
525030 800 MHz Radio Service Charges - 1		687		
525031 800 MHz Radio Maintenance Contract		0		
525041 E-Mail Service Charges		108		
525210 Conference, Training & Meeting Exp		1,000		
525230 Subscription, Dues & Books		45		
525400 Gas, Fuel & Oil		2,000		
525600 Uniforms & Clothing		3,000		
<b>* Total Operating</b>		<b>11,091</b>		
<b>** Total Personnel &amp; Operating</b>		<b>73,417</b>		
<b>Capital</b>				
540000 Small Tools & Minor Equipment		500		
540010 Minor Software		500		
All Other Equipment		39,840		
<b>**Total Capital</b>		<b>40,840</b>		

\*\*\*Total Budget Appropriation

**81-10**

114,257



### SECTION III. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity. School District 1 has requested an additional school resource officer for White Knoll High School. There is statistical data that shows the need for the additional officer. The school district has agreed to pay 50% of the cost for this officer just as they do for the other contract school resource officers.



**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	9	4.5	4.5	9	13
Totals:	<u>9</u>	<u>4.5</u>	<u>4.5</u>	<u>9</u>	

**Additional Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	1	.5	.5	1	13
Totals:	<u>1</u>	<u>.5</u>	<u>.5</u>	<u>1</u>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 100**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES \$ 500**

The School Resource Officer will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies. The items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,500**

The amount budgeted is based on the average cost of regular maintenance for a patrol vehicle. This vehicle is not included in the appendix.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the recommendation of the County Risk Manager.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the recommendation of the County Risk Manager.

**525000 – TELEPHONE \$ 252**

Telephone line charges are required for daily operations and voice mail. This new line is not included in the appendix.

---

**525020 - PAGERS AND CELL PHONES** **\$ 108**

The School Resource Officers are required to have a pager for safety purposes and emergency communication. The monthly cost is \$9 or \$108 annually. This additional pager is not included in the appendix.

---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The monthly cost is \$57.25 per radio or \$687 annually. This additional radio is not included in the appendix.

---

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 0**

The radio purchased for this program will be under warranty for the first year of operation; therefore, maintenance is not needed.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 108**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month. The budget is established for the one SRO.

---

**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 45**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 2,000**

The amount budgeted is based on the average gas, fuel, and oil expense for a patrol vehicle for one year.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 3,000**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The initial uniform cost is greater the first year due to the purchase of body armor.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT **\$ 500****

This will be used to purchase digital recorders and other tools that may needed for the officer.

**540010 - MINOR SOFTWARE **\$ 500****

Software and licenses are needed for the laptop.

**5A0 - (1) MARKED VEHICLE w/EQUIPMENT & INSTALLATION **\$ 26,740****

All law enforcement officers are required to be on call 24 hours a day, 7 days a week; therefore, a vehicle is requested for each sworn officer.

(1) Marked Ford Crown Victoria	\$ 23,000
Emergency Equipment	\$ 3,500
Installation	\$ 240

**5A0 - (1) HANDGUN WITH ACCESSORIES **\$ 550****

All law enforcement officers are required to carry a gun for officer and citizen protection. The estimated cost for one gun and accessories is \$500.

**5A0 - (1) 800 MHZ RADIO WITH ACCESSORIES **\$ 5,000****

All law enforcement officers need an 800 MHz radio for communication. The estimated cost for one radio is \$5,000.

**5A0 - (1) DIGITAL CAMERA WITH ACCESSORIES **\$ 250****

A digital camera is needed to document evidence for case file preparation and prosecution. The estimated cost for one camera with an additional memory card and a carrying case is \$250.

**5A0 - (1) RUGGEDIZED LAPTOP COMPUTER WITH ACCESSORIES **\$ 5,800****

Ruggedized laptops are needed for the deputies to complete incident and investigative reports in the field. These laptops will stay in the vehicles and due to the rough terrain a ruggedized model is needed. The estimated cost of one computer with a power adapter and mount is \$5,800.

**5A0 - (1) TASER WITH ACCESSORIES **\$ 1,300****

Tasers are becoming an effective way to issue less lethal force when needed to detain combative subjects. The estimated cost of one taser with the holster and cartridges is \$1,300.

**5A0 - (1) RECHARGEABLE FLASHLIGHT WITH ACCESSORIES **\$ 200****

A rechargeable flashlight is a valuable tool in low lighting situations. The estimated cost is \$200.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #2  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #2 2634:</b>								
<b>Revenues:</b>								
456100	Program Income	189,371	169,637	167,752	169,637	174,100		
461000	Investment Interest	2,169	107	2,453	2,453	214		
801000	Op Trn from Genrl Fund/LE	192,227	173,850	173,850	173,850	179,989		
<b>** Total Revenue</b>		<u>383,767</u>	<u>343,594</u>	<u>344,055</u>	<u>345,940</u>	<u>354,303</u>		
<b>***Total Appropriation</b>					341,825	<u>354,303</u>		
FUND BALANCE								
Beginning of Year					1,377	5,492	5,492	5,492
FUND BALANCE - Projected								
End of Year					<u>5,492</u>	<u>5,492</u>	<u>5,492</u>	<u>5,492</u>

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #2  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2634  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 5	208,797	98,828	219,039	214,246	
	Salaries & Wages Adjustment Acct				8,570	
510199	Special Overtime	4,462	1,909	5,000	5,000	
510200	Overtime	15	0	0		
511112	FICA - Employer's Portion	15,958	7,444	17,139	17,429	
511114	Police Retirement - Employer's Portion	20,656	8,879	24,756	25,174	
511120	Employee Insurance - 5	28,800	15,000	30,000	37,500	
511130	Workers Compensation	7,170	3,389	7,524	7,651	
511214	Police Retire - Employer's Portion - Ret	2,196	2,252	0	0	
	<b>* Total Personnel</b>	<b>288,054</b>	<b>137,701</b>	<b>303,458</b>	<b>315,570</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	0	0	250	250	
521200	Operating Supplies	0	0	1,000	1,000	
521208	Police Supplies	0	0	500	500	
522300	Vehicle Repairs & Maintenance	687	967	3,000	3,000	
524100	Vehicle Insurance - 5	2,708	1,325	2,730	2,730	
524201	General Tort Liability Insurance	4,245	1,808	4,372	3,723	
524202	Surety Bonds - 5	0	0	50	0	
525000	Telephone	254	127	360	700	
525020	Pagers and Cell Phones	420	231	432	432	
525030	800 MHz Radio Service Charges	1,791	823	3,435	3,435	
525031	800 MHz Radio Maintenance Contracts	431	410	508	508	
525041	E-mail Service Charges	268	270	840	540	
525210	Conference & Meeting Expense	0	0	2,440	2,440	
525230	Subscriptions, Dues, and Books	0	150	200	225	
525400	Gas, Fuel, & Oil	13,539	6,903	15,000	16,000	
525600	Uniforms & Clothing	1,845	0	3,250	3,250	
	<b>* Total Operating</b>	<b>26,188</b>	<b>13,014</b>	<b>38,367</b>	<b>38,733</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>314,242</b>	<b>150,715</b>	<b>341,825</b>	<b>354,303</b>	
<b>Capital</b>						
540010	Minor Software	367	0	0	0	
	All Other Equipment	73,366	0	0	0	
	<b>** Total Capital</b>	<b>73,733</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>387,975</b>	<b>150,715</b>	<b>341,825</b>	<b>354,303</b>	

---

**SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #2 Agreement (2634-151200)					
School Resource Officer	5	2.5	2.5	5	13
Totals:	<u>5</u>	<u>2.5</u>	<u>2.5</u>	<u>5</u>	



**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 250**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES** **\$ 1,000**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES** **\$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 3,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE** **\$ 2,730**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 3,723**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND** **\$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 – TELEPHONE** **\$ 700**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

---

**525020 - PAGERS AND CELL PHONES** **\$ 432**

The School Resource Officers are required to have a mobile telephone for emergency communication purposes. Please see the pager and cell phone schedule in the appendixes for cost detail.

---

**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 3,435**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

---

**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 508**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 540**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month. The budgeted amount is based on the number of users at the monthly cost.

$$5 \text{ users} * \$9 \text{ per month} * 12 \text{ months} = \$ 540$$

---

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 2,440**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 225**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 16,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 3,250**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON**  
**FEDERAL NARCOTICS FORFEITURES**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Federal Narcotic Forfeitures 2637:</b>								
<b>Revenues: (Organization - 000000)</b>								
456400	Narcotics Confiscation	44,559	50,513	50,969	50,969	101,026		
461000	Investment Interest	855	186	2,548	2,548	372		
<b>** Total Revenue</b>		<b>45,414</b>	<b>50,699</b>	<b>53,517</b>	<b>53,517</b>	<b>101,398</b>		
<b>*** Total Appropriations</b>					<b>79,424</b>	<b>100,821</b>		
<b>Contingency</b>								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year								
					59,698	33,791	34,368	33,791
FUND BALANCE - Projected								
End of Year								
					33,791	34,368	34,368	33,791

Fund 2637  
Division: Law Enforcement  
Organization: 151200 - Operations

							<b>BUDGET</b>	
Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved	
<b>Operating Expenses</b>								
520100	Contracted Maintenance	0	5,900	7,100	15,771			
520200	Contracted Services	0	873	3,870	0			
520242	Hazardous Materials	0	0	0	8,500			
521000	Office Supplies	0	0	350	3,600			
521200	Operating Supplies	0	3,354	13,000	13,000			
521208	Police Supplies	1,419	0	0	0			
522200	Small Equipment Repairs & Maintenan	0	0	0	2,000			
525000	Telephone	0	1,145	0	3,434			
525004	WAN Service Charges	0	799	2,304	2,016			
525210	Conference & Meeting Expense	0	95	5,000	5,000			
525230	Subscriptions, Dues, & Books	0	0	400	200			
525240	Personal Mileage Reimbursement	0	141	690	900			
525376	Utilities - Helicopter Storage Building	0	561	5,008	5,200			
525386	Utilities - Investigation Substation	0	3,077	11,926	10,500			
525600	Uniforms & Clothing	0	0	5,000	5,000			
526500	Licenses & Permits	0	0	400	700			
529000	Unclassified	20,000	0	20,000	25,000			
529903	Contingency	0	0	4,376	0			
<b>* Total Operating</b>		<b>21,419</b>	<b>15,945</b>	<b>79,424</b>	<b>100,821</b>			
<b>** Total Operating</b>		<b>21,419</b>	<b>15,945</b>	<b>79,424</b>	<b>100,821</b>			
<b>Capital</b>								
All Other Equipment								
		9,006	0	0	0			
<b>** Total Capital</b>		<b>9,006</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>*** Total Budget Appropriation</b>		<b>30,425</b>	<b>15,945</b>	<b>79,424</b>	<b>100,821</b>			

### SECTION III. – PROGRAM OVERVIEW

The federal forfeiture fund is a collection of monies from federal narcotic seizures that have been forfeited through the court process. Federal law mandates that these funds be used for law enforcement.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$ 15,771**

Maintenance is required for the GC/MS/DS & the FTIR system. The maintenance agreement includes the replacement of parts that need replaced due to normal use.

Maintenance Agreement (Analytical Services Int'l)	\$ 7,200
Maintenance Agreement (Thermo Fisher Scientific)	\$ 8,571

**520200 – CONTRACTED SERVICES \$ 0**

This account was previously used to pay for the removal of hazardous materials from the drug lab.

**520242 – HAZARDOUS MATERIALS \$ 8,500**

Hazardous waste is generated by the drug lab functions. This waste material must be disposed of in a manner that applies with DHEC regulations and by a qualified vendor.

Drug Lab Waste (Clean Harbors & Diversified Medical Service)	\$ 3,500
Biohazard Waste (Diversified Medical Service)	\$ 2,000
Chemical waste (Advanced Environmental Options, Inc.)	\$ 1,500
Waste Containers	\$ 1,500

**521000 – OFFICE SUPPLIES \$ 3,600**

General office supplies and toner cartridges are needed to prepare reports. This account provides supplies for 18 employees with an estimated need of \$200 each.

**521200 - OPERATING SUPPLIES \$ 13,000**

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs.

Sovents/Reagents (VWR)	\$ 2,000
Gas (Airstar)	\$ 960
Vials, Pipetts, Glassware, Etc. (VWR)	\$ 3,300
Nitrile Safety Gloves	\$ 800
Safety Glasses	\$ 200
Lab Coats	\$ 200
Shoe Coverings	\$ 600
Biohazard Cover	\$ 200
Cabling and accessories for undercover equipment (Cable & Connections)	\$ 1,740
Supplies for Seizing of Property (Lowe's)	\$ 3,000

---

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$ 2,000**

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations. The amount budgeted is a contingency for a item of need.

---

**525000 - TELEPHONE** **\$ 3,434**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

---

**525004 - WAN SERVICE CHARGES** **\$ 2,016**

Networking the substation to headquarters is crucial for communication. The amount budgeted is based on monthly cost of \$160 plus an additional 5% for potential rate increases.

---

**525210 - CONFERENCE, MEETING & TRAINING EXP.** **\$ 5,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

---

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$ 200**

Funds are used to pay for reference materials, training manuals, subscriptions to periodical literature, and dues to professional organizations.

---

**525240 - PERSONNEL MILEAGE** **\$ 900**

Reimbursement for mileage incurred from use of a personal vehicle is required. Travel is needed for peer-reviewed case in labs throughout the state and for training classes. The amount budgeted is based on \$75 monthly expense.

---

**525376 - UTILITIES - HELICOPTER STORAGE BUILDING** **\$ 5,200**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 has been added to cover the cost of propane for the heaters that were installed this fiscal year.

---

**525386 - UTILITIES - INVESTIGATIONS SUBSTATION** **\$ 10,500**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 was included to cover the cost of propane that is used for heating the buildings. Propane is the only source of heat.

---

**525600 - UNIFORMS & CLOTHING** **\$ 5,000**

The officers will need to purchase replacement uniforms, jackets and uniforms for tactical operations. The amount budgeted is an estimate.

---

**526500 – LICENSES & PERMITS** **\$ 700**

This account will be used to pay fees for the inspection and certification of drug lab equipment by DHEC.

Calibration of Scales (SCDHEC)	\$ 250
Bi-Annual Hood Inspection (DHEC)	\$ 250
Permit for Drug Handling (DEA)	\$ 200

---

**529000 - UNCLASSIFIED** **\$ 25,000**

Informants are used in the area of criminal investigations due to the increase in drug related operations; monies must be readily available to aid in the process of capturing the drug dealers.

**COUNTY OF LEXINGTON  
LE / CIVIL PROCESS SERVER  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Civil Process Server 2638:</b>								
<b>Revenues: (Organization - 000000)</b>								
441000	Sheriff's Fees & Fines	49,220	25,870	48,137	48,137	49,488		
461000	Investment Interest	1,005	153	1,444	1,444	306		
<b>** Total Revenue</b>		<b>50,225</b>	<b>26,023</b>	<b>49,581</b>	<b>49,581</b>	<b>49,794</b>		
<b>***Total Appropriation</b>					<b>132,929</b>	<b>48,238</b>		
<b>Unused Funds from FY08-09</b>						<b>86,305</b>		
<b>FUND BALANCE</b>								
Beginning of Year						83,609	<del>86,566</del> <b>261</b>	
<b>FUND BALANCE - Projected</b>								
End of Year						261	<del>88,122</del> <b>174,427</b>	

Fund 2638  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expenditure	2008-09 Expenditure (Dec)	2008-09 Amended (Dec)	2009-10 Requested	<i>BUDGET</i>	
						2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510300	Part Time - 2 (1.25 - FTE)	33,437	15,038	39,499	39,332		
	Salaries & Wages Adjustment				1,573		
511112	FICA - Employers Portion	2,562	1,154	3,021	3,129		
511113	State Retirement - Employers Portion	3,082	1,412	3,709	3,841		
511130	Workers Compensation	100	46	119	123		
511213	State Ret - Employer's Portion - Ret	0	0	0	0		
<b>* Total Personnel</b>		<b>39,181</b>	<b>17,650</b>	<b>46,348</b>	<b>47,998</b>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	28	11	28	24		
524202	Surety Bonds - 2	0	0	8	0		
525041	E-mail Service Charges	134	108	240	216		
529903	Contingency	0	0	86,305	0		
<b>* Total Operating</b>		<b>162</b>	<b>119</b>	<b>86,581</b>	<b>240</b>		
<b>** Total Personnel &amp; Operating</b>		<b>39,343</b>	<b>17,769</b>	<b>132,929</b>	<b>48,238</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>39,343</b>	<b>17,769</b>	<b>132,929</b>	<b>48,238</b>		

**84-1**



### SECTION III. - PROGRAM OVERVIEW

This fund is not a grant; it is a special revenue fund. Therefore, there is no term limit as long as there is sufficient revenue to support the expenses charged to this fund.

This program is for the service of all common pleas papers. The party requesting service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund two part time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents. This information is then returned to the courts for official dockets.

The revenue generated by the service of all common pleas papers was recorded in the general fund three (3) years ago. However, the amount of papers being served increased and the Warrant Division needed additional staff to handle the volume. At that time, a joint decision by the Finance Director and Assistant Sheriff James was made to record the revenue in a special fund to support the expense of two (2) part time criminal records operators.

SECTION V. A. – PERSONNEL AUTHORIZATIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Civil Process Server (2638-151200)					
Criminal Records Operator PT	1	0	.63	.63	7 –P/T
Criminal Records Operator PT	1	0	.63	.63	7 –P/T
Totals:	<u>2</u>	<u>0</u>	<u>1.26</u>	<u>1.26</u>	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 24**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 - SURETY BOND** **\$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525041 - E-MAIL SERVICE CHARGES** **\$ 216**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

2 users \* \$9 per month \* 12 months = \$ 216

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #3  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #3 2639:</b>								
<b>Revenues:</b>								
456100	Program Income	41,916	7,851	34,032	34,032	35,371		
461000	Investment Interest	275	31	290	290	62		
801000	Op Trn from Genrl Fund/LE	46,166	36,471	36,471	36,471	37,749		
<b>** Total Revenue</b>		<u>88,357</u>	<u>44,353</u>	<u>70,793</u>	<u>70,793</u>	<u>73,182</u>		
<b>***Total Appropriation</b>					<u>71,722</u>	<u>73,182</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>5,241</u>	<u>4,312</u>	<u>4,312</u>	<u>4,312</u>
<b>FUND BALANCE - Projected</b>								
End of Year					<u>4,312</u>	<u>4,312</u>	<u>4,312</u>	<u>4,312</u>

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe cost are paid 100% by the LCSD.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #3  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2639  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
					2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 1	42,173	19,885	44,199	43,549	
	Salaries & Wages Adjustment Account				1,742	
510199	Special Overtime	14	15	2,000	2,000	
511112	FICA - Employer's Portion	3,081	1,453	3,534	3,617	
511114	Police Retirement - Employer's Portion	4,520	2,199	5,105	5,225	
511120	Employee Insurance - 1	5,760	3,000	6,000	7,500	
511130	Workers Compensation	1,418	669	1,552	1,588	
	<b>* Total Personnel</b>	<b>56,966</b>	<b>27,221</b>	<b>62,390</b>	<b>65,221</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	0	0	50	50	
521200	Operating Supplies	0	0	200	200	
521208	Police Supplies	0	0	100	100	
522300	Vehicle Repairs & Maintenance	221	6	600	600	
524100	Vehicle Insurance - 1	595	265	546	546	
524201	General Tort Liability Insurance	906	361	874	745	
524202	Surety Bonds - 1	0	0	10	0	
525000	Telephone	64	32	72	128	
525020	Pagers and Cell Phones	107	3	108	0	
525030	800 MHz Radio Service Charges	359	165	687	687	
525031	800 MHz Radio Maintenance Contracts	86	82	102	102	
525041	E-mail Service Charges	67	54	120	108	
525210	Conference & Meeting Expense	0	0	1,000	1,000	
525230	Subscriptions, Dues, and Books	0	30	40	45	
525400	Gas, Fuel, & Oil	1,092	11	3,000	3,000	
525600	Uniforms & Clothing	392	0	650	650	
529903	Contingency	0	0	1,173	0	
	<b>* Total Operating</b>	<b>3,889</b>	<b>1,009</b>	<b>9,332</b>	<b>7,961</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>60,855</b>	<b>28,230</b>	<b>71,722</b>	<b>73,182</b>	
<b>Capital</b>						
	All Other Equipment	22,991	0	0	0	
	<b>** Total Capital</b>	<b>22,991</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>83,846</b>	<b>28,230</b>	<b>71,722</b>	<b>73,182</b>	

**85-2**

### **SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

**SECTION V. A. - PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #3 Agreement (2639-151200)					
School Resource Officer	1	.5	.5	1	13
Totals:	<u>1</u>	<u>.5</u>	<u>.5</u>	<u>1</u>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 – TELEPHONE \$ 128**

Telephone line charges are required for daily operations and voice mail.

**525020 - PAGERS AND CELL PHONES \$ 0**

The school resource officer assigned to this fund was provided a phone by the school district at their expense.



---

**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 108**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

1 user \* \$9 per month \* 12 months = \$ 108

---

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 45**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 3,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #4  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #4 2640:</b>								
<b>Revenues:</b>								
456100	Program Income	41,982	15,253	33,305	33,305	<u>34,652</u>		
461000	Investment Interest	255	28	506	506	<u>56</u>		
801000	Op Trm from Genrl Fund/LE	45,818	36,963	36,963	36,963	<u>37,038</u>		
<b>** Total Revenue</b>		<u>88,055</u>	<u>52,244</u>	<u>70,774</u>	<u>70,774</u>	<u>71,746</u>		
<b>***Total Appropriation</b>					<u>70,501</u>	<u>71,746</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>2,252</u>	<u>2,525</u>	<u>2,525</u>	<u>2,525</u>
<b>FUND BALANCE - Projected</b>								
End of Year					<u>2,525</u>	<u>2,525</u>	<u>2,525</u>	<u>2,525</u>

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #4  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2640  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 1	40,558	19,320	42,187	42,331	
	Salaries & Wages Adjustment Account				1,693	
510199	Special Overtime	1,384	440	3,000	2,000	
511112	FICA - Employer's Portion	2,814	1,318	3,457	3,521	
511114	Police Retirement - Employer's Portion	4,494	2,184	4,993	5,086	
511120	Employee Insurance - 1	5,760	3,000	6,000	7,500	
511130	Workers Compensation	1,410	665	1,517	1,546	
	<b>* Total Personnel</b>	<b>56,420</b>	<b>26,927</b>	<b>61,154</b>	<b>63,677</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	0	0	50	50	
521200	Operating Supplies	32	0	200	200	
521208	Police Supplies	0	0	100	100	
522300	Vehicle Repairs & Maintenance	525	8	600	600	
524100	Vehicle Insurance - 1	595	265	546	546	
524201	General Tort Liability Insurance	906	361	874	745	
524202	Surety Bonds - 1	0	0	10	0	
525000	Telephone	64	32	72	128	
525020	Pagers and Cell Phones	107	54	108	108	
525030	800 MHz Radio Service Charges	359	165	687	687	
525031	800 MHz Radio Maintenance Contracts	86	82	102	102	
525041	E-mail Service Charges	67	54	120	108	
525210	Conference & Meeting Expense	0	0	1,000	1,000	
525230	Subscriptions, Dues, & Books	0	30	40	45	
525400	Gas, Fuel, & Oil	2,847	1,196	4,000	3,000	
525600	Uniforms & Clothing	381	475	650	650	
529903	Contingency	0	0	188	0	
	<b>* Total Operating</b>	<b>5,969</b>	<b>2,722</b>	<b>9,347</b>	<b>8,069</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>62,389</b>	<b>29,649</b>	<b>70,501</b>	<b>71,746</b>	
<b>Capital</b>						
	All Other Equipment	22,991	0	0	0	
	<b>** Total Capital</b>	<b>22,991</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**\*\*\* Total Budget Appropriation**

85,380      29,649      70,501      71,746

86-2

### SECTION III. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #4 Agreement (2640-151200)					
School Resource Officer	1	.5	.5	1	13
Totals:	<u>1</u>	<u>.5</u>	<u>.5</u>	<u>1</u>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 – TELEPHONE \$ 128**

Telephone line charges are required for daily operations and voice mail.

**525020 - PAGERS AND CELL PHONES \$ 108**

The School Resource Officers are required to have a pager for safety purposes emergency communication purposes.

---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

---

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 108**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

1 user \* \$9 per month \* 12 months = \$ 108

---

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 45**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 3,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - School District #5 2641:</b>								
<b>Revenues:</b>								
456100	Program Income	242,916	177,687	232,359	232,359	253,433		
461000	Investment Interest	1,418	184	2,352	2,352	368		
801000	Op Trn from Genl Fund/LE	278,678	244,316	244,316	244,316	262,220		
<b>** Total Revenue</b>		<u>523,012</u>	<u>422,187</u>	<u>479,027</u>	<u>479,027</u>	<u>516,021</u>		
<b>***Total Appropriation</b>					470,817	<u>516,021</u>		
FUND BALANCE								
Beginning of Year					24,592	32,802	32,802	32,802
FUND BALANCE - Projected								
End of Year					<u>32,802</u>	<u>32,802</u>	<u>32,802</u>	<u>32,802</u>

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.



**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2641  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>	
					2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 7	267,652	132,142	307,591	307,778	
	Salaries & Wages Adjustment Acct				12,311	
510199	Special Overtime	3,722	3,416	5,000	7,500	
510200	Overtime	0	55	0		
511112	FICA - Employer's Portion	19,658	9,788	23,913	25,061	
511114	Police Retirement - Employer's Portion	29,075	14,985	34,542	36,198	
511120	Employee Insurance - 7	36,480	21,000	42,000	52,500	
511130	Workers Compensation	9,124	4,563	10,496	11,001	
	<b>* Total Personnel</b>	<b>365,711</b>	<b>185,949</b>	<b>423,542</b>	<b>452,349</b>	
<b>Operating Expenses</b>						
520800	Outside Printing	0	0	0	0	
521000	Office Supplies	122	0	350	350	
521200	Operating Supplies	0	0	1,400	1,400	
521208	Police Supplies	0	0	700	700	
522300	Vehicle Repairs & Maintenance	2,339	1,313	4,200	4,200	
524100	Vehicle Insurance - 5	2,973	1,590	3,822	3,822	
524201	General Tort Liability Insurance	4,550	2,169	4,372	4,468	
524202	Surety Bonds - 5	0	0	49	0	
525000	Telephone	318	159	504	636	
525020	Pagers and Cell Phones	1,265	880	1,980	1,680	
525030	800 MHz Radio Service Charges	2,259	1,152	4,809	4,809	
525031	800 MHz Radio Maintenance Contracts	430	574	711	711	
525041	E-mail Service Charges	215	324	840	756	
525210	Conference & Meeting Expense	0	0	4,708	5,000	
525230	Subscriptions, Dues, & Books	0	210	280	315	
525400	Gas, Fuel, & Oil	14,006	13,150	14,000	30,275	
525600	Uniforms & Clothing	2,640	2,010	4,550	4,550	
	<b>* Total Operating</b>	<b>31,117</b>	<b>23,531</b>	<b>47,275</b>	<b>63,672</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>396,828</b>	<b>209,480</b>	<b>470,817</b>	<b>516,021</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	107	0	0	0	
540010	Minor Software	733	0	0	0	
	All Other Equipment	92,042	0	0	0	
	<b>** Total Capital</b>	<b>92,882</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>489,710</b>	<b>209,480</b>	<b>470,817</b>	<b>516,021</b>	

### **SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

**SECTION V. A. - PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #5 Agreement (2641-151200)					
School Resource Officer	7	2.5	2.5	5	13
Totals:	<u>7</u>	<u>2.5</u>	<u>2.5</u>	<u>5</u>	

---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 350**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,400**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 700**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 4,200**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 3,822**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 4,468**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 – TELEPHONE \$ 636**

Telephone line charges are required for operations and for voice mail .

---

**525020 - PAGERS AND CELL PHONES** **\$ 1,680**

The School Resource Officers are required to have a mobile telephone or a pager for emergency communication purposes.

---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 4,809**

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

---

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 711**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 756**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

7 users \* \$9 per month \* 12 months = \$ 756

---

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 5,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

---

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 315**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$45.

---

**525400 - GAS, FUEL, AND OIL** **\$ 30,275**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 – UNIFORMS AND CLOTHING** **\$ 4,550**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*L/E - Alcohol Enforcement Team 2642:</b>								
<b>Revenues (Organization: 000000)</b>								
438206	LE/Alcohol Enforce Team Fees	17,100	5,535	11,520	11,520	11,520		
461000	Investment Interest	567	62	461	461	124		
801000	Op Trn from Genl Fund/LE	0	0	0	0	0		
<b>** Total Revenue</b>		<u>17,667</u>	<u>5,597</u>	<u>11,981</u>	<u>11,981</u>	<u>11,644</u>		
<b>***Total Appropriation</b>					50,617	11,521		
Unused Contingency for FY08-09						39,096		
FUND BALANCE								
Beginning of Year					35,304	35,764	35,887	
FUND BALANCE - Projected								
End of Year					(3,332)	35,887	35,887	

Fund 2642  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2008-09 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages	1,051	641	0	0		
510200	Overtime	15,852	4,716	9,446	9,439		
511112	FICA - Employer's Portion	1,218	392	723	722		
511114	PORS - Employer's Portion	1,810	592	1,035	1,043		
511130	Workers Compensation	568	180	317	317		
<b>* Total Personnel</b>		<b>20,499</b>	<b>6,521</b>	<b>11,521</b>	<b>11,521</b>		
<b>Operating Expenses</b>							
529903	Contingency	0	0	39,096	0		
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>39,096</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>		<b>20,499</b>	<b>6,521</b>	<b>50,617</b>	<b>11,521</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>20,499</b>	<b>6,521</b>	<b>50,617</b>	<b>11,521</b>		

**88-1**

### SECTION III. – PROGRAM OVERVIEW

A contractual agreement between the Lexington County Sheriff's Department and the Lexington Richland Alcohol and Drug Abuse Council (LRADAC) promotes the reduction of teenage alcohol and tobacco use by enforcing the legal age for purchasing alcohol and tobacco. LRADAC will pay for the overtime worked by officers enforcing the legal age for purchasing of alcohol. The revenue generated by this contract is used to offset the overtime costs incurred.

**COUNTY OF LEXINGTON  
ALIVE AT 25  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*LE - Alive at 25: Fund 2644</b>								
<b>Revenues (Organization: 000000)</b>								
459900	Miscellaneous Payments & Grants	45,423	25,191	47,250	47,250	60,460		
461000	Investment Interest	241	65	0	65	130		
801000	Op Trm From General Fund/LE	27,386	32,238	32,238	32,238	26,940		
<b>** Total Revenue</b>		<u>73,050</u>	<u>57,494</u>	<u>79,488</u>	<u>79,553</u>	<u>87,530</u>		
<b>***Total Appropriation</b>					<u>79,488</u>	<u>87,530</u>		
FUND BALANCE								
Beginning of Year					<u>12,525</u>	<u>12,590</u>	<u>12,590</u>	<u>12,590</u>
FUND BALANCE - Projected								
End of Year					<u>12,590</u>	<u>12,590</u>	<u>12,590</u>	<u>12,590</u>



**COUNTY OF LEXINGTON**  
**ALIVE AT 25**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 2644  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2007-08	2008-09	2008-09	2009-10	<b>BUDGET</b>	
	Expend	Expend (Dec)	Amended (Dec)	Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	34,283	21,769	45,361	51,171		
Salaries & Wages Adjustment Acct				2,047		
511112 FICA - Employer's Portion	2,473	1,624	3,470	4,072		
511114 Police Retirement - Employer's Portion	3,675	2,405	5,013	5,880		
511120 Insurance Fund Contribution - 1	3,840	3,000	6,000	7,500		
511130 Workers Compensation	1,152	732	1,524	1,787		
<b>* Total Personnel</b>	<b>45,423</b>	<b>29,530</b>	<b>61,368</b>	<b>72,457</b>		
<b>Operating Expenses</b>						
520800 Outside Printing	0	0	55	55		
521000 Office Supplies	0	0	200	200		
521200 Operating Supplies	0	0	1,000	1,000		
521208 Police Supplies	0	0	1,000	1,000		
522300 Vehicle Repairs & Maintenance	148	717	2,000	2,000		
524100 Vehicle Insurance - 1	0	265	0	546		
524101 Comprehensive Insurance	277	91	668	300		
524201 General Tort Liability Insurance	0	361	874	745		
524202 Surety Bonds	0	0	10	0		
525000 Telephone	0	0	0	0		
525020 Pagers and Cell Phones	358	303	900	780		
525030 800 MHz Radio Service Charges	296	165	687	687		
525031 800 MHz Radio Maintenance Contract	0	82	102	102		
525041 E-mail Service Charges	67	54	120	108		
525210 Conference & Meeting Expense	0	0	1,954	2,000		
525230 Subscription, Dues & Books	0	30	50	50		
525400 Gas, Fuel, & Oil	3,122	1,378	6,500	3,500		
525600 Uniforms & Clothing	54	0	2,000	2,000		
<b>* Total Operating</b>	<b>4,322</b>	<b>3,446</b>	<b>18,120</b>	<b>15,073</b>		
<b>** Total Personnel &amp; Operating</b>	<b>49,745</b>	<b>32,976</b>	<b>79,488</b>	<b>87,530</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	54	0	0	0		
540010 Minor Software	367	0	0	0		
All Other Equipment	10,359	0	0	0		
<b>** Total Capital</b>	<b>10,780</b>	<b>0</b>	<b>0</b>	<b>0</b>		

\*\*\* Total Budget Appropriation

60,525      32,976      79,488      87,530

**89-2**

---

### SECTION III. – PROGRAM OVERVIEW

The National Safety Council is providing partial funding for one (1) position for a term of three (3) years to manage the “Alive at 25” program. The mission of the “Alive at 25” program is to help young drivers choose safe driving practices, take responsibility for their behavior, and be aware of typical driving hazards. The program functions by using certified law enforcement officers to facilitate an intervention program which uses a combination of workbook exercises, interactive video segments, small group discussions, role-playing, and short lectures to help young drivers develop convictions and strategies that will keep them safer on the road. Another benefit of this program is the parents of the young drivers that attend this training will receive a reduction in insurance rates. The position funded by the National Safety Council will supervise the certified law enforcement instructors by ensuring that the goals and objectives set by the National Safety Council are met. This program is needed because the number one killer of all teens in the United States is car crashes.

This program has proven to be beneficial in many states across the country. We feel confident that this program will assist in the reduction of young driver car crashes; therefore, making Lexington County a safer place to live and work

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Alive at 25 (2644-151200)					
Sergeant	1	0	1	1	16
Totals:	1	0	1	1	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520800 – OUTSIDE PRINTING \$ 55**

Business Cards will be needed to provide the public with a point of contact for this program. The estimated cost is \$55.

**521000 - OFFICE SUPPLIES \$ 200**

Major expenditures in this account are folders, pens, laser printer cartridges etc. required for preparation of investigation case files. The amount budgeted is based on the expenditure projection for this fiscal year.

Standard office supplies (Central Stores & Lorick's) \$ 200

**521200 - OPERATING SUPPLIES \$ 1,000**

The greatest expenditure in this account is crime scene processing supplies, audio tapes, VHS tapes, and 8mm tapes for evidence purposes for court trials of investigative and traffic cases. Departmental standards require that evidence tapes not be reused, necessitating the need for more tapes. Evidence bags, disposable gloves, fingerprint kits, evidence boxes, evidence labels, hazardous waste disposal kits, etc, must be used to process criminal investigative cases according to SC Code of Laws and Federal laws. Greater emphasis on domestic violence cases requires an increased use of Polaroid film.

**521208 – POLICE SUPPLIES \$ 1,000**

Officers must be supplied with items such as flashlights, batteries, handcuffs, summons books, holders, etc. to perform daily job duties. Radio batteries are to replace non-rechargeable existing stock. The ASP batons, OC spray and fire extinguishers are required by policy and procedure.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 2,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524101 – COMPREHENSIVE INSURANCE \$ 300**

The expenditure recorded for this fiscal year was for 6 months of coverage. The budget amount is the actual expenditure amount for this fiscal year annualized plus 20% for potential rate increases.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts as allocated based on number of personnel. The budget amount is the estimate provided by the County's Risk Manager.

---

**524202 – SURETY BOND** **\$ 0**

---

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525020 – PAGERS AND CELL PHONES** **\$ 780**

---

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

---

The 800 MHz radios are required for communication.

**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 102**

---

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

**525041 – E-MAIL SERVICE CHARGES** **\$ 108**

---

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This new charge began December 2007. The current cost is \$9 per user per month.

$$1 \text{ user} * \$9 \text{ per month} * 12 \text{ months} = \$ 108$$

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 2,000**

---

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates) and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields. Training seminars requested during the year may vary as they are offered.

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 50**

---

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends.

**525400 - GAS, FUEL, AND OIL** **\$ 3,500**

---

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 - UNIFORMS AND CLOTHING**

**\$ 2,000**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms 2 times a year. The officers must wear vests, uniforms, with a complete duty belt when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection.

**COUNTY OF LEXINGTON  
SCDJJ CONTRACT  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*LE - SCDJJ Contract Fund 2645:</b>								
<b>Revenues (Organization: 000000)</b>								
456100	Program Income	51,404	100,000	0	0	0		
459900	Miscellaneous Payments & Grants	0	0	36,563	36,563	38,000		
461000	Investment Interest	0	126	0	126	252		
801000	Op Trn From General Fund/LE	0	36,564	36,564	36,564	37,357		
<b>** Total Revenue</b>		<b>51,404</b>	<b>136,690</b>	<b>73,127</b>	<b>73,253</b>	<b>75,609</b>		
<b>***Total Appropriation</b>					<b>76,424</b>	<b>75,609</b>		
Unspent Appropriations from FY08-09						3,171		
FUND BALANCE								
Beginning of Year						0	0	0
FUND BALANCE - Projected								
End of Year						(3,171)	0	0

**COUNTY OF LEXINGTON  
SCDJJ CONTRACT  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2645  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	13,149	19,674	44,555	43,202		
Salaries & Wages Adjustment Acct				1,728		
511112 FICA - Employer's Portion	935	1,409	3,409	3,437		
511114 Police Retirement - Employer's Portion	1,413	2,174	4,923	4,965		
511120 Insurance Fund Contribution - 1	1,440	3,000	6,000	7,500		
511130 Workers Compensation	442	662	1,497	1,509		
<b>* Total Personnel</b>	<b>17,379</b>	<b>26,919</b>	<b>60,384</b>	<b>62,341</b>		
<b>Operating Expenses</b>						
520800 Outside Printing	0	0	55	55		
521000 Office Supplies	56	0	200	200		
521200 Operating Supplies	0	0	1,000	1,000		
521208 Police Supplies	0	0	1,000	1,000		
522300 Vehicle Repairs & Maintenance	0	4	2,000	600		
524100 Vehicle Insurance - 1	0	265	546	546		
524101 Comprehensive Insurance	0	0	0	0		
524201 General Tort Liability Insurance	0	361	874	745		
524202 Surety Bonds	0	0	10	0		
525000 Telephone	0	0	242	0		
525020 Pagers and Cell Phones	191	107	900	780		
525030 800 MHz Radio Service Charges	98	164	687	687		
525031 800 MHz Radio Maintenance Contract	0	82	102	102		
525041 E-mail Service Charges	0	54	120	108		
525230 Subscription, Dues & Books	0	30	50	45		
525400 Gas, Fuel, & Oil	553	1,465	3,000	5,400		
525600 Uniforms & Clothing	0	750	2,000	2,000		
529903 Contingency	0	0	3,254	0		
<b>* Total Operating</b>	<b>898</b>	<b>3,282</b>	<b>16,040</b>	<b>13,268</b>		
<b>** Total Personnel &amp; Operating</b>	<b>18,277</b>	<b>30,201</b>	<b>76,424</b>	<b>75,609</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	274	0	0	0		
540010 Minor Software	0	0	0	0		
All Other Equipment	32,853	0	0	0		
<b>** Total Capital</b>	<b>33,127</b>	<b>0</b>	<b>0</b>	<b>0</b>		

\*\*\* Total Budget Appropriation

51,404    30,201    76,424    75,609

90-2



---

**SECTION III. - PROGRAM OVERVIEW**

The South Carolina Department of Juvenile Justice (SCDJJ) has established a contract with the Lexington County Sheriff's Department (LCSD) to provide technical and professional services, as it relates to juvenile detention prevention and intervention initiatives. SCDJJ will provide one hundred thousand dollars (\$100,000) the first year and 50% of the total cost for the remaining term of the contract to fund a Juvenile Detention Case Manager, whose responsibility shall be to manage juvenile detention cases and provide prevention and intervention support to detention initiatives in the Lexington County law enforcement service area. This contract will support SCDJJ's efforts to provide juvenile detention alternatives in lieu of housing Lexington County juveniles in their facility at a cost to LCSD of \$50 per day per juvenile.

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Investigator	1	0	1	1	13
Totals	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520800 – OUTSIDE PRINTING \$ 55**

Business Cards are needed to provide the public with contact information.

**521000 - OFFICE SUPPLIES \$ 200**

Items to be purchased including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES \$ 1,000**

The greatest expenditure in this account is case preparation materials. Supplies needed but not limited to are tapes evidence collection bags and boxes, disposable gloves, fingerprint kits, hazardous waste disposal kits, etc, must be used to process criminal investigative cases according to SC Code of Laws and Federal laws.

**521208 – POLICE SUPPLIES \$ 1,000**

Law enforcement accessories are required for daily job functions. Supplies needed but not limited to are flashlights, handcuffs, flex cuffs, OSHA supplies, duty ammunition, and taser cartridges.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

The cost of vehicle repairs and maintenance is budgeted at a minimum amount because the vehicle is only a year old. Extraordinary maintenance is not anticipated. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525020 – PAGERS AND CELL PHONES \$ 780**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The amount budgeted is based on the county contract prices plus an amount for additional charges for the cell phones.

---

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs due to excessive use.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 108**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.

1 user \* \$9 per month \* 12 months = \$108

---

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 45**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends.

---

**525400 - GAS, FUEL, AND OIL** **\$ 5,400**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**525600 - UNIFORMS AND CLOTHING** **\$ 2,000**

The officers must wear vests, uniforms, complete duty belts including asp baton, handcuffs and when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection.

**COUNTY OF LEXINGTON  
 URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
 Annual Budget  
 FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
-------------	-----------------------	-------------------	---------------------------------	------------------------------------------	----------------------------------------------	----------------------	----------------------	---------------------

**\*Urban Entitlement Community Development 2400**

**Revenues:**

457000	Federal Grant Income	555,296	415,628	2,313,992	2,313,992	<u>1,477,125</u>		
460000	Interest Income	72	0	0	0	<u>0</u>		
461000	Investment Interest	17	0	0	0	<u>0</u>		

**\*\*Total Revenue**

<u>555,385</u>	<u>415,628</u>	<u>2,313,992</u>	<u>2,313,992</u>	<u>1,477,125</u>
----------------	----------------	------------------	------------------	------------------

**\*\*\*Total Appropriation**

2,946,083	<u>1,477,125</u>
-----------	------------------

**Contingency**

Unused  
 Carryforward

**FUND BALANCE**

Beginning of Year	(97,074)	(729,165)	(729,165)	(729,165)
-------------------	----------	-----------	-----------	-----------

**FUND BALANCE - Projected**

End of Year	<u>(729,165)</u>	<u>(729,165)</u>	<u>(729,165)</u>	<u>(729,165)</u>
-------------	------------------	------------------	------------------	------------------

**GRANT PERIOD:**

GRANT AWARD: Federal                      Admin = \$                      Projects = \$

PERCENTAGE SHARED: 100% Federal

**COUNTY OF LEXINGTON**  
**URBAN ENTITLEMENT COMMUNITY DEVELOPMENT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2400  
Division : Community Development  
Organization: 151200 - LE / Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>	0	0	0	_____		
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	_____		
<b>Operating Expenses</b>						
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	_____		
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	_____		
<b>Capital</b>						
5A6320 LE Svc Ctr @ Airport - Land	10,400	0	0	_____ 0		
5A6321 LE Svc Ctr @ Airport - Station Cnst	288,853	0	0	_____ 0		
5A6322 LE Svc Ctr @ Airport - Arch & Engr	5,057	0	0	_____ 0		
5A6323 LE Svc Ctr @ Airport - Site Work	(6,382)	0	0	_____ 0		
5A6324 LE Svc Ctr @ Airport - Landscaping	0	0	0	_____ 0		
5A6326 LE Svc Ctr @ Airport - Generator	20,000	0	0	_____ 0		
5A6327 LE Svc Ctr @ Airport - Ext Lighting	4,000	0	0	_____ 0		
5A6328 LE Svc Ctr @ Airport - Closing	350	0	0	_____ 0		
5A6330 LE Svc Ctr @ Airport - Contingency	0	0	0	_____ 0		
5A7251 LE Svc Ctr @ Airport - Sprinkler	0	0	0	_____ 0		
5A8509 LE Svc Ctr @ Airport - Bldg Letters	1,316	0	0	_____ 0		
<b>** Total Capital</b>	<b>323,594</b>	<b>0</b>	<b>0</b>	_____ <b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>323,594</b>	<b>0</b>	<b>0</b>	_____ <b>0</b>		

**COUNTY OF LEXINGTON**  
**URBAN ENTITLEMENT COMMUNITY DEVELOPMENT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2400  
Division : Community Development  
Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	82,852	49,463	115,062	116,783		
Salaries & Wages Adjustment Account				4,671		
511112 FICA - Employer's Portion	6,025	3,604	8,802	9,291		
511113 State Retirement - Employer's Portion	7,635	4,645	10,804	11,405		
511120 Employee Insurance - 3	11,040	8,000	18,000	22,500		
511130 Workers Compensation	249	149	347	365		
<b>* Total Personnel</b>	<b>107,801</b>	<b>65,861</b>	<b>153,015</b>	<b>165,015</b>		
<b>Operating Expenses</b>						
520300 Professional Services	0	0	400	50,000		
520400 Advertising & Publicity	1,512	274	5,317	5,300		
520500 Legal Services	125	176	1,000	1,500		
520702 Technical Currency & Support	0	0	500	500		
520800 Outside Printing	153	0	0	0		
521000 Office Supplies	656	442	2,050	1,750		
521010 Newsletter/Printing Supplies	0	74	1,000	1,000		
521100 Duplicating	220	418	930	1,020		
522200 Small Equipment Repairs & Maintenance	0	0	100	100		
524000 Building Insurance	34	15	32	32		
524201 General Tort Liability Insurance	118	61	147	125		
524202 Surety Bonds	0	0	27	0		
525000 Telephone	482	433	732	732		
525020 Pagers and Cell Phones	408	226	1,080	410		
525021 Smart Phone Charges	0	27	880	1,060		
525041 E-mail Service Charges	134	153	360	261		
525100 Postage	251	117	500	600		
525210 Conference & Meeting Expense	6,652	2,922	13,745	14,775		
525230 Subscriptions, Dues, & Books	4,116	4,051	4,484	4,274		
525240 Personal Mileage Reimbursement	136	164	606	660		
525250 Motor Pool Reimbursement	1,279	928	3,333	3,300		
525300 Util / Administration Building	1,662	890	1,692	1,772		
529903 Contingency	0	0	334,468	10,000		
529950 Indirect Costs	15,990	4,345	19,233	19,233		
<b>* Total Operating</b>	<b>33,928</b>	<b>15,716</b>	<b>392,616</b>	<b>118,404</b>		
<b>** Total Personnel &amp; Operating</b>	<b>141,729</b>	<b>81,577</b>	<b>545,631</b>	<b>283,419</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	386	565	1,082	200		
540010 Minor Software	666	330	1,200			
All Other Equipment	5,479	2,319	3,405			
<b>** Total Capital</b>	<b>6,531</b>	<b>3,214</b>	<b>5,687</b>	<b>200</b>		
<b>*** Total Budget Appropriation</b>	<b>148,260</b>	<b>84,791</b>	<b>551,318</b>	<b>283,619</b>		

**COUNTY OF LEXINGTON**  
**URBAN ENTITLEMENT COMMUNITY DEVELOPMENT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2400

Division: Community Development

~~Organization 181201 Community Development Projects~~

Object Expenditure <del>Code Classification</del>	2007-08	2008-09	2008-09	2009-10	<b>BUDGET</b>	
	<del>Expend</del>	Expend (Dec)	Amended (Dec)	<del>Requested</del>	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>	0	0	0	0	0	0
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
529000 Unclassified	0	0	47,250	<u>29,049</u>		
534018 SisterCare, Inc.	22,339	0	0			
534258 Midland Area Consortium of Homeless	1,638	0	0			
573109 Gtr Columbia Comm. Relations Council	0	0	0			
537113 Old Barnwell Road Water	0	0	0			
537114 Lloydwood Sewer Project	15,767	0	0			
537117 Princeton Road Water Main	0	0	0			
537118 Double Branch Water / Sewer	0	0	0			
537119 Minor Housing Repair Program	60,331	90,974	175,401	<u>150,000</u>		
537121 State Street Streetscape Phase II	13,349	81,029	117,127	<u>0</u>		
537122 Triangle City Parking Improvements	0	121,714	203,250	<u>0</u>		
537123 Boiling Springs Water Main Extension	0	0	400,000	<u>0</u>		
537124 Gibson Road Sidewalk	0	0	395,000	<u>0</u>		
537125 Alexander Road Sidewalk (Phase II)	0	0	40,000	<u>0</u>		
537126 Leica Lane Affordable Housing	0	0	135,000	<u>0</u>		
537127 Lexington County Needs Analysis	0	0	30,000	<u>0</u>		
537128 SisterCare Pickup Truck & Trailer	0	0	27,000	<u>0</u>		
537129 Main Street Property Clearance	0	0	58,000	<u>0</u>		
537130 Pine Street Paving	0	0	140,000	<u>0</u>		
537131 Lexington Economic Advancement Project	0	1,116	11,988	<u>0</u>		
537132 Woman's Community Residence Van	0	19,500	19,500	<u>0</u>		
537133 State Street Streetscape (Phase III)	0	0	206,249	<u>0</u>		
537134 Triangle City Façade Improvement (Phase I)	0	0	220,000	<u>0</u>		
537135 Pelion Sewer Study	0	0	75,000	<u>0</u>		
537136 South Congaree Sewer Study	0	0	44,000	<u>0</u>		
537137 Cayce Senior Center Feasibility Study	0	0	50,000	<u>0</u>		
5----- State Street Streetscaping Phase IV				<u>266,774</u>		
5----- Oak Street Sidewalk				<u>165,640</u>		
5----- Activity Center Improvements				<u>15,433</u>		
5----- George Street Sidewalk				<u>126,500</u>		
5----- Lexington County Emergency Food Program				<u>51,765</u>		
5----- Keeping Every Youth Safe Program				<u>98,305</u>		
5----- Summer Day Camp Scholarships				<u>27,390</u>		
5----- Sistercare Facility Improvements				<u>35,650</u>		
5----- Cargo Truck Purchase				<u>27,000</u>		
5----- Demolition and Clearance Program				<u>200,000</u>		
<b>* Total Operating</b>	<b>113,424</b>	<b>314,333</b>	<b>2,394,765</b>	<b><u>1,193,506</u></b>		
<b>** Total Personnel &amp; Operating</b>	<b>113,424</b>	<b>314,333</b>	<b>2,394,765</b>	<b><u>1,477,125</u></b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<u>0</u>		
<b>*** Total Budget Appropriation</b>	<b>113,424</b>	<b>314,333</b>	<b>2,394,765</b>	<b>1,477,125</b>		





### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

#### Program – Community Development Block Grant (CDBG) Program

##### Objectives:

The objectives of the Community Development Block Grant (CDBG) Program are to primarily assist low and moderate-income persons in securing decent housing, suitable living environments and expanded economic opportunities. Every project and activity funded through the CDBG Program must meet one of three national objectives: principally benefit low and moderate-income (LMI) persons, aid in the elimination of slums and blight, and / or, meet an urgent or unanticipated need.

The staff of the County's CDBG Program carries out these objectives through administration, implementation and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and county guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Community Development Administrator, Community Development Technician and Community Development Assistant manage the administration of the CDBG Program. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects.

**SERVICE LEVELS**

Activities	Number of Projects				
	Actual Completed		Year to Date Completed	Estimated Completed	Projected Completed
	FY2006/07	FY2007/08		FY2008/09	FY2009/10
Clearance					
Flood Drain Improvements					
Water Improvements	2	1			
Sewer Improvements	1				
Street / Sidewalk Improvements				1	1
Police Stations		1			
Fire Stations / Equipment	1	1			
Fair Housing Education	1	1			
Domestic Violence Shelters	1	1			
Transportation Assistance				2	
Housing Rehabilitation Programs		1			
Commercial Rehabilitation					
Public Facilities – Parking Lot Imp.				1	
Code Enforcement	1				
Affordable Housing					
Workforce Development					
Planning					
Program Administration	1			1	

During the current year we began work on the projects funded for Fiscal Year 2008-09, continued the County's Minor Home Repair Program and the administration of the CDBG Program. The amount of time to complete any project varies significantly depending on the project. Depending on the projects selected by County Council, several projects may begin in FY 2009-10 including those addressing infrastructure improvements (Babcock Center and Sistercare), clearance activities (Demolition and Clearance Program), street and sidewalk improvements (Oak Street – Batesburg-Leesville, George Street – Lexington, and State Street - Cayce), transportation assistance (Lexington Interfaith Community Services), youth services (Keeping Every Youth Safe Program – Lexington and Summer Day Camp Scholarships – YMCA) and minor home repair (Lexington County's Minor Home Repair Program). At the time this budget was prepared, County Council had not made funding decisions on projects for the upcoming year.

**SECTION IV**

**SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$1,477,125**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. HUD has not notified the County the amount we will be allocated for FY 2009-10, so for planning purposes we based our budget request on the current year's funding level. No other revenues are anticipated for this program.

Partners are identified to assist with funding the projects wherever feasible. It is anticipated that several of the FY 2009-10 projects will include other sources of assistance.

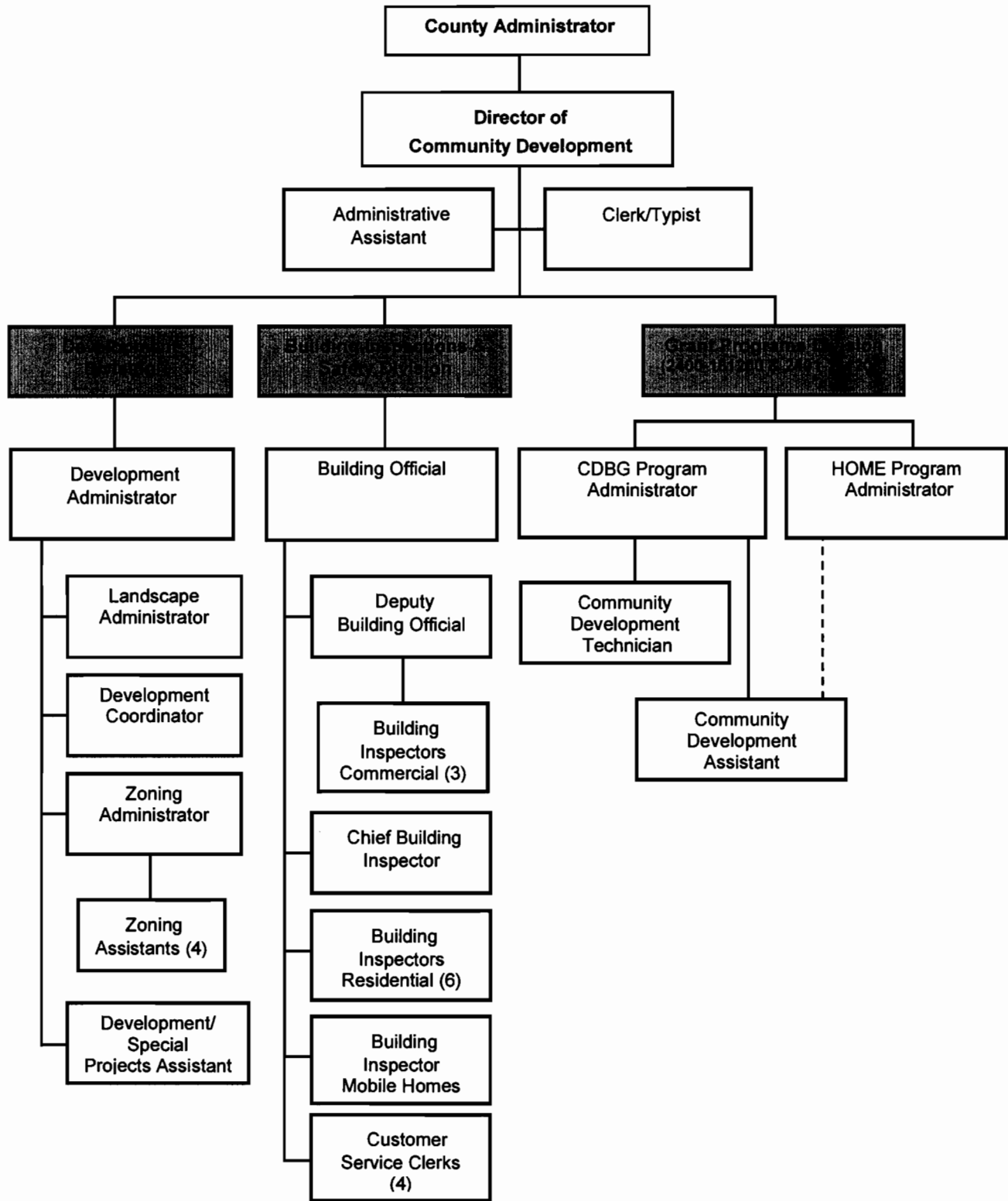
**SECTION V – LINE ITEM NARRATIVES**

**SECTION V-A LISTING OF POSITIONS**

**The Community Development Block Grant Division consists of three (3) employees with insurance.**

	Count
Community Development Administrator	18
Community Development Technician	10
Community Development Assistant	8

**COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**



**SECTION V-B**

**OPERATING LINE ITEM NARRATIVES**

**520300 – PROFESSIONAL SERVICES \$50,000**

As a requirement of receiving U.S. Housing and Urban Development funds for the CDBG and HOME Programs, the County must update the 2005-2009 five-year Consolidated Plan and Analysis of Impediments to Fair Housing Choice. These documents describe the housing and community development needs of the low- and moderate-income residents, outlining strategies to meet the needs and listing all resources available to implement the strategies. The services of an outside consultant will be needed for this endeavor. The scope of this work will include surveys, data review, data projection, statistical analysis, and participation in public meetings.

**520400 – ADVERTISING & PUBLICITY \$5,300**

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs such as the Minor Home Repair program may also be marketed through newspaper advertisements for applicants. Ad costs vary depending upon the size and nature of the ad.

**520500 – LEGAL SERVICES \$1,500**

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

**520702 – TECHNICAL CURRENCY AND SUPPORT \$500**

ArcView Annual Maintenance Fee (Community Development Administrator's computer)

**521000 - OFFICE SUPPLIES \$1,750**

Routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

**521010 – NEWSLETTER/PRINTING SUPPLIES \$1,000**

This line item is requested for the ongoing Community Development Newsletter, the "*Community Development Report*". The newsletter is a valuable tool to increase public awareness of zoning requirements, building safety, building inspections, Community Development Block Grant projects, and general community development areas of interest. The newsletter is primarily distributed electronically on the Community Development Department's website, with a limited number of hard copies also printed for distribution.

**521100 - DUPLICATING \$1,020**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

1,700 copies/month x 12 months x \$.05 a copy = \$1,020

**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$100**

This account is used to make minor repairs to electronic equipment.

**524000 – BUILDING INSURANCE** **\$32**

The amount requested is based on an estimate provided by the County Risk Manager.

**524201 – GENERAL TORT LIABILITY** **\$125**

The amount requested is based on an estimate provided by the County Risk Manager.

**525000 – TELEPHONE** **\$732**

The amount requested covers basic phone and fax lines for department staff.

• 3 lines x \$19.26/month x 12 months	=	\$693.36
• 3 lines with voice mail service x \$1.07/month x 12 months	=	<u>\$38.52</u>
TOTAL		\$731.88

**525020 – PAGERS AND CELL PHONES** **\$410**

A mobile phone is assigned to the Community Development Technician to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

• 1 mobile phone x \$30/month x 12 months	=	\$360
• Cost overruns	=	\$50

**525021 – SMART PHONE CHARGES** **\$1,060**

A smart phone is assigned to the Community Development Administrator to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

• 1 smart phone x \$80/month x 12 months	=	\$960
• Cost overruns	=	\$100

**525041 – E-MAIL SERVICE** **\$261**

The amount requested covers basic e-mail service for department staff.

$$3 \text{ accounts} \times \$7.25/\text{month} \times 12 \text{ months} = \$261$$

**525100 - POSTAGE** **\$600**

To cover the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

---



---

**525210 - CONFERENCE & MEETING EXPENSE** **\$14,775**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG program training as well as annual training provided by state and national associations working within the area of housing, planning and community development. The training events listed below address various aspects of the Community Development Block Gant program, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD and other federal requirements, as well as best practices presentations from other communities. The proposed cost is based on approximate lodging, transportation, and registration rates.

HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that staff managing the day to day operation of the CDBG program participate in at least the following events and any other training that may be offered that provides ongoing education and skill development to implement and manage the CDBG program:

• HUD Training (estimate)	\$7,500
• Nat. Assoc. County Comm. & Econ. Dev. Annual Training	\$1,500
• National Comm. Dev. Assoc. Legislative Policy Conference	\$1,500
• National Comm. Dev. Assoc. Spring Training	\$1,500
• SC Comm. Dev. Assoc. Fall Meeting (3 x \$125)	\$ 375
• SC Comm. Dev. Assoc. Spring Meeting (2 x \$750)	\$1,500
• SC Environmental Conference	\$ 700
• Palmetto Affordable Housing Forum (2 x \$100)	\$ 200
TOTAL	\$14,775

---

**525230 - SUBSCRIPTIONS, DUES, BOOKS** **\$4,274**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

• National Community Development Association (Agency membership – 1 yr.)	\$1,545
• National Association for County Community and Economic Development (Agency membership – 1 yr.)	\$1,750

---

- South Carolina Community Development Association \$80

TOTAL \$3,375

**Subscriptions & Books:**

- Community Development Digest (1 year subscription) \$559
- The State Newspaper (1 year subscription) \$ 90
- Other Subscriptions, Books & Training Manuals (estimate) \$250

TOTAL \$899

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$660**

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are often occasions when it is more feasible for an employee to use their personal vehicle (i.e. unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.55 cents rate as set by the federal government.

$$100 \text{ miles/month} \times 12 \text{ months} \times \$0.55 = \$660$$

**525250 - MOTOR POOL REIMBURSEMENT** **\$3,300**

This charge is for use of fleet vehicles and is based on historic usage.

$$500 \text{ miles/month} \times 12 \text{ months} \times \$0.55 = \$3,300$$

**525300 – UTILITIES / ADMINISTRATION BUILDING** **\$1,772**

The requested amount is an estimate based on historical data.

**529903 - CONTINGENCY** **\$10,000**

These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The U.S. Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

**529950 - INDIRECT COSTS** **\$19,233**

These costs are associated with general internal support functions provided by the County to the grant program. The amount shown was provided by the County Finance Department.

---

**OPERATING LINE ITEM NARRATIVES**

**2400-181201  
COMMUNITY DEVELOPMENT PROJECTS**

Proposed projects for the upcoming year are identified below. The total costs are based on preliminary estimates.

---

**529000 - UNCLASSIFIED** **\$29,049**

---

Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed to add funds to a project or to address unanticipated project needs.

---

**5— STATE STREET STREETScape PHASE IV** **\$266,774**

---

This project will continue an existing Lexington County CDBG project being implemented by the City of Cayce and will include improvements from Railroad Street to Knox Abbott Drive, a low-and moderate-income area of Cayce. The improvements will include replacement of existing substandard sidewalk and curb/gutter for ADA compliance, installation of lighting, landscaping, and substandard water main. The total project is estimated to cost \$421,524, with \$266,774 provided by the Lexington County CDBG Program and \$154,750 provided by the City of Cayce.

---

**5— OAK STREET SIDEWALK** **\$165,640**

---

This project will include the construction of an ADA compliant sidewalk in the Town of Batesburg-Leesville on Oak Street, southward from Highway 1 to Howard Street. The sidewalk will provide a low- and moderate-income neighborhood with adequate and dependable facilities where none are currently present. The total project is estimated to cost \$165,640, with all funds to be provided by the Lexington County CDBG Program.

---

**5— ACTIVITY CENTER IMPROVEMENTS** **\$15,433**

---

This project will include the purchase and installation of four canopies to cover entrances into Babcock Center Three Fountains and Batesburg-Leesville Work Activity Centers. The canopies will provide a needed sheltered area in inclement weather for the disabled individuals accessing the work activity centers. The total project is estimated to cost \$15,433, with all funds to be provided by the Lexington County CDBG Program.

---

**5— GEORGE STREET SIDEWALK** **\$126,500**

---

This project will include the construction of an ADA compliant sidewalk in the Town of Lexington along George Street from Augusta Highway at the Lizards Thicket Restaurant, down Hendrix Street next to Lexington Intermediate School, and end at Gibson Pond Road across from the Lexington County Sheriff's Department. The sidewalk will provide a low- and moderate-income neighborhood with sufficient and reliable facilities where none are currently present. The sidewalk would also connect with an existing sidewalk along Hendrix Street and the current CDBG funded sidewalk project on Gibson Road. The total project cost is estimated to cost \$126,500, with all funds provided by the Lexington County CDBG Program.

---

**5— LEXINGTON COUNTY EMERGENCY FOOD PANTRY** **\$51,765**

---

This project will include providing Harvest Hope Food Bank with operational costs to establish Emergency Food Pantry in Lexington County. The food pantry will be located at 1775 12th Street in the City of Cayce. The total project estimated cost is \$1,988,375, with \$51,765 provided by the Lexington County CDBG Program and \$1,936,610 provided by Harvest Home Food Bank.

---

**5— KEEPING EVERY YOUTH SAFE PROGRAM** **\$98,305**

This project will include providing the Town of Lexington with operational support of the Keeping Every Youth Safe (KEYS) afterschool program. The KEYS Program provides afterschool educational, life skills and safety programming for youth in a low- and moderate-income neighborhood in the Town. The KEYS Program was developed in collaboration with the Town of Lexington Police Department, Lexington Town Council, the Lexington Improvement League, the SC Department of Health and Environmental Control, Lexington School District One, local residents and a core group of retired educators to provide a safe haven for latch key children in the community. The total project estimated cost is \$293,942, with \$98,305 provided by the Lexington County CDBG Program and \$195,637 by the Town of Lexington Police Department.

**5— SUMMER DAY CAMP SCHOLARSHIPS** **\$27,390**

This project will include providing the Lexington Family YMCA with operational support to provide funding for 30 low- and moderate-income children to attend their Summer Day Camp. The YMCA's Summer Day Camp provides recreational and educational activities and supports healthy childhood development. The total project estimated cost is \$192,339, with \$27,390 provided by the Lexington County CDBG Program and \$164,949 provided by the Lexington Family YMCA.

**5— SISTERCARE FACILITY IMPROVEMENTS** **\$35,650**

This project will include constructing a sidewalk, storage room addition, and purchase of a storage building. The ADA compliant sidewalk would connect the two shelters and redirect foot traffic from the parking lot which is unsafe. The storage room and pantry added to one of the Lexington County shelters will allow more storage space for donations, household items, toiletries and other items needed by the domestic violence victims to assist them in moving into independent living upon departure from the shelter. The storage building would be used for furniture, furnishings, appliances, and donations which are given to the battered women once they leave the shelters. The total project estimated cost is \$39,650, with \$35,650 provided by the Lexington County CDBG Program and \$5,000 provided by Sistercare.

**5— LEXINGTON INTERFAITH COMMUNITY SERVICES** **\$27,000**

This project will include the purchase a cargo truck for Lexington Interfaith Community Services to provide transportation for pickup and delivery of food and emergency supplies for Lexington County residents. The total project estimated cost is \$27,000 with all funds provided by Lexington County CDBG Program.

**5— MINOR HOME REPAIR PROGRAM** **\$150,000**

This project will continue an existing Lexington County program to assist low- and moderate-income homeowners with minor repairs to their homes. The plan for this year is to assist approximately 20 homeowners. The total repair for each home is not to exceed \$7,500. Inspection services are estimated to cost \$10,000. The total estimated cost for this project is \$150,000 with all funds provided by the Lexington County CDBG Program.

**5— DEMOLITION AND CLEARANCE PROGRAM** **\$200,000**

This project will help eliminate slum and blighted structures in Lexington County through the removal of derelict mobile homes, dilapidated single-family units and unsafe structures within the County. The total estimated cost for this project over the next two years is \$200,000 with all funds provided by the Lexington County CDBG Program.

---

**SECTION V-C**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$200**

Expenses in this category cover a number of general items ranging from office equipment such as adding machines and telephones, to basic office furniture.

**APPENDIX B**

**LISTING OF TELECOMMUNICATIONS EQUIPMENT**

<b>Type of Equipment</b>	<b>Amount</b>	<b>Assigned to:</b>	<b>Maintenance Contract</b>	<b>Number</b>
Office Phone	1	Rhonda Dean	No	785-8600
Office Phone	1	Jason Boozer	No	785-8503
Office Phone	1	Tara Yates	No	785-8559
Smart Phone	1	Rhonda Dean	No	See Nextel records
Cell Phone	1	Jason Boozer	No	See Nextel records

**COUNTY OF LEXINGTON  
HOME IMPROVEMENT PROGRAM  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* HOME Improvement Program 2401:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	0	26,236	755,090	755,090	<u>546,588</u>		
460000	Interest Income	0	211	0	211			
801000	Op Trn From the General Fund	0	168,750	168,750	168,750	<u>35,000</u>		
<b>**Total Revenue</b>		<u>0</u>	<u>195,197</u>	<u>923,840</u>	<u>924,051</u>	<u>581,588</u>		
<b>***Total Appropriation</b>					<u>923,840</u>	<u>581,588</u>		
FUND BALANCE								
Beginning of Year								
					<u>0</u>	<u>211</u>	<u>211</u>	<u>211</u>
FUND BALANCE - Projected								
End of Year								
					<u>211</u>	<u>211</u>	<u>211</u>	<u>211</u>

**COUNTY OF LEXINGTON  
HOME IMPROVEMENT PROGRAM  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2401  
Division : Community Development  
Organization: 181200 - Community Development Administration

Object Expenditure Code Classification		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>	
					2009-10 Requested	2009-10 Recommend 2009-10 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 1	0	18,480	47,018	50,000	
	Salaries & Wages Adjustment Account				2,000	
511112	FICA - Employer's Portion	0	1,365	3,597	3,978	
511113	State Retirement - Employer's Portion	0	1,736	4,415	4,883	
511120	Employee Insurance - 1	0	2,000	6,000	7,500	
511130	Workers Compensation	0	494	4,340	1,341	
	<b>* Total Personnel</b>	<b>0</b>	<b>24,075</b>	<b>65,370</b>	<b>69,702</b>	
<b>Operating Expenses</b>						
520300	Professional Services	0	0	200	0	
520400	Advertising & Publicity	0	0	1,500	1,500	
520500	Legal Services	0	0	1,500	1,500	
520800	Outside Printing	0	112	600	500	
521000	Office Supplies	0	445	1,500	1,000	
521100	Duplicating	0	19	600	750	
524000	Building Insurance	0	0	0	32	
524201	General Tort Liability Insurance	0	38	91	77	
524202	Surety Bonds	0	0	9	0	
525000	Telephone	0	162	494	241	
525021	Smart Phone Charges	0	277	600	660	
525041	E-mail Service Charges	0	60	120	87	
525100	Postage	0	0	550	550	
525210	Conference & Meeting Expense	0	100	6,099	5,850	
525230	Subscriptions, Dues, & Books	0	15	480	215	
525240	Personal Mileage Reimbursement	0	0	606	1,320	
525250	Motor Pool Reimbursement	0	22	1,818	660	
525300	Util / Administration Building	0	0	400	400	
529903	Contingency	0	0	2,000	4,000	
529950	Indirect Costs	0	0	0	0	
	<b>* Total Operating</b>	<b>0</b>	<b>1,250</b>	<b>19,167</b>	<b>19,342</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>25,325</b>	<b>84,537</b>	<b>89,044</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	532	1,043	100	
540010	Minor Software	0	611	950		
	All Other Equipment	0	2,168	2,463		
	<b>** Total Capital</b>	<b>0</b>	<b>3,311</b>	<b>4,456</b>	<b>100</b>	
	<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>28,636</b>	<b>88,993</b>	<b>89,144</b>	

92-2





### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

#### Program – HOME Investment Partnerships Program

#### Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is primarily to create affordable housing for low and moderate-income households. The HOME Program provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include:

- Site Improvement (i.e. water/sewer taps)
- Major housing rehabilitation/repair for qualifying homeowners
- Support of Community Housing Development Organizations (CHDOs)
- Down-payment assistance for qualifying homebuyers
- Loan assistance for qualifying homebuyers
- New housing development and construction

The staff of the County's HOME Program carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

**SECTION IV**

**SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$546,588**

---

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all HOME Investment Partnerships (HOME) Participating Jurisdictions. HUD has not notified the County the amount we will be allocated for FY 2009-10, so for planning purposes we based our budget request on the current year's funding level. Other revenues are anticipated for this program in the form of Housing Rehabilitation Program loan repayments. However, we are not yet able to estimate the amount of this program income.

**801000 – GENERAL FUND** **\$35,000**

---

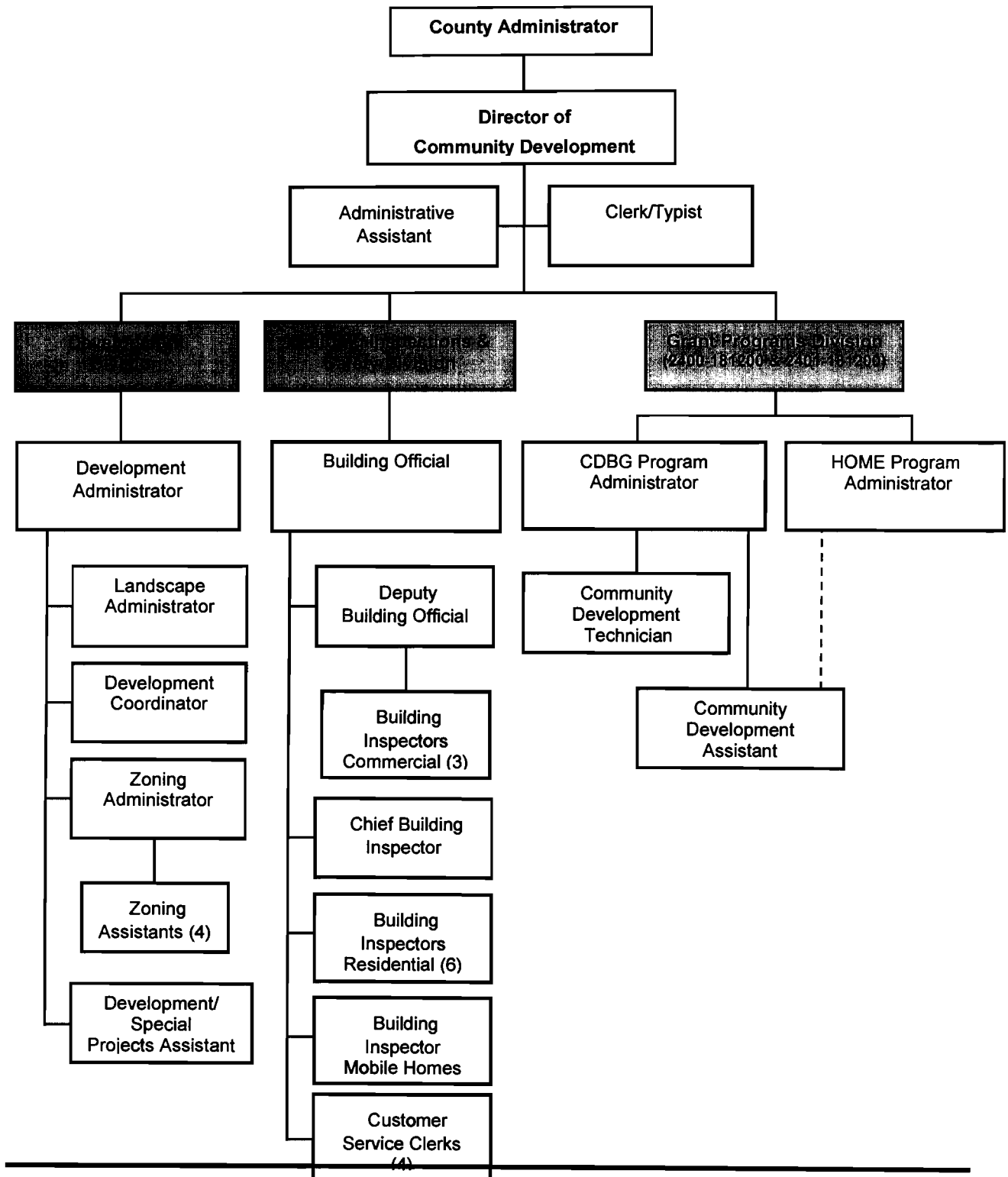
This funding will be provided from the County's general fund and will be used to supplement program administration costs (\$35,000) for the HOME Program. A premise of the National Affordable Housing Act, which authorized the Home Program, is that local governments must participate in the effort to provide affordable housing to low-income person. The total estimated allocation of HOME funds for FY 2009-10 will be \$546,588. \$54,658 (10%) of the allocation will be spent on administration of the HOME Program, with an administrative cost supplement of approximately \$35,000 from the County's general fund. The remaining \$491,930 of HOME allocation will require local match funding of approximately \$123,147 as funds are spent on eligible projects. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's general fund allocation set aside for the HOME Program in FY 2008-09 totaling \$168,750.

**SECTION V - LINE ITEM NARRATIVES**

**SECTION V.A - PERSONNEL LINE ITEM NARRATIVES**

	Grade
HOME Program Administrator	18

### COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



**SECTION V.B**

**OPERATING LINE ITEM NARRATIVES**

**520400 – ADVERTISING & PUBLICITY \$1,500**

Newspaper advertisements may be required throughout the year to notify the public of various aspects of the HOME Program that may include new projects, environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods.

**520500 – LEGAL SERVICES \$1,500**

The County Attorney may need to review various legal issues and sub-recipient agreements regarding HOME projects. These services will be utilized throughout the year as projects are planned and implemented.

**520800 – OUTSIDE PRINTING \$500**

This line item is requested to print various brochures and materials to affirmatively market affordable housing, fair housing, and projects sponsored through the HOME Program.

**521000 - OFFICE SUPPLIES \$1000**

This line item is requested for routine office supplies (printer toner cartridges, paper, pencils, file folders, etc.) used in the course of implementing projects and maintaining compliance with grant requirements each year.

**521100 - DUPLICATING \$750**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily implementation of the HOME Program. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

$$1,250 \text{ copies/month} \times 12 \text{ months} \times \$0.05 \text{ a copy} = \$750$$

**524000 – BUILDING INSURANCE \$32**

The amount requested is based on an estimate provided by the County Risk Manager

**524201 – GENERAL TORT LIABILITY \$77**

The amount requested is based on an estimate provided by the County Risk Manager.

**525000 – TELEPHONE \$241**

The amount requested covers the basic phone line with voice mail for the HOME Program Administrator.

- 1 lines x \$19/month x 12 months = \$228.00
- 1 lines with voice mail service x \$1.07/month x 12 months = \$12.84

---

TOTAL \$240.84

**525021 – SMART PHONE CHARGES** **\$660**

---

The line is requested to provide mobile smart phone service to the HOME Program Administrator. The HOME Program is a service-oriented program, which will require the HOME Program Administrator to attend meetings with community partners, government partners, and program applicants. Use of a smart phone will ensure that the HOME Program Administrator maintains necessary communication when out of the office conducting inspections, performing site visits, or attending meetings and other events, etc.

1 smart phone x \$55/month add-a-phone service x 12 months = \$660

**525041 – E-MAIL SERVICE** **\$87**

---

The amount requested covers basic e-mail service for the HOME Program Administrator.

1 account x \$7.25/month x 12 months = \$87

**525100 - POSTAGE** **\$550**

---

This line item covers the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

**525210 - CONFERENCE & MEETING EXPENSE** **\$5,850**

---

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and other general HOME Program training. Annual trainings are also provided by state and national associations working within the area of housing, planning, and community development. HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that the HOME Program Administrator participate in the following trainings and any other training that may be offered to provide ongoing education and skill development to manage the HOME Program:

• HUD Sponsored Trainings (estimate)	\$3,500
• National Comm. Dev. Assoc. Spring Training	\$1,500
• SC Community Development Association Meeting	\$ 750
• Palmetto Affordable Housing Forum	\$ 100
TOTAL	\$5,850

**525230 - SUBSCRIPTIONS, DUES, BOOKS** **\$215**

---

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

South Carolina Community Development Association: \$ 15

**Subscriptions & Books:**

Other Subscriptions, books and training manuals related to the HOME Program: \$200

TOTAL \$215

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$1,320**

---

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are often occasions when it is more feasible for an employee to use their personal vehicle (i.e. unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.55 cents rate as set by the federal government.

$$200 \text{ miles/month} \times 12 \text{ months} \times \$0.55 = \$1,320$$

**525250 - MOTOR POOL REIMBURSEMENT** **\$660**

---

This charge is for use of fleet vehicles in travel related to the HOME Program.

$$100 \text{ miles/month} \times 12 \text{ months} \times \$0.55 = \$660$$

**525300 – UTILITIES / ADMINISTRATION BUILDING** **\$400**

---

The requested amount is an estimate based on an estimate provided by the Finance Department.

**529903 - CONTINGENCY** **\$4,000**

---

These funds are budgeted for unanticipated administration expenses. These funds may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.



**OPERATING LINE ITEM NARRATIVES**

**2401-181201  
HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS**

Proposed projects for FY 2009-10 are identified below. The total costs are based on preliminary estimates.

**529000 - UNCLASSIFIED** **\$168,750**

This line item accounts for money set aside from the County's general fund in FY 2008-09 to meet administrative expenses and match requirements, if necessary, for the HOME Program. Additionally, cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed and may be rolled over to future fiscal years. We anticipate being able to meet match requirements through existing projects and will only utilize County set-aside resources if necessary.

**5— COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO)** **\$200,000**

At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. The County of Lexington has established criteria to certify CHDOs to assist the Community Development Department in accomplishing the goals and objectives of the HOME Program. Staff has designated two organizations as CHDOs for Lexington County.

**5— HOMEOWNERSHIP ASSISTANCE PROGRAM** **\$132,000**

The Homeownership Assistance Program will provide downpayment assistance and/or closing cost assistance to low and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling established by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines will be structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately 20 first-time homebuyers. The specific guidelines of the Homeownership Assistance Program have been developed by HOME Program staff.

**5— HOUSING REHABILITATION PROGRAM** **\$160,444**

This project will assist low and moderate income, disabled, and/or elderly homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately six (6) homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the program. Program guidelines are structured to allow maximum repair amounts for each home typically not to exceed \$20,000, with limited assistance above \$20,000 in certain circumstances. Funds will also be used for inspection/estimate services, lead-based paint testing and clearance, and for relocation and storage costs during rehabilitation. Guidelines for grants, forgivable deferred payment loans, below-market rate loans, and/or liens are included in the specific program policies and procedures. The full guidelines for the Housing Rehabilitation Program have been developed by HOME Program staff.

---

**SECTION V.C**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$100**

Expenses in this category cover a number of general office equipment items.

## APPENDIX B

### LISTING OF TELECOMMUNICATIONS EQUIPMENT

Type of Equipment	Amount	Assigned to:	Maintenance Contract	Number
Office Phone	1	Ayesha Driggers	No	785-2163
Smart Phone	1	Ayesha Driggers	No	See Nextel records

**COUNTY OF LEXINGTON  
CLERK OF COURT/TITLE IV-D CHILD SUPPORT  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-2008	6 Months Received Thru Dec 2008-2009	Amended Budget Thru Dec 2008-2009	Projected Revenues Thru Jun 2008-2009	Requested Revenues 2009-2010	Total Recommend 2009-2010
-------------	-----------------------	---------------------	-----------------------------------------------	--------------------------------------------	------------------------------------------------	------------------------------------	---------------------------------

**\*Clerk of Court Title IV-D DSS Child Support 2410:**

**Revenues:**

451800	IV-D Transaction Reimbursement	224,021	140,211	351,914	351,914	<u>280,422</u>	
451801	IV-D Incentive Payments	28,166	15,596	27,462	27,462	<u>54,924</u>	
451804	IV-D Prior Year Audit Incentive	41,474	0	0	0		
<b>Other Revenues:</b>							
461000	Investment Interest	337	0	517	517	<u>1,000</u>	
463005	Ins. Prorated Premium Adjustment	28	0	0	0		
<b>** Total Revenue</b>		<u>294,026</u>	<u>155,807</u>	<u>379,893</u>	<u>379,893</u>	<u>336,346</u>	<u>0</u>

**Total Appropriation:** 424,536 441,861 0

FUND BALANCE

Beginning of Year (15,921) (60,564) (60,564)

FUND BALANCE - Projected

End of Year (60,564) (166,079) (60,564)

**COUNTY OF LEXINGTON  
CLERK OF COURT/TITLE IV-D CHILD SUPPORT  
Annual Budget  
Fiscal Year-2009-10**

Fund: 2410  
Division: Judicial  
Organization: 141100 - Clerk of Court

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2007-2008 Expenditure	2008-2009 Expenditure (Dec)	2008-2009 Amended (Dec)	2009-2010 Requested	2009-2010 Recommend	2009-2010 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 7	207,483	101,964	224,002	224,973		
	Salaries & Wages Adjustment Account	0	0	0	10,791		
510200	Overtime	198	30	4,500	0		
510300	Part Time - 4 (2.0 - FTE)	49,449	23,440	44,139	44,805		
511112	FICA - Employer's Portion	18,742	9,280	20,857	21,464		
511113	State Retirement - Employer's Portion	19,279	9,015	25,601	26,345		
511120	Employee Insurance - 7	40,320	21,000	42,000	52,500		
511130	Workers Compensation	772	377	820	843		
511213	State Retirement - Empl Portion - Retiree	3,371	2,251	0	0		
	<b>* Total Personnel</b>	<b>339,614</b>	<b>167,357</b>	<b>361,919</b>	<b>381,721</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
520200	Contracted Services	1,456	0	0	0		
521000	Office Supplies	10	0	1,600	1,600		
522200	Small Equipment Repair & Maint.	37	0	750	750		
523200	Equipment Rental	8,700	5,287	11,200	11,100		
524201	General Tort Liability Insurance	259	103	252	264		
524202	Surety Bonds - 9	0	0	64	0		
525000	Telephone	1,675	841	2,650	1,700		
525020	Pagers & Cell phones	0	0	0	0		
525041	E-mail Service Charges	420	378	720	500		
525210	Conference & Meeting Expense	0	0	4,000	4,000		
525230	Subscriptions, Dues, & Books	0	0	1,420	975		
529903	Contingency	0	0	27,551	27,551		
	<b>* Total Operating</b>	<b>12,557</b>	<b>6,609</b>	<b>50,207</b>	<b>48,440</b>	<b>0</b>	<b>0</b>
	<b>** Total Personnel &amp; Operating</b>	<b>352,171</b>	<b>173,966</b>	<b>412,126</b>	<b>430,161</b>	<b>0</b>	<b>0</b>
<b>Capital</b>							
540000	Small Tools & Minor Equipment	140	1,338	3,060	3,000		
540010	Minor Software	408	0	1,300	0		
	All Other Equipment	18,506	5,700	8,050	8,700		
	<b>** Total Capital</b>	<b>19,054</b>	<b>7,038</b>	<b>12,410</b>	<b>11,700</b>	<b>0</b>	<b>0</b>
<b>Other Financing Uses</b>							
812409	Op Trn to Title IV-D Process Server	0	0	0			
	<b>***Total Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>*** Total Budget Appropriation</b>	<b>371,225</b>	<b>181,004</b>	<b>424,536</b>	<b>441,861</b>	<b>0</b>	<b>0</b>



**SECTION III - PROGRAM OVERVIEW**

**Program II- Title IV-D Fund**

Objective

The Clerk of Court's objective is to insure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities, **MUST** work together to enforce child support obligations. Insuring the States whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of federal Child Support Enforcement Act funds is controlled by the *S.C. Code of Laws § 20-7-1317*, which provides:

*"Notwithstanding existing county funds allocated to the Clerks of Court, and federal funds eared by the Clerks of Court under a contract with the Department of Social Services pursuant to Title IV-D of the Social Security Act **Must first be used by the Family Court section of the respective offices of the Clerks of Court to provide adequate staff and equipment to implement and operate the provisions of § 20—7-1315. Thereafter, excess funds shall revert to the general fund of the county.**"*

To facilitate the "Agreement of Cooperation" entered in with DSS. ***To insure and maintain the Federal funds received by DSS under the federal Child Support Enforcement Act be place in the custody of the county treasurer, and **MUST** be maintained as separate, identifiable funds to be used at the discretion of the Clerk of Court to carry out provisions of the state child support code ( § 20-7-1315).*** To insure the State law (§ 20-7-1317), which clearly states that the Clerk of Court has sole discretion to determine use of the Fund to carry out the provisions of the § 20-7-1315 statute, is observed.

The Clerk's office would like to see more private cases accept the Department of Social Services assistance, which would in turn provide more dollars for the county through the IV-D fund. A continue commitment to excellence in service to the public along with increased child support collection. The ability to provide assistance to all indigent families in need of legal assistance through the creation of a program specifically designed to assist families in navigating the Family Court system at a minimal fee temporarily paid by the IV-D fund with reimbursement provided through court order. This program alone will assist indigent families in collecting support properly through the court system effectively providing a better way of life.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**SECTION III. – SERVICE LEVELS**

**Service Level Indicators: PROGRAM II (Title IV-D Funds)**

	<u>Actual FY2006-07</u>	<u>Actual FY2007-08</u>	<u>Estimated FY 2008-09</u>	<u>Projected 2009-10</u>
RTSC	8023	9840	10200	12000
Bench Warrants	270	280	475	600
Order of Discharge	331	350	420	500
Orders	5089	5200	5300	5500
Audits & Review	2160	2300	5000	7000
Payment History	8947/8pg	9400/8pg	10000/8pg	11000/8pg
Transport Orders	160	165	170	180
EARPS	2618	2800	2900	3000
Files Pulled	2899	3100	3200	3500
Aff of Service/Non-Service	4166	4300	3500	4000
Correspondence	304	325	350	500
Telephone	40,831	45,000	60000	80000
Summary Report	89/180pg	95/180pg	150/180pg	300/460pg
Fed. & State Tax Return	75/100pg	80/100pg	95/100pg	105/100pg
Bank Deposit	281	300	350	400
Supp. Housing Appl.	802/8pg	900/8pg	950/8pg	1000/8pg
Monthly AFDC Report	12/52pg	12/52pg	12/52pg	12/27pg
Monthly Non-AFDC Report	12/77pg	12/77pg	12/90pg	12/110pg
Monthly URESA Report	12/25pg	12/25pg	12/30pg	12/6pg
Monthly Arreage Report	12/125pg	12/125pg	12/110pg	12/97pg
DSS Bank Report	281/6pg	300/6pg	350/6pg	400/6pg
Filing of Documents	22,222	24,000	52,000	60,000
Court Orders	1360/5pg	1380/5pg	1425/5pg	1500/5pg
Wage Withholding Orders	9250	10,000	12,000	14,000
Certified Letters	9250	10,000	12,000	14,000
File Returned Certified Letters	9250	10,000	12,000	14,000
Input Payers Answers & Files	2200	2400	3000	3600
Audit Cases with Companies	462	475	500	550
Talk with CP & NCP regarding	66/mo	75/mo	200/mo	300/mo
Handle Wage Withholding EARPS From SCDSS	1320	1400	1900	2500
Telephone calls from CP/NCP/Companies	44/day	50/day	100/day	150/day



**FUND 2410  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**SECTION IV. – SUMMARY OF REVENUES FOR PROGRAM II ( TITLE IV-D FUND)**

**451800 – TITLE IV-D UNIT COST REIMBURSEMENT \$ 280,422**

An Agreement of Cooperation contract was entered into by and between Clerk of Court of each county and the South Carolina Department of Social Services. In accordance with section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide to the County fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the office of the Clerk of Court for the exclusive use for all activities related to the establishment, collection, and enforcement of child support obligations for the fiscal year in which the payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these finding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminate this agreement of cooperation. Funds in this separate account not encumbered for child support activities revert to the general fund of the count at the end of the fiscal year in which they are earned. The average received thus far is \$ 23,368.50 per month.

**451801 – TITLE IV-D. INCENTIVE \$ 54,924**

The Child Support Enforcement Program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which child support collections are made. It is treaded the same way as the Title IV-D unit cost reimbursement. The average received thus far for July thru December 2008 has been \$ 4577.00 per month.

**461000- INVESTMENT INTEREST \$ 1000**

Earned interest on accounts.

**SECTION IV**

**County of Lexington  
Proposed Revenues  
Fines, Fees, and Other  
Budget FY - 2009-2010**

Fund #: 2410

Fund Name: Clerk of Court/Title IV-D Child Support

Organ. #: 141100

Organ. Name: Clerk of Court

Treasurer's Revenue Code	Fee Title	Actual Fees FY 2006-07	Actual Fees FY 2007-08	12/31/2008 Year-to-Date FY 2008-09	Anticipated Fiscal Year FY 2009-10	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2008-09	Proposed Fee Change	Total Proposed Estimated Fees FY 2008-09
451800	IV-D Transaction Reim	241,995.00	224,021.00	140,211.00	280,422.00					
451801	IV-D Incentive Pymts	26,057.00	28,166.00	15,596.00	27,462.00					
461000	Investment Interest	2,358.00	337.00	0	1000					
451804	Prior year audit incent.	40,545.00	44,525.14	0	0					
463005	Ins. Prorated Prem. Adj.		28.00	0	0.00					
469900		6549								

93-7

**FUND 2410  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**V. B. – PERSONNEL OVERTIME**

**510200- TITLE IV-D FUND OVERTIME \$0.00**

This account is used by program 2 (Title IV-D Fund). The employees within this program work with DSS. They are required to run DSS monthly reports.

---

**SECTION V.B – OPERATING LINE ITEM NARRATIVES**

**520100 CONTRACTED MAINTENANCE \$- 0 -**

**520702-TECHNICAL SUPPORT & CURRENCY \$ - 0 -**

**521000-OFFICE SUPPLIES \$1,600.00**

This account is used for pens, pencils, printing, and paper for Rules to Show Cause, miscellaneous supplies, toner cartridges for fax machines and printers and maintenance kits.

**522200- SMALL EQUIPMENT REPAIRS & MAINTENANCE \$750.00**

This account will be used for maintenance and repair on scanners, electric seals, printers, and any other miscellaneous equipment located within the Clerk of Courts' office @ \$126.00 an hour plus cost for parts.

**523200-EQUIPMENT RENTAL \$ 11,100.00**

This account was set up to cover the monthly equipment rental for service and license fee with Daisi Systems and Service. This is a phone service provided by Daisi. The monthly fee is \$725.00 for a total of \$8,700.00. This system serves all courts in the courthouse; Common Pleas, General Sessions, and Family Court. This voice system works as an operator to place people to the proper court area, along with allowing Family Court recipients the ability to check paid child support. This also covers the monthly charge of Accurant software that the Clerk's office uses to locate deadbeat parents. The monthly service charge for this is 200.00.

**524201-GENERAL TORT LIABILITY INSURANCE \$ 264.00**

Eleven employees times \$24.00. This is based on the fee schedule provided by Ed Salyer.

**525000 TELEPHONE \$ 1700.00**

This account is used to pay for telephone services for seven phones with voice mail for employees and one fax line.

**525020 PAGERS & CELL PHONES \$ 0**

**525041 E MAIL SERVICE CHARGES \$500.00**

**525210-CONFERENCE & MEETING EXPENSES \$ 4,000.00**

This account will be used for any conferences & meetings that are related to the IV-D funds. These meetings assist the Clerk of Court in performing her job and staying abreast of the new laws and requirements. The Clerk of Court and Chief Deputy Clerk of Court attend the spring and fall seminars as laws and requirements change. The costs vary as to the location.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

**CONTINUED LINE ITEMS FOR TITLE IV-D CHILD SUPPORT**

<b><u>525230- SUBSCRIPTIONS, DUE &amp; BOOKS</u></b>	<b><u>\$975.00</u></b>
The expenses in this account are membership dues for the Clerk of Court	
National Child Support Enforcement	300.00
Notary 3 @ \$25.00 for a total of \$75.00 which is essential for employees	75.00
Polk City Directory	400.00
SC Bar Lawyers Desk Book (8)	<u>200.00</u>
<b>TOTAL</b>	<b>\$ 975.00</b>

<b><u>529903 – CONTINGENCY</u></b>	<b><u>\$27,551.00</u></b>
Any monies generated from the Title IV-D Cost Reimbursement incentives.	

SECTION V. C – CAPITAL LINE ITEM NARRATIVES

**540000 SMALL TOOLS AND MINOR EQUIPMENT** **\$3000.00**

This account is used for calculators, telephone replacement, and electric pencil sharpeners, cell phones etc, we average replacing several each year. Family Court is in need of a small shredder for their daily work.

**540010 – MINOR SOFTWARE** **\$ 0**

---

ALL OTHER EQUIPMENT  
CAPITAL LINE ITEM NARRATIVES

**(1) DELL 2335dn printer/copier/fax/scan** **\$ 600.00**

This multifunction unit will replace the current unit in the accounting dept. which has repair issues.

**(2) Imprinters for Fujitsu scanners** **\$ 2800.00**

The current imprinters are broken on 2 scanners located in the Family Court area. These are used to imprint the date of the scanned legal documents.

**(1) Microfiche cabinet** **\$ 2300.00**

The records room has run out of space to store microfiche which are used as back-up to the original files stored.

**(1) Heavy duty shredder** **\$ 2500.00**

The current shredder utilized in the records room came from the old courthouse and is over 7 years old. Due to the high volume of documents that are shredded each day, a heavier duty model is needed.

**(2) Docking stations for Dell D630 with keyboard/wireless mouse** **\$ 500.00**

These will be utilized by 2 family court personnel who received new laptops last fiscal year without the docking stations.

COUNTY OF LEXINGTON  
**OPERATIONS & FIREFIGHTER SAFETY EQUIP NEW PROGRAM**  
 Annual Budget  
 Fiscal Year - 2009-10

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*FEMA - Operations &amp; Firefighters Safety Equipment 2478:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income					218,400		
801000	Op Trn from General Fund/FS					<u>54,600</u>		
<b>** Total Revenue</b>						<u>273,000</u>		
<b>***Total Appropriation</b>						<u>273,000</u>		
FUND BALANCE								
Beginning of Year								
						<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year								
						<u>0</u>		

Grant Matches:  
 Federal - 80% / Cty - 20%

Fund: 2478  
 Division: Public Safety  
 Organization: 131500 Fire Service

Object Code	Expenditure Classification	Accountability System	<i>BUDGET</i>		
			2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>					
<b>* Total Personnel</b>					
<u>0</u>					
<b>Operating Expenses</b>					
<b>* Total Operating</b>					
<u>0</u>					
<b>** Total Personnel &amp; Operating</b>					
<u>0</u>					
<b>Capital</b>					
Accountability System					
<u>273,000</u>					
<b>** Total Capital</b>					
<u>273,000</u>					
<b>*** Total Budget Appropriation</b>					
<u>273,000</u>					

### **Firefighter Accountability System**

The Fire Service is presently using an antiquated manual personnel identification and accountability system established in the late 1980s. Firefighter accountable is a requirement of the National Fire Protection Association and South Carolina OSHA. Departments must have a system in place capable of managing and accounting for personnel at all times during emergency operations. The system presently used was developed in house and cannot be upgraded or intergraded with new automated technology or systems used by other departments or agencies. This automated system is compatible with the system being utilized by the South Carolina State Fire Mobilization Plan and over thirty-fire departments in the state. It allows for tracking personnel on emergency scenes to ensure personnel are accounted for at all times. It is also capable of being expanded to be utilized on any size incident and will be available for use by other County Public Safety Departments.

Cost of the accountability system is \$273,000. The Fire Service is applying for the FEMA Assistance To Firefighter Grant, which if successful would provide 80% of the project (\$218,400) and would require a 20% match (\$54,600) which will be funded from this account.

**COUNTY OF LEXINGTON  
CITIZEN CORPS GRANT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* Citizen Corps Grant 2480:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	8,449	4,873	5,036	5,036	0		
<b>** Total Revenue</b>		<u>8,449</u>	<u>4,873</u>	<u>5,036</u>	<u>5,036</u>	<u>0</u>		
<b>***Total Appropriation</b>					5,036	0		
FUND BALANCE Beginning of Year					(5,559)	(5,559)		
FUND BALANCE - Projected End of Year					(5,559)	(5,559)		

Fund: 2480  
Division: Public Safety  
Organization: 131101 Emergency Preparedness

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		0	0	0	0		
<b>Operating Expenses</b>							
520800	Outside Printing	6,618	3,342	3,457	0		
521200	Operating Supplies	2,180	1,246	1,284	0		
525600	Uniforms & Clothing	0	284	295	0		
<b>* Total Operating</b>		<b>8,798</b>	<b>4,872</b>	<b>5,036</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>		<b>8,798</b>	<b>4,872</b>	<b>5,036</b>	<b>0</b>		
<b>Capital</b>							
All Other Equipment		0	0	0	0		
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>8,798</b>	<b>4,872</b>	<b>5,036</b>	<b>0</b>		

95-1



**COUNTY OF LEXINGTON**  
**DHEC - EMS GRANT-IN-AID**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10
<b>*DHEC - EMS Grant-In-Aid 2520:</b>							
<b>Revenues:</b>							
459100	DHEC - EMS Grant-In-Aid	39,445	39,444	40,042	40,042	40,000	
461000	Investment Interest	22	3	0	0	0	
801000	Operating Transfer from General Fund	2,459	2,331	2,331	2,331	2,200	
<b>**Total Revenue</b>		<b>41,926</b>	<b>41,778</b>	<b>42,373</b>	<b>42,373</b>	<b>42,200</b>	<b>0</b>
<b>***Total Appropriation</b>					<b>41,740</b>	<b>42,200</b>	<b>0</b>
<b>FUND BALANCE</b>							
Beginning of Year							
					<u>969</u>	<u>969</u>	<u>969</u>
<b>FUND BALANCE - Estimated</b>							
End of Year							
					<u>969</u>	<u>969</u>	<u>969</u>

Fund: 2520  
Division: Public Safety  
Organization: 131400 - Emergency Medical Services

Object Code	Expenditure Classification	<b>BUDGET</b>					
		2007-08 Expend	2007-08 Expend (Dec)	2007-08 Amended (Dec)	2008-09 Requested	2008-09 Recommend	2008-09 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
521213	Public Education Supplies	0	0	0	0	0	0
525210	Conference & Meeting Expense	11,000	0	10,800	42,200		
529903	Contingency	0	0	0	0		
536029	DHEC - Gold Cross Ambulance Grant	0	0	6,030	0		
<b>* Total Operating</b>		<b>11,000</b>	<b>0</b>	<b>16,830</b>	<b>42,200</b>	<b>0</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>		<b>11,000</b>	<b>0</b>	<b>16,830</b>	<b>42,200</b>	<b>0</b>	<b>0</b>
<b>Capital</b>							
540010	Minor Software	2,776	0	0	0		
	All Other Equipment	27,964	0	25,543	0		
<b>** Total Capital</b>		<b>30,740</b>	<b>0</b>	<b>25,543</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>***Total Budget Appropriation</b>		<b>41,740</b>	<b>0</b>	<b>42,373</b>	<b>42,200</b>	<b>0</b>	<b>0</b>

96-1

Section III – PROGRAM OVERVIEW

EMERGENCY MEDICAL SERVICES DIVISION  
GRANT-IN-AID

The training program is designed to meet the requirements mandated by the Department of Health and Environmental Control (DHEC) for EMS to train paramedics and EMTs that become necessary due to new personnel turnover. This program also pays for various internal and regional training needed to keep personnel competent and current in their skills.

Funds are made available through the DHEC Grant-In-Aid program and requires a local match of 5.5%

SECTION V.B – OPERATING LINE NARRATIVES

EMERGENCY MEDICAL SERVICES

**525210 – CONFERENCE AND MEETING EXPENSES**

**\$42,200**

Funds are needed to train Paramedics in order to implement full staffing.

10 Students @ \$3,000 = \$30,000

Funds are required to conduct in-house EMT training in order to train firefighter first responders and potential full and part time employees

\$12,200 per class of 12 students

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Estimated Revenue  
Fiscal Year 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenue Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10	
<b>*Economic Development 2000:</b>									
<b>Revenues:</b>									
417100	Fee In Lieu of Taxes	519	0	525	525	533			
417120	Fee In Lieu of Taxes - Prior Year	0	0	0	0	0			
450000	Rental Income	0	0	1,000	1,000	1,000			
452238	CCED # 1653 Michelin North America	865,150	371,208	1,107,850	1,107,850	1,107,850			
452240	CCED # 1644 Allied Air Enterprise	0				0			
452241	CCED # 1645 Stock Building Component	200,000	160,000	0	160,000	0			
452242	CCED # 1761 Otis Spunkmeyer	135,000				0			
458000	State Grant Income	17,775				0			
461000	Investment Interest	143,940	29,976	173,034	60,000	60,000			
463005	Ins. Prorated Premium Adjustment	80	80	0	0	0			
821000	Residual Equity Transfer from General Fund	400,000	350,000	350,000	350,000	350,000			
<b>**Total Revenue</b>		<b>1,762,464</b>	<b>911,264</b>	<b>1,632,409</b>	<b>1,679,375</b>	<b>1,519,383</b>			
<b>***Total Appropriation</b>					2,610,454	<u>400,371</u>			
<b>FUND BALANCE</b>									
Beginning of Year						3,218,738	2,287,659	2,287,659	2,287,659
<b>FUND BALANCE - Projected</b>									
End of Year						2,287,659	<u>3,406,671</u>		

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2000  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2007-08	2008-09	2008-09	<b>BUDGET</b>		
	Expend	Expend (Dec)	Amended (Dec)	2008-09 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520800 Outside Printing	0	0	0	0		
534021 Fire Hydrant Contribution	0	0	20,637	0		
536023 CCED #1642 Michelin North America	865,150	0	1,107,850	0		
537010 Certified Sites Program	0	0	8,370	0		
537011 Site Improvements Program	0	0	118,694	0		
537015 CCED #1645 Stock Building Component	40,000	0	0	0		
537016 CCED # 1761 (+250 K) Otis Spunkmeyer	385,000	0	0	0		
539900 Unclassified	0	0	288,675	0		
<b>* Total Operating</b>	<b>1,290,150</b>	<b>0</b>	<b>1,544,226</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>	<b>1,290,150</b>	<b>0</b>	<b>1,544,226</b>	<b>0</b>		
<b>Capital</b>						
All Other Equipment	0		0	0		
5A6502 Loxgreen Property - Land Purchase	0	0	4,600	0		
5A8405 Relocation of Ellet Road	21,075	0	0	0		
5A8466 Land Purchase from Irmo-Chapin Rec. Comm.	0	0	635,000	0		
<b>**Total Capital</b>	<b>21,075</b>	<b>0</b>	<b>639,600</b>	<b>0</b>		
<b>Other Financing Uses</b>						
812700 Op Trn to Schedule "C" Funds	160,000	0	0	0		
835800 RET to Pelion Airport	8,257	0	0	0		
<b>**Total Other Financing Uses</b>	<b>168,257</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>1,479,482</b>	<b>0</b>	<b>2,183,826</b>			

97-2

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2000

Division: Economic Development

Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2008-09 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	114,193	24,765	148,606	123,586		
Salaries & Wages Adjustment Acct				4,943		
510200 Overtime	1,970	1,535	0	0		
511112 FICA - Employer's Portion	8,545	1,926	11,368	9,832		
511113 State Retirement - Employer's Portion	5,046	2,470	13,954	21,901		
511120 Employee Insurance - 2	11,520	6,000	12,000	15,000		
511130 Workers Compensation	1,688	703	2,593	3,313		
511213 SCRS - Employer's Portion (Retiree)	5,657	0	0	0		
<b>* Total Personnel</b>	<b>148,619</b>	<b>37,399</b>	<b>188,521</b>	<b>178,575</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520221 Website Service	2,063	2,100	2,100	2,500		
520300 Professional Services	18,500	35	34,400	30,000		
520400 Advertising & Publicity	866	7,807	13,145	15,000		
520500 Legal Services	27,883	11,612	20,000	25,000		
520800 Outside Printing	0	0	0	0		
521000 Office Supplies	281	115	692	530		
521100 Duplicating	104	21	500	250		
524000 Building Insurance	11	5	12	10		
524201 General Tort Liability Insurance	725	293	708	603		
524202 Surety Bonds	0	0	17	0		
525000 Telephone	484	65	483	483		
525020 Pagers & Cell Phones	550	0	0	0		
525021 Smart Phone Charges	101	266	1,920	1,440		
525041 E-mail Service Charges	134	63	108	200		
525100 Postage	1	75	500	500		
525110 Other Parcel Delivery Service	0	0	100	100		
525210 Conference & Meeting Expense	2,713	3,385	9,500	8,800		
525230 Subscriptions, Dues, & Books	700	275	1,600	1,100		
525240 Personal Mileage Reimbursement	2,000	1,091	1,800	2,200		
525300 Utilities - Administration	533	285	542	600		
528300 Gifts and Flowers	0	0	1,500	1,000		
534301 Central Carolina Econ. Develop Alliance	72,000	36,000	72,000	80,000		
534303 Riverfront Alliance	51,000	25,500	51,000	51,000		
537006 USC Incubator Project	25,000	12,500	25,000	0		
<b>* Total Operating</b>	<b>205,649</b>	<b>101,493</b>	<b>237,627</b>	<b>221,316</b>		
<b>** Total Personnel &amp; Operating</b>	<b>354,268</b>	<b>138,892</b>	<b>426,148</b>	<b>399,891</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	335	0	180	180		
540010 Minor Software	213	0	300	300		
All Other Equipment	295	0	0	0		
5A7547 Palmetto Economic Development	28,500					
<b>**Total Capital</b>	<b>29,343</b>	<b>0</b>	<b>480</b>	<b>480</b>		
<b>*** Total Budget Appropriation</b>	<b>383,611</b>	<b>138,892</b>	<b>426,628</b>	<b>400,371</b>		



## SECTION III - PROGRAM OVERVIEW

### Summary of Programs:

#### Program 1 – Economic Development

#### Program 1: Economic Development

##### Objectives:

To work with new and existing industry in order to stimulate new investment in the County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the multiple Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

##### Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.



---

**SECTION IV. - SUMMARY OF REVENUES**

**417100 - Fee in Lieu of Taxes** **\$ 533**

---

Based on discussions with Finance Department.

**450000 - Rental Income** **\$ 1,000**

---

Rental agreement between County and Jerrold Watson - Pond Rental for Irrigation.

**452238 - CCED# 1653 Michelin North America** **\$1,107,850**

---

The balance of the South Carolina Coordinating Council for Economic Development funds for road improvements on Michelin site.

**461000 - Investment Interest** **\$ 60,000**

---

Based on YTD activity.

YTD activity

$\$29,975.68/6 = \$4,995.95$

$\$4,995.95 \times 12 = \$59,951.40$

**821000 - Residual Equity Transfer from General Fund** **\$350,000**

---

Based on prior year commitment.

**SECTION V. - LINE ITEM NARRATIVES**

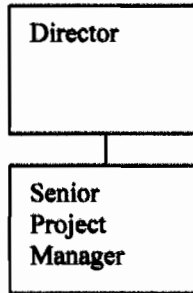
**SECTION V.A. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1	1		1	30
Senior Project Manager	1	1		1	17
Total Positions	2	2		2	

All of these positions require insurance.

Display organization flowchart:



**SECTION V.B. - OPERATING LINE ITEM NARRATIVES**

**520221 – WEBSITE MAINTENANCE \$ 2,500**

This is the cost of the annual maintenance and site upgrades to the website.

**520300 - PROFESSIONAL SERVICES \$ 30,000**

To cover the following annual costs:

The development of a Existing Industry Call Program and the ongoing strategic Marketing and Recruitment Plan for Economic Development. Plan to include the following: Logo development, Stationary Suite development; Brochure development; and email online newsletter - \$30,000.

**520400 – ADVERTISING & PUBLICITY \$15,000**

To cover the following annual costs:

The design and branding of the County to include promotional material for the County, the costs of the Industry Appreciation event and related promotional items.

**520500 – LEGAL SERVICES \$ 25,000**

To cover the following annual costs:

The costs of legal advice and document preparation on economic development projects and based on YTD activity.  $\$11,612/6=\$1,935.33 *12=\$23,224$

**521000 - OFFICE SUPPLIES \$530**

To cover routine office supplies (paper, pencils, ribbons, file folders, notebooks, dividers, envelopes, etc.).

Miscellaneous Office Supplies based on 2 employees	\$ 200.00
DeskJet printer cartridges - (6 @ 25.00)	150.00
DeskJet printer cartridges - (6 @ 30.00)	180.00

**521100 - DUPLICATING \$ 250**

This appropriation covers the cost of making copies of internal work papers, reports, budget forms, procurement forms, finance forms and other documents. (Based on 5,000 copies @ .05 = \$250.00)

**524000 - BUILDING INSURANCE \$ 10**

To cover the cost of allocated building insurance per schedule.

**524201 - GENERAL TORT LIABILITY INSURANCE \$603**

To cover the cost of general tort liability insurance per the schedule from Risk Management.

Director	\$525.30	(\$510 x .03)
Senior Project Manager	<u>77.25</u>	(\$75 x .03)
Total	<u>\$ 602.55</u>	

---

**525000 - TELEPHONE** **\$ 483**

This appropriation is to cover all of the telephone service including engagements, and communications with non-local departments within the County. There are two lines in the department.

2 existing lines x \$20.10 = \$40.20

\$40.20 x 12 months = \$ 482.40

Access charges per FCC order and taxes, already included in the \$40.66

---

**525021 - SMART PHONES** **\$1,440**

This appropriation is to cover all of the cellular telephone service and PDA service. There are two cell phones in the department.

2 existing smart cell phones @ \$60.00 per month

\$60.00 x 2 x 12 months = \$ 1,440

---

**525041 - EMAIL SERVICE CHARGE** **\$200**

This appropriation is to cover all of the email service charges. There are two email accounts in the department.

2 existing email accounts @ \$7.95 per month

\$7.95 x 2 x 12 months = \$ 190.80

---

**525100 - POSTAGE** **\$ 500**

To cover the estimated cost of mailing miscellaneous reports and office correspondence.

Average month expected usage is \$41.66

\$41.66 x 12 months = \$499.999

---

**525110 - OTHER PARCEL DELIVERY SERVICE** **\$100**

To cover the cost of occasional overnight delivery.

2 per quarter @ \$12.50 = \$25.00

\$25.00 x 4 = \$100.00

---

**525210 - CONFERENCE & MEETING EXPENSE** **\$ 8,800**

To cover the costs of attending the National and South Carolina economic development conferences and meetings, the cost of training workshops, local development workshops, personal development workshops and target marketing trips. To maintain technical competence of professional staff to include continuing education hours for staff SCCED (South Carolina Certified Economic Developer).

Conferences & Meetings:

SCEDA (South Carolina Economic Developers Association Annual Conference) (2 @ \$800.00)	\$ 1,600.00
SCEDA (Fall Conference) (2 @ \$400.00)	800.00
Economic Development Institute, University of Oklahoma Economic Development Certification (1 @ \$3,000.00)	3,000.00
Central SC Alliance (Targeted Marketing trips) (1 @ \$1,700.00)	1,700.00
Southern Economic Development Council Board Meeting (1 @ 1,500.00)	1,500.00
Training: Continuing Education (SCCED) Workshops	200.00

---

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 1,100**

To cover annual membership dues, professional subscriptions and updates, and other related costs including the following:

Memberships:	
SCEDA (2 @ \$200.00)	\$ 400.00
SCEDA web link (1 @ \$75.00)	75.00
SEDC (1 @ \$500.00)	500.00
Subscriptions:	
Southeastern E/D publications	125.00

---

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$2,200**

To cover reimbursement for use of personal vehicles by the Economic Development Department staff on County business.

YTD activity  $\$1100/6 = \$183.33 * 12 = \$2199.99$

---

**525300 - UTILITIES ADMINISTRATION BUILDING** **\$600**

To cover the cost of utility allocation for the administration building based on 150 square feet of space utilized.

Estimated yearly cost of  $47.55 \times 12 = 570.60$

**528300 – GIFTS AND FLOWERS** **\$1,000**

To cover the cost associated with recognizing clients, industry appreciation month, E/D ambassadors and other related costs.

Recognize 10 companies @ \$50.00 (plaque)	\$500.00
Other gifts/flowers	500.00

**534301 – CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE** **\$80,000**

To cover the cost of membership dues, \$72,000 and \$8,000 for the summary analysis books of past transactions.

**534303 – RIVERFRONT ALLIANCE** **\$51,000**

To cover the cost of membership dues.

**SECTION V.C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 – SMALL TOOLS & MINOR EQUIPMENT \$ 180**

To replace speaker phone and minor equipment: \$ 100.00

Purchase Smart phone 80.00

Reason:

To provide to staff person once identified

**540010 – MINOR SOFTWARE \$ 300**

To purchase software that may be require to develop the existing industry call program.

1201 Main Street  
Suite 100  
Columbia, South Carolina 29201

t: 803-733-1131  
f: 803-733-1125

centralsc.org

February 13, 2009

Ms. Katherine L. Hubbard  
Lexington County Administrator  
212 South Lake Drive  
Lexington, South Carolina 29072

Dear Katherine:

The Central South Carolina Alliance is pleased to submit to the Lexington County Council, our annual funding request for fiscal year 2009-10. As in previous years, our request for funding is \$72,000 and has been consistent since the creation of the Alliance in 1994. Additionally, we are requesting \$8,000 to continue to provide a summary analysis of past transactions involving Lexington County and companies.

For the calendar year 2008, the Alliance and its allies announced over \$560,549,000 in planned capital investment in the region. Additionally, over 2,600 jobs are associated with these announcements. Lexington County alone benefited with the announcement of \$146,600,000 and 981 jobs.

Included in this package is a listing of all funding sources as well as proposed expenditures. This is an early draft document and has not been formerly presented to the Board of Directors. Additionally, I will be forwarding our audit for the period ending June 30, 2008 prepared by Derrick Stubbs and Stith once approved by our Board of Directors.

On behalf of the Board of Directors of the Central SC Alliance, it is an honor to represent Lexington County and its citizens. Please contact me if there are any questions regarding this request.

Sincerely,



Edward M. Parler  
Director of Government and Industry



97-13



**Central SC Alliance  
2009-10 Budget Request**

**DRAFT**

		Proposed
		2009-2010
<b>Income</b>		
	City of Columbia	\$ 72,000
	Calhoun County	\$ 72,000
	Clarendon County	\$ 72,000
	Fairfield County	\$ 72,000
	Kershaw County	\$ 72,000
	Lee County	\$ 72,000
	Lexington County	\$ 72,000
	McCormick County	\$ 72,000
	Newberry County	\$ 72,000
	Orangeburg County	\$ 72,000
	Richland County	\$ 72,000
	Saluda County	\$ 72,000
	Sumter County	\$ 72,000
	University of South Carolina	\$ 72,000
<b>Total Public Sector</b>		<b>\$ 1,008,000</b>
	Business Community	\$ 532,000
	Sponsorships	\$ 50,000
	Interest	\$ 4,500
	Grants Revenue	\$ 40,000
	Grants Disbursement	\$ (40,000)
	Contract Services	\$ 21,000
<b>Total Private</b>		<b>\$ 607,500</b>
<b>Total Income</b>		<b>\$ 1,615,500</b>
<b>Expenses</b>		
	Personnel Services	\$ 1,073,670
	Operating Expenses	\$ 75,184
	Overhead	\$ 146,810
	Executive & Administration	\$ 46,000
	Research & Economic Development	\$ 85,000
	Marketing	\$ 145,000
	Government & Industry Relations	\$ 14,500
	Investor & Public Relations	\$ 18,500
<b>Total Expenses</b>		<b>\$ 1,604,664</b>
<b>Net Ordinary Income</b>		<b>\$ 10,836</b>

February 13, 2009



**DERRICK, STUBBS & STITH, L.L.P.**  
CERTIFIED PUBLIC ACCOUNTANTS

508 Hampton Street, 1st Floor • Post Office Box 36  
Columbia, South Carolina 29202-0036  
Telephone: (803) 799-5810 • Facsimile: (803) 799-5554  
www.dsbcpa.com

A. David Masters, CPA  
Charles R. Statler, Jr., CPA  
Alan F. Grimsley, CPA  
Hugh R. Penny, CPA, CISA, CMA  
H. Warren Counts, Jr., CPA  
K. Ruld Dalley, CPA, CVA  
Timothy M. Monahan, CPA  
RSM McGladrey Network  
An Independently Owned Member

To the Board of Directors  
Central Carolina Economic Development Alliance  
Columbia, South Carolina

In planning and performing our audit of the financial statements of Central Carolina Economic Development Alliance as of and for the year ended June 30, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered Central Carolina Economic Development Alliance's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Alliance's internal control. Accordingly, we do not express an opinion on the effectiveness of the Alliance's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A deficiency in design exists when a control necessary to meet the control objective is missing, or when an existing control is not properly designed so that even if the control operates as designed, the control objective is not always met. A deficiency in operation exists when a properly designed control does not operate as designed or when the person performing the control does not possess the necessary authority or qualifications to perform the control effectively.

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principals such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

However, during our audit we became aware of a matter that is an opportunity for strengthening operating efficiencies. The following point summarizes our comment and suggestion regarding this matter.

**Accounting Policies on Pledges Receivable**

The Alliance recognizes pledges receivable in the current year that the pledge is due as revenue. No formal policy for writing off of uncollectible pledge receivables has been established. We recommend that the Alliance establish a written policy documenting the treatment of past due pledges as to when they should be deemed uncollectible.

This letter is intended solely for the information and use of the Board of Directors, management and others within the Alliance and is not intended to be and should not be used by anyone other than these specified parties. We appreciate serving Central Carolina Economic Development Alliance and would be happy to assist you in addressing and implementing any of the suggestions in this letter.

*Derrick, Stubbs & Stith, L.L.P.*

September 10, 2007

97-15

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE**

**FINANCIAL REPORT**

**JUNE 30, 2007**

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
INDEX  
YEARS ENDED JUNE 30, 2007 AND 2006**

	<b>Page</b>
<b>INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS</b>	<b>1</b>
<b>FINANCIAL STATEMENTS</b>	
<b>STATEMENTS OF FINANCIAL POSITION ON A MODIFIED CASH BASIS</b>	<b>2</b>
<b>STATEMENTS OF ACTIVITIES ON A MODIFIED CASH BASIS</b>	<b>3</b>
<b>STATEMENTS OF CASH FLOWS ON A MODIFIED CASH BASIS</b>	<b>4</b>
<b>NOTES TO FINANCIAL STATEMENTS</b>	<b>5 - 7</b>
<b>INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION</b>	<b>8</b>
<b>SUPPLEMENTARY INFORMATION</b>	
<b>SCHEDULE OF SUPPORT, REVENUE AND EXPENSES COMPARED TO BUDGET –     UNRESTRICTED</b>	<b>9 - 11</b>



**DERRICK, STUBBS & STITH, L.L.P.**  
CERTIFIED PUBLIC ACCOUNTANTS

508 Hampton Street, 1st Floor • Post Office Box 36  
Columbia, South Carolina 29202-0036  
Telephone: (803) 799-5810 • Facsimile: (803) 799-5554  
www.dscca.com

A. David Masters, CPA  
Charles R. Statler, Jr., CPA  
Alan F. Grimsley, CPA  
Hugh R. Penny, CPA, CISA, CBA  
H. Warren Counts, Jr., CPA  
K. Turlid Dalley, CPA, CVA  
Timothy M. Monahan, CPA  
**RSM McGladrey Network**  
In Independently Owned Offices

**INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
Central Carolina Economic Development Alliance  
Columbia, South Carolina

We have audited the accompanying statements of financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2007 and 2006 and the related statements of activities and cash flows on a modified cash basis for the years ended June 30, 2007 and 2006. These financial statements are the responsibility of the Alliance's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 2, the accompanying statements are prepared on a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2007 and 2006, and the changes in its net assets and its cash flows on a modified cash basis for the years ended June 30, 2007 and 2006, on the basis of accounting described in Note 2.

*Derrick, Stubbs & Stith, LLP*

September 10, 2007

97-18

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
STATEMENTS OF FINANCIAL POSITION ON A MODIFIED CASH BASIS  
JUNE 30, 2007 AND 2006**

	<u>2007</u>	<u>2006</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash	\$ 413,870	\$ 428,056
Accounts receivable	78,814	80,627
Prepaid expenses	-	13,245
<b>Total current assets</b>	<u>492,684</u>	<u>521,928</u>
<b>Property and Equipment</b>		
Office furniture and equipment	70,028	65,859
Less, accumulated depreciation	(38,447)	(30,634)
<b>Net property and equipment</b>	<u>31,581</u>	<u>35,225</u>
<b>Total assets</b>	<u>524,265</u>	<u>557,153</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities</b>		
Accounts payable	39,510	45,510
Accrued compensation	56,569	52,213
<b>Total current liabilities</b>	<u>96,079</u>	<u>97,723</u>
<b>Net Assets</b>		
Unrestricted	<u>424,465</u>	<u>377,321</u>
Restricted		
Regional environmental study	3,000	77,800
Regional stewardship forum	721	4,309
<b>Total restricted assets</b>	<u>3,721</u>	<u>82,109</u>
<b>Total net assets</b>	<u>428,186</u>	<u>459,430</u>
<b>Total liabilities and net assets</b>	<u>\$ 524,265</u>	<u>\$ 557,153</u>

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
STATEMENTS OF ACTIVITIES ON A MODIFIED CASH BASIS  
YEARS ENDED JUNE 30, 2007 AND 2006**

	<u>2007</u>	<u>2006</u>
<b>Unrestricted</b>		
Support and revenue	\$ 1,543,547	\$ 1,419,355
Net assets released from restrictions to satisfy program requirements	<u>78,388</u>	<u>84,912</u>
<b>Total revenue</b>	<u>1,621,935</u>	<u>1,504,267</u>
<b>Expenses</b>		
Personnel	904,575	824,876
Program and operating expenses	591,828	530,305
Regional environmental study	74,800	72,200
Regional stewardship	3,588	12,712
<b>Total expenses</b>	<u>1,574,791</u>	<u>1,440,093</u>
<b>Increase in unrestricted net assets</b>	<u>47,144</u>	<u>64,174</u>
<b>Temporarily Restricted</b>		
Contributions - corporate donors	-	150,000
Net assets released from restrictions	<u>(78,388)</u>	<u>(84,912)</u>
<b>Increase (decrease) in temporarily restricted net assets</b>	<u>(78,388)</u>	<u>65,088</u>
<b>Increase (decrease) in net assets</b>	<u>(31,244)</u>	<u>129,262</u>
<b>Net Assets</b>		
Beginning	<u>459,430</u>	<u>330,168</u>
Ending	<u>\$ 428,186</u>	<u>\$ 459,430</u>

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
STATEMENTS OF CASH FLOWS ON A MODIFIED CASH BASIS  
YEARS ENDED JUNE 30, 2007 AND 2006**

	<u>2007</u>	<u>2006</u>
<b>Cash Flows from Operating Activities</b>		
Increase (decrease) in net assets	\$ (31,244)	\$ 129,262
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities		
Depreciation	10,730	12,065
Changes in operating assets and liabilities		
(Increase) decrease in receivables	1,813	14,331
(Increase) decrease in prepaid expenses	13,245	(13,245)
Increase (decrease) in accounts payable	(8,000)	33,092
Increase (decrease) in accrued expenses	4,356	(9,591)
Net cash provided by (used in) operating activities	<u>(7,100)</u>	<u>165,914</u>
<b>Cash Flows from Investing Activities</b>		
Purchase of property and equipment	<u>(7,066)</u>	<u>(5,867)</u>
<b>Net increase (decrease) in cash</b>	<b>(14,186)</b>	<b>160,047</b>
<b>Cash</b>		
Beginning	<u>428,056</u>	<u>268,009</u>
Ending	<u>\$ 413,870</u>	<u>\$ 428,056</u>
<b>Supplemental Schedule of Noncash Investing Activities</b>		
Disposal of fully depreciated property and equipment	<u>\$ 2,917</u>	<u>\$ -</u>

See notes to financial statements.



**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

---

**Note 1. Nature of Activities**

The Central Carolina Economic Development Alliance is a non-profit corporation organized under the laws of the State of South Carolina for the purpose of promoting economic development in the region through volunteer financial and manpower support of the business/professional community in Central South Carolina. The Alliance is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code.

**Note 2. Significant Accounting Policies**

**Accounting method:** The Alliance employs the modified cash basis of accounting. Under this method, pledges and the related assets are recognized when received rather than when earned except for pledges which are to be received in the current year. They are recognized in the year they are supposed to be received. All other revenue and expenses are recognized on the accrual basis of accounting, under which revenue is recognized when earned and expenses when incurred.

**Display of net assets by class:** The Alliance adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in Statement of Financial Accounting Standards No. 117, "Financial Statements of Not-for-Profit Organizations". SFAS No. 117 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

**Unrestricted net assets:** Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Alliance activity.

**Temporarily restricted net assets:** Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Alliance and/or the passage of time.

**Permanently restricted net assets:** Net assets subject to donor-imposed stipulations that may be maintained permanently by the Alliance. The donors of these assets permit the Alliance to use all or part of the income earned on related investments for donor-imposed restrictions. The Alliance has no permanently restricted assets.

**Cash and cash equivalents:** The Alliance considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

**Property and equipment:** Property and equipment is stated at cost at the date of acquisition. The fair value of donated property and equipment is similarly capitalized. Depreciation is computed using the straight-line method over estimated useful lives of five years for furniture and equipment.

**Retirement plan:** The Alliance participates in a 401(k) plan which is a defined contribution plan. Substantially all employees are eligible to participate. The Alliance's contribution to the Plan is determined by the Board of Directors. Employee vested benefits are determined by length of service according to the Plan.

**Contributions:** Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

97-22

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

---

**Note 2. Significant Accounting Policies (Continued)**

**In-kind support:** The Alliance records various types of in-kind support including professional services, and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ending June 30, 2006 or 2007. Additionally, the Alliance receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

**Use of estimates:** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 3. Pledge Receivable**

The Alliance had a three-year economic and community development program covering the period from July 1, 2005 to June 30, 2007 and July 1, 2007 to June 30, 2010. The objectives of the programs are for the enhancement of existing businesses and industry services, the development of pertinent higher quality marketing and other related information, and continued enhancement of working relationships with the region's economic development network.

The 2007 program has raised \$ 1,169,700 in pledges and collected \$ 355,900 for the year ended June 30, 2007. The program for the period July 1, 2007 to June 30, 2010 has raised \$ 1,215,900 in pledges. Pledges are recognized only when received or are receivable for the year that they have been pledged. Early pledge payments are recognized as pledge advances.

**Note 4. Related Organizations**

The Greater Columbia Chamber of Commerce furnished facilities until November 2003 and administrative services to the Alliance until January 2005. The Alliance is no longer included in the operations of the Greater Columbia Chamber of Commerce.

The Alliance furnishes facilities, administrative services and receives support from the Committee of 100 for the years ended June 30, 2007 and 2006 as follows:

	<u>2007</u>	<u>2006</u>
Due from Committee of 100	\$ 25,189	\$ 19,242
Support	25,000	25,000

**Note 5. Support from Governmental Units**

The Alliance receives approximately 69% and 71% in 2007 and 2006, respectively, of its support from local governments. Any significant reduction in the level of government support could have a significant effect on the Alliance's programs and activities.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

**Note 6. Retirement Plan Contribution**

The Alliance's contribution to the Plan was \$ 41,992 in 2007 and \$ 44,019 in 2006.

**Note 7. Temporarily Restricted Net Assets**

The Central Carolina Economic Development Alliance along with the Greater Columbia Chamber of Commerce initiated the concept of a Regional Stewardship Forum. The purpose of the forum is to engage business, community, and political leaders to create a vision for the future of the region. Collaborative Economics, a premier regional strategy firm, was retained to develop a strategy and act as the consultant during this process. The City of Columbia, Richland and Lexington County, and the Columbia Business Group agreed to equally share the cost of the program.

The Central Carolina Economic Development Alliance received donations from private industry to conduct a regional environmental study.

The temporarily restricted net asset balances consist of the following:

	<u>2007</u>	<u>2006</u>
Regional stewardship forum	\$ 721	\$ 4,309
Regional environmental study	3,000	77,800
<b>Total temporarily restricted net assets</b>	<b>\$ 3,721</b>	<b>\$ 82,109</b>

**Note 8. Assets Released from Donor Restrictions**

Net assets during the years ended June 30, 2007 and 2006 were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows:

	<u>2007</u>	<u>2006</u>
Purpose restrictions accomplished		
Regional environmental study	\$ 74,800	\$ 72,200
Regional stewardship	\$ 3,588	\$ 12,712
<b>Total</b>	<b>\$ 78,388</b>	<b>\$ 84,912</b>

**Note 9. Leases**

The Alliance leases office space, office equipment and vehicles under various operating leases expiring at various dates through July 2009. Total rental expense for the years ended June 30, 2007 and 2006 was \$ 120,076 and \$ 115,209, respectively.

The following is a schedule by year of future minimum lease payments under operating leases at June 30, 2007 that have initial or remaining lease terms in excess of one year:

2008	\$ 112,105
2009	100,897
2010	97,040
2011	90,806
2012	16,030

97-24

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

---

**Note 10. Concentrations of Credit Risk**

Financial instruments that potentially subject the Alliance to concentrations of credit risk consist principally of cash. The Alliance places substantially all of its cash and liquid investments with high-quality financial institutions and limits the amount of credit exposure to any one financial institution; however, cash balances may periodically exceed federally insured limits.

97-25



**DERRICK, STUBBS & STITH, L.L.P.**  
**CERTIFIED PUBLIC ACCOUNTANTS**

508 Hampton Street, 1st Floor • Post Office Box 36  
Columbia, South Carolina 29202-0036  
Telephone: (803) 799-5810 • Facsimile: (803) 799-5554  
www.dsscpa.com

A. David Masters, CPA  
Charles R. Statler, Jr., CPA  
Alan F. Grimsley, CPA  
Hugh R. Penny, CPA, CISA, CMA  
H. Warren Counts, Jr., CPA  
K. Todd Dalloy, CPA, CVA  
Timothy M. Monahan, CPA  
**RSM McGladrey Network**  
An independently owned member

**INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION**

To the Board of Directors  
Central Carolina Economic Development Alliance  
Columbia, South Carolina

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information which follows is presented for purposes of additional analysis and is not a required part of the basic financial statements. Our report states that these financial statements are prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such information, except for that portion marked "budget", which is unaudited and upon which we express no opinion or any other form of assurance, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In our opinion, the statements of financial position referred to above present fairly, in all material respects, the financial position of the Nurturing Center, Inc. as of June 30, 2007 and 2006, and the results of its activities, functional expenses and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

*Derrick, Stubbs & Stith, L.L.P.*

September 10, 2007

97-26

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES  
COMPARED TO BUDGET - UNRESTRICTED  
FOR THE YEAR ENDED JUNE 30, 2007**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Support and Revenue</b>			
<b>Public Sector</b>			
City of Columbia	\$ 72,000	\$ 72,000	\$ -
Fairfield County	72,000	72,000	-
Kershaw County	72,000	72,000	-
Lexington County	72,000	72,000	-
Newberry County	72,000	72,000	-
Richland County	72,000	72,000	-
Calhoun County	72,000	72,000	-
City of Sumter	72,000	72,000	-
Sumter County	72,000	72,000	-
Orangeburg County	72,000	72,000	-
Lee County	72,000	72,000	-
McCormick County	72,000	72,000	-
Saluda County	72,000	72,000	-
Clarendon County	72,000	72,000	-
University of South Carolina	54,000	54,000	-
<b>Total public sector</b>	<u>1,062,000</u>	<u>1,062,000</u>	<u>-</u>
<b>Private Sector</b>			
Business community	376,000	403,015	27,015
Investor initiative	35,000	-	(35,000)
Sponsorships	55,000	40,959	(14,041)
Interest	940	16,573	15,633
Counties research project	21,000	21,000	-
Grants revenue	-	1,500	1,500
Grants disbursements	-	(1,500)	(1,500)
<b>Total private sector</b>	<u>487,940</u>	<u>481,547</u>	<u>(6,393)</u>
<b>Total support and revenue</b>	<u>1,549,940</u>	<u>1,543,547</u>	<u>(6,393)</u>
<b>Expenses</b>			
<b>Personnel Services</b>			
Salaries and wages	783,016	756,901	26,115
Benefits payroll/taxes	102,000	98,671	3,329
Retirement	50,050	41,992	8,058
Professional liability insurance	2,400	2,363	37
Temporary labor	25,000	4,648	20,352
<b>Total personnel services</b>	<u>962,466</u>	<u>904,575</u>	<u>57,891</u>
<b>Operating Expenses</b>			
Office supplies	14,200	10,999	3,201
Copies and printing	24,000	22,747	1,253
Telephone equipment/service	18,600	18,354	246
Postage and mailing	6,500	7,037	(537)
<b>Total operating expenses</b>	<u>63,300</u>	<u>59,137</u>	<u>4,163</u>

97-27

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES  
COMPARED TO BUDGET - UNRESTRICTED  
FOR THE YEAR ENDED JUNE 30, 2007**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Expenses (Continued)</b>			
<b>Executive and Administration</b>			
Subscriptions	\$ 100	\$ 65	\$ 35
Vehicle mileage and parking	3,000	3,118	(118)
Contract services	10,000	12,803	(2,803)
Membership and dues	4,000	6,443	(2,443)
Training and professional development	4,000	503	3,497
Conference and meetings	2,000	2,835	(835)
Travel	5,000	50	4,950
Business entertainment	12,000	16,788	(4,788)
Employee relations	4,000	3,760	240
Vehicle insurance/taxes	5,480	6,071	(591)
Vehicle leasing	7,200	8,720	(1,520)
Gas and oil	6,600	4,504	2,096
Vehicle maintenance	1,100	541	559
Other	-	704	(704)
<b>Total executive and administration</b>	<u>64,480</u>	<u>66,885</u>	<u>(2,405)</u>
<b>Research and Economic Development</b>			
Operating supplies	6,500	7,640	(1,140)
Equipment maintenance	6,000	3,633	2,367
Office equipment	6,000	12,914	(6,914)
Subscriptions	5,000	4,175	825
Contract services	26,000	37,033	(11,033)
Contract maintenance	-	1,092	(1,092)
Vehicle leasing	18,720	18,357	363
Gas and oil	8,400	6,139	2,261
Vehicle maintenance	2,000	1,507	493
Vehicle insurance/taxes	8,600	7,362	1,238
Vehicle mileage and parking	250	59	191
Membership and dues	7,085	7,178	(93)
Conference and meetings	9,175	4,953	4,222
Travel	4,000	954	3,046
Prospect materials	12,000	16,407	(4,407)
<b>Total research and economic development</b>	<u>119,730</u>	<u>129,403</u>	<u>(9,673)</u>
<b>Marketing</b>			
Contract services	2,150	2,200	(50)
Membership and dues	750	235	515
Vehicle insurance	-	1,172	(1,172)
Gas and oil	-	2,186	(2,186)
Vehicle maintenance	-	1,552	(1,552)
Conference and meetings	7,500	1,367	6,133
Special events	25,000	25,926	(926)
Advertising	75,000	81,063	(6,063)
Target marketing	38,000	-	38,000
Marketing trips	75,000	94,106	(19,106)
<b>Total marketing</b>	<u>223,400</u>	<u>209,807</u>	<u>13,593</u>

97-28

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES  
COMPARED TO BUDGET - UNRESTRICTED  
FOR THE YEAR ENDED JUNE 30, 2007**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Expenses (Continued)</b>			
<b>Government and Industry Relation</b>			
Contract services	\$ 780	\$ 1,356	\$ (576)
Vehicle leasing	5,300	5,596	(296)
Gas and oil	2,400	1,766	634
Vehicle maintenance	900	708	192
Vehicle insurance/taxes	1,720	957	763
Membership dues	310	485	(175)
Conference and meetings	7,000	5,931	1,069
<b>Total government and industry relation</b>	<u>18,410</u>	<u>16,799</u>	<u>1,611</u>
<b>Other Expenses</b>			
Rent and administrative support	65,000	64,657	343
Audit	4,000	4,000	-
Service charges	50	2,809	(2,759)
Benefits administration	4,250	4,334	(84)
Insurance services	6,000	7,570	(1,570)
Bad debt expense	5,000	15,094	(10,094)
Miscellaneous	-	603	(603)
Depreciation	12,000	10,730	1,270
<b>Total other expenses</b>	<u>96,300</u>	<u>109,797</u>	<u>(13,497)</u>
<b>Total expenses</b>	<u>1,548,066</u>	<u>1,496,403</u>	<u>51,663</u>
<b>Excess of support and revenue over expenses</b>	<u>\$ 1,854</u>	<u>\$ 47,144</u>	<u>\$ 45,290</u>

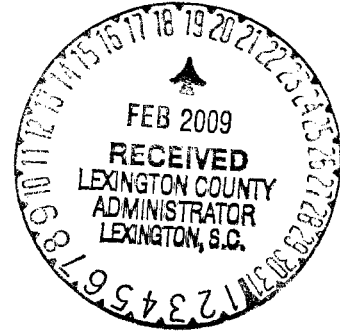


# THE RIVER ALLIANCE

What 90 miles of river can be.

February 17, 2009

Ms. Katherine Hubbard  
County Administrator  
Lexington County  
212 S. Lake Drive  
Lexington, South Carolina 29072



Dear Ms. Hubbard:

Please consider this the River Alliance's formal request for Lexington County's support in the FY 2009-2010 budget. This is under the terms of the Agreement of The River Alliance, executed by River Alliance and Lexington County (et. al.) in February of 1995. We are requesting a total of \$51,000.00 for the budget year, payable quarterly.

Thank you for your and Council's consideration of our request. Lexington County funds will provide for the continuing operation of the River Alliance. We realize these are difficult financial times and we have tightened our budget accordingly. Your funding will be leveraged with that of our other partners. Our intent is to provide maximum return to the region's citizen stakeholders.

Our river projects continue to be environmentally low impact with high quality recreational and tax base return. We look to move from planning to execution on more Greenway with the I-26 Saluda Crossing and Saluda Riverwalk sections. In the near term we want to advance the potential of the "12,000 Years of History" on the Congaree Creek, a unique Lexington County asset.

Enclosed is our draft budget for 2009-2010. Also enclosed is the Clark Brady and Associates Accountants Report, "The River Alliance Report on Financial Statements for the years June 30 2007 and 2006."

As always, if you have any questions about this grant request, or on any other matter, please feel free to call me at 765-2200.

Regards,

A handwritten signature in black ink, appearing to read "Michael T. Dawson".

Michael T. Dawson  
Chief Executive Officer

Enclosures: 2009-2010 River Alliance Budget  
River Alliance Accountants Report on financial statements for FY05-06 and 06-07  
River Alliance Agreement

Cc: Todd Cullum  
Debra Summers

APPLICATION FOR FY 2009-2010 FUNDING  
LEXINGTON COUNTY

1. Location/address: The River Alliance  
420-C Rivermont Drive  
Columbia, SC 29210
  
2. Date of Organization: The River Alliance was first formed on February 15, 1995 by the signing of the "Agreement of The River Alliance." In October 1995, The River Alliance was incorporated in the State of South Carolina as a 501(c)3 corporation.
  
3. Total number of employees: Two (2) full-time employees, two (2) part-time employees.
  
4. Annual salaries:
 

	<u>Actual</u>	<u>Budget</u>
	<u>2008-09</u>	<u>2009-10</u>
Director	\$79,603	\$79,603
Exec. Asst.	\$29,600	\$29,600
  
5. Report on financial statement for FY ended June 2006 and June 2007 is attached.
  
6. Budgeted funding sources:
 

	<u>Actual</u>	<u>Budget</u>
	<u>2008-09</u>	<u>2009-10</u>
Lexington County	\$ 51,000	\$ 51,000
Richland County	\$ 56,100	\$ 53,295
City of Columbia	\$ 51,000	\$ 51,000
City of Cayce	\$ 10,000	\$ 10,000
City of West Columbia	\$ 10,000	\$ 10,000
Contributions	<u>\$ 35,000</u>	<u>\$ 70,000</u>
	\$213,100	\$245,295
  
7. County of Lexington funding, along with funding from other local governments, was used in FY 2008-09 to pay administrative, operating and program costs for the Alliance and will allow the River Alliance to continue its efforts in comprehensive community planning. FY 2009-10 funding will be used similarly, for administrative, operating and program costs for the Alliance.
  
8. As a measure of effectiveness, the River Alliance has been successful in serving the citizens of Lexington County by providing focused community planning on the Broad, Congaree, and Saluda rivers with increased potential for more and safer urban residential areas, protection and conservation of river resources; more and safer recreational opportunities associated with the rivers; increased awareness of our cultural and historical richness; and economic growth and development through private sector residential investment and expanded ecotourism and eco-heritage opportunities. The West Columbia and Cayce Riverwalks are prime examples, with marked economic impact. This year we will plan to begin construction on the Saluda River Crossing and the Saluda Riverwalk.

Chief Executive Officer: Michael T. Dawson

Contact concerning request for funding: Michael T. Dawson, Chief Executive Officer  
(803) 765-2200

# River Alliance Draft Budget FY 09-10

**INCOME**

<b>Annual Government Grant Income</b>	
Lexington County	\$51,000
Richland County	\$53,295
City of Cayce	\$10,000
City of Columbia	\$51,000
City of West Columbia	\$10,000
<b>Total - Annual Govt Grant Income</b>	<b>\$175,295</b>

<b>Fundraising Income</b>	
Corporate Contributions	\$70,000
<b>Total Fundraising Income</b>	<b>\$70,000</b>

<b>Other Income</b>	
Project Reimbursed Expenses	\$25,000
Project Administration	\$20,000
Project Marketing/Public Information Reimbursed f	\$5,000
Interest Income	\$600
Other Income	\$500
<b>Total - Other Income</b>	<b>\$51,100</b>

<b>INCOME</b>	
<b>Structural/Personnel Expenses</b>	<b>\$175,295</b>
<b>Operating Expenses</b>	<b>\$70,000</b>
<b>Program Expenses</b>	<b>\$51,100</b>
<b>TOTAL INCOME</b>	<b>\$296,395</b>

**EXPENSES**

<b>Structural/Personnel Expenses</b>	
Payroll	\$142,000
Employee benefits and taxes	\$28,400
<b>Total - Structural/Personnel Expenses</b>	<b>\$170,400</b>

<b>Operating Expenses</b>	
Bank Charges	\$200
Audits/Reports	\$3,500
Bookkeeping/Accounting Specialists	\$10,800
Company Vehicle/Mileage	\$2,000
Computer Software	\$1,000
Computer - Network & Maintenance	\$1,000
Dues & Subscriptions	\$780
Education	\$1,000
Equipment Lease/Rental	\$5,000
Insurance	\$5,171
Legal	\$3,000
Licenses, Permits, Registrations	\$763
Office Furniture	\$500
Office Supplies	\$4,000
Postage & Delivery	\$1,000
Rent	\$3,000
Office Services	\$2,000
Repairs & Maintenance	\$750
Telephone & Internet	\$6,240
Travel & Conferences	\$4,000
Director's Discretionary Funds	\$6,000
<b>Total - Operating Expenses</b>	<b>\$61,704</b>

<b>Program Expenses</b>	
Fundraising	\$1,000
Marketing/Public Information	\$10,800
Professional Services/Costs	\$25,000
Three Rivers Greenway	\$10,000
River Recreation & Protection	\$2,500
12000 Year History Park	\$10,000
<b>Total - Program Expenses</b>	<b>\$59,300</b>

<b>EXPENSES</b>	
<b>Structural/Personnel Expenses</b>	<b>\$170,400</b>
<b>Operating Expenses</b>	<b>\$61,704</b>
<b>Program Expenses</b>	<b>\$59,300</b>
<b>TOTAL EXPENSES</b>	<b>\$291,404</b>
<b>TOTALSURPLUS/DEFICIT</b>	<b>\$4,991</b>

## AGREEMENT OF THE RIVER ALLIANCE

**PREAMBLE:** The Broad, Congaree, and Saluda Rivers are unique strategic assets of the Central Midlands Metropolitan Area. Through consensus planning they can provide benefits to the citizens of Lexington and Richland Counties that rival any in the nation. From such cooperative efforts, the citizens of this area can experience expanded cultural richness; increased protection and appreciation for our environmental bounty; a clearer understanding of our shared history; enhanced recreational opportunities; more safe secure residential areas; and additional economic opportunities. Traditional political and organizational boundaries should not be barriers to accomplishing these goals. This agreement creates an alliance to transcend traditional constraints. This River Alliance will conduct community planning, focus coordinated effort and resources on priorities and goals, and provide a guide for progress toward our collective success. The signatories commit their continuing support and cooperation to the River Alliance. Each signatory brings unique assets and strengths to this endeavor. Each will honor the planning priorities arrived at through their joint efforts in the River Alliance, while retaining their individual responsibility to their separate domains. This collaborative approach to regional planning and development will benefit our combined metropolitan community and will serve as a model for others to emulate. We will act together now to set the stage for the next century.

**THE FOUNDING PARTIES:** The following entities join in the creation of The River Alliance:

- A) The County of Lexington (by and through its County Council);
- B) The County of Richland (by and through its County Council);
- C) The City of Cayce (by and through its City Council and Mayor);
- D) The City of Columbia (by and through its City Council and Mayor);
- E) The City of West Columbia (by and through its City Council and Mayor);
- F) The Riverbanks Park (by and through its Commission);
- G) The Central Midlands Regional Planning Council (by and through its governing board);

H) The Columbia Development Corporation (by and through its governing board);

I) The West Metro Development Corporation (by and through its governing board);

J) The Greater Columbia Chamber of Commerce (by and through its governing board);

K) The State of South Carolina (by and through the Budget and Control Board); and

L) The University of South Carolina (by and through its President).

NOW THEREFORE, the said parties enter into this AGREEMENT and agree as follows:

1. The Creation of The River Alliance. By this Agreement the parties hereto establish a consortium of public and private entities for the planning and development of the river assets, to be called THE RIVER ALLIANCE.

2. The Organizational Objective. The objective of the River Alliance is to maximize the benefits derived from our strategic river assets for the citizens of the region. This will be accomplished by coordinated planning, execution, and definition of citizen and community needs. The results will be facilities and services that enhance the cultural, environmental, historical, recreational, residential and economic dimensions of the river assets.

3. Membership. The members of The River Alliance are those entities designated as founding parties, together with certain ex-officio members noted below.

4. The Board of Directors. The Board of Directors of The River Alliance shall be composed of members appointed as follows:

a) The Chair of the Lexington County Council shall serve or appoint one member from County Council; shall appoint one Lexington County resident from the private sector; and shall appoint one additional member from either sector;

b) The Chair of the Richland County Council shall serve or appoint one member from County Council; shall appoint one Richland County resident from the private sector; and shall appoint one additional member from either sector;

c) The Mayor of the City of Cayce shall serve or appoint one member from the city council and appoint one resident of the City of Cayce from the private sector;

d) The Mayor of the City of Columbia shall serve or appoint one member from the city council; shall appoint one resident of the City of Columbia from the private sector; and shall appoint one additional member from either sector;

e) The Mayor of the City of West Columbia shall serve or appoint one member from the city council and appoint one resident of the City of West Columbia from the private sector;

f) The Board of the Riverbanks Park Commission shall appoint one member;

g) The Board of the Central Midlands Regional Planning Council shall appoint their chairman or one other member;

h) The Board of the Columbia Development Corporation shall appoint their chairman or one other member;

i) The Board of the West Metro Development Corporation shall appoint their chairman or one other member;

j) The Board of the Greater Columbia Chamber of Commerce shall appoint one member;

k) The President of the University of South Carolina shall serve or appoint one member.

l) Ex-officio Members. (These members of the board shall not have voting authority):

(i) The Executive Director of the South Carolina State Budget and Control Board shall serve or shall appoint one member.

(ii) The South Carolina Electric and Gas Company, as one of the largest landowners on the Broad, Congaree and Saluda Rivers, by its President may appoint one ex officio member to the Alliance Board; and

(iii) The Guignard Partnership representing a group of private landowners in the Rivers Alliance area may appoint one ex officio member to the Alliance Board.

5. Duties, Terms and Eligibility of the Board of Directors. The Board of Directors shall oversee all operations of the River Alliance and set the strategy and operating procedures. Appointed members shall be selected to serve three year terms pending adoption of formal by-laws. Appointees should be selected with the

full cognizance that their duties and responsibilities will be time consuming, particularly during the initial three year period.

Appointment consideration should be given to maintaining a balance of businesses, occupations, geographical and population representations.

6. The Chair and Executive Committee of the River Alliance. The Chair of the River Alliance shall be elected by the Board from among the private sector members. The Board of Directors shall also elect a vice chair. Four other Board members will be selected by the Board to form an executive committee. This Committee shall oversee the day to day operations of the River Alliance. With regards to the composition of the Executive Committee, selection consideration should be given to maintaining a geographical balance and to reflect the region's racial diversity.

7. River Alliance Committees. The Board of Directors of the River Alliance will organize committees to perform required tasks. Chairs of such committees will be appointed by the Chair of the River Alliance, and unless chosen from the voting Board membership, will be non-voting members of the Board.

8. River Alliance Employees. River Alliance employees shall report to and be accountable to the River Alliance Board of Directors.

9. Facilities. The River Alliance shall initially be housed in the offices of the Central Midlands Regional Planning Council. On an interim basis, the Council will provide the River Alliance with a level of support and services equivalent to that provided to other departments and divisions of the Council. The Council will provide Geographic Information System support, demographic data and other technical resources necessary to support the integrated planning effort. On an interim basis, the Council will provide accounting and postal services, telephone receptionists, communications and public relations, printing services, meeting rooms and other amenities. The River Alliance will provide reimbursement for telephone services, annual audit fees, and all other items above the normal level of internal Council service.

10. Duties and Tasks of the River Alliance. Specific tasks and responsibilities for the Alliance are:

a) The organization and establishment of a process for river asset planning including the definition of the geographic area to be encompassed by the River Alliance, a review of existing plans and projects and implementation of a process for comprehensive citizen and community input. This plan will define a set of needs and solutions, be they organizational, facility, or service based, and perform cost-benefit analysis to evaluate solutions.



b) The use of the planning process to prioritize solutions. The presentation of a comprehensive prioritized set of requirements that are time phased. Where capital or operating funds are required, develop potential resource strategies. Recommend implementation priorities and specific action agents, i.e. the organization charged with accomplishing the specific task.

c) A provision for annual update, maintenance and review of the Plan as part of the follow through process.

d) The development of alternative funding sources, with the public and private financing necessary for support.

e) Accountability to the governmental funding units for the expenditure of public appropriations.

f) The implementation of an annual action plan outlining key events and programs.

g) The collection and expenditure of all funds.

h) The Committees deemed necessary are:

(1) A Landowners Committee. Membership open to interested and concerned landowners within the geographic area of concern to the Alliance. Provide information, access, and the ability to participate in the process.

(2) A Land Management and Design Committee. This committee will develop recommendations for the delineation of the geographic area to be subject to this agreement. It will make recommendations on land use development controls and incentives, to include recommendations for cross jurisdictional agreements on zoning codes that specify land use and type of construction. As needed this committee should develop a guide for specific areas and design requirements for types of facilities.

(3) A Public Awareness and Information Committee. Initial and continued public involvement is critical to the process. This committee will coordinate the public information activities of the signatories to enhance the effort.

(4) An Economic Analysis, Cost Benefit Committee. It is anticipated that there will be multiple competing solutions that can potentially meet some community requirements. This committee should define the potential benefits and costs of each such solution. Further analysis can be developed as a service requirement and presented as a requirement for funding.

(5) A Resource and Programming Committee. This committee will investigate and solicit any and all potential sources of funding. It will develop a common budget and

programming format so that River Alliance Board recommendations to the individual signatories can be submitted in a compatible format. Seek out any and all sources of funding: grants, federal, state money, foundations, private sector. It will plan and lay out a set of requirements for the ensuing budget years.

i) The documentation and recordation of the cooperative efforts for use as a case study in communities across the nation. The establishment of liaison with regional or national efforts and the exchange of professional information. Showcase this effort wherever and whenever appropriate.

j) Provide the long term and focus and follow up necessary for execution of the plan and attainment of its objectives.

11. Funding of the River Alliance.

a) The County of Lexington, the County of Richland, and the Cities of Cayce, Columbia, and West Columbia, South Carolina shall fund the operations of the River Alliance. The budget for fiscal year 1995 is shown on the attached Addendum 1. Funding shall be provided from sources other than ad valorem property taxes, unless the funding is voted upon as a part of the annual budget by each political subdivision electing to fund the Alliance budget from tax revenue. Signatories are committed to the support necessary to accomplish the organizational objectives.

b) The River Alliance shall conduct additional fund raising programs as deemed appropriate.

c) All funds raised shall be for the use and benefit of the River Alliance. The expenditures of these funds shall be made for such purposes as may benefit the goals of the River Alliance.

12. Government Support in Kind. Staff support deemed necessary and appropriate will be requested through the appropriate City Manager, County Manager, or Executive Director.

13. River Alliance Accounting.

a. On an interim basis, Central Midlands Regional Planning Council agrees to provide accounting, bookkeeping and other services to the River Alliance in a manner acceptable both to the Board of Directors of the River Alliance and to the Council.

b. The River Alliance shall render accounts at least semi-annually to the parties to this agreement, showing receipts and disbursements of funds and other pertinent information relating on its financial condition and its activities and shall obtain an annual financial audit prepared by a Certified Public Accountant.

14. Program and Budget. The River Alliance shall develop an annual program of planning activities and a budget to support these activities prior to the beginning of each fiscal year and shall provide an annual report of its activities after a concluded year.

15. ByLaws. The River Alliance shall adopt a set of By-Laws governing the operation of the River Alliance consistent with the provisions hereof.

16. Counterparts. This agreement may be executed in any number of counterparts, each of which may be executed by one or more of the parties hereto, and each counterpart shall be deemed to be an original and all shall constitute one and the same agreement.

17. Severability. In the event that any provision of this agreement shall be held to be invalid or unenforceable, the same shall not effect the validity or enforceability of the remainder of this agreement.

18. Governing Law. This agreement shall be governed by, and construed in accordance with South Carolina law.

19. Complete Agreement, amendment. This agreement constitutes the entire agreement between the parties and supersedes all agreements, representations, warranties, statements, promises and understanding whether oral or written with respect to the subject matter hereof and no party hereto shall be bound by any oral or written agreements, statements, promises or understandings not specifically set forth in this agreement. This agreement may be amended upon an affirmative vote of a majority of the voting Board members followed by the subsequent approval of each said member's governing board.

Entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1995, by each member through its duly authorized agents, each signatory warranting that he/she is duly authorized to execute this Agreement under an appropriate resolution or ordinance of his/her governing board.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and the year first above written.

Witness:

[Signature]  
[Signature]

LEXINGTON COUNTY

By:

[Signature]  
Council Chair

Attest:

[Signature]  
Clerk

Witness:

Cynthia L. Yee  
\_\_\_\_\_

NICHOLAS COUNTY

By: Harold Banker, Sr.  
Council Chair

Attest: Brenda J. Miller  
Clerk

Witness:

Elizabeth D. Fruits  
Barbara L. Ginn

CITY OF JEFFERSON

By: [Signature]  
Mayor

Attest: [Signature]  
Clerk

Witness:

Michael [Signature]  
Margaret W. McManaway

CITY OF COLUMBIA

By: Bob Gil  
Mayor

Attest: Christina A. Kriglian  
Clerk

Witness:

L. Dale Harley  
James P. Keller

CITY OF WEST COLUMBIA

By: Wm. M. [Signature]  
Mayor

Attest: [Signature]  
Clerk

Witness:

\_\_\_\_\_  
\_\_\_\_\_

THE RIVERBANKS PARK

By: Lawrence [Signature]  
Chair

Attest: [Signature]

Witness:

\_\_\_\_\_  
\_\_\_\_\_

THE CENTRAL MIDLANDS REGIONAL  
PLANNING COUNCIL

By: Will [Signature]  
Chair

Attest: \_\_\_\_\_

ADDENDUM 1

**River Alliance Proposed Budget Fiscal Year 1995**

Executive Director Salary	\$45,000
Office Manager Salary	25,000
Employee Benefits (20% of Base)	14,000
Employee Bonuses	3,000
Printing and Graphics	15,000
Phone, annual audit fees, office expenses	3,000
Postage	2,000
Insurance	3,000
River Planning Process	50,000
(includes travel, external services)	<hr/>

Aggregate \$160,000

Funding of the River Alliance for the 1995 fiscal year 1995 shall be apportioned as follows among the County of Lexington, County of Richland, and the City of Columbia

The County of Lexington.....	\$51,000.00
The County of Richland.....	51,000.00
The City of Columbia.....	51,000.00
The City of Cayce.....	3,500.00
The City of West Columbia.....	3,500.00

Funds shall be provided to Central Midlands Regional Planning Council who will provide interim bookkeeping services for the Alliance.

**THE RIVER ALLIANCE**  
**REPORT ON FINANCIAL STATEMENTS**  
**For the years ended June 30, 2007 and 2006**

97-42

**THE RIVER ALLIANCE  
COLUMBIA, SOUTH CAROLINA**

**CONTENTS**

	<b><u>PAGE</u></b>
<b>ACCOUNTANTS' REPORT</b>	1
<b>FINANCIAL STATEMENTS</b>	
Statements of Financial Position	2
Statements of Activities	3
Statements of Cash Flows	4
Statement of Functional Expenses - June 30, 2007	5
Statement of Functional Expenses - June 30, 2006	6
Notes to Financial Statements	7- 13
<b>SUPPLEMENTAL INFORMATION</b>	
Schedule of Support, Revenues and Expenses Compared to Budget	14

Marjorie S. Brady, CPA  
604 Colhoun Avenue  
Greenwood, South Carolina 29649  
Voice 864.388.9101  
Facsimile 864.388.0781

W. Chris Clark, CPA  
121 Executive Center Drive, Suite 102  
Columbia, South Carolina 29210  
Voice 803.798.4302  
Facsimile 803.798.7153

**ACCOUNTANTS' REPORT**

To the Board of Directors  
The River Alliance  
Columbia, South Carolina

We have compiled the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2007 and 2006, and the related statements of activities, cash flows, and functional expenses for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

We are not independent with respect to The River Alliance.

Columbia, South Carolina  
January 12, 2009

*Clark Brady & Associates, CPA/PA*

97-43



**THE RIVER ALLIANCE**  
**STATEMENTS OF FINANCIAL POSITION**  
*As of June 30,*

**ASSETS**

	<b>2007</b>	<b>2006</b>
<b>Current assets</b>		
Cash and cash equivalents	\$ -	\$ 11,371
Accounts receivable	8,599	81,434
Inventories	1,869	1,869
Prepaid expenses	4,890	3,770
<b>Total current assets</b>	<b>15,358</b>	<b>98,444</b>
<b>Noncurrent assets</b>		
Capital assets, net of accumulated depreciation	9,401	17,202
<b>Total noncurrent assets</b>	<b>9,401</b>	<b>17,202</b>
<b>TOTAL ASSETS</b>	<b>\$ 24,759</b>	<b>\$ 115,646</b>

**LIABILITIES AND NET ASSETS (DEFICIT)**

**LIABILITIES**

**Current liabilities**

Bank overdraft	\$ 7,335	\$ -
Accounts payable	9,861	87,914
Accrued liabilities	7,254	12,116
Accrued payroll	-	4,652
Accrued payroll taxes and employee withholding	1,933	13,214
Current portion of note payable	4,452	4,232
<b>Total current liabilities</b>	<b>30,835</b>	<b>122,128</b>

**Noncurrent liabilities**

Note payable, net of current portion	1,912	6,530
<b>Total noncurrent liabilities</b>	<b>1,912</b>	<b>6,530</b>

**Total liabilities**

	<b>32,747</b>	<b>128,658</b>
--	---------------	----------------

**NET ASSETS (DEFICIT)**

Invested in capital assets, net of related debt	3,032	6,435
Unrestricted	(11,020)	(19,447)
<b>Total net assets (deficit)</b>	<b>(7,988)</b>	<b>(13,012)</b>

**TOTAL LIABILITIES AND NET ASSETS (DEFICIT)**

	<b>\$ 24,759</b>	<b>\$ 115,646</b>
--	------------------	-------------------

97-44

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENTS OF ACTIVITIES**  
*For the Year Ended June 30,*

	<b>2007</b>	<b>2006</b>
<b>UNRESTRICTED NET ASSETS</b>		
<b>Unrestricted Revenue and Support</b>		
Grants	\$ 179,600	\$ 165,800
Contributions	11,819	53,248
Professional service reimbursements	171,938	276,405
Project management fees	26,866	28,577
Fundraising income	-	4,398
Other income	8,100	-
<b>Total unrestricted revenue and support</b>	<b>398,323</b>	<b>528,428</b>
<b>Expenses</b>		
<b>Program Services</b>		
River enhancement	171,938	257,884
<b>Supporting Services</b>		
Fundraising	-	9,741
Management and general	221,361	280,929
<b>Total supporting services</b>	<b>221,361</b>	<b>290,670</b>
<b>Total expenses</b>	<b>393,299</b>	<b>548,555</b>
Change in unrestricted net assets from operations	5,024	(20,126)
Change in net assets	5,024	(20,126)
<b>NET ASSETS (DEFICIT) - BEGINNING</b>	<b>(13,012)</b>	<b>7,114</b>
<b>NET ASSETS (DEFICIT) - ENDING</b>	<b>\$ (7,988)</b>	<b>\$ (13,012)</b>

**97-45**

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENTS OF CASH FLOWS**  
*For the Year Ended June 30,*

	<b>2007</b>	<b>2006</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ 5,024	\$ (20,126)
Adjustments to reconcile the change in net assets to net cash from operating activities:		
Depreciation	7,802	7,626
(Increase) decrease in accounts receivable	72,835	85,503
(Increase) decrease in prepaid expense	(1,120)	1,521
Increase (decrease) in accounts payable	(98,848)	(60,156)
Net cash from operating activities	(14,307)	14,368
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of property and equipment	-	(3,005)
Net cash from investing activities	-	(3,005)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments on bank note	(4,398)	(4,302)
Net cash from financing activities	(4,398)	(4,302)
Net increase (decrease) in cash and cash equivalents	(18,705)	7,061
<b>CASH AND CASH EQUIVALENTS - BEGINNING</b>	11,370	4,309
<b>CASH AND CASH EQUIVALENTS - ENDING</b>	\$ (7,335)	\$ 11,370
<b>SUPPLEMENTAL CASH FLOW INFORMATION</b>		
Interest paid	\$ 4,120	\$ 2,315

97-46

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the year ended June 30, 2007

	Program Services		Supporting Services		Total (memorandum only)
	River		Management		
	Enhancement	Fundraising	and General		
Accounting	\$ -	\$ -	\$ 10,041	\$	10,041
Bank Charges	-	-	592		592
Computer software and support	-	-	1,449		1,449
Contract Labor	-	-	1,946		1,946
Depreciation	-	-	7,802		7,802
Dues and subscriptions	-	-	1,970		1,970
Education	-	-	99		99
Employee benefits and taxes	-	-	27,230		27,230
Insurance	-	-	5,409		5,409
Legal fees	-	-	33		33
Licenses, permits, and taxes	-	-	763		763
Materials and supplies	-	-	5,408		5,408
Miscellaneous	-	-	6,881		6,881
Postage	-	-	149		149
Printing	-	-	4,486		4,486
Professional services reimbursed	171,938	-	-		171,938
Public relations and advertising	-	-	11,975		11,975
Rent and utilities	-	-	19,710		19,710
Repairs and maintenance	-	-	92		92
Salaries	-	-	102,459		102,459
Telephone	-	-	8,478		8,478
Training and conferences	-	-	3,281		3,281
Transportation	-	-	1,108		1,108
	<u>\$ 171,938</u>	<u>\$ -</u>	<u>\$ 221,361</u>	<u>\$</u>	<u>393,299</u>

97-47

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
*For the year ended June 30, 2006*

	<u>Program Services</u>		<u>Supporting Services</u>		<u>Total (memorandum only)</u>
	<u>River</u>		<u>Management</u>		
	<u>Enhancement</u>		<u>Fundraising</u>	<u>and General</u>	
Accounting	\$ -		\$ -	\$ 15,614	\$ 15,614
Bank Charges	-		-	30	30
Computer software and support	-		-	2,979	2,979
Depreciation	-		-	7,626	7,626
Dues and subscriptions	-		-	2,289	2,289
Employee benefits and taxes	-		-	28,891	28,891
Insurance	-		-	7,587	7,587
Licenses, permits, and taxes	-		-	750	750
Materials and supplies	-		-	12,256	12,256
Miscellaneous	-		-	15,021	15,021
Postage	-		-	301	301
Printing	-		-	3,576	3,576
Professional services reimbursed	257,884		-	-	257,884
Public relations and advertising	-		-	23,945	23,945
Rent and utilities	-		-	20,364	20,364
Repairs and maintenance	-		-	313	313
Salaries	-		-	128,835	128,835
Fundraising	-		9,741	-	9,741
Telephone	-		-	7,644	7,644
Training and conferences	-		-	1,216	1,216
Transportation	-		-	1,694	1,694
	<u>\$ 257,884</u>		<u>\$ 9,741</u>	<u>\$ 280,929</u>	<u>\$ 548,555</u>

87-48

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from and reimbursements for professional services rendered to the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 90% of the Alliance's support comes from government grants and reimbursements.

The Alliance's significant accounting policies are as follows:

**Basis of accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

**Contributions**

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promise made. There was no allowance considered necessary at June 30, 2007 and 2006, as there were no unconditional promises to give at June 30, 2007 and 2006. Accounts receivable consist of program expense reimbursements from local governments.

**Cash and cash equivalents**

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Property and Equipment**

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2007 and 2006. Depreciation for property and equipment is computed using the straight-line method over their estimated useful lives of five to seven years.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**Compensated absences**

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

**Inventory**

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased. Land assets held for future developments are valued at fair market value. Inventory consists of t-shirts and other promotional items.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

**NOTE 2 - CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include amounts in demand deposits and short-term investments with a maturity date within three months of the date acquired. Cash is in two checking accounts. There are no long-term investments. At year-end, the Alliance's bank account resulted in an overdraft of \$6,435 and the bank balance was \$56. Federal depository insurance provides up to \$100,000 for each depositor. The \$100,000 maximum coverage applies separately to interest and non-interest bearing accounts.

The Alliance's bank balances are categorized as either: (1) insured and collateralized with securities held by the Alliance or by its agent in the Alliance's name, (2) collateralized with securities held by the pledging financial institution's trust department or agent in the Alliance's name, or (3) uncollateralized as follows at June 30, 2007:

	Category			Carrying Amount
	1	2	3	
Cash and cash equivalents	\$ 56	\$ -	\$ -	(7,335)

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2007 and 2006 consisted of the following:

	2007	2006
Richland County	\$ 1,500	\$ -
City of Columbia	3,321	75,339
City of West Columbia	1,951	5,203
Other	1,827	892
<b>Total</b>	<b>\$ 8,599</b>	<b>\$ 81,434</b>

**NOTE 4 - TAX-EXEMPT STATUS**

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

**NOTE 5 - COMMITMENT AND CONTINGENCIES**

The Alliance receives a substantial amount of its support from local governments. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

The Alliance has a \$5,000 line of credit with Carolina National Bank. The line of credit bears interest at the prime rate plus 2% per annum. The amount available under this line of credit at June 30, 2007 was \$5,000. As of June 30, 2007 and 2006, no amounts were outstanding.

**NOTE 6 - RISK MANAGEMENT**

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance continues to carry commercial insurance for all other risks of loss, including workers' compensation and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 7 - NOTE PAYABLE**

At June 30, 2007 the Alliance had one note payable consisting of the following

<u>Monthly Payment</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Balance June 30, 2007</u>
\$ 392	4.99%	December 31, 2008	\$ 6,364
Balance, July 1, 2006			\$ 10,762
Principal payments			(4,398)
Balance, June 30, 2007			<u>\$ 6,364</u>

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 4,452	\$ 222	\$ 4,674
2009	1,912	95	2,007
	<u>\$ 6,364</u>	<u>\$ 317</u>	<u>\$ 6,681</u>



**NOTE 8 - CAPITAL ASSETS**

Capital assets at June 30, 2007 and June 30, 2006 consisted of the following:

	<u>2007</u>	<u>2006</u>
Computer equipment	\$ 11,133	\$ 11,133
Furniture and fixtures	6,298	6,298
Vehicles	26,597	26,597
	<u>44,028</u>	<u>44,028</u>
Less accumulated depreciation	<u>(34,627)</u>	<u>(26,826)</u>
Total capital assets	<u>\$ 9,401</u>	<u>\$ 17,202</u>

The Alliance incurred depreciation expense of \$7,802 and \$7,626 for the year ended June 30, 2007 and 2006.

**NOTE 9 - LEASES**

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of \$975 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease is as follows for the year ended June 30:

2008	\$ 3,900
2009	3,900
2010	1,950
	<u>\$ 9,750</u>

**NOTE 10 - EMPLOYEE BENEFITS**

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. The Alliance made no contributions to this plan for the years ended June 30, 2007 and 2006.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

**Plan description**

The River Alliance is a member of the SCRS, one of four defined benefit retirement systems maintained by the Retirement Division of the State Budget and Control Board of South Carolina. Each system publishes its own component unit financial statement report.

The systems provide retirement, death, and disability benefits to State employees, public school employees, and employees of counties, municipalities, and certain other State political subdivisions. Each system is independent. Assets may not be transferred from one system to another or used for any purpose other than to benefit each system's participants.

(Continued)

**NOTE 10 - EMPLOYEE BENEFITS, Continued**

**Plan description, Continued**

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting [www.retirement.sc.gov](http://www.retirement.sc.gov) or by writing the South Carolina Retirement Systems, P.O. Box 11960, Columbia, SC 29211-1960.

**Funding and benefit policies**

Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates. Annual benefits, payable monthly for life, are based on length of service and on average final compensation (an annualized average of the employee's highest 12 consecutive quarters of compensation).

(Continued)

**NOTE 10 - EMPLOYEE BENEFITS, Continued**

**Funding and benefit policies, Continued**

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the Alliance's liability under the plans is limited to the amount of contributions (stated as a percentage of covered payroll) established by the State Budget and Control Board. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

**Funding status and progress**

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2006 is:

Unfunded accrued liability obligation (in millions)           \$       9,725

**Contributions required and contributions made**

The State's consulting actuary determines employer contributions for all four systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2006, the unfunded liability liquidation period in years for SCRS was 30 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30:

<u>Year Ended</u> <u>June 30,</u>	<u>Covered</u> <u>Salaries</u>	<u>Employee</u> <u>Contributions</u>	<u>Employer</u> <u>Contributions</u>	<u>Total</u> <u>Contributions</u>
2007	\$ 94,420	\$ 6,137	\$ 7,601	\$ 13,738
2006	112,148	7,009	8,467	15,476

**NOTE 11 - RELATED PARTY TRANSACTIONS**

The Alliance purchased insurance products from an insurance agent that is a member of The Board of Directors. The amount paid during the years ended June 30, 2007 and 2006 were \$6,126 and \$7,393 respectively.

**THE RIVER ALLIANCE**  
**SCHEDULE OF SUPPORT, REVENUES AND EXPENSES**  
**BUDGET AND ACTUAL**  
*For the Year Ended June 30, 2007*

	Budget (original and final)	Actual (budgetary basis)	Variance favorable (unfavorable)
<b>SUPPORT AND REVENUES</b>			
Grants	\$ 165,800	\$ 179,600	\$ 13,800
Contributions	167,500	11,819	(155,681)
Professional services reimbursements	450,000	171,938	(278,062)
Project management fees	90,000	26,866	(63,134)
Miscellaneous	1,500	8,100	6,600
<b>Total revenues</b>	<b>874,800</b>	<b>398,323</b>	<b>(476,477)</b>
<b>EXPENSES</b>			
Administrative	220,832	132,743	88,089
Operations	534,875	239,839	295,036
Other	11,200	20,717	(9,517)
<b>Total expenses</b>	<b>766,907</b>	<b>393,299</b>	<b>373,608</b>
<b>Excess of support and revenues over (under) expenses</b>	<b>\$ 107,893</b>	<b>\$ 5,024</b>	<b>\$ (102,869)</b>

97-56

See accountants' report.

**COUNTY OF LEXINGTON  
RURAL DEVELOPMENT ACT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Rural Development Act 2001:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	66,575	14,686	0	29,375	29,375		
466016	SCANA Donation - WP Rawl	400,000	0	0	0			
470100	Electric Coop Infrastructure Pmts	311,950	0	309,975	309,975	200,000		
<b>** Total Revenue</b>		<b>778,525</b>	<b>14,686</b>	<b>309,975</b>	<b>339,350</b>	<b>229,375</b>		<b>0</b>
<b>*** Total Appropriation</b>					<b>2,147,153</b>	<b>0</b>		<b>0</b>
FUND BALANCE								
Beginning of Year					1,824,076	16,273	0	16,273
FUND BALANCE - Projected								
End of Year					<b>16,273</b>	<b>245,648</b>		

Fund 2001  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

Object Expenditure Code	Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b> 2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>							
534504	RDA Lexington Central Indust Park	296,764	650,395	1,285,203	0		
537015	CCED # 1645 Stock Building Component	0	0	50,000	0		
<b>* Total Operating</b>		<b>296,764</b>	<b>650,395</b>	<b>1,335,203</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>		<b>296,764</b>	<b>650,395</b>	<b>1,335,203</b>	<b>0</b>		
<b>Capital</b>							
All Other Equipment							
5A7490	Roadway Improvements	0	0	400,000			
5A7507	Williams Industrial Park Accel/Decel Lane	0	49,732	50,000			
5A7578	Stock Building Components Turning Lane	0	0	50,000			
5A8505	Project Jefferson	0	0	311,950			
<b>**Total Capital</b>		<b>0</b>	<b>49,732</b>	<b>811,950</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>296,764</b>	<b>700,127</b>	<b>2,147,153</b>			

**SECTION IV. - SUMMARY OF REVENUES**

**461000 – Investment Interest** **\$ 29,375**

---

Based on YTD activity.  
YTD activity

$\$14,686/6 = \$2,447.66$   
 $\$2,447.66 \times 12 = \$29,372$

**470100 – UTC Infrastructure Payments** **\$ 200,000**

---

These are Co-Op Infrastructure funds and we anticipate receiving an allocation of \$100,000 each from the Utilities and from the Telephone companies for Infrastructure related eligible projects in their service area.

**COUNTY OF LEXINGTON  
FARMERS MARKET PROJECT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Farmers Market Project 2002:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	0	14,562	0	29,125	29,125		
<b>** Total Revenue</b>		0	14,562	0	29,125	29,125		0
<b>*** Total Appropriation</b>					0			0
FUND BALANCE Beginning of Year					2,597	31,722	31,722	31,722
FUND BALANCE - Projected End of Year					31,722			

Fund 2002  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
<b>Farmer's Market Infrastructure</b>				<u>1,800,000</u>		
<b>* Total Operating</b>		0	0	0		
<b>** Total Personnel &amp; Operating</b>		0	0	0		
<b>Capital</b>						
All Other Equipment						
<b>**Total Capital</b>		0	0	0	<u>1,800,000</u>	
<b>*** Total Budget Appropriation</b>		0	0	0	<u>1,800,000</u>	

99-1



**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 2002

Fund Title: Farmer's Market Project

Organization # 181100

Organization Title: Economic Development

Program # \_\_\_\_\_

Program Title: Farmer's Market Infrastructure

Object Expenditure  
Code Classification

Total  
2009 - 2010  
Requested

**Personnel**

510100 Salaries # \_\_\_\_\_

510300 Part Time # \_\_\_\_\_

511112 FICA Cost \_\_\_\_\_

511113 State Retirement \_\_\_\_\_

511114 Police Retirement \_\_\_\_\_

511120 Insurance Fund Contribution # \_\_\_\_\_

511130 Workers Compensation \_\_\_\_\_

511131 S.C. Unemployment \_\_\_\_\_

**\* Total Personnel**

**Operating Expenses**

520100 Contracted maintenance \_\_\_\_\_

520200 Contracted Services \_\_\_\_\_

520300 Professional Services \_\_\_\_\_

520400 Advertising \_\_\_\_\_

521000 Office Supplies \_\_\_\_\_

521100 Duplicating \_\_\_\_\_

521200 Operating Supplies \_\_\_\_\_

522100 Equipment Repairs & Maintenance \_\_\_\_\_

522200 Small Equipment Repairs & Maint. \_\_\_\_\_

522300 Vehicle Repairs & Maintenance \_\_\_\_\_

523000 Land Rental \_\_\_\_\_

524000 Building Insurance \_\_\_\_\_

524100 Vehicle Insurance # \_\_\_\_\_

524101 Comprehensive Insurance # \_\_\_\_\_

524201 General Tort Liability Insurance \_\_\_\_\_

524202 Surety Bonds \_\_\_\_\_

525000 Telephone \_\_\_\_\_

525100 Postage \_\_\_\_\_

525210 Conference & Meeting Expenses \_\_\_\_\_

525230 Subscriptions, Dues, & Books \_\_\_\_\_

525 \_\_\_\_\_ Utilities - \_\_\_\_\_

525400 Gas, Fuel, & Oil \_\_\_\_\_

525600 Uniforms & Clothing \_\_\_\_\_

526500 Licenses & Permits \_\_\_\_\_

Farmer's Market Infrastructure

1,800,000

**\* Total Operating**

1,800,000

**\*\* Total Personnel & Operating**

**\*\* Total Capital (From Section II)**

**\*\*\* Total Budget Appropriation**

1,800,000

**SECTION IV. - SUMMARY OF REVENUES**

**461000 – Investment Interest** **\$ 29,125**

---

Based on YTD activity.  
YTD activity

$\$14,562/6 = \$2,427$   
 $\$2,427 \times 12 = \$29,124$

**SECTION VB. – OPERATING LINE ITEM NARRATIVES**

**–Farmer’s Market Public Infrastructure** **\$1,800,000**

---

The County’s contribution to the public infrastructure costs associated with the project.

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
Estimated Revenue  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Accommodations Tax 2120:</b>								
<b>Revenues (Organization: 000000)</b>								
420800	Accommodations Tax	360,060	182,076	289,750	289,750	261,250	<u>261,250</u>	
461000	Investment Interest	6,587	1,568	2,000	3,137	1,000	<u>1,000</u>	
<b>** Total Revenue</b>		<u>366,647</u>	<u>183,644</u>	<u>291,750</u>	<u>292,887</u>	<u>262,250</u>	<u>262,250</u>	
<b>*** Total Appropriation</b>					400,156	788,646	<u>302,594</u>	
FUND BALANCE								
Beginning of Year					222,613	115,344	115,344	115,344
FUND BALANCE - Projected								
End of Year					<u>115,344</u>	<u>(411,052)</u>	<u>75,000</u>	

Estimated Total Accommodations Tax Funds:	300,000
--- Minus General Fund Portion ----	<u>25,000</u>
Sub-Total	275,000
--- Minus General Fund 5% Portion ----	<u>13,750</u>
<b>*** Total Estimated Revenue</b>	<u>261,250</u>
Appropriation	261,250
--- Minus 30% Fund Portion ----	82,500
<b>Available for Appropriation (65% Funding)</b>	<u>178,750</u>
Previous Year's Funds	41,344
<b>Total Available for Appropriation (65% Funding)</b>	<u>220,094</u>

\* Estimate Fund Balance for the 4 th Quarter revenue that is received in September. \$ 75,000

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2120  
Division: General Administrative  
Organization: 101100 - County Council

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
Advertising and Promotion (30% Fund)						
534212 Capital City Lake Murray Country	113,703	22,559	91,500	95,000	82,500	<u>82,500</u>
Tourism Related Exp. (65% Fund)						
534201 Columbia Metro Convention/Visitor Bureau	27,000	19,125	76,500	242,480	25,000	<u>          </u>
534204 West Metro Chamber of Commerce	14,000	3,000	12,000	15,000	15,000	<u>          </u>
534205 Lexington Chamber of Commerce	9,700	3,125	12,500	20,000	15,000	<u>          </u>
534206 Batesburg/Leesville Cham. of Comm.	7,500	2,000	8,000	19,600	5,000	<u>          </u>
534209 Lex. Cty. Recreation Softball Tournament	30,000	0	30,000	30,000	30,000	<u>          </u>
534212 Capital City Lake Murray Country	0	875	3,500	0	0	<u>          </u>
534220 Riverbanks Zoo	29,000	12,500	50,000	50,000	48,000	<u>          </u>
534228 Lexington County Museum	5,000	3,000	12,000	15,000	5,000	<u>          </u>
534231 Chapin Chamber of Commerce	7,500	2,000	8,000	11,600	5,000	<u>          </u>
534233 Columbia Regional Sports Council	5,000	3,039	12,156	25,000	7,000	<u>          </u>
534242 Irmo/Chapin Recreation Commission	25,000	6,250	25,000	40,000	33,000	<u>          </u>
534244 Lex. Cty. Recreation & Aging - Tennis	15,000	0	15,000	15,000	15,000	<u>          </u>
534252 Greater Irmo Chamber of Commerce	9,700	3,125	12,500	14,028	7,000	<u>          </u>
534254 LCAA/Village Square Theatre	2,000	1,750	7,000	10,000	1,000	<u>          </u>
534272 South Carolina State Museum	0	750	3,000	7,838	4,000	<u>          </u>
534273 Greater Columbia Civil War Alliance	1,500	375	1,500	0	0	<u>          </u>
534274 Midlands Golf Course Owners Association	0	2,500	10,000	10,000	0	<u>          </u>
534275 Irmo-Chapin Recreation Comm. - Celebration of Art	0	2,500	10,000	10,000	2,594	<u>          </u>
<b>NEW:</b>						
Irmo/Chapin Rec.Comm. SCAP Football Tourn.				2,500	2,500	<u>          </u>
Greater Columbia Hotel & Motel Association				139,500	0	<u>          </u>
Crooked Creek Art League				3,600	0	<u>          </u>
Timberlake Country Club				12,500	0	<u>          </u>
<b>* Total Operating</b>	<b>301,603</b>	<b>88,473</b>	<b>400,156</b>	<b>788,646</b>	<b>302,594</b>	<u>          </u>
<b>** Total Personnel &amp; Operating</b>	<b>301,603</b>	<b>88,473</b>	<b>400,156</b>	<b>788,646</b>	<b>302,594</b>	<u>          </u>
<b>*** Total Budget Appropriation</b>	<b>301,603</b>	<b>88,473</b>	<b>400,156</b>	<b>788,646</b>	<b>302,594</b>	<u>          </u>

**100-1A**

Capital City  
**Lake Murray**  
Country

...A Regional Tourism District  
Promoting Columbia, Lexington, Newberry, Richland and Saluda

*Jewel of South Carolina*

**December 19, 2008**

**Ms. Diana Burnett, Clerk  
Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072**

**Dear Diana:**

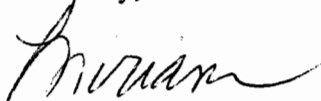
**On behalf of Capital City/Lake Murray Country Regional Tourism Board, we are enclosing our 2009-2010 Accommodation Tax Fund Application.**

**We are looking forward to another production year in tourism, although I hope we have some time to rest this year. Our organization is working hard to promote all of the tourism facilities and assets Lexington County has to offer to potential visitors.**

**Hope your holidays are enjoyable and peaceful.**

**Our best to you in 2009!**

**Sincerely,**



**Miriam S. Atria  
President/CEO**

**Msa/sf  
Enclosures**



534213

100-1B



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**APPLICATION**

1. Name of Project/Event: CCLMC Leisure Marketing & Promotion/Visitors Center
2. Sponsoring Organization: Capital City Lake Murray Country Regional Tourism Board (CCLMC)
3. Mailing Address: P. O. Box 1783, Irmo, SC 29063
4. Federal Tax ID#: [REDACTED]
5. Event/Project Director:
 

Name <u>[REDACTED]</u>	Title <u>President/CEO</u>
Telephone <u>[REDACTED]</u>	Alternate Telephone <u>[REDACTED]</u>
Email <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>
6. Event/Project Category (*Check One*):
  - Tourism, Advertising/Promotion: Marketing Plan
  - Tourism Related Expenditures: Visitors Center
7. Project Timeline:
 

Beginning: 07/01/09 End: 06/30/10
8. Location of Project/Event: 4- county region
9. How many people do you expect to attend? 454,832 a 3% increase
10. Do you advertise outside a 50-mile radius?  Yes  No
11. If yes to #9, list advertising source(s) TV, Radio, Web Marketing, Magazines, Trade Shows
12. Of this number, how many are tourists? 204,738 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code Section 6-4-5 (4)].
13. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**
  - a. Estimated total cost of Project: \$ 631,800
  - b. Amount of Accommodations Funds requested for this Project: \$ 95,000 or the 30% allocation
  - c. This request equals what percent of the total Project/Event Budget? 15%
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Page 4 - 100% of all Atax dollars go to direct marketing promotion and general operation of Visitors Center – no payroll or benefits are paid from these funds.

534912

100-2

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008/2009, amount \$408,200, source: Lexington Cty, Richland Cty, Newberry Cty, Saluda Cty, City of Cola, Town of Lexington, and purpose: Marketing and promotion of leisure market in four-county region and operation of Lake Murray Visitors Center.

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

**SEE PAGE 6**

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

Print Name: Miriam S. Atria

Title: President/CEO

Signature

Date:

12-19-08

15. Project description:

- A. General description We are requesting funds to (1) support our core projects, as outlined below, (2) increase project impact through additional events, (3) daily operation of the regional Visitors Center; (4) update and upgrade to web-site.
- (1) CCLMC focuses on destination marketing for Lexington, Richland, Newberry and Saluda Counties. We specifically target niche markets such as bus and group tours, leisure visitors and outdoor recreation. Core activities include trade and travel shows; advertising in publications, magazines and our website; recruiting and coordinating new bus tours to the area; coordinating and promoting fishing and other tournaments/events to bring visitors to the area; conducting special events to showcase area attractions; producing regional visitor guides and publications promoting area attractions; and providing relocation, retirement or recreation information to the public. Our Visitors Center is open 7 days a week.
  - (2) We plan to offer 4 fishing tournaments bringing a total of 3200 teams and 6400 fishermen. These 4 events have been confirmed with contracts. We are also currently reviewing an additional proposal for 2009-2010 FLW Tour Series. We will continue to produce a summer celebration for the Lake Murray community which promotes over 24 recreational and water events throughout the 4 cty area, produce the 4 cty regional visitors guide and attend additional trade shows to enhance our marketing efforts. Continued operation of the regional Visitors Center. Center is open to visitors with interstate signage 7 days a week. An update of exhibits in Visitors Center.
  - (3) CCLMC will provide a stronger web presence with banner ads increasing our marketing reach this year three-fold.

B. State the benefit that this project will serve toward promoting tourism and the Lexington

County Community While our activities benefit all four counties in our region, the programs have a significant impact on Lexington County tourism and hotel/restaurant business. Our brochures and visitors' guides highlight all of those key attractions. Fishing tournaments generate hundreds of leisure visitors to the area bringing hundreds of people to Lexington county hotels and restaurants. Most bus and group tours include museums and historical sites in or near the downtown area. Our web site provides information regarding Lexington county attractions and is linked to several sites that enable visitors to reserve rooms in hotels, receive directions to attractions, and make tee-times at golf courses. We are directly linked to SC PRT's web site for Lexington County leisure visitor contact information. We are designated by the SC state legislature to be the leisure visitor marketing agency for this region. We see a lot of duplication of effort from the Midlands Authority and a continued spirit from this agency to ignore our efforts, agency and purpose.

Program activities showcase all four regions, while supporting the efforts of their respective chambers and businesses. The requested funding will allow CCLMC to increase program support to target greater numbers of visitors. Increased tourism in the region results in increases in accommodations, admissions, sales, hospitality, property, and marine fuel taxes; as well as fishing and boating license revenues for all of the 4 county region. Each year we have met our goal to increase the awareness of and impact on out-of-state domestic and leisure travel to the region.

C. Total attendance to the event/project vs. the number of total tourists in attendance: Attendance projection (based on a 3% increase) equals 454,832 with 204,738 total tourists. This is a very high projection based on current tourism levels and economy.

D. Economic impact generated by tourism to the event/project We are sharing the economic impact from our current fiscal year as an example of how funding CCLMC generates economic impact into the county and region.

Forrest Wood Cup Event Stats – Event Held August 2008

- 11,106 hotel room nights – a 6% increase for the month of August 2008
- 1550 fishing participants and family were in town for 8 days or longer
- Over 2,000 staff and various fishing related exhibitors came along with this event.
- 45,890 total spectators over the 14 day period
- Over \$250,000 dollars spent in the local media during August



- 7 different facilities were used for various activities for the event including Lake Murray and Lake Monticello.

Other Lake Murray Stats

- Over 104 local fishing tournaments annually = 25,800 fishing participants
- Pre-fishing tournament participant's impact is \$11,642,250 – this number includes dollars spent on fishing licenses, supplies, hotel, meals, gas and daily general expenditures.

Other Current Year fishing tournament Stats

**LARGE TOURNAMENTS**

	Spectators	# of Days	Spectators Expenditures
	Totals		\$125 per day
FLW Tour Event 2003	5467	4days	683,372
FLW Tour Event 2006	7500	4 days	2,812,500
Guys & Dolls 2006	123	3 days	46,125
National Bass Circuit 2006	2800	2 days	700,000
Fishers of Men - 2007	800	2 days	200,000
National Bass Circuit 2007	1400	2 days	350,000
Bassmasters- Elite - 2008	5,670	3 days	2,126,250
Forrest Wood Cup - 2008	45,890	14 days	13,457,000
Forrest Wood - Junior Event			
Skeeter Event - 2008	9,000	3 days	1,125,000
	78650		21,500,247

Above table does not show Ad Value & Media Value from the above events.

E. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this. One example of how accommodations tax dollars were used would be the Forrest Wood Cup. The strong response of the Forrest Wood Cup event prompted FLW Outdoors™ to move its \$1 Million Fantasy Fishing Announcement from Atlanta to Columbia, thus allowing our region to gain over 14 total nights of visitors. The overall event provided unexpected momentum to tourism for our region. The Forrest Wood Cup is responsible for a 6% increase in hotel room bookings for August, 2008 over the previous year. National media coverage exposed Lexington, Lake Murray and Columbia to 81 million FSN (Fox Sports Net) subscribers in the United States when the show aired over a two week period on September 28, 2008 and October 5, 2008. "FLW Outdoors™" the television program broadcasted in Canada on WFN (World Fishing Network) and to more than 429 million households in the Europe, Africa, and Asia making it the most widely distributed fishing program in the world. This provided well over \$2,450,000 in advertising value for the region. The international television exposure added another \$3 million in advertising value. After FLW left town, two networks contacted CCLMC, Bass Edge produced a show airing on the Outdoor Channel and World Fishing Network. The show is specifically about Lake Murray how to fish our lake and what there is to do in our community after you are finished fishing. Our Lexington Cty Museum, Riverbanks Zoo and Botanical Garden, SC State Museum and Ed Venture were a few of the attractions that will be featured on this show. So the benefits from this event just keep on coming into our region. The National Bass Guide Service from Alexandria, Virginia also produced a special segment covering Lake Murray and our communities on the National Bass Fishing Show radio program. Additional Nat'l TV exposure through PBS special Purple Martins of Lake Murray by Hugh Downs and American the Beautiful "On the Road" provided additional national and internet TV exposure for the lake area of our region as well as Lexington County.

In addition to the FLW Outdoors™ show being live at The Colonial Life Arena, the Outdoor Show and Family Fun Zone being held inside and outside of the Convention Center, the Junior World Championship at Lake Monticello, the "Best Damn Sports Show Period" was also taped at The Colonial Life Arena as part of this event. This show originally aired September 25, 2008 and included show guests Steve Spurrier and the University of South Carolina marching band. Local national sponsors promoted various events, including local media days, leading up to the Cup allowing spectators a chance to meet with fishing celebrities and learn about the latest fishing gear.

The Palmetto Mastersingers and several local youth programs were a part of the show and received donations from

100-5

FLW Outdoors™ for their time and participation. A "Regional Leader Series" mini-tournament also generated over \$5,000 for fishing conservation on Lake Murray.

Finally, even the SC State Museum benefited from the families coming to the Forrest Wood Cup. SKY-Cannon US, a California based company, which was on hand for the Cup donated a free laser light show to the SC State's Museums 20<sup>th</sup> Anniversary Event.

We hope that our organization partnering with SC Department of Parks, Recreation & Tourism and various other state and local governments will enable us to attract this large, revenue generating event again in 2012. The Forrest Wood Cup, combined with others we have produced have provided an overall economic impact to our region of over \$62 million dollars. Add to this number the many contacts and the new media exposure which continues to come as a result of the Forrest Wood Cup, the number will grow closer to \$70 million. No doubt fishing is putting Lake Murray and Columbia on the world stage."

In September 2008, our region also hosted the Skeeter Owners Tournament and in May the Bassmasters Elite event. Also another FLW Outdoor series event was held in October in Lexington County. The list is a long one in how our organization promotes tourism using Lexington County's Accommodations Tax dollars.

- F. Additional comments: Capital City/Lake Murray Country (CCLMC) is requesting consideration for funding to allow us to continue our marketing efforts which consistently result in increased visitors into the county and region as well as provide support of existing programs that positively impact the regional economy not only around Lake Murray, but throughout Lexington County and the entire region. Some new target for CCLMC's plans this year will include a statewide marketing focus in partnership with SCPRT/SCATR- targeted marketing media campaigns to be held in Atlanta & Charlotte to increase media awareness of region's tourism assets and generate media stories of the region. Also a new package program with attraction/hotels for leisure visitors offering special rates and buy now options on web-site.

**This regional tourism office brings in the largest number of overnight visits as Lake Murray is the key "overnight" attraction influencing the largest number of room nights in any one visit in the region! The second largest would be Congaree National Park.**





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization: Capital City/Lake Murray Country Regional Tourism Board**

<b>List of Expenditures</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Marketing /Advertising			
Ad Production	7,798	5,500	8,000
Brochures	98,819	95,000	105,000
Fishing Tournaments	237,589	325,000	175,000
Print Ads	39,448	38,500	59,800
Promo Summer Events	135,024	138,500	125,000
Radio	33,565	24,500	30,000
Television	7,420	17,000	18,000
Travel Shows/Group Market	19,404	24,750	35,500
SCATR – Whole State	8,660	5,000	8,000
Visitors Center	31,404	21,000	35,000
Web Marketing	10,309	25,000	32,500
SC Motorcoach Conference – Special Event in 2008-09		8,500	
Other Advertising	32,750		
<b>Totals</b>	<b>\$662,190</b>	<b>\$728,250</b>	<b>\$631,800</b>

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Capital City/Lake Murray Country Regional Tourism Board  
 Project/Event Name: CCLMC Leisure Marketing & Promotion/Visitors Center  
 Contact Name: Miriam Atria Phone: 803-781-2105

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Funding used for regional tourism office marketing promotion and Visitors Center. Bass Elite Series and National Bass Circuit tournament took place prior to 6-30-08. Total economic impact of these two events \$4.2 million. (These two events generated over 4,378 room nights). CCLMC experienced a 12.4% increase in group and bus tour market. (Generated over 121 buses into region 19,680 room nights). National TV exposure from tournaments hit 84 million households. FLW Tour event generated 11,106 hotel rooms, 1550 fishing participants & family, over 2000 staff & exhibitors, 45,890 total spectators. Under total attendance below these are the daily visitors who have directly come through our visitors' center and or web site. Under total tourist - these are overnight visitors also tracked through our web-site or visitors center.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$325,832	\$599,651
Amount Funded by the Lexington County Accommodations Tax Fund	\$ 95,000	113,703
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$339,906	\$322,973
Total Attendance	334,534	441,584
Total Tourists*	152,445	198,775

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

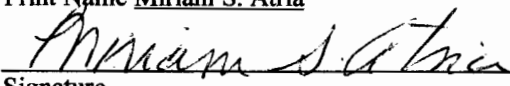
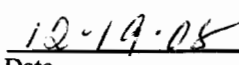
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Fishing tournament survey's, non-resident fishing licenses, auto tags, web site - hotel bookings, on-line surveys

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08. ATTACHED

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Print Name Miriam S. Atria Title President/CEO  
   
 Signature \_\_\_\_\_ Date \_\_\_\_\_

100-9

## Capital City Lake Murray Country Regional Tourism Board

## Profit &amp; Loss

July 2007 through June 2008

12/19/08

Accrual Basis

	Jul '07 - Jun 08
<b>Income</b>	
Advertising Income	149,584.17
Corporate Sponsors	6,050.00
State Grants	558,214.05
Membership	25,285.00
QtlyAtax/Hospitality Grants	522,848.26
Visitors Center	12,701.20
Interest Income	82.43
<b>Total Income</b>	<u>1,274,765.11</u>
<b>Expense</b>	
Visitors Center Expenses	35,874.70 *
Reconciliation Discrepancies	-0.78
Computer Repair/Maintenance	1,266.98
Bad Debts	31.46
Interest/CCard Fees/Bank Servic	10,943.62
Depreciation Expense	6,270.00
Dues & Subscriptions	1,367.00
Equipment Rental	5,506.13
Insurance	44,817.06
Marketing & Advertising	630,786.09 *
Materials For Resale	2,095.32
Meetings	13,028.68
Office Supplies	4,681.86
Payroll Expenses	346,984.14
Postage	7,999.39
Printing	12,877.98
Professional Fees	3,742.63
Reclass Expense	0.00
Telephone	16,242.88
Travel	27,335.81
<b>Total Expense</b>	<u>1,171,850.95</u>
<b>Net Income</b>	<u>102,914.16</u>

\* These indicated numbers reflect where the Accommodation Tax dollars were spent on behalf of Lexington County's Accommodations Tax.

*Stephen W. Rollins, CPA, P.A.*

Capital City/Lake Murray Country Regional Tourism Board

Fiscal Year Ended June 30, 2008

Audited Financial Statement

Overview of Organization and Activities

Capital City/Lake Murray Country Regional Tourism Board is the trade organization to address tourism recreation and economic development issues for a four county area in South Carolina that includes Lexington, Newberry, Richland and Saluda Counties. The organization provides services to support, foster and develops the tourism and recreation industry in a four county area. The organization's financial support is received through county grants of accommodation and hospitality tax dollars, recognized through the SC State Department of Tourism as a regional tourism organization eligible for state tourism and recreation related grants. The organization also earns and support from member fees and receives support from local business.

The organization is organized as an eleemosynary corporation under the laws of South Carolina. Exempt status under the Internal Revenue Code, Section 501© (6) has been granted. Therefore, the Association has made no provision for federal information taxes in the accompanying financial state. In addition, the Association has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509 (a) of the Internal Revenue Code.

Public Support and Revenue

Unconditional promises to give are recorded as received revenues. Unconditional promises to give dud in the next year are reflected a current promises to give and are recorded as their net realizable value.

Grants and other contributions of cash and other assets are reposted as temporarily restricted support if they are received with donor stipulation that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net asset and report in the statement of activities as net assets related from restrictions.

Contributed Services

Contributions of donated non cash assets and use of non cash assets are recorded at their fair value in the period received. During the year ended June 30, 2008, the value of contributed services meeting the requirements for recognition in the financial states was not material or could not reasonable be estimated and has therefore not been recorded.

*Stephen W. Rollins, CPA, P.A.*

By agreement with SCANA Corporation, the Association's Visitors Center occupies land owned by the SCANA Corporation. No fee is paid for the use of the property. Terms of the agreement are such that an estimate of the value of the land usage is not practical.

**Cash and Cash Equivalents**

The association considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and Cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

**Plant and Equipment**

Plant and equipment are carried at original cost, less depreciation on the straight line method over the useful lives of the respective asset charged to the operation of the Association. It is the Association's policy to capitalize expenditure for these items in excess of \$500. Lesser amounts are expensed. Donated property is carried at the approximate fair value at the date of donation. Maintenance and minor repairs are expensed as incurred. In the event that the Association discontinues its operation, any remaining assets excluding land will revert to the control of the SC Department of Parks, Recreation and Tourism.

When properties are retired or sold, the cost and the related accumulated depreciation are eliminated from the accounts and the difference between the residual values and the proceeds of sale, if any, are charged or credited to income.

Depreciation is not recognized with regard to the historic structure.

Historic Structure	\$ 52,000.00	
Building Structure	406,718.17	3- 5 years
Furniture and equipment	132,887.90	5-7 years
	\$591,606.07	
Accumulated depreciation	15,822.02	
	\$575,784.05	

**Defined Contribution Plan**

The Association sponsors a defined contribution pension plan covering employees with five or more years of service. Contributions and costs are determined as 7% of each covered employee's salary and totaled \$10,024.70 in the year ended June 30, 2008. In addition, all employees are eligible to participate in the state retirement system by making voluntary contributions.

**Audited Discrepancies**

Two items were found to be out of balance after review of banking records. A difference of 78 cents was found in bank statement balances and accounting data. An adjustment was made in the credit card charges to offset this discrepancy. A \$100 dollar difference in the state health insurance premium charged verses premium paid. This adjustment will be corrected in the organization opening balance for 2009-2010. All other records reflected accurate accounting principles.



*Stephen W. Rollins, CPA, P.A.*

**FISCAL YEAR ENDED JUNE 30, 2008  
STATEMENT OF ACTIVITIES**

REVENUE	Unrestricted
State and tourism marketing grants	\$560,253.30
Accommodations tax funds	339,634.75
Hospitality tax Funds	175,000.00
Corporate Sponsors/Event Revenues	142,864.17
Advertising	12,970.00
Other income	3,191.56
Member Support	25,635.00
Merchandise income	9,509.64
Interest Income	82.43
<b>TOTAL REVENUE</b>	<b>\$1,277,336.36</b>

EXPENSES	
Advertising and marketing	\$630,286.09
Salaries and wages	345,859.14
Visitors Center Expense	31,903.94
Retirement Plan	10,024.70
Utilities	10,573.75
Materials for resale	2,095.32
Interest Bank Charges/Expenses	11,053.00
Other operational expenses	25,241.61
Office supplies and postage	12,681.25
Travel and entertainment	27,335.81
Legal and accounting	3,742.63
Depreciation	6,270.00
Meetings	13,028.68
Repairs and maintenance	6,862.74
Insurance	34,892.33
<b>TOTAL EXPENSE</b>	<b>\$1,171,850.95</b>

CHANGE IN NET ASSETS	105,485.40
NET ASSETS, Beginning of year	
As previously reported	546,873.00
Adjustment for correction to payables and revenues reported	(12,306.00)
Balance at beginning of year, as restated	
NET ASSETS, end of year	\$534,567.00

*Stephen W. Rollins, CPA, P.A.*

Capital City/Lake Murray Country Regional Tourism Board

**Balance Sheet**  
**As of June 30, 2008**

ASSETS

Current Assets

Cash	\$ 6,607.00
Accounts receivable	48,090.80
Prepaid Expenses	25,357.00
Savings & Cash Investments	2,650.00
Other Current Assets	29,121.66

---

---

Total Current Assets \$111,826.46

---

Building and Equipment, net of accumulated depreciation \$652,987.00

---

---

TOTAL ASSETS \$764,814.00

LIABILITIES AND NET POSITION-stopped

Current Liabilities

Accounts payable and accrued expenses	\$ 19,814.00
Notes payable – current portion	91,546.00

---

---

Total Current Liabilities \$111,360.00

Non-Current Liabilities

Notes Payable – net of current portion	\$118,888.00
----------------------------------------	--------------

NET ASSETS

Unrestricted	\$534,567.00
--------------	--------------

---

---

TOTAL LIABILITEIS AND NET ASSETS \$764,814.00

*The accompanying notes are an integral part of these financial statements.*

100-14

*Stephen W. Rollins, CPA, P.A.*

**Notes Payable**

Note payable due within one year uncollateralized bearing interest of 6%. Used as line of overdraft protection.	\$ 50,000.00
Note payable due within one year uncollateralized bearing interest of 7.5%	\$ 20,000.00
Note payable due within one year uncollateralized bearing interest of 7%	\$ 21,546.00
Note payable due February 26, 2013 amortized in 60 monthly installments Of \$1139.75 beginning March 25, 2008, uncollateralized bearing interest at 7%.	\$121,337.00

Temporarily Restricted Net assets  
No temporarily restricted net asset available

*Stephen W. Rollins, CPA, P.A.*

Grant Revenue

Sources of grant revenues were collected as indicated below:

	A Tax Grants	State Grants	State Competitive Grant	Tourism Marketing Grant	Hosp Tax Grants	Total
SC Dept of PRT	84,534.06*	175,000.00	100,000.00	189,884.43		549,418.49
Lexington County	113,703.05*					113,703.05
Town of Lexington	4,700.00					4,700.00
Richland County	100,000.00				100,000.00	200,000.00
City of Columbia	110,000.00				75,000.00	185,000.00
Newberry County	11,231.80					11,231.80
Wildlife Grants		10,816.81				10,816.81
<b>TOTAL</b>	<b>424,468.91</b>	<b>185,816.81</b>	<b>100,000.00</b>	<b>189,884.43</b>	<b>175,000.00</b>	<b>1,074,830.15</b>

\* For purposes of this report – funding for current fiscal year reflects some funds that were billed but not received until after close of fiscal year.

*The accompanying notes are an integral part of these financial statements.*



# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## APPLICATION

1. Name of Project/Event: Tourism Marketing for the Columbia Metropolitan Area
2. Sponsoring Organization: Columbia Metropolitan Convention & Visitors Bureau  
Mailing Address: 1101 Lincoln Street Columbia, SC 29201
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:
 

Name <u>[REDACTED]</u>	Title <u>VP Sales &amp; Marketing</u>
Telephone <u>[REDACTED]</u>	Alternate Telephone <u>[REDACTED]</u>
Email <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>
5. Event/Project Category (Check One):
  - Tourism, Advertising/Promotion: \_\_\_\_\_
  - Tourism Related Expenditures: \_\_\_\_\_
6. Project Timeline:
 

Beginning: 7/1/2009 End: 6/30/2010
7. Location of Project/Event: Entire Columbia area including all of Lexington County
8. How many people do you expect to attend? 65,000 trackable conventioners
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) Convention South, Meetings South, Black Meetings & Tourism, Southern Living, Atlanta Magazine, Associates Now, Rejuvenate and others
11. Of this number, how many are tourists? 100% (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
  - a. Estimated total cost of Project: \$ 1,478,980
  - b. Amount of Accommodations Funds requested for this Project: \$ 242,480
  - c. This request equals what percent of the total Project/Event Budget? 16.4 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tradeshows, collateral materials, advertising, promotional materials, sales/marketing salaries, etc.

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year FY08-09, amount \$ 76,500, source A-Tax Fund, and purpose: Tourism, Advertising/Promotion

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: Please see attached.

Signature of Event/Project Director:

Print Name

Title

Signature

Date

VP Sales & Marketing

12/10/2008

100-18

## **Columbia Metropolitan Convention & Visitors Bureau (CVB)**

### **Question 15 Detail**

#### **15 a. General Description**

The Columbia Metropolitan Convention & Visitors Bureau (CVB) is the central marketing authority for information about the entire Columbia area, including all of Lexington County. The CVB works cooperatively with other regional marketing organizations and hospitality-centered businesses such as hotels and restaurants to promote the area as a world-class destination for meetings, conventions and events as well as leisure travel.

The CVB sales team targets meeting and convention planners who plan conferences in Association, Religious, Corporate, Government, Fraternal, Military, Multicultural, Education and Social market segments. Our sales professionals provide these individuals with the full scope of benefits to holding multi-day events in our regional facilities and hotels. Using the attributes of our local attractions, shops and restaurants as selling points, our sales staff shows the meeting planner exactly what their attendees will experience while they are in our area.

In addition to sales calls, the CVB has a comprehensive marketing strategy that incorporates both print and online advertising in meeting industry trade journals and other publications that target the leisure traveler. The *Columbia, SC Famolusly Hot* campaign kicked off in fiscal year 2008-2009 and will continue into the foreseeable future. This campaign focuses on the many attributes of the area, including numerous meeting venues, a wide range of hotels, river-edged scenery, open-air restaurants, live music, sports and concerts. The attention-grabbing and slightly edgy look of the advertisements carries over into promotional pieces, collateral materials and even business cards, creating not only a unique look but a total experience and promise of the benefits of our region.

In this business, we must speak above the crowd to be heard. That means having a presence in regional and national trade journals, a spot on the tradeshow floor at industry marketplaces, and the staff needed to reach out to meeting planners one-on-one to spread the word about our great destination. Many of our competing destinations such as Charleston, Birmingham, Asheville and Myrtle Beach are at an advantage due to budget size. However, with a campaign like *Famously Hot*, dedicated staff and funding partners, we can work together to grow the 1 billion dollar industry that is tourism in the Columbia area.

#### **15b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

All of our advertisements and promotional pieces drive the customer to our website, [columbiacvb.com](http://columbiacvb.com) (or [famouslyhot.com](http://famouslyhot.com)). Here, guests will find links to all hospitality-related businesses in Lexington County. A listing on our site is FREE OF CHARGE and open to all hospitality-related businesses. Restaurants, attractions, hotels and meeting

facilities are contacted by our partnership services manager on a regular basis to ensure that their listing is current. Our website received over 1 million unique visitors over the course of the last year, and those numbers continue to climb. Guests can book a hotel directly from this site, search for a restaurant, or find a specific shop or spa all on our website. We also list a calendar of events of things to see and do.

In addition to the individuals that are being driven to Lexington county businesses through our website, our sales team sends hundreds of sales leads and meeting referrals annually to Lexington County hotels and meeting facilities for conferences and events that are considering the area. When an out-of-town meeting planner is considering bringing a sizeable piece of business, our sales professionals will invite that planner on an individual site inspection of hotels and facilities that may be a fit for the meeting.

#### **15c. Total attendance to the event/project vs. the total tourists in attendance**

Our mission is to target out-of-town visitors that result in hotel room nights. We measure our successes in room nights booked/contracted, so 100% of the visitors we count are coming from out of town to stay in one of our hotels.

#### **15d. Economic impact generated by tourism to the event/project**

It is virtually impossible to track every tourist that comes through our area. However, we believe that the 1 million + unique visitors to our website, promotional brochures and advertising account for enticing a sizeable number of the approximate 3.2 million tourists that came to the region last year.

We are able to track the number of booked/contracted hotel room nights that our CVB spearheads. We use the economic impact formula below:

# of Room Nights X 1.5 (average occupants in room) X \$175 (average spending per day)

In fiscal year 2007-2008 we booked 47,738 hotel room nights, resulting in approximately \$12,531,225 in economic impact from these conventions. Even in today's sluggish economy, we are on track to exceed that number in fiscal year 2008-2009.

Our goal for fiscal year 2009-2010 is 65,000 room nights. With additional advertising, the success of the *Famously Hot* campaign, and hopefully the addition of one more sales representative, we can make that happen.

#### **15e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations tax funds were used to accomplish this.**

The CVB sales team targets meeting and convention planners who plan conferences. We also target leisure travelers through our advertising, website and Regional Visitors Center services.



We were thrilled with the increased amount of funding Lexington County Accommodations Tax provided to the CVB in FY 2008-2009. With this money we were able to run larger, more prominently-placed, and more frequent advertisements in trade journals and other publications. This increase allowed us incorporate a few more tradeshow into the mix that had not been attended in the past. These tradeshow provide valuable networking opportunities for our sales professionals.

**15 f. Additional comments:**

The Columbia CVB budget still lags behind competing cities and our professional staff continues to pull rabbits out of the hat by keeping our bookings constant over the last few years. However, we are anticipating approximately 2,500 new hotel rooms being built in this community in the next 12-18 months. In order to see the exponential increase in tourism that this community is capable of handling, our funding must increase so that we may continue to place more advertising, add an additional salesperson to knock on more doors and provide the marketing collateral pieces and client site visits that can inform our target customers about this community. We must continue to book NEW BUSINESS to sustain and grow the customer base at existing hotels while generating success for our new hotel partners.





**County of Lexington**  
 Accommodations Tax Fund  
 FY 2009/2010

**EXPENDITURES**

Organization: Columbia Metro Convention & Visitors Bureau

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Salaries	569,853	633,075	633,075
Benefits	130,037	147,346	147,346
Sales Incentives	35,173	45,780	45,780
Collateral Materials	0.00	81,170	81,170
Tradeshows	17,752	24,780	24,780
Travel and Entertainment	29,766	27,681	27,681
Promotional Materials	13,041	7,500	7,500
Postage	29,923	26,929	26,929
Telephone	26,425	25,000	25,000
Marketing and Advertising	300,199	82,750	82,750
Printing	1,698	98,000	98,000
Meeting Expense Subsidies	123,396	39,149	39,149
Employee Training	4,987	12,041	12,041
Professional Fees	33,276	20,052	20,052
Dues and Subscriptions	7,042	5,942	5,942
Visitors Center Merchandise	6,668	7,500	7,500
Office Space Rental, equip, maintenance	143,757	143,515	143,515
Website development/enhancements	41,369	50,770	50,770

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Columbia Metropolitan Convention & Visitors Bureau  
 Project/Event Name: Tourism Marketing for the Columbia Metropolitan Area  
 Contact Name: [REDACTED] Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
We discovered that in order to compete for tourists in the regional and national marketplace, we must speak above the crowd. Therefore, more prominent and plentiful ad buys will be on the agenda for next year in conjunction with the famously hot campaign.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	1,168,770	1,602,200
Amount Funded by the Lexington County Accommodations Tax Fund	30,250	27,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	645,270	672,630
Total Attendance	52,472	47,738
Total Tourists*	52,472	47,738

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): hotel agreement and contracts for group bookings generated through CVB

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

[REDACTED] VP sales & Marketing  
 Print Name Title  
[REDACTED] 12/11/08  
 Signature Date

**MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM**

Statement of Revenues and Expenditures

901 - CMCONVENTION & VISITORS BUREAU

From 7/1/2007 Through 6/30/2008

		Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	cent Total Budg aining - Origi	
<b>Revenues</b>							
	CITY OF COLUMBIA - ATAX	4004	420,000.00	420,000.00	330,000.00	90,000.00	27.27%
	RICHLAND COUNTY - ATAX	4005	215,000.00	215,000.00	215,000.00	0.00	0.00%
	SPRINGDALE - ATAX	4007	7,500.00	7,500.00	5,000.00	2,500.00	50.00%
	CAYCE - ATAX	4008	3,130.06	3,130.06	2,000.00	1,130.06	56.50%
	LEXINGTON CO - ATAX	4009	27,000.00	27,000.00	27,000.00	0.00	0.00%
	CITY COLUMBIA HOSPITALITY TAX	4014	800,000.00	800,000.00	800,000.00	0.00	0.00%
	RICHLAND CO HOSPITALITY TAX	4015	25,300.00	25,300.00	25,300.00	0.00	0.00%
	PARTNERSHIP SERVICES REVENUE	6001	0.00	0.00	5,000.00	(5,000.00)	(100.00)%
	ADVERTISING SALES	6008	10,000.00	10,000.00	21,000.00	(11,000.00)	(52.38)%
	VISITOR CENTER MERCHANDISE	6010	10,869.06	10,869.06	7,500.00	3,369.06	44.92%
	INTEREST EARNED	6016	2,905.93	2,905.93	10,500.00	(7,594.07)	(72.32)%
	MISCELLANEOUS REVENUE	6304	3,628.20	3,628.20	3,200.00	428.20	13.38%
	TRANSFER FROM FUND BALANCE	6305	0.00	0.00	150,700.00	(150,700.00)	(100.00)%
	HOTEL REBATE REVENUES	6307	15,410.00	15,410.00	0.00	15,410.00	0.00%
	<b>Total Revenues</b>		<u>1,540,743.25</u>	<u>1,540,743.25</u>	<u>1,602,200.00</u>	<u>(61,456.75)</u>	<u>(3.84)%</u>
<b>Expenses</b>							
	SALARIES - FT -ADMINISTRATION	7001	271,051.16	271,051.16	265,500.00	(5,551.16)	(2.09)%
	SALARIES-FT-SALES & MARKETING	70011	286,939.99	286,939.99	295,950.00	9,010.01	3.04%
	SALARIES-PT-ADMINISTRATION	7002	0.00	0.00	5,000.00	5,000.00	100.00%
	SALARIES- PT-SALES & MARKETING	70021	11,861.99	11,861.99	12,000.00	138.01	1.15%
	TAX LIABILITIES	7004	46,172.87	46,172.87	43,000.00	(3,172.87)	(7.38)%
	BENEFITS 401K	70051	19,056.44	19,056.44	20,000.00	943.56	4.72%
	BENEFITS- D/LIFE/STD/LTD	70052	8,143.60	8,143.60	16,000.00	7,856.40	49.10%
	EMPLOYEE MEDICAL INSURANCE	7006	54,007.08	54,007.08	61,200.00	7,192.92	11.75%
	UNEMPLOYMENT INSURANCE	7201	2,656.50	2,656.50	5,000.00	2,343.50	46.87%
	INCENTIVES/COMMISSION	7202	35,172.91	35,172.91	35,000.00	(172.91)	(0.49)%
	RELOCATION EXPENSE	8417	4,317.50	4,317.50	10,000.00	5,682.50	56.83%
	COLLATERAL MATERIALS	8601	0.00	0.00	18,000.00	18,000.00	100.00%
	TRADESHOWS	8605	17,552.29	17,552.29	25,000.00	7,447.71	29.79%
	TRAVEL & ENTERTAINMENT	8606	29,766.40	29,766.40	46,000.00	16,233.60	35.29%
	PROMOTIONAL MATERIALS	8607	13,041.31	13,041.31	20,000.00	6,958.69	34.79%
	POSTAGE	8609	29,922.91	29,922.91	23,000.00	(6,922.91)	(30.10)%

100-25

**MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM**

Statement of Revenues and Expenditures

901 - CMCONVENTION & VISITORS BUREAU

From 7/1/2007 Through 6/30/2008

100-26

		Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	cent Total Budg maining - Origi
TELEPHONE	8610	26,425.22	26,425.22	25,000.00	(1,425.22)	(5.70)%
MARKETING & ADVERTISING	8612	300,198.50	300,198.50	483,500.00	183,301.50	37.91%
PRINTING	8613	1,698.48	1,698.48	2,000.00	301.52	15.08%
PARTNERSHIP SERVICES	8614	571.46	571.46	4,000.00	3,428.54	85.71%
MEETING EXPENSE SUBSIDY	8702	123,395.58	123,395.58	130,000.00	6,604.42	5.08%
DEPRECIATION EXPENSES	8703	28,252.32	28,252.32	0.00	(28,252.32)	0.00%
EMPLOYEE TRAINING EXPENSE	8704	4,987.35	4,987.35	10,000.00	5,012.65	50.13%
GENERAL INSURANCE	8706	9,579.61	9,579.61	17,500.00	7,920.39	45.26%
PROFESSIONAL FEES	8709	19,210.63	19,210.63	25,000.00	5,789.37	23.16%
PROF.- SERVICE FEES EXPENSE	87091	14,065.28	14,065.28	4,000.00	(10,065.28)	(251.63)%
OFFICE SPACE RENTAL	8710	24,010.00	24,010.00	22,950.00	(1,060.00)	(4.62)%
REPAIR/MAINT	8711	8.52	8.52	1,000.00	991.48	99.15%
OFFICE SUPPLIES	8712	14,186.95	14,186.95	18,000.00	3,813.05	21.18%
DUES/SUBSCRIPTIONS	8715	7,042.24	7,042.24	9,700.00	2,657.76	27.40%
VISITORS CENTER MERCHANDISE	8718	6,668.03	6,668.03	7,000.00	331.97	4.74%
AUTO ALLOWANCE	8719	10,000.00	10,000.00	14,400.00	4,400.00	30.56%
UTILITIES	8722	4,153.45	4,153.45	4,800.00	646.55	13.47%
OFFICE EQUIPMENT	8723	696.45	696.45	6,000.00	5,303.55	88.39%
COMPUTER EXP & MAINTENANCE	8724	16,739.21	16,739.21	20,000.00	3,260.79	16.30%
OFFICE EQUIPMENT LEASED	8725	22,154.64	22,154.64	25,000.00	2,845.36	11.38%
PARKING EXPENSES	8728	4,801.00	4,801.00	4,800.00	(1.00)	(0.02)%
MISCELLANEOUS EXPENSE	9406	4,485.22	4,485.22	3,000.00	(1,485.22)	(49.51)%
WEB SITE ENHANCEMENTS	9904	41,368.97	41,368.97	50,000.00	8,631.03	17.26%
<b>Total Expenses</b>		<b>1,514,362.06</b>	<b>1,514,362.06</b>	<b>1,788,300.00</b>	<b>273,937.94</b>	<b>15.32%</b>
<b>Non-Budgeted Revenues</b>						
SC PRT MATCHING FUNDS	4003	93,486.97	93,486.97	209,000.00	(115,513.03)	(55.27)%
<b>Total Non-Budgeted Revenues</b>		<b>93,486.97</b>	<b>93,486.97</b>	<b>209,000.00</b>	<b>(115,513.03)</b>	<b>(55.27)%</b>
<b>Non-Budgeted Expenses</b>						
TECHFUND-SFA CVB	87301	0.00	0.00	(15,900.00)	15,900.00	(100.00)%
TEC FUND-CAPACITY UPGRADE	87302	0.00	0.00	(7,000.00)	7,000.00	(100.00)%
<b>Total Non-Budgeted Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>(22,900.00)</b>	<b>22,900.00</b>	<b>(100.00)%</b>
<b>Net Income</b>		<b>119,868.16</b>	<b>119,868.16</b>	<b>0.00</b>	<b>119,868.16</b>	<b>0.00%</b>



County of Lexington
Accommodations Tax Fund
FY 2009/2010

APPLICATION

- 1. Name of Project/Event: West Metro Visitors Center
2. Sponsoring Organization: West Metro Chamber of Commerce & Visitors Center
Mailing Address: 1006 12th Street Cayce, SC 29033
3. Federal Tax ID#: [Redacted]
4. Event/Project Director:
Name [Redacted] Title Director of Tourism
Telephone [Redacted] Alternate Telephone [Redacted]
Email wmvisitorcenter@aol.com Fax Number [Redacted]
5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: July 1, 2009 End: June 30, 2010
7. Location of Project/Event: On Going Visitor Center
8. How many people do you expect to attend? We had over 300 people sign our book as visitors this year.
9. Do you advertise outside a 50-mile radius? [X]Yes [ ]No
10. If yes to #9, list advertising source(s) Charlotte Observer, Augusta Chronicle, Escape to the Southeast Magazine, Woman to Woman (Atlanta, Hilton Head, Savannah)
11. Of this number, how many are tourists? N/A (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 66,450.00
b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 22.5%
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \*\*\*Included in attached report.

2009/10

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008-2009\_, amount \$ \$64,000 , source Multiple , and purpose: Operation of West Metro Visitor Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

Print Name

Signature

Title

Date

*Director of Tourism*

*1/5/2009*



## **West Metro Chamber & Visitor Center (WMCCVC)**

### **15. Project Description**

#### **15a: General Description**

The West Metro Chamber & Visitor Center (WMCCVC) focuses on promoting the accommodations and attractions in the West Metro area of Cayce, Springdale, West Columbia and Lexington County. We have a Walk in facility that is open 8:00 to 5:00 Monday through Friday manned with helpful staff to answer questions and provide brochures for visitors. We send out on average 6 relocation packages per week from telephone request. We average 30 plus walk in visitors each week. The WMCCVC is taking new steps to truly instruct the public on the benefits to staying in the West Metro Area during their visits to the midlands. We are working to increase our visibility outside our 50-mile radius. By joining the Southeastern Tourism Society in 2008 we have increased our visibility on their web and printed guides in the 10 surrounding states as well as in national trade shows. We have signed a three-year contract for two Kiosk (lighted signage) above the baggage claim carrousel at the Airport. More than 612,000 visitors spend time in that area each year, which allows us to attract not only travelers from outside 50 miles but also the Columbia area locals to our area attractions. At one of these locations we have launched a campaign for the Riverwalk with the theme "From the boardroom back to nature in less than 5 minutes, we are just a bridge away". This theme is showing one of the most accessible nature locations just moments from the downtown business district. This promotes the West Metro Area as a prime overnight stay area for the business traveler. We have begun a total overhaul of our Website. Our goal is to provide much more detailed information about our hotels with links to their main sites for reservations. We plan to have a small write up about each of our restaurants describing the type of menu, décor, and links to, or menus on site. Our goal is to provide enticing information about our attractions including virtual tours when available. We plan to promote a constantly updated "things to do" area which highlights local theater, concerts, and events which can be reached within 15 minutes from our area. We are currently working with Capital City/Lake Murray Country, Columbia Metropolitan CVB, South Carolina PRT and the USC Welcome Center. We will continue to find more ways to work with them in building tourism in our area. We are currently working on putting together a West Metro Brochure that will highlight our area attractions as well as the three cities and the county. These materials will be distributed to key areas such as visitor centers on the state's borders, tourist destination areas and colleges that travel to the area.

#### **15B: Benefits toward Serving the Lexington County Community**

The WMCCVC has been able to pool money from a few areas to provide a Visitors Center that can serve the region while concentrating on the Tri-City area and Lexington County. Our goal is to upgrade our professionalism and convey through our publications and our web tools the natural beauty of the cities that we work alongside. We want to highlight the easy access to so many of our regions jewels. We are planning on ramping up our advertising outreach to a wider arena. It is our goal to sell the area as a great place to stay and visit while being central to so many activities.

The WMCCVC is dedicated to working with the local hotels by providing leads and brochures about local attractions. We advertise the amenities that a visit to Lexington County can provide. We try to highlight our local attractions making our area more appealing as an overnight stay location. We specifically work with the cities that have a lot to offer in terms of tourist interest on a visit to the county. We are listening to our hotels to find ways to increase their occupancy rates during the lull periods. We are partnering with groups such as the Lexington County Recreation Commission to promote our hotels to their event participants to fill the lulls. These Softball, Baseball, and Tennis tournaments are scheduled 40 weekends this year. We are working on providing information at the front desks of current activities (signage) allows the WMCCVC to attract attention to the Riverwalk, The Cayce Museum, West Columbia Antique District, and local restaurants. Our goal with this program is to improve the value of the stay to promote repeat business. We are looking at putting together weekend type packages including Golf, shopping, and outdoors excursions. We are working with a few key hotels and local vendors to put together and market weekend getaways for couples or groups on our website.

#### **15 C: Total Attendance**

We are working with the local hotels to document visitors that are referred by our marketing efforts. This gives the WMCCVC information to build on each year. Our ideas include offering discounts/coupons through the web site. We meet with the hotels in our area to understand their clientele in an effort to steer marketing to those groups. We also developed relationships with area churches to extend our services to families for weddings, reunions, and funerals. We will continue to expand on this idea and create new relationships

#### **15 D: Economic Impact**

The WMCCVC is dedicated to reach out to the Southeastern states that are driving distance from our area. We are looking at selling our region as a whole while highlighting our unique location as central to many activities. We are running ads in Woman 2 Woman magazines in Atlanta, Savannah, and Hilton Head. We have placed an ad in the Escape to the Southeast publication that provides Aiken area with over 1,500 leads per year. We have provided over 400 of these leads to our Hoteliers as we follow up with mail outs. The book reaches 125,000 AAA Members and participating hotels in the 10 states surrounding us. They have also added the Riverwalk and the Cayce Museum to their South Carolina Attractions list in the book as well as online. The Holiday Parade of Lights, Christmas in Cayce, and the Congaree Bluegrass Festival are highlighted in the Festivals section of the book. The impact is difficult to measure since we do not have a dedicated gate or ticket sales. We are looking at ways to be more quantitative in our efforts.

#### **15 E: Attract and Promote Tourism**

Our main and only goal is to attract and promote tourism. One of the main focuses of the WMCCVC is to educate the outlying public about the beauty and many activities that are available on a stay in Lexington County. We attempt to tell the story to as many travelers who are looking for an affordable diverse community to visit. There are few areas where you can paddle a Kayak down class four rapids in the afternoon and see an outstanding production of a musical the evening and travel a total of five miles to do both.

The Accommodation Tax dollars are the sole source of funding for the center. They are the dollars that allow us to reach out with advertising and produce maps and brochures that sell our area. They allow us to staff the center with people who love to tell the story of our community. We greatly appreciate the funding that the County has provided.





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization: West Metro Chamber of Commerce & Visitors Center**

<b>List of Expenditures</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Visitor Center Sign		\$500.00	<b>\$250.00</b>
Brochures (Printing and DesignCost)	\$3,214.43	\$4,000.00	<b>\$5,500.00</b>
Advertising TV (Riverwalk and Springdale)	\$11,700.00	\$2,000.00	<b>\$2,500.00</b>
Print Advertising	\$7,552.11	\$12,000.00	<b>\$14,000.00</b>
Kiosk Locations (Airport, Baggage Claim two Lighted Signs, Six brochure locations)		\$8,700.00	<b>\$8,700.00</b>
Advertising Other (Scoreboards at Oak Grove and Pine Grove)	\$3,500.00		
Office Supplies	\$185.90	\$500.00	<b>\$600.00</b>
Food and Entertainment	\$18.76	\$100.00	<b>\$250.00</b>
Misc. Expenses (Dues, Taxes, Special Events)	\$688.91	\$750.00	<b>\$800.00</b>
Postage	\$690.98	\$1,000.00	<b>\$1,000.00</b>
Promotional Products	\$465.22	\$500.00	<b>\$500.00</b>
AT&T Yellow Pages	\$1,536.00	\$1,000.00	<b>\$900.00</b>
Administrative Assistant	\$5,928.00	\$6,100.00	<b>\$6,100.00</b>
Director of Tourism	\$10,631.00	\$25,350.00	<b>\$25,350.00</b>
<b>TOTAL</b>	<b>\$46,111.31</b>	<b>\$62,500.00</b>	<b>\$66,450.00</b>



West Metro Chamber of Commerce & Visitor's Center  
2008-2009

General Description:

The West Metro Chamber of Commerce & Visitor's Center (WMCCVC) has had a year of change. The Visitor's Center has a few new initiatives to increase our professionalism and upgrade our services to the cities we serve. The goal of the WMCCVC has been to produce promotional materials and advertising campaigns specifically promoting the West Metro area. We are looking to extend our focus outside the 50-mile area as well as increase awareness in the riverbanks region. We look to bring more visitors to our attractions, restaurants, and our hotels. We are working with our Hotels to understand their clientele and slow periods to focus our efforts on raising occupancy in their lull times. Each Hotel has different targets such as the business traveler to the construction market. We are trying to make contacts to increase the awareness to those specific targets.

Our goal is to showcase the West Metro and Lexington areas as great destinations for the business and other travelers. Our proximity to downtown, the Interstates, and the Airport make the area a prime overnight stay location with some great inexpensive attractions for the after work hours. With many restaurants and a location close to the vista give us some unique advantages over the rest of the city. We are also looking at weekend getaways for ladies or couples including picnics on the Riverwalk and the whitewater outdoors traveler. Our proximity to the Theaters, Museums, and the Zoo is a strong selling point for staying on our side of the river.

Advertising

The WMCCVC has a contract for a full-page ad in three issues of "Bite and Sights" produced by the Free Times. This ad highlights the Cayce Riverwalk and other attractions. This tri-annual publication has a distribution of 40,000 per printing. It is distributed through multiple outlets including State Visitor's Centers, local Hotels, USC student packets, and many stand alone racks. This ad series is budgeted at \$1,160.00 for the rest of this year. These ads were set in the early 2008 before my arrival and are probably going to be cut in 2009.

We have placed a third page ad in the Gardner "Visit Columbia" and "Guide to Greater Columbia" guides. This ad highlights the Cayce Riverwalk Park for visitors and newcomers to our area. These books combine for a total of 160,000 distributed. 60,000 of these go to local hotels for in room distribution. The other 100,000 go out in relocation packets and to SC, NC, and GA Visitor Centers. This ad series is budgeted at \$1,542.80 for the rest of this year.

The WMCCVC has signed on for a new advertising opportunity with "Escape to the Southeast". We produced a half page ad highlighting the Riverwalk, the Cayce Museum,

the Zoo, and local shopping. This magazine/travel guide goes to 125,000 AAA Members and travel agents in the 10 states around SC. This is also distributed to participating Hotels in those states. This is an annual book that will also highlight the Riverwalk and the Museum in its South Carolina attractions area. It will also mention the Christmas Parade, Cayce Bluegrass Festival, and Christmas in Cayce in their Festival section. The Aiken area has been in this book for a few years and reports 1,500 leads a year from their ad in this publication. Escape also works eight Trade Shows per year around the country to promote their advertisers. This ad ran \$2,250.00 and is currently budgeted for 2008-2009. We have been provided with 400 leads from this ad since printing in July.

The WMCCVC has also signed two new exciting advertising opportunities at the Columbia International Airport. With over 640,000 visitors and locals passing through the airport each year, we believe this is an outstanding opportunity to touch incoming visitors as well as educate our local population about our attractions. We have contracted for lighted sign locations above the Baggage Claim carousels. This will catch the traveler in the area where he spends the most time prior entering our area. We have backed that up with six brochure locations just feet away with literature on our area and local attractions. One of these signs will kick off our Riverwalk Campaign "From the Boardroom to a relaxing nature walk in less than 5 minutes, we are just a bridge away". These signs are flexible to be changed at our pleasing. This is our largest budget line at \$5,340.00 (\$445.00 per month) for both sign locations. We also have \$3,360.00 (\$280.00 per month) for the 6 literature locations. These locations have had over 3,200 West Metro Area brochures picked up since June 21, 2008.

This year we added a half page ad in four magazines from the publishing group "Woman 2 Woman". These four publications are woman-based magazines in Hilton Head, Savannah, Atlanta, and Lexington. These magazines are distributed through many outlets in these cities. This ad has also shown limited success and will be scaled back or eliminated.

We received an additional allotment of funds from the city to put towards advertising of the Congaree Bluegrass Festival, Christmas in Cayce, or other Cayce specific events. For the Bluegrass Festival we placed two ads in both the Charlotte Observer and the Augusta Chronicle. At the sign in location inside the Cayce Museum, there were over 150 attendees from these areas. Ours was the only ads in those markets.

The WMCCVC has continued to promote the area by using several television outlets. Specifically, we have used the outlets to promote the Riverwalk and the Cayce Museum to markets outside the midlands. Since June of 2007 we have run 249 thirty-second TV ads for the Riverwalk in Aiken, Florence, and Myrtle Beach markets. We also ran another 75 in the Columbia area. We ran an additional 307 thirty-second spots for the Cayce Museum in those same areas. These ads were shown on CNN, MSNBC, The History Channel, American Movie Classics (AMC), TBS, and ESPN. The WMCCVC put together three 30 second TV spots for the Town of Springdale. I mention these because they heavily discussed all the West Metro Attractions with particular focus on the Riverwalk. These ads will run a total 1,151 times over a six-month period. We have not seen many results from these and are currently being scaled back or eliminated.



## Website

We laid to rest our old site at the end of March 2008. We have taken a totally new direction working with WWW.ONLY.SC. ONLY.SC works with Chambers and Visitor's Centers like ours. We will have the site up and running by the end of January. This site will have full -length articles about our attractions with virtual tours when available. The site will be full of photos to show the natural beauty of our area. The site will contain full Restaurant Listings with write-ups about cuisine and décor, with links to their website or online menus. The accommodations will include detailed hotel listings including rates, descriptions and links to their reservation pages. We are working to put together Getaway packages for couples and groups including restaurant and activity packages. Our websites will link directly to the cities sites. This is a bargain at \$1,450.00 for the year.

We have 5 domain names:

[www.visitwestmetro.sc](http://www.visitwestmetro.sc)  
[www.visitcayce.sc](http://www.visitcayce.sc)  
[www.visitspringdale.sc](http://www.visitspringdale.sc)  
[www.visitwestcolumbia.sc](http://www.visitwestcolumbia.sc)  
[www.visitlexingtoncounty.sc](http://www.visitlexingtoncounty.sc)

## Yellow Pages:

We currently have a \$131.00 per month Yellow Pages per month. Most of this cost goes to their web program. We have the \$1,572.00 budgeted for 2008-2009. We have cut this Budget to around \$60.00 per month while staying in both "The Real Yellow Pages" and "The Talking Phone Book". This will reduce this line item significantly. These savings will not go into effect until the new books go out in February.

## Sports Marketing

The Lexington County Recreation and Aging Commission brings in hundreds of tennis and softball teams, often traveling with their families from outside a 50-mile radius of Cayce. We have been working with three new hotels to sign contacts with the LCRAC over the past year. We know that we have new bookings in the Country Hearth Inn, and the Knights Inn since we met with them. We are working with the LCRAC to put together excursions for the athletes on the River and at the Riverwalk.

I have been asked to serve on a committee bringing in the US National Public Parks Tennis Championships coming to the Lexington area in July and August 2009. This tournament will bring in over 600 players with their families.

New Brochures:

We are currently working on putting together a West Metro Brochure that will highlight our area attractions as well as the three cities and the county. These materials will be distributed to key areas such as visitor centers on the state's borders, tourist destination areas, the Airport, and colleges that travel to the area. We are also working on a map for the Lexington side of the Riverwalk. This is needed to show the new parking locations and highlight the Amphitheater and other amenities.

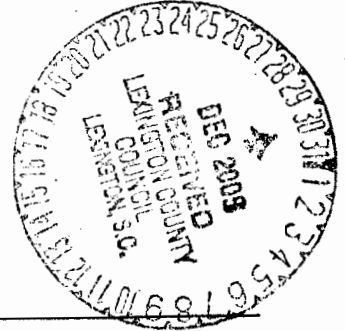
Accommodations Tax Funds:

The funds provided allow us to promote our area in ways that no other organization is doing at this time. There are many hotels in our area that need to be highlighted. We try to do this by presenting the area as a beautiful and vibrant place to stay. Your funds provide us the outlets to tell the West Metro story. With the growth of our area on the rise, we need to keep stepping up our efforts for the County.

100-38



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**



**APPLICATION**

1. Name of Project/Event: Visitor Information Center
2. Sponsoring Organization: Greater Lexington Chamber of Commerce  
 Mailing Address: PO Box 44, Lexington, SC 29071
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:  
 Name Randy Halfacre Title President + CEO  
 Telephone 803-359-6113 Alternate Telephone 803-359-2094  
 Email randy@lexingtonsc.org Fax Number 803-359-0634
5. Event/Project Category (Check One):  
 Tourism, Advertising/Promotion:  
 Tourism Related Expenditures: Visitor Information Center
6. Project Timeline:  
 Beginning: July 2009 End: June 2010
7. Location of Project/Event: 321 South Lake Dr., Lexington SC 29072
8. How many people do you expect to attend? N/A
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) Website
11. Of this number, how many are tourists? 80% of the website's visits  
187,200 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**
  - a. Estimated total cost of Project: \$ 100,000
  - b. Amount of Accommodations Funds requested for this Project: \$ 20,000
  - c. This request equals what percent of the total Project/Event Budget? 20 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$6,000 postage for visitor packets, \$14,000 - new website

13. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year 2008, amount \$ 12,500, source Lexington County, and purpose: Visitor Information Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization  For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other


15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments: There are other entities that promote more specific recreational and tourism in the County, but the Greater Lexington Chamber addresses broader informational needs for the visiting public by our location in the heart of the county seat and by our name recognition as the Greater Lexington Chamber of Commerce.

Signature of Event/Project Director:

Randy Halperin  
Print Name

Pres/CEO  
Title

  
Signature

12/19/08  
Date

15a **Description of Project: Visitor Information Center Operations**

The Greater Lexington Chamber of Commerce is "Information Central" for Lexington County. The Chamber's Visitor Information Center is the first stop for Lexington County visitors. This is where visitors get information about hotels, restaurants and attractions in the area. Located less than two miles from I-20 and close to I-26, the Visitor Information Center is convenient to travelers throughout Lexington County.

For potential visitors, the Greater Lexington Chamber's website is filled with information. All hotels in Lexington County are listed on the website with links to their web pages. Restaurants, area events and activities are also featured. An updated website will be launched early to mid 2009 which will greatly enhance Lexington's visibility and help draw attention to our area's sites and activities. The new website will have a special web page just for visitor and hospitality information.

b. **Benefit to Tourism and Community**

The Greater Lexington Chamber helps promote tourism to our area every day by showing individual attention to each visitor and each telephone call request. The Chamber's Visitor Information Center is a plethora of information. Hotel brochures, restaurant menus, county attractions, maps of the area and up-to-date details of festivals, parades and sporting events throughout the county are available. Walk-in visitors are helped with directions to places of interest in the community. Telephone calls come from all across the United States with inquiries about Lexington County businesses, attractions and activities. Government agencies within the county send visitors and callers requesting information to the Greater Lexington Chamber for assistance. With so many offices using automated answering services, people are thrilled to talk with a person and get answers to their questions immediately.

c. **Number of Visitors**

The knowledgeable and friendly staff helps hundreds of visitors each year who come through the Visitor's Center. Telephone, mail and email requests come in daily from people planning to travel through or to Lexington for a family, sporting or entertainment event.

Over 600 visitor information packets and more than 800 relocation packets are mailed each year. A list of hotels and hotel brochures are included in the visitor and relocation packets. Potential new residents need hotel information for their visits to Lexington County while they decide where to relocate. Last year alone there were over 234,000 visits (not just hits) to the Chamber's website where visitor information is available. Once the new marketing website is up, we feel the visits will increase significantly.

d. **Economic Impact**

Without the Greater Lexington Chamber Visitor's Center and the website, there would be a great void in information for tourism in Lexington County. The Chamber's website is at the top of Google's list when searching for Lexington, SC and the Chamber is the first place people call for information about the area attractions and lodging.

e. **Use of Accommodations Tax Funds**

The \$20,000 requested by the Greater Lexington Chamber will help offset a portion of the costs involved with the Visitor's Center operation. Last year the postage for packages alone was approximately \$5,000. The total cost of operating the Visitor's Center was \$69,162. Also, the new enhanced marketing website cost will be \$22,000. With help from the Accommodations Tax Fund, the Greater Lexington Chamber can continue to operate the Visitor's Center and provide more promotion of Lexington County through the new "state of the art" website.





# County of Lexington

## Accommodations Tax Fund

FY 2009/2010

### EXPENDITURES

**Organization:**

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Personnel	238,801	324,895	335,000
Facilities	20,152	19,000	19,500
Dues, Subscriptions, Conferences	5,080	7,000	7,000
Postage, Printing, Office Supplies	14,197	16,000	16,500
Telephone	7,012	8,000	8,200
Promotions	3,160	8,000	8,200
Special Events	49,981	47,030	48,400
Monthly Breakfast Meetings	14,569	13,000	13,400
Office Equipment / Furniture	229	1,000	1,000
Fundraising Expense	69,580	1,000	1,000
Membership Services	2,598	3,700	3,800
Miscellaneous	15,317	19,085	19,600
Website + Technology update	5,401	8,500	30,100
Taxes / Insurance	3,633	7,600	7,800
Capital Improvement	10,000	20,000	20,000
Totals	459,710	503,810	539,500



# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Greater Lexington Chamber of Commerce  
 Project/Event Name: Visitor Information Center  
 Contact Name: Randy Halfacre Phone: 803-359-6113

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
With the growing number of visitor requests for information about Lexington County, the chamber is planning to launch a new website with a greater emphasis on tourist information.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	68,346	69,162
Amount Funded by the Lexington County Accommodations Tax Fund	7,500	9,700
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	Town of Lexington 750	19,219
Total Attendance	N/A	N/A
Total Tourists*	7,300	8,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): The numbers are based on maps and Quality of Life Magazines distributed to visitors.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

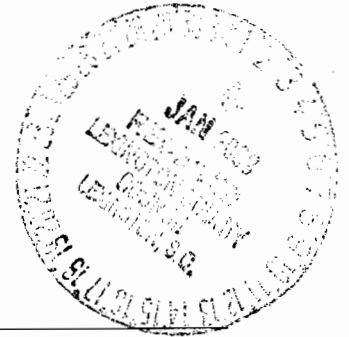
Provide signature of official with the organization verifying accuracy of above statements.

Randy Halfacre Pres/CEO  
 Print Name Title  
 \_\_\_\_\_  
 Signature Date

100-45



County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

1. Name of Project/Event: Visitor Center
2. Sponsoring Organization: Batesburg-Leesville Chamber of Commerce + Visitors' Center
Mailing Address: PO Box 2178 Batesburg Leesville SC 29070

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Jim Wiszowaty Title President/CEO
Telephone 803-532-4339 Alternate Telephone 803-532-1157
Email blchamber@pbtc.com Fax Number 803-532-3998

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures: Visitor Center

6. Project Timeline:
Beginning: 1/1/2009 End: 12/31/2009

7. Location of Project/Event: 112 E Columbia Avenue, Batesburg-Leesville, SC 29006

8. How many people do you expect to attend? N/A

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Website, billboards, news outlets, postcards

11. Of this number, how many are tourists? 52,720 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 65,322
b. Amount of Accommodations Funds requested for this Project: \$ 19,600
c. This request equals what percent of the total Project/Event Budget? 30%
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$7500 New Signs, \$12,100 Visitor Center brochures, maps + postage

55/1204

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008, amount \$ 8000<sup>00</sup>, source \_\_\_\_\_, and purpose: Master Plan

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: The Patesburg-Leesville Chamber of Commerce + Visitors Center supply informative supplies and materials for visitors by our presence on Hwy 1.

Signature of Event/Project Director:

Jim Wiszorski  
Print Name

President / CEO  
Title

[Signature]  
Signature

12-31-08  
Date

## **Town of Batesburg-Leesville Visitor Center**

### **15. Project Description**

#### **15a. Project Description: Daily Operations of the Visitors' Center**

Whenever travelers seek ready, accurate information regarding Batesburg-Leesville and other surrounding communities located in the southeastern corner of Lexington County, the B-L Chamber of Commerce and Visitors' Center can provide the answers. Information about nearby lodging, restaurants and businesses, as well as details on area events and activities, can be obtained promptly via telephone, e-mail, web site and fax or in person at the familiar red brick building perched on the edge of busy Highway 1 and easily accessible from Interstate 20.

Over the course of 2008, the visitors' center has doubled its efforts to stimulate visitor interest through the publication of weekly e-mail blasts and newspaper columns and monthly event postcards. A marked increase in after-hours events, ribbon cuttings and member celebrations has also served to entice visitors to the community.

The B-L Chamber of Commerce and Visitors' Center web site, currently undergoing changes, will ultimately offer an abundance of information. In addition to statistical data, visitors to the web site will be able to not only access a calendar of events, employment opportunities, property lease, sale or rent listings and relocation hints but to also glean information concerning local festivals and other functions. Visitors can also search the on-line chamber member directory in order to locate businesses and services to meet their specific needs for the duration of their stopovers.

#### **15b. Benefits To Promotion of Tourism & Lexington County Community**

The B-L Visitors' Center maintains a wealth of maps, locally-oriented magazines, travel brochures, event particulars, directories and historical data. The visitors' center staff handles each request for information quickly, efficiently and with a friendly, personal touch that means so much to telephone callers and walk-in guests alike. Frequently, the Lexington County School District Three offices, the Town of Batesburg-Leesville's administrative center and other agencies on the fringe of Lexington and Saluda counties will also direct visitors and/or forward requests to the B-L Visitors' Center. The staff does its utmost to fulfill each request and leave each visitor/caller with pleasant memories of Batesburg-Leesville and an appreciation of his/her decision to "Come Sample the South."

Several upcoming B-L Chamber and Visitors' Center-sponsored events promise to pull in tourists and visitors from across the county and state:

- The South Carolina Poultry Festival Golf Tournament will be held on the second full weekend in May. This contest attracts players from throughout the county and state.
- The Fall Music Festival, first held in 2008, is expected to become an annual affair. Following extensive advertising and promotion by the B-L Visitors' Center, Batesburg-Leesville welcomed a crowd of approximately 1,000 on Oct. 26, 2008. Tourists and visitors, interspersed among local attendees, experienced an afternoon of great beach music, patronized local businesses and basked in the small town atmosphere. Attendance at the 2009 festival is predicted to multiply.

- The renowned Harlem Ambassadors basketball team will bring wholesome entertainment and an anti-drug message to Batesburg-Leesville on March 7. Spectators encompassing all ages from all parts of Lexington County and neighboring counties will fill the stands.

### **15c. Number of Visitors/Tourists**

Each year, the B-L Visitors' Center aids several hundred tourists whose agendas incorporate activities and events in Batesburg-Leesville and Lexington County. These visitors receive information packets, envelopes containing relocation materials or welcome baskets, depending upon the nature of the request. As an extension of the visitors' center, staff members also distribute maps and brochures and field requests for information during chamber-related events.

### **15d. Economic Impact Generated by Tourism**

The Batesburg-Leesville Visitors' Center serves as a "one-stop shop" for tourists and visitors who are seeking information about events, activities and attractions staged in the southeastern corner of Lexington County and surrounding areas. Consequently, the work of the visitors' center reflects significantly upon the economic well-being of area lodging, restaurants and businesses, as well as attendance at festivals and other local happenings.

### **15 e. Proposed Use of Accommodations Tax Funds**

In requesting \$19,600, the B-L Chamber of Commerce seeks to counterbalance part of the operating costs associated with the everyday expenditures of its visitors' center, including increased printing and mailing expenses. During 2008, visitors' center operating expenses were approximately \$40,322. Outlay for a new outdoor electronic sign, needed in order to increase the visibility of the visitors' center itself and advertise area events and activities that will encourage tourism, will run approximately \$25,000. Revenue from the Accommodations Tax Fund will enable the B-L Chamber to maintain the visitors' center and continue to actively promote tourism throughout Lexington County.

### **15c. Additional comments - see application.**





# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Brunswick-Leesville Chamber of Commerce + Visitors Center  
 Project/Event Name: Visitors Center  
 Contact Name: Jim Wiszowaty Phone: 803-532-4339

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Our website hits and number of visitors requests have steadily risen from our office remaining open all day with our new, interacted and visual sign we will have a greater impact on reaching tourists.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	<u>2,500,000</u>	<u>900,000</u>
Amount Funded by the Lexington County Accommodations Tax Fund	<u>5,500</u>	<u>7,500</u>
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	<u>e</u>	<u>e</u>
Total Attendance	<u>N/A</u>	<u>N/A</u>
Total Tourists*	<u>8000</u>	<u>5000</u>

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Numbers are based on ticket sales and visual count

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Jim Wiszowaty \_\_\_\_\_  
 Print Name Title  
[Signature] \_\_\_\_\_  
 Signature Date  
12-31-2008





County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

- 1. Name of Project Event: Lexington County Softball Tournaments
2. Sponsoring Organization: Lexington County Recreation & Aging Commission
Mailing Address: 563 South Lake Drive, Lexington, SC 29072
3. Federal Tax ID#: [Redacted]
4. Event/Project Director:
Name: John J. Criscione Title: Executive Director
Telephone: (803) 359-9961 Alternate Telephone:
Email: Fax Number: (803) 359-9092
5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:
6. Project Timeline:
Beginning: July 2009 End: June 2010
7. Location of Project/Event: 701 Old Barnwell Road
8. How many people do you expect to attend? 30,000
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) USSSA Convention, ISA Convention
11. Of this number, how many are tourists? 24,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 117,000
b. Amount of Accommodations Funds requested for this Project: \$ 30,000
c. This request equals what percent of the total Project/Event Budget? 25.64 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tournament Bids and Registrations

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 30,000, source Lexington County and purpose: Host regional & national softball/baseball tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other ( Special Purpose District)

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

JOHN J. CRISCIONE  
Print Name

EXECUTIVE DIRECTOR  
Title

John J. Criscione  
Signature

01/05/09  
Date

100-54

### **A. General Description:**

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

### **B. Benefit to Tourism and Community:**

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball tournaments hosted previously have drawn teams from across the United States.

The 2009 softball season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include: ISA Winter Warm-up (formally the T & T Early Bird), USSSA Polar Bear, USSSA Men's D National, USSSA Baseball NIT, USSSA Men's State (All Divisions), ISA Men's State (All Divisions), ASA Men's State (All Divisions), ISA Youth Fast Pitch State, USSSA Baseball Winter State Tournament, Carolina Dynamite Summer Classic, ISA D & E NIT, USSSA Mixed C & E World Tournament, USSSA Women's 35 & Over and Men's 45 & Over World Tournament.

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we have 3 teams that visit Lexington County from up North. They stay approximately one week while practicing at the Pine Grove Sports Complex.

**NOTE:** They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce to possibilities of negative influences of our society.

### C. Attendance Numbers:

Below is a partial list of some of the larger tournaments held in 2008.

<u>Tournament</u>	<u># of Teams</u>	<u># of States</u>	<u># of Participants</u>
ISA Winter Warm-Up	70	5	1050
USSSA Baseball NIT	49	3	735
IAS Memorial Day Men & Women	50	5	750
Carolina Dynamite Summer Classic	75	17	1125
ISA Youth Fast Pitch State	56	1	840
ISA Men's State (All Divisions)	69	1	1035
ASA Men's & Women's State	81	1	1215
ASA Polar Bear	60	4	900
USSSA Baseball World Series	23	4	345
USSSA Baseball Fall State	45	2	675
USSSA Baseball Winter State	67	4	1005
USSSA Mid-Atlantic	51	5	765
USSSA Mixed C&E World Series	34	5	510

### D. Economic Impact:

Players, their families, and supporters spend an average of three days participating in tournaments. Using the following formula, we can deduct an approximate dollar figure for the monetary impact to the County:

Hotel	\$25.00 x 3 days = \$75.00 (based on 2 per room)
Food	\$30.00 x 3 days = \$90.00
Entertainment	\$20.00 x 3 days = \$60.00
Gas	\$15.00 x 3 days = \$45.00

\$270.00 x 20,000 participants = \$5,400,000.00 spent in Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$16,000,000.00.

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc...

**E. Use of Accommodation Tax Funds:**

In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to it's home in Lexington County.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

Lexington County Recreation & Aging Commission

**Organization:**

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Accomodations Tax Request			\$30,000.00
Gate and T-Shirt Sales			62,000.00
Concessions - Other Generated Revenue			25,000.00
<b>Total</b>			<b>\$117,000.00</b>

100-58



**County of Lexington**  
 Accommodations Tax Fund  
 FY 2009/2010

**EXPENDITURES**

**Organization:** Lexington County Recreation & Aging Commission

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Tournament Bids and Registration			\$30,000.00
Labor			30,000.00
Materials & Supplies			7,000.00
Utilities			25,000.00
Advertising & Programs			10,000.00
T-Shirts			15,000.00
<b>Total</b>			<b>\$117,000.00</b>

*100-59*

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Recreation and Aging Commission  
 Project Event Name: Lexington County Softball  
 Contact Name: John J. Criscione Phone: (803) 359-9961

**II. PROJECT COMPLETION:**

Were you able to complete the project event as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): \_\_\_\_\_  
Please see "Benefit to Tourism and Community" in application

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event Project	\$107,000	\$112,000
Amount Funded by the Lexington County Accommodations Tax Fund	\$ 30,000	\$ 30,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	0	0
Total Attendance	21,562	25,800
Total Tourists*	17,250	20,900

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): \_\_\_\_\_

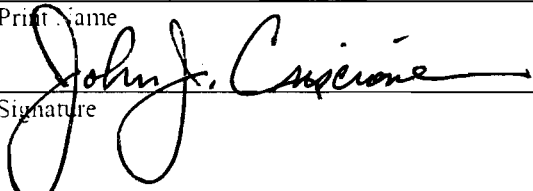
**Hotel rooms booked, Surveys, and Team registrations for tournaments.**

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07-08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

John J. Criscione Executive Director  
 Print Name Title  
 \_\_\_\_\_  
 Signature Date  
01/05/09

100-60





County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

- 1. Name of Project Event: Lexington County Tennis Complex
2. Sponsoring Organization: Lexington County Recreation & Aging Commission
Mailing Address: 563 South Lake Drive, Lexington, SC 29072
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:
Name John J. Criscione Title Executive Director
Telephone (803) 359-9961 Alternate Telephone
Email Fax Number (803) 359-9092
5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:
6. Project Timeline:
Beginning: July, 2009 End: June, 2010
7. Location of Project/Event: 425 Oak Drive, Lexington, SC 29072
8. How many people do you expect to attend? 12,000
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) Direct mailings to tennis professionals
11. Of this number, how many are tourists? 6,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 136,000
b. Amount of Accommodations Funds requested for this Project: \$ 15,000
c. This request equals what percent of the total Project/Event Budget? 11.03%
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Officials, participants meals, and advertising for hosting tournaments

Handwritten initials

100-61

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$15,000, source Lexington County and purpose: Host tennis tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other (Special purpose district)

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

JOHN J. CRISCIONE  
Print Name

EXECUTIVE DIRECTOR  
Title

John J. Criscione  
Signature

01/05/09  
Date

100-62

**A. General Description:**

The Lexington County Recreation and Aging Commission's Lexington County Tennis Complex is a twenty-one lighted, hard court facility designed to provide first class tennis opportunities for county residents and tourists generating events.

The Lexington County Tennis Complex has recently been named and awarded the 2004 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

The Lexington County Tennis Complex is hosting over 22 major tennis events that will draw revenue and people to Lexington County and the midlands.

**B. Benefit to Tourism and Community:**

The Lexington County Recreation and Aging Commission feels the Lexington County Tennis Complex has the potential to generate growth of tourism in Lexington County even greater than its softball tournaments have experienced.

The 2009 calendar of tournaments and events scheduled for the Lexington County Tennis Complex include USTA South Carolina Officials Workshop, LATA Recreational Coaches Workshop, Lexington County Junior Open, South Carolina High School State Championships, JTL Recreational Coaches Clinic, JTL Jamboree, LATA Spring City Playoffs, JTL Adult/Junior Tournament, JTL Summer Camp, JTL Singles Tournament, Boys & Girls Closed Southern 10's, JTL Doubles/Mixed Doubles Tournament, Rising Stars at LCTC Junior Entry Level Tournament, Lexington County Junior Challenger, JTL Camp of Champions, LATA 7th Annual Sunburn Open, ITF World Junior Championships Qualify, and the International Tennis Federation World Junior Championships, and the 2009 National Public Parks National Championships.

**C. Attendance Numbers:**

Three of the major tennis tournaments that will generate the most economic impact are the USA Tennis Boys and Girls Southern 10's, the International Tennis Federation World Junior Championships, and the 2009 National Public Parks National Championships.

The USA Tennis Boys and Girls Southern 10's will feature 64 boys and girls tennis players ages 10 and under from the nine states of the southern section. The Lexington County Tennis Complex hosted the tournament in 2008 with 118 of the 128 participates traveling from outside of South Carolina.

The International Tennis Federation World Junior Championships will feature the top 64 boys and girls tennis players ages 14 to 18 in the world, including but not limited to South America, Australia, and Europe, competing for world rankings. The tournament also requires a qualifying tournament with an estimated 128 players worldwide. The combined impact from the ITF Sanctioned World Tournament will require around 720 room nights in the Lexington County area from 256 participants and 1,000 coaches and spectators. The 2008 ITF World Tournament hosted by the Complex had 256 participants from 29 states and 30 countries.

The 2009 National Public Parks National Championships will have an estimated 800 participants from the Southeast and across the United States. The national ten-day event will require an estimated 1500 room nights and feature Junior, Family, Wheelchair, age divisions and NTRP events

**D. Economic Impact:**

The Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis locally by providing tennis after school programs and summer camps. The combined scheduled events at the complex drawing an estimated 5,000 participants and spectators requiring 3,000 room nights will provide a sizable economic impact to Lexington County.

**E. Use of Accommodation Tax Funds:**

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

Lexington County Recreation & Aging Commission

**Organization:**

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Accommodations Tax (Request)			\$15,000.00
Corporate Sponsors			30,000.00
Merchandise & Concessions			17,000.00
Entry Fees			54,000.00
Other Revenue			20,000.00
<b>Total</b>			<b>\$136,000.00</b>

100-65



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization:** Lexington County Recreation & Aging Commission

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Participant Meals & Beverages			\$20,000.00
Officials			16,000.00
Tennis Supplies			8,000.00
Utilities			4,000.00
Supplies & Concessions			22,500.00
Advertising & Promotion			13,000.00
Labor			10,000.00
Players Banquet (National Parks)			23,000.00
Prize Money (National Parks)			5,000.00
Awards (National Parks)			9,500.00
USTA Fees (National Parks)			5,000.00
<b>Total</b>			<b>\$136,000.00</b>

100-66

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Recreation and Aging Commission  
 Project Event Name: Lexington County Tennis Complex  
 Contact Name: John J. Criscione Phone: (803) 359-9961

**II. PROJECT COMPLETION:**

Were you able to complete the project event as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): \_\_\_\_\_  
Please see "Benefit to Tourism and Community" in application.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event Project	\$49,000	\$47,000
Amount Funded by the Lexington County Accommodations Tax Fund	15,000	15,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	0	0
Total Attendance	10,000	10,000
Total Tourists*	5,000	5,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): \_\_\_\_\_

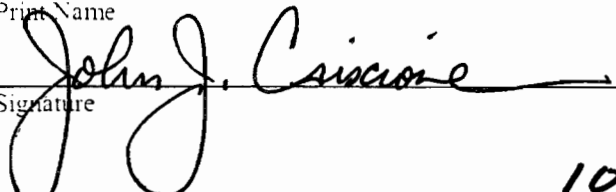
**Estimated based on tournament registrations and hotel rooms booked.**

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07 08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

John J. Criscione Executive Director  
 Print Name Title  
 01/05/09  
 Signature Date  
 100-67

**RIVERBANKS**  
**ZOO AND GARDEN**

**LEXINGTON COUNTY  
ACCOMMODATIONS TAX FUND  
REQUEST**

**2009 – 2010**

Riverbanks Park Commission  
PO Box 1060  
Columbia, SC 29202-1060  
Federal Tax ID: 56-0946437

Contact:  
Tommy Stringfellow  
Director of Marketing  
Phone: 803.779.8717 x1103  
Fax: 803.253.6381  
Email: [tstringfellow@riverbanks.org](mailto:tstringfellow@riverbanks.org)

Funding request: \$50,000

January 5, 2009

100-68

12-21-09

531220





County of Lexington
Accommodations Tax Fund
FY 2009/2010

APPLICATION

- 1. Name of Project/Event: Riverbanks Zoo and Garden Advertising Campaign 2009-2010
2. Sponsoring Organization: Riverbanks Park Commission
Mailing Address: P.O. Box 1060, Columbia SC 29202-1060
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:
Name Tommy Stringfellow Title Director of Marketing
Telephone 803.779.8717 x1103 Alternate Telephone 803.665.7758
Email tstringfellow@riverbanks.org Fax Number 803.253.6381
5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: July 2009 End: June 2010
7. Location of Project/Event: Riverbanks Zoo and Garden
8. How many people do you expect to attend? 850,000
9. Do you advertise outside a 50-mile radius? [X]Yes [ ]No
10. If yes to #9, list advertising source(s) Accommodations Tax Funds and Hospitality Tax Funds
(please see Funding Source Form for details)
11. Of this number, how many are tourists? 340,000 (Tourists: "People taking trips outside of their
home communities for any purpose, except daily commuting to and from work.") [SC Code Section
6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code
Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 300,000
b. Amount of Accommodations Funds requested for this Project: \$50,000
c. This request equals what percent of the total Project/Event Budget? 16.6%
d. List specifically what the funds will be used for and the estimated amount i.e. brochures -
\$1,500, etc. Television placement, outdoor boards, creative, print, direct mail (please see
Expenditures Form for details)

100-69

534221

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008-2009, amount \$50,000, source Lexington County Accommodations Tax Fund, and purpose: promotion and advertisement for Riverbanks Zoo and Garden (please see Expenditures Form for details)

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

501(c) 3

Other Riverbanks Zoo and Garden is a special purpose district.

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

Tommy K. Stringfellow  
Print Name

Director of Marketing

Title

Tommy K. Stringfellow  
Signature

12/24/08  
Date

**100-70**

## LEXINGTON COUNTY ACCOMMODATIONS TAX FUND REQUEST

**PROJECT NAME** Riverbanks Zoo and Garden  
Advertising Campaign 2009-2010

**SPONSOR** Riverbanks Park Commission  
PO Box 1060  
Columbia, SC 29202-1060  
Contact: Tommy Stringfellow  
Director of Marketing  
803.779.8717 x1103

### A. GENERAL DESCRIPTION

Riverbanks Park Commission is applying for funds in the amount of \$50,000 from Lexington County's Accommodations Tax Fund for the purpose of advertising and promoting Riverbanks Zoo and Garden—twice awarded the Governor's Cup for South Carolina's Most Outstanding Tourist Attraction—to visitors living outside the Midlands SMSA.

#### MISSION

Riverbanks Zoo and Garden is home to more than 2,000 magnificent and fascinating animals and one of the nation's most beautiful and inspiring botanical gardens. For nearly 35 years, it has been the mission of Riverbanks to foster appreciation and concern for all living things by providing: the highest standards of care to all of our animals and plants, a diverse educational and high-quality recreation experience for all Riverbanks guests, and all of the resources at our disposal for the conservation of the earth's plants and animals.

#### NEED

Funding from the Lexington County Accommodations Tax Fund is an essential element in the continued promotion of Riverbanks Zoo and Garden as a world-class facility. The investment of these dollars has elevated Riverbanks' stature to one of the most successful mid-sized zoos in the United States—attracting more than 850,000 visitors annually and supported by a private, non-profit organization of more than 33,000 households (impressive statistics for a zoo and botanical garden located in a city with a metropolitan population of less than 700,000). Strong marketing efforts targeting the surrounding areas is vital, therefore, to securing the park's prominence in the nation, ultimately benefiting local and neighboring communities as well as the state.

Thanks to the infusion of dollars from the Lexington County Accommodations Tax in the past, visitor attendance through the West Columbia/Botanical Garden entrance has

more than doubled since it opened in 1995. In 2008 alone, more than 144,000 visitors entered through the Lexington County turnstiles. Funding again this year is crucial for Riverbanks to meet or exceed these numbers in the coming year.

## **B. BENEFIT: PROMOTING TOURISM AND THE LEXINGTON COUNTY COMMUNITY**

Studies from the US Travel Data Center indicate that each dollar spent on advertising equates to a \$45 return to the community; therefore, Riverbanks Zoo and Garden's request for \$50,000 equates to a \$2,500,000 return to Lexington County alone. The use of Lexington County Accommodations Tax Funds to advertise and promote events and activities that take place in Riverbanks Botanical Garden will not only drive incremental attendance but also serve as a springboard for area restaurant visits, shopping and overnight stays—clearly benefiting tourism and the Lexington County community.

## **C. TOTAL ATTENDANCE VS. NUMBER OF TOURISTS**

Riverbanks Zoo and Garden hosted more than 922,000 visitors during fiscal year 2007-2008. Of this number, 340,000 individuals are considered tourists traveling along and around Highway 378, purchasing gasoline, eating meals and shopping in local stores.

## **D. ECONOMIC IMPACT**

An average of 2,541 people visit Riverbanks Zoo and Garden every day, rivaling the population of many small South Carolina towns. Riverbanks is clearly the Midlands' leading attraction, far surpassing the *combined* attendance of all USC home football and basketball games, as well as that of the South Carolina State Museum and EdVenture.

### **TOURISM**

Greater than 40% of Riverbanks' visitors in 2007-2008 originated from outside the Midlands area. Professionally administered surveys show that 21.7% of the Zoo and Garden's out-of-town visitors stay overnight in the Midlands area, which is equivalent to 20,000 area hotel rooms and an average of 50 rooms a night. Not only do Riverbanks' visitors occupy hotel rooms, but they also buy gasoline, eat meals and shop in local stores—clearly benefiting tourism.

Using the Travel Industry Association guidelines for economic benefits, Riverbanks' out-of-town visitors had, conservatively, an economic impact on the Midlands area of more than \$16,000,000. As previously noted, studies from the US Travel Data Center indicate that each dollar spent on advertising equates a \$45 return to the community; therefore, Riverbanks' request for \$50,000 equates to a \$2,500,000 return to Lexington County alone.

## **EMPLOYMENT OPPORTUNITIES**

The economic impact of Riverbanks Zoo and Garden is not limited to tourism. Riverbanks currently employs 160 Midlands' citizens, many of whom are actively involved in various community associations and organizations as well. Riverbanks' payroll exceeds \$3,000,000, which has a multiplying effect on Lexington County's neighbor, Richland County. In addition, ARAMARK Entertainment and Facilities Services (the Zoo and Garden's food/gift concessionaire and grounds/housekeeping team) employs 56 local full-time people and 125 people on a seasonal basis.

## **GIVING BACK**

Riverbanks gives back to the community through several ongoing complimentary admissions programs. During the 2007-2008 fiscal year, the Zoo contributed more than \$8,800 in complimentary admission tickets to local charities and nonprofit organizations. In appreciation of the contributions of local taxpayers, Riverbanks offers free admission to residents of Richland and Lexington counties throughout the months of January and February. In addition, the Zoo and Garden grants free admission to all Richland and Lexington county school groups. These programs represent nearly \$300,000 in donated admissions to the community.

## **E. HOW ADVERTISING WILL ATTRACT AND PROMOTE TOURISTS TO THE AREA**

*From elephants and koalas to penguins and sharks, formal gardens to natural woodlands, Riverbanks Zoo and Garden connects people to nature through a world-class recreational and educational experience. This will be the primary focus of the 2009-2010 advertising campaign and, in particular, we will target potential markets outside of the Midlands who may be attracted to Riverbanks Botanical Garden, ranked one of America's top 20 botanical gardens.*

## **GOAL/OBJECTIVES**

The goal of the 2009-2010 Riverbanks advertising campaign is to continue to increase the attendance of visitors living outside the Midlands SMSA by 5%, representing 45,000 additional visits. We intend to achieve this goal by building on the successes of previous campaigns and continuing to target those people living and traveling within a two to three hour drive of Columbia, SC.

Target markets will include the Upstate, Charleston/Low Country area, Charlotte, NC, and Augusta, GA. In addition, travelers along interstates I-77, I-26, I-95 and I-20 will be targeted for potential visitation. Purchases of TV and cable airtime, billboard space and print inches will be clustered in order to gain frequency of exposure in the target markets. The bulk of the advertising budget will be spent during the second and third calendar quarters when people are more likely to travel.

## **STRATEGY**

With the support of the Lexington County Accommodations Tax Fund, Riverbanks Zoo and Garden's marketing strategies will include advertising the sixth annual Wine Tasting at Riverbanks Botanical Garden and the second annual Rhythm and Blooms: Music and Art in the Garden Series. Promoting these unique after-hours events in the Garden will not only drive incremental attendance but also serve as a springboard for area restaurant visits and overnight stays in Lexington County.

Additional marketing efforts—promoting the opportunity for brides to book weddings in the Garden, staging yearly plant sales and festivals, building exposure through weekly television and radio segments with a Riverbanks horticultural expert, and publicizing the growing number of Garden education classes, workshops and camps for all ages—will serve to further pique interest in and reinforce the authority of Lexington County's Riverbanks Botanical Garden.

## **IMPLEMENTATION**

Riverbanks Zoo and Garden's marketing staff will execute the campaign with the assistance of the Chernoff Newman advertising agency. The staff will be cost-conscious through the campaign, utilizing internal expertise when possible and seeking additional resources from sponsors when necessary.

Several corporate sponsors will also provide creative resources and dollars in support of these marketing efforts. Corporate partners in 2009-2010 are set to include Coke, First Citizens, SCE&G, WIS-TV, WLTX, and ARAMARK Services.

Creative work and placement of the campaign ads will be finalized in April 2009, with the campaign continuing through the fiscal year. The scope of the project will relate directly to the amount of funding received from each municipality's Accommodations Tax Fund.

## **F. ADDITIONAL COMMENTS**

Thanks to thirty-five years of community loyalty, Riverbanks Zoo and Garden has become an integral part of the fabric of life in Columbia while growing into one of South Carolina's top attractions. The park has established a national reputation as one of America's best zoos providing a high-quality recreational and educational experience for all ages. With the past support of Accommodations Tax Funds, Riverbanks has been able to increase promotional spending regularly and, as a result, has seen a rise in attendance and, subsequently, earned revenue. Funds from Lexington County this year will continue to increase visitor traffic in Lexington County and its surrounding areas, while ensuring the future success of Riverbanks and enhancing the quality of life and economic integrity of our community.

FY 2008-2009

RIVERBANKS ZOO AND GARDEN  
 BUDGET REPORT BY ACCOUNT  
 CURRENT PERIOD: 06/01/2008 TO 06/30/2008

IDEAL REMAINING PERCENT: 0 %

<u>ACCOUNT</u>	<u>BUDGETED Expenditure</u>	<u>CURRENT Expenditure</u>	<u>YEAR TO DATE Expenditure</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-811-630-0000 Advertising	300,000.00	115,922.19	371,519.90	0.00	-71,519.90	-24
10-811-631-0000 Promotions Expenses	1,000.00	750.00	750.00	0.00	250.00	25
10-811-650-0000 General Supplies	1,000.00	399.06	441.85	0.00	558.15	56
10-811-654-0000 Dues and Subscriptions	1,000.00	24.46	24.46	0.00	975.54	98
10-811-684-0000 Postage and Shipping	200.00	0.00	0.00	0.00	200.00	100
10-811-686-0000 Printing and Copying	1,000.00	309.23	309.23	0.00	690.77	69
10-811	<u>304,200.00</u>	<u>117,404.94</u>	<u>373,045.44</u>	<u>0.00</u>	<u>-68,845.44</u>	<u>-23</u>
	<u>304,200.00</u>	<u>117,404.94</u>	<u>373,045.44</u>	<u>0.00</u>	<u>-68,845.44</u>	<u>-23</u>
	<u>304,200.00</u>	<u>117,404.94</u>	<u>373,045.44</u>	<u>0.00</u>	<u>-68,845.44</u>	<u>-23</u>

*100-75*

RIVERBANKS PARK COMMISSION - GENERAL FUND  
RIVERBANKS ZOO AND BOTANICAL GARDEN  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
For the Quarter Ended September 30, 2008

IDEAL REMAINING  
PERCENT: 75.0%

	REVISED BUDGET FOR YEAR	ACTUAL YEAR-TO-DATE Current Year	Actual Year-to-Date Last Year	BUDGET REMAINING PERCENT
ATTENDANCE	<u>885,000</u>	<u>222,387</u>	<u>202,390</u>	74.9%
REVENUES:				
Earned Revenues:				
Admissions Revenue	\$2,917,636	\$803,155	\$801,758	72.5%
Aramark Concession Fees	847,000	217,617	202,139	74.3%
Riverbanks Society Oper. Contribution	1,000,000	250,000	0	75.0%
Other Revenues - Page 5	<u>931,673</u>	<u>152,323</u>	<u>182,511</u>	<u>83.7%</u>
Total Earned Revenues	<u>5,696,309</u>	<u>1,423,095</u>	<u>1,186,408</u>	<u>75.0%</u>
Governmental Support:				
County Support-Operating	2,818,417	251,855	193,813	91.1%
County Support-Tram Replacement	0	0	0	ERR
State of South Carolina	0	0	166,191	ERR
Accommodations & Hospitality Tax Rev.	<u>250,000</u>	<u>7,250</u>	<u>50,000</u>	<u>97.1%</u>
Total Governmental Support	<u>3,068,417</u>	<u>259,105</u>	<u>410,004</u>	<u>91.6%</u>
TOTAL REVENUES	<u>8,764,726</u>	<u>1,682,200</u>	<u>1,596,412</u>	<u>80.8%</u>
EXPENDITURES				
Administrative	1,342,461	243,168	238,205	81.9%
Animal Care	2,871,992	729,716	694,167	74.6%
Education	180,560	41,636	27,112	76.9%
Botanical	722,385	219,936	198,705	69.6%
Facility Management	721,743	250,825	164,128	65.2%
Utilities	806,500	163,408	201,638	79.7%
Marketing and Public Relations	854,866	216,715	251,510	74.6%
Guest Services-Admissions, Public Safety & Janitorial	1,257,272	359,966	321,213	71.4%
Oper. Transfer - Riverbanks/Aramark Fund	<u>39,000</u>	<u>7,414</u>	<u>8,872</u>	<u>81.0%</u>
TOTAL EXPENDITURES	<u>8,796,779</u>	<u>2,232,785</u>	<u>2,105,550</u>	<u>74.6%</u>
EXCESS (DEFICIT) OF REVENUE OVER EXPENDITUR	(32,053)	(550,584)	(509,138)	
FUND BALANCE - BEGINNING OF PERIOD	<u>1,434,463</u>	<u>1,434,463</u>	<u>1,415,449</u>	
FUND BALANCE - END OF PERIOD	<u>1,402,410</u>	<u>883,879</u>	<u>906,311</u>	

100-76





# County of Lexington

## Accommodations Tax Fund

### FY 2009/2010

### FUNDING SOURCES

Organization: Riverbanks Zoo and Garden

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Lexington County Accommodations Tax	\$29,000	\$50,000	\$50,000
Richland County Hospitality Tax	\$34,500	\$30,000	\$30,000
Richland County Accommodations Tax	\$50,000	\$50,000	\$50,000
City of Columbia Accommodations Tax	\$50,000	\$0	\$0
City of Columbia Hospitality Tax	\$100,000	\$150,000	\$150,000
Sponsors	\$0	\$0	\$20,000



# County of Lexington

## Accommodations Tax Fund

FY 2009/2010

### EXPENDITURES

**Organization:** Riverbanks Zoo and Garden

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Television Placement	\$120,000	\$120,000	\$120,000
Outdoor Boards	\$100,000	\$100,000	\$100,000
Creative	\$30,000	\$30,000	\$30,000
Print	\$15,000	\$10,000	\$10,000
Direct Mail	\$30,000	\$40,000	\$40,000

100-78

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Riverbanks Zoo and Garden

Project/Event Name: Advertising Campaign 2008-2009

Contact Name: Tommy Stringfellow

Phone: 803.779.8717 x1103

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Through the use of surveys and zip code tracking, Riverbanks has determined that promoting after-hours events in the Botanical Garden generates incremental and first-time visits; in fact, the majority of first-time visitors return to experience the Garden during regular operating hours.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$300,000	\$300,000
Amount Funded by the Lexington County Accommodations Tax Fund	\$30,000	\$29,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$270,000	\$271,000
Total Attendance	901,000	922,664
Total Tourists*	361,100	369,066

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Zip codes are routinely collected at each ticket booth, on every fifth transaction, providing a statistically correct percentage of points of origin. In addition, three professionally administered annual surveys capture demographics and points of origin of Riverbanks visitors.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08. See the attached Fiscal Year 08-09 Riverbanks Budget Report by Account. Lexington County A-Tax Funding was used to help pay the Advertising Project expenses incurred of \$373,045.44.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Thomas K Stringfellow                      Director of Marketing  
 Print Name                                              Title

[Signature]                                              12/24/08  
 Signature                                              Date



County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

1. Name of Project/Event: Fox House Bedroom Restoration / Furnishing
2. Sponsoring Organization: Lexington County Museum
Mailing Address: PO Box 637 Lexington, SC 29071
3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name J.R. Fennell Title Director
Telephone 803-359-8369 Alternate Telephone 803-359-8251
Email JRFennell@lex-co.com Fax Number 803-808-2160

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 7/1/09 End: 6/1/10

7. Location of Project/Event: Lexington County Museum, Lexington, SC

8. How many people do you expect to attend? 20,000

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Sandlapper, Palmetto Parat, Carolina Gardner Magazine

11. Of this number, how many are tourists? 5,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 30,000
b. Amount of Accommodations Funds requested for this Project: \$ 15,000
c. This request equals what percent of the total Project/Event Budget? 50 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See attached sheet

100-80

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 08-09, amount \$ 13,500, source County & Town, and purpose: Construction of exhibit cases, text panels, advertising, brochures

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

J.R. Fennell      Director  
Print Name      Title

J.R. Fennell      1/2/09  
Signature      Date

## **Lexington County Museum – Fox House Bedroom Restoration/Furnishing**

### **15. Project Description:**

a. Due to the construction of new exhibit cases in the Exhibit Hall at the Museum, the “artifact room” in the John Fox House will be empty once that project is finished. This room was originally divided into two small bedrooms. In order to accurately portray the Fox House as it may have been in the mid-nineteenth century and have all the rooms furnished, these rooms need to be restored as bedrooms. Funds will be needed to rebuild the wall and doorway separating the two rooms, including costs associated with labor and material. Likewise, money will be needed to furnish the rooms. Although some donations of artifacts may occur, most of the artifacts will have to be purchased from individuals, antique dealers, and other sources. This includes beds, furniture (tables, chests, etc.), pottery, ceramics, etc. The Museum has enough historic quilts and mattresses to put in the new rooms; however, we do not have enough artifacts.

The Museum also needs to continue advertising the new additions and new artifacts. To do this, the Museum would like to advertise again in two issues of *Palmetto Parent* magazine. This magazine reaches 28,000 families across the state. This would help increase awareness of the museum around the state and increase the number of visitors to the Museum and to Lexington County from within South Carolina. Moreover, advertising is needed to continue the success of our annual Halloween program. In 2008, ninety people attended the Halloween program on the first night. Unfortunately, the second night was rained out. If we would not have had to cancel the second night of the event, we would have surpassed 2007’s attendance total. The accommodations tax would be used to pay for the advertising.

Furthermore, the Museum would like to create an exhibit on slavery in one of the slave cabins of the John Fox House. Because only text-panels are needed, this exhibit can be done

with little expense. The Museum wanted to create this exhibit during the 2008-2009 fiscal year, however, the expense of the exhibit on Lexington County-made objects was more than imagined and no funds are available.

b. The addition of the restored rooms to the Fox House will make the Museum even more attractive to tourists and further the goal of interpreting the nineteenth century in Lexington County. Advertising in *Palmetto Parent* would help increase awareness of the museum around the state and increase the number of visitors to the Museum and to Lexington County from within South Carolina. Advertising for the Halloween program will help continue to attract visitors from around the county and the state to the event, while an exhibit on slavery will better interpret Lexington County history and attract those interested in African-American history.

c. Last year, the Museum saw 18,827 visitors, including visitors from forty nine states and nine foreign countries. At least seventy-five percent of the visitors to the Museum not affiliated with school groups are tourists. Out of the ninety people who attended the Halloween event, at least fifteen were from more than 50 miles away.

d. Although we cannot measure the exact economic impact of visitors, we believe that since so many of the visitors to the Museum are tourists, the impact would be great. Through talking with visitors, staff members at the Museum have discovered that most of the visitors stay at hotels here in the county. Furthermore, visitors have told staff members that they are encouraged to visit the area because of its history and the Museum.

e. The projects will attract and promote tourism by further tapping into the heritage tourism market. It will also make the County a more attractive place to visit by strengthening the County's identity and promoting a sense of community.

Accommodations tax funds will be used as a supplement to the funds provided by the Friends of the Lexington County Museum. Because of the amount of money involved in the aforementioned projects and advertising, the Friends cannot do it alone.

100-84



**Budget for Accommodations Tax Grant 2009-2010**

<b><u>Project</u></b>	<b><u>Cost</u></b>
Two half-page ads in <i>Palmetto Parent Magazine</i>	\$1,000.00
Restoration of Fox House bedrooms	\$3,500.00
Furnishings for two bedrooms In John Fox House	\$8,000.00
Text Panels for slavery exhibit in Fox House	\$1,000.00
General Advertising including for Halloween program	\$1,500.00
<b>Total</b>	<b>\$15,000.00</b>



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

Organization: *Lex County Museum*

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Lex. County General Fund</i>	<i>\$201,292</i>	<i>\$171,996</i>	<i>\$170,000</i>
<i>Rich/Lex Cultural Council</i>	<i>\$12,000</i>	<i>\$11,109</i>	<i>\$11,500</i>
<i>Friends of Lex. County Museum</i>	<i>\$31,000</i>	<i>\$20,000</i>	<i>\$25,000</i>
<i>Lexington County Accommodations Tax</i>	<i>\$5,000</i>	<i>\$12,000</i>	<i>\$15,000</i>
<i>Town of Lexington Accommodations Tax</i>	<i>0</i>	<i>\$4,500</i>	<i>\$2,000</i>
	<i>\$249,292</i>	<i>\$216,605</i>	<i>\$223,500</i>



# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## EXPENDITURES

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Personnel	\$167,771	\$146,352	\$150,000
Museum Management	\$35,162	\$31,940	\$25,500
Education	\$13,000	\$13,000	\$13,000
Restoration / Repair	\$9,500	\$20,000	\$20,000
Exhibits	\$20,500	\$29,000	\$5,000
Advertisement	\$6,000	\$10,000	\$10,000

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Museum  
 Project/Event Name: Brochures / Exhibition  
 Contact Name: J.R. Fenell Phone: 803-359-9369

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): \_\_\_\_\_

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$200,000	\$5,000
Amount Funded by the Lexington County Accommodations Tax Fund	\$15,000	\$5,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$15,000	
Total Attendance	300	18,827
Total Tourists*	140	5,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Guest registration at the door

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

J.R. Fenell Print Name      Director Title  
J.R. Fenell Signature      1/5/08 Date

The 2007-2008 Accommodations Tax Funds given to the Lexington County Museum were used to print brochures and to help pay for the construction of a new sign. During this time period, approximately \$3,000.00 was paid to Sun Printing in Orangeburg for the printing of 20,000 brochures. The rest of the money given to the Museum, \$2,000.00 was spent on helping to pay for a new sandblasted wooden sign on Fox Street.

P.O. Box 577  
302 Columbia Ave  
Chapin, SC 29036



director@chapinchamber.com  
www.chapinchamber.com  
Phone: (803) 345-1100  
Fax: (803) 345-0266

**The Greater Chapin Chamber of Commerce**

January 5, 2009

Lexington County Accomodations Tax  
Advisory Committee  
C/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

Dear Committee Members:

Enclosed is The Greater Chapin Chamber of Commerce's request for Accommodations Tax Funds for 2009-2010. Thank you for the opportunity to be considered for Accommodation Tax Funds for another year. We sincerely appreciate the \$8,000 allocated to us in the previous year.

The Greater Chapin Chamber will continue to increase our efforts to bring more tourists to this part of Lexington County. These Accomodations Tax Funds will help the Chamber continue with this project.

Please contact me at 803/345-1100 if there are any questions regarding this request.

Sincerely,

Norma U. Hamer  
President/CEO



834 231

100-90



County of Lexington
Accommodations Tax Fund
FY 2009/2010

APPLICATION

1. Name of Project/Event: Tourism Promotion and the Visitors Center for Greater Chapin
2. Sponsoring Organization: Greater Chapin Chamber of Commerce
Mailing Address: P.O. Box 577, Chapin, SC 29036

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Norma Hamer Title President/CEO
Telephone 803-345-1100 Alternate Telephone
Email president@chapinchamber.com Fax Number 803-345-0266

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: July 1, 2009 End: June 30, 2010

7. Location of Project/Event: Chapin, SC

8. How many people do you expect to attend? approximately 27,000

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) SC Welcome Centers

11. Of this number, how many are tourists? @15,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 43,000
b. Amount of Accommodations Funds requested for this Project: \$ 11,600
c. This request equals what percent of the total Project/Event Budget? 27 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. New Visitors Brochure, public events, communications, Visitor Center operations, distribution of Chapin Maps and magazines.

See next sheet

100-91

# 12 Cost of the Project

**Tourism Promotion for Greater Chapin**

	<u>Estimated Total Cost</u>	<u>Funds Requested</u>
Printing: New Visitors Brochure	5,000	1,000
Execution of Public Events	22,500	4900
Communications (Website, Newsletters, etc.)	6,000	1,000
Operating Visitors Center	9,000	4,500
Chapin Map and Magazine Distribution	500	200
	43,000	11,600



13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2007-08, amount \$ 7,500, source Lexington County, and purpose: For advertising, tourism, promoting Greater Chapin

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other 501(c) 6

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

Norma Hamer  
Print Name

President / CEO  
Title

Norma U. Hamer  
Signature

12/31/08  
Date

100-93

Organization: Greater Chapin Chamber of Commerce

**County of Lexington Accommodations Tax Fund  
FY 2009/2010**

**APPLICATION**

**# 15 - Project Description**

In order to promote tourism in the greater Chapin area, the Greater Chapin Chamber of Commerce endeavors to attract tourists through a combination of established programs and new ventures. Established programs for 2008/2009 are as follows and will be continued in 2009/2010. The Chamber:

- Serves as the Welcome Center for Greater Chapin, Dreher Island State Park and the north side of Lake Murray as well as White Rock, Little Mountain and Prosperity.
- Greets approximately 2000 tourists and visitors per year and provides services to tourists with brochures, maps, directions, mailing lists, directories, etc.
- Maintains a website with information about this area for those planning to visit.
- Makes available 24 hours a day, 7 days a week a list of restaurants, shopping and accommodations for visitors to this area.
- Provides four events a year, the annual Oyster Roast, the Arts & Taste of Chapin including a Chili Cook-Off competition, an annual Awards Banquet recognizing the Greater Chapin Business Person of the Year, and an annual golf tournament to draw visitors. These events brought in approximately 1000 visitors to this area.
- Provides an outdoor sign for member information that informs visitors of activity in this area. Over 13,000 vehicles pass by our location on a daily basis.
- Assist the Town of Chapin with disseminating information on the annual Labor Day Parade and Festival, which brings in over 15,000 visitors each year.
- Provides a Chapin map and magazine, promoting this area, to the nine South Carolina Welcome Centers located on South Carolina's borders.
- Promotes the 'Christmas Lights of Chapin' to encourage businesses to decorate during the holidays to attract visitors.

Organization: Greater Chapin Chamber of Commerce

**County of Lexington Accommodations Tax Fund, FY 2009/2010**

**# 15 - Project Description, page 2**

- Promotes the annual Holiday Open House with the merchants and artists to bring visitors to Chapin.

These programs are evaluated continually for attendance and cost effectiveness and will be continued for 2009-2010. Approximately 25,000 people total attended these events, which brought customers to the local merchants and restaurants as well as the area hotels.

The Accommodations Tax Fund allows the Greater Chapin Chamber to operate its Welcome Center and to promote and produce better events to attract visitors. Therefore, the success of this program relies greatly on the support of the Lexington County Council and the grant from the Accommodations Tax.



**County of Lexington**  
 Accommodations Tax Fund  
 FY 2009/2010

**FUNDING SOURCES**

Organization: *Greater Chapin Chamber of Commerce*

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Member Dues</i>	<i>46,160.00</i>	<i>25,462.50</i>	<i>55,000.00</i>
<i>Special Events/Projects</i>	<i>45,662.01</i>	<i>14,417.00</i>	<i>42,100-</i>
<i>Business Directory</i>	<i>7,750.00</i>	<i>7,800.00</i>	<i>8,510-</i>
<i>House Rental</i>	<i>2,520.00</i>	<i>1,400.00</i>	<i>1,900-</i>
<i>Sign Rental</i>	<i>4,388.70</i>	<i>2,400.00</i>	<i>7,350-</i>
<i>Accommodations Tax</i>	<i>7,500.00</i>	<i>3,875.00</i>	<i>8,000-</i>
<i>Municipal Subsidy</i>	<i>3,000.00</i>	<i>3,000.00</i>	<i>3,000-</i>
<i>Merchandise</i>	<i>238.00</i>	<i>49.00</i>	<i>300-</i>
<i>Royalties</i>	<i>1,614.66</i>	<i>1,725.93</i>	<i>1,450-</i>
<i>Member Services</i>	<i>1,204.56</i>	<i>300.00</i>	<i>3,450-</i>
<i>Community Service</i>	<i>2,650.00</i>	<i>3,025.00</i>	<i>2,300-</i>
<i>Totals</i>	<i>122,693.33</i>	<i>63,454.43</i>	<i>133,360-</i>



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

Organization: Greater Chapin Chamber of Commerce

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Advertising	2403.60	1103.60	2525 <sup>-</sup>
Chamber House	15,730.54	8,313.83	16,319 <sup>-</sup>
Community Service	3,255.94	200.00	2600 <sup>-</sup>
Conferences & Meetings	1,399.67	120.65	1900 <sup>-</sup>
Credit Card / Bank Fees	836.08	160.17	700 <sup>-</sup>
Dues & Subscriptions	824.00	39.78	850 <sup>-</sup>
Equipment	2500.97	1642.36	2950 <sup>-</sup>
Events and Projects	17,784.26	10,319.41	20,550 <sup>-</sup>
Insurance	931.00	942.00	1,000 <sup>-</sup>
Member Services	8,009.58	9758.39	11,985 <sup>-</sup>
Merchandise	131.23	-0-	150 <sup>-</sup>
Payroll Expenses	50,210.38	21,829.80	54,347 <sup>-</sup>
Postage / Office Supplies	4386.66	2,017.49	4,500 <sup>-</sup>
Professional Fees	1140.00	765.00	850 <sup>-</sup>
Staff Expenses	1806.67	1250.00	3050 <sup>-</sup>
Telephone / Internet	2460.11	1235.30	2575 <sup>-</sup>
<b>TOTALS</b>	<b>113,800.09</b>	<b>59,697.18</b>	<b>126,851<sup>-</sup></b>

Greater Chapin Chamber of Commerce  
**Profit & Loss**  
July 2007 through June 2008

Organization: Greater Chapin Chamber of Commerce

**County of Lexington Accommodations Tax Fund  
FY 2007/2008 Final Report**

**VI. PROJECT BUDGET REPORT  
Expenses for Tax Funds for 2007/2008**

Arts & Taste Chapin Advertising	215.00
Arts & Taste Chapin Entertainment	200.00
Arts & Taste Chapin Insurance	477.00
Arts & Taste Chapin Portajons	280.00
Arts & Taste Chapin Tables, chairs	332.04
Banquet Advertising	251.76
Golf Tournament prizes	900.00
Golf Tournament Team Fees	1,393.98
Labor Day Float	152.97
Oyster Roast Advertising	397.00
Oyster Roast Band	300.00
Oyster Roast Portajons	375.00
Oyster Roast tent, tables, chairs	882.25
Visitor Center Heat/Air (1/4 expense)	606.00
Visitor Center Telephone (1/4 expense)	594.00
Visitor Center Personnel	143.00
<b>Total</b>	<b>7,500.00</b>

100-98

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Greater Chapin Chamber of Commerce  
 Project/Event Name: Tourism Promotion and the Visitors Center For Greater Chapin  
 Contact Name: Noema Hamer Phone: 803-345-1100

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Each year we learn of more places in which to publicize our events

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	50,261	41,718
Amount Funded by the Lexington County Accommodations Tax Fund	7500	7500
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	7500	7500
Total Attendance	@26,245	@27,000
Total Tourists*	@14,500	@15,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Tickets Sold to some events; others not counted because events were free

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Noema Hamer \_\_\_\_\_ President/CEO \_\_\_\_\_  
 Print Name Title

Noema H. Hamer \_\_\_\_\_ 12/31/08 \_\_\_\_\_  
 Signature Date



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010



APPLICATION

1. Name of Project/Event: 2009-10 Strategic Marketing Campaign
2. Sponsoring Organization: Columbia Regional Sports Council  
Mailing Address: 1010 Lincoln Street, Columbia, SC 29201
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:  
Name S. Scott Powers Title Executive Director  
Telephone 803-545-0009 Alternate Telephone \_\_\_\_\_  
Email spowers@columbiainsportsCouncil.com Fax Number 803-545-0102
5. Event/Project Category (Check One):  
 Tourism, Advertising/Promotion: Advertising/Marketing to sports planners  
 Tourism Related Expenditures: Bid fees / sponsorship to bring events to area
6. Project Timeline:  
Beginning: July 1, 2009 End: June 30, 2010
7. Location of Project/Event: City of Columbia, Lexington County, Richland County
8. How many people do you expect to attend? 10,000 hotel room nights
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) Sports Travel Magazine, Sports Events Magazine, Sports Destination
11. Of this number, how many are tourists? 100% (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
  - a. Estimated total cost of Project: \$ 227,156
  - b. Amount of Accommodations Funds requested for this Project: \$ 25,000
  - c. This request equals what percent of the total Project/Event Budget? 11 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. NIRSA Soccer tournament - \$5,000 / USA Rugby Tournament - \$5,000 / USL Tournament - \$5,000 Marketing + Advertising (brochure, magazine print ads) \$ 10,000

531523

100-100



13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008-09, amount \$ 12,156, source Lexington County, and purpose: Annual Strategic Marketing Campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other 501(c)6

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

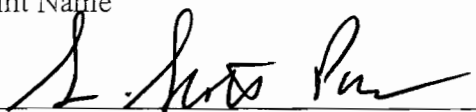
- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments: see attachment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

S. Scott Powers  
Print Name

Executive Director  
Title

  
Signature

1-2-09  
Date

## **15. PROJECT DESCRIPTION – COLUMBIA REGIONAL SPORTS COUNCIL**

### **A. GENERAL DESCRIPTION:**

The Columbia Regional Sports Council (CRSC) is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and coordination of sporting events, facilities and associations in the City of Columbia as well as Lexington and Richland Counties.

Our goal is to generate room nights, food and beverage sales, and associated tax revenue by marketing and selling the entire region as a premier destination for amateur sporting events and by recruiting new events which provide an economic benefit to the region as well as partner with local sports organizations to grow and develop existing events.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to our community. The 2009-2010 Strategic Marketing Campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our community's sports products and facilities; allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

### **B. BENEFIT:**

Spectators, athletes and their support groups all utilize the same services used by other kinds of tourists: accommodation facilities, transport services, food and beverage services, retail businesses and attractions. Sports events have the ability to spread the use of these services into off-peak periods, such as the summer and winter months, when occupancy rates and consumer consumptions tend to go down. Since the Columbia Regional Sports Council was established and started receiving funding from the City of Columbia, Lexington County, and Richland County; we have discovered new events that had never considered our community for their activities or events. Events like recruiting collegiate rowing teams to train during the winter and spring at the rowing facility on the Broad River or the 2006 & 2007 USA Rugby Men's Club National Playoffs hosted at the Lexington Soccer Complex, the 2006 USA Rugby Women's Club National Playoffs hosted at the Old Barnwell Road Soccer Complex and the 2007 International Canoe Federation Junior Wildwater World Championship hosted on the Saluda River and the Cayce/West Columbia Riverwalk are bringing much attention, exposure and economic benefit to our community.

The staging of sports events has the potential to raise the profile of the community through the coverage of the event. The marketing of these events also presents many opportunities for the community to showcase its assets and attractions on a regional & national level to other potential visitors and investors. Events enhance the quality of life for local residents by providing year-round recreational alternatives, but can also be used as a tool for economic and other development purposes. As events attract more visitors to the community, the market demand for lodging, restaurants, retail stores and entertainment venues also increases. The economic impact of playing host to these sporting events is endless. As an example, the summer of 2007 we hosted the Junior Wildwater World Championship kayaking event on the Saluda River that brought 125-150 competitors plus coaches, families and friends from 15 nations all over the world, not to mention media coverage in over a dozen countries. This benefits the community by showing our region as a destination for successful international events.

**C. TOTAL ATTENDANCE TO THE PROJECT VS. TOTAL TOURISTS IN ATTENDANCE:**

The Columbia Regional Sports Council has a goal to attract at least 11,000 room nights to the region during the coming year to watch or participate in sporting events. The CRSC may either directly book the event or assist another local organization in acquiring the event. We track visitors by tracking hotel room nights for each event. With our assistance, each event organizer chooses specific hotels for their event. After the event, we issue pick-up reports to these specific hotels in order to get an accurate account of room nights generated per event.

**D. ECONOMIC IMPACT:**

Based on 11,000 projected room nights, the CRSC estimates it will generate a direct economic impact of **\$3,437,500** in 2009-2010.

$$\begin{aligned} & \# \text{ of hotel room nights X average tourist per room (2.5) X average spending per day (\$125)} \\ & = \text{estimated direct economic impact} \end{aligned}$$

As an example of past success; during 2007-2008, the CRSC booked or assisted with booking 9,514 hotel room nights to the region. We average 2.5 sports visitor per hotel room, per night. Using \$125 spent per person; our direct economic impact was \$2,973,125 in FY 2007-2008.

$$9,514 \text{ room nights X } 2.5 \text{ tourists per room X } \$125 \text{ average spending} = \underline{\underline{\$2,973,125 \text{ DEI}}}$$

**E. OVERALL DESCRIPTION OF HOW THE EVENT/PROJECT ATTRACTS AND PROMOTES TOURISTS TO THE AREA AND SPECIFICALLY HOW THE ACCOMMODATIONS TAX FUNDS WERE USED TO ACCOMPLISH THIS:**

We use Lexington County Accommodations Tax funds to marketing/advertise to national, regional or state-wide sporting event owners or national governing bodies that control where certain major sporting events are held. We promote the region and our sports facilities to these decision makers. In most cases, we are required to pay a rights-fee to these national organizations in order to host their events. In some cases, we are required to pay facility rental, hotel rooms for staff. These costs can quickly escalate and require more and more funding to compete with other communities who are often more than willing to pay these groups to host their events.

**F. ADDITIONAL COMMENTS:**

According to *SportsTravel* magazine as presented at the *TEAMS Conference*, "There is no force more powerful in the travel industry than SPORTS!" Last year, the sports-related travel industry was a \$180 BILLION industry. Nationwide, 75.3 million adults traveled 100 miles or more, round-trip, to attend an organized sporting event in the past five years. Across the nation, sports-related travel generates 47.1 million hotel room nights annually and many thousands right here in Lexington County.



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

FUNDING SOURCES

Organization: *Columbia Regional Sports Council*

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Lexington County A-Tax</i>	<i>5,000</i>	<i>12,156</i>	<i>15,000</i>
<i>Richland County A-Tax</i>	<i>10,000</i>	<i>15,000</i>	<i>15,000</i>
<i>Richland County Hospitality Tax</i>	<i>0</i>	<i>0</i>	<i>5,000</i>
<i>City of Columbia A-Tax</i>	<i>35,000</i>	<i>0</i>	<i>0</i>
<i>City of Columbia Hospitality Tax</i>	<i>115,000</i>	<i>200,000</i>	<i>200,000</i>



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

EXPENDITURES

Organization: *Columbia Regional Sports Council*

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Salaries, benefits, taxes, insurance, commission</i>	<i>110,750</i>	<i>134,538</i>	<i>136,000</i>
<i>Collateral materials</i>	<i>1,500</i>	<i>4,500</i>	<i>4,500</i>
<i>Tradeshows</i>	<i>5,000</i>	<i>5,000</i>	<i>5,500</i>
<i>Travel + entertainment</i>	<i>5,000</i>	<i>8,500</i>	<i>8,500</i>
<i>Promotional materials</i>	<i>2,000</i>	<i>2,300</i>	<i>2,500</i>
<i>Marketing + advertising</i>	<i>18,000</i>	<i>39,056</i>	<i>40,000</i>
<i>Event expense subsidy</i>	<i>21,000</i>	<i>22,000</i>	<i>22,000</i>
<i>Employee training</i>	<i>Ø</i>	<i>3,250</i>	<i>3,250</i>
<i>Office rental</i>	<i>2,000</i>	<i>6,503</i>	<i>6,500</i>
<i>Dues + subscriptions</i>	<i>1,000</i>	<i>750</i>	<i>750</i>

# MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

## Statement of Revenues and Expenditures

903 - COLUMBIA REGIONAL SPORTS COUNCIL

From 11/1/2008 Through 11/30/2008

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>						
4005	0.00	7,500.00	6,250.00	15,000.00	(7,500.00)	(50.00)%
4009	3,039.00	3,039.00	5,065.00	12,156.00	(9,117.00)	(75.00)%
4014	0.00	62,500.00	104,166.69	250,000.00	(187,500.00)	(75.00)%
Total Revenues	3,039.00	73,039.00	115,481.69	277,156.00	(204,117.00)	(73.65)%
<b>Expenses</b>						
7001	4,823.85	23,157.21	23,958.31	57,500.00	34,342.79	59.73%
70011	3,133.34	15,208.35	15,791.69	37,900.00	22,691.65	59.87%
7004	608.74	3,146.76	3,041.69	7,300.00	4,153.24	56.89%
70051	0.00	0.00	1,192.50	2,862.00	2,862.00	100.00%
70052	216.72	646.29	740.00	1,776.00	1,129.71	63.61%
7006	808.72	4,829.50	4,375.00	10,500.00	5,670.50	54.00%
7201	0.00	0.00	291.69	700.00	700.00	100.00%
7202	0.00	2,768.00	6,666.69	16,000.00	13,232.00	82.70%
8601	0.00	0.00	1,875.00	4,500.00	4,500.00	100.00%
8605	251.69	3,546.13	2,083.31	5,000.00	1,453.87	29.08%
8606	1,588.00	2,518.42	3,541.69	8,500.00	5,981.58	70.37%
8607	151.94	225.22	962.06	2,309.00	2,083.78	90.25%
8612	13,564.88	22,514.76	16,273.31	39,056.00	16,541.24	42.35%
8702	0.00	9,000.00	30,312.50	72,750.00	63,750.00	87.63%
8704	0.00	450.00	1,354.19	3,250.00	2,800.00	86.15%
8710	541.86	2,709.30	2,709.56	6,503.00	3,793.70	58.34%
8715	0.00	350.00	312.50	750.00	400.00	53.33%
Total Expenses	25,689.74	91,069.94	115,481.69	277,156.00	186,086.06	67.14%
Net Income	(22,650.74)	(18,030.94)	0.00	0.00	(18,030.94)	0.00%

100-106

**FY 2007-08 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Columbia Regional Sports Council  
 Project Name: Strategic Marketing Campaign for FY 2006-2007  
 Contact Name: S. Scott Powers Phone: (803) 545-0009

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes.  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.)  
We were able to bring or assist in bringing several events to Lexington County as well as market and promote the region as a destination. Several area events include the Junior Wildwater World Championship on the Saluda River, several rowing teams who stayed at Lexington County hotels, and over six soccer tournaments that brought in thousands.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006-07	2007-08
Total Budget of Event/Project	\$199,034	\$163,018
Amount Funded by Lexington County Accommodations Tax	\$0	\$5,000
Amount Funded by Accommodations Tax from all Sources	\$42,500	\$50,000
Total Attendance	54,162	41,770
Total Tourists*	7,582 room nights	9,514 room nights

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): The CRSC counts exact hotel room nights booked from our events by sending pickup reports to each event's host hotel(s). The hotels fill-out these reports and send back to us indicating how many exact room nights were associated by this event. These numbers are for the entire region including Lexington & Richland Counties.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 07-08.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

S. Scott Powers  
 Print Name  
[Signature]  
 Signature

Executive Director  
 Title  
1-2-09  
 Date



**IRMO CHAPIN  
RECREATION  
COMMISSION**

January 5, 2009

**Commissioners**

Thomas H. McLean, Chairman  
Scott A. Wilhide, Vice Chairman  
Bruce P. Loveless, Secretary  
John A. Sowards  
Emily C. Shuman

Ms. Diana Burnett  
Clerk of Court  
Lexington County Council  
212 South Lake Dr., Ste.601  
Lxington, SC 29072

**Executive Director**

Elizabeth Taylor

Dear Ms. Burnett,

On behalf of the Irmo Chapin Recreation Commission, we would like to submit three applications for the 2009-2010 Accomodations Tax Grants. Enclosed you will find applications for:

- Holiday Lights on the River 2009
- unearth, a celebration of naturally inspired art 2009
- S.C.A.P. Youth Football Championship Tournament

**ICRC Administration**

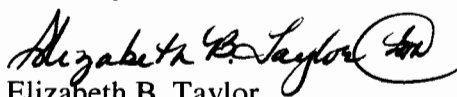
5605 Bush River Road  
Columbia, SC 29212

We are very grateful for the past support we have received and appreciate the consideration of these requests. Please contact me at (803) 213-2006 or [etaylor@icrc.net](mailto:etaylor@icrc.net) if you have any questions or need additional information.

**Crooked Creek Park**

1098 Old Lexington Hwy.  
Chapin, SC 29036

Sincerely,



Elizabeth B. Taylor  
Executive Director

**Saluda Shoals Park**

5605 Bush River Road  
Columbia, SC 29212

**Seven Oaks Park**

200 Leisure Lane  
Columbia, SC 29210



100-108





County of Lexington
Accommodations Tax Fund
FY 2009/2010

Handwritten mark resembling a stylized 'F' or '1'.

APPLICATION

- 1. Name of Project/Event: Holiday Lights on the River
2. Sponsoring Organization: Irmo Chapin Recreation Commissions
Mailing Address: 5605 Bush River Rd. Columbia, SC 29212
3. Federal Tax ID#: [Redacted]
4. Event/Project Director:
Name Elizabeth B. Taylor Title Executive Director
Telephone 803-772-1228 Alternate Telephone 803-213-2006
Email etaylor@icrc.net Fax Number 803-772-6865
5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion: Radio, Television, and Print Advertising
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: February 1, 2009 End: December 31, 2009
7. Location of Project/Event: Saluda Shoals Park
8. How many people do you expect to attend? 66,240
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) WIS TV, Time Warner Cable, Clear Channel Radio (WCOS), Citadel Broadcasting (B106, Kiss 98.5, Oldies 103, The Game 107, WIS Talk), The State Newspaper
11. Of this number, how many are tourists? 12,585 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
a. Estimated total cost of Project: \$116,000
b. Amount of Accommodations Funds requested for this Project: \$ 40,000
c. This request equals what percent of the total Project/Event Budget? 34 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Radio - \$15,000; TV - \$10,000; Billboards - \$10,000; Print - \$5,000 (The State & other markets - Aiken, Florence, Charlotte, & Rock Hill)

100-109

551343

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2006/2007, amount \$15,000/\$10,000 & \$25,000, source Lexington Co., and purpose: Holiday Lights on the River and unearth, a celebration of naturally inspired art

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

Elizabeth B. Taylor      Executive Director  
Print Name      Title

Elizabeth B Taylor      1/5/09  
Signature      Date

## *Holiday Lights on the River Narrative Report*

### **15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

#### **a. General description.**

*Holiday Lights on the River* is the Midlands largest drive through light show and features more than one-million sparkling lights on a two mile loop through Saluda Shoals Park. Since 2002, this outdoor light and sound show has glittered with holiday magic for more than 100,000 visitors. And, in 2008, more than **54,900 people** from across the state and Southeast made our light festival part of their memorable holiday traditions. This event is made possible by the Irmo Chapin Recreation Commission and numerous corporate sponsors.

*Holiday Lights on the River* opened November 24, 2008 with the Annual Chairman's Lighting Ceremony. This special event is held for corporate partners, donors and Saluda Shoals Foundation members and kicks off this six-week long holiday celebration. On the night of November 25<sup>th</sup>, more than **1,200 people** (including 457 registered runners) participated in the *Sleigh Bell Trot!* This unique, certified 5K race and family fun run takes place at night and is designed for all ages and fitness levels.

In addition to all the traditional favorites, new additions to *Holiday Lights* this year included a redesigned dazzling *Dancing Forest*—dancing, lighted trees, snowflakes, bells and a special appearance by Frosty the Snowman, all synchronized to classical and whimsical holiday music; *Let it Snow* where old man winter creates an icy wonderland; and the holiday classic *Twelve Days of Christmas* in sparkling lights.

The highlight of *Holiday Lights* is the *Nights of Wonder*, six fun-filled evenings of affordable family activities. Visitors enjoy hayrides, horse-drawn carriage rides, train rides, roasting marshmallows, crafts, and visits and photos with the "real" Santa. The *Nights of Wonder* are a big draw for families seeking holiday activities for themselves and out-of-town guests; **41% of visitors attended during this time.**

#### **b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

This year, *Holiday Lights on the River* increased its attendance by more than 27% and is one of the top holiday attractions in the state with 54,900 visitors attending in its 36 nights of operation. This family oriented holiday event draws people from all over state and southeast that come for entertainment, shopping and dining. Through the *Holiday Lights* program, the 35 local business sponsors have the opportunity to advertise their products and services.

The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination for individuals, families and couples seeking a special night on the town. Saluda Shoals Park is conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington.

100-111

A visitor survey was conducted each evening to provide demographic information. This information will be used to enhance future marketing plans. The following is a summary of the results:

- Documented out-of-County visitors traveled from across the state including the following counties: Aiken, Bamberg, Barnwell, Beaufort, Darlington, Fairfield, Florence, Greenville, Kershaw, Lancaster, Laurens, Lee, Marion, McCormick, Newberry, Orangeburg, Richland, Saluda, Sumter, Williamsburg, and York.
- Documented out-of-State visitors came from California, Florida, Georgia, Indiana, Illinois, Iraq, Louisiana, Montana, New York, North Carolina, Ohio, Oregon, Pennsylvania, Tennessee, and Virginia.
- Marketing efforts attracting the largest number of visitors included: radio, television, newspaper articles/advertisements and referrals. (See attached advertising schedule.)
- Approximately 36% of visitors attended for the first time this year.
- 60% of visitors had four or more people in their party.
- 73% had one or more children in their party.
- The average age of participants was between 25 and 49 years old with 27% in the 26 to 34 age group and 37% in the 35 to 49 age group.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

Total Attendance for Holiday Lights on the River and Sleigh Bell Trot:

**54,900 people, a 27% increase over 2007. (Please note: there were six (5) fewer days of operation this year.)**

**Total Number of Tourist:**

- Lexington County: 27,999 people (51% of all attendees)
- Richland County: 16,470 people (30% of all attendees)
- Outside Lex/Rich Counties: 10,431 people (19% of all attendees)

**d. Economic impact generated by tourism to the event/project.**

In 2008, **54,900 people** participated in *Holiday Lights on the River* and the *Sleigh Bell Trot*.

Approximately 19% (or 10,431 people) are considered tourist. The economic impact of these guests would be **\$835,600**.

Additionally, **44,469 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining in the area creating an estimated economic impact of **\$1,956,600**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:

- a) Average Daily Rate 1) \$72.23
- b) Party Size 2) 2
- Total Lodging Per Person, Per Day 3) \$36.11

II) Food & Beverage Cost:

- Total F&B Per person per day 4) \$44.00

III) Miscellaneous Spending (optional):

- Total Misc. Spending Per Person Per Day 5) \$ 0.00

Grand Total Per Person Per Day Spending 6) \$80.11

100-112

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

The 2008 marketing plan utilized a broad range of advertising mediums to reach local residents as well as communities across the state. The Holiday Lights marketing plan included: radio, television, local/regional newspaper and magazine advertising.

Statewide audiences were reached through article and ad placements with the following:

- Radio Coverage: ad placement with Citadel Broadcasting and Clear Channel Radio reaching Columbia, Lexington, Orangeburg, Camden, Sumter, Newberry, Augusta, Rock Hill, Florence and surrounding areas.
- Television coverage: Time Warner Cable ads covering all 46 counties in the state. WIS TV covering 29 Counties throughout the state.
- Print Coverage: The State Newspaper, The Free Times, Lake Murray Magazine, Lexington Life Magazine, Palmetto Parent Magazine, and Columbia Business Monthly.
- Internet Coverage: Leisure Fun Magazine, Columbia CVB, Clear Channel Radio, Citadel Broadcasting, Capital City Lake Murray events calendar, the Free Times and WIS TV.
- Press releases and media drops prompted coverage on all local TV outlets and in numerous weekly papers across the state.

The marketing plan for 2009 includes many of the same components that have driven the success of *Holiday Lights* to date. Additional marketing dollars would allow expanded efforts to include:

- Promotion several weeks in advance of the event to outside markets. Current marketing efforts begin mid to late November.
- Additional advertising in the Aiken, Augusta, Camden, Charlotte (NC), Florence, Rock Hill and Sumter markets.
- Utilization of billboard advertising along major interstate corridors.
- An increase in television advertisement with statewide reach.
- Additional radio advertising in western and northeastern South Carolina, eastern Georgia, and southern North Carolina.
- Expanded internet marketing efforts through WIS TV and radio partners.

**f. Additional comments:**

*Holiday Lights on the River* was designed to not only provide a fun holiday activity for individuals and families but also created to generate revenue to support Saluda Shoals Park operations. Saluda Shoals Park was established in 1997 through a public-private partnership between the Irmo Chapin Recreation Commission, SCE&G and the Saluda Shoals Foundation with the commitment to be operationally self-sustaining.





# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## EXPENDITURES

**Organization:** Irmo Chapin Recreation Commission

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Marketing & Promotion	\$29,597	\$30,393	\$40,000
Lights & Displays	\$72,057	\$76,633	\$50,000
Utilities	\$3,000	\$4,000	\$6,000
Concessions/Activities/Crafts	\$4,660	\$6,018	\$6,000
Part-time Staffing	\$10,830	\$7,678	\$8,000
Sleigh Bell Trot – 5 K Walk/Run	\$2,704	\$5,487	\$6,000
<b>TOTAL</b>	<b>\$122,848</b>	<b>\$130,209</b>	<b>\$116,000</b>

*100-115*

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: Holiday Lights on the River

Contact Name: Elizabeth Taylor Phone: 803-722-1228

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered: \_\_\_\_\_

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): The 2008 event realized a 27% increase in attendance. While it is a huge success, it also presents some challenges – mainly traffic management. To address this, off duty Lexington Co. police officers were hired to direct traffic. Another adjustment is the shift in marketing efforts to radio and TV to reach a broader audience outside Lexington County.

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$106,987	\$122,848
Amount Funded by the Lexington County Accommodations Tax Fund	\$15,000	\$25,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	NA	NA
Total Attendance	33,000	43,500
Total Tourists*	3,300	6,525

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): A visitor survey was given to attendees requesting demographic information including city, state, county, age, income, education, number in party, number of children, number of visitors to the event, and how they heard about the event.

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor \_\_\_\_\_ Executive Director  
 Print Name Title

*Elizabeth B. Taylor* \_\_\_\_\_ 1/5/09  
 Signature Date

100-116



**Holiday Lights 2008 Marketing**

Citadel	Nov/Dec Radio	7,988.00
Citadel Remotes	Nov/Dec	250.00
WCOS		2,030.00
WIS	3 Weeks Commercials	6,875.00
Take 10	TV Com. Production	
Palmetto Parent	Nov/Dec Full Page Ads	1,475.00
Business Monthly	1/4 page Ad December	500.00
The State	Weekly Ad/Neighbors/Weekend/Nov/Dec	1,680.00
Free Times	Weekly 1/4 Page Ad Nov/Dec	3,500.00
Club Cards	15,000 Promotional Postcards	941.60
Holiday Lights Program	Professional Printers	3,403.67
Sleigh Bell Trot Brochure	2800 Printed	500.00
Holiday Lights Tickets	15,000 Tickets	450.00
Misc.	Passes, Posters	250.00
Sleigh Bell Trot	Postage	400.00
Sleigh Bell Trot	Handling charges Trevetts	150.00
<b>Total</b>		<b>30,393.27</b>

100-117

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION  
Commission Brief  
October 2008 Preliminary Financial Report**

**GENERAL FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$361,797	\$5,641,412	6.41%	\$1,104,209
Expenditures	1,408,252	5,641,412	24.96%	1,447,404

Note that property tax collections for September have not yet been included in the revenue total. They will be included in next month's figures, nor are they available at this time due to the timing of the report. Last year the amount we received was \$62,314. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$729,975 and expenditures of \$227,461 that were associated with the issuance of GO Bonds in August of 2007.

**SPECIAL REVENUE FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$1,023,281	\$2,740,626	37.34%	\$1,002,548
Expenditures	750,895	2,740,626	27.40%	722,869

As of October 31, 2008 the cash balance of operating and special funds totaled \$166,737.

Total invested in certificates of deposit is \$1,459,986.

Grant	Amount Budgeted	Agency Match	Amount Received
SC Recreational Trails	100,000.00	25,000.00	0.00
PARD 07-08	72,000.00	18,000.00	0.00
PARD 08-09	20,000.00	5,000.00	0.00
Palmetto Pride	8,000.00	0.00	0.00
DOT	40,000.00	10,000.00	0.00
Accommodations Tax	35,000.00	0.00	0.00
Developmental Disabilities Year 2	17,400.00	0.00	0.00
Older Americans Act	110,000.00	0.00	27,087.77
DAODAS	46,000.00	0.00	0.00
Cultural Council	2,000.00	0.00	0.00
	450,400.00	58,000.00	27,087.77

**Submitted by:  
Jim Wellman  
Finance Director  
November 6, 2008**

*100-118*

**HOLIDAY LIGHTS 2008**  
**P & L**

**Visitation**

Vehicles 13,429

Visitors (car = 4) 53,716 + 1,200 (Sleigh Bell Trot) = 54,916

	<b><u>Rev.</u></b>	<b><u>Expense</u></b>	<b><u>Net</u></b>
Admission	\$129,605	\$ 0	\$129,605
Lights & Displays	\$ 0	\$ 76,633	(\$ 76,633)
Nights of Wonder	\$ 18,612	\$ 6,018	\$ 12,594
Sleigh Bell Trot	\$ 9,114	\$ 5,487	\$ 3,627
Staffing (Part Time)	\$ 0	\$ 7,678	(\$ 7,678)
Utilities	<u>\$ 0</u>	<u>\$ 4,000</u>	<u>(\$ 4,000)</u>
	\$157,331	\$ 99,816	\$ 57,516

**Grant(s)/Sponsorship(s)**

Accommodations Tax	\$ 25,000	\$ 30,393	(\$ 5,393)
Sponsors	<u>\$ 41,400</u>	<u>\$ 0</u>	<u>\$ 41,400</u>
	\$223,731	\$130,209	\$ 93,522

Please Note: Figures compiled as of January 2, 2009

100-119

**HOLIDAY LIGHTS 2007**  
**P & L**

**Visitation**

Vehicles 11,451  
Visitors (car =3.8) 43,514

	<u>Rev.</u>	<u>Expense</u>	<u>Net</u>
Admission	\$111,069	\$ 0	\$ 111,069
Lights & Displays	\$ 0	\$ 72,057	(\$ 72,057)
Nights of Wonder	\$ 17,170	\$ 4,660	\$ 12,510
Sleigh Bell Trot	\$ 5,087	\$ 2,704	\$ 2,383
Staffing (Part Time)	\$ 0	\$ 10,830	(\$ 10,830)
Utilities	<u>\$ 0</u>	<u>\$ 3,000</u>	<u>(\$ 3,000)</u>
	\$133,326	\$ 93,251	\$ 40,075
 <b><u>Grant(s)/Sponsorship(s)</u></b>			
Accommodations Tax	\$ 25,000	\$ 29,597	(\$ 4,597)
Sponsors	<u>\$ 39,500</u>	<u>\$ 0</u>	<u>\$ 39,500</u>
	\$197,826	\$122,848	\$ 75,978

100-120



County of Lexington
Accommodations Tax Fund
FY 2009/2010

APPLICATION

- 1. Name of Project/Event: unearth, a celebration of naturally inspired art
2. Sponsoring Organization: Irmo Chapin Recreation Commissions
Mailing Address: 5605 Bush River Rd. Columbia, SC 29212
3. Federal Tax ID#: [redacted]
4. Event/Project Director:
Name Elizabeth B. Taylor Title Executive Director
Telephone 803-772-1228 Alternate Telephone 803-213-2006
Email etaylor@icrc.net Fax Number 803-772-6865
5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion: Radio, Television, and Print Advertising
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: February 1, 2009 End: October 31, 2009
7. Location of Project/Event: Saluda Shoals Park
8. How many people do you expect to attend? 3,400
9. Do you advertise outside a 50-mile radius? [x] Yes [ ] No
10. If yes to #9, list advertising source(s) Time Warner Cable, Citadel Broadcasting (B106, Kiss 98.5, Oldies 103), and The State Newspaper
11. Of this number, how many are tourists? 200 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
a. Estimated total cost of Project: \$36,750
b. Amount of Accommodations Funds requested for this Project: \$10,000
c. This request equals what percent of the total Project/Event Budget? 27%
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Radio - \$2,500; TV - \$2,000; Billboards - \$3,000; Print - \$2,500

100-121

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2006/2007, amount \$15,000/\$10,000 & \$25,000, source Lexington Co., and purpose: Holiday Lights on the River and unearh, a celebration of naturally inspired art

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

Elizabeth B. Taylor      Executive Director

Print Name      Title

Elizabeth B. Taylor      1/5/09

Signature      Date

100-122

## **unearth, a celebration of naturally inspired art – Narrative Report**

### **15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

#### **a. General description.**

*unearth, a celebration of naturally inspired art* was held at Saluda Shoals Park, October 2 through 5. Throughout the four days, more than **2,800 guests** had the opportunity to immerse themselves in art, nature, and the creative process. The event showcased visual, performing and literary arts in an outdoor setting. Activities included:

#### Thursday, October 2 – Art, Business & Food Marketplace

In partnership with the Irmo Chamber of Commerce, this event featured unique businesses, delicious food and talented artists. More than 200 people attended.

#### Friday, October 3 – Palmetto Mastersingers Concert

More than 150 people brought picnic baskets and lawn chairs to sit along the river and enjoy an evening performance by the Palmetto Mastersingers, South Carolina's Musical Ambassadors. The show featured American classics, beach music and favorites from the "Rat Pack".

#### Saturday, October 4 – Musical Sing-A-Long and showing of *The Sound of Music*

More than 150 individuals and families enjoyed singing along to their favorite childhood songs with local musician, Brent McDonald. At dusk, everyone settled in to watch *The Sound of Music*. This event was coordinated in partnership with Nickelodeon, South Carolina's only nonprofit cinema, and The Musician & Songwriters Guild of SC.

#### Sunday, October 5 – Artists Trail, Songwriting Competition & Lake Murray Symphony Concert

The final day of *unearth* offered an assortment of stimulating artistic events. More than 2,300 guests observed and interacted with 30 artists as they painted, sculpted, threw pottery, danced, dyed fabric, stitched and sang. Five winning songs from the songwriting competition were performed. The event concluded with a concert by the Lake Murray Symphony, a community orchestra comprised of volunteer musicians from throughout the Midlands. More than 300 people enjoyed a delightful presentation of classical and light classical music on the banks of the river.

Schools from Lexington-Richland 5, Richland District 1 and Richland District 2 brought more than 150 students to participate in planned activities. Literary art students wrote poetry and read to the audience. Visual art students created sculptures from objects found in the park along the trails and in open spaces. Plans are to work with participating teachers to host a student art show based on their experiences at *unearth*.

Local artist, Greg Fitzpatrick, completed his sculpture called "This is Home", created from found limbs and trees in the park. Standing 10 ft. tall and 8 ft. in diameter, the sculpture emulates a giant eagle's nest containing an egg made from oak and underneath, a beaver lodge.

NOTE: Vehicles available to transport disabled and elderly guests to and from parking areas and down trails. All school students and teachers (public, private and home-school) were admitted free of charge.

100-123

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

In 2008, the scope of *unearth* expanded to engage artists, musicians, dancers and businesses during a four-day period. This event drew more than 2,800 individuals and families to Saluda Shoals Park, many for the first time, where they had the opportunity to enjoy multiple mediums of art while discovering the natural beauty of a riverfront park. As *unearth 2009* continues to evolve and grow, it will have a stronger regional appeal for artists, art supporters, and tourist. The event will again be held on multiple days encouraging overnight stays, shopping and dining.

Conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington, Saluda Shoals Park is the second most visited attraction in the Midlands with 392,000 visitors last year. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination.

A visitor survey was conducted each evening to provide demographic information. This information will be used to enhance future marketing plans. The following is a summary of the results:

- Approximately 95% of visitors attended for the first time this year.
- 90% of visitors had two or more people in their party.
- Marketing efforts attracting the largest number of visitors included: newspaper, referrals, and internet.
- 54% had one or more children in their party.
- The majority of participants were between the ages of 35 and 64 with 38% in the 35 to 49 age group and 48% in the 50 to 64 age group.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

*unearth 2008* expanded from one afternoon to a four-day event. Approximately 2,800 people attended, a 600% increase over the previous year. A car counting devise was installed to track the number of visitors and ICRC staff also tracked by parking fee records.

**Total Number of Tourist:**

- |                              |              |                        |
|------------------------------|--------------|------------------------|
| • Lexington County:          | 1,484 people | (53% of all attendees) |
| • Richland County:           | 1,148 people | (41% of all attendees) |
| • Outside Lex/Rich Counties: | 168 people   | (6% of all attendees)  |



**d. Economic impact generated by tourism to the event/project.**

In 2008, **2,800 people** participated in *unearth*.. Approximately 6% (or 168 people) are considered tourist. The economic impact of these guests would be **\$13,458**.

Additionally, **2,632 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining creating an estimated economic impact of **\$115,808**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:

a) Average Daily Rate	1) \$72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) \$36.11

II) Food & Beverage Cost:

Total F&B Per person per day	4) \$44.00
------------------------------	------------

III) Miscellaneous Spending (optional):

Total Misc. Spending Per Person Per Day	5) \$ 0.00
-----------------------------------------	------------

Grand Total Per Person Per Day Spending	6) \$80.11
-----------------------------------------	------------

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

*unearth* attracts visitors from throughout the Midlands and across the state by offering an opportunity to experience a wide variety of artistic mediums in a unique setting. Participating artists come from across the state and are professionally recognized. These artists are well respected in their field and have an established clientele.

The 2009 marketing plan will utilize a broad range of advertising mediums to reach local residents as well as communities across the state. The plan includes: radio, television, newspaper, billboard and magazine advertising. Additional promotional activities include:

- Distribution of press releases and a media advisory to statewide and local contacts.
- Distribution of "Call for Artists" brochure.
- Ad in the ICRC Quarterly Guide. (mailed to 50,000 households).
- Promotional cards distributed Lex/Rich Dist #5 students. (12,000 students)
- Posters placed in all ICRC parks and cards distributed.
- Posted on ICRC website with links to artist's websites.
- Listing on participating artists Blogs.
- Email sent to 5,000 park users.
- Listings with online calendars.
- Announcement sent to board members, donors, event sponsors, and elected officials.

**f. Additional comments:**

*unearth* fosters a unique partnership between artists and organizations (schools, parks and recreation, businesses, musicians, dancers, writers, and performers) to provide a creative experience in a unique outdoor setting. Initially a one-day event in 2007, *unearth* grew into a four-day event in 2008 sustained by partnerships and support from the following: Irmo Chapin Recreation Commission, Saluda Shoals Foundation, Greater Irmo Chamber of Commerce, Lake Murray Symphony, Nickelodeon, Musician & Songwriters Guild of SC, Palmetto Mastersingers, and Seven Oaks & Crooked Creek Art Leagues.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

**Organization:** Irmo Chapin Recreation Commission

<b>List of Funding Sources</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Sponsorships	\$2,000	\$11,500	\$12,500
Grants	\$1,250	\$2,500	\$12,500
Accommodations Tax Grant	NA	\$10,000	\$10,000
Donations	NA	\$314	\$750
Concessions	NA	\$301	\$1,000
<b>TOTAL</b>	<b>\$3,250</b>	<b>\$24,615</b>	<b>\$36,750</b>

100-126



# County of Lexington

Accommodations Tax Fund  
FY 2009/2010

## EXPENDITURES

**Organization:** Irmo Chapin Recreation Commission

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Artist Stipends – individual & performing groups	\$3,000	\$4,750	\$6,000
Artist in Residence	NA	NA	\$10,000
Educational Activities	\$300	\$747	\$1,000
Musician & Songwriters Competition	\$1,000	\$1,000	\$1,000
Marketing & Promotion	\$1,390	\$12,931	\$13,000
Concessions	NA	\$600	\$750
Technical Expenses	NA	\$4,168	\$4,500
Miscellaneous	\$250	\$419	\$500
<b>TOTAL</b>	<b>\$5,940</b>	<b>\$24,615</b>	<b>\$36,750</b>

100-127

# County of Lexington Accommodations Tax Fund FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Irmo Chapin Recreation Commission  
 Project/Event Name: unearth, a celebration of naturally inspired art  
 Contact Name: Elizabeth B. Taylor Phone: 803-722-1228

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
There was tremendous excitement for this event and individual artists and performing groups wanted to participate causing the event to expand from one afternoon to four days.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	NA	\$5,940
Amount Funded by the Lexington County Accommodations Tax Fund	NA	NA
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	NA	NA
Total Attendance	NA	400
Total Tourists*		

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
A visitor survey was given to attendees requesting demographic information including city, state, county, age, income, education, number in party, number of children, number of visitors to the event, and how they heard about the event. Participating artists were also surveyed to obtain their input for future development of the event. A car counter was installed and parking fee records were reviewed to track attendance.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor \_\_\_\_\_ Executive Director  
 Print Name Title  
Elizabeth B. Taylor \_\_\_\_\_  
 Signature Date 1/5/09

**100-128**

unearth Marketing Schedule		Dates	Cost
<b>Radio Advertising</b>			
Citadel Broadcasting			\$2,500
	WTCB		
	WOMG		
<b>Print Advertising</b>			
The State Paper			
	Neighbors Sections & Weekend		\$636
The Free Times			
	Bites & Sites	1/2 page	\$250
	1 ad	Full Page	\$955
	2 ads	1/2 page 2 weeks	\$1,363
Palmetto Parent		Full Page Sept Issue	\$700
<b>Outdoor Advertising</b>			
Lamar Advertising	6 boards	9/5 - 10/5	\$3,000
<b>Other</b>			
Club Cards (15,000)			\$530
Programs/Fans			\$2,334
Signage			\$662.94
<b>TOTAL</b>			<b>\$12,931</b>

100-129

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION  
Commission Brief  
October 2008 Preliminary Financial Report**

**GENERAL FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$361,797	\$5,641,412	6.41%	\$1,104,209
Expenditures	1,408,252	5,641,412	24.96%	1,447,404

Note that property tax collections for September have not yet been included in the revenue total. They will be included in next month's figures, nor are they available at this time due to the timing of the report. Last year the amount we received was \$62,314. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$729,975 and expenditures of \$227,461 that were associated with the issuance of GO Bonds in August of 2007.

**SPECIAL REVENUE FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$1,023,281	\$2,740,626	37.34%	\$1,002,548
Expenditures	750,895	2,740,626	27.40%	722,869

As of October 31, 2008 the cash balance of operating and special funds totaled \$166,737.

Total invested in certificates of deposit is \$1,459,986.

Grant	Amount Budgeted	Agency Match	Amount Received
SC Recreational Trails	100,000.00	25,000.00	0.00
PARD 07-08	72,000.00	18,000.00	0.00
PARD 08-09	20,000.00	5,000.00	0.00
Palmetto Pride	8,000.00	0.00	0.00
DOT	40,000.00	10,000.00	0.00
Accommodations Tax	35,000.00	0.00	0.00
Developmental Disabilities Year 2	17,400.00	0.00	0.00
Older Americans Act	110,000.00	0.00	27,087.77
DAODAS	46,000.00	0.00	0.00
Cultural Council	2,000.00	0.00	0.00
	450,400.00	58,000.00	27,087.77

Submitted by:  
**Jim Wellman**  
Finance Director  
November 6, 2008

*100-130*

**unearth, a celebration of naturally inspired art  
2008**

**Income**

Partners		
	BC/BS	\$500
	Carolina First Bank	\$1,000
	Century Glass	\$500
	1st Community Bank	\$500
	Saluda Shoals Foundation	\$6,500
	Sunset Consultants	\$2,500
	Wachovia	\$1,000
Grants	Cultural Council	\$1,500
Donations		\$314
Concessions		\$301
Accomodations Tax		\$10,000

\$24,615

Inkind Donations

Citadel Broadcasting	Radio
Free Times	advertising
Time Warner	advertising
Riggs Marketing	Marketing Campaign
Palmetto Parent Magazine	advertising

**Expenses**

Artist		
	Lake Murray Symphony	\$1,000
	Songwriter Competition	\$1,000
	Artists Stipends	\$2,750
	Mastersingers	\$1,000
Educational		
	Supplies	\$316
	Student Sketchbooks	\$431
Marketing/Promotion		\$12,931
Technical Expenses		
	Piano Rental	\$260
	Security	\$150
	Portajons	\$158
	Sound System	\$2,400
	Movie Rental	\$1,200
Miscellaneous		
	Concessions/Bar	\$600
	Supplies/Postage	\$419

\$24,615

**100-131**

**Gain/Loss**

**\$0**

**unearth, a celebration of naturally inspired art  
2007**

**Income**

Partners	BC/BS	\$500	
	1st Community Bank	\$500	
	Jim Hudson Lexus	\$500	
	SCPRT	\$500	
Grants	Cultural Council	\$1,250	
Donations			<u>\$3,250</u>

Inkind Donations

Citadel Broadcasting	Radio
Professional Printers	Printing

**Expenses**

Artist	Songwriter Competition	\$1,000	
	Artists Stipends	\$3,000	
Educational	Supplies	\$100	
	Student Sketchbooks	\$200	
Marketing/Promotion		\$1,390	
Miscellaneous	Supplies/Postage	\$250	
			<u>\$5,940</u>

	<b>Gain/Loss</b>	<b>-\$2,690</b>
--	------------------	-----------------





County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

APPLICATION

1. Name of Project/Event: SCAP Football Championship Tournament
2. Sponsoring Organization: Irmo Chapin Recreation Commission  
Mailing Address: 5605 Old Bush River Road, Columbia, S.C. 29212
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:  
Name John Cantey Title Park Director Seven Oaks Park  
Telephone 803-213-1195 Alternate Telephone 803-513-7643  
Email jcantey@icrc.net Fax Number 803-772-1228
5. Event/Project Category (*Check One*):  
 Tourism, Advertising/Promotion: \_\_\_\_\_  
 Tourism Related Expenditures: Officials, Trophies, Program Guide
6. Project Timeline:  
Beginning: Dec, 12<sup>th</sup> 9am End: Dec. 12<sup>th</sup> 9pm
7. Location of Project/Event: Irmo High School
8. How many people do you expect to attend? 1,500
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) \_\_\_\_\_
11. Of this number, how many are tourists? Almost all (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**
  - a. Estimated total cost of Project: \$ 5,500
  - b. Amount of Accommodations Funds requested for this Project: \$ 2,500
  - c. This request equals what percent of the total Project/Event Budget? 45 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Officials - \$1080, Police officer- \$300, P.A. announcer, \$200, Trophies- \$3000, Program Guide - \$500, Chain Crew- \$200

13. Has your project or organization previously received Accommodations Tax Funds?

X  Yes  No

a. If yes, state year 2008, amount \$ 35,000, source Lexington County, and purpose: Unearth - \$10,000 Holiday Lights - \$25,000

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

X  Yes  No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

X  County

Municipal

Non-profit Organization  For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Event/Project Director:

Elizabeth B. Taylor  
Print Name

Executive Director  
Title

Elizabeth B. Taylor  
Signature

1/5/09  
Date

## S.C.A.P. Youth Football Championship Tournament – Narrative Report

**15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

**a. General description.**

The Irmo Chapin Recreation Commission will host the S.C.A.P. Youth Football Championship Tournament on December 12, 2009 at Irmo High School. S.C.A.P. is the athletic branch of the South Carolina Recreation and Parks Association. This year, 12 teams from around the state of South Carolina will compete for the state titles. Teams competed in upper and lower state tournaments prior to advancing to this final event. Players and cheerleaders ages 9-14 compete with two teams in each age category. Each team includes the following:

- 25 football players
- 4 football coaches
- 20 cheerleaders
- 2 cheerleading coaches

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

This event will bring teams and parents to Lexington County for the purpose of Sports Tourism. Attendance for last year's event was approximately 1,500 people with eight of the teams and families having overnight stays.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

Projected attendance: 1,500 people  
Total number of tourist: 66% tourist (990 people)

**d. Economic impact generated by tourism to the event/project.**

**1,500 people** with approximately 66% (or 990 people) considered tourist. The economic impact of tourist would be **\$79,309**.

Additionally, **510 people** would be considered local attendees. These individuals will take part in shopping and dining creating an estimated economic impact of **\$22,440**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:	
a) Average Daily Rate	1) \$72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) \$36.11
II) Food & Beverage Cost:	
Total F&B Per person per day	4) \$44.00
III) Miscellaneous Spending (optional):	
Total Misc. Spending Per Person Per Day	5) \$ 0.00
Grand Total Per Person Per Day Spending	6) \$80.11

*100-135*

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

Accommodations Tax funding will be used to secure officials and offset tournament expenses including printing of program guides and trophies. In addition, each team will receive a pre-event package with area attractions, hotel and restaurant information to assist in planning their visit.

This tournament will bring athletes and families to Lexington County for a statewide sporting event where they will have the opportunity to see all Lexington County has to offer. Support from the Accommodations Tax Funds will not only assist with hosting the event this year, it will also help secure future Sports Tourism events.

**f. Additional comments:**

100-136





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization:** Irmo Chapin Recreation Commission

<b>List of Expenditures</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
<b>Officials</b>			<b>\$1080</b>
<b>P.A. Announcer</b>			<b>\$200</b>
<b>Chain Crew</b>			<b>\$180</b>
<b>Trophies</b>			<b>\$3000</b>
<b>Program Guide</b>			<b>\$750</b>
<b>Police Officer</b>			<b>\$360</b>
<b>Conncessions</b>			<b>\$3,500</b>
<b>Staff</b>			<b>\$500</b>
<b>TOTAL</b>			<b>\$9750</b>

100-138

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION  
Commission Brief  
October 2008 Preliminary Financial Report**

**GENERAL FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$361,797	\$5,641,412	6.41%	\$1,104,209
Expenditures	1,408,252	5,641,412	24.96%	1,447,404

Note that property tax collections for September have not yet been included in the revenue total. They will be included in next month's figures, nor are they available at this time due to the timing of the report. Last year the amount we received was \$62,314. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$729,975 and expenditures of \$227,461 that were associated with the issuance of GO Bonds in August of 2007.

**SPECIAL REVENUE FUND**

	YTD 10/08	Budget	% of Budget	YTD 10/07
Revenue	\$1,023,281	\$2,740,626	37.34%	\$1,002,548
Expenditures	750,895	2,740,626	27.40%	722,869

As of October 31, 2008 the cash balance of operating and special funds totaled \$166,737.

Total invested in certificates of deposit is \$1,459,986.

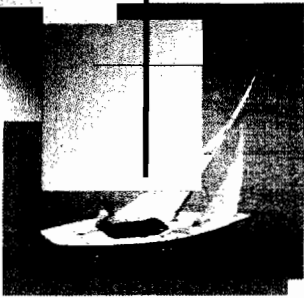
Grant	Amount Budgeted	Agency Match	Amount Received
SC Recreational Trails	100,000.00	25,000.00	0.00
PARD 07-08	72,000.00	18,000.00	0.00
PARD 08-09	20,000.00	5,000.00	0.00
Palmetto Pride	8,000.00	0.00	0.00
DOT	40,000.00	10,000.00	0.00
Accommodations Tax	35,000.00	0.00	0.00
Developmental Disabilities Year 2	17,400.00	0.00	0.00
Older Americans Act	110,000.00	0.00	27,087.77
DAODAS	46,000.00	0.00	0.00
Cultural Council	2,000.00	0.00	0.00
	450,400.00	58,000.00	27,087.77

Submitted by:  
Jim Wellman  
Finance Director  
November 6, 2008

100-139

# THE GREATER IRMO CHAMBER OF COMMERCE

Scott Jones, Chairman of the Board



Lexington County Council  
212 South Lake Drive , Suite 601  
Lexington, South Carolina 29072

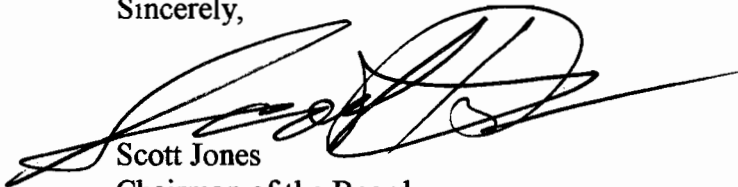
December 23, 2008

Dear Council:

Thank you for the documents for the County of Lexington Accommodations Tax funding for fiscal year 2009-2010. The Greater Irmo Chamber of Commerce is submitting the completed application with all paperwork requested.

Thank you for consideration to our Accommodations Tax funding request.

Sincerely,



Scott Jones  
Chairman of the Board

Enclosures

100-140

1248 Lake Murray Blvd  
PO Box 1246  
Irmo, SC 29063  
803.749.9355  
Fax 803.732.7986  
[www.greaterirmochamber.com](http://www.greaterirmochamber.com)  
[welcome@greaterirmochamber.com](mailto:welcome@greaterirmochamber.com)  
Chuck Larsen, President Emeritus





# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## APPLICATION

1. Name of Project/Event: GREATER IRMO COMMUNITY AWARENESS

2. Sponsoring Organization: GREATER IRMO CHAMBER OF COMMERCE

Mailing Address: P.O. BOX 1246, IRMO, S.C. 29063

3. Federal Tax ID#: [REDACTED]

4. Event/Project Director:

Name MELODY POWERS

Title EVENTS DIRECTOR

Telephone (803) 749-9355

Alternate Telephone \_\_\_\_\_

Email eventsdirector@

Fax Number (803) 732-7986

greaterirmochamber.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion: \_\_\_\_\_

Tourism Related Expenditures: \_\_\_\_\_

6. Project Timeline:

Beginning: JULY 1, 2009

End: JUNE 30, 2010

7. Location of Project/Event: GREATER IRMO COMMUNITY

8. How many people do you expect to attend? 62,000

9. Do you advertise outside a 50-mile radius?  Yes  No

10. If yes to #9, list advertising source(s) website; SC Dept. of Parks, Tourism and Recreation  
WELCOME CENTERS, OTHER CHAMBER OF COMMERCE, WWW.VISIT-COLUMBIA.COM AND GREATER

11. Of this number, how many are tourists? 24,800 (Tourists: "People taking trips outside of  
PUBLICATION.  
their home communities for any purpose, except daily commuting to and from work.") [SC Code  
Section 6-4-5 (4)].

12. Project Budget – Request for funds must meet the requirements of Subsection 6-4-10, SC Code  
Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 70,143

b. Amount of Accommodations Funds requested for this Project: \$ 14,028

c. This request equals what percent of the total Project/Event Budget? 20% %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures -  
\$1,500, etc. LIST ATTACHED I.R.D.

100-141

5374353

12.d. Project Budget

Cost of the Project:		
<b>Greater Irmo Community Awareness Project</b>	<b>Estimated Total Cost of Project</b>	<b>Total Lexington County Accommodations Tax Funds Requested</b>
<i>Visitor's Brochure - "Welcome to Irmo, South Carolina: The Gateway to Lake Murray" and Visitor's Related Materials</i>		
Printing 3,950 @ \$3.58	\$14,141	\$2,828
Postage 1,095 @ \$2.70	\$2,956	\$591
Envelopes 1,095 @ \$ .27	\$296	\$ 59
Advertising and Promotion	\$850	\$170
<b>Subtotal</b>	<b>\$18,243</b>	<b>\$3,648</b>
Visitor Information Center Facility Rent \$833.33 x 12 months	\$10,000	\$2,000
Advertising and Promotion- Tourism	\$3,875	\$775
Public Relations - Tourism	\$3,350	\$670
Website I T - Tourism	\$1,150	\$230
Community Moving Message Sign I T - Tourism	\$ 650	\$130
Operating Visitor Information Welcome Center	\$32,875	\$6,575
<b>Subtotal</b>	<b>\$51,900</b>	<b>\$10,380</b>
<b>TOTAL</b>	<b>\$70,143</b>	<b>\$14,028</b>

100-142

13. Has your project or organization previously received Accommodations Tax Funds?

Yes

No

FY 2008-09

FY 2007-08

\$9,700

FY 2006-07

\$7,500

a. If yes, state year 2008, amount \$ 12,500, source LEXINGTON COUNTY, and purpose: TOURISM, ADVERTISING AND PROMOTION

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes

No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization  For-profit Organization

Community service club, church, etc.

501(c) 3  501(c) 6 (Chamber of Commerce)

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law: REPORT ATTACHED

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

Melody Powers  
Print Name

Office of Events Director  
Title

[Signature]  
Signature

12-22-08  
Date

100-143

15. Project description

a. General description

**Greater Irmo Community Awareness**

The goal of the Greater Irmo Community Awareness project is to promote tourism and enlarge the economic benefits through advertising, promotion, and providing for tourists. The Greater Irmo Chamber of Commerce and Welcome Center will enhance the awareness of the Greater Irmo Community and the Lexington County Community throughout South Carolina and the bordering states, therefore attracting tourists, generating overnight stay in Lexington County lodging facilities and increasing The Greater Irmo Community and the Lexington County Community economy.

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

Numerous benefits to tourism will be realized as a result of this project. *First*, advertising and publicity efforts (e.g., *visitor brochures, visitor packets, Greater Irmo Chamber of Commerce website, the Chamber's community moving-message sign, South Carolina Parks, Tourism and Recreation Welcome Centers and magazine advertisements*) will increase tourists' awareness of the Greater Irmo Community and the Lexington County Community, including local festivals and events. *Second*, the Welcome Center will provide a variety of information services to individual tourists and travelers. *Lastly*, hosting annual events will provide opportunities for tourists' and individual travelers' return visits.

The Greater Irmo Community Awareness project represents another important step in increasing tourism, generating overnight stay in Lexington County lodging facilities and revenue for the community's stakeholders by increasing the tax dollars realized by Lexington County and the State of South Carolina. Together we can win, and with your help, we will

c. Total attendance to the event/project vs. the number of total tourists in attendance.

Total attendance to the project projected at 62,000.

Total tourists in attendance to the project projected at 24,800 .

Projected based on food sales, ticket sales, deposit receipts, zip codes, traffic flow and vendor's zip codes.

100-144

d. Economic impact generated by tourism to the event/project  
 Greater Irmo Chamber of Commerce Room Nights Projected

FY 2009-2010

<u>Event</u>	<u>Room Nights Projected</u>
• Welcome Center Website/Walk-ins/Call-ins	949
• Welcome Center and Third Parties Distribution of Community and Visitor Brochures	474
• Networking with Lexington-Richland District Five Schools	157
• Networking with Real Estate Agents, Businesses, Hotels, Restaurants and Business Grand Openings and Ribbon Cuttings	203
• Miss Greater Irmo/Miss Greater Irmo Teen Pageant	15
• Networking with Annual Irmo Okra Strut	162
• Chamber Annual Ambassador of the Year Gala	14
• Chamber Annual Golf Tournament	8
 Total Nights Projected	 1,982

Methodology for projecting total nights: Nights may be tracked by surveys, random sampling questionnaires and records maintained by the Chamber and events records.

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Fund were used to accomplish this.

The Greater Irmo Chamber of Commerce and Welcome Center is organized to achieve the objectives of promoting business and community growth and development by: promoting economic programs designed to strengthen and expand the income potential of all businesses within the trade area; promoting programs of civic, social, tourism and cultural nature which are designed to increase the functional and esthetic values of the community; and discovering

100-145

and correcting abuses which prevent the promotion of business expansion and community growth.

The Greater Irmo Chamber of Commerce and Welcome Center, a non-profit organization acquaints, markets and promotes the communities and businesses in our zip code areas of 29002, 29063, 29210, and 29212. The Chamber and Welcome Center advertises and promotes the Greater Irmo Community as a destination for meetings, conferences, symposiums, exhibitions, trade shows, tournaments, and provide information services to business/corporate, visitors and tourists.

All campaigns sponsored by the Greater Irmo Chamber of Commerce function in support of each other. The specific focus of this project is to increase the number of tourists visiting the Greater Irmo Community, staying in Lexington County lodging facilities and increasing the Greater Irmo Community and the Lexington County Community economy during their visit. The Greater Irmo Chamber of Commerce networks with the Lexington-Richland District Five Schools, Businesses, Real Estate Agents, Restaurants and Hotels to generate overnight stay in Lexington County lodging facilities and increasing the Lexington County economy by visitors and tourists. The Business Grand Openings and Ribbon Cuttings brings in executive company officials for overnight stay in Lexington County lodging facilities and increasing the Lexington County economy. The Greater Irmo Chamber of Commerce supports the educational efforts of Lexington-Richland School District Five schools. Many people are attracted to the Greater Irmo area as a result of the award-winning schools of Lexington-Richland District Five. These visitors attend various school events as well as a number of the other events held in this area. Often these visits result in their permanent relocation to the Greater Irmo area. The Chamber distributes Lexington-Richland School District Five brochures to all visitors and prospective new residents. During the school year, the Chamber awards the "Teacher of the Month" and "Student of the Month" certificates and medals to deserving recipients. The Chamber highlights the talents of the students in their individual school programs and events. By promoting the students' talents, more visitors are attracted to this area and Lexington-Richland District Five schools, subsequently creating the need for utilization of Lexington County lodging accommodations. Each year the Chamber sponsors scholarships for seniors at both Irmo and Dutch Fork High Schools. The Merlyne Larsen Scholarship Foundation was created to sponsor additional scholarships to be awarded to deserving high school seniors at Irmo and Dutch Fork High Schools. The Greater Irmo Chamber of Commerce will oversee the production and distribution of the visitors' packets to hotels and restaurants. The packets will include listings of hotels, restaurants, local venues, and community attractions such as Lake Murray, Chapin Theatre, Riverbanks Zoo and Garden, Kroger Center for the Arts, Colonial Center, Columbia Metropolitan Convention Center, Carolina Coliseum, University of South Carolina and the South Carolina State Museum. The Greater Irmo Chamber of Commerce's web site has to be constantly updated to promote and attract tourism to the Greater Irmo Community and the Lexington County Community from South Carolina and other states. The Greater Irmo Chamber of Commerce's facilities has been relocated and expanded in order to meet the increased needs and requests resulting from tourist attendance and

tourist inquiries.

The Chamber will promote the involvement and attendance of non-community individuals in the Annual Golf Tournament. The Chamber will market and publicize the Annual Golf Tournament on a statewide basis. The tournament is held at a local golf and country club and materials will be made available that detail the community's attractions and services, visitor information, and a listing of accommodations and restaurants. Brochures, entry forms, and other publications will be distributed statewide to members of the Chambers of Commerce throughout South Carolina and to the South Carolina Parks, Recreation, and Tourism Welcome Centers. The Greater Irmo Chamber of Commerce's *web site* and the Chamber's community moving-message sign will promote tourism by publicizing the Annual Golf Tournament.

The re-design, production, and distribution of the Visitor's Brochure, "Welcome to Irmo, South Carolina" will play a key role in selling the Greater Irmo Community and the Lexington County Community as an ideal place to visit, to host business conventions and seminars, to live, to benefit from the excellent schools, and to serve as a great business location. The distribution network for the new Visitor's Brochure will consist of Hotels, Restaurants, Town of Irmo, South Carolina Parks, Tourism and Recreation Welcome Centers, Greater Irmo Chamber of Commerce, Chamber's of Commerce in South Carolina and the U.S. Postal Service.

The Greater Irmo Chamber of Commerce maintains a high visibility community moving – message sign in a high traffic area. The traffic count for this community moving-message sign which serves as a community "bulletin board" is approximately 40,000 vehicles per day. The sign is designed for a number of purposes including advertisements and the publicizing of events and attractions of interest to tourists and visitors to the Greater Irmo Community and the Lexington County Community. The community moving – message sign communicates information regarding events such as the Golf Tournament, Irmo Okra Strut, Town of Irmo Park functions and Concerts, Lake Murray events, tournaments, Irmo-Chapin Recreation activities, Saluda Shoals, softball tournaments, and bowling tournaments. The community moving – message sign may display 54,750 spots (messages) per year for community announcement or advertisement.

The Chamber's project is to increase the number of tourists (families, couples, and individuals) to the Greater Irmo Community and the Lexington County Community who attend the festivals and events, therefore generating overnight stay in Lexington County's lodging facilities and increasing the Greater Irmo Community and the Lexington County Community economy. The project will promote and highlight the Lexington County's historic and cultural venues; recreational facilities and events; and the uniqueness and flavor of the local community.

The Festivals and Events include:

- **Greater Irmo Chamber of Commerce Appreciation Day**  
This annual event is held during the month of July. I
- **Miss Greater Irmo Pageant**  
The pageant is sponsored by the Greater Irmo Chamber of Commerce and is held annually during the month of September at Irmo Elementary School.
- **Irmo Okra Strut Festival, Dam Run and the Chamber Okra Strut Booth**  
These events are advertised and promoted by the Greater Irmo Chamber of Commerce. The Chamber has a Greater Irmo Chamber of Commerce Irmo Okra Strut Booth for distribution of the Visitor's Brochure and related materials. This festival, crafts, street dance, parade, road race, and the Chamber Booth are held annually during the month of September.
- **Lexington County Joint Chambers Reception Honoring our Legislators and Elected Officials**  
This annual event is held during the month of October at Pine Island
- **Greater Irmo Chamber of Commerce Art, Food and Business Market**  
This annual event is held during the month of October
- **Greater Irmo Chamber of Commerce Chuck Larsen Silent/Live Auction**  
This annual auction is held during the month of November at the Radisson Hotel Columbia and Conference Center .
- **Greater Irmo Chamber of Commerce Oyster Roast and Christmas Party**  
This annual event is held at Inglewood Manor during the month of December.
- **Greater Irmo Chamber of Commerce Ambassador of the Year Gala**  
This annual black tie event honoring the Ambassador and the Diplomat of the Year is held during the month of January at Radisson Hotel Columbia and Conference Center.
- **Merlyne Larsen Scholarship Foundation Benefit**  
This annual event is sponsored by the Greater Irmo Chamber of Commerce and is held during the month of April.
- **Greater Irmo Chamber of Commerce Golf Tournament**  
The tournament is held annually at a local Golf Club during the month of April.
- **Concerts in the Irmo Town Park**  
These concerts are advertised and promoted by the Greater Irmo Chamber of Commerce. The Concerts are held annually by the Town of Irmo April thru September
- **Greater Irmo Chamber of Commerce Summer Outing**  
This annual event is held during the month of June at Lake Murray.
- **Lake Murray Celebration**  
Parade of boats and fireworks on Lake Murray held on last Saturday of month of June. The annual event is advertised by the Greater Irmo Chamber of Commerce
- **Business After Hours**  
This business booths showcase event is held quarterly at a hotel, restaurant, or convention center.  
The Accommodations Tax Funds used for the Greater Irmo Community Awareness project to bring in and promote tourists to the Greater Irmo Community. The funds used for the tourists/visitors brochures and postage, tourists advertising , tourists promotion, tourists public relations, website and community moving message sign, and operating the visitor/tourist information welcome center.



f. Additional comments:

The Greater Irmo Community and Lexington County should be well received by visitors/tourists..



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

FUNDING SOURCES

Organization: GREATER IRMO CHAMBER OF COMMERCE

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
DIPLOMATS	151.42		
Admin. Fee - BLUE CROSS	5,344.06	3,220.45	5,500
COUNTY OF LEXINGTON ACCOMMODATIONS TAX FUNDS	8,600.00	7,975.00	12,500
INTEREST EARNED	462.01	1.40	
MONTHLY MEETING LUNCHEON INCOME - MEAL LUNCH CARD	4,050.00	200.00	500.00
MONTHLY MEETING LUNCHEON INCOME - MEALS INCOME	4,901.56	2,929.38	5,000
MONTHLY MEETING LUNCHEON INCOME - SPONSOR INCOME	3,500.00	2,450.00	3,500
MEMBERSHIP DUES	113,576.34	83,124.39	124,000
CHAMBER CONFERENCE ROOM RENTAL	175.00	50.00	
CHAMBER APPRECIATION DAY	1,240.40	1,036.18	1,250.00
HALL OF HISTORY	1,800.00		
ADVERTISING INCOME - DIRECT AD	950.00	1,200.00	1,800
ADVERTISING INCOME - COMMUNITY MOVING MESSAGE SIGN	1,175.00	625.00	1,200
ADVERTISING INCOME - OTHER	291.07	90.00	600
PROJECT INCOME - FOOD AND ARTS FESTIVAL	9,245.06	2,851.00	10,000
PROJECT INCOME - OYSTER ROAST	1,443.07	924.84	3,000
PROJECT INCOME - LIVE/SILENT AUCTION	31,694.97	31,009.50	36,000
PROJECT INCOME - AMBASSADORS' GALA	65,110.00		37,000
PROJECT INCOME & GOLF TOURNAMENT	30,318.95	27,030.00	26,680
PROJECT INCOME - MISS GREATER IRMO MISS TEEN PAGEANT	3,900.90		
PROJECT INCOME - SUMMER OUTING	1,315.00	2,348.00	1,500
PROJECT INCOME - BUSINESS AFTER HOURS	8,379.99	8,270.99	12,000
PROJECT INCOME - RETIREMENT PARTY		2,100.00	
PROJECT INCOME - CRUISE	2,000.00		2,500
PROJECT INCOME - WELCOME CENTER	212.19	23.08	300

TOTAL INCOME FUNDING SOURCES 297,336.99 177,270.21 284,830

CHAMBER FISCAL YEAR MARCH 1 through Feb. 28 Lexington County Accommodations Tax Funding FY 2009/10

CHAMBER CURRENT FY 2008-2009 through DEC. 19, 2008 (NOTE PROJECT GALA) 15 JAN. 2009



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

EXPENDITURES

Organization: GREATER IRMO CHAMBER OF COMMERCE

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
MONTHLY MEETING LUNCHEON - CHURCH CLEANUP	1,060.00	800.00	1,000
MONTHLY MEETING LUNCHEON - MEALS	4,806.00	2,800.00	4,000
MONTHLY MEETING LUNCHEON - OTHER		400.00	
HEALTH INSURANCE			4,194
PAYROLL TAXES	5,431.98	3,602.48	7,000
FINANCE CHARGES		172.00	
INTEREST CHARGES		82.40	
ADVERTISING	1,890.67	3,828.81	4,900
BANK CHARGES DISCOUNT FEES	2,573.25	-248.98	2,000
RECONCILIATION DISCREPANCIES		.28	
LATE FEES		100.98	
PRESIDENT/CEO	37,999.52	31,444.98	39,930.24
CONSULTANT CONTRACTS	8,948.51	10,508.96	13,865.28
ADMINISTRATIVE DIRECTOR	26,992.27	23,892.78	30,062.28
MARKETING DIRECTOR	20,612.76	18,572.97	23,609.52
WELCOME CENTER COORDINATOR	19,219.80	5,863.61	19,532.68
COPIER EXPENSE	13,495.21	6,725.17	7,980
DONATIONS/CONTRIBUTIONS	100.00		2,500
CHAMBER DUES	2,010.00	859.34	2,000
EDUCATIONAL EXPENSE	17.12		600
INSURANCE	2,066.00	1,916.00	2,400
JANITORIAL SERVICE	2,475.00	2,325.00	3,300
MAINTENANCE/REPAIRS - BUILDING	1,734.44	452.68	600
MEETINGS EXPENSE - BOARD/STAFF MEETINGS	3,777.61	674.50	1,200
MEETINGS EXPENSE - BUSINESS	381.42	494.70	1,000
NEWSLETTER			800



# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## EXPENDITURES

Organization: GREATER IRMO CHAMBER OF COMMERCE

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
FUTURE PLAN. BUILD. LOGISTICS	9,988.23	-2,169.11	
OFFICE EQUIPMENT	1,711.68	306.97	1,500
OFFICE EXPENSE	10,822.07	5,194.43	9,600
PROJECT EXPENSE - FOOD AND ART FESTIVAL	2,943.33	942.71	3,500
PROJECT EXPENSE - CHAMBER APPRECIATION DAY	1,224.54	1,285.49	1,200
PROJECT EXPENSE - LIVE/SILENT AUCTION	3,513.44	3,167.66	4,000
PROJECT EXPENSE - COMMUNITY MOVING MESSAGE SIGN			500
PROJECT EXPENSE - AMBASSADOR OF YEAR GALA	26,387.44	35.71	14,000
PROJECT EXPENSE - CRUISE	2,000.00		
PROJECT EXPENSE - GOLF TOURNAMENT	9,372.92	8,611.48	8,153
PROJECT EXPENSE - IRMO OKRA STRUT	27.32		400
PROJECT EXPENSE - OYSTER ROAST	2,742.39	1,272.93	4,000
PROJECT EXPENSE - MISS GREATER IRMO/MISS TRAVEL PAGEANT	4,522.65	1,508.24	800
PROJECT EXPENSE - SUMMER OUTING	1,075.21	1,046.70	1,100
PROJECT EXPENSE - BUSINESS AFTER HOURS	2,492.92	2,579.36	7,253.00
PROJECT EXPENSE - WEB SITE			600
PROJECT EXPENSE - RETIREMENT PARTY	*	7,128.07	
POSTAGE/SHIPPING	9,792.47	3,140.70	7,200
PRINTING	184.74		
INFORMATION TECHNOLOGY	11,037.00	5,581.58	7,450
PROFESSIONAL FEES	4,301.50	373.43	2,500
PROMOTIONS	605.28	482.94	4,000
PUBLIC RELATIONS	2,343.88	1,761.23 <del>4,254.06</del>	3,000
STORAGE RENTAL	600.00	600.00	600
RENT - CHAMBER/WELCOME CENTER	19,943.42	16,384.00	20,000
UTILITIES - GAS/ELECTRIC/TELEPHONE	10,772.36	11,666.11	11,000

TOTAL EXPENDITURES

293,941.35 180,109.29 284,830.00

CHAMBER FISCAL YEAR MARCH 1 through FEBRUARY 28

CHAMBER CURRENT FY 2008-2009 through Dec. 19, 2008

Lexington County Accommodations Tax Funding FY 2009/10

Prepared 12-19-2008

100-152 (NOTE PROJECT GALA IS JAN. 2009)

# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: GREATER IRMO CHAMBER OF COMMERCE  
 Project/Event Name: GREATER IRMO COMMUNITY AWARENESS  
 Contact Name: SCOTT JONES Phone: 803-749-9355

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? YES  
 If no, state any problems you encountered: \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): \_\_\_\_\_

NO PROBLEMS WITH ATTENDANCE, GREATER IRMO COMMUNITY AWARENESS PROJECT WAS A SUCCESS,

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	53,829	56,451
Amount Funded by the Lexington County Accommodations Tax Fund	7,500	9,700
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	NOT APPLICABLE	NOT APPLICABLE
Total Attendance	46,750	47,400
Total Tourists*	18,700	18,960

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Food Sales, Ticket Sales, deposit Receipts, zip code, Traffic flow and vendor's zip codes.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08. REPORT ATTACHED

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

SCOTT JONES \_\_\_\_\_  
 Print Name Title  
Chairman of the Board  
 \_\_\_\_\_  
 Signature Date  
12/22/08

**County of Lexington Accommodations Tax Fund  
 FY 2007/2008 Final Report**

**VI. PROJECT BUDGET:**

Report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08

**GREATER IRMO COMMUNITY AWARENESS PROJECT**

<b>Balance Forwarded From Previous Year</b>	\$-0-
<b>Funding Source:</b>	
Lexington County Accommodations Tax Funds	\$9,700
<b>Expenditures:</b>	
Tourism Welcome Center Packets:	
Visitor's Brochure: Irmo, South Carolina The Gateway to Lake Murray and Visitor's Related Material 3,300 @ \$3.08 = \$10,164 x 20%	
Lexington County portion	\$2,032
Postage 1,060 @ \$2.70 = \$2,862 x 20% Lexington County portion	\$ 572
Envelopes 1,060 @ \$0.27 = \$ 286 x 20% Lexington County portion	\$ 57
Advertising and Promotion – Tourism	\$ 860
Public Relations – Tourism	\$ 600
Website and Community Moving Message Sign (Information Technology)– Tourism	\$ 280
Operating Visitor/Tourism Information WelcomeCenter	\$5,299
<b>Total Expenditures</b>	<b>\$9,700</b>
<b>Balance</b>	<b>\$ -0-</b>

JOE WILSON  
2ND DISTRICT, SOUTH CAROLINA

ASSISTANT REPUBLICAN WHIP

COMMITTEES:  
ARMED SERVICES  
EDUCATION AND LABOR  
FOREIGN AFFAIRS  
HOUSE POLICY

**Congress of the United States**  
**House of Representatives**

December 3, 2008

COUNTIES:

AIKEN\*  
ALLENDALE  
BARNWELL  
BEAUFORT  
CALHOUN\*  
HAMPTON  
JASPER  
LEXINGTON  
ORANGEBURG\*  
RICHLAND\*  
(\*PARTS OF)

DINO TEPPARA  
CHIEF OF STAFF  
AND COUNSEL

Lexington County Accommodations Tax Advisory Committee  
C/O Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, South Carolina 29072

Dear Committee,

It has come to my attention that The Greater Irmo Chamber of Commerce has recently applied for the Accommodations Tax funds for the fiscal year of 2000-2010 to implement valuable projects aimed at elevating the status of the community for tourism. I deeply support the Greater Irmo Chamber of Commerce and their effort to market the community as both a business and a visitor destination.

It is my strong belief that the Greater Irmo Chamber of Commerce has a proactive program in place that would greatly enhance its ability to attract business and tourism to the community, which would benefit Lexington County as a whole. The use of Accommodations Tax funds for this program is a responsible investment in the community. I encourage the use of these funds for the Greater Irmo Community. I thank you in advance for your time and efforts in this request within the applicable statutes and limitations.

It is an honor to represent the people of the Second Congressional District of South Carolina, and I value your input.

If I may be of further assistance to you, please do not hesitate to contact me.

Very truly yours,



JOE WILSON  
Member of Congress

JW/mp

*100-155*

MIDLANDS OFFICE:  
1700 SUNSET BLVD. (US 378), SUITE 1  
WEST COLUMBIA, SC 29169  
(803) 939-0041  
FAX: (803) 939-0078

212 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-4002  
(202) 225-2452  
FAX: (202) 225-2455  
[www.joewilson.house.gov](http://www.joewilson.house.gov)

LOWCOUNTRY OFFICE:  
903 PORT REPUBLIC STREET  
P.O. BOX 1538  
BEAUFORT, SC 29901  
(843) 521-2530  
FAX: (843) 521-2535

# Senate Education Committee



JOHN COURSON  
CHAIRMAN

SUITE 412  
GRESSETTE OFFICE BUILDING  
TELEPHONE: (803) 212-6250

THE SENATE OF SOUTH CAROLINA  
P. O. BOX 142  
COLUMBIA, SOUTH CAROLINA 29202

CLARA HEINSOHN  
RESEARCH DIRECTOR  
K-12

ROBIN MOSELEY  
RESEARCH DIRECTOR  
HIGHER EDUCATION

December 3, 2008

Accommodations Tax Advisory Committee  
% Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, South Carolina 29072

Dear Committee Members,

I support the Greater Irmo Chamber of Commerce's application for the fiscal year 2009-2010 Accommodations Tax funding request. The funds will help as the Greater Irmo Chamber of Commerce puts into action their project (Greater Irmo Community Awareness) to elevate the community's status. This funding source will go a long way in helping the Chamber continue promoting and encouraging business and tourism interests in the community.

The Greater Irmo Chamber of Commerce is a viable group of business and professional men and women who are committed to making this area the best that it can be. The Chamber has a proactive program in place that would help them with the goal to attract new business and tourism. All of Lexington County would greatly benefit from the project. The project will generate overnight stay in Lexington County's lodging facilities. The county's historical and cultural venues, recreational facilities and events, and the uniqueness and flavor of the local community will be promoted and highlighted. I believe that the Accommodations Tax Funding will be a wise investment in this community. Your support of their effort would be greatly appreciated.

I am honored to represent a large part of the Lexington County portion of the greater Irmo area in the South Carolina Senate, and I thank you for your past support of the Greater Irmo Chamber. If I can provide additional information or whenever I may be of assistance, please feel free to contact me.

With kindest regards, I am

Sincerely,

A handwritten signature in black ink, appearing to read "John Courson".

John Courson  
S. C. Senator

100-156



RONNIE CROMER  
SENATORIAL DISTRICT NO. 18

HOME ADDRESS:  
P.O. BOX 378  
PROSPERITY, SC 29127  
TELEPHONE: (803) 364-3950

OFFICE ADDRESS:  
P. O. BOX 142  
610 GRESSETTE BUILDING  
COLUMBIA, SOUTH CAROLINA 29202  
TELEPHONE (803) 212-6040  
FAX (803) 212-6299  
EMAIL: CROMERR@SCSENATE.ORG



COMMITTEES:  
AGRICULTURE AND  
NATURAL RESOURCES  
BANKING AND INSURANCE  
FINANCE  
FISH, GAME AND FORESTRY  
INVITATIONS  
RULES

December 3, 2008

Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

Dear Members of the Committee:

I am of the understanding that The Greater Irmo Chamber of Commerce has recently applied for Accommodations Tax Funds for fiscal year 2009-2010, for the purpose of implementing several projects designed to enhance and promote the status of the community. I fully support The Greater Irmo Chamber of Commerce and the projects they have planned to market the Irmo community as a business and tourist destination.

I believe the mission and purpose of The Greater Irmo Chamber of Commerce to encourage and promote the growth of the greater Irmo area are all-important to meeting the needs and supporting the business climate of the area. Use of the Accommodations Tax Funds would not only benefit and be in the best interests of the citizens of Irmo, but of Lexington County as a whole.

Your consideration of this request is greatly appreciated. If I can provide any further information or comment, please let me know.

With warmest regards,

A handwritten signature in black ink that reads "Ronnie Cromer".

Ronnie Cromer  
South Carolina Senate District Eighteen

RWC:aa

100-157

**Chip Huggins**

District No. 85 - Lexington County  
308 Wayworth Court  
Columbia, SC 29212



323-B Blatt Building  
Columbia, SC 29211

Tel. (803) 734-2971  
Fax (803) 734-0103

**Committees:**

Labor, Commerce and Industry  
Real Estate Subcommittee,  
Chairman

**House of Representatives**

State of South Carolina

**December 3, 2008**

**Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072**

**Dear Committee:**

I am writing on behalf of The Greater Irmo Chamber of Commerce that has recently applied for Accommodations Tax funds for fiscal year 2009-2010. Those funds will be used to implement valuable projects designed to advance the status of the community for tourism. The Greater Irmo Chamber of Commerce has my support in their effort to market the Greater Irmo community as a business and tourist destination.

The Greater Irmo Chamber of commerce has a positive program in place that would greatly enhance its ability to attract business and tourism to the community, and this would benefit Lexington County as a whole. The use of Accommodations Tax funds for this program would be a responsible investment in the community, and I support the use of these funds for the Greater Irmo Community. I would greatly appreciate it if you would give this application your careful and thoughtful consideration.

If I can ever be of assistance, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Chip Huggins", written over the word "Sincerely,".

**Chip Huggins**

**CH/vhr/2007dec20-2**

**cc: Mr. Fred Sojourner, Greater Irmo Chamber of Commerce**

**100-158**



# House of Representatives

State of South Carolina

**Nathan Ballentine**

District No. 71 - Lexington-Richland  
Counties  
1108 Belfair Way  
Irmo, SC 29063

320-A Blatt Building  
Columbia, SC 29211

Tel. (803) 734-2969

**Committees:**

Education and Public Works  
Ethics

December 19, 2008

**Subcommittees:**

K-12 Education  
Motor Vehicles and Public Works

Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive, Suite 601  
Columbia, SC 29072

Dear Committee:

Thank you for the opportunity to endorse the Greater Irmo Chamber of Commerce's recent application for Accommodations Tax Grant for Fiscal Year 2009-2010. This financial support will enable the Greater Irmo Chamber of Commerce to further its endeavor to implement their Greater Irmo Community Awareness project to attract tourism.

The Greater Irmo Chamber of Commerce has continued to strive to implement programs that benefit not only the Irmo Community but Lexington County overall. I am in full support of this request for use of Accommodations Tax Grant for this project and do appreciate your full consideration. The project will generate overnight stay in Lexington County's lodging facilities.

I am honored to represent the Lexington County portion of the Greater Irmo area in the South Carolina State House. If I may be of further assistance, please do not hesitate to contact me.

With warm regards,

Nathan Ballentine  
[www.nathanballentine.com](http://www.nathanballentine.com)

cc: Fred Sojourner, Greater Irmo Chamber of Commerce

100-159

# *The State of South Carolina*



## *Office of Secretary of State Mark Hammond* **Certificate of Existence, Non-Profit Corporation**

**I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:**

GREATER IRMO CHAMBER OF COMMERCE, INCORPORATED, A Non-Profit Corporation duly organized under the laws of the State of South Carolina on September 2nd, 1988, has as of the date hereof filed as a non-profit corporation for religious, educational, social, fraternal, charitable or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the Secretary of State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to section 33-31-1404 of the South Carolina code and that the non-profit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal of  
the State of South Carolina this 18th day of  
February, 2004.

*Mark Hammond*

100-160

Mark Hammond, Secretary of State



County of Lexington  
Accommodations Tax Fund  
FY 2009/2010



APPLICATION

ALL APPLICATION DETAILS ATTACHED IN ATTACHMENT 1

1. Name of Project/Event: CONTINUATION OF STATEWIDE RECOGNITION
2. Sponsoring Organization: LEXINGTON COUNTY ARTS ASSOCIATION / VILLAGE SQUARE THEATRE  
Mailing Address: PO. Box 412, LEXINGTON, S C 29071
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:  
Name DIANA PRICE Title LCAA BOD MEMBER - GRANT CHAIR  
Telephone 803.359.1436 Alternate Telephone 803.466.0416 (cell)  
Email villagesquaretheatre@wmdstream.net Fax Number 803.359.2427
5. Event/Project Category (Check One):  
 Tourism, Advertising/Promotion:  
 Tourism Related Expenditures:
6. Project Timeline: 2009/2010 THEATRE SEASON  
Beginning: JULY 1, 2009 End: JUNE 30, 2010
7. Location of Project/Event: VILLAGE SQUARE THEATRE AT 105 CAUGHMAN ROAD
8. How many people do you expect to attend? 700 over 39 performances (4 seasons of 2 Jr. arts)
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) SEE ATTACHMENT 1, PAGE 1
11. Of this number, how many are tourists? 2574 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)]  
OF 3370 OF TOTAL
12. Project Budget – Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
  - a. Estimated total cost of Project: \$ 28,000
  - b. Amount of Accommodations Funds requested for this Project: \$ 10,000
  - c. This request equals what percent of the total Project/Event Budget? ~35% %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. SEE PAGE 3 OF ATTACHMENT 1

100-161

13. Has your project or organization previously received Accommodations Tax Funds?

Yes  No SEE PAGE 2 OF ATTACHMENT 1 FOR DETAILS

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No SEE PAGE 2 OF ATTACHMENT 1 FOR DETAILS

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization  For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

SEE PAGES 4 & 5 OF ATTACHMENT 1 FOR DETAILS

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

DIANA L PRICE  
Print Name

GRANT CHAIR & BOD MEMBER  
Title

*Diana L Price*  
Signature

01-05-09  
Date







# Lexington County Council

**Busbee, Judy**

---

**From:** Burnett, Diana  
**Sent:** Thursday, January 29, 2009 10:01 AM  
**To:** JBusbee@lex-co.com  
**Subject:** FW: LCAA Accomodation Grant Application  
**Attachments:** LexCountyTaxGrantFundingSource\_Jan4\_09.doc

Judy,

Please print out the information to be included in the booklets . LCAA had an error.

Diana

**From:** lavineprice [mailto:lavineprice@sc.rr.com]  
**Sent:** Thursday, January 29, 2009 9:50 AM  
**To:** Burnett, Diana  
**Subject:** LCAA Accomodation Grant Application

Hi Diana,

While preparing for other grant and funding sources I discovered that the wrong totals were carried over to the ATTACHMENT 2 - FUNDING SOURCES page in our Accommodations application.

If it's possible would you please place this email update or attachment sheet in our packet? I have included the correct totals.

If you can, thank you very much!!

Sincerely,  
Diana Price, Grants Chairperson  
Lexington County Arts Association / Village Square Theatre

\*\*\*\*\*

## **ATTACHMENT 2 - FUNDING SOURCES**

County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

**UPDATED WITH ADDITION CORRECTIONS ON TOTALS 01/28/2009**

Organization: Lexington County Arts Association (LCAA) / Village Square Theatre (VST)

List of Funding Sources	Actual 06-07	Actual 07-08	Estimated 08-09
Admissions	\$68,921	\$48,871	\$70,000
Memberships	\$18,715	\$14,993	\$20,000
Grants	\$7,177	\$6,677	\$4,000
Lexington County Tax Funds	\$1,000	\$2,000	\$7,000
Rentals	\$3,491	\$3,290	\$3,500
Sponsors	\$9,000	\$6,750	\$10,000
Golf Tournament	\$571	\$1,451	\$2,000
Costume Rentals	\$1,122	\$1,222	\$1,500
Interest	\$1,692	\$1,104	\$1,000

**Lexington County Council**

<b>Advertising</b>	<b>\$4,075</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>	<b>\$277</b>	<b>\$50</b>	<b>-</b>
<b>Donations</b>	<b>\$257</b>	<b>\$2,688</b>	<b>\$3,000</b>
<b>Junior Arts</b>	<b>\$310</b>	<b>\$8,296</b>	<b>\$9,000</b>
<b>Annual Gala Net</b>	<b>&lt;\$685&gt;</b>	<b>&lt;\$1,167&gt;</b>	<b>-</b>
<b>Restricted Assets Releases</b>	<b>-</b>	<b>\$14,563</b>	<b>-</b>
<b>TOTAL</b>	<b>\$115,923</b>	<b>\$110,788</b>	<b>\$131,000</b>

# County of Lexington Accommodations Tax Fund

FY 2007/2008 FINAL REPORT

## I. PROJECT INFORMATION:

Organization Name: LEXINGTON COUNTY ARTS ASSOCIATION  
Project/Event Name: WEBSITE REDESIGN AND UPGRADE  
Contact Name: DIANA PRICE, GRANT CHAIR & BOB MEMBER Phone: 803.359.1436

## II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? YES

If no, state any problems you encountered: \_\_\_\_\_

## III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
SEE DETAIL ON ATTACHMENT 4, PAGE 1

## IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$1685	\$8069.71
Amount Funded by the Lexington County Accommodations Tax Fund	\$1000	\$2000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$1000	\$2000
Total Attendance	6069	6150
Total Tourists*	1572 (~25%)	1845 (~30%)

\*Tourists are generally defined as those who travel at 50 miles to attend.

## V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
SEE DETAIL ON ATTACHMENT 4, PAGE 1

## VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08. SEE DETAIL ON ATTACHMENT 4, PAGE 1.

## VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

DIANA L PRICE  
Print Name

*Diana L Price*  
Signature

GRANT CHAIR & BOB MEMBER  
Title

01-05-09  
Date

100-167



## ATTACHMENT 1 – APPLICATION FORM DETAILS

County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

1. Name of Project: **Continuation of Statewide Recognition and Extended Attendance Outside of Lexington County**
2. Sponsoring Organization: **Lexington County Arts Association (LCAA) / Village Square Theatre**  
Mailing Address: **P.O. Box 412, Lexington, SC 29071**  
Physical Address: **105 Caughman Road, Lexington, SC**
3. Federal Tax ID#: **57-0471671**
4. Project Director:  
Name: **Diana Price** Title: **LCAA Board Member – Grant Chair**  
Telephone: **803.359.1436** Alternate Telephone: **803.466.0416 (personal cell)**  
Email: **villagesquaretheatre@windstream.net** Fax Number: **803.359.2427**
5. Project Category: **Tourism, Advertising/Promotion**
6. Project Timeline: **2009/2010 Theatre Season**  
Beginning: **July 1, 2009** End: **June 30, 2010**
7. Location of Project: **Village Square Theatre at 105 Caughman Road, Lexington, SC**
8. How many people do you expect to attend? **7800 over 39 performances (4 season and 2 junior arts productions)**
9. Do you advertise outside of a 50-mile radius? **YES**
10. If yes to #9, list advertising source(s):
  - **Village Square Theatre website**
  - **SC Tourism website**
  - **SC Convention Center website**
  - **Onstage Columbia website**
  - **Columbia Theatre Community Central newsgroup**
  - **Statewide newspaper community calendars**
  - **Radio and TV public service announcements**
  - **Augusta, GA are newspapers, radio and TV community calendars**
  - **SC Magazine**
  - **Sandlapper Magazine**
  - **South Carolina Theatre Association**
  - **Palmetto Parent Magazine**
  - **Facebook.com**
  - **MySpace.com**
11. Of this number (of attendees), how many are tourists? **2574 (or 33% of total attendance)**

*100-168*

*Diana Price 01-05-09*



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### 12. Project Budget –

- a. Estimate total cost of Project: **\$28,000.00**
- b. Amount of Accommodations Funds requested for this Project: **\$10,000.00**
- c. This request equals what percent of the total Project Budget? **Approximately 35%**
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures – \$1500, etc. – **See Page 3 below of Application Attachment**

### 13. Has your organization previously received Accommodations Tax Funds? **YES**

- a. If yes, state year, amount (\$), source and purpose:
  - **2006/2007, \$1000.00, Lexington County Tax Accommodations, for improved signage for visibility**
  - **2007/2008, \$2000.00, Lexington County Tax Accommodations, for web site upgrade**
  - **2008/2009, \$7000.00, Lexington County Tax Accommodations, for statewide recognition and expanded attendance from outside Lexington County**
- b. For each award year did you expend 100% of the Accommodations Tax Funds you received?
  - **2006/2007 – YES (complete)**
  - **2007/2008 – YES (complete)**
  - **2008/2009 – IN PROGRESS (final report due next fiscal year)**

### 14. Type of Organization: **501(c) 3**

### 15. Project description – please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the project was in accordance to Section 6-4-10 of the S.C. Code of Law: – **See Pages 4 and 5 below of Application Attachment**

- a. General Description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.
- c. Total attendance to the project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the project
- e. Overall description of how the project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

100-169

*Diana Arrie 01-05-09*



## ATTACHMENT 1 – APPLICATION FORM DETAILS

**Detail for item 12 Project Budget, sub-item "d." (List specifically what the funds will be used for and the estimated amount i.e. brochures – \$1500, etc.) on page 2 above.**

### 1) Statewide Newspaper Advertisements

Collaborating with South Carolina Press Association LCAA can advertise in

- 81 newspapers (64 weeklies, 17 dailies)
- 4 regions (Upstate, Midlands, Pee Dee, Lowcountry)

Cost \$10,000

4 season shows at \$2500 each

### 2) Rack Cards and Holders

- Card dimensions 4" x 9"
- Acrylic racks have 2" capacity

Cost \$1,600

5000 cards \$800

100 racks @ \$8 each

### 3) "Sandlapper" magazine

- Published quarterly
- Published locally

Cost \$1,450

Annual rate

### 4) "SC Magazine"

- Published bimonthly
- Sister publications also carry Village Square Theatre news

Cost \$1,500

Annual rate

### 5) Radio Advertising

Partnering with Steve FM

- Listener profile proves diversity and homes with children
- Brief commercials
- Web links (provides number of hits)

Cost \$7,800

\$650 monthly

### 6) Portable Lighted Location Signage

- Assist attendees to facility due to new construction of Firestone

Cost \$1,000

\$500 Portable 4' x 8' sign

\$500 Portable Power Source

### 7) Website Enhancement for Greater Accessibility

Cost \$1,000

License upgrade, database maintenance/administration, backup location, design upgrades

### 8) Promotional brochures printing

- 5000 season Brochures
- 3000 Juniors Arts Summer Program / Showcase
- 500 Sponsor / Advertiser Brochures

Cost \$3,700 (Design layout donated by local Media Design Specialist)

*Diana L. Price 01-05-09*



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### Detail for item 15 Project Description on page 2 above:

**Description of Project:** The Lexington County Arts Association (LCAA) has been a part of the Lexington County for over forty years. A vital part of the LCAA is the Village Square Theatre (VST), which provides the town and surrounding community one of the few venues for live theater in the area. The theatre produces 4 main season stage productions and 2 Junior Arts stage productions annually and provides a facility for private organizations to stage live arts for the community through rental when available. Additionally, the theatre sponsors educational opportunities for participants to enjoy arts education classes during the summer months. When funding allows, LCAA plans to expand those into year-round programs.

The LCAA seeks to continue moving live theater in Lexington County to the next level through a series of ongoing initiatives designed to promote tourism into the area. An enhanced website was created during the fiscal year of 2007-2008. An output of this project is the formulation of a database record of past visitors to the theatre. This information assists with the mass electronic and general mail-outs to patrons and visitors living throughout South Carolina and other states, inviting them to performances and information them of the arts classes and other events.

The project for fiscal year of 2008-2009 just got underway in July. This project sets us on a path to expand advertising in statewide publications, mass media and to tourism-related outlets. This outreach provides vast tourist appeal and shows positive signs of to bring sources of untapped revenue into the county. In addition to increasing our tourist attendance at regularly sponsored LCAA events, it is through this project that new strategic partnerships were formed with the Brain Injury Alliance of South Carolina, Carolina Actors with Special Talents and South Carolina Theatre Association.

The Brain Injury Alliance, based in Greenville, hosted their statewide convention in Columbia and hosted their benefit finale at the Village Square Theatre where a special performance of Little Women was performed. The Carolina Actors with Special Talents has teamed with LCAA to make VST their home theatre to perform. This group has been recognized nationally for the work they do to enhance the life of mentally challenged adults. The South Carolina Theatre Association has hosted the statewide community theatre group at the Village Square Theatre. It is our belief that LCAA can continue this positive networking to increase awareness to tourists into Lexington County by continuing to expand the statewide recognition program.

The fiscal year 2009-2010 project would continue to expand advertising statewide through publications, mass media and tourism-related outlets allowing us to further broaden our foundation. The previous advertising initiatives will continue in the Midlands, including but not limited to event posters, mailings, signage, and website enhancements.

Additionally, Chamber of Commerce sites throughout the state, local hotels and motels, restaurants and local tourism outlets and the like will receive printed event information on convenient reference cards. Advertising racks for said cards will be purchased and provided to those businesses interested in participating. In turn, LCAA would encourage other merchants to place their information at the theater so the theatergoers might be apprised of other local attractions they might enjoy. They could decide to lengthen their stay or plan future trips.

Furthermore, the theatre will continue negotiating partnerships with local restaurants and hotels establishing "dinner and theater" packages or "weekend theater" packages that will lure visitors into the area for dining, theater, hotel, and possibly shopping trips. Advertising in statewide magazines that cater to SC tourism would highlight offerings of arts and cultural events in Lexington County. Through this effort, visitors would be drawn into Lexington where they would also dine, lodge, and visit other venues of interest.

*Diana L. Price 01-05-09*



## ATTACHMENT 1 – APPLICATION FORM DETAILS

**Benefit to Tourism and the Community:** The Lexington County area is one of the fastest growing communities in South Carolina. While sporting events have long been the major draw to the area with the events such as fishing tournaments, college and professional sports, tennis, softball and golf tournaments, there is an increased longing for something else. This is particularly evident among the young families entering Lexington County and forming new "roots" as our junior arts programs continue to grow and requests for more are daily occurrences.

**Total Audience Attendance:** ~7800

**Total Tourists in Attendance:** ~2574 (33% of total)

**Economic impact:** \$30,888 (minimum assumption of 12.00 per person to local merchants by tourists on the evening of the performance).

**How Project Attracts and Promotes Tourists to the Area and how Tax Funds help:** Networking and statewide recognition is beginning to formulate. As we continue to flood the markets with information of the arts in Lexington County and the part that LCAA and the Village Square Theatre plays in that equation equals improved revenues for the Association, the Town and the County. The assistance by Lexington County Accommodations Tax Funds will provide a path to success and an investment in the future. It creates a strong partnership and is a Win-Win proposition. It is Lexington County Arts Association's hope that the County Council will continue to support this near fifty year old Lexington tradition and grant this request.

100-172

*Diana L. Price 01-0509*





**ATTACHMENT 2 – FUNDING SOURCES**

County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

Organization: Lexington County Arts Association (LCAA) / Village Square Theatre (VST)

List of Funding Sources	Actual 06-07	Actual 07-08	Estimated 08-09
Admissions	\$68,921	\$48,871	\$70,000
Memberships	\$18,715	\$14,993	\$20,000
Grants	\$7,177	\$6,677	\$4,000
Lexington County Tax Funds	\$1,000	\$2,000	\$7,000
Rentals	\$3,491	\$3,290	\$3,500
Sponsors	\$9,000	\$6,750	\$10,000
Golf Tournament	\$571	\$1,451	\$2,000
Costume Rentals	\$1,122	\$1,222	\$1,500
Interest	\$1,692	\$1,104	\$1,000
Advertising	\$4,075	-	-
Miscellaneous	\$277	\$50	-
Donations	\$257	\$2,688	\$3,000
Junior Arts	\$310	\$8,296	\$9,000
Annual Gala Net	<\$685>	<\$1,167>	-
Restricted Assets Releases	-	\$14,563	-
<b>TOTAL</b>	<b>\$116,423</b>	<b>\$112,038</b>	<b>\$124,000</b>

100-173

*Diana L. Price 01-05-09*



**ATTACHMENT 3 – EXPENDITURES**

County of Lexington  
Accommodations Tax Fund  
FY 2009/2010

Organization: Lexington County Arts Association (LCAA) / Village Square Theatre (VST)

List of Expenditures	Actual 06-07	Actual 07-08	Estimated 08-09
Continuing education	-	\$70	\$200
Advertising	\$1,094	\$1,670	\$2,000
Bank Service Charges	\$1,751	\$1,796	\$1,850
Communication	\$1,394	\$1,360	\$1,400
Competition	<\$20>	-	-
Dues	\$491	\$389	\$400
Equipment purchases	-	\$351	\$500
Insurance	\$11,073	\$10,208	\$10,500
Advertising	\$211	-	-
Miscellaneous	\$277	<\$34>	\$100
Office Expense	\$16,583	\$12,943	\$13,225
Poster Project	<\$29>	\$45	\$9,000
Printing and Reproduction	\$1,579	\$990	\$1,000
Production Costs	\$57,184	\$47,453	\$48,600
Professional Fees	\$940	\$1,385	\$1,500
Repairs and maintenance	\$7,441	\$6,909	\$6,500
Utilities	\$4,988	\$6,582	\$8,000
Fixed asset purchases	\$1,332	\$20,364	\$1,000
<b>TOTAL EXPENSE</b>	<b>\$106,289</b>	<b>\$112,481</b>	<b>\$105,775</b>

100-174

*Diana L. Price* 01-05-09



**ATTACHMENT 4 - FY 2007/2008  
FINAL REPORT for FY 2007/2008**  
County of Lexington Accommodations Tax Fund

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Arts Association (LCAA) / Village Square Theatre (VST)  
Project Name: Website Redesign and Upgrade  
Contact Name: Diana Price, LCAA Board Member Grant Chair Phone: 803.359.1436

**II. PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? **YES**

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g. lessons learned successes, problems encountered, etc.)

Economic challenges during the season caused us to approach the upgrade in more creative ways than originally anticipated. Many hours of work were provided free of charge or an "in trade" relationship to save costs. Selected Board Members were also trained on techniques to keep the web site up to date with the latest data with an agreement by the webmaster to answer technical questions as needed and gratis.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	FY 2006/2007	FY 2007/2008
Total Budget of Project	\$1685	\$8069.71
Amount Funded by the Lexington County Tax Accommodations Tax Fund	\$1000	\$2000
Amount Funded by the Lexington County Tax Accommodations Tax Fund from all Sources	\$1000	\$2000
Total Attendance	6069	6150
Total Tourism *	1572 (~25%)	1845 (~30%)

\*Tourists are generally defined as those who travel 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys...)

- Address and Zip code capture at the time of ticket reservation
- Zip code capture on voting ballots distributed at each performance
- General mailing list requests collected via emails, telephone requests, and box office inquiry at the time the tickets are picked up prior to each performance
- Data then entered into an excel spreadsheet file for inquiry

**VI. Project Budget:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax Funds for FY 07/08.

Website Design	\$ 400.00
Salary for database input	\$ 600.00
*Printing of postcards & posters	\$4317.03
*Mail service prep.	\$ 586.96
*Postage	\$2165.72
<b>TOTAL COST</b>	<b>\$8069.71</b>

<b>Accommodations funded</b>	<b>\$2000.00</b>
<b>LCAA funded</b>	<b>\$6069.71</b>

\* 4 general postcard mailings to 4100 distinct addresses (once a Quarter)

*Diana Price 01-05-09*

COMPILED FINANCIAL STATEMENTS

**LEXINGTON COUNTY ARTS ASSOCIATION**  
Lexington, South Carolina

June 30, 2008

100-176

## CONTENTS

### Compiled Financial Statements

Independent Accountants' Report.....	Page 3
Statements of Financial Position.....	4
Statements of Activities.....	5
Statement of Functional Expenses.....	6
Statements of Cash Flows.....	7
Notes to Financial Statements.....	8-11

### Supplemental Information

Schedule of Program Income and Expenses .....	13
-----------------------------------------------	----



# RISH & ENZASTIGA

Certified Public Accountants

## INDEPENDENT ACCOUNTANTS' REPORT

Lexington County Arts Association  
Lexington, South Carolina

We have compiled the accompanying statements of financial position of Lexington County Arts Association (a nonprofit organization) as of June 30, 2008 and 2007, and the related statements of activities, statement of functional expenses, and cash flows for the years then ended, and the accompanying supplementary information, which is presented only for supplementary analysis purposes, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements and supplementary schedule information that is the representation of the Board. We have not audited or reviewed the accompanying financial statements and supplementary information and, accordingly do not express an opinion or any other form of assurance on them.

Lexington, South Carolina  
November 6, 2008

*Rish and Enzastiga*

STATEMENTS OF FINANCIAL POSITION  
LEXINGTON COUNTY ARTS ASSOCIATION

June 30,

	2008	2007
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents--Note B	\$ 20,160	\$ 41,815
Prepaid expenses	<u>9,761</u>	<u>9,397</u>
Total Current Assets	29,921	51,212
Property & equipment--Note C	494,684	474,320
Accumulated depreciation	<u>(261,273)</u>	<u>(244,597)</u>
Net Property and Equipment	233,411	229,723
<b>TOTAL ASSETS</b>	<u><b>\$ 263,332</b></u>	<u><b>\$ 280,935</b></u>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Deferred revenue	<u>\$ 6,310</u>	<u>\$ 3,490</u>
Total Current Liabilities	<u>6,310</u>	<u>3,490</u>
<b>TOTAL LIABILITIES</b>	<u><b>6,310</b></u>	<u><b>3,490</b></u>
Net Assets		
Temporarily restricted	1,129	10,406
Unrestricted	<u>255,893</u>	<u>267,039</u>
TOTAL NET ASSETS	<u>257,022</u>	<u>277,445</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><b>\$ 263,332</b></u>	<u><b>\$ 280,935</b></u>

*See accompanying notes and accountants' report.*

100-179

STATEMENT OF ACTIVITIES

LEXINGTON COUNTY ARTS ASSOCIATION

For the Year Ended June 30,

	2008	2007
Changes in unrestricted net assets		
Revenue and Support		
Admissions	\$ 48,871	\$ 68,921
Memberships	14,993	18,715
Grant income	9,927	8,677
Golf tournament-net of expenses of 11,213	1,451	571
Rentals	3,290	3,491
Show sponsor	6,750	9,000
Costume rentals	1,222	1,122
Interest income	-	1,442
Advertising	-	4,075
Miscellaneous	50	158
Bi-Lo Boosters	-	119
Donations	2,688	257
Interest income	1,104	250
Juniors arts classes	8,296	310
Gala income/(loss)	<u>(1,167)</u>	<u>(685)</u>
Total Revenue and Support	97,475	116,423
Temporarily restricted assets released from restrictions	<u>14,563</u>	-
	112,038	116,423
Expenses		
Production costs	93,513	90,286
General and administrative costs	12,995	15,594
Depreciation expense	<u>16,676</u>	<u>16,308</u>
Total Expenses	<u>123,184</u>	<u>122,188</u>
INCREASE/(DECREASE) IN UNRESTRICTED NET ASSETS	(11,146)	(5,765)
Changes in temporarily restricted net assets		
George Boozer revenue	5,286	-
George Boozer expenses	<u>(14,563)</u>	<u>2,435</u>
CHANGE IN TEMPORARILY RESTRICTED NET ASSETS	<u>(9,277)</u>	<u>2,435</u>
CHANGE IN NET ASSETS	(20,423)	(3,330)
Net Assets, Beginning of Year	<u>277,445</u>	<u>280,775</u>
NET ASSETS, END OF YEAR	<u>\$ 257,022</u>	<u>\$ 277,445</u>

See accompanying notes and accountants' report.

100-180



STATEMENT OF CASH FLOWS

LEXINGTON COUNTY ARTS ASSOCIATION

For the Year Ended June 30,

	2008	2007
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (20,423)	\$ (3,580)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	16,676	16,308
Changes in operating assets and liabilities-- increase/(decrease) in cash flow		
Prepaid expenses	(365)	(5,390)
Deferred revenue	<u>2,820</u>	<u>(4,338)</u>
NET CASH FLOWS PROVIDED (USED) BY OPERATING ACTIVITIES	<u>(1,292)</u>	<u>3,000</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	<u>(20,364)</u>	<u>(5,641)</u>
NET CASH FLOWS USED BY INVESTING ACTIVITIES	<u>(20,364)</u>	<u>(5,641)</u>
NET INCREASE/(DECREASE) IN CASH	(21,656)	(2,641)
Cash and equivalents, Beginning of Year	<u>41,815</u>	<u>44,456</u>
CASH AND EQUIVALENTS, END OF YEAR	<u>\$ 20,159</u>	<u>\$ 41,815</u>

*See accompanying notes and accountants' report.*

100-181

STATEMENT OF FUNCTIONAL EXPENSES

LEXINGTON COUNTY ARTS ASSOCIATION

For the Year Ended June 30, 2008 (with Comparative Totals for 2007)

Expenses	Production	General and	Total	
	<u>Costs</u>	<u>Administrative</u>	<u>2008</u>	<u>2007</u>
Advertising	\$ 1,882	\$ -	\$ 1,882	\$ 1,094
Bank service charges	-	1,796	1,796	1,751
Dues and subscriptions	-	389	389	491
Equipment purchases	351	-	351	387
Insurance	9,170	1,038	10,208	11,073
Miscellaneous	-	61	61	211
Office	8,683	4,260	12,943	16,603
Project expenses	48,078	-	48,078	59,408
Professional fees	1,385	-	1,385	940
Repairs and maintenance	3,455	3,454	6,909	7,441
Sound system and other	14,563	-	14,563	-
Scholarships	-	-	-	100
Communications	680	680	1,360	1,393
Utilities	5,266	1,317	6,583	4,988
<b>Total Functional Expenses</b>	<b>\$ 93,513</b>	<b>\$ 12,995</b>	<b>\$ 106,508</b>	<b>\$ 105,880</b>

See accompanying notes and accountants' report.

-7-  
100-182

NOTES TO FINANCIAL STATEMENTS  
LEXINGTON COUNTY ARTS ASSOCIATION

Year Ended June 30, 2008

NOTE A – OVERVIEW AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES

The accounting principles followed by Lexington County Arts Association (the Association) and the methods of applying those principles that materially affect the determination of financial position, changes in net assets and cash flows are summarized as follows:

Nature of Organization

The Association is a corporation chartered under South Carolina law. The Association's purpose is to give the community an opportunity to participate in theatrical productions and expose the community to cultural events.

Basis of Accounting

The financial statements of the Association have been prepared on the accrual basis of accounting, recognizing revenue when earned and expenses when the related liabilities are incurred.

The Association distinguishes the use of assets and support as unrestricted, temporarily restricted, or permanently restricted. Certain support that is restricted by donors as being available only in future accounting periods is reported as restricted support. Expiration of donor imposed restrictions is reflected by reclassification of net assets from restricted to unrestricted.

Cash and Cash Equivalents

For financial statement purposes, the Association considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash or cash equivalents.

NOTES TO FINANCIAL STATEMENTS  
LEXINGTON COUNTY ARTS ASSOCIATION

Year Ended June 30, 2008

NOTE A – OVERVIEW AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES—Continued

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2005, from which the summarized information was derived.

Property and Equipment

Machinery and equipment, buildings and land are maintained on the basis of historical cost or fair market value in the case of donations. Depreciation is computed by the straight-line method over the estimated useful lives of equipment ranging from 5 years for equipment to 39 years for buildings.

Use of Estimates

The Association uses estimates and assumptions in preparing its financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

NOTES TO FINANCIAL STATEMENTS  
LEXINGTON COUNTY ARTS ASSOCIATION

Year Ended June 30, 2008

NOTE A – OVERVIEW AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES—Continued

Expense Allocation  
(Functional Expenses)

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Function Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

The Association is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

Donated Services

A substantial number of volunteers have donated their time to the Association's program services during the year; however, those donated services are not reflected in the financial statements, since the services did not create or enhance any non-financial assets and are not financially material.

Ticket Sales

Ticket sales received prior to the fiscal year to which they apply are not recognized as revenue until the year earned.

Advertising Costs

Advertising costs are charged to operations when incurred.

100-185

NOTES TO FINANCIAL STATEMENTS  
 LEXINGTON COUNTY ARTS ASSOCIATION

Year Ended June 30, 2008

NOTE B – CASH AND CASH EQUIVALENTS

As of June 30, 2008, the Association had cash comprised of:

	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	<u>Total</u>
Petty cash	\$ 100	\$ --	\$ 100
Demand deposits	14,233	--	14,233
Money market	<u>4,698</u>	<u>1,129</u>	<u>5,827</u>
	<u>\$19,031</u>	<u>\$1,129</u>	<u>\$20,160</u>

NOTE C – PROPERTY AND EQUIPMENT

The following is a summary of property, plant and equipment transactions for the year ended June 30, 2008:

<u>Description</u>	<u>Balance at July 1, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 2008</u>
Land	\$ 60,000	\$ --	\$ --	\$ 60,000
Buildings	343,645	--	--	343,645
Machinery & Equipment	70,675	20,364	--	91,039
Accumulated Depreciation	<u>(244,597)</u>	<u>(16,676)</u>	<u>--</u>	<u>(261,273)</u>
Net	<u>\$ 229,723</u>	<u>\$ 3,688</u>	<u>\$ --</u>	<u>\$ 233,411</u>

NOTES TO FINANCIAL STATEMENTS  
LEXINGTON COUNTY ARTS ASSOCIATION

Year Ended June 30, 2008

NOTE D – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following at year end:

George Boozer Fund	<u>\$ 1,129</u>
--------------------	-----------------

100-187

SUPPLEMENTAL INFORMATION

100-188



SCHEDULE OF PROGRAM INCOME AND EXPENSES

LEXINGTON COUNTY ARTS ASSOCIATION

For the Year Ended June 30, 2008

<u>Program</u>	<u>Ticket Sales</u>	<u>Production Expense</u>	<u>Net Income/ (Loss)</u>
<u>Production</u>			
Footloose	\$ 18,383	\$ 11,202	\$ 7,181
Gift of the Magi	2,705	5,451	(2,746)
Brighton Beach	4,157	4,717	(560)
Little Women	13,642	11,519	2,123
	<u>\$ 38,887</u>	<u>\$ 32,889</u>	<u>\$ 5,998</u>

*See accountants' report.*

100-189



County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

1. Name of Project/Event: Blockbuster Exhibit Marketing Campaign

2. Sponsoring Organization: South Carolina State Museum

Mailing Address: P.O. Box 100107 Columbia, S.C. 29202-3107

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Tut Underwood

Title Director Public Information & Marketing

Telephone (803) 898-4948

Alternate Telephone (803) 898-4921

Email tut.underwood@scmuseum.org

Fax Number (803) 898-4969

5. Event/Project Category (Check One):

[X] Tourism, Advertising/Promotion:

[ ] Tourism Related Expenditures:

6. Project Timeline:

Beginning: July 1, 2009

End: Sept. 30, 2009

7. Location of Project/Event: S.C. State Museum, 301 Gervais St., Columbia, S.C. 29201

8. How many people do you expect to attend? 35,637

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Chas P & C, Augusta Chronicle, Grvl News, Char. Ob.

11. Of this number, how many are tourists? 18,531 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget - Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 78,380

b. Amount of Accommodations Funds requested for this Project: \$ 7,838

c. This request equals what percent of the total Project/Event Budget? 10 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Print ads-\$3458; Cable TV Spots-\$2500; Street banners \$1200;

Outdoor signage-\$680.00

100-190

331372

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2008-09, amount \$ 3000, source Lexington Co., and purpose: Advertising

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other State Agency

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

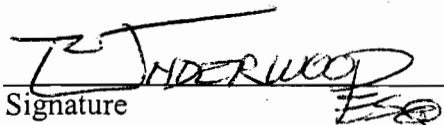
f. Additional comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Event/Project Director:

Tut Underwood  
Print Name

Director of Public Information and Marketing  
Title

  
Signature

1/5/09  
Date

LEXINGTON COUNTY ACCOMMODATIONS TAX APPLICATION 2009-10

Jan. 5, 2009

**A. General Project Description**

The South Carolina State Museum, the largest and most comprehensive museum in the state, mounts a wide variety of exhibits and programs each year to attract visitors and increase tourism in the Columbia metro area. For 2009-10 the museum plans to promote its exciting upcoming "blockbuster" exhibit Powers of Nature, which will run Jan. 31 through September, 2009, to a wide audience across the Palmetto State and beyond.

Powers of Nature has great appeal to the public's natural interest in weather phenomena. It explores the science behind natural disasters from hurricanes to hail, tornadoes to earthquakes, volcanoes and more. Through many hands-on activities, videos and other features, the exhibit demonstrates how these phenomena are studied and predicted, how they affect our lives and how we can protect ourselves.

The Museum anticipates that this exhibit and others will be of high interest both to individual tourists and to tour groups.

If the museum is granted Lexington County accommodations tax funds for 2009-10, it will use these funds to purchase advertising to promote the exhibit in order to draw visitors statewide and into North Carolina and Georgia. A marketing campaign has been developed, and funding from Lexington County will augment this campaign, helping it to go further and reach more people. This campaign will thus bring more tourists to the Museum and the entire Richland/Lexington County region.

**B. Benefit to Tourism**

To increase tourism the museum must get its message out to potential tourists in other markets. The ad campaign we plan will give these potential tourists a reason to visit the Midlands by providing information on this fascinating aspect of nature that pertains directly to South Carolina – the storms and weather events that occur regularly in our state and nation. Tourists drawn by our advertising will take advantage of the many cultural, recreational and dining opportunities during their visits.

Some of these tourists will stay in hotels and motels in Lexington County, some will eat at Lexington County restaurants, while others will buy gasoline or shop in area stores. Once here, the memorable times had at Lexington County attractions and the State Museum will be remembered by these visitors and will reach their friends and families through word of mouth, which will create a desire for future visits.

The resulting return visits from many of these people, and new visits from their friends and families, will mean that the economy of Lexington County and the Midlands will benefit from the money these guests spend on food, gasoline, lodging and shopping.

**C. Total attendance expected**

Powers of Nature will be at the museum for nearly 25% of the fiscal year, during which the museum projects an attendance of approximately 76,563. We anticipate that a minimum of 52 percent of these visitors will be tourists from 50 or more miles away, or 39,813.

**D. Economic Impact**

According to the S.C. Department of Parks, Recreation and Tourism and [discoversouthcarolina.com](http://discoversouthcarolina.com), each party of 2 coming in from out of town for a *day trip* (more is spent on multi-day trips, of course) spends \$251. Multiplying this by half the individuals expected, the economic impact from tourist spending would be \$4,996,531 in the Midlands, much of which would be spent in Lexington County.

**E. Overall Description**

*Powers of Nature* will appeal to everyone who comes to the State Museum, and will draw more people to the museum. Everyone is affected by the weather, from thunderstorms to heat waves. South Carolina is also subject to many of the natural disasters depicted in the exhibit such as tornadoes, floods, hurricanes, etc. Because so many people are affected by these conditions, they are fascinated by them, and are eager to learn how to keep themselves safe in the event of such occurrences. The museum will use any funds granted it to advertise the exhibit throughout the state and region to attract tourists to enjoy the exhibit, along with the museum's other exhibits and programs. Because the museum also changes exhibits regularly and promotes this fact with internal materials as well as external marketing, it encourages return visits by these tourists and those they share their experiences with. The more funding the museum can secure through Accommodations Tax funds, the greater the ad campaign it can mount, thus more tourists will be attracted to the area to enjoy not only the museum and other attractions, but to stay in area hotels/motels, shop in community stores, eat in restaurants, etc., many of these in Lexington County, to the benefit of the entire area.

**F. Additional comments**

The State Museum is very grateful for the past support of Accommodations Tax grants from Lexington County and it greatly appreciates the committee's consideration of this request. We feel strongly that a partnership between the Museum and Lexington County can and will result in increased visitation to Columbia.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

**Organization:** South Carolina State Museum

<b>List of Funding Sources</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Lexington County A Tax			\$7,838
Richland County A Tax			\$20,000
Richland County H Tax			\$15,000
Columbia H Tax			\$25,000
State of S.C.			\$10,542
<b>Total</b>			<b>\$78,380</b>



# County of Lexington

## Accommodations Tax Fund

### FY 2009/2010

#### EXPENDITURES

Organization: South Carolina State Museum

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Print Ads			\$23,000
Billboard printing and posting (paper posters)			\$17,700
Signage-Street entry			\$680
Banners-Street poles			\$12,000
Bookmarks-printing			\$25,000
<b>Total</b>			<b>\$78,380</b>

*100-196*



# County of Lexington Accommodations Tax Fund

## FY 2007/2008 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: South Carolina State Museum  
 Project/Event Name: General Marketing Campaign  
 Contact Name: Tut Underwood Phone: (803) 898-4948

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? No  
 If no, state any problems you encountered: We did not receive A-tax funding that year so our campaign, while conducted, was reduced.

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
We were able to partially fund the campaign with funding from other sources, but less money reduced the reach of the project.

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project	\$8,000	\$95,000
Amount Funded by the Lexington County Accommodations Tax Fund	\$1,000	- 0 -
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	N.A.	N.A.
Total Attendance	141,202	131,731
Total Tourists*	73,425	68,500

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

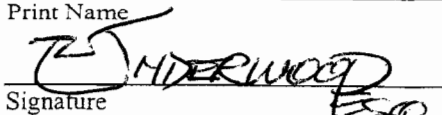
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Zip codes of visitors are collected when admission is purchased.

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Tut Underwood Director of Public Information & Marketing  
 Print Name Title  
 1/5/09  
 Signature Date

**The Midlands Golf Course Owners Association  
d.b.a. South Carolina Midlands Golf  
c/o Steve Shields – PGA  
Executive Director  
1-803-530-1359 [steveshields6@hotmail.com](mailto:steveshields6@hotmail.com)**

January 2, 2009

Lexington County Accommodation Tax Advisory Committee  
C/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

Dear Committee Member;

Thank you for giving us the opportunity to apply for Accommodation Tax Funds for the 2007-2008 Session. The Midlands Golf Course Owners Association (MGCOA) looks forward to our organizations working together and continuing the Marketing/Promotion of Lexington County and The Midlands of South Carolina as a Golf Destination.

The mission of the MGCOA has been to bring unity to all the Golf Facilities of the Midlands; we now have 20 Member Facilities. This has been a work in progress and will continue to grow. We have been able to achieve many goals for our Origination and look forward to the challenges that lay ahead to continue our move forward.

The MGCOA is committed to continuing the Golf Destination Program, along additional important Programs, and is looking for assistance to help move the possibilities to the next level.

The Golf Destination Program produced the following to Lexington County and the Midlands Region during 2007-2008:

- Approximately 2,700 Head-in-Beds
- Approximately 1,350 Room Nights
- Approximately 5,500 Rounds of Golf
- Approximately \$450,000.00 - \$500,000.00 of Economic Impact to local Hotels, Golf Courses, Restaurants, Retail etc.

These funds would be used to continue the Marketing/Promotion of the Golf Package Program as before, with the desire to expand the program to higher heights. We are currently schedules to attend 2 Golf Shows for 2008-2009. We would like to increase our presence in Publications in 2009-2010; we would like to increase our direct mailing in 2009-2010. We would like to expand our Printed Material along with Web-site Enhancement.... To be able to achieve these and other Goals we would need the Continued Funding and Support from Lexington Country that was generously granted to the Golf Program in 2008/2009.

Thank you for your time and consideration and please feel free to contact Steve Shields with any questions and/or needs.

Sincerely;



Steve Shields – PGA  
Executive Director – Midlands Golf Course Owners Association

100-198



# County of Lexington

Accommodations Tax Fund

FY 2009/2010

## APPLICATION

1. Name of Project/Event: SOUTH CAROLINA MIDLANDS GOLF
2. Sponsoring Organization: THE MIDLANDS GOLF COURSE OWNERS ASSOC  
Mailing Address: P.O. BOX 1923 - IRMO, SC 29063
3. Federal Tax ID#: \_\_\_\_\_
4. Event/Project Director:  
Name STEVE SHIELDS Title EXECUTIVE DIRECTOR  
Telephone 803 530-1359 Alternate Telephone 803 732-5760  
Email steveshields6@hotmail.com Fax Number 803 732-5760
5. Event/Project Category (Check One):  
 Tourism, Advertising/Promotion: \_\_\_\_\_  
 Tourism Related Expenditures: \_\_\_\_\_
6. Project Timeline:  
Beginning: JULY 1, 09 End: JUNE 30, 10
7. Location of Project/Event: LEXINGTON, CITY - MIDLANDS
8. How many people do you expect to attend? 500-600
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) OHIO GOLF TRAVEL GUIDE, GOLF SHOWS
11. Of this number, how many are tourists? 100% (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**
  - a. Estimated total cost of Project: \$ 45,000
  - b. Amount of Accommodations Funds requested for this Project: \$ 10,000
  - c. This request equals what percent of the total Project/Event Budget? 22 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. GOLF SHOWS 7500 BROCHURES 2500

13. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year 06/07, amount \$ 12,000, source SCPRT, and purpose: TOURISM MARKETING/PROMOTION

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: DUE TO INCREASE IN EXPENSE AND LACK OF FUNDS

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization  For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments: \_\_\_\_\_

Signature of Event/Project Director:

STEVE SHIELDS  
Print Name

EXECUTIVE DIRECTOR  
Title

[Signature]  
Signature

1/3/09  
Date

100-200

**The Midlands Golf Course Owners Association  
(MGCOA)**

**P.O. Box 1923**

**Irmo, South Carolina 29063**

**1-803-530-1359 [www.scmidlandsgolf.org](http://www.scmidlandsgolf.org)**

\*\*\*\*\*

**MIDLAND GOLF COURSE OWNERS ASSOCIATION (MGCOA)**

The MGCOA is one of the 5 Chapters in the State of South Carolina affiliated with the National Golf Course Owners Association and the South Carolina Golf Course Owners Association.....

**THE MIDLANDS GOLF COURSE OWNERS ASSOCIATION**

- The MGCOA is one of 5 South Carolina Chapters of The National Golf Course Owners Association (NGCOA)
- The MGCOA is a Non-Profit Origination
- The MGCOA Represents the Midlands of South Carolina
- A goal of the MGCOA is to bring unity to not only Member facilities, but non Member alike
- The MGCOA has 20 Member Facilities, both Daily Fee and Private Facilities
  - Marketing and Promotion opportunities
- The MGCOA Markets and Promotes the Golf Facilities of the Midlands as a Golf Destination, This has resulted in:
  - Produced additional Heads-in-Beds at Lexington County and Midlands Hotels that has resulted in additional Accommodation Tax Dollars for both the County and State government. 2007-2008 fiscal year... Approx: 2,600 Heads-in-Beds, 1,300 Room Nights
  - Produced additional Rounds of play at Facilities that has resulted to Additional Revenue for the Golf Facilities, Approx: 5,000 Rounds of Golf
  - Produced approximately \$450,000 - \$500,000.00 of economic impact to region
  - Show cased the Midlands as "the other Golf Destination" site in the Carolina Section
  - Produces additional Admission Tax dollars
- The MGCOA Produces, Markets and sells the Columbia Passport Book... this is a Regional Discount Book that features the Midlands Facilities. All proceeds from this book go back to the benefit of the participating facilities, making it THEIR book. The revenue has been used to Market and Promote, Growth of the Game incentives, work on Legislative Issues, Membership to Chambers, CVB's, Golf Shows, Golf Publications... to mention a few.
- The MGCOA make a contribution annually to the South Carolina Junior Golf Foundation from the proceeds of the Passport Book.
- The MGCOA has become the Sounding Board for Golf in the Midlands

**USE OF FUNDS**

The funding dollars will be used for the continued Marketing and Promotion of Lexington County and the Midlands of South Carolina as a "Golf Destination".

Currently Attending 2 Golf Shows in the following Markets:

- Columbus, OH (Attend. 17,000) ... Cleveland, OH (Attend. 20,000)

Would like to expand to these additional Markets: (in addition to the above)

- Cincinnati, OH (Approx. 17,000 attend.) ... Pittsburgh, PA (Approx. 22,000 attend)
- Toronto, Canada (Attend. 25-30,000)... Novi (Detroit, MI) (35,000)
- Over 1,000 pieces of printed material distributed at EACH show location
- Would increase the presence in Publications **100-201**

- Currently in the Ohio Golf and Travel Guide 250,000 dist. In OH, IN, PA and MI
- Would like to expand to these Markets: (in addition to the above)
  - Golf Digest (6 Months)
  - Golf Publications in the Ohio, West Virginia, PA, KY Areas
- Would like to increase Direct Mailings (Currently have 3,000 names)
  - Currently doing select Mailings
- Would like to expand to doing 2-3 Bulk Mailings per year
- Increase presence on Web Site
  - Currently have a Basic Web Site [www.scmidlandsgolf.org](http://www.scmidlandsgolf.org)
  - Would like to get search engines to increase hits

**B. BENEFIT TO TOURISM**

- Expose the Lexington County, Midlands Region as a Golf Destination Market to out-of-state Markets ... as well as in State .....
- Expose the Lexington County, Midlands Region as a Relocation Destination
- Offer one-stop Golf Packaging Service to Lexington County and the Midlands of South Carolina ...
- Showcase the Region and add additional economic impact the Lexington County and the Midlands
- Offer Southern Hospitality at its finest to the Tourist

**B. BENEFIT TO COMMUNITY**

- Generate additional Accommodation Tax Dollars by producing additional Heads-in-Beds
  - Approx. 2,600 in 2007-2008
  - Projection of approx. 2,800 for 2007 - 2008
- Generate additional Admissions Tax Dollars by producing additional Rounds of Golf on the local Golf Facilities
  - Approx. 5,000 in 2007-2008
- Generate additional revenue to local Restaurants, Retail, Golf Facilities, Accommodations and other entities....
  - Approx. \$450,000.00 in 2007-2008

**C. TRACKING**

The tracking is done with a Quick Books Program on the Company Computer...

- Number of total Accommodations
  - Shows Total of Room Nights and Heads-in-Beds booked at all Facilities
  - Shows number of Room Nights and Heads-in-beds booked at Each Facility
  - Shows Revenue generated for each Facility
- Number of Golf Rounds
  - Shows Total Number of Rounds booked at All Facilities
  - Shows number of Rounds booked at Each Facility
  - Shows Total Revenue for All Golf Course Facilities
  - Shows Revenue generated for each Golf Course Facility
- Revenues
  - Generates a Record by Accounts of All Revenues
- Expenses
  - Generates a Record by Account of All Expenses

**E. DURATION OF PROJECT**

All Funds for the Golf Destination Program will be used for Marketing/Promotion during the fiscal year of 2009 – 2010 ..... July 1, 2009 through June 30, 2010

*100-202*





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

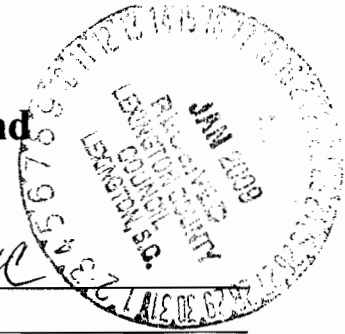
**EXPENDITURES**

Organization: THE MIDLANDS GOLF COURSE OWNERS ASSOC

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
<b>GOLF SHOWS</b>			
• COLUMBUS, OH JAN	2500	2500	2500
• CLEVELAND, OH FEB	2500	2500	2500
• PITTSBURGH, PA MARCH	2500		2500
<b>PUBLICATIONS</b>			
• OHIO GOLF & TRAVEL GUIDE*	3200	1400	1400
• GOLF DIGEST			3600
• GOLF STYLE OF OHIO			2200
• BROCHURES	2500	2500	2500
* DIST. IN OHIO, PA, IN & MI (2500)			
• DIRECT MAIL/POSTAGE	1,300	1,300	1,500
• BANK FEES	3,500	3,500	3,700
• INTERNET	144	144	144
• PROFESSIONAL FEES	18,800	18,800	18,800
	37,800	33,500	42,200



# County of Lexington Accommodations Tax Fund FY 2007/2008 FINAL REPORT



**I. PROJECT INFORMATION:**

Organization Name: MIDLANDS GOLF COURSE OVERHALL PROJECT  
 Project/Event Name: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**II. PROJECT COMPLETION:** WE WERE NOT

Were you able to complete the project/event as stated in your original application?  
 If no, state any problems you encountered:  
FUNDED FOR 2007/2008

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
 \_\_\_\_\_  
 \_\_\_\_\_

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2006/07	2007/08
Total Budget of Event/Project		
Amount Funded by the Lexington County Accommodations Tax Fund		
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance		
Total Tourists*		

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
 \_\_\_\_\_  
 \_\_\_\_\_

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 07/08.

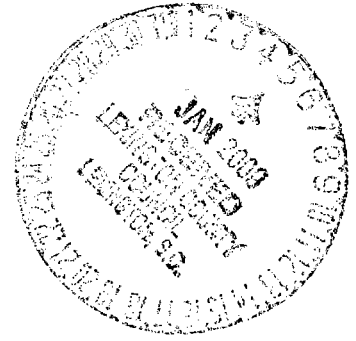
**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Print Name: STEVE J. JONES Title: \_\_\_\_\_  
 Signature: [Handwritten Signature] Date: 1/19/09



County of Lexington
Accommodations Tax Fund
FY 2009/2010



APPLICATION

1. Name of Project/Event: Stop Over in Lexington County Billboard Advertising Campaign

2. Sponsoring Organization: Greater Columbia Hotel and Motel Association

Mailing Address: PO Box 7577, Columbia, SC 29202

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Douglas OFlaherty Title Director of Operations

Telephone: 803-765-9000 Alternate Telephone: 803-665-2197

Email: doug@schospitality.org Fax Number: 803-252-7136

5. Event/Project Category (Check One):

[X] Tourism, Advertising/Promotion: Billboard advertising

[ ] Tourism Related Expenditures: \_\_\_\_\_

6. Project Timeline:

Beginning: July 1, 2009 End: June 30, 2010

7. Location of Project/Event: Interstate 20 from Thompson, GA to Lexington, SC.

8. How many people do you expect to attend? N/A however an estimated 27,375,000 vehicles will pass be and have the opportunity to view each billboard for the year.

9. Do you advertise outside a 50-mile radius? [X]Yes [ ]No

10. If yes to #9, list advertising source(s) Lamar Outdoor Advertising

11. Of this number, how many are tourists? It is difficult to say with this campaign. According to the SC Department of transportations average daily traffic counts report that 50,800 people each day cross into SC each day on I-20. (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**

- a. Estimated total cost of Project: \$139,500
- b. Amount of Accommodations Funds requested for this Project: \$139,500
- c. This request equals what percent of the total Project/Event Budget? 100%
- d. List specifically what the funds will be used for and the estimated amount: 12 month contract for five 14' x 48' Billboard Placements, Vinyl Production and Creative Services = \$115,000. Micro-website \$18,000. Rack Cards for welcome center \$1,500. Micro-website administrative, support and reporting \$5,000.

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3

15. **Project description** - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

**Please see the attached report for the Tourism Expenditure Review Committee**

**Additional Comments:**

This billboard campaign will be enhanced by similar campaigns that will be funded by the City of Columbia and Richland County for Interstates 26, 20 and 77 receptively using a different URL so each campaign can be tracked accordingly.

The Columbia Metropolitan Convention and Visitors Bureau is in full support of this program, please see the attached letter from Ric Luber. The project is also in full support of Columbia Hotel and Motel Association Board of Directors in addition to IMIC Hotels, the Radisson Hotel and its members hotels in and around Lexington County.

The Columbia Hotel and Motel Association in no way intends to interfere with any ongoing Lexington County funding for the Capital City Lake Murray Tourism or the Columbia Metropolitan Convention and Visitors Bureau.

Signature of Event/Project Director:

Douglas O'Flaherty

Print Name

Director of Operations

Title



Signature

January 5, 2009

Date

# Greater Columbia HOTEL & MOTEL Association

## Tourism Expenditure Review Committee Required Report

15. **Project description** - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

**a. General description**

A Billboard Advertising Campaign for Lexington County along Interstate 20 to increase the transient hotel stop-over and incremental traveler business. Five billboards with a common marketing theme will be placed along Interstate 20 starting at the Georgia 172 miles marker (Thompson, GA) encouraging travelers to stay in Lexington County, specifically South Carolina exits 55, 58, 61 and 63. The strand of billboards will be strategically placed based on national billboard advertising guidelines (about every 10-20 miles).

Since travelers are more tech savvy and with more people with Blackberry's, Treo's and iPhone's each billboard will be advertising a strategic micro-site that provides visitors with a list of hotels in Lexington County along I-20 (and link them to hotel websites for booking) We will be able to track the number of unique visitors to the site to the website and see exactly how many people saw the billboard and how many took action by booking a room. Many consumers have a preference for hotel brand; the micro site will allow the potential hotel visitor to have immediate access to the specific hotel information tied to a billboard campaign. That means that someone passing by the Lexington County boards will find information that is specific to only those Lexington County exits.

In addition to the billboard campaign, this grant will also fund 10,000 rack cards to be used at the North Augusta welcome center listing the four Lexington exits with specific information about fuel, hotel and restaurants along with other traveler information to encourage them to stop and visit. The micro-website will also be listed on the cards to drive traffic.

Individual properties will be able to use the campaign marketing message to purchase more specific billboard so they may entice travelers to stay at their specific hotel/brand; thus increasing awareness and accessibility of the four Lexington County exits.

Each participating hotel in Lexington County (along I-20 and downtown) will also have marketing information that will list Lexington County restaurants to encourage the travelers to eat out while staying over. The restaurant list will include hours of operation, websites and telephone numbers for the visitors to use.

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community**

The SC Department of Transportation statistics show that an average of 50,800 vehicles cross into South Carolina on I-20 from Georgia everyday; of those vehicles over 34,000 travel through or into Lexington County. Exposure to over 50,000+ travelers will gain significant name recognition and continued stop over business for years to come. Travelers that will not need overnight accommodations will stop at Lexington County exits because of the campaign to purchase gas, food and other retail products needed while traveling.

Although modest dips or rises in total vehicle miles traveled across South Carolina will continue – up or down – depending on the season or other market conditions. In these difficult economic times, some media are in decline because the audiences they reach are eroding. But outdoor advertising remains to be a growth medium because it reaches mobile mass or targeted audiences day and night.

**c. Total attendance to the event/project vs. the number of total tourists in attendance**

N/A, however the campaign is expected to reach an estimated 75,000 people each day, averaging 27,375,000 people a year. This campaign is averaging a .005¢ (half of a penny) per person reached for the year.

**d. Economic impact generated by tourism to the event/project**

It is difficult to estimate the economic impact that billboards have without history or some sort of tracking mechanism. In this campaign we will be incorporating a micro-site to monitor its effectiveness. There have been similar campaigns by other South Carolina cities. Hotel estimated that their occupancy increased as much as 20% for the year in Walterboro and Hardeeville but Santee hotels reported only an estimated 12% increase. Hotel occupancy will increase and travelers that do not stop for hotel rooms will stop for food, gas and other necessary items increasing the business on all four Lexington County exits.

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

This campaign will directly impact tourism as it is a billboard advertising campaign to promote travelers to stay overnight at four specific Lexington County exits.

**Columbia Hotel and Motel Association Board of Directors**

**Mr. Peter Austin**  
Marriott Columbia Hotel

**Mr. Jamie Blevins**  
The Whitney Hotel

**Mr. Bill Ellen, CHA**  
Clarion Town House Hotel

**Mr. Daniel Wilson**  
The Inn at USC

**Mr. Steve Graves**  
Embassy Suites Hotel

**Mr. Richard Markham**  
Radisson Hotel & Conference Center

**Mr. Rick Patel**  
Sejwad Hotels

**Mr. Tony Tam**  
Hilton Columbia Center

**Mr. Michael Wells**  
Courtyard by Marriott

**Ms. Vicki Wilkins**  
Hilton Garden Inn

Ex-Officio Members:

**Ms. Miriam Atria**  
Capital City Lake Murray  
Country Regional Tourism  
Board

**Mr. Ric Luber**  
Midlands Authority for  
Conventions Sports and  
Tourism

Staff Liaison:  
**Mr. Douglas O'Flaherty**

**Billboard to be placed near the Georgia exit #172**



**eat + stay**  
in the new southern hot spot

75 miles ahead StayInLexington.com

**Billboard to be placed near the South Carolina exit #5**



**rest + relax**  
you're getting warmer

50 miles exits 55, 58, 61 & 63 StayInLexington.com

**Billboard to be placed after the South Carolina exit # 51**



**dine + sleep**  
you're here!

next 4 exits 55, 58, 61 & 63 StayInLexington.com







**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization:** Greater Columbia Hotel and Motel Association

<b>List of Expenditures</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Lexington County I-20 east Billboard Campaign	N/A	N/A	139,500
Richland County I-77 south , I-20 west Billboard Campaign	N/A	N/A	500,000
City of Columbia I-26 east and west and I-77 Billboard Campaign	N/A	N/A	500,000



THE COLUMBIA METROPOLITAN CONVENTION & VISITORS BUREAU  
1010 LINCOLN STREET, COLUMBIA, SC 29201

January 5, 2008

Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, SC 29072

Lexington County Accommodations Tax Advisory Committee:

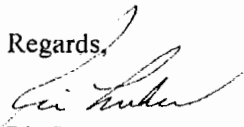
The Columbia Metropolitan Convention & Visitors Bureau is in support of the Greater Columbia Hotel & Motel Association's billboard campaign to attract stop-over traffic to Lexington area hotels.

As the Destination Marketing Organization for the Columbia Metropolitan area including Lexington county, the CVB plans to act as a partner in the billboard campaign, providing sales and marketing staff support, access to all "Famously Hot" marketing materials and other marketing assistance as needed.

The Columbia Metropolitan CVB currently uses marketing dollars from Lexington County and other funding partners to market and advertise outside the state of South Carolina, bringing new business and economic impact in the form of conventions and leisure travelers to our area each year. We are excited to be a part of a campaign that is utilizing the Famously Hot theme in order to draw upon pass-through traffic on our own South Carolina highways that we have previously been unable to target due to the size of our budget.

We thank you for your continued support of the CVB and dedication to tourism promotion in our vibrant region.

Regards,

  
Ric Lubber  
President & CEO

THE COLUMBIA METROPOLITAN CONVENTION & VISITORS BUREAU  
1010 Lincoln Street | Columbia, SC | 29201  
Toll Free 1.800.264.4884 | Phone 803.545.0019 | Fax 803.545.0102  
columbiacvb.com

100-214



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**APPLICATION**

1. Name of Project/Event: Chapin Open Studios 2009
2. Sponsoring Organization: Crooked Creek Art League  
Mailing Address: P.O. Box 501, Chapin, SC 29036
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:  
Name Dr. Ruby H. DeLoach Title Gallery Coordinator  
Telephone 803-345-2134 Alternate Telephone 803-351-5026  
Email rhdeloach@aol.com Fax Number 803-345-2134
5. Event/Project Category (*Check One*):  
 Tourism, Advertising/Promotion:  
 Tourism Related Expenditures: Yes
6. Project Timeline: Beginning: 4/1/09 End: 5/31/09
7. Location of Project/Event: Crooked Creek Park, Chapin, SC 29036
8. How many people do you expect to attend? 900 for 3 day open studio and 300 daily for remaining 28 days in May/overall = between 9,000 and 10,000
9. Do you advertise outside a 50-mile radius?  Yes  No
10. If yes to #9, list advertising source(s) WIS-TV, The State Newspaper, Activity Guide, Carolina Arts and art institutions across the state
11. Of this number, how many are tourists? 450 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].
12. Project Budget – Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.
  - a. Estimated total cost of Project: \$ 6,000
  - b. Amount of Accommodations Funds requested for this Project: \$ 3,600
  - c. This request equals what percent of the total Project/Event Budget? 60 %

*100-215*

d. List specifically what the funds will be used for and the estimated amount i.e.

**Brochures - \$425, Postcards -\$75, Rent Signs - \$100, Stipend for 20 artists at \$125 each = \$2500, Crooked Creek Park Fee - \$500 Total \$3,600**

13. Has your project or organization previously received Accommodations Tax Funds?

Yes                       No **This source got lost in the changing of board members.**

a. If yes, state year 2004, amount \$500.00

source County of Lexington, and purpose: Juried Art Show

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. **General Description**

**Approximately twenty members of the Crooked Creek Art league will host "Chapin Open Studios 2009" in The Artist Place Gallery (lobby area), hallways and art room at Crooked Creek Park. The public will be invited free of charge to meet local artists Friday & Saturday, May 1 & 2 from 10-6 and Sunday, May 3 from 1-6. Demonstrations of artistic mediums: photography, pottery, mixed media, oil, acrylic, and watercolor in realistic and abstract forms will be presented throughout the event. Attendees will discover how the word "A T" came to be in the middle of p "A T y. Artists will also show how to integrate the hand-heart-head process, create original works of art, provide sources of inspiration, demonstrate the painting process and answer questions. Each artist will have a display of works for sale to the general public.**

100-216

**b. Project Benefits – Promoting Tourism and the Lexington County Community**

**A major benefit is the attraction of tourists to Chapin establishing it as an art town with a community of professional and amateur working artists. A planned future benefit is to have a Fine Arts Center in the Chapin Community. Artists will donate 15% of all sales during the open studio to the Fine Arts Fund. The Fine Arts Fund began in cooperation with the Chapin Chamber of Commerce which held Chapin's First Holiday Market in 2008.**

**c. Total Attendance - event/project vs. the number of total tourists**

**We project 300 daily (900 for the 3 day event) in attendance for this first ever event in Chapin with 50% of this number being tourist (450). We will record the actual attendance and include it in the final report. (I base the 300 on the number of attendees at the first "Through the Eyes of Art" held at Saluda Shoals Park in 2007.) We expect the number of tourists to increase in following years.**

**d. Economic impact generated by tourism to the event/project**

**Local businesses (retail, restaurants, gas, etc.) will experience an economic surge by the increase of tourists and activity in the area. Local artists will have art for sale at the Chapin Chamber of Commerce, Chapin Furniture Store and Palmetto Fine Arts. Increased tourism geared to the arts will naturally filter to other area businesses as well.**

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

**"Chapin Open Studios 2009" is planned as an extension of "Columbia Open Studios" which can only be beneficial to both groups.**

Brochures - \$425, Stipend for 20 artists at \$125 each = \$2500, Rent Signs -\$100,

Postcards - \$75, Crooked Creek Park Fee - \$500 **Total \$3600**

**f. Additional comments: "Chapin Open Studios 2009" will generate public and tourist interest in the arts and help raise funds for a Chapin Community Fine Arts Center.**

Signature of Event/Project Director:

Dr. Ruby H. DeLoach

Print Name

Gallery Coordinator

Title

Signature

Date

*Ruby H. DeLoach*

*Jan 2, 2009*

100-217



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**FUNDING SOURCES**

**Organization: Crooked Creek Art League**

<b>List of Funding Sources</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
<b>Annual Membership Fees</b>	<b>\$1,300</b>	<b>\$1,400</b>	<b>\$2,000</b>
<b>Web Site Fees</b>	<b>\$550</b>	<b>\$425</b>	<b>\$500</b>
<b>Grant</b>	<b>\$1,000</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Workshops</b>	<b>\$2,850</b>	<b>\$8,100</b>	<b>\$6,000</b>
<b>Sponsors</b>	<b>\$700</b>	<b>\$500</b>	<b>\$800</b>
<b>Fund Raisers</b>	<b>\$185</b>	<b>\$250</b>	<b>\$300</b>
<b>Exhibit Fees</b>	<b>\$480</b>	<b>\$700</b>	<b>\$700</b>
<b>Foundation</b>	<b>\$200</b>	<b>\$150</b>	<b>\$150</b>
<b>Accommodations Tax Fund (Applied for 1/5/09)</b>		<b>\$3600</b>	
<b>Total</b>	<b>\$7,265</b>	<b>\$16,625</b>	<b>\$11,950</b>
<b>We have gone into the red for the past three years on</b>			
<b>the juried show and became worried about our funds.</b>			
<b>Once we discovered that the Accommodation Tax has</b>			
<b>not been applied for in the past four years, it became</b>			
<b>apparent as to why our accounts were negative. We</b>			
<b>began offering workshops in 2008 and will resume</b>			
<b>writing grants for projects.</b>			

100-218



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2009/2010**

**EXPENDITURES**

**Organization: Crooked Creek Art League**

<b>List of Expenditures</b>	<b>Actual 2007/08</b>	<b>Current 2008/09</b>	<b>Estimated 2009/10</b>
Misc. supplies	\$150	\$ 150	\$ 150
Organizational Dues	\$180	\$ 180	\$ 180
Workshop presenter(s)	\$1,575	\$4,900	\$3,000
Program Presenters	\$450	\$ 450	\$ 450
Misc. Supplies	\$150	\$ 150	\$ 200
Chapin Celebrates the Arts/Crooked Creek Park	\$300	\$ 300	\$ 300
Annual Exhibit Promotion and Reception	\$775	\$ 550	\$ 600
Awards	\$2,100	\$2,100	\$2,100
Juror	\$200	\$ 200	\$ 250
Meeting Refreshments	\$150	\$ 100	\$ 100
Christmas Party/Dinner	\$800	\$ 50	-0-
Website	\$500	\$ 550	\$ 550
Equipment	0-	\$ 40	\$ 200
P.O. Box	\$38	\$ 40	\$ 45
Chapin Open Studios 2009		\$6,000	
<b>Total</b>	<b>\$7,368</b>	<b>\$15,760</b>	<b>\$8,125</b>

**KAREN LARRABEE**

**304 Little Gap Court**

**Chapin, SC 29036**

**(H) 803.932.0141**

**(C) 803.741.6803**

**[www.crookedcreekart.org/larrabee.htm](http://www.crookedcreekart.org/larrabee.htm)**

**[kl\\_art@hotmail.com](mailto:kl_art@hotmail.com)**

**WORK EXPERIENCE:**

1974 – 2004 K-8 Art Teacher, Caldwell Exempted Village Schools, Caldwell, OH  
1998 Adjunct Lecturer of Art in Edu., Muskingum College, New Concord, OH  
1977 - '79 Day Camp Director, Betsey Mills Club, Marietta, OH  
1975 - '76 Arts and Crafts Director, Marietta Department of Recreation, Marietta, OH

**EDUCATION:**

2004 <20 C.E.U.'s for workshops, conventions, grants, educational travel, etc.  
1990 Ma.L.L. (Masters of Liberal Learning), Marietta College, Marietta, OH -  
Art/Art History/Art Education  
1974 B.A., Marietta Collage - Art/Education

**LEADERSHIP ROLES AND ACCOMPLISHMENTS:**

2008 -'09 Crooked Creek Art League, Chapin, SC, President  
2007 - '08 Crooked Creek Art League, Vice President  
2004 East Ohio Art Education Association's Outstanding Art Teacher  
2004 Caldwell School's Certificate of Special Recognition  
2003 - '05 Regional Director for EOAEA  
1990 - 2002 Numerous Youth Art Month Awards  
2001 The Mary Ellen Dwyer Memorial Teacher's Award for Outstanding  
Contribution to Art Education  
2001 Educational Testing Services National Board Assessor for Early & Middle  
Art Education  
2001 National Art Education Foundation Grant recipient  
1998 - '00 EOAEA Workshop Coordinator  
1999 OAEA Youth Art Month GLOBE Award  
1997 - '99 OAEA Youth Art Month Flag Design Chairman  
1994 - '96 Caldwell School's Mentor Teacher  
1994 Accepted into Caldwell's Winner's Circle  
1992 OAEA Nominee for Ohio's Art Educator of the Year and for Outstanding  
Elementary Art Educator of the Year for the Western Region, NAEA  
1991 - '92 Regional Director for EOAEA  
1979 - '89 Junior High Student Council Initiator and Advisor  
1988 - '89 Jennings Scholar  
1988 Buckeye Association of School Administrator's Award

100-220



1987 Received Caldwell School's "Mission Award"  
1986 Received Caldwell's Certificate of Merit for Outstanding Projects  
1880 East OAEA Outstanding Art Teacher  
1978 - '80 EOAEA PR/Advocacy Chairman  
1978 Ohio Educational Grant recipient

**Juried EXHIBITIONS &/or AWARDS:**

2008 SC State Fair Fine Arts Exhibition, Columbia, SC  
2008 Festival of Flowers, Greenville, SC  
2008 Crooked Creek Art League Juried Exhibit, Chapin, SC – Invitation Postcard Award  
2007 SC State Fair Fine Arts Exhibition  
2007 Festival of Flowers  
2007 Crooked Creek Art League Juried Exhibit – Merit Award  
1995 Recycling Litter Prevention Trash Sculpture Contest, Caldwell, OH - Overall Adult Winner  
1995 Art on the Square, Caldwell, OH - George Marquis Memorial Award  
1994 Community Alliance Art Exhibit Traveling Show, OH - Merit Award  
1992, '93, '94 May Show, Zanesville Art Center, Zanesville, OH - Honorable Mentions  
1989, '91, '94 Artists Who Teach Exhibit, Cambridge and Zanesville, OH - Honorable Mentions  
1991 Art on the Square, Caldwell, OH - 2nd Place-Art, and the Chamber of Commerce Purchase Award  
1990 "Still Summer" - One woman exhibit at the Levee House, Marietta, OH  
1990 "Artists 5" – Graduate Exhibition at the Levee House, Marietta, OH

# Ruby H. DeLoach, Ed.D.

## Objective

A part time position as an Educational Consultant

## Experience

1996-present Writing by Design Chapin, SC

### Education Consultant

- ◆ Developed Writing by Design (A Diagnostic/Prescriptive Approach to Writing Curriculum)
- ◆ Consultant to Dr. Wayne Brazell, Assistant Superintendent in Laurens District 55, and York One to improve writing scores
- ◆ Consultant to S. C. Department of Education to develop Science and Language Arts Standards for PACT
- ◆ Positive rapport with staff and students, exemplary credentials and high performance have made me a preferred Long Term Substitute Teacher for Dutch Fork High School in Ninth and Twelfth Grade Language Arts, Tenth and Twelfth Grade Social Studies and Resource Room Teacher.

1974-97 School District Five of Ballentine, SC  
Lexington and Richland Counties

### Classroom Teacher

- ◆ Experience in High School, Middle School and Elementary School
- ◆ As Sixth Grade Unit Leader designed and implemented writing curriculum that achieved the highest scores ever at Dutch Fork Elementary School.

1998- to present Collins Models & Talent Inc. Columbia, SC

### Fashion Model and Product Promotions

- ◆ Fashion Shows for WalMart, Dillard's, Talbots, Dress Barn, Perfect Fit for Success Fashion Show.
- ◆ Sales advertisement for Hampton Pontiac.
- ◆ Product promotions for Proctor & Gamble with such high sales quotas that store managers repeatedly request me for sales presentations

## Education

- ◆ 1968-70 Winthrop University Rock Hill, SC  
B.A., Sociology.  
Minors in Psychology and Spanish.
- ◆ 1970-74 University of South Carolina Columbia, SC  
M.Ed., Mental Retardation.
- ◆ 1979-83 University of South Carolina Columbia, SC  
Ed.D., Curriculum and Instruction.

## Interests

President of Lexington Retired Teachers Association, gardening, writing, antiques.

100-222



**pARTy Gallery**

**Artist - Ruby Haydock DeLoach**

152 Dutchman Shores Circle, Chapin, SC 29036

[rhdeloach@aol.com](mailto:rhdeloach@aol.com)

**803-345-2134**

As far back as I can remember; I have loved watercolors! I begged my Mother to buy me the watercolor books with colored dots. All I had to do was wet a brush and enjoy captivating hours exploring the magic of colors appearing on paper.

For the past three years lessons with Tommy Thompson, Anne Hightower Patterson, Billie Mathias, Jennifer Branch, classes at Midlands Technical College with Khaldoune Bencheikh in watercolor and oil, and art books from the Lexington Library System have helped me to form a favorite pastime.

In 2005, 2006, and 2007 art works were juried into the South Carolina State Fair. Selling art from a front porch in Historic Elmwood Park was an experience, as horse driven buggies with modern tail lights carried smiling passengers up the streets. On October 7, 2007, I found myself reading Haiku poetry, inspired by paintings, at "Through the Eyes of Art" in Saluda Shoals Park. I was selected to return the second year as part of the Oct. 5, 2008, UNEARTH, a celebration of naturally inspired art. On Valentine's Day 2008, "For the Love of Art" launched a gallery opening at the Chapin Furniture Store. On November 22, 2008, I launched the Art Party at Palmetto Fine Arts in Chapin.

Works are inspired by travels, antiques, the outdoors with wild flowers, garden flowers and critters that inhabit my yard. The Art Party Gallery was established in the spring of 2007.

[www.araskedareakart.org/deLoach.htm](http://www.araskedareakart.org/deLoach.htm)

\* sample page from art of nature - m. & k. deLoach page  
100-223

# County of Lexington

## Accommodations Tax Fund

FY 2009/2010

### APPLICATION

1. Name of Project/Event: Advertising for expanding the geographical reach of the Timberlake Country Club

2. Sponsoring Organization: Timberlake Country Club

Mailing Address: 284 Club Drive, Chapin, SC, 29036

3. Federal Tax ID#: [REDACTED]

4. Event/Project Director:

Name George L. Duke, Jr. Title Lexington County Program Director

Telephone 803 345 6785 Alternate Telephone 803 873 0299

Email kayakduke@bellsouth.net Fax Number 803 345 0661

5. Event/Project Category (*Check One*):

Tourism, Advertising/Promotion: \_\_\_\_\_

Tourism Related Expenditures: \_\_\_\_\_

6. Project Timeline:

Beginning: 2/2009 End: 12/2009

7. Location of Project/Event: Timberlake CC

8. How many people do you expect to attend? incremental 2000+

9. Do you advertise outside a 50-mile radius?  Yes  No

10. If yes to #9, list advertising source(s) see attached

11. Of this number, how many are tourists? All (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code Section 6-4-5 (4)].

12. Project Budget – **Request for funds must meet the requirements of Subsection 6-4-10, SC Code Laws, 1976, as amended.**

a. Estimated total cost of Project: \$ 25,000

b. Amount of Accommodations Funds requested for this Project: \$ 12,500

c. This request equals what percent of the total Project/Event Budget? 50 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500,

etc. Please see attached

100-224

13. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

14. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

15. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments: \_\_\_\_\_

\_\_\_\_\_ Please see attached project description

Signature of Event/Project Director:

Print Name      George L. Duke, Jr.

Title Lexington County Program Director

Signature *George L. Duke, Jr.*

Date 01/03/09

100-225

2009/10 Accommodations Tax Fund Application ---- Timberlake Country Club addendum  
Question #15

15a.

Provide advertising dollars to promote tourism at Timberlake Country Club. The TCC was purchased by community members in April 2008 and is working to expand its attractions beyond the local geographical area. There has been little or no advertising under past ownership but still a steady but small stream of golfers from outside the region and the state have visited and enjoyed the facility. This has amounted to approximately 10% of our total play. It is felt by the current owners and board that an increase in advertising will have a significant effect on play and revenues.

15b.

Advertising Timberlake Country Club as a golfing destination will increase travel, lodging, food and beverage sales in Lexington County. In addition exposure to the area may not only increase tourism but provide a showcase for potential new residents.

Direct economic impacts:

Green's fees

Cart rental

Food and beverage at the Club

Hotel/Motel stays

Food and beverage related to those stays

Boater accommodations at local marinas

incidental merchandise purchases

15c.

The purpose of the project is to draw tourists to Northern Lexington County, Chapin, Irmo and Lake Murray.

The current level of play at TCC is approximately 20,000 rounds a year, the objective is to raise that by 25% to 25,000 rounds in 2009/10. The advertising program is one of the methods that will be used to attain that goal.

Current play from the "outside" is 10%. The objective is to increase outside play to 20% or 5,000 rounds from outside the geographical area (tourists).

15d.

Economic impact to the Lexington County area:

Golf Course Direct	
5,000 increased tourists golf rounds	
Golf impact-- greens fees and cart rental 5,000 X \$45/ round	\$225,000
Food and beverage impact 5,000 rounds X \$5/ round	\$ 25,000
Lexington County Direct	
assume 50% of tourists stay overnight at \$250* each equals	
2,500 X \$250 each	\$625,000
	<hr/>
Total	\$875,000

\* An overnight stay is the night before and after the round plus meals per person.

15e.

The Accommodation Tax Funds WILL BE USED to advertise the amenities of the Timberlake Country Club and thus draw tourists to Lexington County. The Accommodation Tax Funds will be used to supplement the advertising funds provided by Timberlake Country Club. It is our firm conviction that once people read about us they will want to visit and once they visit they will want to come back.

15f.

Please see the attachment sent with the original application for additional comments.

100-227

Accommodation tax fund---Project description---Attachment

The Timberlake Country Club is a non-profit golf and dining facility on Lake Murray. There is no other facility like this within 100 miles. Timberlake CC offers the unique opportunity to arrive by boat or auto to play golf or dine in our restaurant while enjoying the beautiful views of Lake Murray.

The Timberlake CC was purchased by members of the community in April 2008 and is undergoing renovations and expansion to accommodate and enhance the amenities. Advertising and promoting the facilities and amenities is a major challenge that Timberlake CC is asking the County of Lexington for assistance through the accommodation tax fund.

Total rounds of golf historically have been in the 20,000 range at \$25 per round or approximately \$500,000 annually. Food service is approximately \$85,000 annually. Timberlake CC has had approximately 10% of it's play from outside our geographical area or \$59,000. The desire is to increase that amount significantly.

Those who visit us from afar are surprised that this jewel is not better known. The focus of our proposed advertising would be on Masters overflow, Myrtle Beach players interested in something new and folks looking for a winter escape. The objective is to attract more visitors to the Midlands and specifically Lexington County. Eventually making Timberlake CC a significant golfing destination with overnight stays and expenditures throughout the Irmo - Chapin corridor.

The best estimate is that for every incremental dollar spent for advertising generates 25 dollars in incremental dollars spent in Lexington County.

The Incremental Tax Funds will be spent for advertising space in golfing magazines that cater to the traveling golfer and providing promotional information at the South Carolina rest stops . examples are on the attached form.

The uniqueness and quality of the Timberlake CC offers the touring golfer (and potential new resident) an experience available nowhere else in South Carolina.

100-228







**COUNTY OF LEXINGTON  
 TOURISM DEVELOPMENT FEE  
 Annual Budget  
 Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Tourism Development Fee 2130:</b>								
<b>Revenues: (Organization: 000000)</b>								
435300	Tourism Development Fees	1,123,390	550,166	1,104,000	1,104,000	<u>1,105,000</u>		
<b>Other Revenue:</b>								
461000	Investment Interest	16,370	12,364	7,000	24,700	<u>8,000</u>		
<b>** Total Revenue</b>		<u>1,139,760</u>	<u>562,530</u>	<u>1,111,000</u>	<u>1,128,700</u>	<u>1,113,000</u>		
<b>***Appropriation Total</b>					2,145,663	<u>1,350,022</u>		
<b>Appropriation</b>								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year								
					1,253,985	237,022		
FUND BALANCE - Projected								
End of Year								
					<u>237,022</u>	<u>0</u>		

Fund 2130  
 Division: General Administrative  
 Organization: 101100 - County Council

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>						
520500	Legal Services	3,525	0	3,000	<u>3,000</u>	
521000	Office Supplies	0	0	100	<u>100</u>	
521100	Duplicating	0	0	100	<u>100</u>	
525100	Postage	1	0	100	<u>100</u>	
534400	Convention Center Facility	0	0	2,142,363	<u>1,346,722</u>	
<b>* Total Operating</b>		<b>3,526</b>	<b>0</b>	<b>2,145,663</b>	<b>1,350,022</b>	
<b>** Total Personnel &amp; Operating</b>		<b>3,526</b>	<b>0</b>	<b>2,145,663</b>	<b>1,350,022</b>	
<b>*** Total Budget Appropriation</b>		<b>3,526</b>	<b>0</b>	<b>2,145,663</b>	<b>1,350,022</b>	

101-1

**COUNTY OF LEXINGTON**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**Annual Budget**  
**Estimated Revenue**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Temporary Alcohol Beverage License Fee 2140:</b>								
435400	Temp. Alcohol Beverage Permit Fee	78,605	5,350	78,400	78,400	78,400		
461000	Investment Interest	774	33	1,000	80	100		
801000	Op Trm from General Fund/ Cty Ord	2,500	0	0	0	0		
<b>** Total Revenue</b>		<b>81,879</b>	<b>5,383</b>	<b>79,400</b>	<b>78,480</b>	<b>78,500</b>		
<b>***Appropriation Total</b>					<b>100,442</b>	<b>97,499</b>		
FUND BALANCE								
Beginning of Year					20,521	(1,441)	(1,441)	(1,441)
FUND BALANCE - Projected								
End of Year					(1,441)	(20,440)		

Fund 2140  
Division: Non-departmental  
Organization: 999900 Non-departmental

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	BUDGET		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
529903	Contingency	0	0	7,943	0	
534070	Gaston Collard Festival	2,500	0	2,500	5,000	
534071	Lexington County Peach Festival	2,500	2,500	2,500	5,000	
534072	SC Poultry Festival	2,500	0	2,500	2,500	
534073	Pelion Peanut Festival	2,036	0	2,500	2,500	
534074	Chapin Labor Day Festival	2,500	2,500	2,500	2,500	
534075	Irmo Okra Strut	2,500	2,500	2,500	2,500	
534076	Lexington Fun Fest	0	2,500	2,500	2,500	
534077	Congaree Western Weekend	2,500	0	2,500	0	
534079	West Columbia - Winterwest Festival	2,500	0	2,500	2,500	
534080	Swansea Festival	2,500	2,500	2,500	2,500	
534081	Pine Ridge Festival	2,500	0	2,500	2,500	
534083	Riverfest - Epilepsy Foundation of SC	2,500	0	2,500	5,000	
<b>* Total Operating</b>		<b>27,036</b>	<b>12,500</b>	<b>37,943</b>	<b>35,000</b>	
<b>** Total Personnel &amp; Operating</b>		<b>27,036</b>	<b>12,500</b>	<b>37,943</b>	<b>35,000</b>	
<b>Other Financing Uses</b>						
812501	Op Trm to Community Juvenile Arbitration	85,971	31,250	62,499	62,499	
<b>**Total Other Financing Uses</b>		<b>85,971</b>	<b>31,250</b>	<b>62,499</b>	<b>62,499</b>	
<b>*** Total Budget Appropriation</b>		<b>113,007</b>	<b>43,750</b>	<b>100,442</b>	<b>97,499</b>	



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**APPLICATION**

1. Name of Festival: 2008 Gaston Collard Festival
2. Sponsoring Organization: Town of Gaston  
 Mailing Address: 131 North Carlisle Street, Gaston, SC 29053
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
 Name Troy Bivens/Jennifer Bellotti Title Mayor Pro Tem / Town Clerk  
 Telephone 803 796-4725 Alternate Telephone 803 518-3297  
 Email Councilmanbivens@bellsouth.net Fax Number 803 739-5793  
Jennifer.Bellotti@gmail.com
5. Event Category (Check One):  
 Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline:  
 Beginning: 9/12/08 End: 9/13/08
7. Location of Festival: 131 North Carlisle Street, Gaston, SC 29053
8. How many people do you expect to attend? 500+
9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 10,000
  - b. Amount of funds requested for this project: \$ 5,000
  - c. This request equals what percent of the total Festival Budget? 50 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes       No
  - a. If yes, state year 2007, amount \$ 2500, source Temp Alcohol Bev. License, and purpose: 2007 Gaston Collard Festival
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes       No
  - c. If not, please explain: \_\_\_\_\_

529110

11. Type of Organization:

Please check one:

- County Government  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization  
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the festival vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the festival  
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.  
f. Additional comments: (report attached)

Signature of Festival Director:

Jennifer Bellotti                      Town Clerk  
Name                                              Title  
Jef Bellotti                                      1/5/09  
Signature                                              Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

## TOWN OF GASTON

- 15a. General Description. The Town of Gaston Collard Festival is an event held annually to help produce income to the Town and promote the history of the Town to Tourist and residents.
- 15b. This brings tourists to the Town of Gaston in Lexington County and shows them what a great community and area this would be to live in, therefore promoting the growth of population and spending in this area.
- 15c. Total attendance to the event was approximately 500. This was counted by elected members of the community. The number of Total tourists in attendance was 178.
- 15d. This event generated possible growth to the population in the community and funds needed for the Town.
- 15e. This event attracts and promotes tourisms with the well known collard greens supplied along with rides, bands, and vendors. We also have the annual collard green beauty pageant and an Auction, which attracts tourists and locals to participate. This is advertised with a large banner across a major highway and is also advertised in the State / local newspapers and radio / TV stations.

The Accommodations Tax Funds were used for Kitchen supplies; to help pay for the activities for tourists; advertisement; food preparation; Police Patrol, etc.



**Troy R. Bivens**  
Mayor, Pro Tem

**Town of Gaston**  
131 North Carlisle St.  
P.O. Box 429  
Gaston, SC 29053  
PH: (803) 796-7725 Fax: (803) 739-5793

**COUNCIL MEMBERS**

**Donnie Dowd**  
**Charlie R. Sharpe**  
**Marvin Pound, Jr.**  
**Troy R. Bivens**

**Jennifer Bellotti**  
Town Clerk

**Building Official**

**Festival Description**

2008 Collard Festival was the 26<sup>th</sup> annual festival for the Town of Gaston. This festival is held to celebrate the town citizens working together for community involvement.

This festival will benefit Lexington County community and promote tourists in the Southeastern part of Lexington.

Approximately 500 + was in attendance at the 2008 festival.

The festival, which provided a beauty contest for the community, was a financial benefit to the Town of Gaston.

The festival was promoted in newspapers, different bands, vendors, festival rides and contests.

We are anticipating a growing number of attendance for the upcoming 2009 event.





# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FY 2009/2010

### FUNDING SOURCES

Organization:

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
SC. Competitive Community Grants Committee (Office of State Treasurer)	10,000	10,000	0



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Collard Fest. T-Shirts (Anitas)	2759. <sup>10</sup>	—	—
Adworks Advertisement	1944. <sup>00</sup>	—	—
Beauty Pageant Fees	1330. <sup>15</sup>	708. <sup>84</sup>	1000. <sup>00</sup>
Melrose Pyrotechnics	3500. <sup>00</sup>	—	—
Pony Rides + Petting Zoo	400. <sup>00</sup>	500. <sup>00</sup>	500. <sup>00</sup>
Fraleys Entertainment	1200. <sup>00</sup>	600. <sup>00</sup>	—
Lowe's (Freezer)	—	704. <sup>99</sup>	—
Showtime (Banner)	—	200. <sup>00</sup>	—
Ricky Page Band	—	400. <sup>00</sup>	600. <sup>00</sup>
Palmetto Amusements (rides)	—	2500. <sup>00</sup>	4000. <sup>00</sup>
Lex. Sheriff's Dept. (Patrol)	—	750. <sup>00</sup>	750. <sup>00</sup>
Food/Supplies (IGA/Hudsons)	—	1854. <sup>51</sup>	2,000. <sup>00</sup>
Thompson Rental Serv. (tent/stage)	—	309. <sup>55</sup>	—
Welch Fabrication (booth)	—	200. <sup>00</sup>	—
Marvin Pound (Kitchen Supplies)	—	227. <sup>22</sup>	300. <sup>00</sup>
Baker Dist. (Ice Machine)	—	3306. <sup>94</sup>	—
Marvin Pound / Troy Bivens (gas)	—	205. <sup>33</sup>	300. <sup>00</sup>
Lowe's (filter, signs)	—	55. <sup>38</sup>	—
Advertisement	—	—	600. <sup>00</sup>
	11,133. <sup>25</sup>	12,522. <sup>76</sup>	10,050. <sup>00</sup>



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2009/2010

APPLICATION

1. Name of Festival: Lexington County Peach Festival
2. Sponsoring Organization: Gilbert Community Club
Mailing Address: P.O. Box 103, Gilbert, SC 29054

3. Federal Tax ID#: [Redacted]

4. Festival Director:
Name: Brandon Ashley Title: Chairman, P.F. Advisory Bd.
Telephone: 803-608-3010 Alternate Telephone: 892-5207 office
Email: 1ellis1@pbtcomm.net Fax Number: 892-6955
or secretary@lexingtoncountypeachfestival.com 657-5096 secretary-home

5. Event Category (Check One):
[X] Festival:
[ ] Other - Pursuant to State Statute Section 61-6-2010:

6. Festival Timeline:
Beginning: July 4, 2009 End: July 4, 2009

7. Location of Festival: Gilbert Community Park & surrounding area including Gilbert Primary & Middle School campuses
8. How many people do you expect to attend? 30000 to 40,000

9. Festival Budget: Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended

- a. Estimated cost for this project: \$56,700.00
b. Amount of funds requested for this project: \$5000.00
c. This request equals what percent of the total Festival Budget? 8.8%

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
[X] Yes [ ] No
a. If yes, state year 2008, amount \$2500.00, source -, and purpose: + previous years also
b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
[X] Yes [ ] No
c. If not, please explain: -

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Brandon Ashley  
Name

Chairman, P.F. Advisory Board  
Title

Brandon Ashley  
Signature

1-4-09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-8

## LEXINGTON COUNTY PEACH FESTIVAL

### A. DESCRIPTION OF FESTIVAL and HISTORY

The Festival is a one-day event consisting of a parade, a local aviation business that provides an exciting air show before the parade, a peachy recipe contest, beauty contests, many arts and crafts vendors, and a program with parade awards, peachy recipe awards, and recognition of visiting dignitaries. There is also entertainment on three stages that begins around 9:30 and continues until around 6 p.m. At that point, music continues on one stage until around 10:30 p.m. when the fireworks show takes place. In addition, there is a Peach Festival Auto Show and an Antique Tractor and Farm Equipment Show that both draw a large crowd. An addition, a Revolutionary War Camp was added to last year's Festival which was a huge success, and we plan to continue.

A luncheon is held in the cafeteria of Gilbert Primary School which adjoins the park where the Festival is held each year. Last year we incorporated a huge hospitality tent where this luncheon was held as the primary school was under construction and remodeling. At last year's festival Lieutenant Clebe McClary, internationally known Vietnam veteran and motivational speaker, was our guest speaker during this part of the Festival. Each year we have an invited guest to be the speaker at this luncheon where we also present parade awards, recognize oldest and youngest in attendance and introduce all our new peach queens.

The Gilbert Community Club is responsible for food vending all day. Numerous booths provide peach ice cream, hot dogs, hamburgers, chicken sandwiches, barbeque sandwiches, sno-cones, peach cobbler, peach sundaes, peach tea, peach punch, peach slush, and peach-berry split (peaches and blueberries on ice cream). Barbeque chicken and pork plates are also available on the grounds.

The Festival is a family event with alcohol products not allowed on the premises. We feel that this is a very important aspect of our Festival. Law enforcement officers tell us that our Festival is the easiest one to work and that that is the reason. While we know that there are some people who might like to see that change, we have a LARGE number of people who express appreciation for our stand on this. We also ask that our arts and crafts vendors not sell items that promote drugs, alcohol, tobacco or profanity. We also have many who express appreciation for that.

The Festival began in 1959 as a small community project to raise money for various community projects. The three goals were to promote the community, to promote the peach industry, and to promote our county – thus the name Lexington County Peach Festival. The peach industry was huge in Gilbert in 1959 and celebrating our country's independence and our local peach industry on July 4<sup>th</sup> seemed a natural thing to do. Over the years the festival has grown into a huge event attended by thousands.

In honor of our 50<sup>th</sup> festival last year, we did a DVD showing scenes from the Festival since 1959. It was fascinating to watch the Festival grow on film! The first years we saw a few hundred people eating ice cream and cobbler and watching a parade, and it gradually grew until

every scene was FULL of people! Cobblers went from a few pie plates to a mass production of dozens of commercial sized-pans. A large number of these people in attendance are tourists as practically everyone who lives in Gilbert is working at the festival!

The Festival was initially held on the old Gilbert High School campus in a very small area. It later moved to the now Gilbert Primary School parking lot and campus. Now it is held in the Gilbert Community Park with the adjoining campuses of Gilbert Middle School and Gilbert Primary School serving as headquarters for food preparation. Gilbert High School is also used for some pre-festival events. The shady, beautiful park has played a large part in the increased attendance as it is a pleasant place to be on a "steamy, hot" Fourth of July. The park is filled with guests for the entire day enjoying fellowship and good music from both professional groups as well as local talents. A large number of people fill Gilbert on the day of the Festival and numerous inquiries indicate that our reputation has spread nationwide bringing in people from all over.

#### B. BENEFIT FESTIVAL WILL SERVE TOWARD PROMOTING TOURISM and THE LEXINGTON COUNTY COMMUNITY

The Peach Festival brings in people from all over the state as well as many from out of state. The name Gilbert and Lexington County are synonymous with the Peach Festival to many people. It is one of the largest, oldest, and best known events sponsored in the county. A large number of people come to Lexington County to attend this festival each July 4<sup>th</sup> making it a part of their Independence Day tradition.

We added a Web page to our promotional events this past year and generated inquiries nationwide about the Festival. We also had people from a large number of states who made the Festival a part of their travel plans for the summer.

#### C. FESTIVAL ATTENDANCE

The estimated attendance of the Festival is around 40,000 with approximately 25,000 of those considered tourists.

#### D. ECONOMIC IMPACT GENERATED BY TOURISM

We have no records to indicate actual figures for economic impact. We do know that a large number of our attendees come from out of town spending the night in neighboring towns with hotel accommodations. We also have reports from our local businesses that business booms for them that day. In addition, several restaurants in near-by towns are swamped with visitors who enjoy a meal with them before leaving the area. For example, one store that donates refreshments for our workers on July 3<sup>rd</sup> while we are working to set up, refuses to take any payment for the huge amount of food they serve us stating that "July 4<sup>th</sup> is like Christmas Day in our store. You wouldn't believe the crowds!"

#### E. DESCRIPTION OF HOW FESTIVAL ATTRACTS and PROMOTES TOURISTS AND HOW FUNDS ARE USED

102-10

The Festival at this point attracts a large number just by our reputation acquired over the last 50 years. We have good promotion sponsored by WIS and other local TV, newspaper, and magazine articles. Last year Southern Living did a story on us; we were featured on the TODAY show in New York on July 4<sup>th</sup> (a BIG excitement for us) . We are members of the SC Festival Association and have our Web site linked to the PRT site, WIS, the Festival Association site as well as several others.

Last year we spent approximately \$19,000 on entertainment (we had entertainment on the day of the Festival as well as some pre-festival events held in April to promote the 50<sup>th</sup> Festival.) We also purchased a new float for our queens which is in all the other festival parades and local Christmas parades. These alone would more than take care of the \$2,500 which we receive.

A cross-section of some of the other expenses that we had this past year that involved promotion include the following.

We spent \$652.48 for special 50<sup>th</sup> anniversary stationery to be used in all our correspondence last year and \$553.19 for note cards promoting the 50<sup>th</sup> festival. These were given out prior to the Festival to a large number of local residents to use to promote the festival. They were given as gifts to our judges, the media who promote us, and countless other individuals involved with the Festival.

We had to update our computer software in order to be able to do the Web page this year and also had to get an internet connection for our office which is \$60.55 per month. The new software to update our office was \$209.99.

We spent approximately \$9,000 on promotion last year because it was our 50<sup>th</sup> Festival, and we did a lot of extra things to promote and to celebrate it. The year before we spent closer to \$5,000 which is probably a better estimate of what promotion has been over the years. We have budgeted \$3,000 this year since due to budget cuts we are losing some of the funding that we have enjoyed over the years.

#### F. ADDITIONAL COMMENTS

We have enjoyed a highly successful Festival for 50 years and look forward to continuing this tradition into the next century. We have set up an advisory board to ensure that we are preparing leaders for the festival as years pass and our present generation who have worked with the Festival for the whole 50 years are no longer able to carry out their duties.

The Festival serves as a unifying factor in our community bringing together people from all walks of life. It is also a source of pride for our community as it is the major thing that has "put Gilbert on the map" so to speak!

We are proud of our reputation and the quality of our Festival and hope to be able to continue to promote Lexington County with a Festival of integrity and class!



**County of Lexington**  
 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
 FY 2009/2010

**FUNDING SOURCES**

Organization:

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Please refer to attached Financial Report	\$95,209 <sup>56</sup>	\$78,100 <sup>00</sup>	\$56,700 <sup>00</sup>





County of Lexington  
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
FY 2009/2010

EXPENDITURES

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Please refer to attached Financial Report	\$92,482 <sup>96</sup>	\$78,100 <sup>00</sup>	\$56,700 <sup>00</sup>

102-13

Financial Report for Lexington County Peach Festival						
Fiscal Year - January 1, 2008 - December 31, 2008						
<b>Beginning Balance on January 1, 2008</b>						<b>\$ 55,204.33</b>
<b>Receipts</b>						
Sponsors					\$ 7,800.00	
Printed Program (2006 ads)					\$ 14,590.00	
Printed Program (2005 ads)					\$ 215.00	
Fireworks					\$ 2,950.00	
Art Contest					\$ 1,250.00	
Arts and Crafts					\$ 9,746.89	
Pageant					\$ 5,807.00	
Grants					\$ 40,000.00	
Refunds					\$ 2,850.67	
Bound Books					\$ -	
<b>Total Receipts</b>						<b>\$ 85,209.56</b>
<b>Expenditures</b>						
Administration (salaries, postage, supplies, dues, insurance)					\$ 6,880.52	
Printed Program (publication, postage)					\$ 10,440.66	
Fireworks					\$ 6,428.55	
Art Contest					\$ 1,270.00	
Arts and Crafts					\$ 1,003.37	
Pageants					\$ 3,637.29	
Parade (plaques, flags)					\$ 355.75	
Promotion/Photography (pictures, peaches, gifts)					\$ 9,054.26	
Entertainment					\$ 19,326.78	
Labor					\$ 80.00	
Banquets (Pre-festival, chairmen meeting, noon luncheon)					\$ 8,400.32	
Construction					\$ 1,964.23	
Donations					\$ 13,001.20	
Concessions					\$ 2,750.67	
Rentals					\$ 7,888.86	
<b>Total Expenditures</b>						<b>\$ 92,482.46</b>
<b>Ending Balance</b>						<b>\$ 47,931.43</b>

102-14



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: Lexington County Peach Festival, LLC  
 Festival Name: Lexington County Peach Festival  
 Contact Name: Mary C. Ellis, Sec. Treas Phone: 803-657-5096  
Brandon Ashley, Chair

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
We had a very successful 50th festival. A very large crowd attended.  
We added a Rev. War Camp to our activities - huge success! Clebe McClary, Vietnam vet. was grand marshal & speaker - huge success!

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	<u>\$70,650</u>	<u>\$78,100</u>
Amount Funded by the Temporary Alcohol Beverage License Fee	<u>\$2500</u>	<u>\$2500</u>
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	-	-
Total Attendance	<u>40,000</u>	<u>40,000</u>
Total Tourists*	<u>25,000</u>	<u>25,000+</u>

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): registration table, informal surveys, law enforcement, media

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Brandon L. Ashley  
 Name

Peach Festival Advisory Board Chairman  
 Title

Brandon L. Ashley  
 Signature

1-4-09  
 Date

**Budget for Lexington County Peach Festival**  
**Fiscal Year January 1, 2009- December 31, 2009**

	Admin	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Parade	Promotion	Entertainment	Banquets	Construction	Donations	Rentals	Labor	Concessions	Totals
2007 Anticipated Expenditures	\$ 10,000.00	\$ 12,000.00	\$ 5,500.00	\$ 1,500.00	\$ 1,000.00	\$ 4,000.00	\$ 500.00	\$ 3,000.00	\$ 20,000.00	\$ 8,000.00	\$ 3,000.00	\$ 500.00	\$ 650.00	\$ 1,000.00		\$ 70,850.00
2007 Actual Expenditures	\$ 7,363.60	\$ 9,636.03	\$ 5,308.47	\$ 1,240.00	\$ 827.63	\$ 3,129.95	\$ 469.80	\$ 5,602.00	\$ 14,250.00	\$ 7,819.90	\$ 300.00	\$ 1,483.00	\$ 559.90	\$ 222.00	\$ 13,951.93	\$ 72,764.21
2008 Anticipated Expenditures	\$ 10,000.00	\$ 12,000.00	\$ 6,000.00	\$ 1,500.00	\$ 1,000.00	\$ 4,000.00	\$ 800.00	\$ 7,000.00	\$ 22,000.00	\$ 8,500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00		\$ 78,100.00
2008 Actual Expenditures	\$ 6,880.52	\$ 10,440.66	\$ 6,428.55	\$ 1,270.00	\$ 1,003.37	\$ 3,637.29	\$ 355.75	\$ 9,054.26	\$ 19,328.76	\$ 8,400.32	\$ 1,964.23	\$ 13,001.20	\$ 7,868.86	\$ 80.00	\$ 2,750.67	\$ 92,482.46
2009 Anticipated Expenditures	\$ 7,000.00	\$ 10,500.00	\$ 6,000.00	\$ 1,250.00	\$ 850.00	\$ 4,000.00	\$ 400.00	\$ 3,000.00	\$ 14,000.00	\$ 8,500.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 100.00		\$ 56,700.00
2009 Actual Expenditure																
	Sponsors	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Grants	Refunds	Bound Books (promotion)							
2007 Anticipated Receipts	\$ 13,450.00	\$ 20,000.00	\$ 5,000.00	\$ 1,500.00	\$ 10,000.00	\$ 8,000.00	\$ 12,500.00		\$ 200.00							\$ 70,850.00
2007 Actual Receipts	\$ 8,150.00	\$ 17,710.00	\$ 2,950.00	\$ 1,250.00	\$ 10,009.02	\$ 4,302.00	\$ 35,000.00	\$ 13,951.93	\$ -							\$ 83,322.95
2008 Anticipated Receipts	\$ 15,000.00	\$ 21,800.00	\$ 5,000.00	\$ 1,500.00	\$ 12,000.00	\$ 8,000.00	\$ 15,000.00									\$ 78,100.00
2008 Actual Receipts	\$ 7,800.00	\$ 14,805.00	\$ 2,950.00	\$ 1,250.00	\$ 9,746.89	\$ 5,807.00	\$ 40,000.00	\$ 2,850.67	\$ -							\$ 85,209.56
2009 Anticipated Receipts	\$ 10,800.00	\$ 21,000.00	\$ 3,100.00	\$ 1,500.00	\$ 10,000.00	\$ 8,000.00	\$ 2,500.00									\$ 56,700.00
2009 Actual Receipts																
Administration includes office secretary salary, supplies, postage, insurance, dues and miscellaneous items																
Summary	2007 actual figures include a payment for concession supplies for \$13,951.93 that was refunded by Gilbert Community Club.															
Beg Balance	\$ 55,204.33	Thus expenses and receipts for 2007 are altered by that. The Peach Festival had to pay for some concession supplies as they were														
Spent	\$ 92,482.46	delivered because the Community Club treasurer was out of town. That money was refunded as soon as he returned.														
Received	\$ 85,209.56	Same thing happened in 2008 - amount was \$2,750.67														

102-16

## Lexington County Peach Festival Board Members

Brandon Ashley  
Chairman, Peach Festival Advisory Board  
110 Deer Park Ridge  
Gilbert, SC 29054

Donnie Crout  
President, Gilbert Community Club  
220 Crout Pond Way  
Gilbert, SC 29054

Tammy Harman  
Vice-President, Gilbert Community Club  
130 Cotton Branch Road  
Leesville, SC 29070

Carla Hill  
Secretary, Gilbert Community Club  
146 Longpath Drive  
Gilbert, SC 29054

Mary Carole Caughman  
Treasurer, Gilbert Community Club  
144 Bridgewood Court  
Gilbert, SC 29054

Robin McCartha  
503 Semm Sease Road  
Gilbert, SC 29054

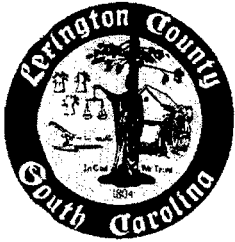
Amanda Barefoot  
1779 Pond Branch Road  
Gilbert, SC 29054

Anthony Smith  
535 Isaiah Hall Road  
Gilbert, SC 29054

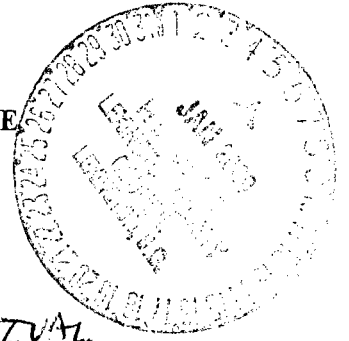
Milton Caughman  
1925 Ray Price Road  
Leesville, SC 29070

Mary Ellis  
Festival Secretary/Treasurer  
204 Lin Bren Drive  
Leesville, SC 29070

102-17



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2009/2010



APPLICATION

- 1. Name of Festival: SOUTH CAROLINA POULTRY FESTIVAL
2. Sponsoring Organization: LEEVILLE MERCHANTS ASSOCIATION
Mailing Address: P.O. Box 4067 LEEVILLE, SC 29070
3. Federal Tax ID#: [REDACTED]
4. Festival Director:
Name BRENT SHEELY Title CO-CHAIRMAN / TREASURER
Telephone 803-532-9273 Alternate Telephone 803-429-5198 CELL
Email bsheely@economyfarm.com Fax Number 803-332-1940
5. Event Category (Check One):
[X] Festival:
[ ] Other - Pursuant to State Statute Section 61-6-2010:
6. Festival Timeline:
Beginning: MAY 7, 2009 End: MAY 9, 2009
7. Location of Festival: LEEVILLE BUSINESS DISTRICT
8. How many people do you expect to attend? 80,000
9. Festival Budget: Request for funds must meet the requirements of Subsection 61-6-2010, SC
Code of Laws, 1976, as amended
a. Estimated cost for this project: \$100,000.
b. Amount of funds requested for this project: \$2500.
c. This request equals what percent of the total Festival Budget? 2.5 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
[X] Yes [ ] No
a. If yes, state year 2008, amount \$ 2500, source LEX. COUNTY, and
purpose: SAME AS THIS APPLICATION - \$ SPENT ON ADVERTISING-
b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee
funds you received?
[X] Yes [ ] No
c. If not, please explain:

5341072

102-18

11. Type of Organization:

Please check one:

- County Government  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.

12. Festival description - please attach a report with the following information: *SEE ATTACHED*

- a. General description of the festival and brief history of the organization  
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the festival vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the festival  
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.  
f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Brent Stealy  
Name

Co CHAIRMAN / TREASURER  
Title

Brent Stealy  
Signature

01/05/09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

*102-19*

A. The SC Poultry Festival was started in 1987 as a way to promote the community of Batesburg Leesville and the poultry industry which is so important to the Batesburg Leesville area. It was founded by the Leesville Merchants Association which was founded some few years earlier as a way to promote the town of Leesville.

The festival now involves three days of crafts, food, amusement rides, a parade, live entertainment on several stages, contests, a road race, a volleyball tournament, coloring contests, a large fireworks show and other fun activities and exhibits. It is held the second Saturday of each May and the two days preceding that Saturday.

B. The festival brings a large crowd to the festival and attracts visitors from across the state and out of state. Many people make the festival an annual trip to Batesburg Leesville to enjoy the festivities and reunite with friends and family. It is a wholesome demonstration of community involvement and pride in our community, county and state.

C. Total attendance of the festival is anticipated to be in the 80,000 area with approximately 15,000 of these people attending from outside of Lexington County.

D. Economic impact of the festival is projected at \$200,000 - \$300,000 per year.

E. The festival attracts tourists to the area because of the many attractions of the festival as mentioned in A above. People want to come and participate in a fun day. The license fee funds have been used to purchase billboard and radio advertising. The festival typically spends \$3000. to \$5000 each year on advertising.





**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**FUNDING SOURCES**

Organization: S.C. POULTRY FESTIVAL

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
AD REVENUES - SOUVENIR BOOK	SEE ATTACHED		PROTECTED
BEAUTY PAGEANT	↓	↓	10% DECREASE
CAKE AUCTION	↓	↓	FROM 2008
CARNIVAL RODES			NUMBERS
SPONSORSHIPS			ATTACHED
CRAFT SPACES			↓
FOOD VENDORS			↓



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization: *S.C. POULTRY FESTIVAL*

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
	<i>SEE ATTACHED</i>	<i>SEE ATTACHED</i>	<i>PROJECTED</i>
	↓	↓	<i>10% DECREASE</i>
			<i>FROM 2008</i>
			<i>NUMBERS</i>
			<i>ATTACHED</i>
			↓

8:27 AM  
01/05/09  
Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL  
**Profit & Loss Prev Year Comparison**  
January through December 2008

	Jan - Dec 08	Jan - Dec 07	\$ Change	% Change
<b>Income</b>				
AD REVENUES	11,805.00	12,140.00	-335.00	-2.8%
BEAUTY PAGEANT FEES	5,060.00	4,950.00	110.00	2.2%
CAKE AUCTION SALES	4,185.00	4,535.00	-350.00	-7.7%
CAR SHOW REVENUES	0.00	1,350.00	-1,350.00	-100.0%
CARNIVAL REVENUES	24,595.00	15,946.25	8,648.75	54.2%
COMMERCIAL SPACES	9,873.00	8,020.00	1,853.00	23.1%
COMMITTEE T-SHIRTS	354.90	477.00	-122.10	-25.6%
COOKCLUCK REVENUES	450.00	0.00	450.00	100.0%
CRAFT SPACES	7,150.00	6,595.00	555.00	8.4%
DONATION	600.00	3,709.59	-3,109.59	-83.8%
FOOD SPACES	10,800.00	12,925.00	-2,125.00	-16.4%
GOLF TOURNAMENT FEES	6,721.62	300.00	6,421.62	2,140.5%
GRANTS	0.00	12,500.00	-12,500.00	-100.0%
INTEREST INCOME	622.04	431.32	190.72	44.2%
PARK DONATION	15,000.00	0.00	15,000.00	100.0%
ROAD RACE FEES	1,411.00	865.00	546.00	63.1%
SOUVENIR SALES	10,385.00	13,292.00	-2,907.00	-21.9%
SPONSORSHIPS	24,350.00	28,650.00	-4,300.00	-15.0%
THROW SALES	480.00	0.00	480.00	100.0%
VOLLEYBALL FEES	495.00	1,395.25	-900.25	-64.5%
<b>Total Income</b>	<b>134,337.56</b>	<b>128,081.41</b>	<b>6,256.15</b>	<b>4.9%</b>
<b>Expense</b>				
ADVERTISING	8,322.50	5,004.88	3,317.62	66.3%
BANK ANALYSIS CHARGES	94.87	20.75	74.12	357.2%
BANK CHARGES	6.50	8.00	-1.50	-18.8%
BANQUET EXPENSE	150.00	0.00	150.00	100.0%
BEAUTY PAGEANT EXPENS...	2,383.22	1,356.11	1,027.11	75.7%
BREAKFAST EXPENSES	200.13	259.65	-59.52	-22.9%
CAR SHOW EXPENSES	208.37	305.05	-96.68	-31.7%
CARNIVAL LEASE	0.00	275.00	-275.00	-100.0%
CHECK PRINTING	119.53	0.00	119.53	100.0%
COMMITTEE SHIRTS	405.00	477.00	-72.00	-15.1%
CONTEST PRIZES AND AW...	2,379.44	3,142.94	-763.50	-24.3%
CONTRIBUTIONS	2,850.00	2,900.00	-50.00	-1.7%
ENTERTAINMENT	39,039.69	39,813.03	-773.34	-1.9%
FACILITIES/EQUIPMENT	0.00	17.48	-17.48	-100.0%
FIREWORKS	17,000.00	15,800.00	1,200.00	7.6%
FLAGS/BANNERS/SIGNS	1,007.07	4,343.50	-3,336.43	-76.8%
FLOAT RENTAL	450.00	675.00	-225.00	-33.3%
FLOWERS & GIFTS	57.25	47.70	9.55	20.0%
GARBAGE & CLEAN UP	810.00	1,551.37	-741.37	-47.8%
GOLF TOURNAMENT EXPE...	1,976.00	300.00	1,676.00	558.7%
INSURANCE	1,272.00	1,272.00	0.00	0.0%
LICENSES/DUES	200.00	200.00	0.00	0.0%
MEMBERSHIP-DUES	0.00	125.00	-125.00	-100.0%
MISC. EXPENSE	4,133.41	6,670.35	-2,536.94	-38.0%
OFFICE SUPPLIES/PRINTING	968.56	1,167.82	-199.26	-17.1%
PARADE	27.51	441.16	-413.65	-93.8%
PARK	17,754.62	16,095.27	1,659.35	10.3%
PHONE	100.00	20.00	80.00	400.0%
PO BOX RENTAL	0.00	68.00	-68.00	-100.0%
PORT-O-JOHN'S	3,584.06	4,819.79	-1,235.73	-25.6%
POSTAGE	246.00	253.50	-7.50	-3.0%
POULTRY PACKETS	2,371.25	2,984.37	-613.12	-20.5%
PROFESSIONAL FEES	485.00	450.00	35.00	7.8%
PROGRAM BOOK EXPENSES	9,363.04	10,994.32	-1,631.28	-14.8%
RENTAL	2,397.70	1,767.00	630.70	35.7%
RETURN CHECKS	-90.00	240.62	-330.62	-137.4%
ROADRACE EXPENSES	1,251.21	879.64	371.57	42.2%
SCHOLARSHIPS	4,300.00	3,900.00	400.00	10.3%
SOUVENIR EXPENSES	6,724.04	8,054.78	-1,330.74	-16.5%
UTILITIES	678.02	785.14	-107.12	-13.6%
WALKIE	688.87	579.99	108.88	18.8%
<b>Total Expense</b>	<b>133,914.86</b>	<b>138,066.21</b>	<b>-4,151.35</b>	<b>-3.0%</b>
<b>Net Income</b>	<b>422.70</b>	<b>-9,984.80</b>	<b>10,407.50</b>	<b>104.2%</b>

*102-23*



# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FINAL REPORT FY 2007/2008

**I. FESTIVAL INFORMATION:**

Organization Name: LEEZVILLE MERCHANTS ASSOCIATION  
 Festival Name: S.C. POULTRY FESTIVAL  
 Contact Name: BRENT STACY Phone: (803) 532 9273

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered: YES

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
OUR 22<sup>ND</sup> YEAR - WAS A SUCCESSFUL FESTIVAL

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	100,000	100,000
Amount Funded by the Temporary Alcohol Beverage License Fee	2,500	2,500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2,500	2,500
Total Attendance	70,000	70,000
Total Tourists*	15,000	15,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
ESTIMATES BASED ON TOTAL GROUND ATTENDANCE @ ALL EVENTS OVER 3 DAYS

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08. SEE FINANCIAL REPORT ATTACHED - 2500 USED TO PAY FEES AND ADVERTISING COSTS

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: Brent Stacy Title: CO CHAIR / TREASURER  
 Signature: Brent Stacy Date: 01/05/09



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**APPLICATION**

1. Name of Festival: South Carolina Pelion Peanut Party
2. Sponsoring Organization: SC Pelion Peanut Party  
 Mailing Address: P.O. Box 386 PELION, SC 29123
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
 Name Susan Enlow & Shirley Spenne Title Coordinators  
 Telephone 606-9522 Alternate Telephone 358-0952 (ACTIVE ONLY FROM JUNE - AUG)  
 Email SENLOW@SCpeanutparty.com Fax Number 803-358-0952  
SSPENNE@SCpeanutparty.com ACTIVATED ONLY FROM JUNE - AUG. 09
5. Event Category (Check One):  
 Festival: South Carolina Pelion Peanut Party  
 Other - Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline:  
 Beginning: Aug. 7, 2009 @ 5pm End: Aug. 8, 2009 @ 11pm
7. Location of Festival: Pelion Community Club 951 PINE ST. PELION, SC 29123
8. How many people do you expect to attend? 15,000 - 20,000
9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 3000
  - b. Amount of funds requested for this project: \$ 2500
  - c. This request equals what percent of the total Festival Budget? 14 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes       No
  - a. If yes, state year 07/08, amount \$ 2036.30, source TABLE, and purpose: Advertising: Flyers, Brochures, Print Media, Radio, Website, Program  
News paper
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes       No
  - c. If not, please explain: \_\_\_\_\_

102-25

534073

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information: **SEE ATTACHED**

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: SEE ATTACHED

Signature of Festival Director:

<u>Susan Enlow</u> <u>Shirley G Sprengle</u>	<u>Co-Coordinator SCPPP</u>
Name <u>Susan Enlow</u>	Title
<u>Shirley G Sprengle</u>	<u>1-2-09</u>
Signature	Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-26

Lexington County Council  
Temporary Alcohol Beverage License Fee Application  
FY 2009/2010

**12. Festival Description:**

**a. General description & brief history of the organization.**

The 28<sup>th</sup> annual SC Pelion Peanut Party, Pageant, and Parade are on July 25, and August 7, 8, 2009. This has been an annual August event for 27 years and our local townsfolk, as well as those from the surrounding Lexington County area, look forward to it as entertainment for their families – alcohol free, music, food, parade, amusements, crafts, and special exhibits. County residents have come to trust that we provide a safe & secure place to relax and enjoy the festivities. The Peanut Party takes place on the grounds of the Pelion Community Club, 951 Pine Street, in Pelion. The SC PPP Steering Committee involves several community organizations to help make this event happen – Ruritans, Woman's Club, Community Club, all 4 schools, Pelion Athletic Program – as well as local business leaders.

**b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community.**

The SC Pelion Peanut Party also exposes the Pelion area to tourists as a wholesome and friendly community in terms of peripheral spending. Businesses - retail and accommodation - within a 50-mile radius reap the benefits of the increased tourist traffic. Our promotion of the Boiled Peanut benefits the local peanut farmers and highlights it as the official SC State Snack Food. Our website continues to attract many visitors from all over the state as evidenced by the number of 'hits' and our increased telephone and email activity all year. Our entertainment includes bands originating in counties other than Lexington which increases out of county tourists. Crafters come from all over the southeast to sell their products in our arts & crafts show. The Peanut Party Steering Committee strives to monetarily support community needs such as high school scholarships, community club and grounds enhancements, the school band program, the public library, and the annual Christmas Tree for Children fund.

**c. Total attendance to the festival vs. the # of total tourists in attendance.**

We certainly try to account for the total attendance/tourist numbers. Unfortunately, we have an open venue with no point of entry with which to count attendees. We do use the following methods to track tourists and attendees:

- Crowd estimates from Lexington County Law Enforcement and the Pelion Police Department.
- Registration cards from exhibitor booths
- A booth set up to record zip codes from attendees.
- License plate survey
- The count from amusement ride ticket sales
- Point of entry #'s from the Car & Tractor Show, SC Peanut Pageant, and The SC Peanut Party Cooking Contest
- Food Vendor sales

102-27

**d. Economic impact generated by tourism to the festival.**

We estimate an increase in the tourist traffic through Lexington County upwards of 8,000 people. Within Lexington County there are many hotels, restaurants, retail merchandisers, gas stations and other service vendors that will see an increase during this weekend in August. The SC Peanut Party's target audience is mainly families, including senior citizens and teens, from the Midlands of South Carolina. The amusement company we book is very family-oriented with a variety of rides for all ages. Our crafter and vendor area is located for ease of senior citizen's access and maneuverability. Also, the Art & Craft Show brings in added sales to Lexington County. The entertainment we provide targets tourists of all ages, race, and denominations with local gospel music, country & western music, rock & roll/blues, and a variety of local church choirs. It is to be noted that this is one of the few alcohol free festivals in the state.

**e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - \$300, etc.**

It is our aim to make our event as visible as financially possible. The Peanut Party Steering Committee develops an ad campaign for our event that enables us to produce a pre-festival newspaper, brochures, and signage to be distributed around Lexington County, at the SC Welcome centers, and at other highly visible tourist attractions. Local papers, including the Lexington Chronicle, the State Newspaper, the Messenger, the North Trade Journal, the Twin City News, and the Pelion Pride Newsletter, will be sent informational material during July and August, highlighting individual events during the Peanut Party. Our Print Media campaign also includes printing posters, banners, and pre-festival newspaper to distribute to communities within a 50-mile radius. As part of our Broadcast Media marketing efforts, we will make contact with radio stations serving the greater Columbia area to provide a 3-week schedule of promotional ads. Major TV and cable stations based in the Columbia area that provide community 'bulletin boards' will also be given our event schedules. Early morning TV or mid-day local broadcast interview opportunities are considered. Our web site is maintained to promote special events, contact information, and directions. This is also how we inform potential vendors, exhibitors, and crafters of our procedures for participation in the Peanut Party.



**f. Additional comments:**

The support we have received from the County of Lexington TABL fee has been an important aspect of the success of the SC PPP. Your continued support enables us to provide a safe and secure venue for South Carolina tourists. Over the past several years, we have made security and safety improvements to the Peanut Party site and the community club building. These improvements were needed and made a sizeable dent in our budget. However, the results in added safety for the tourists and residents are evidenced by our additional lighting, reinforced entertainment stages, handicap accessibility, and comfort improvements (tents, seating, tables, and water misting fans) during the heat of the day. We have seen an increase in the usage of the grounds and entertainment stages by other community groups this year. The cost of security (Lexington County and Town of Pelion Police) has increased yearly. It is also our goal to find an appropriate method of tracking SC PPP attendees and tourists. We are investigating a way to secure the area where we could have a point of entry. But this may not be feasible due to the Peanut Party's site configuration.



**County of Lexington**  
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
FY 2009/2010

**FUNDING SOURCES**

Organization: South Carolina Pelion Peanut Party

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<u>LEXINGTON COUNTY</u>	<u>2036.30</u>	<u>3143.01</u>	<u>3000.00</u>



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization: *South Carolina Pelion Peanut Party*

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Advertising - Use of TABLF</i>	<i>203630</i>	<i>3143.01</i>	<i>3000</i>
<i>Adworks \$ 1756.00</i>			
<i>Lexington Chronicle 420.00</i>			
<i>Aiken Standard 215.00</i>			
<i>Aiken Standard 160.00</i>			
<i>Paper Pro 62.01</i>			
<i>Web Page 200.00</i>			
<i>Lexington Chronicle 150.00</i>			
<i>Pelion High School Yearbook 180.00</i>			
<b>TOTAL \$ 3143.01</b>			

S. C. PELION PEANUT PARTY  
2008 FESTIVAL  
P & L

REVENUE

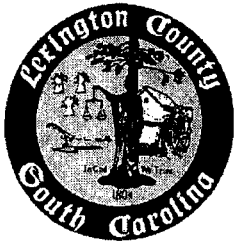
Carnival	\$ 1,837.00		
Crafts	1,010.00		
Lexington County	2,036.30		
Food Venders	1,825.00		
Pageant	7,091.50		
Water Sales	60.00		
Exhibitors	700.00		
Sponsors	5,255.00		
	<hr/>	Total 2008 Festival Revenue	\$ 19,814.80

EXPENSES

Masonic Lodge	\$ 150.00		
Women,s Club	142.00		
Community Club	1,094.72		
Pelion Athletics	250.00		
Scholarships (PHS)	1,500.00		
Cooking Contest	200.00		
Improvements to Festival Site	1,237.78		
Electrical	2,500.00		
Entertainment	1,650.00		
Insurance	1,166.00		
Portables	592.00		
Security	2,376.00		
Utilities	297.18		
Parade	600.00		
Pageant	1,063.84		
Advertising	3,143.70		
	<hr/>	2008 Festival Expense	\$ 17,964.22

Net (start up 2009 Festival) 1,851.58

102-32



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: South Carolina Pelion Peanut Party  
 Festival Name: South Carolina Pelion Peanut Party  
 Contact Name: Susan Enlow & Shirley Sprenne Phone: 803-606-9522

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application? YES  
 If no, state any problems you encountered: \_\_\_\_\_

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.): \_\_\_\_\_

TRACKING TOURISTS problems (NO ENTRY POINT). Brochures + Promo material needs to be distributed earlier. Good Community involvement, i.e. Trash p/u, cooking contest, tractor show, Lex. County Tents + TRASH RECEPTILES, mowing. More visible security. Improvements for security for SAFETY ON GROUNDS + BUILDING CAUSED US TO SPEND MORE FUNDS than anticipated.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	23,000.	19,814.80
Amount Funded by the Temporary Alcohol Beverage License Fee	1963.80	2036.30
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	1963.80	2036.30
Total Attendance	6000	8000
Total Tourists*	600	750

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): NO ENTRY POINT Problematic. Surveys w/ vendors + exhibitors, license plates, LAW ENFORCEMENT, volunteers in Booths. It is our goal to find an appropriate method of tracking -

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

SUSAN ENLOW  
Shirley Sprenne  
 Name: Susan Enlow Title: Coordinators SC PPP  
Shirley Sprenne  
 Signature: \_\_\_\_\_ Date: 1-2-09

102-33



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**APPLICATION**

1. Name of Festival: CHAPIN LABOR DAY FESTIVAL

2. Sponsoring Organization: TOWN OF CHAPIN

Mailing Address: P.O. Box 183, CHAPIN SC 29036

3. Federal Tax ID#: [REDACTED]

4. Festival Director:

Name STAN SHERLY

Title MAYOR

Telephone 345-2444

Alternate Telephone 345-1873

Email mayorstan@sc.rr.com

Fax Number 803-345-0427

5. Event Category (Check One):

Festival: \_\_\_\_\_

Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline:

Beginning: Sept 5, 2009

End: SEPT 7, 2009

7. Location of Festival: CHAPIN HIGH SCHOOL

8. How many people do you expect to attend? 15,000 +

9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**

a. Estimated cost for this project: \$ 15000.00

b. Amount of funds requested for this project: \$ 2500.00

c. This request equals what percent of the total Festival Budget? 17 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes       No

a. If yes, state year 2008 + prior years, amount \$ 2,500, source Lexington County, and purpose: Advertising for Festival

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

534071

102-34

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Name Stanley E Shealy Title MAYOR

Signature STANLEY E. SHEALY Date 12-28-08

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-35

## **Chapin Labor Day Festival - Town of Chapin**

### Question #12 – Festival Description

#### **12a. General description.**

The annual Chapin Labor Day Festival serves the same purposes as other community festivals in Lexington County. Begun as a "Street Fair" for arts and crafts in the mid-1970s, it soon blossomed into a cooperative effort between the Town of Chapin and the Irmo-Chapin Recreation Commission, and later involved School District 5 and the Greater Chapin Chamber of Commerce. The festival features one of the state's best known parades (kicking off political campaigning, and bringing in local, state and national political figures. Activities include an arts and crafts fair featuring the works of local artisans and others throughout the states. Local entertainers are offered a forum to perform, and civic and community organizations are afforded the opportunity for fundraising programs, and to distribute information.

#### **12b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

The Chapin Labor Day Festival attracts visitors from throughout the state and some from out of state. Local businesses benefit through increased sales and exposure. The town and community, as well as Lexington County, benefit from the opportunity to demonstrate to visitors what the area has to offer.

#### **12c. Total attendance to the event/project vs. the number of total tourists in attendance.**

Attendance has increased steadily over the past several years, exceeding an estimated 20,000. Many of these are first time visitors to Chapin. We would estimate that at least half of those attending are from places other than the Chapin area, and perhaps 10 percent would be classified as tourists (many of them also using the occasion to visit Lake Murray.

#### **12d. Economic impact generated by tourism to the event/project.**

Local businesses benefit from the large number of visitors. Many are surprised by the variety of goods and services offered in Chapin and employment opportunities here.

#### **12e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

Visitors often stay for the weekend, spend time on beautiful Lake Murray, our community's finest recreational asset. No doubt many return for additional visits, and perhaps to consider relocation. We have used the Temporary Alcohol Beverage License Fees each year to purchase advertising in local and state newspapers, and on radio. In 2008, this included \$2,300 for advertising on two radio stations, and other funds for newspaper advertising.

#### **12f. Additional comments.**

From visual observation along the parade route, it appeared that our attendance was down slightly in 2008. Since our parade is usually politically significant, this may have been the result of having both national conventions going on in the same time frame.

However, receipts from food vendors, the carnival and other vendors, seemed to indicate approximately the same participation as the previous year.





## County of Lexington

### TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FY 2009/2010

#### FUNDING SOURCES

Organization:

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Lexington County Temporary Alc. Bev. License</i>	<i>2500</i>	<i>2500</i>	<i>2500</i>
<i>Advertising in Program Book</i>	<i>11,275</i>	<i>5925</i>	<i>6000</i>
<i>Vendor Booth Fees, Sponsors.</i>	<i>1090.23</i>	<i>2952.78</i>	<i>3000</i>
<b>PARADE ENTRY FEES</b>	-	<i>595</i>	<i>600</i>
<i>Interest</i>	<i>10.70</i>	<i>8,64</i>	<i>9</i>
<i>Funds on Hand Previous Year.</i>	<i>17,795.11</i>	<i>18,834.16</i>	<i>18000</i>



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Actual Expenditures for 2007 + 2008 + Estimates for 2009 ATTACHED _____			

**ESTIMATED EXPENDITURES 2009-10:**

<b>Postmaster</b>	<b>\$150.00</b>
<b>Staff Shirts, Caps</b>	<b>350.00</b>
<b>Bonnie Cramer (Program Book Prep)</b>	<b>600.00</b>
<b>Tent</b>	<b>1,200.00</b>
<b>Advertising Radio/Papers</b>	<b>4,000.00</b>
<b>Trophies and plaques</b>	<b>200.00</b>
<b>Talent contest awards</b>	<b>600.00</b>
<b>Sound system &amp; Production</b>	<b>1,500.00</b>
<b>Entertainment</b>	<b>985.00</b>
<b>Programs</b>	<b>3,000.00</b>
<b>Custodial and grounds</b>	<b>1,500.00</b>
<b>Grand Marshal Float</b>	<b>275.00</b>
<b>Lucas Septic (portajons)</b>	<b>400.00</b>
<b>Electrical</b>	<b>40.00</b>
<b>MISC:</b>	<b>200.00</b>
<b>TOTAL</b>	<b>\$15,000.00</b>

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2008

<b>Balance Forward:</b>	(December 31,2007)	\$	18,834.16
<b>DEPOSITS:</b>			
	1/16/08 Lex.Co. Alcohol Beverage Funds		2,500.00
	5/13/08 (\$1,850 ads; \$160 vendors)		2,010.00
	6/09/08 (\$1,925 Ads; \$275 vendors))		2,200.00
	7/23/08 Advertisements and vendors		3,210.00
	8/21/08 Vendors		675.00
	9/1/08 Parade		195.00
	9/1/08 Parade		400.00
	9/1/08 (Carnival \$300, Vendors 375)		675.00
	10/14/08 (Arts & Crafts \$232.78, Advertising \$150)		382.78
	11/17/08 Vendor		25.00
	<b>INTEREST</b>		<b>8.64</b>
<b>TOTAL INCOME:</b>		<b>\$</b>	<b>31,115.58</b>

**EXPENDITURES:**

6/14/08	Postmaster		\$42.00
6/09/08	Geiger Advertising (Caps)		158.75
7/31/08	Bonnie Cramer (Program Book Prep)		500.00
8/24/08	Thompson's Rental (Deposit Tent)		50.00
8/24/08	Citadel Broadcasting -WIS advertising)		2,300.00
8/27/08	Irmo Trophy		37.18
9/01/08	Talent contest awards		525.00
9/01/08	Mike Daly Sound System		750.00
9/01/08	Kimi Daly (Talent Contest )		750.00
9/01/08	Thompson Rental (Tent)		1,094.52
9/01/08	Lexington Printing (Programs)		2,435.32
9/01/08	Vicki Azarigian (Postage Reim.)		75.60
9/01/08	CHS Custodian (George		300.00
9/01/08	CHS Custodian (Diane		325.00
9/03/08	Grand Marshal Float		275.00
9/03/08	Lake Murray News Adv.		294.00
9/03/08	Samiko (tshirts)		188.32
9/03/08	Chapin Idol Banner		138.67
9/03/08	American Legion Clean-up		500.00
9/08/08	Lucas Septic (portajons)		336.00
9/11/08	Chapin Scrapers (cleanup EB lot)		125.00

Page 2 - Chapin Labor Day Festival -- 2008

EXPENDITURES (CONTINUED)

9/14/08	Tim Nichols (Electrical	\$ 40.00
9/25/08	William Chick (for trophiess)	130.43
9/08 08	Heartland (Newberry Observer)	172.26
9/08/08	Chapin Times (Advertising)	595.75
TOTAL EXPENDITURES		\$11,543.05
BALANCE AS OF NOVEMBER 30, 2008		\$19,572.53

102-41

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2007

Balance Forward:	(December 29, 2006)	\$	17,795.61
DEPOSITS:			
	1/18/07 Lex.Co. Alcohol Beverage Funds		2,500.00
	5/7/07 (Ads)		4,065.00
	5/25/07 (Ads)		3,605.00
	6/8/07 Advertisements		3,210.00
	6/18/07 Advertisements		360.00
	6/28/07 Advertisements		1,000.00
	7/23/07 Advertising		395.00
	7/31/07 Advertising		595.00
	8/10/07 Advertising		380.00
	8/20/07 Advertising		220.00
	9/07/00 Vendors/Carnival		690.00
	9/27/07 Arts & Crafts/Gist		240.73
	INTEREST		10.72
TOTAL INCOME:		\$	32,671.54

## EXPENDITURES:

5/17/07	William Chick (Stamps and Ink)		\$270.65
6/27/07	Postage		41.00
6/23/07	Ruthann Wilson (art)		50.00
7/24/07	Pyrotecnico (Fireworks)		1,300.00
7/27/07	William Chick (Stamps, Ink)		65.72
7/28/07	Lexington Printing (Program books)		3,203.79
8/01/07	Vicki Acarigian (Postage Parade)		41.00
8/12/07	Citadel Broadcasting (Advertising)		2,795.00
9/01/07	Entertainment for Firefighters Day		500.00
9/02/07	Lexington County Chronicle (Advert.)		205.50
9/04/07	Henrietta Lindler (Custodian)		225.00
9/04/07	Melvin Payne (Custodian)		315.00
9/05/07	The Chapin Times (Advertising)		695.00
9/05/07	Vicki Azarigian (Stamps)		41.00
9/05/07	Palmetto Graphix (Signs)		168.00
9/07/07	Pyrotecnico (Balance Fireworks)		1,300.00
9/07/07	Lake Murray News (Advertising)		392.00
9/10/07	American Legion 193 (Clean-Up)		500.00
9/10/07	Kimi Daly (Entertainment)		400.00
9/10/07	Chapin Chamber (Telephone Services)		400.00
9/10/07	William Chick (Reimburse LE Dinners)		17.50

Page 2 - Chapin Labor Day Festival -- 2007

EXPENDITURES (CONTINUED)

9/14/07	Ultimate Signs Advertising	\$ 100.00
9/14/07	Luxury Restroom Rentals	100.00
9/14/07	Lucas Septic Tank	220.00
9/25/07	William Chick (reimburse for trophies)	297.46
TOTAL EXPENDITURES		\$13,436.20
BALANCE AS OF NOVEMBER 30, 2006		\$21,031.86

102-43



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: TOWN OF CHAPIN  
 Festival Name: CHAPIN LABOR DAY FESTIVAL  
 Contact Name: STANLEY E. SHEALY, MAYOR Phone: 803-345-2444

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered: Yes

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
The festival this year was not as well attended this year as it was in 2007. We believe this was partly due to the fact that political candidates were attending conventions. We estimate 15000 attended this year.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	15000	16000.
Amount Funded by the Temporary Alcohol Beverage License Fee	2500	2500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2500	2500
Total Attendance	25000	15000
Total Tourists*	10000	5000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
observation by law enforcement and calculations based on parade attendance

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.  
Items circled were paid in whole are part by abc fees.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Stanley E. SHEALY Title MAYOR  
 Name  
Stanley E. Shealy Date 12-28-08  
 Signature



# Chapin Labor Day Festival Income/Expenditures Calendar Year 2008

Balance Forward:	(December 31, 2007)	\$	18,834.16
DEPOSITS:	1/16/08 Lex.Co. Alcohol Beverage Funds		2,500.00
	5/13/08 (\$1,850 ads; \$160 vendors)		2,010.00
	6/09/08 (\$1,925 Ads; \$275 vendors))		2,200.00
	7/23/08 Advertisements and vendors		3,210.00
	8/21/08 Vendors		675.00
	9/1/08 Parade		195.00
	9/1/08 Parade		400.00
	9/1/08 (Carnival \$300, Vendors 375)		675.00
	10/14/08 (Arts & Crafts \$232.78, Advertising \$150)		382.78
	11/17/08 Vendor		25.00
	 INTEREST		 8.64
TOTAL INCOME:		\$	31,115.58

**EXPENDITURES:**

6/14/08	Postmaster		\$42.00
6/09/08	Geiger Advertising (Caps)		158.75
7/31/08	Bonnie Cramer (Program Book Prep)		500.00
8/24/08	Thompson's Rental (Deposit Tent)		50.00
8/24/08	Citadel Broadcasting - WIS advertising)		2,300.00
8/27/08	Irmo Trophy		37.18
9/01/08	Talent contest awards		525.00
9/01/08	Mike Daly Sound System		750.00
9/01/08	Kimi Daly (Talent Contest )		750.00
9/01/08	Thompson Rental (Tent)		1,094.52
9/01/08	Lexington Printing (Programs)		2,435.32
9/01/08	Vicki Azarigian (Postage Reim.)		75.60
9/01/08	CHS Custodian (George		300.00
9/01/08	CHS Custodian (Diane		325.00
9/03/08	Grand Marshal Float		275.00
9/03/08	Lake Murray News Adv.		294.00
9/03/08	Samiko (tshirts)		188.32
9/03/08	Chapin Idol Banner		138.67
9/03/08	American Legion Clean-up		500.00
9/08/08	Lucas Septic (portajons)		336.00
9/11/08	Chapin Scrapers (cleanup EB lot)		125.00

EXPENDITURES (CONTINUED)

9/14/08	Tim Nichols (Electrical)	\$ 40.00
9/25/08	William Chick (for trophiess)	130.43
<del>9/08/08</del>	<del>Heartland (Newberry Observer)</del>	<del>172.26</del>
<del>9/08/08</del>	<del>Chapin Times (Advertising)</del>	<del>595.75</del>
TOTAL EXPENDITURES		\$11,543.05
BALANCE AS OF NOVEMBER 30, 2008		\$19,572.53

102-46



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**



**APPLICATION**

1. Name of Festival: IRMO OKRA STREET FESTIVAL
2. Sponsoring Organization: OKRA STREET COMMISSION, TOWN OF IRMO  
 Mailing Address: PO Box 212334 COLUMBIT, SC 29221-2334
3. Federal Tax ID#: [REDACTED]
4. Festival Director:
 

Name <u>JIM TWITTY</u>	Title <u>ADMINISTRATOR</u>
Telephone <u>803-781-6122</u>	Alternate Telephone <u>803-960-7168</u>
Email <u>jimtwitty1@sc.rr.com</u>	Fax Number <u>803-781-6122</u>
5. Event Category (Check One):
  - Festival: \_\_\_\_\_
  - Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline:
 

Beginning: 10/25/2009 End: 10/26/2009
7. Location of Festival: IRMO, SC
8. How many people do you expect to attend? 40,000
9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 158,000
  - b. Amount of funds requested for this project: \$ 2,500
  - c. This request equals what percent of the total Festival Budget? 1.6 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
  - Yes       No
  - a. If yes, state year 2008, amount \$ 2,500, source LEX COUNTY, and purpose: ASSIST WITH MARKETING
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
    - Yes       No
  - c. If not, please explain: \_\_\_\_\_

534075

102-47

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Jim Tutty  
Name

ADMINISTRATOR  
Title

Jim Tutty  
Signature

12/29/08  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-48

12. a. General Description:

The Okra Strut has grown with an estimated attendance of 50-70,000 festival-goers from surrounding communities and states and is held in the Irmo Village Shopping Center in the heart of Irmo.

A recipient of numerous awards, the Okra Strut was featured as one of "ten great places to celebrate food" in USA Today along side of the Maine Lobster Festival and the Monterrey Bay Strawberry Festival.

**The Friday Night Street Dance** from 6-11 PM traditionally features beach music while the legendary **Okra Eating Contest** showcases local public safety officers eating and competing to win this most prestigious title!

Saturday events kick-off at 9:00 am with the **Okra Strut Parade**. With more than 100 units, the Parade proceeds down St. Andrews Road from Crossroads Middle School to Lake Murray Boulevard. The festival is held from **10 AM to 5 PM** with staged entertainment; arts, crafts and exhibits; Okryland kids area with amusements, crafts for kids, **Okraffiti Street**, and the kids' **Okra Eating Contest**; portraits with Okra Man, and much more! The festival boasts an array of food from festival fare to the famous "fried okra" deliciously seasoned by The Lake Murray-Irmo Woman's Club!

Lots of exciting special events include an okra cooking contest, the **Okra Open** golf tournament, an okra growing contest, among others. The **Great Okra Giveaway** offers cash and prizes from area merchants awarded on Saturday each year at 11, 1, 3, and 5 with a grand prize at 5 pm.

12. a. Brief History:

It all began in 1973 as a fundraiser for the Lake Murray-Irmo Woman's Club. The goal was to build a brand new library for the Irmo community. Local radio personality, the late Gene McKay, had the idea of naming the fundraiser the "Okra Strut" when he, jokingly, described the "ancient Irmese" as "a farming tribe who lived off okra!" In October of that year, the Woman's Club had a modest arts & crafts sale inside Seven Oaks Park.

12. b.

The Irmo Okra Strut Festival has become synonymous with the greater Irmo area and draws visitors from across the region and state.

12. c.

The 2008 Festival attendance was estimated at 35,000 with an estimated 2,300 visitors from outside of Lexington County.

12. d.

The Festival makes a major impact on the local economy annually by generating an unknown amount of revenue for restaurants, hotels, and other services for festival-goers and for those working the Festival in some capacity.

12. e.

The Temporary Alcohol Beverage License Fee funds were used for newspaper advertising, Festival signage and/or banners, and to assist in the general promotion of the Festival through Festival tickets with more than 200,000 printed with the Festival logo as well as a local sponsor.





# 2008 Okra Strut Financial Summary

12/15/2008

Account #	Description	2008 BUDGET	ACTUAL	VARIANCE	PROJECTED
<b>REVENUE - OPERATING</b>					
40320	Booth Rentals	15,000.00	21,295.00	6,295.00	
40325	Parade Entries	2,000.00	1,900.00	(100.00)	
40335	Concession Sales (Beer)	12,000.00	745.00	(11,255.00)	
40345	Concession Sales (Food)	50,000.00	33,504.00	(16,496.00)	
40350	Concession Sales (Amusements)	40,000.00	24,752.00	(15,248.00)	
40355	Concession Sales (Special Projects)	100.00	0.00	(100.00)	
40610	On-site Revenue Cash Over/Short	1,000.00	483.80	(516.20)	
	<b>TOTAL OPERATING REVENUE</b>	<b>120,100.00</b>	<b>82,679.80</b>	<b>(37,420.20)</b>	
<b>REVENUE - MISCELLANEOUS</b>					
40615	Other Revenues	1,500.00	0.00	(1,500.00)	
40625	Corporate Sponsorship	30,000.00	25,315.00	515.00	5,200.00
40630	Okra Strut Souvenirs (on-site)	2,200.00	644.00	(1,556.00)	
40635	Okra Strut Souvenirs (pre/post-festival)	200.00	518.00	318.00	
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>33,900.00</b>	<b>26,477.00</b>	<b>(2,223.00)</b>	
	<b>TOTAL REVENUE</b>	<b>154,000.00</b>	<b>109,156.80</b>	<b>(39,643.20)</b>	<b>114,356.80</b>
<b>EXPENSES - GENERAL</b>					
	<b>ADMINISTRATION</b>				
50170	Volunteer Services	500.00	981.13	(481.13)	
50500	Memberships, Dues & Subscriptions	200.00	0.00	200.00	
50605	Telephone	0.00	0.00	0.00	
50175	Town Staff Overtime	4,000.00	3,874.01	125.99	
50350	Law Enforcement	4,500.00	4,550.00	(50.00)	
50230	Marketing (Radio/Newspapers)	1,000.00	521.00	479.00	
50231	Marketing (Signs/Banners)	1,000.00	501.56	498.44	
50232	Marketing (Tickets)	1,900.00	2,032.16	(132.16)	
50233	Marketing (Shuttle)	1,500.00	1,500.00	0.00	
50906	Chamber Luncheon	0.00	350.00	(350.00)	
50425	Festival Management	20,600.00	20,600.00	0.00	
50907	Entertainment (Friday & Saturday)	8,350.00	7,400.00	950.00	
50908	Scholarships	2,000.00	2,000.00	0.00	
50911	Donations	500.00	0.00	500.00	
50912	Alcohol Liab. Insurance	2,500.00	2,860.94	(360.94)	
50215	Bank Service Charge	0.00	0.00	0.00	
50200	Postage	250.00	91.56	158.44	
50205	Printing & Reproduction	500.00	141.41	358.59	
50901	Misc. Expense	3,000.00	2,273.46	726.54	
50903	Misc. Expense (Special Projects)	1,000.00	1,475.86	(475.86)	
50904	Misc. Expense (Fireworks)	0.00	0.00	0.00	
50905	Misc. Expense (Volunteer Shirts)	600.00	1,089.00	(489.00)	
50970	Misc. Expense (Concert Series)	3,000.00	997.50	2,002.50	
	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>56,900.00</b>	<b>53,239.59</b>	<b>3,660.41</b>	

10252



# 2008 Okra Strut Financial Summary

12/15/2008

EXPENSES <small>continued</small>		2008 BUDGET	ACTUAL	0.00	
<b>CONCESSIONS EXPENSES</b>					
50921	Vendor Reimb (Food)	38,000.00	28,476.40	9,523.60	
50922	Vendor Reimb (Beer Civic Group)	1,200.00	0.00	1,200.00	
50923	Vendor Reimb (Soft Drink Civic Group)	0.00	0.00	0.00	
50924	Vendor Reimb (Amusements)	30,000.00	18,564.00	11,436.00	
50926	Vendor Reimb (Civic Groups)	3,000.00	3,250.00	(250.00)	
50931	Beer / Wine	3,500.00	589.07	2,910.93	
50933	Soft Drinks	0.00	0.00	0.00	
50936	Souvenir Expense	1,000.00	805.00	195.00	
50850	Capital Projects / Imprvmnts (Town signs)	2,000.00	2,670.46	(670.46)	
	<b>TOTAL CONCESSIONS EXPENSES</b>	<b>78,700.00</b>	<b>54,354.93</b>	24,345.07	
<b>OPERATIONS</b>					
50600	Utilities	2,000.00	0.00	0.00	2,000.00
50715	Site Clean-up / Trash	2,500.00	740.79	(640.79)	2,400.00
50330	Equipment Rental (tables,tents,chairs)	3,500.00	4,632.04	(1,132.04)	
50330	Equipment Rental (delivery, labor, etc)	1,900.00	0.00	1,900.00	
50335	Equipment Rental (portable toilets)	2,500.00	3,057.95	(557.95)	
50340	Stage Rental	3,000.00	1,500.00	1,500.00	
50345	Stage Technical Support	7,000.00	5,850.00	1,150.00	
	<b>TOTAL OPERATIONAL EXPENSES</b>	<b>22,400.00</b>	<b>15,780.78</b>	2,219.22	
	<b>TOTAL EXPENSES</b>	<b>158,000.00</b>	<b>123,375.30</b>	30,224.70	127,775.30
	<b>NET PROFIT/LOSS</b>	<b>-4,000.00</b>	<b>-14,218.50</b>	(9,418.50)	(13,418.50)
<b>NON-OPERATIONAL REVENUE</b>					
40110	Accommod Tax Fund (not operational)	2,500.00	2,500.00	0.00	
40500	Interest Earned (not operational)	2,000.00	1,420.04	(335.96)	244.00
	General Fund Support	3,500.00	0.00	(3,500.00)	3,500.00
				0.00	
	<b>TOTAL NON-OPERATIONAL REVENUE</b>	<b>8,000.00</b>	<b>3,920.04</b>	(3,835.96)	7,664.04
40115	Alcohol Permit Funds (not operational)	0.00	0.00	0.00	0.00
	<b>BALANCE</b>	<b>4,000.00</b>	<b>-10,298.46</b>	(13,254.46)	(5,754.46)

102-53



# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FINAL REPORT FY 2007/2008

**I. FESTIVAL INFORMATION:**

Organization Name: IRMO OKRA STRUT COMMISSION  
 Festival Name: IRMO OKRA STRUT  
 Contact Name: JIM TWITTY Phone: 803-781-6122

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered: YES

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
ATTENDANCE AND REVENUE WAS FAR BELOW NORMAL DUE TO A RAINED-OUT FRIDAY NIGHT EVENT.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	158,000	158,000
Amount Funded by the Temporary Alcohol Beverage License Fee	2,500	2,500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources		
Total Attendance	est 45,000	est 35,000
Total Tourists*	est 3,000	est 2,300

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): CUP COUPONS FOR DRAWINGS PRINTED IN NEWSPAPERS, GENERAL APPLICANT INFORMATION

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: JAMES R. TWITTY Title: ADMINISTRATOR  
 Signature: [Signature] Date: 12/29/08



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**



**APPLICATION**

1. Name of Festival: Lexington FunFest  
 2. Sponsoring Organization: Lexington Festivals, Inc.  
 Mailing Address: P.O. Box 2551 Lexington, SC 29071

3. Federal Tax ID#: [REDACTED]

4. Festival Director:

Name Beth Edens Title Chairperson  
 Telephone 803-609-4486 Alternate Telephone \_\_\_\_\_  
 Email beth@lexingtonfunfest.com Fax Number 957-5228

5. Event Category (Check One):

- Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline:

Beginning: Sept. 18, 2009 End: Sept. 19, 2009

7. Location of Festival: Gibson Rd. Soccer Complex

8. How many people do you expect to attend? 10-15,000

9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**

- a. Estimated cost for this project: \$ 75 000  
 b. Amount of funds requested for this project: \$ 2500  
 c. This request equals what percent of the total Festival Budget? 3.3 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

- Yes  No

a. If yes, state year 2006, amount \$ 2500, source County of Lex., and purpose: off set expenses

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

- Yes  No

c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Beth Edens  
Name

Chairperson  
Title

Beth Edens  
Signature

1/02/09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-56

**A. Lexington FunFest-description of event**

The Lexington FunFest strives to provide a festival weekend that's full of fun for everyone. Each year, the number of activities and participants continues to grow. The FunFest runs for over three days with a variety of special festivities including a beauty pageant, golf tournament, a 5K race, DooDah Parade, carnival, student art show, fishing tournament, craft and business exhibitors along with lots of great food and entertainment. The FunFest is sponsored by many of our local businesses. Specifically, we are proud that we are able to give back to the community that supports our festival. The proceeds of the festival go to local charities such as:

The Nancy K. Perry Children's Shelter

The Keys Program (Keeping Every Youth Safe)

The Kiwanis Club

Dickerson Center for Children

Lexington Police Department

The Rotary Club

**Brief History**

In 1990 the Lexington Chamber Business Retail Council decided the Town of Lexington needed a special event designed to attract visitors to the area. The desire to highlight local talent and showcase the special attributes of the Lexington Community was an important aspect. Equally important was the education and motivation of youth to participate in such an event. The main goal was to offer a weekend of family fun with something for everyone. With this in mind, the FunFest was born. As the festival continues to grow, so does the support from the festival to our community. We are proud to financially support organizations in our community that support, protect and care for children.

**B. Benefits of the Festival**

The activities of the Lexington Funfest brings attendees from within and outside the Lexington area that are exposed to local crafters, vendors, artists, businesses and most importantly the people of Lexington, along with communities leaders.

**C. Attendance**

Since we do not have a way to track the area in which our attendees reside, I think it would be fair to estimate that approximately half of the attendees are tourists.

**D. Explanation of the Economic Impact**

The Lexington FunFest draws people from the surrounding communities, towns and counties of Lexington, as well as major cities of South Carolina. Therefore, revenues are generated for retail establishments such as convenience stores, gasoline purchases, hotel and motel needs and restaurants.

**E. How the event will attract and promote tourists to the area**

The high quality reputation of our family oriented festival includes activities for all ages drawing people from around the state. The events include: a Beauty Pageant, Golf Tournament, a 5K Race, DooDah Parade, Carnival, Student Art Show, Craft and Business Exhibitors, Food Vendors, Local Entertainment as well as nationally know entertainment. No funds were received from the Beverage License Fee for the 2007/08 year.



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**FUNDING SOURCES**

Organization: Lexington FunFest

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Saxe Gotha Women's Club	250	250	250
Mid-Carolina Elec. Coop	500	500	500
BC/BS	500	500	500
Elante Day Spa	1,250	500	500
LMC	2500	2500	2500
SC E : G	500	500	500
Windstream	3750	3750	3750
Bankair, Inc.	500	500	500
Holiday Builders	0	500	
Ameri Group	0	500	
Budweiser	1,500	0	
Herndon Chev.	5,000	0	
First Comm. Bank	500	0	500
Michelin	200	0	200
Super Suppers	500	0	
Town of Lex. Acc. Tax	3000	1000	2000
Cultural Council of Richland	1200	1000	1,000
Beverage Tax	0	2500	2500
Grant from the Town of Lex.	10,000	0	



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
Marketing / PR / Advertising	3,115	1,317.60	2,000
Salary / Commissions	10,481.25	13,000	13,000
Entertainment	24,766 <sup>99</sup>	5111.43	7,000
Equipment Rental	14,910.63	11,680.06	12,000
Expense Reimbursement	3,297.14	402.74	500
ICE	6,660.00	5,400.00	700
Insurance	3,551.00	3,339	3,700
Licenses	120	70	150
Parade	500	500	500
Postage	0	42	100
Printing	280	0	300
Services / Electric	2,450.66	2,269.43	3,300
Supplies: Banners, Hats, T-shirts	5,377.92	3,328.05	4,000
Telephone	824.78	751.48	850
Volunteers	0	1,200	1,200
Website	0	86.11	700
Donations	2,075	550	2,000
Unclassified Expenses	0	4,440	4,500

102-60





\*No funds were requested for 2007/08 year. (BAE)

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2007/2008

I. FESTIVAL INFORMATION:

Organization Name: Lexington Festivals, Inc.
Festival Name: Lexington FunFest
Contact Name: Beth Edens Phone: 803-609-4486

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered: yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
please see attached

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

Table with 3 columns: Category, 2006/07, 2007/08. Rows include Total Budget of Festival, Amount Funded by the Temporary Alcohol Beverage License Fee, Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources, Total Attendance, and Total Tourists\*.

\*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
please see attached

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Beth Edens Chairperson
Signature: Beth Edens Date: 1/02/09

FY 2007-08 Temporary Alcohol Beverage License Fee Funding Final Report  
Lexington Festivals, Inc.

III. Festival Success

The 2007 Lexington FunFest was a success with our many activities. Through different avenues of funding, we were capable of presenting the Town, County and Tourists with a more exciting festival. The lineup for Friday night was Lexington's very own "Going Commando", followed by "Mother's Finest" and "Atlanta Rhythm Section ". Saturday's entertainment was a great country lineup with Country Legend John Anderson, with special guest "Heartland" and "Crossin Dixon". The festival was able to promote the event through media to inform the public about the event. However, we did encounter a rainout on Saturday evening about 30 minutes after our entertainment started. As a committee, we chose to charge for entertainment for the 2007 year but due to the rain and refunds given, the committee decided to go back to free entertainment for the 2008 FunFest.

V. Methods

We did not use any particular method to track attendance for the festival. We are certain that attendance was up on Friday evening from the amount of ticket sales. The tickets were purchased by festival patrons in order to purchase food, drinks and ride the rides during the event. However, due to the rain on Saturday night our attendance suffered.

VI. Festival Budget

No funds were requested for the 2007/08 year.

1:23 PM  
 12/07/08  
 Accrual Basis

**Lexington Festivals Inc.,**  
**Profit & Loss Prev Year Comparison**  
**January through November 2008**

	Jan - Nov 08	Jan - Nov 07	\$ Change	% Change
Ordinary Income/Expense				
Income				
DONATIONS				
GRANTS	312.50	0.00	312.50	100.0%
INDIVIDUALS/BUSINESSSES	20,272.50	20,131.00	141.50	0.7%
DONATIONS - Other	0.00	32,360.00	-32,360.00	-100.0%
Total DONATIONS	20,585.00	52,491.00	-31,906.00	-60.8%
INCOME FROM ACTIVITIES				
CONCERT ITKETS	0.00	20.00	-20.00	-100.0%
CRAFTS	2,905.00	3,690.00	-785.00	-21.3%
DOODAH PARADE	237.90	303.98	-66.08	-21.7%
FOOD VENDORS	600.00	2,000.00	-1,400.00	-70.0%
ICE	0.00	502.00	-502.00	-100.0%
T SHIRTS/HATS	90.00	414.00	-324.00	-78.3%
TICKETS				
TICKET PAYMENTS				
ADOPT A COP	0.00	-932.00	932.00	100.0%
CARNIVAL	0.00	-6,240.74	6,240.74	100.0%
FOOD SALES	-150.00	-15,997.37	15,847.37	99.1%
TICKET SALES EXPENSE	-32,385.78	-2,300.00	-30,085.78	-1,308.1%
Total TICKET PAYMENTS	-32,535.78	-25,470.11	-7,065.67	-27.7%
TICKET SALES	43,134.39	-540.00	43,674.39	8,087.9%
TICKETS - Other	0.00	50,438.63	-50,438.63	-100.0%
Total TICKETS	10,598.61	24,428.52	-13,829.91	-56.6%
Total INCOME FROM ACTIVITIES	14,431.51	31,358.50	-16,926.99	-54.0%
OTHER	-75.00	-4,840.00	4,765.00	98.5%
UNCLASSIFIED DEPOSIT	304.23	0.00	304.23	100.0%
Total Income	35,245.74	79,009.50	-43,763.76	-55.4%
Expense				
ADVERTISING	1,317.60	3,115.00	-1,797.40	-57.7%
Charges				
Bank	33.89	13.00	20.89	160.7%
Total Charges	33.89	13.00	20.89	160.7%
COMMISSIONS	13,000.00	10,881.25	2,118.75	19.5%
ENTERTAINMENT				
BAND	4,837.43	24,766.99	-19,929.56	-80.5%
OTHER ENTERTAINMENT	328.03	0.00	328.03	100.0%
ENTERTAINMENT - Other	-54.03	0.00	-54.03	-100.0%
Total ENTERTAINMENT	5,111.43	24,766.99	-19,655.56	-79.4%
EQUIPMENT RENT				
Other	862.75	1,313.92	-451.17	-34.3%
STAGE RENTAL	5,600.00	7,000.00	-1,400.00	-20.0%
TABLES & CHAIRS	5,217.31	5,194.21	23.10	0.4%
TENT	0.00	1,402.50	-1,402.50	-100.0%
Total EQUIPMENT RENT	11,680.06	14,910.63	-3,230.57	-21.7%
EXPENSE REIMBURSEMENT	402.74	3,297.74	-2,895.00	-87.8%
ICE	560.00	660.00	-100.00	-15.2%
Insur	3,339.00	3,551.00	-212.00	-6.0%
Licenses	70.00	120.00	-50.00	-41.7%
PARADE EXPENSE				
LIONS CLUB	500.00	500.00	0.00	0.0%
Total PARADE EXPENSE	500.00	500.00	0.00	0.0%
Postage	42.00	0.00	42.00	100.0%
Printing	0.00	280.00	-280.00	-100.0%

102-63

1:23 PM  
 12/07/08  
 Accrual Basis

**Lexington Festivals Inc.,**  
**Profit & Loss Prev Year Comparison**  
**January through November 2008**

	Jan - Nov 08	Jan - Nov 07	\$ Change	% Change
<b>SERVICES</b>				
ELECTRIC	2,197.05	2,450.66	-253.61	-10.4%
OTHER	72.88	0.00	72.88	100.0%
<b>Total SERVICES</b>	2,269.93	2,450.66	-180.73	-7.4%
<b>SUPPLIES</b>				
BANNERS	689.08	252.52	436.56	172.9%
HATS & T SHIRTS	742.58	1,089.15	-346.57	-31.8%
SUPPLIES - Other	1,896.39	4,036.25	-2,139.86	-53.0%
<b>Total SUPPLIES</b>	3,328.05	5,377.92	-2,049.87	-38.1%
Telephone	751.48	824.78	-73.30	-8.9%
TICKET EXPENSES	0.00	0.00	0.00	0.0%
VOLUNTEERS	1,200.00	0.00	1,200.00	100.0%
WEB SITE	-86.11	0.00	-86.11	-100.0%
<b>Total Expense</b>	43,520.07	70,748.97	-27,228.90	-38.5%
<b>Net Ordinary Income</b>	-8,274.33	8,260.53	-16,534.86	-200.2%
<b>Other Income/Expense</b>				
Other Income				
INTEREST INCOME	8.31	13.54	-5.23	-38.6%
<b>Total Other Income</b>	8.31	13.54	-5.23	-38.6%
<b>Other Expense</b>				
CONTRIBUTIONS				
DOUBLE DUTCH	0.00	75.00	-75.00	-100.0%
LEXINGTON COUNTY ARTS ASSOC	550.00	0.00	550.00	100.0%
LEXINGTON RECREATION & AGING	0.00	500.00	-500.00	-100.0%
NANCY K PERRY FUND	0.00	500.00	-500.00	-100.0%
TOWN OF LEX POLICE DEPT	0.00	1,000.00	-1,000.00	-100.0%
<b>Total CONTRIBUTIONS</b>	550.00	2,075.00	-1,525.00	-73.5%
UNCLASSIFIED EXPENSE	4,040.00	0.00	4,040.00	100.0%
<b>Total Other Expense</b>	4,590.00	2,075.00	2,515.00	121.2%
<b>Net Other Income</b>	-4,581.69	-2,061.46	-2,520.23	-122.3%
<b>Net Income</b>	-12,856.02	6,199.07	-19,055.09	-307.4%

102-64

1:23 PM  
12/07/08  
Accrual Basis

**Lexington Festivals Inc.,**  
**Balance Sheet Prev Year Comparison**  
**As of November 30, 2008**

	<u>Nov 30, 08</u>	<u>Dec 31, 07</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
BBT LEX FESTIVALS INC.	4,687.34	22,543.36	-17,856.02
<b>Total Checking/Savings</b>	<u>4,687.34</u>	<u>22,543.36</u>	<u>-17,856.02</u>
Accounts Receivable			
Receivables	5,000.00	0.00	5,000.00
<b>Total Accounts Receivable</b>	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>
<b>Total Current Assets</b>	<u>9,687.34</u>	<u>22,543.36</u>	<u>-12,856.02</u>
<b>TOTAL ASSETS</b>	<u>9,687.34</u>	<u>22,543.36</u>	<u>-12,856.02</u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
3000 - Open Bal Equity	12,196.91	12,196.91	0.00
3900 - Earnings	10,346.45	12,581.72	-2,235.27
Net Income	-12,856.02	-2,235.27	-10,620.75
<b>Total Equity</b>	<u>9,687.34</u>	<u>22,543.36</u>	<u>-12,856.02</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>9,687.34</u>	<u>22,543.36</u>	<u>-12,856.02</u>

102-65

1:22 PM

12/07/08

**Lexington Festivals Inc.,  
Reconciliation Detail  
BBT LEX FESTIVALS INC., Period Ending 11/30/2008**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						6,856.14
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Check	11/01/2008	979	PALMETTO PROP...	X	-560.00	-560.00
Check	11/01/2008	978	PALMETTO SKAT...	X	-600.00	-1,160.00
Check	11/01/2008		SPLASH OMNIME...	X	-49.00	-1,209.00
Check	11/07/2008	976	BETH EDENS	X	-1,000.00	-2,209.00
Check	11/07/2008	977	BETH EDENS	X	-1,000.00	-3,209.00
<b>Total Checks and Payments</b>					<b>-3,209.00</b>	<b>-3,209.00</b>
<b>Deposits and Credits - 4 items</b>						
Deposit	11/12/2008		DEPOSIT	X	750.00	750.00
Deposit	11/12/2008		DEPOSIT	X	250.00	1,000.00
Deposit	11/12/2008		DEPOSIT	X	40.00	1,040.00
Deposit	11/28/2008		INTEREST INCOME	X	0.20	1,040.20
<b>Total Deposits and Credits</b>					<b>1,040.20</b>	<b>1,040.20</b>
<b>Total Cleared Transactions</b>					<b>-2,168.80</b>	<b>-2,168.80</b>
<b>Cleared Balance</b>					<b>-2,168.80</b>	<b>4,687.34</b>
<b>Register Balance as of 11/30/2008</b>					<b>-2,168.80</b>	<b>4,687.34</b>
<b>Ending Balance</b>					<b>-2,168.80</b>	<b>4,687.34</b>

10266

1:22 PM

12/07/08

**Lexington Festivals Inc.,  
Reconciliation Summary  
BBT LEX FESTIVALS INC., Period Ending 11/30/2008**

	<u>Nov 28, 08</u>
<b>Beginning Balance</b>	6,856.14
<b>Cleared Transactions</b>	
Checks and Payments - 5 items	-3,209.00
Deposits and Credits - 4 items	1,040.20
<b>Total Cleared Transactions</b>	<u>-2,168.80</u>
<b>Cleared Balance</b>	<u>4,687.34</u>
<b>Register Balance as of 11/30/2008</b>	4,687.34
<b>Ending Balance</b>	4,687.34

102-67



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**



**APPLICATION**

1. Name of Festival: Riverwalk Music Festival

2. Sponsoring Organization: City of West Columbia

Mailing Address: PO Box 4044, West Columbia SC 29171

3. Federal Tax ID#: [REDACTED]

4. Festival Director:

Name Susan F. Meisner Title Events Coordinator

Telephone 803-939-8608 Alternate Telephone 803-600-6450

Email smeisner@westcolumbia Fax Number 803-939-8634

5. Event Category (Check One):

Festival: \_\_\_\_\_

Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline:

Beginning: April 18, 2009 End: April 18, 2009

7. Location of Festival: West Columbia RW Amphitheater

8. How many people do you expect to attend? 3500

9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC**

**Code of Laws, 1976, as amended**

a. Estimated cost for this project: \$ 10,088

b. Amount of funds requested for this project: \$ 2,500

c. This request equals what percent of the total Festival Budget? 25 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes  No

a. If yes, state year 2008, amount \$ 2500, source Lex County, and purpose: Festival

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

**102-68**

834079



11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Susan F. Meisner  
Name

Events Coordinator  
Title

*Susan F Meisner*  
Signature

12/16/08  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-69

## 2009/2010 Accommodations Tax Application

12 A

Our 2nd annual Riverwalk Music Festival was held on April 19, 2008 at the Amphitheater on the West Columbia Riverwalk at the corner of Meeting Street and Alexander Street at the Gervais Street Bridge. It was a free festival with free parking. Local Musicians Scollon and Franco Alliance, Eboniramm, Loch Ness Johnny and Danielle Howle filled the Amphitheater and Riverwalk with live music from 2 - 9 PM. We hosted an Artist's Courtyard in the Amphitheater parking lot with 25 artist's showcasing such items as photography, oil paintings, watercolor, acrylic on paper, canvas, ceramic tiles, note cards, paper prints, abstract paintings, pottery, sculpture, painting on bisque and graphite portraits.

A wide variety of food and beverages were available for festival goers, and in addition to that, a VIP tent stocked with food and beverage was available to all VIP sponsors.

A huge parking area was located directly across the street from the festival and once again VIP's enjoyed the best parking spaces. The West Columbia Police Department handled police protection and traffic control and First Responders provided First Aid from the West Columbia Fire Department.

Cart service was available to Artists, Musicians and Handicapped courtesy of West Columbia's Public Works Department.

Our logistics and sanitation crews were on top of things all day long and the compliments to those crews from festivalgoers, artists and vendors were plentiful.

Our 2<sup>nd</sup> Festival was even more successful than the 1st and we have many organizations, contributors, sponsors, staff and volunteers to thank for that. With an estimated crowd of about 3000 throughout the day, our Mayor, Council and Administration were so pleased with the success of this first festival and are already looking forward to next year!

102-70

## 2009/2010 Accommodations Tax Fund Application

12b.

We were able to put out 1000 color flyers and 250 color posters designed and printed by Allegra Print & Imaging. Free Times ran 1/2 page color ad for 3 consecutive weeks. Lamar Advertising gave us 2 free digital billboards in high profile areas in Columbia and West Columbia. Columbia Radio Group gave us a discount on paid spots along with live promos and DJ's on sight to give away door prizes and introduce acts. Wach Fox 57 TV created a 30-second commercial and aired it for free and passed it on to Time Warner Cable who also ran the ad for free. We were listed in the South Carolina Festival and Event Association's website calendar as well a link from our website. All this advertising promotes West Columbia and Lexington County.

By hosting the Artist's Courtyard, this promoted our artists in Lexington County and they proved to be a great source of word of mouth advertising, as well as all the free advertising we could utilize through our artist's network.

We continued our great relationship with our businesses in the State Street district and the New Orleans Restaurant adjacent to the Amphitheater and greatly showcased and promoted the area.

Applebee's sponsored our VIP tent so that it ended up costing us nothing. In addition, David, the manager of Applebee's came out and brought 2 employees who manned the VIP booth and the media booth.

We had door prizes donated from all over the county, once again bringing revenue to the county and getting out the word that Lexington County has a lot to offer.

As with last year everyone felt a part of this festival, took ownership in it and pride in its success.

102-71

2009/2010 Accommodations Tax Fun Application

L.A. c.

Once again this year we gauged our success in part by the number of attendees and we estimated that to be about 3000 throughout the day. That number is up by about 500 this year.

We implemented sign up sheets for door prizes and had an overwhelming number of attendee's sign up. Through these means we were able to come up with a sampling for demographic purposes. It was a measure of success to discover that while 30% came from West Columbia, 31% came from Columbia, South Carolina. We had attendees from Ridgeway, Gaston, Lexington, Chapin, Cayce, Elgin, Irmo, Conestee, Sumter, Winnsboro, Batesburg, Heath Springs and Pelion. While we had 61% of the attendees from Lexington County and 32% from Richland County, we also had attendees from Fairfield, Kershaw, Lancaster, Greenville and Sumter Counties. We even had attendees from as far away as Georgia, Michigan and Pennsylvania. That tells us several things, the advertising is working, word of mouth is working and our festival is somewhere people want to be. Now that is success.

There was an added measure of success this year, which I found very rewarding. Lamar advertising with 2 free digital billboards, WACH Fox TV creating a 30 second spot and running it free, Time Warner Cable running Wach's 30 second spot on their channel free; a huge discount from Columbia Radio Group, Free Times and Allegra Print and Imaging. All of these donations were just that. I did not have to ask, they volunteered. It sounds like they believe in us and want to be a part of a great community event. Now that, I believe is success.

2009/2010 Accommodations Tax Fund Application

1 d. & e.

By advertising on a large scale we are able to attract people from all over South Carolina. A free concert with free parking is a good way to attract tourists and once here they discover the beautiful Riverwalk as well as the West Columbia, our Mill District and State Street areas.

We were able to do much more advertising this year due to the generosity of our in kind sponsors such as Allegra Print & Imaging, Free Times, Lamar Advertising, Columbia Radio Group, Wach Fox 57 TV and Time Warner Cable.

Gregg Pinner of West Metro Chamber along with James Etheridge was able to get us 2 acts that were the 2 biggest draws ever for the Concert Series, Loch Ness Johnny and Danielle Howle.

We were able to move the artist's courtyard by freeing up the parking lot from food vendors, therefore, creating our "Artist Courtyard". That made our artists happy and New Orleans and Wild Hare who had the only food available were happy as well.

Thanks to donations from employees, friends, associates and businesses, as well as funding from the Accommodations Tax Fund we were able to do all of this. The monies from Lexington County Accommodations Tax Funds were primarily spent on advertising and well known artists, the 2 single things that we attribute the huge success of this young festival. We appreciate your support and look forward to your support in 2009/2010.

102-73





**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization:

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated* 2009/10
Artist Coordinator	0.00	500.00	500.00
Event Coord (Rebecca Turner)	2800.00	0.00	0.00
Entertainment	1400.00	2325.00	4000.00
EMCEES	600.00	600.00	600.00
Radio Ads	1360.00	1360.00	1360.00
Free Times	1392.00	2025.00	2025.00
ASCAP	0.00	296.50	297.00
Posters/Flyers	0.00	219.93	200.00
Sound System	650.00	0.00	0.00
Banners	392.20	1364.25	100.00
CD's for sponsors	13.75	0.00	25.00
Lowe's (supplies)	178.08	0.00	0.00
Walmart (supplies)	39.82	345.70	300.00
Signs	101.76	0.00	50.00
Shealy Electric	580.00	0.00	0.00
Hudson BBQ	152.64	0.00	0.00
Palmetto Party (canopy rental)	0.00	256.61	400.00
Carolina Wings	0.00	48.15	0.00
Cayce/WC News	0.00	84.00	84.00
Chronicle	0.00	147.00	147.00
	9660.25	9572.14	10088.00

\*These figures are estimated so if additional funding is not secured expenditures will be cut.

102-75



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: City of West Columbia  
 Festival Name: Riverwalk Music Festival  
 Contact Name: Susan F. Meisner Phone: 803-939-8608

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
2008 Festival was stand alone event. Much more advertising. Many  
partnerships with area businesses. Many in-kind sponsors.

Still free and handicapped accessible.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	10425.48	9940.23
Amount Funded by the Temporary Alcohol Beverage License Fee	2500.00	2500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	0.00	0.00
Total Attendance	2500	3000
Total Tourists*	100	300

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
surveys, estimation (see attached)

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

SUSAN F. MEISNER ADMIN ASSIST, EVENTS COORD  
 Name Title  
Susan F. Meisner 12/16/08  
 Signature Date



V.

### **Methods used to evaluate the project**

Once again this year we gauged our success in part by the number of attendees and we estimated that to be about 3000 throughout the day. That number is up by about 500 this year.

We implemented sign up sheets for door prizes and had an overwhelming number of attendee's sign up. Through these means we were able to come up with a sampling for demographic purposes. It was a measure of success to discover that while 30% came from West Columbia, 31% came from Columbia, South Carolina. We had attendees from Ridgeway, Gaston, Lexington, Chapin, Cayce, Elgin, Irmo, Conestee, Sumter, Winnsboro, Batesburg, Heath Springs and Pelion. While we had 61% of the attendees from Lexington County and 32% from Richland County, we also had attendees from Fairfield, Kershaw, Lancaster, Greenville and Sumter Counties. We even had attendees from as far away as Georgia, Michigan and Pennsylvania. That tells us several things, the advertising is working, word of mouth is working and our festival is somewhere people want to be. Now that is success.

There was an added measure of success this year, which I found very rewarding. Lamar advertising with 2 free digital billboards, WACH Fox TV creating a 30 second spot and running it free, Time Warner Cable running Wach's 30 second spot on their channel free; a huge discount from Columbia Radio Group, Free Times and Allegra Print and Imaging. All of these donations were just that. I did not have to ask, they volunteered. It sounds like they believe in us and want to be a part of a great community event. Now that, I believe is success.

102-77

## **Project Objectives**

1. Provide a unique cultural experience for residents and tourists in the Midlands area to access the beauty of the Congaree River.
2. Showcase the cultural and historical richness of the Vista area in a recreational setting of a high quality public space.
3. Keep costs minimal so the festival can be offered free for the public's enjoyment.
4. Enhance the quality of life for citizens in both Lexington and Richland counties by encouraging people of all ages to connect through art, music, nature and fellowship.

### Summary of the Project

Our 2nd annual Riverwalk Music Festival was held on April 19, 2008 at the Amphitheater on the West Columbia Riverwalk at the corner of Meeting Street and Alexander Street at the Gervais Street Bridge. It was a free festival with free parking. Local Musicians Scollon and Franco Alliance, Eboniramm, Loch Ness Johnny and Danielle Howle filled the Amphitheater and Riverwalk with live music from 2 - 9 PM. We hosted an Artist's Courtyard in the Amphitheater parking lot with 25 artist's showcasing such items as photography, oil paintings, watercolor, acrylic on paper, canvas, ceramic tiles, note cards, paper prints, abstract paintings, pottery, sculpture, painting on bisque and graphite portraits.

A wide variety of food and beverages were available for festival goers, and in addition to that, a VIP tent stocked with food and beverage was available to all VIP sponsors.

A huge parking area was located directly across the street from the festival and once again VIP's enjoyed the best parking spaces. The West Columbia Police Department handled police protection and traffic control and First Responders provided First Aid from the West Columbia Fire Department.

Cart service was available to Artists, Musicians and Handicapped courtesy of West Columbia's Public Works Department.

Our logistics and sanitation crews were on top of things all day long and the compliments to those crews from festivalgoers, artists and vendors were plentiful.

Our 2<sup>nd</sup> Festival was even more successful than the 1<sup>st</sup> and we have many organizations, contributors, sponsors, staff and volunteers to thank for that. With an estimated crowd of about 3000 throughout the day, our Mayor, Council and Administration were so pleased with the success of this first festival and are already looking forward to next year!

**Demographics 2008**

City		State			
West Cola	0.2979	SC	0.9787		
Columbia	0.3085		0.0053		
Ridgeway	0.0053		0.0106		
Gaston	0.0479		0.0053		
Lexington	0.0851				
Chapin	0.0266	County			
Cayce	0.1064	Lexington	0.6117		
Elgin	0.016	Richland	0.3191		
Irmo	0.0319	Fairfield	0.0106		
Conestee	0.0053	Kershaw	0.016		
Sumter	0.0106	Lancaster	0.0053		
Winnsboro	0.0053	Greenville	0.0053		
Batesburg	0.0053	Sumter	0.0106		
Heath Springs	0.0053				
Pelion	0.0213				
	0.0053				
	0.0053				
	0.0053				
	0.0053				



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**



**APPLICATION**

1. Name of Festival: SWANSEA FALL RODEO
2. Sponsoring Organization: TOWN OF SWANSEA  
 Mailing Address: P.O. BOX 429 SWANSEA SC 29160
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
 Name RAY SPIRES Title MAYOR  
 Telephone 568-2835 Alternate Telephone 413-2537  
 Email rspires@ptecomm.net Fax Number 568-2837
5. Event Category (Check One):  
 Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline:  
 Beginning: SEPT 26 End: SEPT 27
7. Location of Festival: HWY 321
8. How many people do you expect to attend? 3000
9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 28,000
  - b. Amount of funds requested for this project: \$ 2500<sup>+</sup>
  - c. This request equals what percent of the total Festival Budget? 12 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes     No
  - a. If yes, state year 2007, amount \$ 2500, source Lex City, and purpose: ADVERTISING, BANNERS, ETC
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes     No
  - c. If not, please explain: \_\_\_\_\_

**102-81**

531080

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

RAY SPIRES  
Name

MAYOR  
Title

Ray Spire  
Signature

1-15-09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

10282

## 12. Festival description

- a. The Swansea Fall Festival and Professional Rodeo has been held for the past twelve years. The event promotes and provides wholesome, clean and safe fun for families.
- b. Tourist visiting the event have the opportunity to enjoy the small town atmosphere, dining at local restaurants and bars, visiting local shops, and the joys of country living.
- c. The total attendance for the 2008 two day event was approximately 2,000. Rain deterred attendance the first day of the event. The second day was a success and a total of 1,200 tourist attended.
- d. The local restaurants, bars, shops, and service stations were visited by the tourist attending the events. Other economic benefits were proceeds help fund the local holiday events, playground equipment and back to school programs.
- e. The event was advertised in newspapers, radio and television stations, banners and flyers promoted in event.

## SWANSEA'S 12<sup>TH</sup> ANNUAL FALL FESTIVAL AND PROFESSIONAL RODEO

The Town of Swansea will hold our annual Fall Festival and Professional Rodeo on September 26 and 27, 2008. This will be the 12<sup>th</sup> Fall Festival and Professional Rodeo.

The event promotes tourism in South Carolina. Past events have drawn visitors from throughout the United States and Canada; as well as South Carolina.

The event promotes and provides an event that is wholesome, clean and safe fun for families. This event promotes community pride, community involvement and community spirit. This in return promotes better physical and mental health.

The proceeds from past events have assisted with the purchase of play ground equipment for the park and beautification projects throughout the town. This year's proceeds will help provide assistance with the development our new community center park and playground areas; and aid to our community's back to school program. These projects will improve the health of our community and help provide students with the supplies needed for a better education.

Nucor Buidling Systems has sponsored our new community center, which will be approximately 4,000 to 5,000 square foot building. The grounds will include walking trails, playground and picnic areas will be developed at the expense of the town. The benefits from this project will provide better health and provide the community with a new facility for community and family events.

The sponsorship of this grant request for \$8,000.00 will assist with the expenses of the event, which in return will allow greater development of our community center, and aid to our back to school program.

Attached is our 2008 Budget for this event. Letters of support from Senator Nikki Setzler and Representative Kit Spires will follow.

The Town of Swansea appreciates your consideration and looks forward to hearing from the committee.

Sincerely,

James Ray Spires  
Mayor, Town of Swansea

102-84





2008 EXPENDITURES USED UNDER  
TEMPORARY ALCOHOL BEVERAGE FUNDS

2008 SWANSEA FALL FESTIVAL & RODEO

KICK BOOTY – BANNERS	\$250.00
ADWORKS	\$160.00
BLEACHERS	\$600.00
BOY SCOUT'S – PARKING	\$700.00
LUCAS SEPTIC TANK – POTTIES	\$684.00
LOCKLAIR – FEED & HAY	<u>\$180.00</u>
 TOTAL	 \$2,754.00

102-86





# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FINAL REPORT FY 2007/2008

**I. FESTIVAL INFORMATION:**

Organization Name: Town of Swansea  
 Festival Name: SWANSEA FALL RODEO  
 Contact Name: RAY SPIRES Phone: 568-2835

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
Ran on time - Attendance was  
Attendance from out-of-town good.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	<u>25,000</u>	<u>27,000</u>
Amount Funded by the Temporary Alcohol Beverage License Fee	<u>2,500</u>	<u>2,500</u>
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources		
Total Attendance	<u>1,200</u>	<u>2,000</u>
Total Tourists*	<u>600</u>	<u>1,200</u>

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
CLICKS AT GATE

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Ray Spires Name Title Mayor  
Ray Spires Signature Date 1-15-09

**102-88**

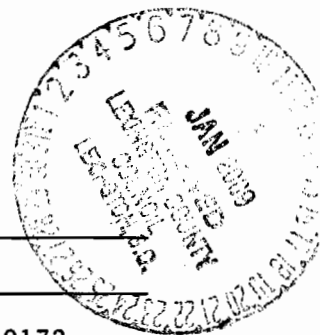


7002 2030 0002 8782 5671

mailed 1/2/09

County of Lexington  
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
FY 2009/2010

APPLICATION



1. Name of Festival: Pine Ridge Neighborhood Festival
2. Sponsoring Organization: Town of Pine Ridge  
Mailing Address: 2757 Fish Hatchery Road, West Columbia, SC 29172
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
Name Elizabeth Wright Title Chief of Police  
Telephone (803)755-2500 Alternate Telephone (803)622-1501  
Email prtownclerk@sc.rr.com Fax Number (803)955-0605
5. Event Category (Check One):  
 Festival: Pine Ridge Neighborhood Festival  
 Other - Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline:  
Beginning: 9/11/2009 End: 9/13/2009
7. Location of Festival: Midlands Ballfield-Town of Pine Ridge
8. How many people do you expect to attend? 2,000 - 4,000
9. Festival Budget: **Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended**  
a. Estimated cost for this project: \$ 31,000.00  
b. Amount of funds requested for this project: \$ 2,500.00  
c. This request equals what percent of the total Festival Budget? 8 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes  No  
a. If yes, state year 08/09, amount \$ 2,500.00, source Temp Alcohol Fee, and purpose: see back  
b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes  No  
c. If not, please explain: \_\_\_\_\_

102-89

5347 81

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Elizabeth Wright  
Name

Chief of Police  
Title

*Elizabeth Wright*  
Signature

1/2/2009  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-90

County of Lexington  
Temporary Alcohol Beverage License Fee  
FY 2009/2010

Request for the Town of Pine Ridge

Item 12

a. General description of the festival and brief history of the organization

The Pine Ridge Neighborhood Festival presents activities of local and statewide interest in a two day event that appeal to a wide variety of attendees. Festival activities have included events ranging from an old timey Turkey shoot; cooking contest for local made pies and cakes baking contest; carnival rides for a range of all ages; local and statewide arts and craft vendors offering a variety of home made items as well as the ever present t-shirt vendors; state and local government exhibits on government services available to citizens; food vendors from around the state have participated at this event; and every festival has a parade, but this event has a special Friday night fireworks aerial show that is spectacular.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington county community

The Pine Ridge Neighborhood Festival brings vendors and families from around the county and statewide to an event which promotes neighborhood involvement. In 2009, The Town of Pine Ridge along with The Department of Natural Resources and The Wildlife Conservation plan to continue coordinating their resources to appeal to a larger audience in a combined celebration of National Hunting and Fishing Days and community involvement in those activities that promote family values. From all around the state, the entire family comes to enjoy these two events that are held side-by-side, on the same day, providing entertainment and enjoyment for all members of the family. The simultaneous presentation of these two complementary events is totally unique in South Carolina and provides opportunities for family entertainment that can not be found at any other festival in South Carolina.

c. Total attendance to the festival vs the number of total tourists in attendance

Attendance at The Pine Ridge Neighborhood Festival over the past three years has ranged in the 4,000 plus with out of county attendance boosted by the coordination of the National Hunting and Fishing Days event at the Campbell Warmwater Fish Hatchery. The Pine Ridge Neighborhood Festival attendance has been monitored through various means; using a free door prize drawing to collect zip code data, random conversations with attendees, and counting out-of-state automobile license plates. The door prize registration zip codes indicate about a twenty-eight percent attendance by non-Lexington county residents.

d. Economic impact generated by tourism to the festival

The Town of Pine Ridge doesn't have a retail business district so we are not able to measure any economic impact; however, we recommend and provide local motel information to all of our vendors for overnight accommodations.

e. Overall description of how the festival attracts and promotes tourists to the area and how SPECIFICALLY HOW THE TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDS WERE USED TO ACCOMPLISH THIS. Advertisements in local newspapers, published schedules of regional festivals that are distributed in the Southern states through South Carolina Festival & Event Association -\$100; radio commercials \$960.00; banners & signs-\$731.00



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**FUNDING SOURCES**

Organization: Town of Pine Ridge Neighborhood Festival

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
Sponsor fees	9,750	8,200	10,000
Vendor Booth Fees	700	500	700
Carnival Income	2,637	1,006	2,500







**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: Town of Pine Ridge  
 Festival Name: Pine Ridge Neighborhood Festival  
 Contact Name: Viki Moak Phone: (803) 755-2500

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered: yes

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
Please see back

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	16,145	14,719
Amount Funded by the Temporary Alcohol Beverage License Fee	0	2,500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	0	2,500
Total Attendance	1500-2000	2,000
Total Tourists*	?	?

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
see back

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Viki Moak Town Clerk  
 Name Title  
Viki Moak 1/2/2009  
 Signature Date

**102-94**

Item III

Successes include the planning for attendee safety, especially that of child safety. We have had only one "lost child" incident in the history of our festival and this incident was resolved in less than ten minutes with mother and child being reunited. A great emphasis is placed on providing a safe environment for the entire family and the safety plan is reviewed and reviewed each and every year.

Lessons learned include keeping certain events scheduled for the same day/time each year and to be aware of the make up of attendees at a given day/time to ensure the success of all events. An example of lessons learned was the time we moved the fireworks celebration from Friday at 9pm to Saturday at 10pm, which turned out to be the scheduling of an event at a very late hour for younger attendees and at the end of the festival when most attendees had left the festival site. This year we returned to the original 9pm schedule and the event was well attended by a very large crowd.

Problems encountered have always been attracting sufficient volunteers to man certain booths and providing adequate personnel to man all shifts. Everyone wants to be an event planner, but a much smaller group of volunteers show up to provide the necessary manpower at the festival.

Item V

The Pine Ridge Neighborhood Festival attendance has been monitored through various means; using a free door prize drawing to collect zip code data, random conversations with attendees (early years), and counting out of state automobile license plates.

FINAL REPORT 07/08 - SECTION VI. Festival Budget  
**Pine Ridge Neighborhood Festival**  
 Final for 2007

<b>Income</b>		<b>Amount in Dollars</b>
	Sponsor contributions	9750.00
	Vendor booth fees	700.00
	Carnival income	2636.84
<b>Total Income</b>		<b>13086.84</b>
<b>Expenditures</b>		<b>Amount in Dollars</b>
	Advertisement	1650.55
	Entertainment	10850.00
	Security	1100.00
	Festival Supplies	474.24
	Turkey Shoot Supplies	644.29
<b>Total Expenditures</b>		<b>14719.08</b>
<b>Profit/Loss</b>		<b>-1632.24</b>

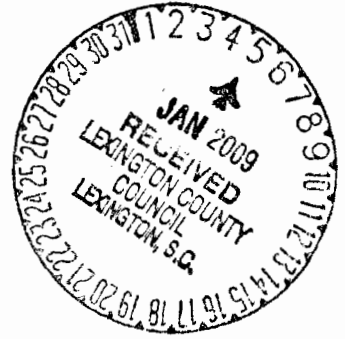
Majority of the Grant helped with advertisement, with the remainder being spent on entertainment.

Receipts were mailed 10/12/2007

102-96



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2009/2010



APPLICATION

- 1. Name of Festival: RiverFest
2. Sponsoring Organization: Epilepsy Foundation of South Carolina
Mailing Address: 652 Bush River Rd Suite 211 Columbia, SC 29210
3. Federal Tax ID#: [Redacted]
4. Festival Director: Name Barbara Brothers Title Executive Director
Telephone 803-798-8502 Alternate Telephone
Email Barbara@epilepsy.org Fax Number 803-798-8591
5. Event Category (Check One):
[X] Festival: Run/Walk
[ ] Other - Pursuant to State Statute Section 61-6-2010:
6. Festival Timeline: Beginning: 6am End: 3pm
7. Location of Festival: Riverfront Park
8. How many people do you expect to attend? Hopefully 400
9. Festival Budget: Request for funds must meet the requirements of Subsection 61-6-2010, SC

Code of Laws, 1976, as amended

- a. Estimated cost for this project: \$50,000 (Include In-kind)
b. Amount of funds requested for this project: \$5,000
c. This request equals what percent of the total Festival Budget? %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

[X] Yes [ ] No

a. If yes, state year 2004-05, amount \$ 2,500, source A tax, and purpose: Riverfest.

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

[X] Yes [ ] No

c. If not, please explain:

11. Type of Organization:

Please check one:

County Government

Municipal

Non-profit Organization     For-profit Organization

Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Festival Director:

Barbara Brothers

Name

Executive Director

Title

Barbara Brothers

Signature

1/2/09

Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 5, 2009**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

102-98

## Riverfest – Epilepsy Foundation

### 12. Festival description - please attach a report with the following information:

#### 12a. General description.

For 22 years, the Epilepsy Foundation has sponsored a Riverfront event in the spring to raise awareness for epilepsy and to draw crowds to the Riverfront Park and the Congaree Riverfront.

The Riverfest Run and Walk for Epilepsy features a circular route from Columbia's Riverfront Park, over the Gervais St. Bridge to West Columbia, re-crossing the River at the Jarvis-Klapman Bridge.

Proceeds provide funds for vital programs and services for the more than 60,000 people in South Carolina who are affected by epilepsy. We are a non-profit 501(c)(3) charitable organization formed to meet the needs of people with epilepsy, their families, and other concerned people by providing quality education, information, and support services. We are an independent affiliate of the Epilepsy Foundation of America.

Lexington County is a traditional sponsor of the annual Riverfest Run and Walk for Epilepsy, traditionally held on the first Saturday in May. We'll be promoting the race throughout the state, and expect 400 people to register! The River Run/Walk is a family-oriented event that has a course for everyone to enjoy, including a Fun Run for the children. We will promote the event throughout the state by billboards, news releases, direct mail and advertising, and we are listed in the Tour de Columbia and other race sources. Our volunteers are local community leaders.

We are committed to presenting the River Run/Walk each spring to provide a healthy, family-oriented, and fun course for everyone, while representing a worthy cause in epilepsy awareness. We participate in numerous community festivals and support many other agencies in providing community service, working cooperatively with community leaders throughout the Midlands area. EFSC is an active participant since 1977 in providing extensive community services, including our educational epilepsy programs at local schools for nurses and teachers, community workshops, conferences and special events, support groups, referral services, advocacy services, counseling, comprehensive library, newsletter, and residential summer camp for children. All our services are free to anyone who needs support and assistance.

12b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community. This project showcases one of Lexington County's newest and most innovative draws: the newly-developed Riverfront Park and the commercial and

residential development along the Congaree River. This may be the only foot race that focuses on the Riverfront, and the proximity of urban Lexington County to the city center of Columbia.

12c. Total attendance to the event/project vs. the number of total tourists in attendance: About 400 people attended the event in 2008, with about 25% of those considered tourists. We have offices and supporters in both Charleston and Greenville as primary sources of tourism draw.

12d. Economic impact generated by tourism to the event/project. An expected 400 people will participate in the run/walk, bringing families and spectators to our city with its area hotels, restaurants, businesses, and shopping malls. Many of our participants in the run/walk tour, race director, and staff come from other areas and spend at least one night in town.

12e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this. We promote the event throughout the state by billboards, news releases, direct mail and advertising, and we are listed in the Tour de Columbia and other race sources. This year, we are issuing team challenges to build participation in the event by "walkers," as opposed to runners. MUSC and Greenville Hospital Systems are two out-of town groups who will be participating by sending teams. Money is used for printing, postage, billboards, support from the W. Columbia Police Department, insurances, licenses, etc. As a sponsor, Lexington County's seal and logo are prominently printed as a major sponsor on the back of t-shirts given to all runners and for sale to other attendees.

12f. Additional comments.

The Epilepsy Foundation of South Carolina and the County of Lexington have a long history of cooperation and a mutually-beneficial relationship which we value highly. We appreciate your support.



## **Riverfest Run/Walk for Epilepsy**

For 22 years, the Epilepsy Foundation has sponsored a Riverfront event in the spring to raise awareness for epilepsy and to draw crowds to the Riverfront Park and the Congaree Riverfront.

The Riverfest Run and Walk for Epilepsy features a circular route from Columbia's Riverfront Park, over the Gervais St. Bridge to West Columbia, re-crossing the River at the Jarvis-Klapman Bridge.

Proceeds provide funds for vital programs and services for the more than 60,000 people in South Carolina who are affected by epilepsy. We are a non-profit 501(c)(3) charitable organization formed to meet the needs of people with epilepsy, their families, and other concerned people by providing quality education, information, and support services. We are an independent affiliate of the Epilepsy Foundation of America.

Lexington County is a traditional sponsor of the annual Riverfest Run and Walk for Epilepsy, traditionally held on the first Saturday in May. We'll be promoting the race throughout the state, and expect 400 people to register! The River Run/Walk is a family-oriented event that has a course for everyone to enjoy, including a Fun Run for the children. An expected 400 people will participate in the run, bringing families and spectators to our city with its area hotels, restaurants, businesses, and shopping malls. Many of our participants in the run/walk tour, race director, and staff come from other areas and spend at least one night in town. We will promote the event throughout the state by billboards, news releases, direct mail and advertising, and we are listed in the Tour de Columbia and other race sources. Our volunteers are local community leaders.

We are committed to presenting the River Run/Walk each spring to provide a healthy, family-oriented, and fun course for everyone, while representing a worthy cause in epilepsy awareness. We participate in numerous community festivals and support many other agencies in providing community service, working cooperatively with community leaders throughout the Midlands area. EFSC is an active participant since 1977 in providing extensive community services, including our educational epilepsy programs at local schools for nurses and teachers, community workshops, conferences and special events, support groups, referral services, advocacy services, counseling, comprehensive library, newsletter, and residential summer camp for children. All our services are free to anyone who needs support and assistance.

Epilepsy Foundation of South Carolina  
652 Bush River Road, Suite 211  
Columbia, SC 29210

(803) 798-8502  
1(866) 616-4866  
[www.epilepsyfoundation.org](http://www.epilepsyfoundation.org)

102-101



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**FUNDING SOURCES**

Organization: *Livestest 2009 Epilepsy foundation of SC*

List of Funding Sources	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Lexington County 1 tax</i>	<i>2500</i>	<i>2,500</i>	<i>2500</i>
<i>City of Columbia (Accommodations)</i>	<i>3818</i>	<i>5600</i> <i>Apply, my doc</i>	<i>2500</i>
<i>Sponsors (Maple Corporate)</i>	<i>5,592</i>	<i>1500</i>	<i>10,000</i>
<i>Festival (food, vendors, crafters, luncheon walk, registrations, festival t-shirts, products)</i>	<i>3800</i>		<i>3000</i>
<i>total</i>	<i>15,710</i>	<i>9,000</i>	<i>18,000</i>

*102-102*



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2009/2010**

**EXPENDITURES**

Organization: *Epilepsy Foundation of SC*

List of Expenditures	Actual 2007/08	Current 2008/09	Estimated 2009/10
<i>Insurance, Bonds, Licenses, fees, AV, etc.</i>	<i>5493</i>	<i><del>5493</del></i>	<i>7000</i>

*102-103*



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2007/2008**

**I. FESTIVAL INFORMATION:**

Organization Name: Epilepsy Foundation of SC  
 Festival Name: Fivefest '09 Run/Walk  
 Contact Name: Barbara Brothers Phone: 803-798-8502

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered: yes

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

We had more "walkers" and will expand that registration category in the future.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2006/07	2007/08
Total Budget of Festival	16,500	15,000
Amount Funded by the Temporary Alcohol Beverage License Fee	2,500	2,500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	7,500	7,500
Total Attendance	350	400
Total Tourists*	40	50

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
survey of observers, registration of participants

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 07/08.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: Barbara C Brothers Title: Executive Director  
 Signature: Barbara C Brothers Date: 1/2/08

**Riverfest 2008 Budget**

<b>Item</b>	<b>Expense</b>
<b>Tour de Cola. Registration</b>	
1 Banner Ad on Strictlyrunning.com	(\$75.00)
1 Store Front Billboard Ad on 736 Harden St	(\$100.00)
2 Email Alert	(\$100.00)
2 Tables	(\$20.00)
4 Water Cooler	(\$20.00)
Awards	\$ (124.94)
Banner hanging	\$ (100.00)
Banner printing	\$ (202.20)
Billboard	\$ (500.00)
Blank Shirts	\$ (363.20)
Finish Line Services	\$ (800.00)
Insurance	\$ (371.00)
Park	\$ (200.00)
Police	\$ (450.00)
Postage	\$ (160.00)
Posters	\$ (354.61)
Publix (Misc Food Items)	(\$38.07)
Race Numbers	(\$75.00)
Registration forms (tabed and mailed)	\$ (1,013.15)
Results post at strictlyrunning.com/results/07River.txt	(\$75.00)
Strictly Running Fee Per Entrant	\$ (616.20)
T-shirt printing	(\$800.00)
Webpage on Strictlyrunning.com	(\$100.00)
On-line registration	
<b>Total</b>	<b>\$ (6,658.37)</b>

<b>Source</b>	<b>Revenue</b>
sponsors	\$ 8,000.00
City grant	\$ 5,000.00
County grant	\$ 2,500.00
<u>Total</u>	<i>15,000</i>

**[REDACTED]**

**EPILEPSY FOUNDATION OF SOUTH CAROLINA**  
**Statement of Cash Flows**  
 Unaudited  
 For the Four Months Ending October 31, 2008

	<i>Month to Date</i>	<i>Year to Date</i>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	(\$14,682.21)	\$27,690.74
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Changes in assets and liabilities:		
(Increase) decrease in:		
Prepaid expenses and other assets	208.84	(1,484.21)
Increase (decrease) in:		
Accounts payable and accrued expenses	669.42	2,579.85
Net cash (used in) provided by operating activities	(13,803.95)	28,786.38
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<b>(DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>		
	(13,803.95)	28,786.38
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF PERIOD</b>	129,367.62	86,777.29
<b>CASH AND CASH EQUIVALENTS, END OF PERIOD</b>	<b>\$115,563.67</b>	<b>\$115,563.67</b>

102-106

**EPILEPSY FOUNDATION OF SOUTH CAROLINA  
STATEMENT OF ACTIVITIES**

Total  
For the Four Months Ending October 31, 2008

	<u>October Activity</u>	<u>Year to date Activity</u>	<u>Percentage of Revenue</u>
REVENUES			
GRANTS	\$2,100.00	\$78,983.81	89.87%
DONATIONS & DUES	1,035.81	5,300.37	6.03%
EVENTS & FUNDRAISERS	234.21	3,029.21	3.45%
INVESTMENTS	160.75	571.77	0.65%
TOTAL REVENUES	<u>3,530.77</u>	<u>87,885.16</u>	<u>100.00%</u>
EXPENSES			
EVENTS & FUNDRAISERS	291.31	1,344.64	1.53%
PROGRAMS & EDUCATION	1,913.48	7,403.45	8.42%
MANAGEMENT & GENERAL	16,006.85	51,446.33	58.54%
TOTAL EXPENSES	<u>18,211.64</u>	<u>60,194.42</u>	<u>68.49%</u>
NET CHANGE -FUND BALANCE	<u>(14,680.87)</u>	<u>27,690.74</u>	<u>31.51%</u>

102-107

**EPILEPSY FOUNDATION OF SOUTH CAROLINA  
STATEMENT OF ACTIVITIES**

Total  
For the Four Months Ending October 31, 2008

	<u>October Activity</u>	<u>Year to date Activity</u>	<u>Percentage of Revenue</u>
Office Rent & Related Costs	\$713.00	\$2,852.00	3.25%
Insurance - General Liability	957.87	1,414.48	1.61%
Equipment Rental	353.05	353.05	0.40%
Printing & Publications	1,450.15	2,303.91	2.62%
Travel & Entertainment	641.15	930.65	1.06%
Travel-Mileage Reimbursement	194.20	566.25	0.64%
Volunteer Gifts	9.81	52.13	0.06%
Interest & Bank Charges	118.56	270.62	0.31%
Miscellaneous	4.66	67.58	0.08%
<b>Total Management &amp; General</b>	<b>6,416.18</b>	<b>14,767.72</b>	<b>16.80%</b>
<b>Total Expenses</b>	<b>18,211.64</b>	<b>60,194.42</b>	<b>68.49%</b>
<b>Income(Loss) from Operations</b>	<b>(14,680.87)</b>	<b>27,690.74</b>	<b>31.51%</b>
<b>Net Income/(loss)</b>	<b>(14,680.87)</b>	<b>27,690.74</b>	<b>31.51%</b>

102-108



**EPILEPSY FOUNDATION OF SOUTH CAROLINA  
STATEMENT OF ACTIVITIES**

Total  
For the Four Months Ending October 31, 2008

	<u>October Activity</u>	<u>Year to date Activity</u>	<u>Percentage of Revenue</u>
State/USC Grant		\$75,000.00	85.34%
EF National Grants	2,100.00	2,483.81	2.83%
Grants - Other		1,500.00	1.71%
United Way	186.46	3,249.02	3.70%
CHC - Designations	282.84	538.27	0.61%
Honorariums	75.00	75.00	0.09%
Memorials		395.00	0.45%
Membership	75.00	291.57	0.33%
Individual Contributions	416.51	751.51	0.86%
<b>Total Contributions &amp; Grants</b>	<b>3,135.81</b>	<b>84,284.18</b>	<b>95.90%</b>
<b>Special Events:</b>			
Riverfest		2,670.00	3.04%
Back-to-School Tea Party		125.00	0.14%
Walk	234.21	234.21	0.27%
<b>Total Special Events</b>	<b>234.21</b>	<b>3,029.21</b>	<b>3.45%</b>
<b>Other Revenue</b>			
Miscellaneous	7.00	7.00	0.01%
Interest/Dividends	153.75	564.77	0.64%
<b>Total Other Revenue</b>	<b>160.75</b>	<b>571.77</b>	<b>0.65%</b>
<b>Total Revenue</b>	<b>3,530.77</b>	<b>87,885.16</b>	<b>100.00%</b>
<b>Personnel:</b>			
Salaries	10,269.52	38,838.89	44.19%
Temporary Personnel		390.00	0.44%
Payroll Taxes	857.82	3,241.57	3.69%
Workers Comp Insurance	64.97	374.31	0.43%
Benefits	447.50	570.64	0.65%
<b>Total Personnel</b>	<b>11,639.81</b>	<b>43,415.41</b>	<b>49.40%</b>
<b>Programs &amp; Education</b>			
Adult Support Group	22.79	51.98	0.06%
Parent Support Group		42.95	0.05%
Seizure Recog & First Aid	61.25	75.90	0.09%
Workshops & Confrences	48.13	1,502.64	1.71%
Local Meetings		7.76	0.01%
<b>Total Programs &amp; Education</b>	<b>132.17</b>	<b>1,681.23</b>	<b>1.91%</b>
<b>Events &amp; Fundraisers</b>			
Mardi Gras	23.48	330.06	0.38%
<b>Total Events &amp; Fundraisers</b>	<b>23.48</b>	<b>330.06</b>	<b>0.38%</b>
<b>Management &amp; General</b>			
Board Development		156.20	0.18%
Consulting		344.50	0.39%
Auditing/Accounting Fees	360.00	710.00	0.81%
Computer Service	99.00	720.62	0.82%
Affiliate Dues	468.68	1,874.72	2.13%
Office Expenses	90.48	179.43	0.20%
Office Supplies	33.32	152.27	0.17%
Telephone	122.93	922.71	1.05%
Postage	799.32	896.60	1.02%

102-109

**EPILEPSY FOUNDATION OF SOUTH CAROLINA**  
**Statement of Financial Position**  
*Unaudited*  
**October 31, 2008**

	October
Cash	\$73,960.65
Investment-Wachovia Securities	41,603.02
Accounts Receivable	14,065.34
Accounts Receivable-EF National	838.20
Prepaid Expenses	2,072.19
Property and Equipment	
Furniture & Fixtures	12,227.71
Office Equipment	9,361.55
Accumulated Depreciation	(11,610.09)
Total Property and Equipment	9,979.17
Deposits	1,000.00
Total Assets	\$143,518.57
Accounts Payable	\$4,554.65
Accrued Expenses	558.82
Total Liabilities	5,113.47
Net Assets	
Current Change Net Assets	\$27,690.74
Unrestricted Net Assets	\$110,714.36
Total Net Assets	138,405.10
Total Net Assets and Liabilities	\$143,518.57

STATEMENT OF FINANCIAL POSITION

EPILEPSY FOUNDATION OF SOUTH CAROLINA

June 30, 2008

ASSETS

Cash	\$ 47,866
Accounts receivable	4,000
Prepaid expenses	1,232
Investments--Note B	36,511
Deposits	750
Furniture and equipment, net--Note C	<u>6,836</u>

TOTAL ASSETS \$ 97,195

LIABILITIES

Accounts payable	\$ 125
Employee compensation--Note D	1,144
Payroll taxes withheld and accrued	<u>2,442</u>

TOTAL LIABILITIES 3,711

NET ASSETS

Unrestricted	\$ 93,484	
Temporarily restricted	<u>-</u>	<u>93,484</u>

TOTAL LIABILITIES AND NET ASSETS \$ 97,195

PENSION PLAN--Note E

COMMITMENTS--Note F

See notes to financial statements and auditor's report.

STATEMENT OF ACTIVITIES

EPILEPSY FOUNDATION OF SOUTH CAROLINA

Eighteen Months Ended June 30, 2008

	Unrestricted	Temporarily Restricted	Total
Revenues, Support and Gains			
Donations and dues	\$ 28,930	\$ -	\$ 28,930
United Way of the Midlands and of Greenville County	16,609	-	16,609
Special events, net of expenses of \$11,764	77,862	-	77,862
Grant revenue - Seizure Alert	75,000	-	75,000
Grant revenue - MUSC and others	22,462	-	22,462
Interest and dividends	2,838	-	2,838
Unrealized investment gains (losses)	(4,122)	-	(4,122)
Net assets released from restriction			
Satisfaction of program restrictions	<u>37,500</u>	<u>(37,500)</u>	<u>-</u>
TOTAL REVENUES, SUPPORT AND GAINS	257,079	(37,500)	219,579
Expenses			
Education/public awareness	205,511	-	205,511
Greenville and Charleston programs	23,547	-	23,547
Supporting services	27,766	-	27,766
Fund-raising	<u>29,146</u>	<u>-</u>	<u>29,146</u>
TOTAL EXPENSES	<u>285,970</u>	<u>-</u>	<u>285,970</u>
CHANGE IN NET ASSETS	(28,891)	(37,500)	(66,391)
Net assets at beginning of period	<u>122,375</u>	<u>37,500</u>	<u>159,875</u>
NET ASSETS AT END OF PERIOD	<u>\$ 93,484</u>	<u>\$ -</u>	<u>\$ 93,484</u>

DONATED SERVICES AND SUPPLIES--Note G

SPECIAL EVENTS--Note H

See notes to financial statements and auditor's report.

STATEMENT OF FUNCTIONAL EXPENSES  
EPILEPSY FOUNDATION OF SOUTH CAROLINA

Eighteen Months Ended June 30, 2008

	Education/ Public Awareness	Charleston/ Greenville Programs	Total Program
Salaries	\$ 89,370	\$ 15,545	\$ 104,915
Payroll taxes	7,712	1,530	9,242
Employee benefits	10,076	602	10,678
Professional fees	9,575	75	9,650
Supplies	11,528	309	11,837
Telephone and internet	5,234	1,746	6,980
Postage	4,242	142	4,384
Occupancy	37,515	1,500	39,015
Equipment rental and maintenance	9	-	9
Travel and conferences	5,981	1,092	7,073
Dues	11,614	579	12,193
Depreciation	2,259	-	2,259
Printing/publications	5,073	80	5,153
Miscellaneous	5,323	347	5,670
	<u>\$ 205,511</u>	<u>\$ 23,547</u>	<u>\$ 229,058</u>

See notes to financial statements and auditor's report.

Supporting Services	Fund- raising	Total Expenses
\$ 13,876	\$ 19,774	\$ 138,565
1,129	1,208	11,579
1,330	1,248	13,256
1,424	766	11,840
941	497	13,275
620	620	8,220
322	266	4,972
1,542	1,432	41,989
996	997	2,002
133	134	7,340
925	987	14,105
282	283	2,824
1,656	325	7,134
<u>2,590</u>	<u>609</u>	<u>8,869</u>
<u>\$ 27,766</u>	<u>\$ 29,146</u>	<u>\$ 285,970</u>

102-114  
7

**Epilepsy Foundation of South Carolina  
Board 2008**

Chris Burnette (2005)

**Treasurer**

Morgan Stanley

H-803-808-2422

W-251-3273

[cburne7711@aol.com](mailto:cburne7711@aol.com)

Neal D. Coyle (2005)

**President**

Wellpath (The Atrium Bldg)

140 Stoneridge Drive

Suite 200

Columbia, SC 29210

W-(803) 779-4703

F – 866-207-7640

[ndcoyle@cvty.com](mailto:ndcoyle@cvty.com)

Jonathan Charles Edwards, M.D. (2008)

Associate Prof of Neurology

Director-Comprehensive Epilepsy  
Program, MUSC

Director of Neurosciences, Division  
of Neurology

96 Jonathan Lucas Street

P.O. Box 250606

Charleston, SC 29425

W-843-792-3263

Fax-843-792-8626

[edwardjc@musc.edu](mailto:edwardjc@musc.edu)

Willis Gregory, III (Trip) (2007)

Senior VP Human Resources

Palmetto Health

1301 Taylor Street

PO Box 2266

Columbia, SC. 29202

W-803-296-5221

Fax-803-296-3363

[Trip.gregory@palmettohealth.org](mailto:Trip.gregory@palmettohealth.org)

Tanya Inabinet (2007)

Regional Education Coordinator DDSN

652 Bush River Road Ste 218

Columbia, SC 29210

W – 803-772-5688x105

F – 803-772-5341

[tinabinet@proparents.org](mailto:tinabinet@proparents.org)

Freda S. King (1999)

Client Services Consultant

SC Vocational Rehabilitation

**Secretary**

W-803-896-6580

F-803-896-6148

[Aking@scvrd.state.sc.us](mailto:Aking@scvrd.state.sc.us)

Chris Koutsogeorgas (2007)

**Vice-President**

Novant SPR

Corporate Education and Training  
1213 East Blvd

Charlotte, NC 28203

W – 704-384-5884

F – 704-384-5625

[ckoutsogeorgas@novanthealth.org](mailto:ckoutsogeorgas@novanthealth.org)

Carole Moser

812 Hampton Creek Way

Columbia, SC 29209

P- 803-776-6854

Cell: 803-960-5197

[Wmoser@bellsouth.net](mailto:Wmoser@bellsouth.net)

James Selph, M.D. (2008)

Neurology , USC School of Medicine

Neuropsychiatry Department

3555 Harden Street

Columbia, SC. 29202

W-803-434-4260

Fax-803-434-3792

[jselph@gw.mp.sc.edu](mailto:jselph@gw.mp.sc.edu)

102-115

**Epilepsy Foundation of South Carolina  
Board 2008**

Ned Towell (2007)  
Towell, Reed & Associates, LLC  
921 Broad Street  
Camden, SC 29020  
[ntowell@aol.com](mailto:ntowell@aol.com)  
W – 803-713-0511

Janelle Wagner, PhD  
Assistant Professor of Pediatrics  
Medical University of South Carolina  
Division of Developmental Pediatrics  
135 Rutledge Avenue  
MSC 567  
Charleston, South Carolina 29425-5670  
W – 843-876-0504  
F – 843-876-1518  
[wagnerjl@musc.edu](mailto:wagnerjl@musc.edu)

Julian W. Walker, Jr. (1992)  
1418 Shady Lane  
Columbia, SC 29206  
W-803-782-9223\*  
F-803-782-9223  
E-mail [jwalker4@sc.rr.com](mailto:jwalker4@sc.rr.com)  
*Retired Attorney, Parent*

Tommy Windsor, Jr.  
Enforcement Specialist  
SC Attorney General  
PO Box 11549  
Columbia, SC 29211  
W: 803-734-7130  
Fax: 803-734-3677  
[twindsor@ag.state.sc.us](mailto:twindsor@ag.state.sc.us)

102-116



**COUNTY OF LEXINGTON  
MINIBOTTLE TAX FUND  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Minibottle Tax Fund 2141:</b>								
<b>Revenues: (Organization: 000000)</b>								
420700	Minibottle Tax	378,360	193,523	372,000	372,000	<u>372,000</u>		
461000	Investment Interest	796	139	0	280	<u>300</u>		
<b>** Total Revenue</b>		<u>379,156</u>	<u>193,662</u>	<u>372,000</u>	<u>372,280</u>	<u>372,300</u>		
<b>***Total Appropriation</b>					<u>372,000</u>	<u>372,000</u>		
FUND BALANCE								
Beginning of Year					<u>16,757</u>	<u>17,037</u>		
FUND BALANCE - Projected								
End of Year					<u>17,037</u>	<u>17,337</u>		

Fund: 2141  
Division: Health & Human Services  
Organization: 171600 - Minibottle Contributions

Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>						
534000	Contributions	378,360	94,590	372,000	<u>372,000</u>	
<b>* Total Operating</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>372,000</b>	
<b>** Total Personnel &amp; Operating</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>372,000</b>	
<b>Capital</b>						
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>372,000</b>	

103-1

**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
Estimated Revenue  
Fiscal Year 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10	
<b>*Indigent Care 2200:</b>									
<b>Revenues (Organization: 000000)</b>									
				<u>1.243 Mills</u>					
410000	Current Property Taxes	837,509	470,800	968,802	968,802	968,802			
410500	Homestead Exemption Reimbursements	37,170	0	30,000	30,000	30,000			
410520	Manufacturer's Tax Exemption	5,069	0	2,000	2,000	2,000			
410530	State Sales and Use Tax Credit	0	17,058	0	17,058	17,058			
411000	Current Vehicle Taxes	145,868	72,458	153,856	153,856	153,856			
412000	Current Tax Penalties	2,107	24	1,000	1,000	1,000			
412001	Prior Year Penalty	0	0	0	0	0			
413000	Delinquent Taxes	38,378	21,677	20,000	21,677	21,677			
414000	Delinquent Tax Penalties	5,699	3,251	2,500	3,251	3,251			
417100	Fee in Lieu of Taxes	42,894	0	43,600	43,600	43,600			
417120	Fee in Lieu of Taxes - Prior Year	-62	0	0	0	0			
417130	FILOT - Manufacturer's Tax Exemption	3,155	0	0	0	0			
417150	FILOT - Fee for Services	1,195	0	0	0	0			
418000	Motor Carrier Payments	2,840	1,984	1,500	1,984	1,984			
419000	Merchants Exemptions	23,800	11,900	23,800	23,800	23,800			
419900	Tax Refunds	0	0	(750)	(750)	(750)			
461000	Investment Interest	4,430	227	2,000	450	450			
461001	Tax Appeals Interest	1	0	0	0	0			
463005	Ins. Prorated Premium Adjustment	3	3	0	0	0			
<b>** Total Revenue</b>		<b>1,150,056</b>	<b>599,382</b>	<b>1,248,308</b>	<b>1,266,728</b>	<b>1,266,728</b>			
<b>***Total Appropriation</b>					<b>931,872</b>	<b>963,794</b>			
FUND BALANCE									
Beginning of Year						<u>133,369</u>	<u>468,225</u>	<u>468,225</u>	<u>468,225</u>
FUND BALANCE - Projected									
End of Year						<u>468,225</u>	<u>771,159</u>		

**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2200  
Division: Health & Human Services  
Organization: 171200 - Social Services

Object Expenditure Code Classification	2007-08	2008-09	2008-09	<b>BUDGET</b>		
	Expenditure	Expend (Dec)	Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510300 Part time - 1 (.75 - FTE)	19,808	9,346	20,502	20,522		
Salaries & Wages Adjustment Account				821		
511112 FICA - Employer's Portion	1,439	681	1,568	1,633		
511113 State Retirement - Employer's Portion	1,826	878	1,925	2,004		
511120 Employee Insurance-Employer Portion - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	60	28	61	64		
<b>* Total Personnel</b>	<b>28,893</b>	<b>13,933</b>	<b>30,056</b>	<b>32,544</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	0	0	25	25		
521100 Duplicating	0	0	50	50		
521110 Copies (Not Auditron)	0	0	50	50		
524201 General Tort Liability Insurance	28	11	28	28		
524202 Surety Bonds - 1	0	0	8	0		
534000 Contributions	1,051,285	450,828	901,655	931,097		
<b>* Total Operating</b>	<b>1,051,313</b>	<b>450,839</b>	<b>901,816</b>	<b>931,250</b>		
<b>** Total Personnel &amp; Operating</b>	<b>1,080,206</b>	<b>464,772</b>	<b>931,872</b>	<b>963,794</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**\*\*\* Total Budget Appropriation**                      1,080,206    464,772    931,872    963,794

*104-2*

L. P. M.

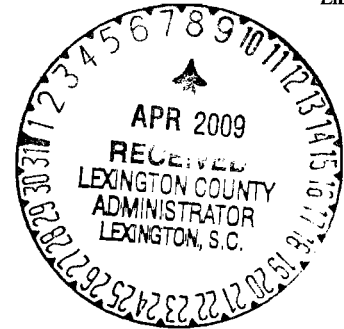


State of South Carolina  
Department of Health and Human Services

Mark Sanford  
Governor

Emma Forkner  
Director

April 3, 2009



**Certified Mail**

William A. Brooks  
Lexington County  
212 S. Lake Drive  
Lexington, SC 29072

Dear Mr. Brooks:

This correspondence is in reference to your annual contribution as required by the Medically Indigent Assistance Act (MIAA).

In order to assist you in developing your SFY 2010 budget, we have calculated the county assessments for the state fiscal year 2010. The assessments are based on the most recently available statistics in the following areas: 2006 personal income, 2008 net taxable sales, 2007 total assessed property value, and Medically Indigent Assistance Program (MIAP) hospital charges for each county's residents as reported to the Division of Research and Statistical Services of the Budget and Control Board for the two previous state fiscal years July 1, 2006-June 30, 2008. Each factor has an equal weight in the calculation. Your county's annual assessment for SFY 2010 is \$931,097.

Your assessment must be paid in three (3) equal installments of \$232,775 and the 4<sup>th</sup> installment of \$232,772, which are due on or before the following dates:

- 1<sup>st</sup> quarter-July 31, 2009
- 2<sup>nd</sup> quarter-October 1, 2009
- 3<sup>rd</sup> quarter-January 1, 2010
- 4<sup>th</sup> quarter-April 1, 2010

104-3

William A. Brooks  
April 3, 2009  
Page 2 of 2

Your first quarterly assessment of \$232,775 is due on or before July 31, 2009. Payment should be mailed to:

Department of Health and Human Services  
Department of Accounts Receivables  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

**YOU WILL NOT RECEIVE ANOTHER NOTICE REQUESTING PAYMENT UNLESS YOUR PAYMENT IS PAST DUE.** Please plan accordingly because any payments received more than ten (10) working days after the due date will be subject to a penalty of five (5) percent (5%) on the amount due plus interest of one and one-half percent (1 ½%) per month until the date the assessment and penalty are paid.

Thank you for your cooperation and assistance in the administration of the MIAP. Any questions concerning the calculation should be directed to Gina Morris at (803) 898-1029 or myself at (803) 898-1063 concerning payments.

Sincerely,



Octavia Graham  
Division of Accounting Operations

104-4

**COUNTY OF LEXINGTON  
CLERK OF COURT / PROFESSIONAL BOND FEES**

**Annual Budget  
Fiscal Year -2009-10**

Fund: 2600  
Division: Judicial  
Organization: 141100 - Clerk of Court

Object Code	Revenue Account Title	Actual 2007-2008	6 Months Received Thru Dec 2008-2009	Amended Budget Thru Dec 2008-2009	Projected Revenues Thru Jun 2008-2009	Requested Revenues 2009-2010	Total Recommend 2009-2010
<b>Revenues: (Organization - 000000)</b>							
431100	Clerk of Court Fees	11,350	8,830	12,240	12,240	<u>12,240.00</u>	
461000	Investment Interest	2,829	533	3,560	3,560	<u>3,560.00</u>	
<b>** Total Revenue</b>		<u>14,179</u>	<u>9,363</u>	<u>15,800</u>	<u>15,800</u>	<u>15,800</u>	<u>0</u>
<b>***Total Appropriation</b>					94,246	<del>11,950</del>	0
<b>FUND BALANCE</b>							
Beginning of Year					<u>83,719</u>	<u>5,273</u>	<u>5,273</u>
<b>FUND BALANCE - Projected</b>							
End of Year					<u>5,273</u>	<del>9,123</del> <del>21,073</del>	<u>5,273</u>

		<b>BUDGET</b>					
Object Code	Expenditure Classification	2007-2008 Expenditure	2008-2009 Expenditure (Dec)	2008-2009 Amended (Dec)	2009-2010 Requested	2009-2010 Recommend	2009-2010 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		0	0	0	0	0	0
<b>Operating Expenses</b>							
520702	Technical Currency & Support	0	0	0	<u>0</u>		
521000	Office Supplies	30	0	1,500	<u>1,000</u>		
521200	Operating Supplies	0	0	0	<u>0</u>		
525021	Pagers and Cell Phones	0	0	0	<u>0</u>		
525230	Subscriptions, Dues, & Books	0	0	1,000	<u>500</u>		
529903	Contingency	0	0	86,596	<del>86,596</del>		
<b>* Total Operating</b>		<u>30</u>	<u>0</u>	<u>89,096</u>	<del>88,096</del> <u>1,500</u>	0	0
<b>** Total Personnel &amp; Operating</b>		<u>30</u>	<u>0</u>	<u>89,096</u>	<u>88,096</u>	0	0
<b>Capital</b>							
540000	Small Tools & Minor Equipment	705	0	1,000	<u>1,000</u>		
540010	Minor Software	0	0	0	<u>1,100</u>		
	All Other Equipment	8,171	4,063	4,150	<u>8,350</u>		
<b>** Total Capital</b>		<u>8,876</u>	<u>4,063</u>	<u>5,150</u>	<u>10,450</u>	0	0
<b>*** Total Budget Appropriation</b>		<u>8,906</u>	<u>4,063</u>	<u>94,246</u>	<del>11,950</del> <del>98,546</del>	0	0

105-1

**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2009-2010**

Fund # 2600 Fund Title: Clerk of Court/Professional Bond Fees  
 Organization # 141100 Organization Title: Clerk of Court  
 Program # 140 Program Title: Judicial

**BUDGET**  
 2009 - 2010  
 Requested

Qty	Item Description	Amount
3	Rpl Dell Inspiron XPS 1530	5,000.00
4	computer bags	400.00
1	Addnl Tablet PC Fujitsu T 4220 (Clerk of Court)	2,500.00
3	Docking station with wireless mouse & external keyboard	450.00

**\*\* Total Capital (Transfer Total to Section I ) 8,350**

**FUND 2600  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

**SECTION III – PROGRAM OVERVIEW**

**Program : General Sessions**

***Objectives:***

To achieve and maintain a high standard of accuracy and efficiency regarding all arrest warrants, bonds, indictments and sentences for the county. To insure all records are received and processed for county magistrates and municipalities. To report this information to various other entities (Solicitor, Public Defender, Probation Department, and attorneys. To report any/all “disposition of charges” information to South Carolina Court Administration for disbursement throughout the state. To provide adequate assistance and advise Circuit Court Judges, Solicitors, Attorneys and the general public upon request. To appoint legal counsel to all qualified, including but not limited to those declared indigent. To properly maintain and manage General Sessions and Transfer Court on a daily basis. To maintain and collect fines imposed by Judges in both courts. To organize and maintain all evidence submitted in criminal trials and coordinate availability to Supreme Court for the appeals process. To maintain all bonding company license and provide current information for those companies to all magistrates. To compose, prepare and mail all Jury summons for Circuit and Criminal Court in an efficient and timely manner. To assist all persons on Jury duty as well as maintaining all Juror information for civil, criminal and transfer courts. Providing all Jury support services as well as the compilation of all Jury information for trial while coordinating Jury selection.

The goal of this department is to assure accurately transmitted information pertaining to criminal offenses occurring in Lexington County, produced revenue for the county by timely collection of fines and continued service to the citizens.



**Fund 2600  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**SECTION IV. – SUMMARY OF REVENUES**

**431100-CLERK OF COURT ACCOUNT \$ 12,240.00**

Collecting the professional bondsman fees generates the Clerk of Court account. 100% of the fee is remitted to the County Treasurer to be put back into the Clerk of Courts discretionary account. A professional or surety bondsman, doing business in a county other than the bondsman's principal place of business, is required to pay to the Clerk of Court in the county in which such foreign business is conducted, the sum of \$100.00 annually. When the professional bondsman is doing business in his principal place of business the annual fee is \$150.00. These monies paid by professional bondsmen are to be retained by the Clerk of Court. These funds are used to help defray the ordinary expenses of operating the Clerk of Courts office (estimated).

**INVESTMENT INTEREST \$ 3560.00**  
Interest earned (estimated).

**SECTION IV**

**County of Lexington  
Proposed Revenues  
Fines, Fees, and Other  
Budget FY - 2009-2010**

Fund #: 2600

Fund Name: Clerk of Court/Professional Bond fees

Organ. #: 141100

Organ. Name: Clerk of Court

Treasurer's Revenue Code	Fee Title	Actual Fees FY 2006-07	Actual Fees FY 2007-08	12/31/2008 Year-to-Date FY 2008-09	Anticipated Fiscal Year FY 2008-09	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2009-10	Proposed Fee Change	Total Proposed Estimated Fees FY 2009-10
431100	Clerk of Court fees	6,700.00	11,350.00	8,830.00	12,240.00					
461000	Investment interest	3,823.39	2,829.00	533.00	3,560.84					

105-5

**FUND 2600  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**SECTION V.B --OPERATION LINE ITEM NARRATIVES**

**520702-TECHNCIAL CURRENCY & SUPPORT \$ 0**

**521000-OFFICE SUPPLIES \$ 1000.00**

This account is used for pens, pencils, printing, paper, case folders and miscellaneous supplies.

**525021-PAGERS& CELL PHONES \$ 0.00**

**525230- SUBSCRIPTIONS, DUES, & BOOKS \$ 500.00**

General sessions is need of updated books of the Cross Reference Directory and City Directory. With such a large amount of unpaid fees from Transfer Court General Sessions), it would benefit them in trying to locate individuals for collection purposes

Polk City directory 400.00

Lawyers Desk Book (4) 100.00

**529903- CONTINGENCY - CARRY FORWARD ~~\$86,596~~**

**FUND 2600  
CLERK OF COURT (141100)  
FY 2009-10 BUDGET**

---

**SECTION V.C – CAPITAL LINE ITEM NARRATIVES**

**540000 SMALL TOOLS & MINOR EQUIPMENT \$1000.00**  
The General Sessions Dept is in need of additional heavy duty staplers and electric hole punchers, and Blumberg index system due to the increased paper with the upcoming death penalty cases.

**540010 – MINOR SOFTWARE \$ 1100.00**

**CAPITAL \$ 8350.00**

**ALL OTHER EQUIPMENT  
CAPITAL LINE ITEM NARRATIVES**

**(3) Rpl Dell Inspiron XPS 1530 5000.00**  
These laptops will replace the current HP laptops that the General Sessions personnel have been using. Their current laptops have been experiencing numerous problems. These will be utilized in the courtrooms.

**(1)Addl Tablet PC Fujitsu T 4220 (Clerk of Court). Vista Business is to be kept on this. 2500.00**  
The Clerk of Court has requested an additional laptop for her use.

**(3) Docking stations with wireless mouse and external keyboard 450.00**  
These will accompany the 3 replacement laptops.

**(4) Computer bags 400.00**  
These accompany the 4 laptops requested.

**COUNTY OF LEXINGTON**  
**EMERGENCY TELEPHONE SYSTEM E-911**  
**Annual Budget**  
**FY 2009-10 Estimated Revenue**

/

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
-------------	-----------------------	----------------	---------------------------	---------------------------------	-------------------------------------	-------------------	-------------------	------------------

**\*Public Safety / Emergency Telephone System E-911 2605:**

**Revenues:**

435100	911 Tariff	748,222	361,074	689,000	689,000	689,000		
435101	911 CMRS Cell Phone Surcharge	431,275	378,884	300,000	300,000	300,000		
437550	911 Tape Sales	776	320	900	900	900		

**Other Revenues:**

461000	Investment Interest	97,374	26,914	75,000	75,000			
463005	Ins. Prorated Premium Adjustment	3	0	0	0			

**\*\* Total Revenue**

1,277,650	767,192	1,064,900	1,064,900	<u>989,900</u>	<del>989,000</del>			
-----------	---------	-----------	-----------	----------------	--------------------	--	--	--

**\*\*\*Total Appropriation**

3,342,281 6,221,874

**FUND BALANCE**

Beginning of Year	2,927,209	649,828	<u>649,828</u>	<del>1,638,828</del>	649,828
-------------------	-----------	---------	----------------	----------------------	---------

**FUND BALANCE - Projected**

End of Year	649,828	<u>417,854</u>	<u>1,638,828</u>	<del>1,638,828</del>	<u>649,828</u>
-------------	---------	----------------	------------------	----------------------	----------------

COUNTY OF LEXINGTON  
EMERGENCY TELEPHONE SYSTEM E-911

Annual Budget  
Fiscal Year - 2009-10

2

Fund: 2605  
Division: Public Safety  
Organization: 131300 - Communications

Object Code	Expenditure Classification	BUDGET				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 2	79,894	43,795	87,300	86,339	
	Salary & Wage Adjustment				3,514	
510199	Special Overtime	0	0	1,461		
510200	Overtime	0	1,600	0	1,500	
511112	FICA - Employer's Portion	5,589	3,224	6,790	6,989	
511113	State Retirement - Employer's Portion	7,366	4,263	8,335	8,578	
511120	Employee Insurance - 2	11,520	6,000	12,000	15,000	
511130	Workers Compensation	240	136	267	276	
	<b>* Total Personnel</b>	<b>104,609</b>	<b>59,018</b>	<b>116,153</b>	<b>122,196</b>	<b>0</b>
<b>Operating Expenses</b>						
520100	Contracted Maintenance	78,493	42,131	103,800	158,900	
520200	Contracted Services	269,999	147,946	322,422	343,737	
520702	Technical Currency & Support	57,457	47,540	117,775	75,000	
520800	Outside Printing Cost	11	0	600	600	
521000	Office Supplies	597	11	600	600	
521100	Duplicating	0	0	300	300	
521200	Operating Supplies (Public Ed Materials)	1,157	0	2,000	2,000	
522050	Generator Repairs & Maintenance	0	1,081	1,353	1,500	
522100	Heavy Equipment Repairs & Maint.	500	0	2,000	2,000	
522200	Small Equip Repairs & Maintenance	1,325	3,213	4,250	7,000	
524201	General Tort Liability Insurance	28	23	28	48	
524202	Surety Bonds - 2	0	0	18	0	
525000	Telephone	33,774	18,390	41,500	41,500	
525002	Telephone (800 Service)	96	48	125	125	
525003	Data Line (T-1) Service Charge	16,178	0	18,331	18,331	
525020	Pagers and Cell Phones	620	507	3,500	1,540	
525021	Smart Phone Charges	0	1,034	2,700	1,800	
525030	800 MHz Radio Service Charges	2,366	1,174	14,000	20,700	
525031	800 MHz Radio Maintenance Contracts	25,296	0	30,000	36,575	
525210	Conference & Meeting Expense	11,757	1,409	16,460	8,560	
525230	Subscriptions, Dues, & Books	240	240	500	500	
525240	Personal Mileage Reimbursement	116	207	500	600	
525250	Motor Pool Reimbursement	495	0	1,500	1,500	
525600	Uniforms & Clothing	0	0	1,000	1,000	
529903	Contingency	0	0	304,979		
	<b>* Total Operating</b>	<b>500,505</b>	<b>264,954</b>	<b>990,241</b>	<b>724,416</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>605,114</b>	<b>323,972</b>	<b>1,106,394</b>	<b>846,612</b>	
<b>Capital</b>						
540000	Small Tools and Minor Equipment	460	1,063	1,500	3,000	
540010	Minor Software	2,396	2,625	3,025	1,572	
	Monitors				4,000	
	(5) Standard Office Computers				3,625	
	(7) Dispatch Chairs				9,902	
	(1) Laptop				1,632	
	(1) Color Printer				1,531	
	Ccomputer Aided Dispatch Replacement	148,063	14,800	2,231,362	350,000	
	<b>** Total Capital</b>	<b>150,919</b>	<b>18,488</b>	<b>2,235,887</b>	<b>375,262</b>	
	<b>*** Total Budget Appropriation</b>	<b>756,033</b>	<b>342,460</b>	<b>3,342,281</b>	<b>1,221,874</b>	

106-2

**COUNTY OF LEXINGTON**  
**Existing Departmental Program Request**  
**Fiscal Year - 2009 - 2010**

3

Fund # 2605  
 Organization # 131300

Fund Title: E-911 Emergency Telephone System  
 Organization Title: Communications

Object Expenditure Code Classification	Program # <u>1</u>	Program # <u>2</u>	Program # <u>3</u>	Program # <u>4</u>	Total
					2009 - 2010 Requested
Program Title:	Training	Public Education	System Mgt		
<b>Personnel</b>					
510100 Salaries # <u>1</u>					86,339
Salary & wage Adjustment					3,514
510199 Special Overtime					0
510200 Overtime					1,500
511112 FICA Cost					6,989
511113 State Retirement					8,578
511120 Insurance Fund Contribution # <u>2</u>					15,000
511130 Workers Compensation					276
511131 S.C. Unemployment					0
<b>* Total Personnel</b>					<b>122,196</b>
<b>Operating Expenses</b>					
520100 Contracted maintenance			158,900		158,900
520200 Contracted Services			343,737		343,737
520702 Technical Currency & Support			75,000		75,000
520800 Outside Printing		600			600
521000 Office Supplies		300	300		600
521100 Duplicating		150	150		300
521200 Operating Supplies		1,000	1,000		2,000
522050 Generator Repairs & Maintenance			1,500		1,500
522100 Equipment Repairs & Maintenance			2,000		2,000
522200 Small Equipment Repairs & Maint.			7,000		7,000
524201 General Tort Liability			48		48
524202 Surety Bonds			0		0
525000 Telephone			41,500		41,500
525002 Telephone (800 Service)			125		125
525003 T-1 Line Service Charge			18,331		18,331
525020 Pagers & Cell Phones			1,540		1,540
525021 Smart Phones Phones			1,800		1,800
525030 800 MHz Radio Service Charges			20,700		20,700
525031 800 Mhz Radio Maintenance			36,575		36,575
525210 Conference & Meeting Expenses	8,560				8,560
525230 Subscriptions Dues & Books	500				500
5252400 Personal Mileage Reimbursement	600				600
525240 Motor Pool Reimbursement	1,500				1,500
525600 Uniforms & Clothing			1,000		1,000
529903 Contingency					
<b>* Total Operating</b>	<b>11,160</b>	<b>2,050</b>	<b>711,206</b>		<b>724,416</b>
<b>** Total Personnel &amp; Operating</b>					<b>846,612</b>

106-3

4

<b>** Total Capital (From Section II)</b>	_____	_____	_____	_____	375,262
540010 Minor Software					1,572
54000 Small Tools & Minor Equipment					3,000
Monitor					4,000
5 Standard Office/Counter Computers					3,625
7 Dispatch Chairs					9,902
1 Laptop					1,632
1 Color Printer					1,531
Computer Aided Dispatch Replacement					350,000
<b>** Total Capital</b>					375,262
<b>*** Total Budget Appropriation</b>	_____	_____	_____	_____	\$1,221,874

106-4



**SECTION II**

**COUNTY OF LEXINGTON**

5

**Capital Item Summary  
Fiscal Year - 2009 - 2010**

Fund # 2605 Fund Title: 911 FUNDS  
 Organization # 131300 Organization Title: Communications  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2009 - 2010  
Requested

<u>Qty</u>	<u>Item Description</u>	<u>Amount</u>
	Small Tools and Minor Equipment	3,000
	Minor Software	1,572
	Monitor	4,000
5	Standard Office Computers (Replacement)	3,625
7	Dispatch Chairs	9,902
1	Laptop (Replacement)	1,632
1	Color Printer	1,531
	Computer Aided Dispatch Replacement	350,000

375,262

**\*\* Total Capital (Transfer Total to Section I and IA)**

106-5

SECTION III. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Division is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy for all Public Safety Answering Point (PSAP) Telecommunicators countywide. Additionally, all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Association of Public Safety Communications Officials (APCO) Basic Telecommunicator, Emergency Medical Dispatch (EMD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Division is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

To promote greater understanding of 911 and emergency response services available to the citizens of Lexington County, the 911 Training Division provides a comprehensive public education program. This program consists of presentations designed to be both informative and educational, offered to schools, child/adult care facilities, businesses, churches and community groups. These presentations reinforce the proper use of 911, through demonstrations by public safety personnel, videotapes, posters, instructional brochures and handout materials such as stickers, pencils, pens and coloring books. The 911 Training Division also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided dispatch database, to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. The 911 Training Division currently manages and supports the maintenance of the database operations along with the 911 related telephone equipment and other required services for all Lexington County Public Safety Answering Points (PSAP's), to include the overall financial support. Additionally the 911 Training Division is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

SECTION IV

County of Lexington  
 Proposed Revenues  
 Fines, Fees, and Other  
 Budget FY - 2009 - 2010

Fund #: 2605

Fund Name: 911 FUNDS

Organ. #: 131300

Organ. Name: Communications

Treasurer's Revenue Code	Fee Title	Actual Fees FY 2007-2008	Actual Fees FY 2008-2009	12/31/2008 Year-to-Date FY 2008-2009	Anticipated Fiscal Year Total FY 2008-2009	Budget			Total Proposed Estimated Fees FY 2009-2010
						Units of Service	Current Fee	Proposed Fee Change	
435100	9-1-1 Surcharge	\$748,222.00		\$361,074.00	\$689,000.00		.50/mo	\$689,000.00	
435101	Wireless 9-1-1 Surcharge	\$431,275.00		\$378,884.00	\$300,000.00		.61/mo	\$300,000.00	
437550	CAD/Tape Fees	\$776.00		\$320.00	\$900.00		\$35 per Tape	\$900.00	

106-7

SECTION V. – LINE ITEM NARRATIVES

SECTION V.A. – LISTING OF POSITIONS

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Training Coordinator	1		1	1	18
Administrative Assistant	1		1	1	9
TOTAL POSITIONS	2		2	2	

\*\* Positions require insurance

# E-911 STATISTICAL REPORT

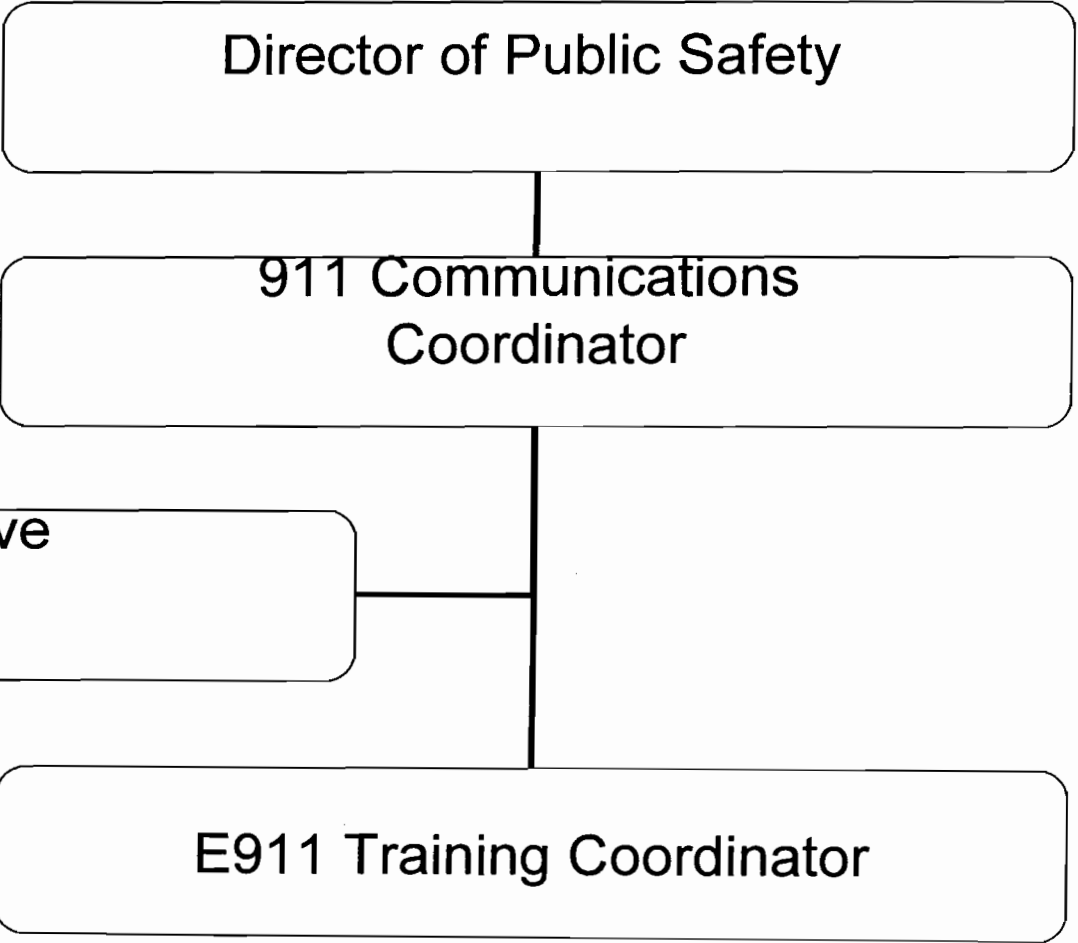
JANUARY - DECEMBER 2008

21

6-991

911 Calls Received	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
Lexington County	21629	20964	20923	20560	21652	19891	20618	20775	19277	20446	13016	20016	239767
Batesburg/Leesville	158	149	140	0	0	0	149	149	149	0	0	0	894
Cayce	542	527	722	665	664	727	778	827	682	776	724	779	8413
West Columbia	1028	1070	1320	1270	1283	1228	1236	1191	1139	0	0	0	10765
<b>Total</b>													259839
<b>Cell Phone Calls Received</b>													
Lexington County	14275	13836	13809	13570	14290	13128	13608	13712	12723	13494	8591	13211	158246
Batesburg/Leesville	104	98	92	0	0	0	98	98	98	0	0	0	590
Cayce	358	348	477	439	438	480	513	546	450	512	478	514	5553
West Columbia	678	706	871	838	847	810	816	786	752	0	0	0	7105
<b>Total</b>													171494
<b>Law Enforcement</b>													
Airport PD	19	21	20	15	19	22	16	26	15	15	9	15	212
Chapin PD	364	355	340	339	394	304	304	423	317	496	361	420	4417
Gaston PD	36	115	0	0	0	0	0	0	0	0	0	0	151
Irmo PD	1215	1217	1201	1204	1211	1170	1160	1358	1265	1335	849	1370	14555
Lexington PD	1853	1968	1916	2041	1982	1740	2128	2015	1693	1919	1212	2037	22504
Pelion PD	137	162	141	180	204	140	113	135	91	101	64	162	1630
Pineridge PD	172	141	164	164	69	101	104	140	139	161	53	108	1516
South Congaree PD	457	497	423	366	475	546	483	483	487	496	405	573	5660
Springdale PD	391	341	400	409	343	350	388	371	306	332	241	283	4155
Swansea PD	244	289	312	357	280	311	257	286	140	257	152	415	3300
Solicitor's Office	30	0	17	10	25	16	16	24	14	9	5	6	172
Lexington Medical Center	10	13	0	0	1	2	2	5	1	7	1	0	42
Wil Lou Gray	0	1	0	0	2	0	0	0	1	0	0	0	4
<b>Total Municipal LE</b>	4928	5120	4934	5085	5005	4702	4940	5266	4469	5128	3352	5389	58318
Sheriff's Department	10481	9753	9718	9707	10726	9615	9896	9858	9088	9519	5966	8851	113178
<b>Total Law Enforcement</b>	15409	14873	14652	14792	15731	14317	14836	15124	13557	14647	9318	14240	171496
<b>EMS</b>													
Lexington County EMS	2545	2521	2785	2541	2756	2601	2693	2683	2694	2733	1818	2720	31090
Batesburg Rescue	7				5	8	0	5	6	13	9	15	68
<b>Total</b>													31158
<b>Fire Service</b>													
Lexington County Fire	688	840	905	630	703	764	707	676	575	697	416	720	8321
Irmo Fire	88	0	116	97	108	101	105	91	96	95	81	102	1080
<b>Total</b>													9401
<b>MISC</b>													
Animal Control	55	62	77	70	89	77	63	68	51	50	33	37	732
Coroner	127	107	100	106	92	103	91	94	88	59	48	78	1093
Tape Request Completed	75	39	132	0									246
Funds For Tape Request				\$ -									\$ -
<b>MY9-1-1 Entries</b>													
<b>MY9-1-1 Deletions</b>													
<b>MY9-1-1 Current # Records</b>													
<b>Average Dispatch Times</b>													
FIRE	01:54	00:00	02:40	01:59	02:10	02:15	02:16	02:23	02:28	02:32	02:09	02:06	
EMS	01:29	00:00	01:40	01:35	01:35	01:43	01:53	01:52	01:49	01:43	01:32	01:34	
POLICE	02:54	00:00	03:11	03:11	03:28	03:33	03:49	03:39	03:43	03:34	03:28	03:23	
LCSD	04:06	00:00	04:46	05:21	05:26	05:53	05:59	05:45	05:20	06:04	04:56	04:57	

# E-911



106-10

13

SECTION VI.B. – OPERATING LINE ITEM NARRATIVES

911 DIVISION

**520100 - CONTRACTED MAINTENANCE** **\$ 158,900**

**PROGRAM 3 - 911 SYSTEM MANAGEMENT** **\$ 158,841.24**

This account will cover the cost of maintaining 911 equipment at all four Public Safety Answering Points, Batesburg, Cayce, West Columbia and Lexington.

AT&T		
\$6,200.00/mo x 12 + tax =	79,608.00	
Estimated Franchise Fee (3%)	2,388.24	
	-----	
Total	\$81,996.24	

Cover cost of maintaining RACAL/NICE recording equipment 24 hours per day, seven days per week, at all County PSAPS, Batesburg, Lexington County Communications, Cayce, West Columbia and Sheriff's Department.

All PSAPS = TOTAL \$20,000

This account will also cover cost of maintaining uninterrupted power source (UPS) at County Communications and at Sheriff's Department (alternate PSAP).

UPS Total = \$5,845.00

This account will cover 24 x 7 maintenance for the CAD (Computer Aided Dispatch).

CAD Total = 51,000

**520200 - CONTRACTED SERVICES** **\$343,737**

**PROGRAM 3 - 911 SYSTEM MANAGEMENT** **\$343,737.**

This account will also cover the cost of E-911 network service charges.

Subscriber Billing (Est) \$19,100* x 12 mo =	\$229,200.00	
Tax	16,044.00	
Estimates Franchise Charge (3%)	7,357.32	
	-----	
Total	\$252,601.32	

This account will also provide service to allow all PSAP's in Lexington County to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons.

Language Line Monthly Fees - \$2,000/mo x 12 mo = \$ 24,000

This account will provide contracted services 24 hours a day 7 days a week including holidays for:

T-1 Circuit Line \$690 x 12/mo \$8,280  
1 AVL x \$2,082/mo x 12mo + tax = \$26,735  
Motorola \$23,000  
Phase II Wireless \$760 x 12/mo \$9,120

**520702 – TECHNICAL CURRENCY & SUPPORT \$75,000**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT \$75,000**

Cover cost of technical support for:

Motorola = \$50,000  
Message Switch = \$5,000  
ESI = \$20,000

**520800 – OUTSIDE PRINTING COSTS \$600**

**PROGRAM 2 – PUBLIC EDUCATION \$600**

Cover cost printing 911 public education materials such as MY911 forms.

**521000 - OFFICE SUPPLIES \$600**

**PROGRAM 2 – 911 PUBLIC EDUCATION \$ 300**

This account is needed to cover cost of pens, pads, computer paper and other supplies needed public presentations promoting 911 awareness.

**PROGRAM 3 – 911 SYSTEM MANAGEMENT \$ 300**

Covers the cost of office related items such as pens, pads, and paper used in the course of normal routine.

**521100 - DUPLICATING \$300**

**PROGRAM 1 - 911 TRAINING \$ 150**

This account is used to cover the cost of making copies of training materials and files for telecommunications operators.

**PROGRAM 2 - 911 PUBLIC EDUCATION \$ 150**

This account is used to cover costs of making copies of letters and files used for public education.



**521200 - OPERATING SUPPLIES** **\$ 2,000**

---

PROGRAM 2 - 911 PUBLIC EDUCATION \$1,000  
This account will be used to cover costs of books, tapes, flyers, bumper stickers, and other materials required for presentations and special events.

PROGRAM 3 - 911 MANAGEMENT \$1,000  
Cover costs of operational supplies.

**522050 - GENERATOR REPAIRS & MAINTENANCE** **\$1,500**

---

PROGRAM 3 - 911 MANAGEMENT \$1,500  
Covers the cost of generator repairs or maintenance at Ball Park Road tower generator.

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$2,000**

---

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$2,000  
This account will be used to cover the cost of repairing and maintaining the radio tower, back-up generator, and equipment not covered under contracted maintenance.

                    CIPOV (Tower Lights)                      \$500 x 4 = \$2,000

**522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE** **\$ 7,000**

---

PROGRAM 3- 911 SYSTEM MANAGEMENT \$7,000  
This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, printers and equipment not covered under contracted maintenance.

                    Communications Specialist                      \$3,000

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$48**

---

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 48

This account will cover cost of general tort liability for Training Coordinator and 911 Administrative Assistant.

**525000 - TELEPHONE** **\$ 41,500**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$41,397

This account covers monthly charges for telephone lines, radio loops from Central Dispatch to the transmitter sites, and ring down lines.

- Radio Loops (7) along with 9 cable pairs = \$10,800
- Tornado Alarm loop with 6 cable pairs = \$1,800
- Court House Elevator, 1 cable pair = \$300
- Central Dispatch Ring down Lines = \$600
- Ring down Lines to/from Central to Sheriff's Department = \$200/month x 12 months = \$2,400
- Support paging system at Sandy Run \$200/month x 12 months = \$2,400
- Highway Patrol Ring Down Line \$266/month x 12 months = \$3,192 (PBT)
- Mid Carolina Ring down line - \$700
- PBT Telephone Lines \$1500 per month x 12/mo = \$18,000
- PBT 5 Lines w/Voicemail x \$240.84/ yr = \$1,205

**525002 – TELEPHONE (800 SERVICE)** **\$ 125**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$125

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

**525003 - T-1 LINE SERVICE CHARGE** **\$18,331**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$18,330.13

This account covers the cost of two T-1 lines from the Palmetto Center to Central Dispatch to operate 800 MHZ consoles.

\$693/month x 2 T-1 lines x 12 months + tax =	\$17,796.24
Franchise Fees Estimated @ 3% =	533.89
Total	\$18,330.13

**525020 – PAGERS AND CELL PHONE** **\$1,540**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$1,540

Cell Phones for 2 (On Call Personnel) for after hour duties – (\$60/mo x 12 mo + tax)

**525021 – SMART PHONES PHONE** **\$1,800**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$1,797

Smart Phones for 2 (On-Call) Personnel \$70/mo x 12 = \$1,680 + tax

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$ 20,700**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$20,699.97**

This account covers the cost of operating consoles and radios in Central Dispatch operations

- 9 Spectra Mobiles x \$72.68/mo x 12 mo + tax = 8,398.10
- 7 Control Stations x \$56.53/mo x 12 mo + tax = 5,080.92
- 7 Consoles x \$80.34/mo x 12 mo +tax = 7,220.95

**525031 - 800 MHZ MAINTENANCE** **\$ 35,575**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$35,575**

This account covers the cost of annual maintenance for the radio equipment used in the daily operations of the 911 center 24 hours a day 7 days a week.

- 9 Spectra Mobiles
- 7 Control Stations
- 7 Dispatch Consoles
- 1 Central Electronics Bank
- 1 AMB Card (B1844A)
- 1 AMI Card (K995AD)

**525210 – CONFERENCE & MEETING EXPENSE** **\$ 8,560**

**PROGRAM 1 - 911 TRAINING** **\$8,560**

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, (MEDS) Medical Emergency Dispatch, Fire Service Dispatch, NCIC (National Crime Information Computer, (NIMS) National Incident Management, (CPR), (EMT) Emergency Medical Technician, (APCO) Association of Public Safety Communications Officials and Law Enforcement Dispatch.

Medical Dispatch \$75/class x 10 employee = \$ 750.  
(Required for Emergency Medical Certification)

APCO Instructor Guide Packages @ \$140 x 4 employees = \$560.  
(Required for In-house Training certification)

911 State Mandated Certification \$350/class x 15 = \$5,250  
(Required by State 911 Certification)

Bi-Monthly In-Service Training = 6 classes = 2,000  
(Required Continuing Education Credits for Various Training Certifications)

Including:

- CPR, NCIC, APCO, EMD, AVL, CAD, Mapping, Stress Debriefing
- Dispatching-- Fire, EMS and Law Enforcement Protocols, Helicopters, K-9, Traffic stops, Chases, Entrapments, Active Shooters, Multiple Agency Coordination,
- Call Taking—Suicidal, In-Progress/Active, Domestic Violence, Children, Elderly, TRU, Barricaded Subjects, 911 Hang-ups,

---

**525230 – SUBSCRIPTIONS, DUES & BOOKS** **\$500**

PROGRAM 2 – 911 TRAINING \$500

This will allow for NENA (National Emergency Number Association) memberships and training materials for the Communications Coordinator and the 911 Training officers.

---

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$600**

PROGRAM 2 – 911 TRAINING \$600

This will allow for the use of mileage reimbursement by employees to attend training courses or meetings when motor pool vehicles are not available.

---

**525240 – MOTOR POOL REIMBURSEMNT** **\$1,500**

PROGRAM 1 – 911 TRAINING \$1,500

This will allow for the use of motor pool vehicles by employees to attend training courses.

---

**525600 – UNIFORMS & CLOTHING** **\$1,000**

PROGRAM 3 – SYSTEM MANAGEMENT \$ 1,000

This will cover uniforms and clothing for the 911 Training Coordinator and 911 Public Education Liaison.

---

**529903 - CONTINGENCY** **\$ 304,979**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$304,979

SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

**540010 – MINOR SOFTWARE** **\$1,572**

This software will be purchased to add (6) Microsoft Office Operating systems for the following computers.

- Microsoft Office Operating Systems 64 x 262.00 = \$1,572
- (3) AVL (Automatic Vehicle Location) Computers
- (1) Laptop (Training)
- (2) Batesburg PSAP (Primary Answering Point)

**540000 – SMALL TOOLS AND MINOR EQUIPMENT** **\$3,000**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

**MONITORS** **\$ 4,000**

Monitors are needed for the new 911 center and/or as replacements for monitors that become inoperative. Continuous use shortens the life span and frequent replacement is required. Repair is not an option, according to the manufacturer.

**(5) STANDARD OFFICE/COUNTER w/out monitors** **\$ 3,625**

The AVL (Automatic Vehicle Location) computer needs to be replaced at 3 dispatch consoles in the 911 center and 2 computers need to be replaced at the Batesburg Leesville PSAP (Primary Answering Point).

$$5 \text{ computers} \times \$725 = \$3,625$$

**(7) DISPATCH CHAIRS** **\$ 9,902**

This will be used to replace chairs in the PSAPS. Chairs purchased will be Intensive use High Backs with Adjustable arms. Chairs will be divided as follows: (1- West Columbia, 1 Cayce, 1 Batesburg and 4 to Lexington County)

$$7 \text{ Intensive use chairs} \times \$1,322 + \text{tax} = \$9,902$$

**LAPTOP** **\$1,632**

(1) Office Business Laptop and carrying case in needed to replace the current damaged laptop that is used for training and 911 presentations.

- 1 Laptop = \$1,567
- 1 Carrying Case \$65.00

**(1) COLOR PRINTER** **\$1,531**

A color printer is needed to prepare reports and documents. This printer will be networked to 5 computers to maximize efficiency. Dell Networked Color Printer (County Hardware Standards)

**CAD (COMPUTER AIDED DISPATCH) REPLACEMENT**

**\$350,000**

The current CAD system in the 911 center needs to be replaced due to the continued growth of call volume. The current system is 10 years old and crashes approximately twice a month. The 911 Communications department is currently looking into a multi agency CAD/RMS (Records Management System/JMS (Jail Management System) that will streamline several duplicated functions of data entry for several departments and be able to handle the ever growing call volume of the 911 center. At this time it is unknown what the actual cost would be of a replacement CAD. Therefore, I am requesting funds to be set aside to for the implementation of the project.

**COUNTY OF LEXINGTON  
SCE & G SUPPORT FUND  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*SCE &amp; G Support Fund 2606:</b>								
<b>Revenues: (Organization - 000000)</b>								
461000	Investment Interest		94	0	94	0		
466000	SCE & G Support Funds		0	5,000	5,000	5,000		
<b>** Total Revenue</b>		0	94	5,000	5,094	5,000		
<b>***Total Appropriation</b>					34,066	<del>12,250</del> 5,000		
<b>Contingency</b>								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year								
					31,374	16,917 (12,113)	16,917 (12,113)	16,917 (12,113)
FUND BALANCE - Projected								
End of Year								
					16,917 (12,113)	9,647 (12,113)	(12,113)	(12,113)

Fund: 2606  
Division: Public Safety  
Organization: 131101 - Emergency Preparedness

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	BUDGET		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		0	0	0	0		
<b>Operating Expenses</b>							
520800	Outside Printing		0	2,500	500		
521000	Office Supplies		0	500	500		
521100	Duplicating		0	300	300		
521200	Operating Supplies		0	695	450		
522200	Small Equipment Repairs & Maintenance		0	300	300		
525020	Pagers and Cell Phones		0	0	0		
525100	Postage		0	0	0		
525210	Conference & Meeting Expense		950	6,274	3,500		
525240	Personal Mileage Reimbursement		0	748	800		
525250	Motor Pool Reimbursement		0	274	300		
529903	Contingency		0	14,515	2,600		
<b>* Total Operating</b>		0	950	26,106	9,250		
<b>** Total Personnel &amp; Operating</b>		0	950	26,106	9,250		
<b>Capital</b>							
540000	Small Tools & Minor Equipment		278	5,199	2,000		
540010	Minor Software		0	2,761	1,000		
	All Other Equipment		0	0	0		
<b>** Total Capital</b>		0	278	7,960	3,000		
<b>*** Total Budget Appropriation</b>		0	1,228	34,066	12,250		

**Section II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2009-10**

Fund # 2606 Fund Title: SCE&G Support Funds  
Organization # 131101 Organization Title: PS/SCE&G  
Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2009-10  
Requested

Qty	Item Description	Amount
	Small Tools and Minor Equipment	2,000
	Minor Software	1,000

\*\* Total Capital (Transfer Total to Section I) 3,000



SECTION III – PROGRAM OVERVIEW

SCE&G SUPPORT FUNDS

EXPLANATION OF PROGRAM

PROGRAM 1 - ADMINISTRATION

This program provides for services required to support Emergency Management for V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. A portion of the county (Chapin) falls into this area.

SECTION IV. – SUMMARY OF REVENUES

**466000 SCE&G SUPPORT FUNDS**

---

**\$5,000**



V.B. - OPERATING LINE ITEM NARRATIVES

SCE&G SUPPORT FUNDS

**520800 - OUTSIDE PRINTING** **\$500**

This account will cover publication of emergency procedure manuals to citizens living in the 10-mile EPZ.

**521000 - OFFICE SUPPLIES** **\$500**

This account will cover the cost of office supplies to support fixed nuclear facility (FNF) exercises.

**521100 - DUPLICATING** **\$300**

This account covers the cost for duplicating documents to support V.C. Summer Station operations.

**521200 - OPERATING SUPPLIES** **\$450**

This account will cover the cost of operating supplies to support fixed nuclear facility (FNF) exercises.

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$300**

This account will cover necessary repairs for the fax machine used to support nuclear stations.

**525210 - CONFERENCE AND MEETING EXPENSES** **\$3,500**

This account will cover the cost of meals for fixed nuclear facility (FNF) exercises, several coordination meetings and Conferences/Workshops held throughout the year.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$800**

This account will cover mileage reimbursement for the Emergency Manager while attending off site meetings.

**525250 – MOTOR POOL REIMBURSEMENT** **\$300**

This account will cover motor pool reimbursement for the Emergency Manager for official use of a County Vehicle.

**529903 – CONTINGENCY** **\$2,600**

SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

**540000 - SMALL TOOLS AND MINOR EQUIPMENT** **\$2,000**

This account will cover cost to replace equipment required to support Emergency Operations Center operations.

**540010 – MINOR SOFTWARE** **\$1,000**

This account will cover the costs for the Emergency Operations Center and the Emergency Management Software upgrades not covered by Technical Currency & Support.

COUNTY OF LEXINGTON

PUBLIC DEFENDER

Annual Budget

FY 2009-10 Estimated Revenue

**NEW PROGRAM**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Public Defender 2619:</b>								
<b>Revenues:</b>								
	State Revenue (Lexington)					212,874		
	State Revenue (Tri-Counties)					55,374		
	State Supplemental (Lexington)					107,747		
	State Supplemental (Tri-Counties)					28,028		
	Probation Fees					64,103		
	Civil Fees					51,718		
	CDV Fees					83,070		
	DUI Fees					63,742		
	Tri-Counties Contribution Funding					42,376		
	Lexington Contribution Funding					286,500		
	<b>** Total Revenue</b>					<u>995,532</u>		
	<b>***Total Appropriation</b>					1,118,876		
<b>New Program:</b>								
	(1) Asst. Public Defender - Mag.Crts					64,497		
	(1) Asst. Public Defender - Eleventh Judicial Circuit					64,497		
	(1) Paralegal/Investigator					45,652		
	<b>**Total New Programs</b>					<u>174,646</u>		
<b>FUND BALANCE</b>								
	Beginning of Year					<u>0</u>		
<b>FUND BALANCE - Projected</b>								
	End of Year					<u><u>(297,990)</u></u>		

**COUNTY OF LEXINGTON  
PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2009-10**

Fund: ~~2000~~ **2619**  
Division: Judicial  
Organization: 141400 - Public Defender

Object Expenditure Code Classification		2007-08 Expenditure	2008-09 Expend. (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries	0	0	0	704,531		
511112	FICA Cost	0	0	0	53,897		
511113	State Retirement	0	0	0	66,156		
511120	Insurance Fund Contribution	0	0	0	105,000		
511130	Worker's Compensation	0	0	0	1,952		
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>931,536</b>		
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	12,000		
520800	Outside Printing	0	0	0	2,500		
521000	Office Supplies	0	0	0	12,000		
521100	Duplicating	0	0	0	10,000		
521200	Operating Supplies	0	0	0	900		
523100	Building Rental	0	0	0	7,260		
524000	Building Insurance	0	0	0	0		
524201	General Tort Liability	0	0	0	5,495		
525000	Telephone	0	0	0	15,000		
525021	Smart Phones	0	0	0	5,000		
525100	Postage	0	0	0	8,500		
525110	Other Parcel Delivery Service	0	0	0	100		
525210	Conference & Meeting Expenses	0	0	0	8,500		
525230	Subscriptions, Dues & Books	0	0	0	14,000		
525240	Personal Mileage Reimbursement	0	0	0	12,000		
534000	Contributions	286,500	143,250	286,500	0		
	<b>* Total Operating</b>	<b>286,500</b>	<b>143,250</b>	<b>286,500</b>	<b>113,255</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>286,500</b>	<b>143,250</b>	<b>286,500</b>	<b>1,044,791</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	0	500		
540010	Minor Software	0	0	0	1,500		
	All Other Equipment	0	0	0	7,588		
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,588</b>		
	<b>*** Total Budget Appropriation</b>	<b>286,500</b>	<b>143,250</b>	<b>286,500</b>	<b>1,054,379</b>		

**108-2**





# Office of the Public Defender

ELIZABETH C. FULLWOOD  
Lexington Public Defender  
206 East Main Street  
Lexington, South Carolina 29072  
(803) 957-8873 Telephone  
(803) 957-1443 Fax

ELEVENTH JUDICIAL CIRCUIT  
Lexington, Saluda, Edgefield  
and McCormick Counties

**ROBERT M. MADSEN**  
Circuit Public Defender

W. GREG SEIGLER  
Tri-County Public Defender  
Post Office Box 1852  
McCormick, South Carolina 29835  
Telephone (864) 852-9555  
Fax (864) 852-9554

February 20, 2009

Katherine Hubbard  
County Administrator  
South Lake Drive  
Lexington, South Carolina 29072



**RE: Eleventh Circuit Public Defender Budget**

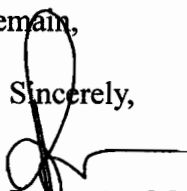
Dear Katherine:

Attached please find a copy of the Public Defender's requested budget for fiscal year 2009-2010. I ask Council to give serious consideration to our request. There are a few items I would like Council to consider when reviewing our budget. First, I have not included rent or utilities in our budget since the county is required to provide them to us under §17-3-590. Secondly, since 2003, Lexington County contributions to the Public Defender's Office have increased by \$5,250 or .018%. In contrast, the Solicitor's Office budget have increased \$978,316 or 65.5%. Their increase is over three times our entire budget. Furthermore, unlike the Solicitor's Office, we do not have, nor can we have, internal programs that generate additional revenues not contained in our budget. We simply receive allocations from county and state governments. Our personal service indicators show, we currently represent 68.1% of all general sessions and family court defendants, but only receive 11.59% of the Solicitor's budget for our funding. This causes a tremendous backlog in court and significant jail overcrowding, which ultimately costs the county money. It is my understanding that the housing of 50 inmates costs Lexington County somewhere between \$50,000 to \$80,000 per month. I have prepared a chart showing the populations of South Carolina's sixteen largest counties and their 2008-2009 county contributions. At \$1.22 per capita spending, Lexington is the second lowest of the large counties. This amount is well under the state average per capita funding of \$3.56.

The administration of justice requires components other than law enforcement and prosecution. Lack of funding for the Public Defender's Office has and will cause delays for victims, witnesses, court personnel, and individuals charged with crimes. This problem of disproportionate funding of co-dependent services needs to be addressed. If not the judicial system will result in justice for no one.

With my warm personal regards, I remain,

Sincerely,

  
Robert M. Madsen  
Eleventh Circuit Public Defender

108-4

<b>County</b>	<b>2005 Population</b>	<b>County Contribution</b>	<b>Per Capita</b>
1. Greenville	407,838	506,144	1.24
2. Richland	340,078	1,387,000	4.08
3. Charleston	330,368	2,758,851	8.35
4. Spartanburg	266,809	891,296	3.93
5. Lexington	235,272	286,500	1.22
6. Horry	226,992	832,775	3.67
7. York	190,097	856,705	4.51
8. Anderson	175,514	328,900	1.87
9. Berkeley	151,673	236,268	1.56
10. Aiken	150,181	488,318	3.25
11. Beaufort	137,849	*****	***
12. Florence	131,097	586,940	4.48
13. Pickens	113,575	92,531	.81
14. Dorchester	112,858	592,525	5.25
15. Sumter	105,517	152,000	1.44
16. Orangeburg	<u>92,167</u>	<u>539,288</u>	<u>5.85</u>
	3,154,535	11,258,251	3.57

---

## SECTION III – PROGRAM OVERVIEW

### Summary of Programs

Background  
Program 1-Adult General Sessions  
Program 2-Juvenile Family Court

#### **Background:**

The Eleventh Circuit Public Defender's Office represents indigent individuals charged with misdemeanors, felonies, and probation violations in the Eleventh Judicial Circuit. The Eleventh Judicial Circuit is composed of Lexington, Saluda, Edgefield, and McCormick counties. The Public Defender's Office benefits clients and the judicial system by fostering efficient administration of cases through the courts. Clients and the community as a whole benefit when the rights of individual defendants are protected.

#### **Program 1: Adult General Sessions**

##### Objectives:

The primary goal of the Eleventh Circuit Public Defender's Office is to provide the best possible representation to each client and to guarantee the protection of the individual client's rights. The existence of this office guarantees that an individual's right to counsel is meaningfully provided. Our attorneys and support staff are dedicated to protecting the rights of the accused and to the integrity of the justice system. The Eleventh Circuit Public Defender's Office is dedicated to the full and fair representation of all persons in our community who cannot afford legal counsel and are in danger of being deprived of a liberty interest due to a criminal accusation. Our office seeks to protect each client's constitutional rights, to defend against discriminatory treatment and disproportionate punishment, and to ensure that no one who is innocent is ever wrongfully convicted. We are committed to providing all mandated legal services in an efficient and cost-effective manner while holding ourselves to the highest professional and ethical standards. By doing so, the integrity of the system as a whole is upheld as a secondary goal, to the benefit of the community at large.

We will continue to focus on alternatives to incarceration, both pretrial and dispositional, with a particular emphasis on treatment alternatives. To further this end, we will continue to explore better methods for the system as a whole to identify low risk offenders (both current risk to the community and risk of recidivism) who would be appropriate for alternatives to incarceration.

**Program 2: Juvenile Family Court**

**Objectives:**

The primary goal of the Eleventh Circuit Public Defender's office in juvenile cases is the same as that for adult clients: to vigorously defend each client. The attorneys who defend juvenile clients strive to protect each client's constitutional rights while guarding against discrimination and disproportionate treatment.

In the Family Court setting, where the Court's goal is to act in the best interests of the child, we collaborate with other professionals from local schools, the Department of Mental Health, and the Department of Juvenile Justice to find the best resolutions of our clients' cases. With rehabilitation in mind, we look for alternatives to incarceration, whether in the community or in facilities where juveniles may receive treatment for drug or alcohol abuse or for mental health problems.

It is our goal to educate our juvenile clients and their parents about their criminal cases by explaining the court process and the possible consequences of their charges, but also to provide our clients with tools they need to become productive citizens in order that they refrain from becoming adult offenders.

**SERVICE LEVELS**

<b>Service Level Indicators:</b>	<b>Actual FY 07</b>	<b>Actual FY 08</b>	<b>Projected FY 09/10</b>
<b>Program 1:</b>			
Individuals seen in Bond Court		3231	3500
Individuals Appointed PD	1870	2143	2314
Number of Charges		3856	4164
Appointed to Private Bar	84	<u>77</u>	83
PD Conflict		37	
Order GS Judge		5	
Order Mag. Judge		34	
Percentage of Adult Case Load		66.3%	66.3%

We expect about the same 9% increase in FY 09 as we saw in FY 08.

**Program 2:**

Juvenile Cases in Court		256	277
Private Bar		21	23
Juveniles Appointed PD		235	254
Percentage of Juvenile Case Load		89.3%	89.3%

We believe that the percentage of Juveniles represented by the Public Defender's Office will remain the same for the next calendar year. However, we do expect about a 9% increase in cases handled.

**Total:**

Total Individuals Charged		3487	3766
Individuals Appointed PD		2378	2568
Percentage of Entire Case Load		68.1%	68.1%

---

**SECTION IV. - SUMMARY OF REVENUES**

---

<b>STATE APPROPRIATION</b>	<b>Lexington</b>	<b>212,874.34</b>
----------------------------	------------------	-------------------

---

This is the annual amount of per capita funding received monthly from the state for Lexington County based on the 1990 census.

---

<b>STATE APPROPRIATION</b>	<b>Tri-Counties</b>	<b>55,374.00</b>
----------------------------	---------------------	------------------

---

This is the annual amount of per capita funding received monthly from the state for the Tri-counties based on the 1990 census.

---

<b>SUPPLEMENTAL</b>	<b>Lexington</b>	<b>107,746.90</b>
---------------------	------------------	-------------------

---

This amount of money is what is received from the state for Lexington County on usually a monthly basis, again based on the 1990 census. This is not a static amount and can change from year to year.

---

<b>SUPPLEMENTAL</b>	<b>Tri-Counties</b>	<b>28,027.82</b>
---------------------	---------------------	------------------

---

This amount of money is what is received from the state for the Tri-counties on usually a monthly basis, again based on the 1990 census. This is not a static amount and can change from year to year.

---

<b>PROBATION</b>	<b>Lexington</b>	<b>50,870.44</b>
------------------	------------------	------------------

---

This amount is derived from the \$500 Public Defender fee imposed on any individual who at sentencing is given a probationary sentence. This money is distributed quarterly based on the 1990 census.

---

<b>PROBATION</b>	<b>Tri-Counties</b>	<b>13,233.00</b>
------------------	---------------------	------------------

---

This amount is derived from the \$500 Public Defender fee imposed on any individual who at sentencing is given a probationary. Again, this money is distributed quarterly based on the 1990 census.

---

<b>CIVIL</b>	<b>Lexington</b>	<b>41,041.67</b>
--------------	------------------	------------------

---

There is a filing fee that is charged to any individual who files a civil lawsuit. This money is distributed quarterly based on the 1990 census. This is not a static amount and can change from year to year.

---

<b>CIVIL</b>	<b>Tri-Counties</b>	<b>10,676.02</b>
--------------	---------------------	------------------

---

There is a filing fee that is charged to any individual who files a civil lawsuit. Again, this money is distributed quarterly based on the 1990 census. This is not a static amount and can change from year to year.

---

<b>CDV</b>	<b>Lexington</b>	<b>71,070.19</b>
------------	------------------	------------------

---

This amount is distributed monthly based on a 2000 census.

---

<b>CDV</b>	<b>Tri-Counties</b>	<b>11,999.78</b>
------------	---------------------	------------------

---

This amount is distributed monthly based on a 2000 census.

---

<b>DUI</b>	<b>Lexington</b>	<b>53,941.81</b>
------------	------------------	------------------

---

This amount is distributed monthly based on a 2000 census.

---

<b>DUI</b>	<b>Tri-Counties</b>	<b>9,744.99</b>
------------	---------------------	-----------------

---

This amount is distributed monthly based on a 2000 census.

---

<b>COUNTY FUNDING</b>	<b>Tri-Counties</b>	<b>42,376.24</b>
-----------------------	---------------------	------------------

---

This amount is the Tri-counties contribution.



**SECTION V. - LINE ITEM NARRATIVES**

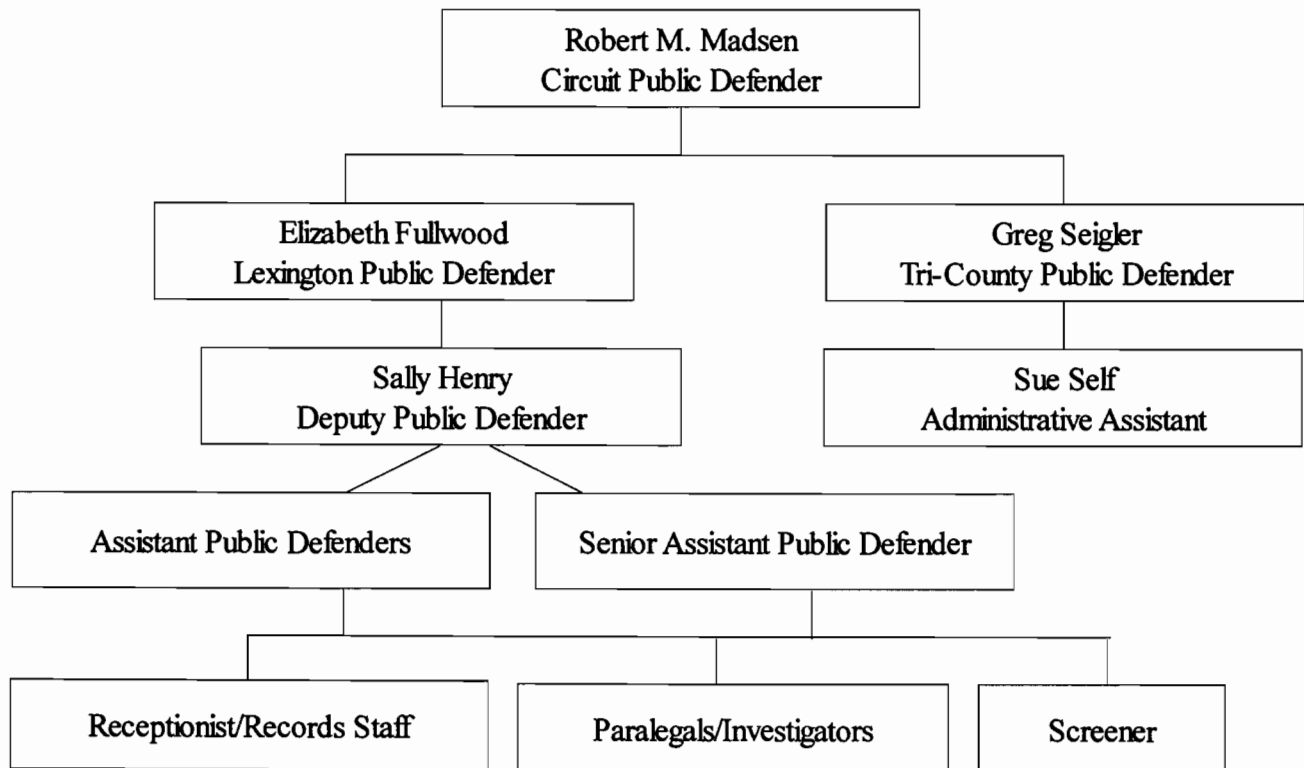
**SECTION V.A. - LISTING OF POSITIONS**

**Current Staffing Levels:**

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Total</u>	<u>Grade</u>
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>		
County Public Defender	2	2		2	
Deputy Public Defender	1	1		1	
Senior Public Defender	1	1		1	
Assistant Public Defender	4	4		4	
Paralegal/Investigator	4	4		4	
Receptionist/Records	1	1		1	
Screeener/File Clerk	1	1		1	
Total Positions	14	14		14	

All of these positions require insurance.

**Display organization flowchart:**



---

**510100-SALARIES** **\$704531**

Salaries for seventeen full-time positions

---

**51112-FICA COST** **\$53897**

Employer's portion 7.65%

---

**51113-STATE RETIREMENT** **\$66156**

Employer's portion 9.39%

---

**51120-INSURANCE FUND CONTRIBUTION** **\$105000**

Employer's portion @ \$7500 per employee (14)

---

**51130-WORKERS COMPENSATION** **\$1952**

Based on last year's premiums

---

**SECTION V.B.-OPERATING LINE ITEM NARRATIVES**

---

**520200-CONTACTED SERVICES** **\$12,000**

---

The office employs a current University of South Carolina law student as a contract law clerk. This individual assists lawyers with legal research and case preparation. He is also fluent in Spanish and interprets phone calls and meetings with our Hispanic clients. His employment greatly reduces the cost of employing an interpreter.

---

**520800-OUTSIDE PRINTING** **\$2,500**

---

The office uses Bruener's Print shop for the production of business cards, letterhead, and special court exhibits. This amount ran \$1,645.13 for the Lexington office in 2008. We expect additional costs with the addition of the Tri-counties.

---

**521000-OFFICE SUPPLIES** **\$12,000**

---

The office currently has a charge account established with Office Depot for the purchase of office supplies. During the last year \$6,944.61 was spend on office supplies just for the Lexington office. Commercial Office Furniture was also used with a total of \$1,542.35. Establishing a new office in the Tri-counties will greatly increase these costs.

---

**521100-DUPLICATING** **\$10,000**

---

Currently, the office leases a copier through Oce Imagistics, Inc. During 2008, printing costs were \$3260.98 for the Lexington office with an average of about 12,000 copies per month. Costs from the Lexington County for copying ran \$401.44 and other duplication ran \$136.95 for Lexington. However, as the Solicitor's Office, Law Enforcement, and the Clerk's Office go to a paperless system, printing costs for this office will increase dramatically. We expect copies to increase to about 20,000 copies per month. In addition, we will be adding the expense of copies for the Tri-counties.

---

**521200-OPERATING SUPPLIES** **\$900**

---

The office contracts with Valley Spring Water to provide water service.

---

**523100-BUILDING RENTAL** **\$7,260**

---

Mini-Warehouses provides two storage facilities for old case storage. Currently, the two storage facilities run \$205 per month. However, it has reached the point where a third storage facility is a necessity. Currently, the office rents office space in McCormick as a base of operations for the Tri-County Public Defender for \$400.00 per month. It is our hope in the near future that we can negotiate space in either the McCormick County Courthouse or the new McCormick Law Enforcement Center to end this bill.

---

**524201-GENERAL TORT LIABILITY INSURANCE** **\$5,495.04**

---

NLADA provides our legal malpractice insurance coverage.

---

**525000-TELEPHONE** **\$15,000**

---

Currently, phone service is provided by Windstream Telephone Company in Lexington with 2008 bill totaling 11,166.00 with eighteen separate business lines in operation including one dedicated fax line. There are no special features associated with these lines. We also have a DSL connection at the cost of \$49.95 per month. There will be the addition of one line in the Tri-counties and associated long distance.

---

**525021-SMART PHONES** **\$5,000**

---

Currently, the office has no cell phones. Now that attorneys travel to different counties and courts, it has become necessary for the office to coordinate and communicate with each other while in other locations.

---

**525100-POSTAGE** **\$8,500**

---

The Lexington office contracts with Pitney Bowes for a postage machine which ran \$5,762.52 for 2008. As the number of individuals we represent increases, so will postage costs. We have attempted to limit postage costs in areas where letters can be hand delivered such as the Clerk of Court, Solicitor's Office, Judge's Office, and Jail. The additional of the Tri-counties will significantly increase of postage expenses.

---

**525110-OTHER PARCEL DELIVERY SERVICES** **\$100**

---

There are situation where we will be required to mail packages through a commercial package carrier.

---

**525210-CONFERENCE & MEETING EXPENSES** **\$8,500**

---

There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that the attorneys attend to stay up on changes in the law.

---

**525230-SUBSCRIPTIONS, DUES, & BOOKS** **\$14,000**

---

This amount encompasses our legal research, Westlaw, contracted through West Group which cost \$8000 last year. Additionally for 2008, South Carolina Bar dues for our attorneys was \$4560. Finally, our law library continually needs to be updated.

---

**525240-PERSONAL MILEAGE REIMBURSEMENT** **\$12,000**

---

For the last 6 months of 2008, we paid our \$3900 in mileage reimbursement to employees. With a move away from the courthouse and the addition of three more counties of travel, we expect a substantial increase in travel.

---

**SECTION V.C.-CAPITAL ITEM NARRATIVES**

**540000-SMALL TOOL & MINOR EQUIPMENT** **\$500**

---

This line item request is for the replacement of general office equipment.

**5A-MINOR SOFTWARE** **\$1,500**

---

There are various software programs such as Streets and Trips, crime scene software, etc. that needs to be purchased for the office.

**5A-(2) LASER PRINTER** **\$3,420**

---

As the Solicitor's Office, Clerk's Office, and Law Enforcement transitions to a paperless system it has greatly increased the printing costs of our office. In addition to making copies for our attorneys, we will also have to make a second copy for our clients. Currently, there is one printer that has had substantial problems this last year and needs to be replaced.

**5A-(14) MICROSOFT OFFICE** **\$3,668**

---

Currently, the office uses Wordperfect or a freeware version of Open Office for word processing and spreadsheet applications. This software will allow the office to integrate with Lexington County.

**5A-(2) GPS** **\$500**

---

The paralegal/investigators within the office are traveling throughout the state interviewing witnesses and serving subpoenas. A lot of times, these are very rural areas. These two GPS units will allow the paralegal/investigators to know where they are and where they are going. The units will float within the office.



---

## SECTION III – PROGRAM OVERVIEW

### Summary of Programs-Assistant Public Defender

This position will create an entry level assistant public defender whose primary responsibility is to represent indigent clients in magistrates court.

#### Program 1: Magistrate's Court

##### Objectives:

In the landmark ruling of Alabama v. Shelton, 535 U.S. 654, 122 S.Ct. 1764 (2002), the United States Supreme court ruled that (1) a defendant may not be sentenced to a term of imprisonment absent provision of counsel; and (2) for purposes of this rule, a suspended sentence constitutes a "term of imprisonment," even though incarceration is not immediate or inevitable. Ultimately, this means that individuals accused at magistrate court level offenses (less than thirty days incarceration) are entitled to legal representation if they are indigent. In Lexington County, because of lack of funding, magistrates traditionally appoint private counsel from a Rule 608 appointment list to handle such cases. In nearly all circuits throughout the state the responsibility to represent these defendants falls to the Public Defender's Office. With the emphasis on jail overcrowding and the large portion of the jail population that is incarcerated on magistrate's court offense, this position will attempt to address such problems and help to alleviate overcrowding by providing these individuals competent representation.



---

**SECTION V. - LINE ITEM NARRATIVES**

**SECTION V.B.-OPERATING LINE ITEM NARRATIVES**

**521000-OFFICE SUPPLIES \$200**

Paper, stationary, toner for printer, printing of envelopes, pens, forms, etc.

**521100-DUPLICATING \$200**

There should be some, but minimal copying expenses associated with this position.

**524201-GENERAL TORT LIABILITY INSURANCE \$785**

NLADA provides our legal malpractice insurance coverage.

**525000-TELEPHONE \$500**

One additional phone line with voice mail and associated long distance costs.

**525210-CONFERENCE & MEETING EXPENSES \$1063**

There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that the attorneys attend to stay aware of changes in the law.

**525230-SUBSCRIPTIONS, DUES, & BOOKS \$440**

This amount encompasses our estimated South Carolina Bar dues for this individual.

**525240-PERSONAL MILEAGE REIMBURSEMENT \$1,000**

There will be extensive travel associated with this position.

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 1000 2619

Fund Title: General

Organization # 141400-Public Defender

Organization Title: Judicial

Program # \_\_\_\_\_

Program Title: P Assistant Public Defender

Object Expenditure  
Code Classification

Total  
2009 - 2010  
Requested

		Total 2009 - 2010 Requested
<b>Personnel</b>		
510100 Salaries #1		45,000
510300 Part Time #		
511112 FICA Cost		3,443
511113 State Retirement		4,226
511120 Insurance Fund Contribution # 1		7,500
511130 Workers Compensation		140
511131 S.C. Unemployment		
<b>* Total Personnel</b>		<b>60,309</b>
<b>Operating Expenses</b>		
520100 Contracted maintenance		
520200 Contracted Services		
520300 Professional Services		
521000 Office Supplies		200
521100 Duplicating		200
521200 Operating Supplies		
522100 Equipment Repairs & Maintenance		
522200 Small Equipment Repairs & Maint.		
522300 Vehicle Repairs & Maintenance		
524000 Building Insurance		
524100 Vehicle Insurance # _____		
524101 Comprehensive Insurance # _____		
524201 General Tort Liability Insurance		785
524202 Surety Bonds		
525000 Telephone		500
525100 Postage		
525210 Conference & Meeting Expenses		1,063
525230 Subscriptions, Dues, & Books		440
525240 Personal Mileage Reimbursement		1,000
525___ Utilities - _____		
525400 Gas, Fuel, & Oil		
526500 Licenses & Permits		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
<b>* Total Operating</b>		<b>4188</b>
<b>** Total Personnel &amp; Operating</b>		<b>64497</b>
<b>** Total Capital (From Section II)</b>		<b>0</b>
<b>*** Total Budget Appropriation</b>		<b>64497</b>

108-20

---

## SECTION III – PROGRAM OVERVIEW

### Summary of Programs-Assistant Public Defender

This position will create an entry level assistant public defender whose responsibility is to assist the Circuit Public Defender in representing indigent clients in the Eleventh Judicial Circuit.

#### Program 1: Lexington General Sessions

##### Objectives:

To maintain a partial caseload of adult general session's clients in Lexington County. This position would include all phases of representation from client interviews, witness interviews, jail visits, and court appearances. Because of the sheer volume of individuals appointed to the Circuit Public Defender's Office this additional position has become an absolute necessity for the efficient administration of justice.

#### Program 2: Tri-Counties

##### Objectives:

Currently, the Eleventh Circuit Public Defender's Office employs one attorney to represent indigent defendants in the Tri-Counties (Saluda, Edgefield, and McCormick counties). The Tri-Counties hold court approximately eighteen weeks per year. In addition, they represent juveniles in family court and attend preliminary hearings. Because of the number of individuals represented this workload has become an impossible burden for one person. Since the creation of the Circuit Public Defender's office in August 2008, attorneys from the Lexington office have been used to assist in the Tri-Counties. By our calculations there is approximately \$30,000 left over in the Tri-County monies to employ an additional attorney. It is our desire to create an assistant public defender position that spends half of their time in the Tri-Counties and the rest of their time representing individuals in Lexington County General Sessions.

---

**SECTION V. - LINE ITEM NARRATIVES**

**SECTION V.B.-OPERATING LINE ITEM NARRATIVES**

**521000-OFFICE SUPPLIES \$200**

Paper, stationary, toner for printer, printing of envelopes, pens, forms, etc.

**521100-DUPLICATING \$200**

There should be some, but minimal copying expenses associated with this position.

**524201-GENERAL TORT LIABILITY INSURANCE \$785**

NLADA provides our legal malpractice insurance coverage.

**525000-TELEPHONE \$500**

One additional phone line with voice mail and associated long distance costs.

**525210-CONFERENCE & MEETING EXPENSES \$1063**

There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that the attorneys attend to stay aware of changes in the law.

**525230-SUBSCRIPTIONS, DUES, & BOOKS \$440**

This amount encompasses our estimated South Carolina Bar dues for this individual.

**525240-PERSONAL MILEAGE REIMBURSEMENT \$1,000**

There will be extensive travel associated with this position.

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # ~~1000~~ **2019**

Fund Title: General

Organization # 141400-Public Defender

Organization Title: Judicial

Program # \_\_\_\_\_

Program Title: Paralegal/Investigator

Object Expenditure Code Classification	Total 2009 - 2010 Requested
<b>Personnel</b>	
510100 Salaries #1	30,000
510300 Part Time	
511112 FICA Cost	2,295
511113 State Retirement	2,817
511120 Insurance Fund Contribution # 14	7,500
511130 Workers Compensation	140
511131 S.C. Unemployment	
<b>* Total Personnel</b>	<b>42,752</b>
<b>Operating Expenses</b>	
520200 Contracted Services	
520800 Outside Printing	
521000 Office Supplies	200
521100 Duplicating	200
521200 Operating Supplies	
522100 Equipment Repairs & Maintenance	
522200 Small Equipment Repairs & Maint.	
523100 Building Rental	
524000 Building Insurance	
524201 General Tort Liability Insurance	
525000 Telephone	500
525020 Pagers and Cell Phones	
525100 Postage	
525110 Other Parcel Delivery Service	
525210 Conference & Meeting Expenses	
525230 Subscriptions, Dues, & Books	
525240 Personal Mileage Reimbursement	2,000
525250 Motor Pool Reimbursement	
525___ Utilities - _____	
525400 Gas, Fuel, & Oil	
_____	
_____	
_____	
_____	
_____	
_____	
_____	
<b>* Total Operating</b>	<b>2900</b>
<b>** Total Personnel &amp; Operating</b>	<b>45652</b>
<b>** Total Capital (From Section II)</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>45652</b>

### SECTION III – PROGRAM OVERVIEW

#### Summary of Programs-Paralega/Investigator

This position will create a paralegal/investigator position to assist within the Lexington Office.

#### Objectives:

As the Eleventh Circuit Public Defender's Office has continued to grow and the trend toward not conflicting co-defendants out of the office increased, the administrative and investigative responsibilities within the office have dramatically increased. There is a need for another staff individual to assist with the increased workload. This individual will be assigned an attorney to assist in case preparation. In addition, the individual will have general duties of an administrative nature that he or she will be responsible for handling.

---

**SECTION V. - LINE ITEM NARRATIVES**

**SECTION V.B.-OPERATING LINE ITEM NARRATIVES**

**521000-OFFICE SUPPLIES** **\$200**

---

Paper, stationary, toner for printer, printing of envelopes, pens, forms, etc.

**521100-DUPLICATING** **\$200**

---

There should be some, but minimal copying expenses associated with this position.

**525000-TELEPHONE** **\$500**

---

One additional phone line with voice mail and associated long distance costs.

**525240-PERSONAL MILEAGE REIMBURSEMENT** **\$2,000**

---

There will be extensive travel associated with this position.

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Victims' Bill of Rights - 2620:</b>								
<b>Revenues:</b>								
438900	Auction Sales	2,825	0	0	0	0		
443002	Clerk of Crt Conviction Surcharges (\$100)	92,536	43,984	100,000	100,000	87,968		
443003	Clk of Crt Gen Sessions - 38% Assessment	31,104	12,236	30,000	30,000	24,470		
444011	Traffic Court Conviction Surcharge (\$25)	27,352	9,430	17,000	17,000	18,860		
444012	Traffic Court - 11.16% Assessment	99,856	51,661	105,000	105,000	103,322		
444050	Criminal Domestic Violence Court	5,714	2,412	6,500	6,500	4,824		
444111	Mag. Dist. 1 Conviction Surcharge (\$25)	11,616	7,065	12,000	12,000	14,130		
444112	Mag. Dist. 1 - 11.16% Assessment	8,016	5,064	7,000	7,000	10,128		
444211	Mag. Dist. 2 Conviction Surcharge (\$25)	5,708	2,894	6,000	6,000	5,788		
444212	Mag. Dist. 2 - 11.16% Assessment	10,749	5,620	11,000	11,000	11,240		
444311	Mag. Dist. 3 Conviction Surcharge (\$25)	6,059	4,776	6,000	6,000	9,552		
444312	Mag. Dist. 3 - 11.16% Assessment	4,088	2,111	4,000	4,000	4,222		
444411	Mag. Dist. 4 Conviction Surcharge (\$25)	13,564	5,869	12,000	12,000	11,738		
444412	Mag. Dist. 4 - 11.16% Assessment	15,098	5,970	14,000	14,000	11,940		
444511	Mag. Dist. 5 Conviction Surcharge (\$25)	3,607	503	4,000	4,000	1,006		
444512	Mag. Dist. 5 - 11.16% Assessment	6,860	737	8,200	8,200	1,474		
444611	Mag. Dist. 6 Conviction Surcharge (\$25)	3,710	1,725	4,000	4,000	3,450		
444612	Mag. Dist. 6 - 11.16% Assessment	3,674	1,970	4,000	4,000	3,940		
444711	Mag. Worthless Ck - Conviction Surcharge	2,035	1,289	3,000	3,000	2,578		
444712	Mag. Worthless Ck - 11.16% Assessment	410	306	500	500	612		
<b>Other Revenues:</b>								
461000	Investment Interest	3,099	215	3,000	3,000	430		
801000	Op Tr from General Fund/ Cty Ord	28,085	0	0	0	0		
	- Solicitors -					0		
	- Magistrate -					0		
	- Sheriff -					140,681		
		<u>385,765</u>	<u>165,837</u>	<u>357,200</u>	<u>357,200</u>	<u>472,353</u>		
<b>EXISTING BUDGET:</b>								
<b>Appropriations:</b>								
	- Solicitor					62,272		
	- Magistrate Court Services					84,841		
	- L/E - Operations					370,300		
	<b>***Total Appropriations</b>				431,643	517,413		
<b>FUND BALANCE</b>								
	Beginning of Year				64,794	(9,649)		
<b>FUND BALANCE - Projected</b>								
	End of Year				(9,649)	(54,709)		



**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2009-10**

Fund 2620  
Division: Judicial  
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	42,246	20,180	44,012	44,235		
Salaries & Wages Adjustment Account				1,769		
511112 FICA - Employer's Portion	2,944	1,419	3,367	3,519		
511113 State Retirement - Employer's Portion	3,894	1,895	4,133	4,320		
511120 Employee Insurance - 1	5,760	3,000	6,000	7,500		
511130 Workers Compensation	152	73	132	165		
<b>* Total Personnel</b>	<b>54,996</b>	<b>26,567</b>	<b>57,644</b>	<b>61,508</b>		
<b>Operating Expenses</b>						
524201 General Tort Liability Insurance	99	37	91	77		
524202 Surety Bonds - 2	0	0	8	0		
525020 Pagers and Cell Phones	149	32	250	0		
525041 E-mail Service Charges	67	54	120	87		
525210 Conference & Meeting Expense	715	0	900	600		
<b>* Total Operating</b>	<b>1,030</b>	<b>123</b>	<b>1,369</b>	<b>764</b>		
<b>** Total Personnel &amp; Operating</b>	<b>56,026</b>	<b>26,690</b>	<b>59,013</b>	<b>62,272</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	0	0	100	0		
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>		

**\*\*\* Total Budget Appropriation**

56,026    26,690    59,113    62,272

109-2

### **SECTION III. - PROGRAM OVERVIEW**

#### **Summary of Programs:**

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

**SECTION IV. - SUMMARY OF REVENUES**

Fines and Assessments collected in General Sessions and Magistrates Courts.

---

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim Counselor	1		1	1	13
<b>Total Positions</b>	<b>1</b>		<b>1</b>	<b>1</b>	

---

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**524201 - General Tort Liability insurance** **\$77**

Per Risk Management estimate.

**525041 - E-mail Service Charges** **\$87**

Per cost estimate from Information Services.

**525210 - Conference & Meeting Exp** **\$600**

Allows the Victim Witness Staff to accomplish the annual training required by the State for certification. This is done by attending the annual Solicitors' and Victim Advocates Training Conference.

---

**Total Operating Expense** **\$764**

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2009-10**

Fund 2620  
Division: Judicial  
Organization: 142000 - Magistrate Court Services

Object Expenditure Code Classification	2007-08	2008-09	2008-09	2009-10	<i>BUDGET</i>	
	Expend	Expend (Dec)	Amended (Dec)	Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	55,297	26,141	56,671	57,083		
Salaries & Wages Adjustment Account				2,283		
510200 Overtime	472	0	0	0		
511112 FICA - Employer's Portion	4,072	1,919	4,336	4,542		
511113 State Retirement - Employer's Portion	5,140	2,455	5,322	5,574		
511120 Employee Insurance - 2	11,520	6,000	12,000	15,000		
511130 Workers Compensation	168	78	171	179		
<b>* Total Personnel</b>	<b>76,669</b>	<b>36,593</b>	<b>78,500</b>	<b>84,661</b>		
<b>Operating Expenses</b>						
524201 General Tort Liability Insurance	187	75	181	155		
524202 Surety Bonds - 2	0	0	18	0		
524900 Data Processing Equipment Insurance	0	0	25	25		
<b>* Total Operating</b>	<b>187</b>	<b>75</b>	<b>224</b>	<b>180</b>		
<b>** Total Personnel &amp; Operating</b>	<b>76,856</b>	<b>36,668</b>	<b>78,724</b>	<b>84,841</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**\*\*\* Total Budget Appropriation**

76,856    36,668    78,724    84,841

**109-7**

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2009-10**

Fund 2620  
Division: Law Enforcement  
Organization: 151200 - Operations

<del>Object Expenditure</del> Code Classification	<del>2007-08</del>	<del>2008-09</del>	<del>2008-09</del>	<del>2009-10</del>	<b>BUDGET</b>	<del>2009-10</del>
	Expend	Expend (Dec)	Amended (Dec)	Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages -5 Salaries & Wages Adjustment Account	186,452	87,996	192,162	192,228		7,689
510199 Special Overtime	10,484	3,221	6,000			
510200 Overtime	41	0	0			
511112 FICA - Employer's Portion	14,015	6,416	15,159	15,293		
511113 State Retirement - Employer's Portion	5,884	2,823	6,206	6,431		
511114 Police Retirement - Employer's Portion	9,460	4,500	14,594	14,523		
511120 Employee Insurance - 5	28,800	15,000	30,000	37,500		
511130 Workers Compensation	4,749	2,188	4,711	4,700		
511214 Police Retirement - Employer's Portion - Ret	5,063	2,390	0	0		
515600 Clothing Allowance	2,400	1,200	2,400			
<b>* Total Personnel</b>	<b>267,348</b>	<b>125,734</b>	<b>271,232</b>	<b>278,364</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	0	0	0			
522300 Vehicles Repairs & Maintenance	1,064	1,050	1,800			
524100 Vehicle Insurance - 3	1,784	795	1,638			
524201 General Tort Liability Insurance	2,775	1,107	2,679			
524202 Surety Bonds - 5	0	0	50			
525000 Telephone	1,212	604	1,531			
525020 Pagers and Cell Phones	80	0	0			
525030 800 MHz Radio Service Charges	1,072	494	2,061			
525031 800 MHz Radio Maintenance Contract	258	246	305			
525041 E-mail Service Charges	335	270	600			
525400 Gas, Fuel, & Oil	8,392	3,702	10,500			
529903 Contingency	0	0	1,410			
<b>* Total Operating</b>	<b>16,972</b>	<b>8,268</b>	<b>22,574</b>			
<b>** Total Personnel &amp; Operating</b>	<b>284,320</b>	<b>134,002</b>	<b>293,806</b>			
<b>Capital</b>						
Other Equipment	0	0	0			
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>*** Total Budget Appropriation</b>	<b>284,320</b>	<b>134,002</b>	<b>293,806</b>			

**109.8**

FUND 2620  
 MAGISTRATE COURT SERVICES (142000)  
 FY 2009-10 BUDGET REQUEST

---

SECTION V.A. – PERSONNEL LINE ITEM NARRATIVE

SECTION V.A. – LISTING OF POSITIONS

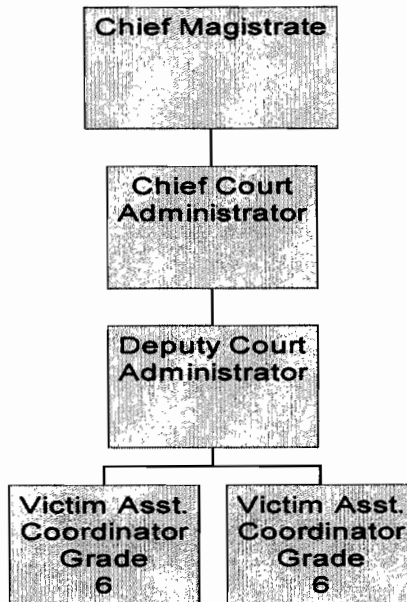
**Current Staffing Level:**

<u>Job Title:</u>	<u>Full Time Positions:</u>	<u>Part Time Positions:</u>	<u>General Fund:</u>	<u>Other Fund:</u>	<u>Grade:</u>
Victim Asst. Coordinator	2			2	6
<b>Total Positions:</b>	<u>2</u>	<u>0</u>	<u>0</u>		

\*All Full Time Positions Require Insurance.

**Display Organizational Flow Chart**

Victim Bill of Rights





FUND 2620  
MAGISTRATE COURT SERVICES (142000)  
FY 2009-10 BUDGET REQUEST

---

**510100 SALARIES & WAGES \$ 57,083**

This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay grade 6.

**SALARIES & WAGES ADJUST. ACCOUNT \$ 2,283**

This will cover a 4% increase for the two full time employees.

**511112 FICA-EMPLOYER'S PORTION \$ 4,542**

This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

**511113 SCRS-EMPLOYER'S PORTION \$ 5,574**

This will cover the State Retirement cost for the two full time employees. The rate is 7.7% of each salary.

**511120 INSURANCE FUND CONTRIBUTION \$ 15,000**

This will cover the employer's portion of the insurance contribution for the two full time positions. The figure is based on \$6,000 per employee.

**511130 WORKER'S COMPENSATION \$ 179**

This will cover Workers' Compensation cost for the two full time employees. The rate is .30% of each salary.

FUND 2620  
MAGISTRATE COURT SERVICES (142000)  
FY 2009-10 BUDGET REQUEST

---

**SECTION V.B. -- OPERATING LINE ITEM NARRATIVES**

**524201                    GENERAL TORT LIABILITY INSURANCE                    \$ 155**

Figure provided by Risk Management to cover the cost of General Tort Liability Insurance for each employee.

**524202                    SURETY BONDS                    \$ 0**

Figure for Surety Bonds provided by Risk Management to cover the cost of bonding employees.

**524900                    DATA PROCESSING EQUIP. INSURANCE                    \$ 25**

Figure provided by Risk Management to cover the cost of data processing equipment insurance.

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2009-10**

Fund 2620  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Expenditure Code Classification	2007-08	2008-09	2008-09	2009-10	2009-10	2009-10
	Expend	Expend (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>Personnel</b>						
510100 Salaries & Wages -5	186,452	87,996	192,162	192,228		
Salaries & Wages Adjustment Account				7,689		
510199 Special Overtime	10,484	3,221	6,000	6,500		
510200 Overtime	41	0	0	0		
511112 FICA - Employer's Portion	14,015	6,416	15,159	15,791		
511113 State Retirement - Employer's Portion	5,884	2,823	6,206	6,431		
511114 Police Retirement - Employer's Portion	9,460	4,500	14,594	22,809		
511120 Employee Insurance - 5	28,800	15,000	30,000	37,500		
511130 Workers Compensation	4,749	2,188	4,711	4,919		
511214 Police Retirement - Employer's Portion - Ret	5,063	2,390	0	0		
515600 Clothing Allowance	2,400	1,200	2,400	2,400		
<b>* Total Personnel</b>	<b>267,348</b>	<b>125,734</b>	<b>271,232</b>	<b>296,267</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	0	0	0	0		
522300 Vehicles Repairs & Maintenance	1,064	1,050	1,800	2,535		
524100 Vehicle Insurance - 3	1,784	795	1,638	1,638		
524201 General Tort Liability Insurance	2,775	1,107	2,679	2,281		
524202 Surety Bonds - 5	0	0	50	0		
525000 Telephone	1,212	604	1,531	1,233		
525020 Pagers and Cell Phones	80	0	0	0		
525030 800 MHz Radio Service Charges	1,072	494	2,061	2,061		
525031 800 MHz Radio Maintenance Contract	258	246	305	305		
525041 E-mail Service Charges	335	270	600	540		
525400 Gas, Fuel, & Oil	8,392	3,702	10,500	8,550		
529903 Contingency	0	0	1,410	1,410		
<b>* Total Operating</b>	<b>16,972</b>	<b>8,268</b>	<b>22,574</b>	<b>20,553</b>		
<b>** Total Personnel &amp; Operating</b>	<b>284,320</b>	<b>134,002</b>	<b>293,806</b>	<b>316,820</b>		
<b>Capital</b>						
Other Equipment	0	0	0	53,480		
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,480</b>		

**\*\*\* Total Budget Appropriation**

**284,320    134,002    293,806    370,300**

*109-12*



---

**SECTION III. – PROGRAM OVERVIEW**

The Victim's Assistance program provides assistance and support for victims of crime as mandated by SC State Law.

**SECTION V. A. – PERSONNEL AUTHORIZATIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim's Bill of Rights (2620-151200)					
Victim Asst Officer/Law Enf	3	0	3	3	13
Victim Assistance Coordinator	2	0	2	2	6
Totals:	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>	

109-15

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**522300 - VEHICLE REPAIR & MAINTENANCE \$ 2,535**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 1,638**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 2,281**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 - SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 - TELEPHONE \$ 1,233**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

**525020 - PAGERS AND CELL PHONES \$ 0**

There are no pagers or cell phones in this fund.

**525030 - 800 MHZ RADIO SERVICE CHARGES \$ 2,061**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

**525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS \$ 305**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 540**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$9 per user per month.  
5 users \* \$9 per month \* 12 months = \$ 540

---

**525400 - GAS, FUEL & OIL** **\$ 8,550**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

---

**529903 - CONTINGENCY** **\$ 1,410**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.



**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**5A9 - (2) REPLACEMENT EMERGENCY VEHICLE W/ EQUIPMENT & INSTALLATION \$ 53,480**

The Fleet Manger has recommended replacement of the vehicle(s) listed below.

The requested budget amount for unmarked vehicles includes:

Emergency Vehicle	\$ 23,000
Emergency Equipment	\$ 3,500
Installation	\$ 240
Total Cost for 2 Replacement Vehicles	\$ 53,480

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Schedule "C" Funds 2700:</b>								
<b>Revenues:</b>								
452200	C Fund SCDOT Proportionment	2,698,852	1,313,742	2,419,200	2,419,000	2,500,000		
452202	C Fund Donor County Settlement	1,336,943	1,336,942	1,400,000	1,400,000	1,330,000		
<b>Other Revenues:</b>								
461000	Investment Interest	227,561	44,678	150,000	150,000	100,000		
491002	Project Refund	20,241	0	0	0	0		
802000	Op Trn from Economic Development	160,000	0	0	0	0		
<b>** Total Revenue</b>		<u>4,443,597</u>	<u>2,695,362</u>	<u>3,969,200</u>	<u>3,969,000</u>	<u>3,930,000</u>		
<b>***Total Appropriation</b>					7,948,731	3,903,390		
New Programs:								
- Road Management Evaluation Program						150,000		
- New Position						<u>73,571</u>		
<b>***Total New Programs</b>						<u>223,571</u>		
FUND BALANCE								
Beginning of Year					<u>3,900,057</u>	<u>(79,674)</u>	<u>(79,674)</u>	<u>(79,674)</u>
FUND BALANCE - Projected								
End of Year					<u>(79,674)</u>	<u>(276,635)</u>		

**COUNTY OF LEXINGTON  
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2700  
Division: Public Works  
Organization: 121300 - PW / Transportation

		<b>BUDGET</b>				
Object Expenditure	2007-08	2008-09	2008-09	2009-10	2009-10	2009-10
Code Classification	Expend	Expend	Amended	Requested	Recommend	Approved
		(Dec)	(Dec)			
<b>Operating Expenses</b>						
<b>Special Projects (Local Paving)</b>						
530001	Road Resurfacing	1,155,171	180,198	970,506	<u>800,000</u>	
530002	Proposed SCDOT Match	374,958	0	424,000	<u>500,000</u>	
<b>Road Construction (Priority List):</b>						
539511	Refund - SCDOT Prior Yr Project	0	0	0	<u>delete</u>	
539713	Eau Claire Road	0	0	0	<u>delete</u>	
539714	Bachman Road	0	0	0	<u>delete</u>	
539715	Buck Corley Road	0	0	0	<u>delete</u>	
539716	Victor Road	83,213	0	0	<u>0</u>	
539839	School Dist. 4 - Turning Lane	0	0	75,000	<u>0</u>	
539859	Clay Hill Road	0	0	0	<u>delete</u>	
539872	Gilbert Elementary School Improvement	0	0	25,000	<u>0</u>	
539885	Pine Plain Road	1,780,582	0	1,000	<u>0</u>	
539889	Scrub Oak Road	0	0	0	<u>delete</u>	
539891	John Kinard Circle & Court	66,912	0	10,977	<u>delete</u>	
539892	Elbert Taylor Road, 1	444,708	0	150,027	<u>0</u>	
539894	Dogwood Road, 1 & 2	0	0	620,306	<u>0</u>	
539895	Middlefield Road	0	0	0	<u>delete</u>	
539896	Ben Franklin Road, 1	0	0	0	<u>delete</u>	
5R0015	Roscoe Road	27,491	2,536	2,536	<u>delete</u>	
5R0016	Jim Rucker Road	0	30,213	1,093,600	<u>0</u>	
5R0017	Tanya Lane	0	0	15,750	<u>0</u>	
5R0018	Sandy Ridge Lane	130,932	0	0	<u>delete</u>	
5R0019	Payne Lane	0	4,110	241,200	<u>0</u>	
5R0020	Truex Road	1,457,043	0	163,240	<u>0</u>	
5R0022	Pelion Road	0	0	2,106,448	<u>0</u>	
5R0023	Dunn Lane	0	0	9,580	<u>0</u>	
5R0024	Backman Drive	0	0	57,680	<u>0</u>	
5R0026	Jayne Lane	0	3,525	65,275	<u>0</u>	
5R0027	Pleasant Court	4,632	36,102	62,943	<u>0</u>	
5R0028	Martin Neese Road	0	0	11,640	<u>0</u>	
5R0029	Shannon Street	0	15,661	26,960	<u>0</u>	
5R0035	School Dist 5 - Gibbs Street Resurface	0	0	0	<u>delete</u>	
<b>Operating Expenses</b>						
539900	Unclassified	0	0	550,779	<u>2,096,000</u>	
539901	Unclassified - School Road Projects	0	0	75,000	<u>75,000</u>	
<b>* Total Operating</b>		<b>5,525,642</b>	<b>272,345</b>	<b>6,759,447</b>	<u><b>3,471,000</b></u>	

This department is to account for expenditures for road paving projects and not to include special projects which are to be accounted for in Organization - 121302.
---------------------------------------------------------------------------------------------------------------------------------------------------------------------

**\*\*\* Total Budget Appropriation** 5,525,642 272,345 6,759,447 3,471,000

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2700  
Division: Public Works  
Organization: 121301 - PW / Transportation / Economic Development

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
539897 Project Frame	0	0	0	delete		
539900 Unclassified	0	0	0	117,990		
5R0054 Harvey Berry Road	33,067	167,968	167,968	delete		
5R0055 Vera Road	19,890	0	0	delete		
5R0076 Taylor Road Railroad Crossing - Cayce	121,457	0	269,118	delete		
5R0077 Hebron Road - Traffic Light	0	16,700	16,700	delete		
<b>* Total Operating</b>	<b>174,414</b>	<b>184,668</b>	<b>453,786</b>	<b>117,990</b>		
<b>Other Financing Uses</b>						
812479 Op Trn to SCDOT Rise Program	112,177	0	64,942	delete		
<b>* Total Other Financing Uses</b>	<b>112,177</b>	<b>0</b>	<b>64,942</b>	<b>delete</b>		

\*\*\* Total Budget Appropriation

286,591    184,668    518,728    117,990

110-3

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2700  
 Division: Public Works  
 Organization: 121302 - PW / Transportation / Special Projects

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
539900 Unclassified	0	0	245,623	264,400		
539904 Unclassified - Municipal Projects	0	0	100,000	50,000		
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>345,623</b>	<b>314,400</b>		
<b>Capital</b>						
5A8499 Airport Blvd Beautification Project	5,000	0	0	delete		
<b>** Total Capital</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>delete</b>		
5R0013 Town of Pelion - 03 Enhncmnt Match	1,034	0	0	delete		
5R0031 Gilbert Church Street Stabilization	0	0	10,000	0		
5R0034 Town of Summit - Paved Pathway	25,250	0	14,662	delete		
5R0041 Town of Swansea - 04 Enhncmnt Match	0	0	0	delete		
5R0042 Town of Irmo - Enhancement Match	0	15,214	57,000	0		
5R0043 Town of Swansea - 05 Enhncmnt Match	0	0	28,539	0		
5R0050 West Columbia - Holmes Street	0	0	23,410	0		
5R0051 West Columbia - 06 Enhcmt Match	36,250	0	72,500	0		
5R0053 Town of Chapin - Lex Ave Sidewalk	101,603	0	0	delete		
5R0056 Batesburg-Leesville Hwy 1 Streetscape	50,000	0	0	delete		
5R0057 Town of Springdale - 08 Enhcmt Match	0	0	36,250	delete		
5R0058 McMillan Circle - Drainage Project	10,434	0	1,835	delete		
5R0060 Town of Gilbert - 08 Enhcmt Match	38,342	0	1,257	delete		
5R0061 Town of Lexington - Intersection Match	92,451	0	0	delete		
5R0062 Town of Pelion - 08 Enhcmt Match	0	0	50,000	0		
5R0063 Platt Springs Road Dedication	500	0	0	delete		
<b>* Total Road &amp; Infrastructure Improv</b>	<b>355,864</b>	<b>15,214</b>	<b>295,453</b>	<b>314,400</b>		
<b>Other Financing Uses</b>						
812471 Op Trn to Transportation Enhancement	66,520	0	29,480	delete		
812479 Op Trn to SCDOT Rise Program	0	0	0	delete		
<b>* Total Other Financing Uses</b>	<b>66,520</b>	<b>0</b>	<b>29,480</b>	<b>delete</b>		

This department is to account for expenditures for special projects and not to include regular road paving which is to be accounted for in Organization - 121300.

\*\*\* Total Budget Appropriation

427,384      15,214      670,556      314,400

110-4

**FUND 2700  
PUBLIC WORKS – “C” FUNDS  
FY 2009-2010 BUDGET REQUEST**

---

**PROGRAM OVERVIEW**

**Program: “C” Funds**

Revenues – “C” Fund

The “C” Fund revenues are in three (3) areas:

1. C Fund SCDOT Proportionment- 2.66 cents of the State’s 16-cent gasoline tax is earmarked for “C” Funds. This is based on a statewide formula of population, land area of the counties, and number of miles of rural roads.
2. C Fund Donor County Settlement- some counties, like Lexington, collect more “C” Funds that they receive back from the state. SCDOT provides \$9,500,000.00 annually to be dispersed to the donor counties by formula.
3. Investment Interest – Interest earned by investments through Treasurer’s Office until funds are expended.

Expenditures – “C” Funds Public Works Transportation (121300) – These funds are utilized for road resurfacing, State Match Program (SMP), dirt road paving, and approved School Projects (\$75,000.00). If the SCDOT offers a match program (SMP) for road improvement projects and County Council agrees to participate, there is \$500,000 set up for the match, if not the \$500,000 will be used for road improvement projects as designated by County Council.

Expenditures – “C” Funds Economic Development (121301) – Three percent (3%) of annual revenues is set aside for Economic Development projects as needed and approved by County Council.

Expenditures – “C” Funds Special Projects (121302) – Eight percent (8%) of annual revenues is set aside for special projects, drainage projects, sidewalks, and Municipal Special Projects (\$50,000 of the 8%) as needed and approved by County Council.

The County Council has been appointed by the Lexington County Delegation as the County Transportation Committee (C.T.C.). County Council sets the policies, approves the budget, and approves all bids. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the Council.

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund #2700 Fund Title: SCDH "C" Funds  
 Organization #121300 Organization Title: Public Works Transportation  
 Program #1 Program Title: Road Management Evaluation Program

Object Expenditure Code Classification	Total 2009-2010 Requested
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # <u>.5FTE</u>	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	_____
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	150,000
520300 Professional Services	_____
520400 Advertising	_____
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525 _____ Utilities - _____	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	150000
<b>** Total Personnel &amp; Operating</b>	0
<b>** Total Capital (From Section II)</b>	0
<b>*** Total Budget Appropriation</b>	150000

110-6

## **NEW PROGRAM OVERVIEW**

### **NEW PROGRAM:**

The first element of the Road Management Evaluation Program (RMS) is a pavement management system that automates pavement management tasks from road inventory and data collection to data analysis, decision support, budgeting, and reporting. The RMS will bring the information from the road to the engineer and manager's desks, helping them make better pavement repair decisions more effectively.

The RMS has the option to manually enter the pavement ratings or use automated devices to detect and analyze distress conditions. Interfaces are provided for entering pavement ratings either in the field or during the pavement video captured by the high-speed digital cameras. The automated option uses a high-speed line-scan imaging device to collect images, detect crack conditions, and produce road condition data in AASHTO standard format.

Ultimately, RMS allows the entire paved road network to be analyzed and ranked objectively by eliminating the subjectivity and limitations of the typical windshield survey and reducing the time involved in making decisions. In addition, the RMS system will provide the County with a database that tracks network improvements, maintenance costs, and the overall network condition.

This system would be used as the foundation for a Road Asset Management System that can be linked to a GIS system with features that could include:

- Paved Road network (Width, Lanes, Length, Starting/Ending Mile Point, etc.)
- Earthen Road Network (Width Length, Starting/Ending Mile Point, etc.)
- Sign Inventory (Type, Facing Direction, Size, Post Type, Condition, etc)
- Culvert Inventory
- Fire Hydrant Data can be collected from any one of the cameras
- Inlet (Type, Condition, etc.)
- Guardrail (Type, Length, Condition, etc.)
- Side walk
- Retrievable digital images by road name, location, or date time.



**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request  
Fiscal Year - 2009-2010**

Fund # 2700 Fund Title: SCHD "C" Funds  
 Organization # 121300 Organization Title: Public Works Transportation  
 Program # 1 Program Title: "C" Fund Project Manager

Object Expenditure Code Classification	Total 2009 - 2010 Requested
<b>Personnel</b>	
510100 Salaries # <u>1</u>	51,858
510300 Part Time # _____	
511112 FICA Cost	3,946
511113 State Retirement	4,869
511114 Police Retirement	
511120 Insurance Fund Contribution # <u>1</u>	7,500
511130 Workers Compensation	644
511131 S.C. Unemployment	
<b>* Total Personnel</b>	<b>68,817</b>
<b>Operating Expenses</b>	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	150
521100 Duplicating	100
521200 Operating Supplies	200
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	50
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance # _____	0
524101 Comprehensive Insurance # _____	0
524201 General Tort Liability Insurance	77
524202 Surety Bonds	0
525000 Telephone	
525100 Postage	252
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525 ___ Utilities - _____	0
525400 Gas, Fuel, & Oil	1,375
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
<b>* Total Operating</b>	<b>2,204</b>
<b>** Total Personnel &amp; Operating</b>	<b>68,817</b>
<b>** Total Capital (From Section II)</b>	<b>2550</b>
<b>*** Total Budget Appropriation</b>	<b>73,571</b>

*110-8*

**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2009 - 2010**

Fund # 2700 Fund Title: SCHD C FUNDS  
 Organization # 121300 Organization Title: PUBLIC WORKS TRANSPORTATION  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2009-2010  
Requested

Qty	Item Description	Amount
	SMALL TOOLS & MINOR EQUIPMENT	300
1	F3 COMPUTER WITH SOFTWARE	1,900
1	22" FLAT SCREEN MONITOR	350

\*\* Total Capital (Transfer Total to Section I and IA) 2,550

**SECTION V.B. - OPERATING LINE ITEM NARRATIVES**

<b><u>521000 - OFFICE SUPPLIES</u></b>	<b><u>\$150</u></b>
This line includes purchase of pens, calculators, forms, etc. for this position.	
<b><u>521100 - DUPLICATING</u></b>	<b><u>\$100</u></b>
For necessary duplication of forms, documents, etc.	
<b><u>521200 - OPERATING SUPPLIES</u></b>	<b><u>\$200</u></b>
To cover computer supplies (plotting paper) and other items not considered office supplies.	
<b><u>522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE</u></b>	<b><u>\$50</u></b>
Repairs to calculators and other small tools.	
<b><u>524201 - GENERAL TORT LIABILITY INSURANCE</u></b>	<b><u>\$77</u></b>
Recommend by Risk Manager.	
<b><u>525100 - POSTAGE</u></b>	<b><u>\$252</u></b>
Cover cost of mailing citizens, engineers, etc.	
<b><u>525400 - GAS, FUEL AND OIL</u></b>	<b><u>\$1,375</u></b>
Cover fuel expense of operating county vehicle.	

### SECTION III – NEW PROGRAM OVERVIEW

New Program Objective:

To improve the management of "C" Fund projects in a manner that yields costs savings; which can increase the number of miles improved per year.

New Program Overview:

Currently, the Public Works Department manages three types of "C" Fund projects:

- (1) Provide funding for SCDOT projects at 25% of the annual revenue.
- (2) Contract complete engineering and construction services with engineering consultants and construction contractors on major County projects.
- (3) Perform project management and construction phase on minor County projects with in-house staff.

Items No. 2 and No. 3 have typically required that all right-of-way, survey, design, project management and inspection services be contracted out to a private engineering consultant firm. These costs have averaged approximately \$52,000 per mile excluding the survey services. Given the average minimum cost for design/construction is \$500,000/mile and the anticipated annual budget of \$1.2 million which excludes: SCDOT projects, Economic Development projects, Special Projects, Pavement Maintenance (i.e. resurfacing), State Match Program, the anticipated miles completed is 2.2 miles per year. These projections are based on data from fiscal years 2001 to 2005.

Current staff is dedicated to addressing existing roadway and drainage maintenance issues; leaving very little time to devote to appropriate oversight and management of the contracted work. This proposal would enable a full-time project manager to handle all correspondence (right-of-way), computer design, bidding, and construction management. Projects contracted with private engineering firms would be for the survey and/or the design only. The right-of-way, bidding and construction management phases would be handled by this new position. This position would be under the direct supervision of the County Engineer.

Since this position will work primarily on "C" Fund projects, all expenses (personnel and operating) would be expensed through the "C" Fund budget as project management. Only minor capital items (computer, furniture, etc) would be needed from the General Fund.

It is estimated that utilizing this position would save approximately \$88,000 annually. These savings would be directly applied to C-Fund program construction. A non-tangible benefit from performing these tasks in-house is project "ownership"; someone to assure the "best interest of the County".

**COUNTY OF LEXINGTON  
ALTERNATE ROAD PAVING PROGRAM  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Months Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* Alternate Road Paving Program 2702:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	0	1,023	0	1,023	0		
801000	Op Trn from General Fund	0	750,000	750,000	750,000	750,000		
<b>** Total Revenue</b>		<u>0</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>		
<b>***Total Appropriation</b>					750,000	750,000		
FUND BALANCE								
Beginning of Year								
					<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year								
					<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund: 2702  
Division: Public Works  
Organization: 121300 - PW / Transportation

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
539900 Unclassified	0	0	0	750,000		
5R0064 Greenbriar Drive	0	0	94,723	0		
5R0065 Glenn Street	0	0	70,224	0		
5R0066 Old Charleston Road	0	0	121,440	0		
5R0067 Artic Court	0	0	66,211	0		
5R0068 Flamingo Road	0	0	80,561	0		
5R0069 Point Drive	0	0	10,000	0		
5R0070 Naomi Drive	0	0	40,128	0		
5R0071 Fox Trot Trail	0	0	100,320	0		
5R0072 Heidelberg Drive	0	54,923	80,150	0		
5R0073 Three Chop Run	0	0	40,128	0		
5R0074 Westwood Circle	0	0	36,115	0		
5R0075 Stewart Drive	0	0	10,000	0		
<b>* Total Operating</b>	<b>0</b>	<b>54,923</b>	<b>750,000</b>	<b>750,000</b>		
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>54,923</b>	<b>750,000</b>	<b>750,000</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>54,923</b>	<b>750,000</b>	<b>750,000</b>		

///-1

**COUNTY OF LEXINGTON  
CAMPUS PARKING FUND  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Campus Parking Fund 2920:</b>								
<b>Revenues: (Organization - 000000)</b>								
430600	Employee Parking Fees	12,350	6,869	15,400	15,400	15,400		
430601	Public Parking Fees	2,260	327	1,000	1,000	1,000		
<b>Other Revenues:</b>								
461000	Investment Interest	1,322	162	1,000	1,000	250		
<b>** Total Revenue</b>		<u>15,932</u>	<u>7,358</u>	<u>17,400</u>	<u>17,400</u>	<u>16,650</u>		
<b>***Total Appropriation</b>					36,608	56,303		
FUND BALANCE								
Beginning of Year					<u>58,861</u>	<u>39,653</u>	<u>39,653</u>	<u>39,653</u>
FUND BALANCE - Projected								
End of Year					<u>39,653</u>	<u>0</u>		

**COUNTY OF LEXINGTON  
CAMPUS PARKING FUND  
Annual Budget  
Fiscal Year - 2009-10**

Fund 2920  
Division: General Services  
Organization: 111300 - Building Services

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages	0	942	0	0		
511112	FICA - Employer's Portion	0	52	0	0		
511113	SCRS - Employer's Portion	0	69	0	0		
511130	Workers Compensation - Employer Cost	0	75	0	0		
	<b>* Total Personnel</b>	<b>0</b>	<b>1,138</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
520100	Contract Maintenance				120		
521200	Operating Supplies				500		
522000	Building Repairs & Maintenance	0	1,374	2,450	2,500		
	<b>* Total Operating</b>	<b>0</b>	<b>1,374</b>	<b>2,450</b>	<b>3,120</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>2,512</b>	<b>2,450</b>	<b>3,120</b>		
<b>Capital</b>							
549904	Capital Contingency	0	0	0	0		
5A8598	Bird Deterrent System	0	18,718	18,718	0		
5A9365	Judicial Parking Garage - Water Line	0	877	0	0		
	<b>** Total Capital</b>	<b>0</b>	<b>19,595</b>	<b>18,718</b>	<b>0</b>		

**\*\*\* Total Budget Appropriation**

**0      22,107      21,168      3,120** \_\_\_\_\_

*112-2*

**COUNTY OF LEXINGTON  
 CAMPUS PARKING FUND  
 Annual Budget  
 Fiscal Year - 2009-10**

Fund 2920  
 Division: Non-Departmental  
 Organization: 999900 - Non-Departmental

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages	6,408	0	0	0		
	<b>* Total Personnel</b>	<b>6,408</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
522000	Building Repairs & Maintenance	6,813	0	0	0		
	<b>* Total Operating</b>	<b>6,813</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>13,221</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital</b>							
549904	Capital Contingency	0	0	14,140	53,183		
5A8598	Bird Deterrent System	0	0	0	0		
5A9365	Judicial Parking Garage - Water Line	0	174	1,300	0		
	<b>** Total Capital</b>	<b>0</b>	<b>174</b>	<b>15,440</b>	<b>53,183</b>		

**\*\*\* Total Budget Appropriation**

**13,221**

**174**

**15,440**

**53,183**

**112-3**



### **SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program I – Campus Parking Maintenance

**Program I: Campus Parking Maintenance**

**Objectives:**

The campus parking garage is currently being maintained by Building Services. The maintenance includes such items as overhead doors, cleaning the area and general maintenance of the parking area. Light fixtures must be maintained in the parking garage. The area is cleaned as needed to remove debris.

**SECTION III - SERVICE LEVELS**

	<b>Service Level Indicators:</b>		
	<b>Actual</b> <u>FY 2007-08</u>	<b>Estimated</b> <u>FY2008-09</u>	<b>Projected</b> <u>FY 2009-10</u>
Work Orders Received (Maintenance)	21	20	22

**SECTION IV. - SUMMARY OF REVENUES**

Revenues are generated by employee collections.

---

112-6

**SECTION V.A. - PERSONNEL LINE ITEM NARRATIVES  
LISTING OF POSITIONS**

**Current Staffing Level:**

Staff who maintain this facility are appropriated under 111300 (Building Services).

**DEPARTMENTAL ORGANIZATIONAL CHART**

Organizational chart is maintained under 111300 (Building Services).

**SECTION V. B.  
OPERATING LINE ITEM NARRATIVES**

**520100 CONTRACTED MAINTENANCE** **\$120**

Actual cost for annual contracted maintenance based on current information provided by vendors.

American Door

Deliver all material, equipment, and labor 120.  
to inspect, service, and maintain overhead  
doors at Judicial Center (2 door).

**521200 OPERATING SUPPLIES**

~~500~~  
~~8250~~

This account is used for purchasing supplies to clean, maintain, and stock our facilities with necessary items for daily operations. Operating supplies break down:

Brooms	\$50
Garbage bags	\$25
Ice Salt	\$25
Degreasers/Cleaners	\$75
Misc. Supplies	\$75

**522000 BUILDING REPAIRS & MAINTENANCE**

~~2,500~~  
~~\$2,000~~

This account is used to cover maintenance and repairs.

This cost covers daily maintenance and emergency repair costs for parking garage, overhead door repairs, paints, lamps and other items necessary to ensure the facility stays fully operational. This includes replacement of parking block as they become damaged.

**COUNTY OF LEXINGTON  
PERSONNEL / EMPLOYEE COMMITTEE  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Personnel/Employee Committee 2930:</b>								
<b>Revenues: (Organization - 000000)</b>								
438300	Vending Machine Sales	11,404	5,285	10,000	10,000	<u>10,000</u>		
439900	Misc Fees, Permits, and Sales	5,504	2,765	5,500	5,500	<u>5,525</u>		
<b>Other Revenues:</b>								
461000	Investment Interest	20	8	75	75	<u>50</u>		
<b>** Total Revenue</b>		<u>16,928</u>	<u>8,058</u>	<u>15,575</u>	<u>15,575</u>	<u>15,575</u>		
<b>***Total Appropriation</b>					<u>15,509</u>	<u>15,575</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>1,314</u>	<u>1,380</u>	<u>1,380</u>	<u>1,380</u>
<b>FUND BALANCE - Projected</b>								
End of Year					<u>1,380</u>	<u>1,380</u>	<u>1,380</u>	<u>1,380</u>

Fund 2930  
Division: General Administrative  
Organization: 101500 - Personnel

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved	
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<u><b>0</b></u>		
<b>Operating Expenses</b>							
521100	Duplicating	119	82	200	<u>200</u>		
539900	Unclassified	15,429	6,379	15,309	<u>15,375</u>		
<b>* Total Operating</b>		<b>15,548</b>	<b>6,461</b>	<b>15,509</b>	<u><b>15,575</b></u>		
<b>** Total Personnel &amp; Operating</b>		<b>15,548</b>	<b>6,461</b>	<b>15,509</b>	<u><b>15,575</b></u>		
<b>Capital</b>							
All Other Equipment		0	0	0	<u>0</u>		
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<u><b>0</b></u>		
<b>*** Total Budget Appropriation</b>		<b>15,548</b>	<b>6,461</b>	<b>15,509</b>	<u><b>15,575</b></u>		

**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10	
<b>*Treasurer / Delinquent Tax Collections 2950:</b>									
<b>Revenues:</b>									
416000	Delinquent Tax Costs	555,032	330,990	660,000	660,000	660,000			
439900	Misc Fees, Permits, and Sales	6,973	571	1,300	1,300	500			
450000	Rental Income	4,886	0	8,000	8,000	3,000			
461000	Investment Interest	76,185	18,099	65,000	65,000	10,000			
461020	Delinquent Tax Account Interest	4,738	0	4,000	4,000	1,000			
463005	Ins. Prorated Premium Adjustment	37	0	0	0	0			
469900	Miscellaneous Revenues	40	0	0	0	0			
<b>** Total Revenue</b>		<b>647,891</b>	<b>349,660</b>	<b>738,300</b>	<b>738,300</b>	<b>674,500</b>			
<b>***Total Appropriation</b>					<b>3,204,719</b>	<b>887,513</b>			
<b>New Programs:</b>									
- Indirect Cost Allocation - G.F.						39,419			
- Treasurer Salary Allocation Charge						36,911			
<b>**Total New Programs</b>						<b>76,330</b>			
<b>Contingency</b>									
Unused					2,268,625				
Carryforward									
<b>FUND BALANCE</b>									
Beginning of Year						<u>2,006,294</u>	<u>1,808,500</u>	<u>1,808,500</u>	<u>1,808,500</u>
<b>FUND BALANCE - Projected</b>									
End of Year						<u>1,808,500</u>	<u>1,519,157</u>		



**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2950  
Division: General Administration  
Organization: 101700 Treasurer

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 7.67 FTE	231,281	108,934	250,481	249,644	
	Salaries & Wages Adjustment Acct				11,882	
510200	Overtime	1,026	1,133	6,000	6,000	
510300	Part time - 3 (1.4423 - FTE)	17,660	19,528	63,687	41,405	
511112	FICA - Employer's Portion	18,432	9,622	24,493	23,633	
511113	State Retirement - Employer's Portion	22,591	11,649	30,063	29,009	
511120	Employee Insurance - 7.67	44,179	23,010	46,020	57,525	
511130	Workers Compensation	1,054	722	2,716	1,946	
	<b>* Total Personnel</b>	<b>336,223</b>	<b>174,598</b>	<b>423,460</b>	<b>421,044</b>	
<b>Operating Expenses</b>						
520200	Contracted Services	10,650	804	23,709	19,700	
520211	DNR Watercraft Database Access	120	120	120	290	
520244	Moving Services - Buildings	0	0	42,000	20,000	
520300	Professional Services	8,129	7,191	12,400	12,400	
520400	Advertising & Publicity	65,549	78,005	105,000	91,000	
520500	Legal Services	72,000	46,450	85,000	93,000	
521000	Office Supplies	3,297	2,483	6,800	6,000	
521100	Duplicating	1,103	645	2,184	2,184	
522200	Small Equipment Repairs & Maint	1,332	0	1,500	2,000	
524000	Building Insurance	79	40	82	82	
524001	Burglary Insurance	0	0	88	88	
524201	General Tort Liability Insurance	257	104	250	213	
524202	Surety Bonds - 2	0	0	66	0	
525000	Telephone	2,170	1,084	2,482	2,482	
525020	Pagers and Cell Phones	1,178	519	1,560	1,320	
525041	E-mail Service Charges	536	432	960	696	
525100	Postage	101,816	17,000	187,860	186,080	
525210	Conference & Meeting Expense	3,990	1,093	6,740	3,740	
525230	Subscriptions, Dues, & Books	537	548	980	1,095	
525250	Motor Pool Reimbursement	3,128	2,837	8,245	8,775	
525300	Utilities	3,924	2,282	5,080	5,080	
526600	Court Filing Fees	0	0	1,500	500	
526900	DMV Title & License Fee	255	15	1,000	500	
527040	Outside Personnel (Temporary)	0	0	12,000	0	
529900	Miscellaneous Operating Expense	0	0	1,000	1,000	
529903	Contingency	0	0	2,268,625	0	
	<b>* Total Operating</b>	<b>280,050</b>	<b>161,652</b>	<b>2,777,231</b>	<b>458,225</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>616,273</b>	<b>336,250</b>	<b>3,200,691</b>	<b>879,269</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	1,483	533	1,500	2,000	
540010	Minor Software	329	288	1,500	1,500	
	All Other Equipment	4,134	808	1,028	4,744	
	<b>** Total Capital</b>	<b>5,946</b>	<b>1,629</b>	<b>4,028</b>	<b>8,244</b>	
	<b>*** Total Budget Appropriation</b>	<b>622,219</b>	<b>337,879</b>	<b>3,204,719</b>	<b>887,513</b>	



**SECTION V. A. – PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Deputy Tax Collector	1		1	1	16
Assist. Deputy Tax Collector	1		1	1	7
Cashier/Clerk	3		3	3	5
Business & Mfg. Personal	1		1	1	6
Property Tax Specialist					
FLC Mobile Home Specialist	1		1	1	7
Accounting Clerk/Cashier (67%)	1		1	1	6
<b>Total Positions</b>	<b>8</b>		<b>8</b>	<b>8</b>	

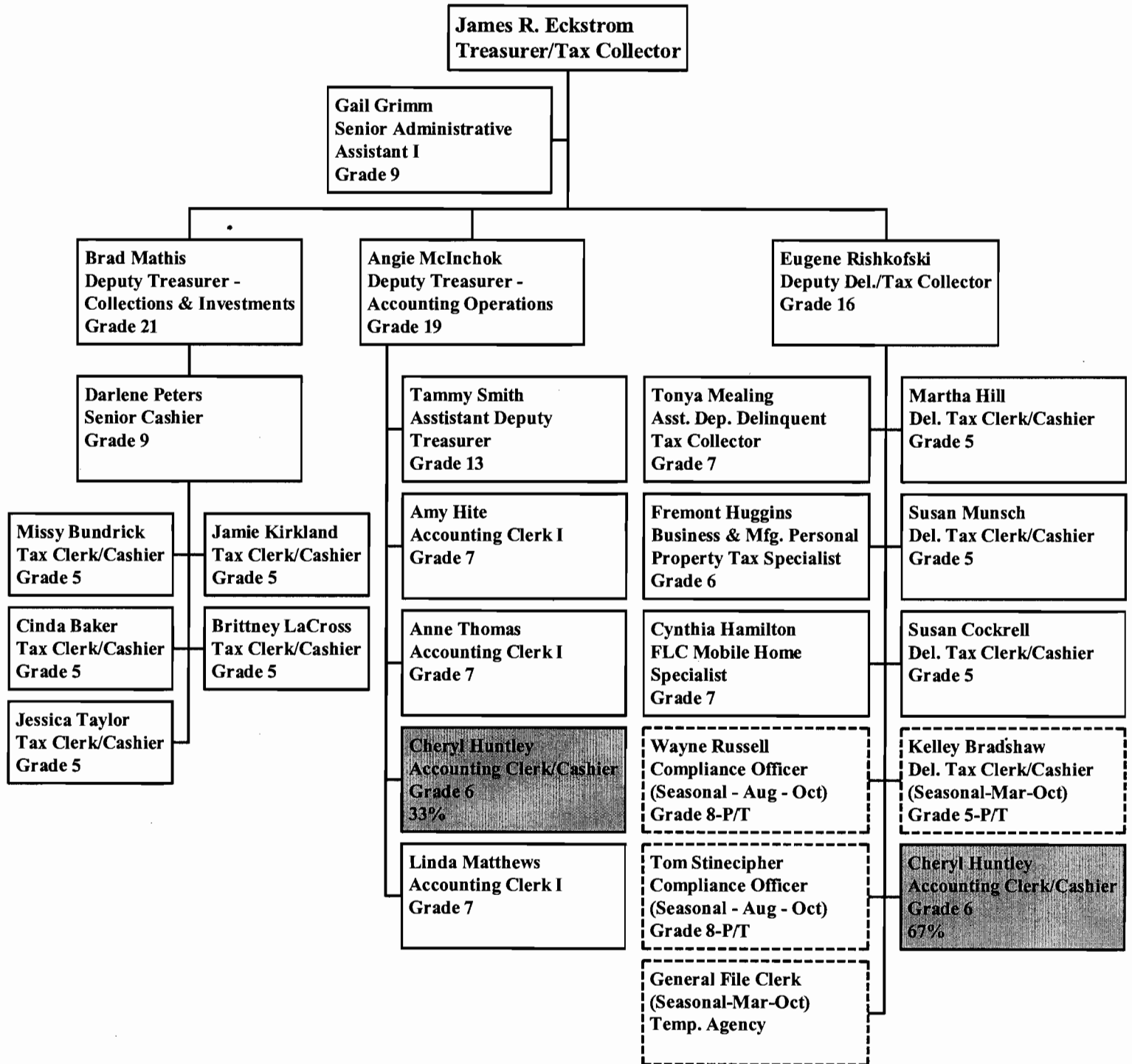
Part Time

Compliance Officer	2		2	2	8
Cashier/Clerk	1		1	1	5
<b>Total Positions</b>	<b>3</b>		<b>3</b>	<b>3</b>	

(SEE ORGANIZATION CHART ON NEXT PAGE)

# Treasurer's Office Organizational Chart

Fiscal Year 2009-10



**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510200 - OVERTIME \$6,000**

This is for overtime worked by office staff during busy times and in preparation for tax sale.

**510300 - PART TIME \$41,405**

We are using 3 part time people. Two are seasonal employees used for mapping and posting tax sale signs.

The other is used during busy times mailing execution notices, certified mail and preparing for tax sale.

2 @ \$14.84 Per Hour

1 @ \$12.31 Per Hour

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2009-10 BUDGET REQUEST

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES** **\$19,700**

American Solutions for Business	18,000.00
Execution Notices	5,000.00
Certified Letters	13,000.00
Pacer on line Bankruptcy Court	300.00
Accurint (online people search)	1,400.00

**520211 - DNR Watercraft Database** **\$290**

Access database to flag and unflag boats and motors with delinquent taxes using two computers.	\$240.00
One-time software license fee for additional computer.	\$ 50.00

**520244 - MOVING SERVICES - BUILDINGS** **\$20,000**

Cover moving expenses of moving mobile homes acquired by the FLC through tax sale.

**520300 - PROFESSIONAL SERVICES** **\$12,400**

Auctioneer fees	12,000.00
Definitely Taking Request (Deaf interpreter for tax sale)	400.00

**520400 - ADVERTISING** **\$91,000**

Tax Sale	
Lexington County Publishing Network	50,000.00
The State Record Company Inc.	40,000.00
FLC Advertising	1,000.00

**520300 - LEGAL SERVICES** **\$93,000**

Attorney fees, title searches, deed preparation, & consultations

**521000 - OFFICE SUPPLIES** **\$6,000**

Paper, Pencils, Ribbons, Staples, Tape, etc	1,000.00
Envelopes #45000	400.00
Tax bill forms	800.00
Posting signs #10000	3,000.00
Toner for laser printer	700.00
Laser check forms	100.00

**521100 - DUPLICATING** **\$2,184**

This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc. Estimated usage 50,000 @ \$.032945 per copy = \$1647.  
 Charges for copier paper 537.

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2009-10 BUDGET REQUEST

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$2,000**  
 Repair of computers, printers, kard-veyer file and validators.

**524000 - BUILDING INSURANCE** **\$ 82**  
 1,157 square footage of Treasurers office. Per Risk Management

**524001 - BURGLARY INSURANCE** **\$88**  
 1,157 square footage of Treasurers office. Per Risk Management

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$213**  
 Per Risk Management

**525000 - TELEPHONE (10 phones lines and 4 voice mail)** **\$2,482**  
 6 Phone lines no voice mail @\$19.00 per month x 12 months = \$1,368.  
 4 phone lines with voice mail @ \$20.70 per month x 12 months = \$964.  
 Charges for directory assistance \$150.00

**525020 - PAGERS AND CELL PHONES** **\$1,320**  
 \$110.00 Per Mo x 12 Months = \$1320.00

**525041 E-MAIL SERVICE CHARGE** **\$696**  
 8 Accounts x \$7.25 Per Account x 12 Months = \$696.00

**525100 - POSTAGE** **\$186,080**  
 Due to law changes, we are required to notify by certified mail, old and new owners and separate letters sent to each individual owner. This was not done last year on the advice of our attorney.

Certified mail May - July	estimate 15,000 @ \$10.04 ea.	-	150,600.00
Certified mail other	estimate 2,000 @ \$10.04 ea.	-	20,080.00
Receipts & other mail	estimate 17,000 @ \$ .44 ea.	-	7,480.00
Execution notices mailed	estimate 18,500 @ \$ .44 ea.	-	7,920.00

**525210 - CONFERENCE & MEETING EXPENSE** **\$3,740**  
 To cover the costs of attending the Spring and Fall Conferences.

SCATT Legislative Conf. (3 employees)	\$ 150.00
Meals for workers on overtime at tax sale	\$ 250.00
SCACEE Spring (Treasurer)	\$ 800.00
SCACEE Fall (Treasurer)	\$ 800.00
SCACEE Board Meetings (Treasurer)	\$ 600.00
TAPS Workshop (3 employees)	\$ 120.00
TAPS Meeting (3 employees)	\$ 120.00
SCATT Academy (3 employees)	\$ 900.00
(Needed for accreditation)	

FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2009-10 BUDGET REQUEST

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$1,095**

TAPS	3 employees	\$	90.00
SCACEE	1 employee	\$	75.00
SCATT	3 employees	\$	225.00
Cross Reference Book		\$	325.00
Lexington County Chronicle		\$	30.00
The State Newspaper		\$	125.00
Supplement to Title 12 Tax Book		\$	25.00
Misc.		\$	200.00

**525250 - MOTOR POOL REIMBURSEMENT** **\$8,775**

15,000 Miles @ 58.5 Cents per mi = \$8,775.00

**525300 - UTILITIES** **\$5,080**

1,157 square footage of Treasurers office.

**526600 - COURT FILING FEES** **\$500**

FLC court fees for eviction notices.

**526900 - DMV TITLE & LICENSE FEES** **\$500**

FLC title transfers for sold mobile homes.

**529900 - MISCELLANEOUS OPERATION EXPENSES** **\$1,000**

FLC operating expenses.

**529903 - CONTINGENCY** **\$0**



FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2009-10 BUDGET REQUEST

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$2,000**

**540010 - MINOR SOFTWARE** **\$1,500**

**ALL OTHER EQUIPMENT**

**3 F1 PC'S RPL** **\$2,175**

Replace three computers in the Treasurer/Tax Collectors office, one for cash register 8 and two for cashier/clerk positions.

These computers were purchased in 2004 and need to be replaced per recommendation of the IS department.

**1 PANINI CHECK SCANNER** **\$1,625**

This Panini will be used in the Delinquent Tax Department and is necessary to reduce the overload and backlog on our present Panini in the Current Tax area. It will also serve as a backup to the Current Tax Panini in the event of equipment failure.

**1 F1 PC ADDNL** **\$725**

Necessary to support the new Panini in the Delinquent Tax Department.

**1 20" FLAT PANEL MONITOR ADDNL** **\$219**

Necessary to support the new Panini in the Delinquent Tax Department.

**SECTION I**

**COUNTY OF LEXINGTON  
New Program Request  
Fiscal Year - 2009-2010**

Fund # 2950 _____	Fund Title: Delinquent Tax Collections _____
Organization # 101700 _____	Organization Title: Treasurer _____
Program # _____	Program Title: Indirect Cost Allocation _____

Object Expenditure Code Classification	Total 2009 - 2010 Requested
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	_____
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	_____
520400 Advertising	_____
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525____ Utilities - _____	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
529950 Indirect Cost	39,419
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
<b>* Total Operating</b>	39,419
<b>** Total Personnel &amp; Operating</b>	39,419
<b>** Total Capital (From Section II)</b>	_____
<b>*** Total Budget Appropriation</b>	39,419

### SECTION III – PROGRAM OVERVIEW

**Title of Program: Indirect Cost Allocation**

This new program is a request to revise the indirect cost allocation agreement between the General Fund and the Delinquent Tax Fund. In prior fiscal years, \$5 of the execution cost was distributed to the General Fund. To more accurately calculate the indirect cost allocation, the federally approved indirect cost percentage is requested to be used. This formula would calculate a percentage of the Delinquent Tax Fund salaries and redistribute this amount in execution cost to the General Fund each fiscal year going forward.

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 2950 Fund Title: Delinquent Tax Collections  
 Organization # 101700 Organization Title: Treasurer  
 Program # \_\_\_\_\_ Program Title: Treasurer Salary Allocation Change

Total  
2009 - 2010  
Requested

Object Expenditure  
Code Classification

Object Expenditure Code Classification	Total 2009 - 2010 Requested
<b>Personnel</b>	
510100 Salaries # _____	28,261
510300 Part Time # _____	
511112 FICA Cost	2,162
511113 State Retirement	2,654
511114 Police Retirement	
511120 Insurance Fund Contribution # _____	3,750
511130 Workers Compensation	85
511131 S.C. Unemployment	
* Total Personnel	36,911
<b>Operating Expenses</b>	
520100 Contracted maintenance	
520200 Contracted Services	
520300 Professional Services	
520400 Advertising	
521000 Office Supplies	
521100 Duplicating	
521200 Operating Supplies	
522100 Equipment Repairs & Maintenance	
522200 Small Equipment Repairs & Maint.	
522300 Vehicle Repairs & Maintenance	
523000 Land Rental	
524000 Building Insurance	
524100 Vehicle Insurance # _____	
524101 Comprehensive Insurance # _____	
524201 General Tort Liability Insurance	
524202 Surety Bonds	
525000 Telephone	
525100 Postage	
525210 Conference & Meeting Expenses	
525230 Subscriptions, Dues, & Books	
525___ Utilities - _____	
525400 Gas, Fuel, & Oil	
525600 Uniforms & Clothing	
526500 Licenses & Permits	
_____	
_____	
_____	
_____	
_____	
_____	
_____	
_____	
_____	
_____	
* Total Operating	
** Total Personnel & Operating	36,911
** Total Capital (From Section II)	
*** Total Budget Appropriation	36,911

114-13

### SECTION III – PROGRAM OVERVIEW

**Title of Program: Treasurer Salary Allocation Change**

This new program is a request to have the county's portion of the Treasurer's salary and fringe benefits be split 50% between the General Fund and the Delinquent Tax Fund. In prior fiscal years, the Treasurer's salary has been charged 100% to the general fund. The Treasurer also serves as the Tax Collector for the county. This change is requested to more accurately reflect the division of duties and responsibilities of the Treasurer.

**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION  
Annual Budget  
FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Finance / Grants Administration 2990:</b>								
<b>Revenues:</b>								
451950	Indirect Cost Reimbursement	0	0	0	0	0		
461000	Investment Interest	14,843	3,668	15,000	15,000	10,000		
801000	Op Trm from Genrl Fund/Cty Ordinary	75,000	75,000	75,000	75,000	75,000		
<b>** Total Revenue</b>		<u>89,843</u>	<u>78,668</u>	<u>90,000</u>	<u>90,000</u>	<u>85,000</u>		
<b>***Total Appropriation</b>					562,027	<u>139,181</u>		
<b>Contingency</b>								
Unused					428,526			
Carryforward						(290,917)		
FUND BALANCE								
Beginning of Year					388,599	345,098		
FUND BALANCE - Projected								
End of Year					<u>345,098</u>	<u>0</u>		

**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2990  
Division: General Administration  
Organization: 101400 Finance

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 2	50,615	24,128	96,029	96,014		
	Salaries & Wages Adjustment Account				3,841		
511112	FICA - Employer's Portion	3,813	1,819	7,347	7,639		
511113	State Retirement - Employer's Portion	4,666	2,266	9,017	9,377		
511120	Employee Insurance - 2	11,520	6,000	12,000	15,000		
511130	Workers Compensation	152	72	289	301		
	<b>* Total Personnel</b>	<b>70,766</b>	<b>34,285</b>	<b>124,682</b>	<b>132,172</b>		
<b>Operating Expenses</b>							
521000	Office Supplies	243	175	500	663		
521100	Duplicating	305	178	550	360		
524201	General Tort Liability Insurance	54	23	56	56		
524202	Surety Bonds - 2	0	0	18	0		
525000	Telephone	241	120	492	475		
525041	E-mail Service Charge	70	54	240	175		
525100	Postage	13	0	35	35		
525210	Conference, Meeting & Training Exp.	733	779	4,500	4,210		
525230	Subscriptions, Dues, & Books	270	225	675	735		
525240	Personal Mileage Reimbursement	46	0	100	100		
529903	Contingency	0	0	428,526	0		
	<b>* Total Operating</b>	<b>1,975</b>	<b>1,554</b>	<b>435,692</b>	<b>6,809</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>72,741</b>	<b>35,839</b>	<b>560,374</b>	<b>138,981</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	200	200		
540010	Minor Software	0	0	500	0		
	All Other Equipment		781	953			
	<b>** Total Capital</b>	<b>0</b>	<b>781</b>	<b>1,653</b>	<b>200</b>		
	<b>*** Total Budget Appropriation</b>	<b>72,741</b>	<b>36,620</b>	<b>562,027</b>	<b>139,181</b>		

*115-2*

**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

- Program I - Administration
- Program II -
- Program III -

**Program I: Administration**

Objectives:

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County's grants and special revenues. To assist and advise County Council, County Administrator, other department heads and program managers. To provide to the public friendly and efficient services. To maintain the official records of the County. To develop and maintain county-wide systems and internal controls. To gather and process information needed by other departments and the public.

**Program II:**

Objectives:

**Program III:**

Objectives:

**SERVICE LEVELS**

**Service Level Indicators:**

	<u>Actual</u> <u>FY 2007-08</u>	<u>Estimated</u> <u>FY 2008-09</u>	<u>Projected</u> <u>FY 2009-10</u>
Solicitor Grants	1	1	1
Solicitor Special Revenue	8	9	9
Law Enforcement Grants	14	13	12
LE Special Revenue	12	12	11
Public Safety Grants	6	8	8
PS Special Revenue	2	3	3
Other Grants	11	12	11
Other Special Revenue	18	23	23



**SECTION IV. - SUMMARY OF REVENUES**

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$75,000**

To cover the costs of grant administration, funds are transferred from the General Fund in the amount of 3% of all grants excluding those that approve indirect cost.

**461000 - INVESTMENT INTEREST** **\$10,000**

Interest is earned on the Fund Balance in the account.

**SECTION V. A. - LISTING OF POSITIONS**

**Current Staffing Level:**

Full Time Equivalent

<u>Job Title Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Manager	1.00	0	1.00	20
Accountant	1.00	0	1.00	15
Total Positions	<u>2.00</u>	<u>0</u>	<u>2.00</u>	

115-5

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$663**

Funds are used to purchase special 4-part file folders for the grants and special revenue funds and other miscellaneous supplies as needed.

File folders (8 boxes @ \$34.40)	\$276.00
Toner Cartage (2 @ \$106.36)	\$213.00
Color Paper (3 rms)	\$ 35.00
Paper for Printer (2 cases)	\$ 64.00
Pens, pencils, & other office products	\$ 75.00

**521100 - DUPLICATING** **\$360**

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

Copier Machine Usage cost (\$0.03) x 12,000 copies	\$360.00
----------------------------------------------------	----------

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$56**

To cover the cost of general tort liability insurance.

Manager of Grants	1.00 position	\$28
Accountant/Analyst	1.00 position	\$28

**525000 - TELEPHONE** **\$475**

To cover the cost of telephone service and voicemail.

Cost per line	\$18.00
Voicemail Cost	\$ 1.00
6% sales tax	\$ 1.14
1% local tax	<u>\$ 0.19</u>
	\$20.33

Exitsting line	\$20.33 x 12 months	\$244
TBA line (if needed)	\$19.26 x 12 months	\$231

**525041 - E-MAIL SERVICE CHARGES** **\$175**

To cover monthly e-mail services charges.

12 months x 2 e-mails accounts @ \$7.25	\$175
-----------------------------------------	-------

**525100 - POSTAGE** **\$35**

Postage cost for mailing out grant related items.

115-6

**525210 - CONFERENCE & MEETING EXPENSE** **\$4,210**

To cover the costs of attending occupational continuing education and program related workshops and seminars required for grants and special revenue programs and to cover the costs of attending the occupational and program related conferences and monthly meetings.

GFOASC Spring Conference, Columbia vicinity (May 2010)	\$ 75
GFOASC Fall Conference, Myrtle Beach, SC (September 2009)	\$ 785
National GFOA Conference (location/time to be announced)	\$1,550
Monthly meetings	\$ 200
Other Training Sessions	\$1,600

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$735**

Funds are used for membership dues to the following professional organizations. The grant publication provides information on available funding from the Department of Justice. The Federal Register provides specific grant information required on the Schedule of Expenditures of Federal Awards.

GFOASC annual membership (1)	\$ 50
National GFOA annual membership	\$225
Federal Register	\$ 72
Congressional Digest Corp (Capital City Publishers)	\$288
Miscellaneous Subscriptions or Dues	\$100

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$100**

Mileage reimbursement required when using personal vehicles to travel to meetings, etc.

181 miles @ \$0.55 = \$99.55

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$200**

---

Funds will be used to purchase minor equipment as needed.

County of Lexington  
 Grants Administration (3% of Total Grants)  
 FY 2008-2009 Operating Transfer Detail  
 Journal Entry: Operating Transfer Out (Fund 1000 - General Fund) 1000-999900-812990  
 Operating Transfer In (Fund 2990 - Finance / Grants Administration) 2990-000000-801000

Filename: GRTADM10.XLS  
 Date: 2-20-09  
 Prepared by: AD

Name of Grant	Fund Number	Amount of FY 2008-09 Total Grants	3% of Total Grants
FEMA State & Local Assistance	1000	6,177.00	185
DSS - Operating Reimbursements	1000	0.00	0
Economic Development Grants	2000	0.00	0
Accommodations Tax	2120	0.00	0
Tourism Development Fee	2130	0.00	0
Temp Alcohol Beverage License Fee	2140	0.00	0
Minibottle Tax	2141	0.00	0
Indigent Care	2200	0.00	0
Library State Aid	2330	0.00	0
Urban Entitlement Community Development	2400	1,418,127.00	42,544
HOME Program	2401	755,090.00	22,653
Clk of Crv/Title IV-D Child Support	2410	0.00	0
LE/Title IV-D Process Server	2411	0.00	0
Bulletproof Vest Program	2414	848.16	25
11th Circuit Law Enforcement Network	2416	24,000.00	720
LE / Multijurisdiction Task Force	2436	0.00	0
LE / School Resource Officers	2437	175,936.00	5,278
LE / Highway Safety DUI Enforcement	2455	178,521.00	5,356
LE / Violence Against Women Act	2456	203,217.00	6,097
LE / Paul Coverdell Forensic Science Improvement	2457	0.00	0
LE / COPS Methamphetamine Initiative	2458	0.00	0
Sol / Drug Court	2460	0.00	0
Sol / Violent Crime Task Force	2469	88,207.00	2,646
Transportation Enhancement Program	2471	0.00	0
Landscape & Scenic Beautification	2472	0.00	0
State Homeland Security Grant	2476	0.00	0
Supplemental Homeland Security Grant	2477	0.00	0
Operations & Firefighter Safety Grant	2478	0.00	0
SCDOT RISE Program	2479	0.00	0
Citizens Corp Grant	2480	5,036.00	151
SHSP Buffer Zone Protection Plan	2482	0.00	0
SHSP Explosive Ordinance Disposal Enhancement	2484	100,000.00	3,000
Multi Crime Scene Investigation Unit	2490	129,595.00	3,888
FY 06 Justice Assistance Grant	2493	0.00	0
FY 07 Justice Assistance Grant	2494	0.00	0
FY 08 Justice Assistance Grant	2495	18,999.00	570
Sol / Victim Witness Program	2500	0.00	0
Sol / Juvenile Arbitration	2501	60,000.00	1,800
DHEC / EMS Grant-In-Aid	2520	38,335.60	1,150
Water Recreation Tax	2530	0.00	0
Clerk of Court / Professional Bond Fees	2600	0.00	0
PS / Emergency Telephone System E-911	2605	0.00	0
PS / SCE&G Support Fund	2606	0.00	0
Sol / Forfeiture Fund (Narcotics)	2610	0.00	0
Sol / State Fund	2611	0.00	0
Sol / Pre-Trial Intervention	2612	0.00	0
Sol / Worthless Check Fund	2613	0.00	0
Sol / Drug Case Prosecution	2614	0.00	0
Sol / Alcohol Education Program	2615	0.00	0
Victim's Bill of Rights	2620	0.00	0
LE / Forfeiture Fund (Narcotics)	2630	0.00	0
LE / Inmate Services	2632	0.00	0
LE / School District #1	2633	0.00	0
LE / School District #2	2634	0.00	0
LE / Federal Forfeiture (Narcotics)	2637	0.00	0
LE / Civil Process Server	2638	0.00	0
LE / School District #3	2639	0.00	0
LE / School District #4	2640	0.00	0
LE / School District #5	2641	0.00	0
LE / Alcohol Enforcement Team	2642	0.00	0
LE / Palmetto Pride Enforcement Grant	2643	2,520.00	76
LE / Alive @ 25	2644	0.00	0
LE / SCDJ Contract	2645	0.00	0
Schedule "C" Funds	2700	0.00	0
Road Improvement Private Contributions	2701	0.00	0
Alternative Road Paving Program	2702	0.00	0
Campus Parking Fund	2920	0.00	0
Personnel / Employee Committee	2930	0.00	0
Treasurer / Delinquent Tax Collection	2950	0.00	0
Finance / Grants Administration	2990	0.00	0
Pass-Thru Grants	2999	0.00	0
Solid Waste / DHEC Management Grant	5720	39,485.00	1,185
Solid Waste / DHEC Waste Tire Grant	5721	6,000.00	180
Solid Waste / DHEC Used Oil Grant	5722	61,825.00	1,855
Solid Waste / Community Pride Grant	5724	0.00	0
Solid Waste / Palmetto Pride Grant	5725	6,000.00	180
		<b>3,317,919</b>	<b>99,538</b>

115-9

**COUNTY OF LEXINGTON  
PASS-THRU GRANTS  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Pass-Thru-Grants 2999:</b>								
<b>Revenues: (Organization - 000000)</b>								
452100	Town Recorders Fees	85,913	46,782	86,804	86,804	86,804		
453009	B&C #1426 Gilbert Summit Rural Wtr	95,600	0	0	0	0		
458000	State Grant Income	10,000	0	0	0	0		
461000	Investment Interest	50	49	0	49	49		
827750	RET from P&D / Contractor Performance Bd	0	34,909	34,909	34,909	0		
<b>** Total Revenue</b>		<b>191,563</b>	<b>81,740</b>	<b>121,713</b>	<b>121,762</b>	<b>86,853</b>		
<b>***Total Appropriation</b>					<b>123,590</b>	<b>86,961</b>		
FUND BALANCE								
Beginning of Year								
					<b>1,936</b>	<b>108</b>	<b>108</b>	<b>108</b>
FUND BALANCE - Projected								
End of Year								
					<b>108</b>	<b>0</b>		

Fund: 2999

Organization: 142000 - Magistrate Court Services (Personnel Costs)

Organization: 999900 - Non-departmental (Special Projects)

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel: (Organization - 142000)</b>							
510100	Salaries & Wages	72,390	39,419	73,140	73,140		
511112	FICA - Employer's Portion	5,456	2,975	5,596	5,596		
511114	PORS - Employer's Portion	6,887	4,003	7,826	7,826		
511130	Workers Compensation	312	308	242	242		
511214	PORS - Emplr. Port. (Retiree)	859	353	0	0		
<b>* Total Personnel</b>		<b>85,904</b>	<b>47,058</b>	<b>86,804</b>	<b>86,804</b>		
<b>Operating Expenses: (Organization - 999900)</b>							
529903	Contingency	0	0	1,877	157		
534071	Lexington County Peach Festival	10,000	0	0	0		
536028	B&C #1426 Gilbert Summit Rural Water	0	0	0	0		
536033	B&C #1631 Gilbert Summit Rural Water	95,600	0	0	0		
5R0033	Stoney Point Drive and Circle	0	7,070	34,909	0		
<b>* Total Operating</b>		<b>105,600</b>	<b>7,070</b>	<b>36,786</b>	<b>157</b>		
<b>** Total Personnel &amp; Operating</b>		<b>191,504</b>	<b>54,128</b>	<b>123,590</b>	<b>86,961</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>191,504</b>	<b>54,128</b>	<b>123,590</b>	<b>86,961</b>		

116-1

**COUNTY OF LEXINGTON**  
**RED BANK CROSSING RENTAL PROPERTIES**  
**Combined Annual Budget**  
**Fiscal Year 2009-10**

Fund: 5601  
Division: Non-Departmental

Summary Page	2007-08	2008-09	2008-09	<i>BUDGET</i>		
	Actual	Actual (Dec)	Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
450000 Rental Income	71,855	26,628	77,332	75,373		
461000 Investment Interest	264	161	0	500		
463005 Ins. Prorated Premium Adj	0	271	0	0		
<b>Total Revenue</b>	<b>72,119</b>	<b>27,060</b>	<b>77,332</b>	<b>75,873</b>		
<b>Expenses:</b>						
Total Personnel & Operating	19,176	16,255	77,332	67,373		
Depreciation	7,964	0	0	8,500		
Capital Outlay	0	0	0	0		
<b>*Total Expense</b>	<b>27,140</b>	<b>16,255</b>	<b>77,332</b>	<b>75,873</b>		
<b>Total Expense</b>	<b>27,140</b>	<b>16,255</b>	<b>77,332</b>	<b>75,873</b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	7,964	0	0	8,500		
<b>Net Cash</b>	<b>52,943</b>	<b>10,805</b>	<b>0</b>	<b>8,500</b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	0	0	0	0		
<b>Net Income (Loss)</b>	<b>44,979</b>	<b>10,805</b>	<b>0</b>	<b>0</b>		
<b>FUND BALANCE</b>						
Beginning - Cash/Fund Balance			52,943	52,943	0	0
<b>FUND BALANCE</b>						
End of Year - Projected - Cash/Fund Balance			52,943	61,443	0	0



**COUNTY OF LEXINGTON  
RED BANK CROSSING RENTAL PROPERTIES**

**Annual Budget  
Fiscal Year 2009-10**

Fund: 5601  
Division: Non-Departmental  
Organization: 999900 - Non-Departmental

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
				2009-10 Requested	2009-10 Recommend Approved
<b>Personnel</b>					
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>					
520103 Landscape/Ground Maintenance	2,100	2,255	4,510	<u>4,510</u>	
520231 Garbage Pickup Service	2,015	2,142	4,315	<u>4,345</u>	
520232 Parking Lot Sweeping	3,391	2,964	5,928	<u>5,928</u>	
520500 Legal Services	4,470	0	5,000	<u>5,000</u>	
522000 Building Repairs & Maintenance	220	0	5,000	<u>5,000</u>	
524000 Building Insurance	2,216	1,860	4,260	<u>4,260</u>	
525391 Util/Red Bank Crossing	4,764	7,034	27,711	<u>27,711</u>	
529000 Unclassified	0	0	20,608	<u>10,619</u>	
530100 Depreciation	7,964	0	0	<u>8,500</u>	
<b>* Total Operating</b>	<b>27,140</b>	<b>16,255</b>	<b>77,332</b>	<b><u>75,873</u></b>	
<b>** Total Personnel &amp; Operating</b>	<b>27,140</b>	<b>16,255</b>	<b>77,332</b>	<b><u>75,873</u></b>	
<b>Capital</b>					
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
<b>*** Total Expenses</b>	<b>27,140</b>	<b>16,255</b>	<b>77,332</b>	<b><u>75,873</u></b>	

*117-2*

---

**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program I – Red Bank Crossing / Rental Property

**Objectives:**

To collect rent from eight tenants, keep property maintained and clean, and provide friendly and efficient customer service to the tenants

**Program I: Red Bank Crossing /Rental Property**

Property, formerly Winn-Dixie store, was purchased in December 2007 for the purpose of having additional office space and to maintain the current lease agreements with current tenants.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520103 – LANDSCAPING/GROUND MAINTENANCE** **\$4,510**

Landscaping, cutting grass, trim bushes, edging curbs, sign posts, pick up trash on grounds

12mos @ \$300 mo. = **\$3,600**

Pine straw applied twice per year

2 @ 455 = **\$910**

**\$3,600 + \$910.00 = 4,510**

**520231 - GARBAGE PICKUP SERVICE** **4,345**

Garbage pickup – two eight cubic yard containers and service twice per week (Tuesdays & Fridays)

12 mos. x \$362.07 = **\$4,344.84**

**520232 – PARKING LOT SWEEPING** **5,928**

Parking lot sweeping: four nights per week

12mos. @ \$494 = **\$5,928**

**520500 – LEGAL SERVICES** **\$5,000**

**Legal fees from general attorney costs**

**522000 – BUILDING REPAIRS & MAINTENANCE** **\$5,000**

**Small repairs and maintenance building**

**524000 - BUILDING INSURANCE** **\$4,260**

12 months coverage

**525300 - UTILITIES** **\$27,711**

Covers electrical from SCE&G

Old Winn Dixie Building at \$1043.17 a month = \$12,518.04

Parking lot lighting for 12 mos. @ \$550 = \$6,600

Old CVS space minimum usage for 12 mos. @ \$16.05 = \$192.60

Total SCE&G = **\$19,310.64**

and water/sewer from LCJMWSC for 12 mos. @ \$70 = **\$8,400 + \$19,310.64 = \$26,710.64**

**529000 - UNCLASSIFIED** **\$10,619**

Funds are used for unexpected expenses not budgeted.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Combined Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works

Summary Page	2007-08	2008-09	2008-09	2009-10	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2009-10 Recommend	2009-10 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
Property Taxes	6,676,603	3,762,707	7,359,917	7,480,268		
Landfill Revenue Fees	1,844,211	963,869	2,148,665	2,190,275		
Other Revenues	550,139	134,640	214,000	157,500		
<b>Total Revenues</b>	<b>9,070,953</b>	<b>4,861,216</b>	<b>9,722,582</b>	<b>9,828,043</b>		
<b>Expenses:</b>						
Total Personnel & Operating	6,841,227	2,765,814	9,401,024	9,038,819		
Depreciation	480,331	0	530,200	479,700		
Capital Outlay	6,494	66,176	1,468,551	3,120,424		
Operating Transfers	0	0	0	0		
Adjustment for Post-Closure Amount	0	0	30,000	74,005		
<b>Total Expenses</b>	<b>7,328,052</b>	<b>2,831,990</b>	<b>11,429,775</b>	<b>12,712,948</b>		
<b>Noncash Expenses:</b>						
Adjustment for Post-Closure Amount	0	0	30,000	74,005		
Depreciation: Add Back In	480,331	0	530,200	479,700		
<b>Net Cash</b>	<b>2,223,232</b>	<b>2,029,226</b>	<b>(1,146,993)</b>	<b>(2,331,200)</b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	6,494	66,176	1,468,551	913,324		
<b>Net Income (Loss)</b>	<b>1,749,395</b>	<b>2,095,402</b>	<b>(238,642)</b>	<b>(1,971,581)</b>		
<b>FUND BALANCE</b>						
Beginning - Fund Balance (Unrestricted add-back L/T liab.)			4,667,066	3,520,073	3,520,073	3,520,073
<b>FUND BALANCE</b>						
End of Year - Projected - Cash/Fund Balance			3,520,073	1,188,873	3,520,073	3,520,073

**COUNTY OF LEXINGTON**  
**SOLID WASTE MANAGEMENT**  
**Annual Budget**  
**FY 2009-10 Estimated Revenues & Other Funding Sources**

Fund: 5700	Actual	Actual	Actual	Actual	Actual	Amended	6 Months	Projected	
Division: Public Works	Receipts	Receipts	Receipts	Receipts	Receipts	Budget	Received	Revenue	Requested
Revenue Account Title	2003-04	2004-05	2005-06	2006-07	2007-08	Thru Dec 2008-09	Thru Dec 2008-09	Thru Jun 2008-09	2009-10
<b>* Undesignated Revenues 5700 :</b>									
<b>Property Taxes:</b>									
	Mills	Mills	Mills	Mills	Mills	Mills			Mills
	7.237	7.403	6.574	6.798	7.573	8.040			
410000 Current Property Taxes	3,503,986	3,698,842	4,144,331	4,422,520	5,107,020	5,890,006	3,045,573	5,890,006	5,890,006
410500 Homestead Exemption Reimburse.	179,555	189,531	178,245	193,800	226,046	175,000	0	175,000	175,000
410520 Manufacturer's Exempt. Reimburse.	16,604	35,999	26,856	27,943	30,883	15,000	0	20,000	20,000
410530 State Sales & Use Tax Credit	0	0	0	0	0	0	110,351	110,351	110,351
411000 Current Vehicle Taxes	932,234	925,104	860,759	814,017	841,553	937,211	442,213	937,211	937,211
412000 Current Tax Penalties	9,897	9,948	10,256	10,510	12,858	7,200	162	7,200	7,200
412001 Prior Year Penalty	0	0	443	0	0	0	0	0	0
413000 Delinquent Taxes	173,328	206,656	188,241	203,158	224,669	140,000	132,464	140,000	140,000
414000 Delinquent Tax Penalties	28,964	28,035	27,412	30,993	32,830	22,000	19,855	22,000	22,000
417100 Fee in Lieu of Taxes	115,342	132,143	137,668	151,224	160,240	165,500	0	165,500	165,500
417120 FILOT - Prior Year	0	0	0	0	(336)	0	0	0	0
417130 FILOT - Manufacturer's Tax Exemp	0	0	0	0	17,928	0	0	0	0
417150 FILOT - Fee for Services	0	0	0	0	6,887	0	0	0	0
418000 Motor Carrier Payments	11,637	11,637	12,663	14,028	16,025	10,000	12,089	13,000	13,000
419900 Tax Refunds	(7)	(4)	(10)	0	0	(2,000)	0	(2,000)	0
<b>Total Property Taxes</b>	<b>4,971,540</b>	<b>5,237,891</b>	<b>5,586,864</b>	<b>5,868,193</b>	<b>6,676,603</b>	<b>7,359,917</b>	<b>3,762,707</b>	<b>7,478,268</b>	<b>7,480,268</b>
<b>Landfill Revenue Sources:</b>									
430850 Credit Report Fees	0	0	0	0	450	375	150	375	375
434000 Landfill Fees	958,016	1,233,146	1,276,239	1,437,365	1,400,314	1,339,000	696,907	1,339,000	1,300,000
434100 Landfill Permit Fees	3,680	2,180	2,920	3,595	2,843	2,000	1,545	3,000	3,000
434200 Garbage Franchise Fees	59,851	77,679	82,203	106,594	76,340	90,640	51,016	102,000	102,000
434400 Paper Recycling Fees	6,698	6,255	4,342	6,361	14,112	6,600	8,304	8,320	1,000
434401 Battery Recycling Fees	1,491	503	3,833	676	7,973	5,000	4,420	8,500	8,500
434402 Aluminum Recycling Fees	24,379	19,179	23,777	28,936	39,553	28,500	20,759	32,600	28,500
434403 Plastic Recycling Fees	1,292	5,245	4,348	5,053	9,083	2,000	6,504	6,600	2,000
434405 White Goods Recycling Fees	45,189	70,753	95,464	113,516	108,764	353,500	70,648	105,000	242,000
434406 Waste Tire Fees	12,709	22,851	33,478	52,260	36,785	32,000	26,934	46,800	43,800
434407 Textile Recycling Fees	873	160	531	1,156	981	800	513	800	800
434408 Cardboard Recycling Fees	32,337	36,422	29,016	41,349	61,370	58,000	15,134	15,200	5,000
434409 Glass Recycling Fees	907	1,280	2,118	3,043	6,250	4,800	2,672	3,200	1,500
434411 Oil Filter Recycling Fees	2,437	375	1,337	1,275	3,213	3,000	775	1,400	1,400
434412 Aluminum Bottle Recycling Fees	0	0	0	0	305	100	50	50	0
434413 Scrap Aluminum Recycling Fees	163	58	0	31,096	(463)	2,000	633	1,100	1,100
434414 Refrigerant Recycling Fees	13,757	13,745	14,443	15,026	12,075	13,000	4,905	8,600	8,600
434415 Toner Cartridges Recycling Fees	36	483	0	482	0	100	0	0	0
434416 Motor Oil Recycling Fees	0	0	0	15,682	61,107	35,000	51,560	73,000	65,000
434417 Safety Vest Recycling Fees	0	0	0	2,727	3,019	3,200	440	700	700
434418 Carpet & Foam Pad Recycling Fees	0	0	0	451	137	300	0	0	0
438800 Mulch Sales	0	0	0	0	0	168,750	0	28,125	375,000
<b>Total Revenue Sources</b>	<b>1,163,815</b>	<b>1,490,314</b>	<b>1,574,049</b>	<b>1,866,643</b>	<b>1,844,211</b>	<b>2,148,665</b>	<b>963,869</b>	<b>1,784,370</b>	<b>2,190,275</b>
<b>Other Revenues:</b>									
450000 Rental Income	0	0	650	0	0	0	0	0	0
450100 Ground Lease Agreement	7,500	7,500	7,150	8,100	8,400	8,700	4,350	8,700	9,000
461000 Investment Interest	31,243	49,520	99,814	185,765	178,091	120,000	45,031	86,000	86,000
461001 Tax Appeals Interest	32	81	17	93	8	0	0	0	0
461002 Delinquent Tax Interest	0	0	0	0	0	0	0	0	0
463005 Ins. Prorated Premium Adj.	0	0	0	0	0	0	3,234	0	0
463100 EPA Oversight Reimbursement	0	0	0	0	0	0	0	0	0
463110 Property Cost Reimburse - PRP	0	0	0	0	0	0	0	0	0
463200 Insurance Claims Reimb- Prop/Liab	0	0	0	0	0	0	0	0	0
469900 Miscellaneous Revenues	0	15,859	0	0	0	0	0	0	0
469920 Graniteville Deraiment Reimb.	0	0	0	0	0	0	0	0	0
490100 Sale of General Fixed Assets	48,393	84,112	0	6,172	63,640	5,300	2,025	42,925	62,500
490700 Late Pull Charges	10,050	11,896	0	0	0	0	0	0	0
801000 OP. Trn. from General Fund	893,000	0	0	0	0	0	0	0	0
821000 R.E.T. From General Fund	0	0	0	0	300,000	80,000	80,000	80,000	0
825720 R.E.T. from SW/DHEC Grant	53	0	0	0	0	0	0	0	0
<b>Total Other Revenue</b>	<b>990,271</b>	<b>168,968</b>	<b>107,631</b>	<b>200,130</b>	<b>550,139</b>	<b>214,000</b>	<b>134,640</b>	<b>217,625</b>	<b>157,500</b>
<b>** Total Undesignated Landfill Revenues</b>									
	<b>7,125,626</b>	<b>6,897,173</b>	<b>7,268,544</b>	<b>7,934,966</b>	<b>9,070,953</b>	<b>9,722,582</b>	<b>4,861,216</b>	<b>9,480,263</b>	<b>9,828,043</b>

**COUNTY OF LEXINGTON**  
**Combined Annual Budget - Enterprise Fund**  
**Fiscal Year 2009-10**

Fund 5700  
Division: Public Works  
Organization: Solid Waste - All Departments

Object Expenditure Code Classification	2008-09 Amended (Dec)	2009-10 Requested (Total)	<i>BUDGET</i>							
			Admin.	Acctg. & Collections	Conv. Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Non- Departmental
<b>Personnel</b>										
510100 Salaries & Wages	549,184	540,841	115,965	65,113	83,579	155,834	0	98,784	21,566	0
510200 Overtime	25,000	34,000	0	5,000	5,000	14,000	0	10,000	0	0
510300 Part Time	303,102	305,961	0	39,876	117,013	0	0	0	149,072	0
511112 FICA Cost	67,544	72,121	8,871	8,414	15,728	12,992	0	8,322	13,207	4,587
511113 State Retirement	82,906	88,525	10,889	10,328	19,305	15,947	0	10,215	16,211	5,630
511120 Insurance Fund Contribution	84,000	105,000	15,000	22,500	11,250	33,750	0	18,750	3,750	0
511130 Workers Compensation	56,203	58,798	3,095	330	11,924	15,166	0	9,834	15,039	3,410
519901 Salaries & Wages Adjustment Account New Program	56,376	34,952	0	0	0	0	0	0	0	34,952
		4,677	0	0	0	0	0	4,677	0	
<b>* Total Personnel</b>	<b>1,224,315</b>	<b>1,244,875</b>	<b>153,820</b>	<b>151,561</b>	<b>263,799</b>	<b>247,689</b>	<b>0</b>	<b>160,582</b>	<b>218,845</b>	<b>48,579</b>
<b>Operating Expenses</b>										
520100 Contracted Maintenance	156,756	164,179	0	0	0	117,476	0	31,703	15,000	0
520200 Contracted Services	5,415,612	5,445,032	0	0	1,249,136	491,158	100,000	3,361,156	243,582	0
520241 Refrigerant Disposal & Testing	13,000	13,000	0	0	0	13,000	0	0	0	0
520300 Professional Services	230,375	374,475	8,000	1,000	34,500	174,125	137,500	19,350	0	0
520302 Drug Testing Services	996	1,196	80	0	250	338	0	278	250	0
520303 Accounting/Auditing Services	2,000	5,146	2,646	2,500	0	0	0	0	0	0
520400 Advertising & Publicity	4,091	1,500	0	0	1,500	0	0	0	0	0
520500 Legal Services	3,000	3,000	3,000	0	0	0	0	0	0	0
520601 Landfill Monitoring - Batesburg	72,105	48,500	0	0	0	48,500	0	0	0	0
520602 Landfill Monitoring - Edmund	27,280	53,500	0	0	0	53,500	0	0	0	0
520603 Landfill Monitoring - Chapin	83,215	30,500	0	0	0	30,500	0	0	0	0
520612 Closure/Post-Closure Care Cost	30,000	74,005	0	0	0	74,005	0	0	0	0
520620 EPA Cost	49,259	50,000	0	0	0	0	50,000	0	0	0
520702 Technical Currency & Support	1,000	1,000	0	1,000	0	0	0	0	0	0
521000 Office Supplies	2,600	2,750	150	1,500	600	0	0	350	150	0
521100 Duplicating	1,675	1,825	325	250	450	250	0	250	300	0
521200 Operating Supplies	109,469	180,757	3,225	2,500	18,750	148,570	0	5,212	2,500	0
521214 Safety Supplies	2,500	2,500	0	2,500	0	0	0	0	0	0
521402 Occupational Health Supplies	800	1,200	0	400	0	0	0	0	800	0
521601 Sign Materials	1,200	1,200	1,200	0	0	0	0	0	0	0
522000 Building Repairs & Maintenance	89,223	101,340	0	0	32,000	13,700	0	55,640	0	0
522001 Carpet/Floor Cleaning	2,900	0	0	0	0	0	0	0	0	0
522050 Generator Repairs & Maintenance	790	1,659	0	0	0	1,659	0	0	0	0
522100 Heavy Equipment Repairs & Maintenance	224,578	250,803	0	0	35,000	114,490	0	93,313	8,000	0
522200 Small Equipment Repairs & Maintenance	24,800	27,280	0	500	500	0	0	8,280	18,000	0
522300 Vehicle Repairs & Maintenance	21,392	39,109	1,000	0	2,500	20,609	0	0	15,000	0
523200 Equipment Rental	264	63,414	0	0	0	63,150	0	264	0	0

119-3

**COUNTY OF LEXINGTON**  
**Combined Annual Budget - Enterprise Fund**  
**Fiscal Year 2009-10**

Fund 5700  
Division: Public Works  
Organization: Solid Waste - All Departments

Object Expenditure Code Classification		<b>BUDGET</b>									
		2008-09 Amended (Dec)	2009-10 Requested (Total)	Admin.	Acctg. & Collections	Conv. Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Non- Departmental
Con't:											
524000	Building Insurance	2,399	2,399	255	0	776	0	0	1,368	0	0
524100	Vehicle Insurance	6,552	6,552	546	0	1,092	3,276	0	0	1,638	0
524101	Comprehensive Insurance	16,572	16,631	0	0	200	14,891	0	1,112	428	0
524201	General Tort Liability Insurance	3,892	3,338	549	95	464	1,214	0	784	232	0
524202	Surety Bonds	249	254	20	35	82	41	0	25	51	0
524900	Data Processing Equipment Insurance	94	94	0	94	0	0	0	0	0	0
525000	Telephone	10,000	11,098	4,598	0	6,500	0	0	0	0	0
525004	WAN Service Charges	6,295	6,550	6,550	0	0	0	0	0	0	0
525020	Pagers and Cell Phones	1,888	1,528	340	0	1,080	54	0	54	0	0
525021	Smartphone Charges	1,060	1,060	1,060	0	0	0	0	0	0	0
525030	800 MHz Radio Service Charges	7,983	7,747	551	360	1,173	2,245	0	1,709	1,709	0
525031	800 MHz Radio Maintenance	1,530	1,477	99	197	197	394	0	295	295	0
525041	E-mail Service Charges	780	625	180	270	87	44	0	44	0	0
525100	Postage	1,630	1,660	660	1,000	0	0	0	0	0	0
525210	Conference, Meeting & Training Expenses	11,195	3,076	0	200	0	1,042	0	1,834	0	0
525230	Subscriptions, Dues, & Books	2,122	2,202	1,530	25	0	120	0	227	300	0
525240	Personal Mileage Reimbursement	1,600	2,000	1,500	0	500	0	0	0	0	0
525250	Motor Pool Reimbursement	150	150	150	0	0	0	0	0	0	0
525315	Utilities - Landfill (Cayce 321)	30,000	30,000	0	0	0	0	30,000	0	0	0
525317	Utilities - Landfill (Edmund)	29,080	33,500	13,500	0	0	8,000	0	12,000	0	0
525318	Utilities - Convenience Stations	60,000	67,000	0	0	67,000	0	0	0	0	0
525400	Gas, Fuel, & Oil	161,990	188,825	2,000	0	14,000	123,750	0	23,875	25,200	0
525600	Uniforms & Clothing	11,864	13,613	150	0	3,750	3,578	0	2,711	3,424	0
526500	Licenses & Permits	5,225	5,100	0	0	500	2,900	1,000	700	0	0
527040	Outside Personnel (Temporary)	445,500	445,500	0	0	445,500	0	0	0	0	0
529903	Contingency	773,188	0	0	0	0	0	0	0	0	0
530100	Depreciation	530,200	479,700	1,400	1,700	94,900	278,000	31,000	43,300	29,400	0
534027	Keep America Beautiful Program	15,500	15,500	15,500	0	0	0	0	0	0	0
538000	Claims & Judgments (Litigation)	550	550	0	0	250	100	0	100	100	0
538600	SCDHEC - Administrative Order	20,000	20,000	0	0	0	20,000	0	0	0	0
538500	Property Taxes	1,200	1,300	0	0	0	0	1,300	0	0	0
539900	Unclassified	5,741	5,000	0	0	0	0	5,000	0	0	0
	New Program		34,750	0	0	34,750	0	0	0	0	0
	<b>* Total Operating</b>	<b>8,736,909</b>	<b>8,347,649</b>	<b>70,764</b>	<b>16,126</b>	<b>2,047,987</b>	<b>1,824,679</b>	<b>355,800</b>	<b>3,665,934</b>	<b>366,359</b>	<b>0</b>
	<b>** Total Personnel &amp; Operating</b>	<b>9,961,224</b>	<b>9,592,524</b>	<b>224,584</b>	<b>167,687</b>	<b>2,311,786</b>	<b>2,072,368</b>	<b>355,800</b>	<b>3,826,516</b>	<b>585,204</b>	<b>48,579</b>
	Existing Capital	1,468,551	913,324	26,200	2,470	98,806	755,656	0	10,792	19,400	0
	New Program - Capital		2,207,100	0	0	697,100	1,510,000	0	0	0	0
	<b>** Total Capital</b>	<b>1,468,551</b>	<b>3,120,424</b>	<b>26,200</b>	<b>2,470</b>	<b>795,906</b>	<b>2,265,656</b>	<b>0</b>	<b>10,792</b>	<b>19,400</b>	<b>0</b>
	<b>***Total Budget Appropriation</b>	<b>11,429,775</b>	<b>12,712,948</b>	<b>250,784</b>	<b>170,157</b>	<b>3,107,692</b>	<b>4,338,024</b>	<b>355,800</b>	<b>3,837,308</b>	<b>604,604</b>	<b>48,579</b>

4-8-11

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121201 - Solid Waste / Administration

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	91,807	52,825	122,223	115,965		
511112 FICA Cost	7,567	3,867	9,086	8,871		
511113 State Retirement	9,599	4,960	11,403	10,889		
511120 Insurance Fund Contribution - 2	11,520	6,000	12,000	15,000		
511130 Workers Compensation	2,233	1,411	1,489	3,095		
<b>* Total Personnel</b>	<b>122,726</b>	<b>69,063</b>	<b>156,201</b>	<b>153,820</b>		
<b>Operating Expenses</b>						
520300 Professional Services	0	0	1,900	8,000		
520302 Drug Testing Services	0	0	80	80		
520400 Advertising & Publicity	1,169	10	2,591	2,646		
520500 Legal Services	188	0	3,000	3,000		
521000 Office Supplies	149	21	150	150		
521100 Duplicating	161	38	325	325		
521200 Operating Supplies	9	0	3,225	3,225		
521601 Sign Materials	0	96	1,200	1,200		
522300 Vehicle Repairs & Maintenance	528	368	1,000	1,000		
524000 Building Insurance	266	124	255	255		
524100 Vehicle Insurance - 1	595	265	546	546		
524201 General Tort Liability Insurance	82	267	617	549		
524202 Surety Bonds	0	0	17	20		
525000 Telephone	4,469	2,233	4,000	4,598		
525004 WAN Service Charges	6,359	3,180	6,295	6,550		
525020 Pagers and Cell Phones	692	110	340	340		
525021 Smartphone Charges	275	437	1,060	1,060		
525030 800 MHz Radio Service Charges - 1	481	226	551	551		
525031 800 MHz Radio Maintenance - 1	91	0	96	99		
525041 E-mail Service Charges - 2	114	108	240	180		
525100 Postage	0	0	630	660		
525210 Conference, Meeting & Training Expenses	356	234	6,369	0		
525230 Subscriptions, Dues, & Books	342	475	1,475	1,530		
525240 Personal Mileage Reimbursement	745	278	1,200	1,500		
525250 Motor Pool Reimbursement	0	0	150	150		
525317 Utilities - L/F Edmund	9,912	6,394	12,000	13,500		
525400 Gas, Fuel, & Oil	1,281	368	2,500	2,000		
525600 Uniforms & Clothing	0	0	150	150		
530100 Depreciation	1,407	0	1,700	1,400		
534027 Keep America Beautiful Program	24,000	7,750	15,500	15,500		
<b>* Total Operating</b>	<b>53,671</b>	<b>22,982</b>	<b>69,162</b>	<b>70,764</b>		
<b>** Total Personnel &amp; Operating</b>	<b>176,397</b>	<b>92,045</b>	<b>225,363</b>	<b>224,584</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	689	0	850	500		
540010 Minor Software	273	0	770	700		
599999 Capital Clearing	(2,900)	0	0	0		
All Other Equipment	2,900	2,690	42,026	25,000		
<b>** Total Capital</b>	<b>962</b>	<b>2,690</b>	<b>43,646</b>	<b>26,200</b>		
<b>*** Total Expenses</b>	<b>177,359</b>	<b>94,735</b>	<b>269,009</b>	<b>250,784</b>		

118-5





---

### SECTION III – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management and external entities. The responsibilities of this office include the supervision, coordination and administration of accounting/collections, collection & recycling centers (12), franchise garbage collection (unincorporated area), monitoring of closed landfills (4), operation of a construction & demolition landfill, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

### SECTION IV. – SUMMARY OF REVENUES

### SECTION V. – LINE ITEM NARRATIVES

### SECTION V.A. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Director		1	1		1	32
*Recycling Coordinator		1	1		1	15
Total Positions		<u>2</u>	<u>2</u>		<u>2</u>	

(\*) Denotes positions requiring insurance.

Attached organization flowchart:

# SOLID WASTE MANAGEMENT

Director (1)

121202  
Accounting/Collections  
Supervisor (1)

121203 & 121207  
Collection &  
Recycling Center  
Coordinator (1)

121204 & 121206  
Solid Waste  
Disposal  
Supervisor (1)

121201  
Recycling  
Coordinator (1)

118-8

Scale Master (1)  
Scale Master PT (1)  
Clerk PT (1)

121204  
C&D  
Landfill

HEO III (4)

121206  
Transfer  
Station

HEO III (2)

121203  
Equipment  
Mechanic  
(1)

121203  
Coll. Center  
Attendants  
PT (15)

121207  
Recycling  
Collectors  
PT (8)

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520300 Professional Services \$8,000**

Program 1: Admin

To cover cost of services by the Archer Company to perform job reclassification study for two existing positions in the Department. \$250/ study x 2 positions = \$500

To provide professional engineering services to prepare preliminary planning for a new solid waste administration office at the Edmund landfill, including the schematic design phase - \$7,500. Estimate provided by Alliance Consulting Engineers.

**520302 Drug Testing Services \$80**

To cover the cost for any necessary drug testing \$75.00

**520400 Advertising \$2,646**

Program 1: Admin

To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation. This account will also cover the cost of newspaper ads for soliciting applicants for employment - \$1,500.

Program 2: Recycling Education

To cover the cost of newspaper ads promoting the County recycling program.

Newspaper Ads:

- The State/Neighbors \$334.91 per quarter page x 2 ads = \$669.82
- Lexington Chronicle \$238.00 per quarter page x 2 ads = 476.00
- Total \$ 1,145.82

**520500 Legal Fees \$3,000**

To cover the cost of the County Attorney to draw up contracts, review agreements or contracts prior to signing, update SWM Plan, review or draw up other legal documents for department.

**521000 Office Supplies \$150**

To cover routine office supplies (paper, pens, pencils, file folders, business cards, etc.).

**521100 Duplicating \$325**

Program 1: Admin

To cover the cost of making copies of invoices, budget forms, and internal control work papers. (Based on 1,500 copies @ \$.05/ea = \$ 75)



---

**525000 Telephone**

4,598  
~~\$4,000~~

To cover all of the telephone service (Edmund Facility) for communicating with internal departments as well as Lexington County citizens. There are 4 lines and 1 fax line.

\$383.20 per month X 12 months = \$4598.40

---

**525004 WAN Service Charges**

\$6,550

To cover the cost of Metro"E" data connection for E-mail and Internet access for Solid Waste Dept.  
6Mbps @ \$545.85 per month X 12 months = \$6550.20

---

**525020 Pagers & Cell Phones**

\$340

Program 2: Recycling Coordiantion

To cover the cost of (1) Nextel for Recycling coordinator for the period of July 1, 2008 through June 30, 2009.

Nextel @ \$20/month x 12= \$240

Potential overages = \$100

---

**525021 Smart Phone Charges**

\$1,060

Program 1: Admin

To Cover the cost of (1) Smart Phone for the Director for the period of July 1, 2008 through June 30, 2009.

Nextel @ \$80/month x 12= \$960

Potential overages = \$100

---

**525030 800 MHz Radio Service Charges**

\$551

800 MHz radio service for Director @ \$44.67/month at 12 months = \$536 plus \$15 for roaming

---

**525031 800 MHz Radio Maintenance**

\$99

800 MHz annual radio maintenance for Director, \$98.27

---

**525041 E-mail Service Charges**

\$180

Program 1: Admin

E-mail charges \$7.50/computer/month x 12 months x 1 computer = \$ 90

Program 2: Recycling Education

E-mail charges \$7.50/computer/month x 12 months x 1 computer = \$ 90

---

**525100 Postage \$660**

Program 2: Recycling Education

To cover the cost associated with the mailing of recycling correspondence, brochures and mailers to County residents and organizations.

1500 pieces x 0.44/piece (new rate as of 5/09) = \$660

---

**525210 Conference & Meeting Expenses <sup>0</sup>~~\$6,369~~**

No conferences or meeting expenses have been included in FY 2009-2010.

---

**525230 Subscriptions, Dues and Books \$1,530**

Program 1: Admin

Membership to South Carolina Chapter SWANA for Director \$155

Membership to South Carolina Litter Association \$25

Program 2: Recycling Education

Membership to Carolina Recycling Association (CRA) for Recycling Coordinator \$250

Membership to National Recycling Coalition (NRC) For Recycling Coordinator \$750

Membership to Lexington Chamber of Commerce \$350

---

**525240 Personal Mileage Reimbursement \$1,500**

Program 1: Admin

To cover the cost associated with the use of a personal vehicle by the Director to attend meetings. \$25//month x 12 months = \$ 300

Program 2: Recycling Education

To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator to attend meetings and educational speaking engagements and events in the performance of job duties. \$100/month x 12 = \$1,200

---

**525250 Motor Pool Reimbursement \$150**

To cover the cost associated with the use of Motor Pool Vehicles when assigned vehicle is out of service for repair.

---

**525317 Utilities - Edmund \$13,500**

To cover the cost of electric utilities for Edmund Landfill Based on current monthly charges plus inflation

\$1,122.45/month x 12 months = \$ 13,469.30

---

**525400 Gas Fuel & Oil \$2,000**

To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department.





**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 Small Tools & Minor Equipment \$500**

Program 1: Admin

To cover the cost of items that may need to be replaced under this category - \$500

**540010 Minor Software \$700**

Program 1: Admin

To cover the cost of upgrades that may be required under this category.

**5A0000 Sports Utility Vehicle - Replacement \$25,000**

Program 1: Admin

To cover the cost of a replacement vehicle for a 2001 Chevrolet S-10 Blazer Asset #23101 per the Fleet replacement schedule.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121202 - Solid Waste / Accounting & Collections

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	64,378	29,946	65,234	65,113		
510200 Overtime	7,685	2,683	2,000	5,000		
510300 Part Time - 2 (1.488 - FTE)	39,021	17,048	40,244	39,876		
511112 FICA Cost	7,959	3,592	7,797	8,414		
511113 State Retirement	10,101	4,665	10,095	10,328		
511120 Insurance Fund Contribution - 3	17,280	9,000	18,000	22,500		
511130 Workers Compensation	329	149	307	330		
<b>* Total Personnel</b>	<b>146,753</b>	<b>67,083</b>	<b>143,677</b>	<b>151,561</b>		
<b>Operating Expenses</b>						
520300 Professional Services	2,651	157	1,000	1,000		
520303 Accounting/Auditing Services	0	2,000	2,000	2,500		
520702 Technical Currency & Support	1,000	500	1,000	1,000		
521000 Office Supplies	1,493	652	1,500	1,500		
521100 Duplicating	159	48	250	250		
521200 Operating Supplies	1,762	691	2,500	2,500		
521214 Safety Supplies	2,488	424	2,500	2,500		
521402 Occupational Health	0	0	0	400		
522200 Small Equipment Repairs & Maintenance	249	0	500	500		
524201 General Tort Liability Insurance	43	46	111	95		
524202 Surety Bonds	0	0	33	35		
524900 Data Processing Equipment Insurance	86	43	94	94		
525030 800 MHz Radio Service Charges - 2	363	190	360	360		
525031 800 MHz Radio Maintenance - 2	183	0	192	197		
525041 E-mail Service Charges - 2	134	141	240	270		
525100 Postage	572	262	1,000	1,000		
525210 Conference, Meeting & Training Expenses	3,859	0	200	200		
526500 Licenses & Permits	0	0	25	25		
530100 Depreciation	1,714	0	1,200	1,700		
<b>* Total Operating</b>	<b>16,756</b>	<b>5,154</b>	<b>14,705</b>	<b>16,126</b>		
<b>** Total Personnel &amp; Operating</b>	<b>163,509</b>	<b>72,237</b>	<b>158,382</b>	<b>167,687</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	1,193	0	300	2,270		
540010 Minor Software	2,096	0	213	200		
599999 Capital Clearing	(7,200)	0	0	0		
All Other Equipment	7,200	0	487	0		
<b>** Total Capital</b>	<b>3,289</b>	<b>0</b>	<b>1,000</b>	<b>2,470</b>		
<b>*** Total Expenses</b>	<b>166,798</b>	<b>72,237</b>	<b>159,382</b>	<b>170,157</b>		

*118-15*

# SECTION II

## Capital Item Summary Fiscal Year - 2009 - 2010

Fund # 5700	Fund Title: Solid Waste Management
Organization # 121202	Organization Title: Solid Waste / Accounting & Collections
Program # I	Program Title: Accounting & Collections

**BUDGET**  
2008-2009  
Requested

Qty	Item Description	Amount
	Small Tools and Minor Equipment	2,270
	Minor Software	200
<b>** Total Capital (Transfer Total to Section I and IA)</b>		<b>2,470</b>

**SECTION III – PROGRAM OVERVIEW**

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness and timeliness in carrying out the duties of accounting and collections. The priority functions of this cost center are to weigh incoming solid waste, record the results and insure payment as required. The weighing/billing operation is computerized and invoices are generated on a daily basis. The accounting and collection supervisor generates statements on a monthly basis and mails to customer for payment. As payment on accounts are received accounts are credited, receipts generated and monies are deposited in appropriate accounts.

**Service Levels**

	<b>FY 06/07 (Actual)</b>	<b>FY 07/08 (Actual)</b>	<b>FY 08/09 (Dec.)</b>	<b>FY 08/09 (Est. June)</b>	<b>FY 09/10 (Projected)</b>
Landfill Permits Issued	698	430	294	590	590
Landfill Tickets Issued	52,577	51,697	22,636	45,272	45,000
Commercial Accounts			240	245	250
Invoices Issued	n/a	n/a	424	1024	1050

**SECTION IV. – SUMMARY OF REVENUES**

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Acct. & Collection Supervisor		1	1		1	8
*Scale Master		1	1		1	7
*PPT Scale Master		1	.75		.75	7
PT Clerk		1	.7		.7	4
Total Positions		<u>4</u>	<u>3.45</u>		<u>3.45</u>	

(\*) Denotes positions requiring insurance.

---

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520300 Professional Services \$1,000**

---

To cover the cost of a Credit Report service for potential new landfill customers; Annual fees and Credit Report fees - \$1,000.

**520303 Accounting/Auditing Services \$2,500**

---

To cover the cost of an annual external audit - \$2,500.

**520702 Technical Currency & Support \$1,000**

---

To cover the cost of a maintenance and support agreement with WasteWorks ( solid waste software) and any upgrades.

**521000 Office Supplies \$1,500**

---

To cover routine office supplies (paper, pens, pencils, file folders, internal control forms, etc.).

**521100 Duplicating \$250**

---

To cover the cost of making copies of landfill tickets, recycling records, various reports for finance, invoices for payable activity and internal control work papers. (Based on 5,000 copies @ \$.05/ea)

**521200 Operating Supplies \$2,500**

---

To cover the cost of landfill permit stickers, landfill scale tickets, Misc. operating supplies such as batteries, etc,

**521214 Safety Supplies \$2,500**

---

To cover the cost of safety vests for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated off-set the cost of this line item.

**521402 Occupational Health \$400**

---

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (4) employees = \$ 400

**522200 Small Equipment Repairs & Maint. \$500**

---

To cover the cost of emergency repair and maintenance for small office machines.

---

**524201 General Tort Liability Insurance \$95**

To cover the cost of general tort liability insurance (based on new rates).

---

**524202 Surety Bonds \$35**

To cover the cost of surety bonds.

---

**524900 Data Processing Equipment Insurance \$94**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management.

---

**525030 800 MHz Radio Service Charges (2) \$360**

800 MHz radio for office use (1 site) @ \$14.98/month for 12 months = 179.76  
800 MHz radio for scale house (1site) @ \$14.98/month for 12 months = 179.76

---

**525031 800 MHz Radio Maintenance \$197**

800 MHz office radio maintenance @ \$98.27/ year  
800 MHz scale house radio maintenance @ \$97.27/year

---

**525041 E-mail Service Charges \$270**

E-mail charges \$7.50/computer/month x 12 months x 3 computers = \$ 270

---

**525100 Postage \$1,000**

To cover the cost to mail monthly billing and assorted correspondence.

525210 CONFERENCE MEETING

\$ 200

---

**526500 Licenses & Permits \$25**

To cover the cost to renew weigh master licenses.

---

**530100 Depreciation \$1,700**

To cover the cost of allocated depreciation as provided by the County finance department

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 Small Tools & Minor Equipment** **\$2,270**

---

To cover the cost of items that may need to be replaced under this category \$300 as well as three wireless telephone headsets @ \$490 each = \$ 1,470 and (1) replacement desk chair for Accounting Supervisor @ \$500.

**540010 Minor Software** **\$200**

---

To cover the cost of software upgrades.

**COUNTY OF LEXINGTON**  
**SOLID WASTE MANAGEMENT**  
**Annual Budget**  
**Fiscal Year 2009-10**

Fund: 5700

Division: Public Works

Organization: 121203 - Solid Waste / Collection & Recycling Centers

Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1.5	13,024	38,156	83,815	83,579		
510200 Overtime	21	0	5,000	5,000		
510300 Part Time - LS (7.966 - FTE)	108,986	51,761	113,778	117,013		
511112 FICA Cost	9,325	6,764	15,228	15,728		
511113 State Retirement	9,710	5,252	18,691	19,305		
511120 Insurance Fund Contribution - 1.5	2,880	4,500	9,000	11,250		
511130 Workers Compensation	11,506	8,913	11,824	11,924		
511213 State Retirement - Retiree	874	3,051	0	0		
<b>* Total Personnel</b>	<b>156,326</b>	<b>118,397</b>	<b>257,336</b>	<b>263,799</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	1,013,888	295,282	1,337,333	1,249,136		
520300 Professional Services	0	0	100	34,500		
520302 Drug Testing Services	0	0	150	250		
520400 Advertising & Publicity	0	0	1,500	1,500		
521000 Office Supplies	297	69	500	600		
521100 Duplicating	77	48	350	450		
521200 Operating Supplies	11,613	8,985	16,000	18,750		
522000 Building Repairs & Maintenance	13,425	2,472	30,000	32,000		
522100 Heavy Equipment Repairs & Maintenance	23,342	4,376	35,000	35,000		
522200 Small Equipment Repairs & Maintenance	24	0	300	500		
522300 Vehicle Repairs & Maintenance	509	672	1,500	2,500		
524000 Building Insurance	807	377	776	776		
524100 Vehicle Insurance - 2	595	398	819	1,092		
524101 Comprehensive Insurance	0	0	0	200		
524201 General Tort Liability Insurance	75	225	544	464		
524202 Surety Bonds	0	0	82	82		
525000 Telephone	5,504	2,571	6,000	6,500		
525020 Pagers and Cell Phones	659	408	1,080	1,080		
525030 800 MHz Radio Service Charges - 1	490	226	1,073	1,173		
525031 800 MHz Radio Maintenance - 1	91	0	191	197		
525041 E-mail Service Charges - 1	67	54	120	87		
525210 Conference, Meeting & Training Expenses	253	42	1,000	0		
525240 Personal Mileage Reimbursement	79	81	400	500		
525318 Utilities - Convenience Stations	59,692	32,311	60,000	67,000		
525400 Gas, Fuel, & Oil	1,019	1,034	6,000	14,000		
525600 Uniforms & Clothing	681	1,197	2,000	3,750		
526500 Licenses & Permits	500	500	600	500		
527040 Outside Personnel	445,500	222,750	445,500	445,500		
530100 Depreciation	94,854	0	91,000	94,900		
538000 Claims & Judgments (Litigation)	170	0	250	250		
<b>* Total Operating</b>	<b>1,674,211</b>	<b>574,078</b>	<b>2,040,168</b>	<b>2,013,237</b>		
<b>** Total Personnel &amp; Operating</b>	<b>1,830,537</b>	<b>692,475</b>	<b>2,297,504</b>	<b>2,277,036</b>		

**118-21**



**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121203 - Solid Waste / Collection & Recycling Centers

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Capital</b>						
540000 Small Tools & Minor Equipment	187	502	3,000	<u>3,000</u>		
599999 Capital Clearing	(108,770)	0	0			
All Other Equipment	108,770	23,387	242,105	<u>95,806</u>		
<b>** Total Capital</b>	<b>187</b>	<b>23,889</b>	<b>245,105</b>	<b><u>98,806</u></b>		

\*\*\* Total Expenses

1,830,724    716,364    2,542,609    2,375,842

*118-22*



---

### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

Program 1 –Collection and Recycling Centers

#### Program 1: Collection and Recycling Centers

##### Objectives:

This program requires the effort of a full time Collection and Recycling Centers Coordinator and approximately 13 to 16 County employed part-time Station Attendants and an additional 40 to 60 contracted personnel from Babcock Center. The function of this cost center is to ensure the proper disposal of materials brought by Lexington County residents to the various Collection and Recycling Centers. The attendants keep records of all contracted waste container pulls, contracted and SWM recyclable materials pulls and vehicle traffic counts in the centers. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the centers. Currently there are twelve (12) Collection and Recycling Centers throughout the county with the Babcock Centers personnel staffing nine (9) of these centers.

The Collection and Recycling Coordinator is housed at the SWM offices at the Lexington County Landfill.

#### SERVICE LEVELS

##### Service Level Indicators:

##### Program 1:

Collection and Recycling Centers

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Estimated FY 08/09</u>	<u>Projected FY 09/10</u>
MSW Collected (Tons)	32,385.94	32,293.08	32,722.07
Yard Trash Collected (Tons)	27,583.80	28,321.61	29,170.15
Total # of Resident Deliveries	1,595,923	1,754,284	1,798,141

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Coordinator	.5		.5	.5	15
Equipment Mechanic	1		1	1	
* Convenience Station Attendants	7.996		7.996	7.996	N/A
<b>Total Positions</b>	<b>9.5</b>		<b>9.5</b>	<b>9.5</b>	

Only two of these positions, Collection and Recycling Coordinator and Equipment Mechanic requires insurance.

\* These positions are part-time, 27 hour per week employees.

15 attendants @ 21 hours per week = 315 hours, divided by 40 hour (FTE Hours) =	7.996 FTE positions
.5 Coordinator @ 40 hours per week =	.5 FTE positions
1 Equipment Mechanic	1 FTE positions
<b>Total FTE for 121203</b>	<b>9.5 FTE positions</b>

Other half of Coordinators charged to 5700-121207

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES \$1,249,136**

These funds are for the transportation of solid waste from the 12 Collection and Recycling Centers. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these stations for the coming year, however continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection & Recycling Centers, changes in citizens involvement in Recycling efforts, inefficiency of waste compaction equipment and other unknowns can have a tremendous impact on the number of required pulls from the stations and the respective costs associated with those pulls. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. These costs are based on the fixed contract price of \$110.61 per pull and \$54.59 per container rental at all stations.

Bailey	750 pulls/yr. @ \$110.61	\$82,957.50 +	\$2,620.32 rent:	Yearly Total =	\$85,577.82
Ball Park	1,100 pulls/yr. @ \$110.61	\$121,671.00 +	\$3,275.40 rent:	Yearly Total =	\$124,946.40
Bush River	1,500 pulls/yr. @ \$110.61	\$165,915.00 +	\$3,275.40 rent:	Yearly Total =	\$169,190.40
Chapin	900 pulls/yr. @ \$110.61	\$99,549.00 +	\$3,275.40 rent:	Yearly Total =	\$102,824.40
Edmund*	1,500 pulls/yr. @ \$110.61	\$165,915.00 +	\$3,930.48 rent:	Yearly Total =	\$169,845.48
Hollow Creek	700 pulls/yr. @ \$110.61	\$77,427.00 +	\$1,965.24 rent:	Yearly Total =	\$79,392.24
Leesville	450 pulls/yr. @ \$110.61	\$49,774.50 +	\$1,965.24 rent:	Yearly Total =	\$51,739.74
Pelion	650 pulls/yr. @ \$110.61	\$71,896.50 +	\$1,965.24 rent:	Yearly Total =	\$73,861.74
Red Bank*	500 pulls/yr. @ \$110.61	\$55,305.00 +	\$1,637.70 rent:	Yearly Total =	\$56,942.70
River Chase	1,500 pulls/yr. @ \$110.61	\$165,915.00 +	\$3,275.40 rent:	Yearly Total =	\$169,190.40
Sandhills	900 pulls/yr. @ \$110.61	\$99,549.00 +	\$3,275.40 rent:	Yearly Total =	\$102,824.40
Summit	550 pulls/yr. @ \$110.61	\$60,835.50 +	\$1,965.24 rent:	Yearly Total =	\$62,800.74
<b>TOTAL</b>	<b>11,000 pulls/yr. @ \$110.61</b>	<b>\$1,216,710.00 +</b>	<b>\$29,700.00 rent:</b>	<b>Yearly Total =</b>	<b>\$1,249,136.40</b>

\* The consolidation of the Red Bank and Edmund Site will take affect in the early part of the fiscal year. We anticipate an increase in volume, but a decrease in pulls by converting current open top 20 yard containers to 40 yard compactors.

**520300 - PROFESSIONAL SERVICES \$34,500**

These funds cover several area's of professional services. These services include: site preparation, design budget, final proposals, site plan, floor plan and exterior elevations.

- Planning for storage building at Edmund Landfill	\$4,500
- Engineering Services for Planning/Design for expansion at Bush River Site	\$30,000
Total	\$34,500

**520302 - DRUG TESTING SERVICES \$250**

These funds are for testing of employees as necessary in response to specific, non-random, situations.

---

**520400 - ADVERTISING** **\$1,500**

---

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. regarding the SWM Collection & Recycling Centers and County Recycle education and promotional materials. Handouts would include information regarding the operation of the Collection & Recycling Centers. Flyers would include information designed to increase the number of citizens participating in the Collection & Recycling Centers Recycling opportunities, thereby increasing revenues from that program. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Collection & Recycling Centers.

---

**521000 - OFFICE SUPPLIES** **\$600**

---

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, etc., as needed.

---

**521100 - DUPLICATING** **\$450**

---

These funds are for necessary copying of work reports, time sheets, time cards, training sheets, work schedules etc. related to both Collection & Recycling Centers and Franchise Residential Waste Collections.

Cost	.05
Copies	9,000
Total	\$450.00

---

**521200 - OPERATING SUPPLIES** **\$18,750**

---

These funds are for such items as cleaning supplies and disinfectants, brooms, rakes, shovels, water hoses, work gloves and other necessary operating supplies. First Aid supplies, Employee Personal Protective Equipment (safety glasses, safety vests, rubber gloves, etc), ladders, temporary signage, locks and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean and safe environment for employees and residents. Operating Supplies are stored at the SWM offices and distributed to the stations as needed. This figure represents approximately \$130.00 per station per month in operating supplies.

---

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$32,000**

---

These funds are for normal maintenance and upkeep of the 12 Collection & Recycling Centers attendant's buildings, repair and upkeep of station fence and gate work to allow for appropriate security of the station, maintenance and repair of electrical circuits, repair of minor damages to station buildings and other on-going maintenance needs. The increase funds will be used to paint the exterior and interior of each of the buildings (\$250 per building).

---

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$35,000**

---

These funds are for the necessary and normal repair and maintenance of solid waste compactors at the 12 Collection & Recycling Centers. The increase in this line item over previous years reflects the fact that our inventory of waste compactors has aged to a point where major repairs are needed and the recent dramatic increase in the costs of the steel needed to repair these machines. Estimates to repair and repaint one compactor is between \$7,000 - \$9,000.

---

**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE** **\$500**

These funds are for the repair of lawnmowers, weed eaters and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection & Recycling Centers.

---

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$2,500**

These funds are for normal maintenance costs (as outlined by Fleet Services) associated with the operation of the F-150 Pickup Truck #31877 and the Service vehicle F-550 #32421 assigned to this account.

F-150 Pickup #31877	\$1,000
F-550 Service Vehicle #32421	\$1,500

---

**524000 - BUILDING AND CONTENTS INSURANCE** **\$776**

These funds are for insurance of the buildings at the 12 Collection & Recycling Centers. This figure provided by the County Risk Manager.

---

**524100 - VEHICLE INSURANCE** **\$1,092**

These funds are for insurance of the F-150 pickup #31877 and the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost per vehicle \$546 x 2 vehicles = \$1,092

---

**524101 - COMPREHENSIVE INSURANCE** **\$200**

These funds are for comprehensive insurance for the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost provided by the Risk Manager.

---

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$464**

These funds are for General Tort Liability Insurance for the Collection & Recycling Centers Coordinator, Maintenance Mechanic and county employed station attendants. This figure provided by Mr. Ed Salyer, County Risk Manager.

---

**524202 - Surety Bonds** **\$82**

For bonding of full-time Coordinator

---

**525000 - TELEPHONE** **\$6,500**

These funds are for telephone service for 12 Collection & Recycling Centers.

12 Phones @ \$45/ea = \$540 per month

12 months @\$540 = \$6,480

---

**525020 - PAGERS AND CELL PHONES** **\$1,080**

This account covers the cost for cellular telephone for the Collection and Recycling Center Coordinator and the Equipment Mechanic with direct connect capabilities. Average cost \$90/mo

NEXTEL DIRECT CONNECT & CELL PHONE (2 PHONES)	\$ 90.00
MONTHS	X 12
TOTAL	\$ 1,080.00

---

**525030 - 800 MHZ RADIO SERVICE CHARGES (2)** **\$1,173**

This account covers cost for two (2) 800 MHz Radios.

Monthly service charge for one 800 MHZ radio 2x\$44.67	\$ 89.34
Months	x 12
Sub-Total	\$ 1,072.08
Roaming Fee for (1) 800 MHz radio	\$ 100.00
Total Monthly Service Charges	\$ 1,172.08

---

**525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2)** **\$197**

This account covers cost for two (2) 800 MHz Radios maintenance contracts. \$98.27/ year x 2 radios = \$196.54

---

**525041- E-mail Service Charges** **\$87**

These funds are for the Collection & Recycling Centers Coordinators E-mail account. \$7.25/mo x 12 months = \$87.00

---

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$500**

These funds are for reimbursement to cover the cost to the Coordinator when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to visit the Collection & Recycling Centers in the early mornings or in the late afternoon, or when the county vehicle is not available.

---

**525317 - UTILITIES** **\$67,000**

These funds are for utility expenses at the 12 Collection & Recycling Centers. The installation of new area lighting, necessary to promote the safety of the site, personnel and citizens, and the continued aging of the waste compactors will continue to impact this program. The increase in this line item results from the installation of at least 3 new compactors, additional lighting, as well as recent rate increases by the utility provider(s).

---

**525400 - GAS, FUEL & OIL** **\$14,000**

These funds are for gas, oil and other fluids and lubricants necessary (as outlined by Fleet Services) for the operation of the Coordinators F-150 pickup truck (#31877) and the Equipment Mechanics F-550 service vehicle (#32421) assigned to this account. The increase is based on the new service vehicle averaging only 9 miles per gallon.  
F-150 Pick up - 27 gallon per week @ \$2.75/gal = \$75/week x 52 weeks = \$3,900  
F-550 Service Truck - 70 gallons per week @ \$2.75 = \$193/week x 52 weeks = \$10,036



---

**525400 - UNIFORMS & CLOTHING** **\$3,750**

---

These funds are for caps, t-shirts, sweatshirts and raincoats for station attendants and the Collection & Recycling Centers Coordinator as appropriate. The increase in this item reflects the addition of safety shoes and new rain gear for each attendant, along with the increase in the cost of the newer, high visibility Safety Green uniforms that are now a major component of the SWM safety program. This amount equals approximately \$250.00 per employee. Safety shoes @ \$125/pair, clothing @ \$125 per attendant

---

**526500 - LICENSE & PERMITS** **\$500**

---

These funds are for water testing as required by SC DHEC (based on current permit fees) at the

Bailey Collection & Recycling Centers	\$ 100
Bush River Collection & Recycling Centers	\$ 100
Chapin Collection & Recycling Centers	\$ 100
Edmund Collection & Recycling Centers	\$ 100
Pelion Collection & Recycling Centers	\$ 100
Total	\$500

---

**527040 - OUTSIDE PERSONNEL** **\$445,500**

---

These funds are for payment for labor under contract with Babcock Centers for staffing. These costs reflect the charges allowed under the Contract Agreement entered into in late 2006.

Bailey Collection & Recycling Centers	\$ 49,500.00
Ball Park Collection & Recycling Centers	\$ 49,500.00
Bush River Collection & Recycling Centers	\$ 49,500.00
Chapin Collection & Recycling Centers	\$ 49,500.00
Hollow Creek Collection & Recycling Centers	\$ 49,500.00
Pelion Collection & Recycling Centers	\$ 49,500.00
Red Bank Collection & Recycling Centers	\$ 49,500.00
River Chase Collection & Recycling Centers	\$ 49,500.00
<u>Sandhills Collection &amp; Recycling Centers</u>	<u>\$ 49,500.00</u>
Total	\$445,500.00

---

**530100 - DEPRECIATION** **\$94,900**

---

This cost will cover the depreciation of our equipment.

---

**538000 - CLAIMS & JUDGMENTS** **\$250**

---

This account will cover any cost that may occur that are lower than the deductible of our insurance.

---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT \$3,000**

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. A big portion of this will be used to stock the new Service Truck with the necessary tools. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, as well as chair(s), file cabinet(s), other office equipment and etc. for use at the 12 Collection & Recycling Centers.

**540010 - MINOR SOFTWARE \$262**

These funds will be used to purchase Microsoft Office Pro Plus software for replacement computer. Existing software does not allow some documents to be opened from other computer (i.e. Microsoft word document).

**5A0000 - FLAT PANEL MONITOR \$219**

These funds will be used to purchase a 20" flat panel high resolution monitor to replace existing monitor #29348. The new monitor will provide improved visibility when working with the computer and provide additional work space on the counter. Existing monitor does not cover entire screen space, indicating a potential problem.

**5A0000 - REFRIGERATOR \$600**

Purchase new refrigerator for training/conference building. The refrigerator will be used to store drinks, lunches, etc. for participants in the training classes.

**5A0000 - NEW & REPLACEMENT SIGNS FOR 12 COLLECTION & RECYCLING CENTERS \$1,000**

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at each of the Collection & Recycling Centers. This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs. In some cases the signs are needed to solve a safety issue (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts.

**5A0000 - STANDARD OFFICE DESKTOP COMPUTER (F1 PC-RPL) \$725**

This account would cover the cost to replace the Collection and Recycling Coordinators Computer, (#24077). Based on the age of the current computer, it cannot be updated with new software. Therefore, it makes it impossible to open certain documents from other computers.

Standard Office/Counter PC \$725.00

---

**5A0000 - SURVEILLANCE CAMERA'S AND RECORDERS** **\$18,000**

These funds would be used to purchase two (2) sets of cameras and video recording equipment to be placed at various Collection and Recycling Centers. The cameras would be used for security, monitoring illegal dumping and theft of county property. The equipment would be mobile and easy to move from one location to another to capture the element of surprise. Each site would be setup to house the equipment and the Collection & Recycling Center

Coordinator would move the equipment around to monitor all sites throughout the year. Over the years, the Collection and Recycling Centers have experienced a large amount of illegal dumping, theft of recyclable commodities and safety concerns for the staff.

Installation @ \$665/per site x 12 sites = \$7,980

Cameras & recorders per set approx. \$5,000/each x 2 sets = \$10,000

---

**5A0000 STORAGE BUILDING** **\$35,000**

The funds will be used to purchase and construct a 30'x30' building for Collection & Recycling Center operations. This includes the purchase, construction, concrete slab, finish work on the inside of building, HVAC and all wiring, plumbing, etc to set up building. The building will provide a training/conference room to assist in the education of the staff on recycling, customer service and safety. Part of the building will be used to store Collection & Recycling Center supplies, signs and related materials, barricades and other safety equipment, recycling bins and other items stored for temporary or seasonal use.

---

**5A0000 - CONCRETE PADS** **\$40,000**

This account will cover the cost to replace existing black top around the compactors with concrete. A few of the Collection & Recycling Centers are having problems with large potholes, due to the heavy containers being set down on the black top. To ensure the safety and integrity of our Collection & Recycling Centers, we need to upgrade the black top with concrete. The following sites would be replaced during the fiscal year with a 25'x10'x 6" pad on each side of the compactors: Leesville and River Chase.

Leesville - 4 pads, River Chase - 5 pads, approx \$4,500 per pad.

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121203 Organization Title: Solid Waste / Collection and Recycling Centers  
 Program # I Program Title: New Southeast Collections & Recycling Center

	Total
Object Expenditure	2009 - 2010
Code Classification	Requested

**Personnel**

510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____

* Total Personnel	0
-------------------	---

**Operating Expenses**

520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	26,500
520400 Advertising	5,000
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	1,750
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525317 Utilities - SE Collection & Recycling Center	1,500
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
527040 Outside Personnel	_____

* Total Operating	34,750
-------------------	--------

<b>** Total Personnel &amp; Operating</b>	<u>34,750</u>
<b>** Total Capital (From Section II)</b>	<u>697,100</u>
<b>*** Total Budget Appropriation</b>	<u>731,850</u>



---

**SECTION III - PROGRAM OVERVIEW**

**Summary of Programs:**

Program II –Collection and Recycling Centers

**Program II: Collection and Recycling Centers**

**Objectives:**

This program establishes a new Collection & Recycling Center in the Southeastern part of the County. This facility will replace the existing Gwen Bailey Collection & Recycling Center that is located on Lexington County School District property. The function of this center is to ensure the proper disposal of all solid waste materials brought by Lexington County residents to the Southeast Collection and Recycling Centers.

**SERVICE LEVELS**

**Service Level Indicators:**

**Program II:**

Collection and Recycling Centers

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Estimated FY 08/09</u>	<u>Projected FY 09/10</u>
MSW Collected (Tons)	2,349.24	2,612.28	2,690.64
Yard Trash Collected (Tons)	1,572.60	1,380.96	1,519.56
Total # of Resident Deliveries	109,674	167,048	171,734

---

**SECTION V. – LINE ITEM NARRATIVES**

**Requested Personnel Budget**

---

**520300 - PROFESSIONAL SERVICES \$26,500**

These funds cover engineering consulting service for the design and development of the new southeast collection and recycling center (Gwen Bailey Center Replacement). These services include: plan preparation, survey, geotechnical investigation, preparation of construction and electrical plans, permitting, construction administration and materials testing. Scope of Services and cost provided by Alliance Consulting Engineers.

---

**520400 - ADVERTISING \$5,000**

These funds will be used for the production and distribution of printed flyers, handouts and mailings regarding the closure of the Gwen Bailey Center and the opening of the new Southeast Collection and Recycling Center.

---

**525100 - POSTAGE \$1,750**

These funds are for the postage to send flyers to approximately 5,000 homes in the Southeast part of the county. These flyers will inform the residents of the closing of the Gwen Bailey Collection & Recycling Center and provide direction and information on the new Southeast Collection & Recycling Center.

5,000 pieces x \$.35 = \$1,750

---

**525317 - UTILITIES \$1,500**

These funds are for the increase in the cost of utilities from the old Gwen Bailey Collection & Recycling Center. The new center will have 3 additional compactors along with approximately twice the security lighting.



---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 - (3) WASTE COMPACTORS \$115,900**

These funds would be used to purchase three (3) new Wastequip Accurate, Model 645XHD-7 compactors. The addition of these compactors doubles the capacity for both Household and Yard debris. The 3rd compactor would be used to handle the recycling of cardboard, similar to the other sites. The two existing compactors at the Gwen Bailey Center will also be relocated to the new center.

3 Compactors x \$38,614 each = \$115,842 or \$115,900.

**5A0000-SIGNS \$1,200**

These funds would be used to purchase new signs for the Southeast Collection & Recycling Center. These signs would be for the addition of the new compactor signs and the change of name of the Collection & Recycling Center.

**5A0000- SOUTHEAST COLLECTION AND RECYCLING CENTER CONSTRUCTION \$580,000**

These funds would be used for all construction costs associated with a turn key operation of the new Southeast Collection & Recycling Center. The preliminary cost opinion was provided to SWM by Alliance Consulting Engineers.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

		<b>BUDGET</b>				
Object Expenditure		2007-08	2008-09	2008-09	2009-10	2009-10
Code	Classification	Expenses	Expenses	Amended	Requested	Recommend
			(Dec)	(Dec)		Approved
<b>Personnel</b>						
510100	Salaries & Wages - 4.5	172,008	63,568	157,021	155,834	
510200	Overtime	7,854	5,913	7,000	14,000	
511112	FICA Cost	13,084	5,170	12,062	12,992	
511113	State Retirement	13,679	6,524	15,075	15,947	
511120	Insurance Fund Contribution - 4.5	28,800	13,500	27,000	33,750	
511130	Workers Compensation	16,831	6,236	15,699	15,166	
511213	State Retirement - Retiree	2,734	0	0	0	
<b>* Total Personnel</b>		<b>254,990</b>	<b>100,911</b>	<b>233,857</b>	<b>247,689</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	98,329	52,754	113,053	117,476	
520200	Contracted Services	0	0	8,449	491,158	
520241	Refrigerant Disposal & Testing	0	0	13,000	13,000	
520300	Professional Services	33,935	42,510	87,775	174,125	
520302	Drug Testing Services	0	0	338	338	
520601	Landfill Monitoring - Batesburg	33,575	22,810	72,105	48,500	
520602	Landfill Monitoring - Edmund	32,425	18,405	27,280	53,500	
520603	Landfill Monitoring - Chapin	26,025	13,525	83,215	30,500	
520612	Closure/Post-Closure Care Cost	0	0	30,000	74,005	
521100	Duplicating	80	44	250	250	
521200	Operating Supplies	39,881	61,103	80,904	148,570	
522000	Building Repairs & Maintenance	465	2,334	5,810	13,700	
522001	Carpet/Floor Cleaning	0	0	2,900	0	
522050	Generator Repairs & Maintenance	0	0	790	1,659	
522100	Heavy Equipment Repairs & Maintenance	17,923	34,126	105,970	114,490	
522300	Vehicle Repairs & Maintenance	3,072	4,069	11,642	20,609	
523200	Equipment Rental	0	0	0	63,150	
524100	Vehicle Insurance - 5	2,973	1,325	2,730	3,276	
524101	Comprehensive Insurance - Inland Marine	14,568	6,571	15,005	14,891	
524201	General Tort Liability Insurance	189	589	1,427	1,214	
524202	Surety Bonds	0	0	41	41	
525020	Pagers and Cell Phones	256	0	54	54	
525030	800 MHz Radio Service Charges - 4	2,379	1,130	2,145	2,245	
525031	800 MHz Radio Maintenance - 4	548	0	382	394	
525041	E-mail Service Charges - .5	33	27	60	44	
525210	Conference, Meeting & Training Expenses	858	325	1,042	1,042	
525230	Subscriptions, Dues & Books	0	0	120	120	
525317	Utilities - Landfill (Edmund)	5,471	3,426	7,080	8,000	
525400	Gas, Fuel, & Oil	116,755	62,106	111,400	123,750	
525600	Uniforms & Clothing	3,305	1,902	3,578	3,578	
526500	Licenses & Permits	1,675	1,675	2,900	2,900	
530100	Depreciation Expense	278,198	0	335,000	278,000	
538000	Claims & Judgments	0	0	100	100	
538600	SCDHEC Fines - Administrative Order	3,400	0	20,000	20,000	
<b>* Total Operating</b>		<b>716,318</b>	<b>330,756</b>	<b>1,146,545</b>	<b>1,824,679</b>	
<b>** Total Personnel &amp; Operating</b>		<b>971,308</b>	<b>431,667</b>	<b>1,380,402</b>	<b>2,072,368</b>	

**118-39**

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Capital</b>						
540000 Small Tools & Minor Equipment	758	946	1,500	<u>1,500</u>		
599999 Capital Clearing	(555,037)	0	0	<u>0</u>		
All Other Equipment	555,037	25,942	1,135,000	<u>754,156</u>		
<b>** Total Capital</b>	<b>758</b>	<b>26,888</b>	<b>1,136,500</b>	<b>755,656</b>		

\*\*\* Total Expenses

972,066    458,555    2,516,902    2,828,024

*118-40*

**SECTION IA**

**COUNTY OF LEXINGTON  
Existing Departmental Program Request  
Fiscal Year - 2009 - 2010**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121204 Organization Title Landfill Operations

Object Expenditure Code Classification	Program # <u>1</u> Landfill	Program # <u>2</u> Wood Grinding	Program # <u>   </u>	Program # <u>   </u>	Total
					2009-2010 Requested
<b>Personnel</b>					
510100 Salaries # <u>4.5</u>	155,834	0			155,834
510200 Overtime	14,000	0			14,000
510300 Part Time # <u>   </u>	0	0			0
511112 FICA Cost	12,992	0			12,992
511113 State Retirement	15,947	0			15,947
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # <u>4.5</u>	33,750	0			33,750
511130 Workers Compensation	15,166	0			15,166
511131 S.C. Unemployment	0	0			0
		0			
<b>* Total Personnel</b>	<b>247,689</b>	<b>0</b>			<b>247,689</b>
<b>Operating Expenses</b>					
520100 Contracted maintenance	117,476	0			117,476
520200 Contracted Services	11,158	480,000			491,158
520241 Refrigerant Disposal & Testing	13,000	0			13,000
520300 Professional Services	174,125	0			174,125
520302 Drug Testing Services	338	0			338
520601 Landfill Monitoring - Batesburg	48,500	0			48,500
520602 Landfill monitoring - Edmund	53,500	0			53,500
520603 Landfill Monitoring - Chapin	30,500	0			30,500
520612 Closure/Post-Closur Care Cost	74,005	0			74,005
521100 Duplicating	250	0			250
521200 Operating Supplies	148,570	0			148,570
522000 Building Repairs & Maintenance	13,700	0			13,700
522050 Generator Repairs & Maintenance	1,659	0			1,659
522100 Equipment Repairs & Maintenance	114,490	0			114,490
522200 Small Equipment Repairs & Maint.	0	0			0
522300 Vehicle Repairs & Maintenance	20,609	0			20,609
523000 Land Rental	0	0			0
523200 Equipment Rental	63,150	0			63,150
524000 Building Insurance	0	0			0
524100 Vehicle Insurance # <u>5</u>	3,276	0			3,276
524101 Comprehensive Insurance # <u>7</u>	14,891	0			14,891
524201 General Tort Liability Insurance	1,214	0			1,214
524202 Surety Bonds	41	0			41
525020 Pagers & Cell Phones	54	0			54
525030 800 Mhz Raido Service Charges # <u>4</u>	2,245	0			2,245
525031 800 Mhz Raido Maintenance # <u>4</u>	394	0			394
525041 E-mail Service Charges # <u>5</u>	44	0			44
525210 Conference & Meeting Expenses	1,042	0			1,042
525230 Subscriptions, Dues, & Books	120	0			120
525317 Utilities - Landfill (Edmund)	8,000	0			8,000
525400 Gas, Fuel, & Oil	123,750	0			123,750
525600 Uniforms & Clothing	3,578	0			3,578
526500 Licenses & Permits	2,900	0			2,900
530100 Depreciation Expense	278,000	0			278,000
538000 Claims \$ Judgments	100	0			100
538600 SCDHEC Fines-Administrative Order	20,000	0			20,000
		0			
<b>* Total Operating</b>	<b>1,344,679</b>	<b>480,000</b>			<b>1,824,679</b>
<b>** Total Personnel &amp; Operating</b>	<b>1,592,368</b>	<b>480,000</b>			<b>2,072,368</b>
<b>** Total Capital (From Section II)</b>	<b>755,656</b>	<b>0</b>			<b>755,656</b>
<b>*** Total Budget Appropriation</b>	<b>2,348,024</b>	<b>480,000</b>			<b>2,828,024</b>

**118-41**



---

### SECTION III-PROGRAM OVERVIEW

**Summary of program:**

**Program 1: Landfill Operations**

**Objectives:**

This program requires the efforts of 4 (four) Heavy Equipment Operators, 1 (one) Supervisor. This program oversees the Construction Demolition and Yard Waste Landfill Operations, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206); therefore his salaries and all operational items are split accordingly.

#### SERVICE LEVELS

**Service Level Indicators:**

**Program 1:**

<u>Service Levels</u> <u>C&amp;D Yard Waste</u> <u>Processed</u>	<u>Actual</u> <u>FY 07/08</u>	<u>Estimated</u> <u>FY 08/09</u>	<u>Projected</u> <u>FY 09/10</u>
Tons	70,784.48	69,000.00	73,000.00

**SECTION V. - LINE ITEM NARRATIVES**

**SECTION V.A. - LISTING OF POSITIONS**

**Current Staffing Levels:**

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Total</u>	<u>Grade</u>
	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>		
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators.	4	4			9
Total Positions	<u>4.5</u>	<u>4.5</u>		<u>4.5</u>	

All of these positions require insurance.

\*This positions is funded ½ of 121204 and ½ 121206

Display organization flowchart:

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE**

**\$117,476**

This account will cover the expenditures for five (5) pieces of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

Each piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price based on the individual equipment. The (TM&R) covers all maintenance, except for ground engaging tools. Each piece of equipment is also covered by a separate contract for a fire protection system, based on three inspections per year, and each inspection's cost is based on the individual piece of equipment.

Estimated replacement parts for fire protection systems	\$ 8,000.00
Forty (40) portable fire extinguishers are inspected twice a year and recharged	
Inspections Each	\$ 2.80
	<u>x 40</u>
Total	<u>\$ 112.00</u>
Recharging Each	\$ 15.40
	<u>x 40</u>
Total	<u>\$ 616.00</u>
Estimated replacement parts	<u>\$ 2,000.00</u>
Total	<u>\$ 2,728.00</u>

Co # 28548 (2005 Model) Caterpillar 826-H Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	\$ 2,233.00
	<u>x 12</u>
Total	<u>\$ 26,796.00</u>
Fire protection inspection (quarterly)	\$ 175.00
	<u>x 4</u>
Total	<u>\$ 700.00</u>
Total	<u>\$ 27,496.00</u>

Co # 25694 (2004 Model) Caterpillar 826-G Landfill Compactor

Total Maintenance & Repair (TM&R) per month	\$ 2,083.00
	<u>x 12</u>
Total	<u>\$ 24,996.00</u>
Fire protection inspection (quarterly)	\$ 175.00
	<u>x 4</u>
Total	<u>\$ 700.00</u>
Total	<u>\$ 25,696.00</u>

118-45



**520100 - CONTRACTED MAINTENANCE - (CONT.)**

Co # 30849-Caterpillar D-7-R Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 1,578.00
	x 12
Total	\$ 18,936.00
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 19,636.00

Co # 26019 (2004 Model) Caterpillar 623-G Scraper Pan

Total Maintenance & Repair (TM&R) per month	\$ 2,185.00
	x 12
Total	\$ 26,220.00
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 26,920.00

Co # 29822 (2006 Model) Caterpillar 420 Backhoe.

Total Maintenance & Repair (TM&R) per month	\$ 525.00
	x 12
Total	\$ 6,300.00
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 7,000.00

**520200 - CONTRACTED SERVICES**

**\$491,158**

This account is to cover the cost of chemical analysis performed each month from samples taken from the water discharge of our sediment pond. The pond is located at the base our MSW Landfill. The analysis is part of the requirement for our National Pollutant Discharge Elimination System (NPDES) Permit. A monthly Discharge Monitoring Report (DMR) is required for this permit. The DMR is a report of the actual analysis. South Carolina Department of Health & Environmental Control (SCDHEC) requires the NPDES permit

Monthly testing	\$ 117.98
	x 8
Total	\$ 943.84
Quarterly testing including monthly	\$ 158.28
	x 4
Total	\$ 633.23

**520200 - CONTRACTED SERVICES - (CONT)**

Sample collection	\$ 94.25
	x 12
Total	<u>\$ 1,131.00</u>
Additional testing estimated	\$ 700.00
Total	<u>\$ 3,409.00</u>
Janitorial Services for landfill office	\$ 420.00
Months	12
Total	<u>\$ 5,040.00</u>

Program # 2

This account is for landfill contracted services for the wood grinding program. This account will cover the cost for a contractor to grind an estimated 30,000-ton of wood waste at an estimated price of \$ 16.00 per ton.

Estimated cost	\$ 16.00
Tons	x 30,000.00
Total	<u>\$480,000.00</u>

**520241 - REFRIGERANT DISPOSAL & TESTING** **\$13,000**

This account covers the EPA required removal of refrigerant (Freon) from all units containing Freon entering the landfill facility, prior to recycling. Revenues collected for this service offsets the cost.

**520300 - PROFESSIONAL SERVICES** **\$174,125**

This account covers cost associated with several type services. These services include: Engineering observations & surveying, providing technical assistance and overview of construction activities:

Class II Landfill Compliance (New Regulation)	\$ 55,000.00
Edmund	\$ 13,400.00
C&D Cell II Volume Calculation (Excavation limits)	\$ 11,500.00
Corrective Measures Assessment per DHEC Property Expansion (Batesburg/Leesville Landfill)	\$ 63,500.00
Topographic survey/Landfill volume calculation	\$ 16,500.00
Revision NPDES Permitting	<u>\$ 14,000.00</u>
Total	<u>\$ 173,900.00</u>

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on our site.

Water Fee	<u>\$ 225.00</u>
Total	<u>\$ 174,125.00</u>

**520302 - DRUG TESTING SERVICES**

**\$338**

The required Random Drug/Alcohol Testing is for four (4) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required of their position, are on a random drug-screening program.

Drug/Alcohol Testing	\$	95.00
Blood/Urine Testing	\$	60.75
Employees	x	4
Total	\$	243.00
Total Estimated Test		\$ 338.00

**520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE**

**\$48,500**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports, as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC, this also includes installation of 3 Bedrock Assessment-monitoring wells.

**520602 - L/F WELL MONITORING - EDMUND**

**\$53,500**

The proposed engineering fee is to perform bi-annual sampling and laboratories analysis of groundwater at the Edmund Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC. The analysis is more extensive for Edmund than our other closed MSW Landfills. This extensive analysis is listed on the " Appendix 2" and is the same requirements for Subtitle D landfill, by SCDHEC. This fee also includes a bi-annual statistical analysis report sent to SCDHEC.

**520603 - L/F WELL MONITORING - CHAPIN**

**\$30,500**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

**520612 - CLOSURE/POST CLOSURE CARE COST**

**\$74,005**

This is part of our Financial Assurance, as required by SCDHEC, and is for covering the cost of correcting any potential contamination.

**521100 - DUPLICATING**

**\$250**

This account covers the cost of duplicating the following: Daily fuel sheets, vehicle & equipment service reports notification of needed repairs, inter-office and SCDHEC correspondence for Landfill Supervisor

Copies	\$	0.05
	x	5000
Total	\$	150.00

**521200 - OPERATING SUPPLIES**

**\$148,570**

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control Maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW. Portions of C&D will close requiring seed, fertilizer, mulch, and CR.14 for road maintenance. General operating supplies are to include: rake, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

CR-14	\$	9.50
Tons	x	1500
S.C. Sale tax @ 7%	\$	<u>997.50</u>
Total	\$	<u>15,247.50</u>

**521200 - OPERATING SUPPLIES - (CONT)**

Rip Rap	\$	22.50
Tons	x	500.00
S.C. Sale tax @ 7%	\$	<u>787.50</u>
Total	\$	<u>12,037.50</u>

Crushed concrete	\$	7.50
Tons	x	3,000.00
S.C Sales tax @ 7%	\$	<u>1,575.00</u>
Total	\$	<u>24,075.00</u>

Edmund construction and demolition – lift one closure estimate cost.

Fine grading cover slopes	\$	15,900.00
24" HDPE pipe (single wall )	\$	14,400.00
24"x24"x24" HDPE T fitting	\$	1,680.00
Rip-Rap W/filter fabric (18"depth)	\$	10,230.00
Rip-Rap check dams w/#57 stone	\$	2,400.00
Materials for grassing	\$	30,500.00
Contingency	\$	12,740.00
S.C. Sale tax @ 7%	\$	<u>6,359.50</u>
Total	\$	<u>97,209.50</u>

**522000 - BUILDING REPAIRS & MAINTENANCE**

**\$13,700**

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility.

Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, sandblast and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds and office building	\$	<u>10,500.00</u>
Annual inspection for garage doors	\$	50.00
Total	\$	<u>300.00</u>

118-49

Estimated cost for repairs to garage doors	\$ 1,500.00
Estimated cost to tile two office floors	\$ 1,400.00
Total	\$ 15,358.15

**522100 – GENERATOR REPAIRS & MAINTENANCE** **\$1,659**

Annual inspection for Generator	\$ 1,658.15
---------------------------------	-------------

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$114,490**

This account is for landfill heavy equipment and covers repairs to any equipment not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, elevator chains, Compactor cleats, Pan tires, etc.

Estimated cost for cleats	\$ 45,000.00
Estimated cost for Pan tire	\$ 12,000.00
623 Pan. Co# 26019	\$ 5,000.00
D-7-H Dozer Co# 30849	\$ 5,000.00
826-H Compactor Co# 28548	\$ 8,000.00
826-G Compactor Co# 25694	\$ 12,000.00
Utility Tractor Co # 18898	\$ 1,000.00
Motor Grader Co # 17070	\$ 5,000.00
420 Cat Backhoe Co # 29822	\$ 4,000.00
Trackhoe CO# 00000	\$ 10,000.00
S.C. Sale tax @ 7%	\$ 7,490.00
Total	\$ 114,490.00

**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$20,609**

This account is for cost associated with the service maintenance and repairs for the following vehicles:

Dump Truck Co#18616	\$ 500.00
GMC Boom Truck Co# 14994	\$ 630.00
Ford Tractor Low Boy Co# 14962	\$ 5,000.00
Ford 3/4 Ford Truck Co# 31876	\$ 250.00
Chev 2500 Truck Co. # 28364	\$ 500.00
Ford Tanker Co# 12886	\$ 1,500.00
Estimated cost for the above vehicles parts	\$ 10,880.00
S.C. Sale tax @ 7%	\$ 1,348.20
Total	\$ 20,608.20

**523200 – EQUIPMENT RENTAL** **\$63,150**

This account is for cost associated with the rental of equipment to clean out the basin ponds in the landfill and reconstruction of the entrance (dirt portion) road in the landfill.

Track Hoe	\$	5,000.00
Months	x	<u>3</u>
S.C. Sale tax @ 7%	\$	1,050.00

Total	\$	<u>16,050.00</u>
-------	----	------------------

Two off-road trucks	\$	10,000.00
Months	x	<u>3</u>
S.C. Sale tax @ 7%	\$	2,100.00

Total	\$	<u>32,100.00</u>
-------	----	------------------

Miscellaneous Equipment	\$	<u>15,000.00</u>
-------------------------	----	------------------

**524100 - VEHICLE INSURANCE** **\$3,276**

This account will cover the cost for liability insurance for five (6) vehicles \$546.00 ea.

- Truck Co # 31876
- Truck Co.# 28364
- Dump Truck Co # 18616
- Low Boy Co # 14962
- Boom Truck Co # 14994
- Ford Tanker CO# 12886

**524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP.** **\$14,891**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill Station operations

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$1,214**

This account fee covers the cost for the FY 09/10 for the current number of employees. (Based on provided schedule.)

**524202 – SURETY BONDS** **\$41**

This account fee covers the cost for Surety Bonds for FY 09/10.

**525020 - PAGERS AND CELL PHONES** **\$54**

This account covers cost for one pagers and one cell phone.

Pager	\$	9.00
Months	x	<u>6</u>
Total	\$	<u>54.00</u>

---

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$2,245**

This account covers cost for four (4) 800 MHz Radios and are assigned to the following:

Service for (4) 800 MHz Radio x \$44.67/month =	\$ 178.68
Month	x 12
Total	<u>\$ 2,144.16</u>
Roaming fees one Radio	<u>\$ 100.00</u>
Total	<u>\$ 2,244.16</u>

---

**525031 - 800 MHZ RADIO MAINTENANCE** **\$394**

This account covers cost for required maintenance of (4) 800 MHz Radios and rebanding of one radio.

Total	<u>\$ 393.0860</u>
-------	--------------------

---

**525041 - E-MAIL SERVICE CHARGES** **\$44**

This account covers the cost for E-Mail Services.

Services	\$ 7.25
Months	x 6
Total	<u>\$ 43.50</u>

---

**525210 - CONFERENCE & MEETING EXPENSES** **\$1,042**

This account will cover cost for the Supervisor attending the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	\$ 550.00
3 nights lodging	\$ 414.00
Per Diem	<u>\$ 78.00</u>
Total	<u>\$ 1,042.00</u>

---

**525230 - SUBSCRIPTIONS, DUES & BOOK** **\$120**

This account is to cover the cost for Landfill Supervisor yearly membership, dues for SWANA and the Litter Control Association.

SWANA membership	\$ 110.00
Litter Control Association	<u>\$ 10.00</u>
Total	<u>\$ 120.00</u>

---

**525317 - UTILITIES - EDMUND LANDFILL** **\$8,000**

This account covers the cost of all utilities at the Edmund Facility, with the exception of the Transfer Station.

**525400 - GAS FUEL & OIL**

**\$123,750**

This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for vehicles, heavy equipment's 250-hour services for one year and miscellaneous small equipment. **Fleet services has proposed a budget cost of \$2.75 a gal. this FY.**

Truck Co # 31876	\$	3,000.00
Truck Co. # 28364	\$	1,000.00
D-7-R Dozer Co # 30849	\$	18,000.00
623 Pan Co # 26019	\$	18,000.00
Case 721 D Loader Co # 27754	\$	4,839.00
Dump Truck Co # 18616	\$	504.00
Low Boy Co # 14962	\$	216.00
Boom Truck Co # 14994	\$	2,100.00
Ford Tanker Co.# 12886	\$	4,832.00
420-E Backhoe Co # 29822	\$	7,500.00
826-H Compactor Co # 28548	\$	30,242.00
826-G Compactor Co # 25694	\$	29,749.00
Utility Tractor Co # 18898	\$	100.00
Motor Grader Co # 17070	\$	668.00
Miscellaneous Small Equipment	\$	<u>3,000.00</u>
Total	\$	<u>123,750.00</u>

**525600 - UNIFORMS & CLOTHING**

**\$3,578**

This account covers cost for (4) employees on staff and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed.

Safety Boots	(8 @ \$125.00)	\$	1,000.00
Winter Jackets	(4 @ \$ 59.56)	\$	238.24
Work Pants	(16 @ \$ 12.53)	\$	200.48
Tee Shirts	(16 @ \$ 8.85)	\$	141.60
Long Sleeve Tee Shirt	(16 @ \$ 9.85)	\$	159.20
Hooded sweatshirts	(16 @ \$ 17.85)	\$	285.60
Work Shirts	(16 @ \$ 12.00)	\$	192.00
Summer Caps	(20 @ \$ 4.64)	\$	92.80
County Emblem	(27 @ \$ 0.76)	\$	20.52
Sewing on Emblem	(27 @ \$ 0.80)	\$	21.60
Summer Coveralls	(4 @ \$ 18.21)	\$	72.84
Insulated Coveralls	(4 @ \$ 39.15)	\$	156.60
Parka	(4 @ \$ 175.00)	\$	700.00
Safety Belts	(4 @ \$ 15.48)	\$	61.92
S.C. Sale tax @ 7%		\$	<u>234.38</u>
Total		\$	<u>3,577.78</u>



---

**526500 - LICENSE AND PERMITS** **\$2,900**

---

This account will cover the cost for the following required permits

Underground Fuel Tank	\$ 200.00
Landfill NPDES Permit	\$ 2,700.00
Total	<u>\$ 2,900.00</u>

**530100 - DEPRECIATION** *278*  
**\$335,000**

---

This cost will cover the Depreciation of our FY 09/10, as provided by the Finance Department.

**538000 - CLAIMS & JUDGMENTS** **\$100**

---

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

*538600 - SCDHEC FINES* *\$ 20,000*

---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,500**

This account will cover costs for any small tools and minor equipment, which falls below the \$500 capital cost limit. To include replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, etc.

**5A0000 - REPLACEMENT CAT 826 COMPACTOR \$668,750**

This account will cover the cost to purchase a new 826 Compactor, which is on the County Replacement Schedule. We are required to maintain two compactors for operation of our landfill. This equipment will replace the compactor originally purchased in 2003 with the current hours of 6648. At the time of replacement this compactor will have around 8500 hours and will have out lived its life expectancy.

**5A0000 -TRACTOR WITH BUSH HOG \$73,406**

This account will cover the cost to purchase a new tractor and bush hog for our MSW and C & D Landfill. There is approximately 42 acres that is required to be cut every quarter to stay in compliance with State Regulations. There is also 4 sediment ponds and dams that are required to be cut with approximately 4 ½ miles of vegetation. This is needed to stay in compliance for the Post-closure care under SCDHEC Regulations. Also in conjunction with the new expansion of the Edmund collection station there will be approximately 1 acre of vegetation that will have to be cut on a monthly basis to include 1 sediment pond. We also have to maintain Landfill lane, which has to be cut monthly which is approximately 3 miles.

**5A0000 - TRACK HOE \$12,000**

This account will cover the cost to purchase a used Track hoe from Public Works. The Track Hoe is needed to clean out the basin ponds in the landfill and reconstruction of the dirty road in the landfill. The equipment will also be used for construction of new ditches around the class II landfill for run off control.

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 5700  
 Organization # 121204  
 Program # 3

Fund Title: Solid Waste Management  
 Organization Title: Solid Waste Landfill Operations  
 Program Title: Purchase of Land - Edmund

Object Expenditure  
 Code Classification

Total  
 2009 - 2010  
 Requested

**Personnel**

- 510100 Salaries # \_\_\_
- 510300 Part Time # \_\_\_
- 511112 FICA Cost
- 511113 State Retirement
- 511114 Police Retirement
- 511120 Insurance Fund Contribution # \_\_\_
- 511130 Workers Compensation
- 511131 S.C. Unemployment

**\* Total Personnel**

**Operating Expenses**

- 520100 Contracted maintenance

---

- 520200 Contracted Services

---

- 520300 Professional Services
- 520400 Advertising
- 521000 Office Supplies
- 521100 Duplicating
- 521200 Operating Supplies

---

- 522100 Equipment Repairs & Maintenance
- 522200 Small Equipment Repairs & Maint.
- 522300 Vehicle Repairs & Maintenance
- 523000 Land Rental

---

- 524000 Building Insurance
- 524100 Vehicle Insurance # \_\_\_
- 524101 Comprehensive Insurance # \_\_\_
- 524201 General Tort Liability Insurance
- 524202 Surety Bonds
- 525000 Telephone

---

- 525100 Postage
- 525210 Conference & Meeting Expenses
- 525230 Subscriptions, Dues, & Books
- 525 \_\_\_ Utilities - \_\_\_\_\_
- 525400 Gas, Fuel, & Oil
- 525600 Uniforms & Clothing
- 526500 Licenses & Permits

---



---



---



---



---

**\* Total Operating**

**\*\* Total Personnel & Operating**

**\*\* Total Capital (From Section II)**

**\*\*\* Total Budget Appropriation**

1,510,000

*118-56*



### SECTION III - PROGRAM OVERVIEW

#### Program 3: Purchase of Land - Edmund

##### Objectives:

This program is being requested to extend the life expectancy of the Edmund landfill. It is estimated that the current life of the landfill is approximately 70 years based on the existing County owned property. With the purchase of 131 acres of land directly adjacent to the northwestern side of the existing landfill, the life expectancy could be extended approximately 50 years. This property adjoins the upper right hand side of the landfill and will fall under the current permit. Additionally, this land would be available to the County for other Solid Waste management activities. Based on the growth of the County population and the uncertainty of available land, it is recommended that the County acquire this property to permit future solid waste management facility expansion.

### SECTION V. – LINE ITEM NARRATIVES

#### SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

##### CAPITAL REQUEST

<b>5A0000 – PURCHASE OF LAND - EDMUND</b>	<b>\$1,510,000</b>
-------------------------------------------	--------------------

---

This account will cover the cost to purchase 131 acres of land connecting to the Northwestern side of the existing landfill. Estimated price per acre \$11,526 x 131 = \$ 1,509,906

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

		<b>BUDGET</b>				
Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	59,199	39,381	100,000	<u>100,000</u>		
520300 Professional Services	180,941	77,525	137,500	<u>137,500</u>		
520620 EPA Cost	0	49,259	49,259	<u>50,000</u>		
525315 Utilities - Landfill/Cayce 321	26,341	14,497	30,000	<u>30,000</u>		
526500 Licenses & Permits	899	908	1,000	<u>1,000</u>		
530100 Depreciation	31,544	0	31,000	<u>31,000</u>		
538500 Property Taxes	1,114	1,195	1,200	<u>1,300</u>		
539900 Unclassified	0	0	5,741	<u>5,000</u>		
<b>* Total Operating</b>	<b>300,038</b>	<b>182,765</b>	<b>355,700</b>	<b>355,800</b>		
<b>** Total Personnel &amp; Operating</b>	<b>300,038</b>	<b>182,765</b>	<b>355,700</b>	<b>355,800</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Expenses</b>	<b>300,038</b>	<b>182,765</b>	<b>355,700</b>	<b>355,800</b>		

**118-59**

**SECTION III  
DEPARTMENT - PROGRAM OVERVIEW**

**321 Landfill**

This landfill was closed in 1988 and declared a superfund several years later. The basic reasons for being declared a superfund site by the EPA were: 1. Groundwater contamination; 2. Methane gas migration, and 3. Sediment and erosion. At this time we have installed groundwater recovery wells, a methane recovery system, and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time we are not anticipating any major issues at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

118-60

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 100,000**

Operation, maintenance and reporting of methane and groundwater systems.

**520300 - PROFESSIONAL SERVICES \$ 137,500**

The operation management and annual inspection and reporting fees from our consultant for managing this project.

Operation management	\$ 120,000
Various reports, system amendment	<u>17,500</u>
Total	\$ 137,500

**520620 – EPA COST \$ 50,000**

Based on historical costs. This is to pay USEPA based on costs incurred for managing this site.

**52315 – UTILITIES \$ 30,000**

Estimated utility cost for groundwater recovery and methane recovery systems and based on historical information.

**526500 – LICENSES AND PERMITS \$ 1,000**

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

**530100 – DEPRECIATION \$ 31,000**

To cover anticipated depreciation expense for equipment at the 321 Landfill.

**538500 – PROPERTY TAXES \$ 1,300**

To cover anticipated property taxes for leased buildings at the 321 Landfill.

**539900 - UNCLASSIFIED \$ 5,000**

This is to be used for expenses that occur from USEPA/SCDHEC mandates that may come up during the year.

118-61



**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121206 - Solid Waste / Transfer Station

		<b>BUDGET</b>				
Object Expenditure		2007-08	2008-09	2008-09	2009-10	2009-10
Code	Classification	Expenses	Expenses	Amended	Requested	Recommend
			(Dec)	(Dec)		Approved
<b>Personnel</b>						
510100	Salaries & Wages - 2.5	124,693	45,720	99,255	98,784	
510200	Overtime	7,692	5,978	9,000	10,000	
511112	FICA Cost	9,391	3,628	7,929	8,322	
511113	State Retirement	9,568	4,854	10,488	10,215	
511120	Insurance Fund Contribution - 2.5	17,280	7,500	15,000	18,750	
511130	Workers Compensation	12,788	4,680	10,322	9,834	
511213	State Retirement - Retiree	2,733	0	0	0	
<b>* Total Personnel</b>		<b>184,145</b>	<b>72,360</b>	<b>151,994</b>	<b>155,905</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	24,487	10,940	28,703	31,703	
520200	Contracted Services	3,293,696	1,042,691	3,728,840	3,361,156	
520300	Professional Services	200	100	2,100	19,350	
520302	Drug Testing Services	0	0	278	278	
521000	Office Supplies	312	2	350	350	
521100	Duplicating	21	3	250	250	
521200	Operating Supplies	3,323	3,982	4,840	5,212	
522000	Building Repairs & Maintenance	7,234	61	38,413	55,640	
522100	Heavy Equipment Repairs & Maintenance	38,568	5,446	75,608	93,313	
522200	Small Equipment Repairs & Maintenance	2,285	1,167	6,000	8,280	
523200	Equipment Rental	133	66	264	264	
524000	Building Insurance	1,422	664	1,368	1,368	
524101	Comprehensive Insurance	1,080	1,390	1,112	1,112	
524201	General Tort Liability Insurance	118	381	921	784	
524202	Surety Bonds	0	0	25	25	
525020	Pagers and Cell Phones	98	53	54	54	
525030	800MHz Radio Service Charges - 3	1,452	678	1,709	1,709	
525031	800 MHz Radio Maintenance - 3	366	0	287	295	
525041	E-mail Service Charges - .5	33	27	60	44	
525210	Conference, Meeting & Training Expenses	0	800	1,834	1,834	
525230	Subscriptions, Dues, & Books	169	0	227	227	
525317	Utilities - County L/F Edmund	8,823	5,273	10,000	12,000	
525400	Gas, Fuel, & Oil	18,966	15,378	17,090	23,875	
525600	Uniforms & Clothing	1,752	1,743	2,711	2,711	
526500	Licenses & Permits	100	100	700	700	
530100	Depreciation	43,244	0	44,000	43,300	
538000	Claims & Judgments (Litigation)	0	0	100	100	
<b>* Total Operating</b>		<b>3,447,882</b>	<b>1,090,945</b>	<b>3,967,844</b>	<b>3,665,934</b>	
<b>** Total Personnel &amp; Operating</b>		<b>3,632,027</b>	<b>1,163,305</b>	<b>4,119,838</b>	<b>3,821,839</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	860	768	1,500	1,500	
599999	Capital Clearing	(210,187)	0	0	0	
	All Other Equipment	210,187	5,029	5,300	9,292	
<b>** Total Capital</b>		<b>860</b>	<b>5,797</b>	<b>6,800</b>	<b>10,792</b>	
<b>*** Total Expenses</b>		<b>3,632,887</b>	<b>1,169,102</b>	<b>4,126,638</b>	<b>3,832,631</b>	

118-62

# SECTION II

## COUNTY OF LEXINGTON

### Capital Item Summary

Fiscal Year - 2009 - 2010

Fund # 5700 Fund Title: SOLID WASTE MANAGEMENT  
Organization # 121206 Organization Title: TRANSFER STATION  
Program # 1 Program Title: TRANSFER STATION OPERATIONS

**BUDGET**  
2009-2010  
Requested

Qty	Item Description	Amount
1	SMALL TOOLS AND MINOR EQUIPMENT	\$1,500
1	TAMP (REPLACEMENT)	\$8,000
1	COMPUTER (REPLACEMENT)	\$776
1	COMPUTER SOFTWARE	\$281
1	20" FLAT PANEL MONITOR	\$235

\*\* Total Capital (Transfer Total to Section I and IA)

10,792

118-63

---

### SECTION III - PROGRAM OVERVIEW

**Summary of Programs:**

Program 1 - Transfer Station

**Program 1; Transfer Station**

**Objectives:**

This program requires the efforts of 2 (two) Heavy Equipment Operators, 1 (one) Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salaries and all operational items are split accordingly.

#### SERVICE LEVELS

**Service Level Indicators:**

**Program 1:**

<u>MSW Processed</u>	<u>Actual FY 07/08</u>	<u>Estimated FY 08/09</u>	<u>Projected FY 09/10</u>
Tons	107,184.10	102,200.00	104,200.00

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators	<u>2</u>	<u>2</u>		<u>2</u>	<u>9</u>
Total Positions	<u>2.5</u>	<u>2.5</u>	<u>0</u>	<u>2.5</u>	

All of these positions require insurance.

\*This positions is funded ½ of 121206 and ½ 121204

Display organization flowchart:

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520100 - CONTRACTED MAINTENANCE**

**\$31,703**

This account will cover the expenditures of one (1) piece of heavy equipment to include: Total Maintenance & Repair (TM&R) extension for mechanical and general maintenance, a fire protection system on the equipment and the cost of maintenance for (1) scale.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co.# 31613 Caterpillar 938H Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	\$ 1,366.84
	x 12
Total	<u>\$ 16,402.08</u>
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total inspection	<u>\$ 700.00</u>
Estimated cost for replacement part for the fire protection system	<u>\$ 3,000.00</u>
Total	<u>\$ 20,102.08</u>

A maintenance contract for inspecting one (1) scale is tested and re-calibrated if necessary. The scale is located at the entrance and required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees.

Estimated replacement parts	<u>\$ 8,000.00</u>
Inspections per month	\$300.00
	x 12
Total	<u>\$ 3,600.00</u>
Total estimated contract	<u>\$ 11,600.00</u>

**520200 - CONTRACTED SERVICES \$3,361,156**

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station to the Waste Management (WM) Landfill located in Richland County. This account also covers cost for the hauling and disposing of wash down Leachate water generated from the Transfer Station floor and delivered to a pretreatment wastewater plant. Leachate water is collected in an underground storage tank (UST). This account will also cover the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW to (WM) Landfill is estimated, and based on the previous year's tonnage. Estimated tonnage for FY 08/09 is 102,200.00 tons. Projected increase for FY 09/10 is an estimated tonnage of 104,200.00 tons. Current FY 08/09 rate for transporting is \$ 8.75/ton adjusted quarterly for the fuel surcharge (portion of rate attributable to fuel costs) and annually, in accordance with the CPI for the previous calendar year.

Cost per ton	\$ 9.30
First quarter tonnage	x 26,400
Total	<u>\$ 245,520.00</u>

Cost per ton	\$ 9.47
Second quarter tonnage	x 24,400
Total	<u>\$ 231,068.00</u>

Cost per ton	\$ 9.65
Second quarter tonnage	x 25,200
Total	<u>\$ 243,180.00</u>

Cost per ton	\$ 9.84
Second quarter tonnage	x 28,200
Total	<u>\$ 277,488.00</u>

Total Transporting Cost	<u>\$ 997,256.00</u>
-------------------------	----------------------

The Disposal of MSW at Richland Landfill is estimated and based on the previous year's tonnage. Estimated tonnage for FY 08/09 is 102,200.00 tons. Projected increase for FY 09-10 is an estimated tonnage of 104,200.00 tons. The current rate for disposal is a fixed rate of \$22.50/ton for the FY 09/10

Cost per ton	\$ 22.50
Total estimated tonnage	x 104,200

Total Disposal Cost	<u>\$ 2,344,500.00</u>
---------------------	------------------------

The contract for hauling and disposal of (UST) water is estimated:

Cost per gallon	\$ 0.10
Gallons of wastewater	x 144,000
	<u>\$ 14,400.00</u>

Potential analysis if required by Waste Treatment Plant	<u>\$ 5,000.00</u>
---------------------------------------------------------	--------------------

Total Haul & Disposal Cost	<u>\$ 19,400.00</u>
----------------------------	---------------------

TOTAL CONTRACTED SERVICES	<u>\$ 3,361,156.00</u>
---------------------------	------------------------

**520300 - PROFESSIONAL SERVICES** **\$19,350**

This account covers cost associated with several types services:

South Carolina Department of Health & Environmental Control (SCDHEC)	
Annual drinking water fee	\$ 100.00
Laboratory analysis for Transfer Station (UST) Leachate for random samples	
Each Test	\$ 1,000.00
Samples	x 2
	<u>\$ 2,000.00</u>
Total	<u>\$ 2100.00</u>
Semi-annual Structural Steel inspection Transfer Station Hopper	\$ 4,250.00
Transfer Station Hopper Repairs/Engineering	\$ 9,500.00
Trash Barrier Engineering Details for Transfer Station	\$ 2,000.00
Cost for the Archer Company to perform job reclass study – HEO's \$250 /study x 2 positions = \$500	\$ 500.00

**520302 - DRUG TESTING SERVICES** **\$278**

The required Random Drug/Alcohol Testing is for three (3) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Drug/Alcohol Testing	\$ 95.00
Blood/Urine Testing	\$ 60.75
Employees	x 3
	<u>\$ 182.25</u>
Total Estimated Testing	<u>\$ 278.00</u>

**521000 - OFFICE SUPPLIES** **\$350**

This account is to cover supplies used in this program.

Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

**521100 - DUPLICATING** **\$250**

This account is to cover all duplicating.

Daily fuel sheets, vehicle & equipment service reports, insurance forms, workers compensation forms, notices of needed repairs, purchase requisitions, PAF'S, random inspection reports, etc.

Copies	5000
Cost per copy	\$ 0.05
Total	<u>\$ 250.00</u>

**521200 - OPERATING SUPPLIES** **\$5,212**

This account covers the cost for operating supplies used daily in the Transfer Station operations.

Stakes to barricade, barricade tape, pH test kits, and chemical resistant rubber gloves, if hazardous loads are disposed of improperly.

Total		\$	<u>1,000.00</u>
Safety glasses		\$	25.00
Pairs		x	<u>6</u>
Total		\$	<u>150.00</u>
Work gloves - operators and community service workers		\$	0.74
Pairs		x	<u>300</u>
Total		\$	<u>222.00</u>
General operating supplies, ground & building supplies		\$	<u>2,000.00</u>
Steam cleaning chemicals per drum		\$	230.00
Total drums		x	<u>8</u>
Total		\$	<u>1,840.00</u>
Total		\$	<u>5,212.00</u>

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$55,640**

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Generator maintenance, water well and (UST) drainage systems are also included.

Estimated building repairs		\$	10,000.00
Cleaning UST drainage system estimated		\$	5,000.00
Hopper and push wall repair		\$	25,000.00
Rebuild center beam in hopper		\$	2,000.00
Repair entrance to bay one		\$	10,000.00
S.C. SALE TAX @ 7%		\$	3,640.00
Total		\$	<u>55,640.00</u>

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$93,313**

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

Estimated repair cost for parts		\$	<u>20,000.00</u>
Rubberized wear pad for 938H loader		\$	1,202.01
Total pads per year		x	<u>10</u>
Total		\$	<u>12,020.10</u>



Exchange set of tires for 938H	\$ 26,122.56
Sets per year	x 2
Total	\$ 52,245.12
Bolt pag. For wear pads	\$ 294.26
Total bolt pag.	x .10
Total	\$ 2,942.60
S.C. SALE TAX @ 7%	\$ 6,104.54

Total \$ 93,312.36

**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE \$8,280**

This account is to cover cost of any small equipment used in the Transfer Station operations for maintenance & repair of the following: Tech21 fuel system, air compressor, lawn mower, welder, grease guns, air hammer, etc.

Estimated Repairs	\$ 6,000.00
Annual Air Compressor Maintenance	\$ 2,280.00

**523200 - EQUIPMENT RENTAL \$264**

This account covers the cost for welding gases, i.e., Oxygen, Acetylene tank rental.

Tank rental	\$ 20.52
Months	x 12
S.C. Sale tax @ 7%	\$ 17.23
Total	\$ 263.48

**524000 - BUILDING AND CONTENTS INSURANCE \$1,368**

This account is for insurance to cover Transfer Station and its contents.

**524101 - COMPREHENSIVE INSURANCE \$1,112**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations

**524201 - GENERAL TORT LIABILITY INSURANCE \$784**

This account covers cost for the FY 09/10 and is for the current number of employees. (Based on new schedule)

**524201 - SURETY BONDS \$25**

This account covers cost for Surety Bonds for FY 09/10.

**525020 - PAGERS AND CELL PHONES** **\$54**

This account covers the cost for one pager

Pager	\$	9.00
Months	x	6
Total	\$	<u>54.00</u>

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$1,709**

This account covers cost for (3) 800 MHz Radios.

Service for (3) 800 MHz Radio x \$44.67/month=	\$	134.01
Month	x	12
Total	\$	<u>1,608.12</u>
Roaming fees one Radio	\$	<u>100.00</u>
Total	\$	<u>1,708.12</u>

**525031 - 800 MHZ RADIO MAINTENANCE** **\$295**

This account covers cost for needed maintenance for (3) 800 MHz Radios x \$98.27/yr =

Total	\$	<u>294.81</u>
-------	----	---------------

**525041 - E-MAIL SERVICE CHARGES** **\$44**

This account covers the cost for E-Mail Services.

Services	\$	7.25
Months	x	6
Total	\$	<u>43.50</u>

**525210 - CONFERENCE & MEETING** **\$1,834**

This account will cover the cost for the following:

The Supervisor attending the Solid Waste Association of North America (SWANA) Regional and the Carolina Recycling Association (CRA) Conferences, to be held in South Carolina. These conferences are an educational program to update those in the field of Solid Waste Management on Federal and State regulations, Landfill Operational Applications and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	\$	550.00
3 nights lodging	\$	414.00
Per Diem	\$	78.00
Total	\$	<u>1,042.00</u>

CRA Registration & Special Courses	\$	200.00
3 nights lodging	\$	414.00
Per Diem	\$	78.00
Total	\$	<u>692.00</u>

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for education of solid waste regulations and updated procedures.

Meeting Expense		\$	25.00
Quarters		x	4
Total		\$	100.00
	Total	\$	<u>1,834.00</u>

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$227**

This account is to cover the cost for Supervisor's yearly membership dues for SWANA and cost of re-certification application.

SWANA membership		\$	117.00
Landfill Manager Re-Certification		\$	<u>110.00</u>
	Total	\$	<u>227.00</u>

**525317 - UTILITIES** **\$12,000**

This account covers the cost of all utilities associated with the Transfer Station

**525400 - GAS, FUEL & OIL** **\$23,875**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year. **Fleet services has proposed a budget cost of \$ 2.75 a gal. This FY.**

938H Loader CO #31613		\$	<u>23,375.00</u>
Misc. equipment		\$	<u>500.00</u>

**525400 - UNIFORMS & CLOTHING** **\$2,711**

This account covers cost for four employees and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(3 @ \$15.48)	\$	46.44
Safety Boots	(6 @ \$125.00)	\$	750.00
Work Pants	(13 @ \$12.53)	\$	162.89
Work Shirts	(13 @ \$12.00)	\$	156.00
Work Coats	(3 @ \$59.56)	\$	178.68
Rubber Boots	(3 @ \$25.00)	\$	75.00
Summer Caps	(10 @ \$4.64)	\$	46.40
Co. emblems	(22 @ \$0.76)	\$	16.72
Sew on emblems	(22 @ \$0.80)	\$	17.60
Summer Coveralls	(3 @ \$18.21)	\$	54.63

---

Insulated Coveralls	(3 @ \$39.15)	\$	117.45
Parka	(3 @ \$175.00)	\$	525.00
T-shirts L/S	(13 @ \$8.85)	\$	115.05
T-shirts S/S	(13 @ 6.85)	\$	89.05
Sweatshirt	(13 @ 15.75)	\$	204.75
S.C. Sale tax @ 7%		\$	<u>154.36</u>
Total		\$	<u>2,710.02</u>

---

**526500 - LICENSE & PERMITS** **\$700**

This account will cover required permits as follows:

Transfer Station (UST) permit	\$	200.00
Drinking Water well license	\$	250.00
Transfer Station permit	\$	<u>250.00</u>
Total	\$	<u>700.00</u>

---

**530100 - DEPRECIATION** **\$43,300**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

---

**538000 - CLAIMS & JUDGMENTS** **\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,500**

This account will cover cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, Nextel, cell phone replacement and batteries, etc

**5A0000 - TAMP (REPLACEMENT) \$8,000**

This account will cover cost to replace the current tamp for the Transfer Station. The current tamp is ten years old and has out lived its life expectancy.

**5A0000-COMPUTER (REPLACEMENT) F1PC-RPI \$776**

This account will cover cost for the replacement of the Landfill supervisor Computer. This computer is used daily for the supervisor to dial into the County network for Budget, Purchase orders, Purchase Request, ABT, ECT. The computer shall be a standard office / counter

**540010 –MINOR SOFTWARE \$281**

This account will cover cost for the updated software for the replacement computer for the landfill supervisor. Software to include Microsoft Office, Excel, Power Point, Outlook and Adobe Standard.

**5A0000- COMPUTER 20" FLAT PANEL MONITOR \$235**

This account will cover cost for the updated 20" Flat monitor for the Landfill Supervisor replacement computer.

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2009-2010**

Fund # 5700	Fund Title: Solid Waste Management	
Organization # 121206	Organization Title Solid Waste/Transfer Station	
Program # 1	Program Title: Position Reclassification - HEO	
Object Expenditure		Total
Code Classification		2009 - 2010
		Requested
<b>Personnel</b>		
510100 Salaries # 2		3,710
510300 Part Time #		0
511112 FICA Cost		284
511113 State Retirement		348
511114 Police Retirement		0
511120 Insurance Fund Contribution # 2		0
511130 Workers Compensation		335
511131 S.C. Unemployment		
<b>* Total Personnel</b>		<b>4,677</b>
<b>Operating Expenses</b>		
520100 Contracted maintenance		0
520200 Contracted Services		0
520300 Professional Services		0
520400 Advertising		0
521000 Office Supplies		0
521100 Duplicating		0
521200 Operating Supplies		0
522100 Equipment Repairs & Maintenance		0
522200 Small Equipment Repairs & Maint.		0
522300 Vehicle Repairs & Maintenance		0
523000 Land Rental		0
524000 Building Insurance		0
524100 Vehicle Insurance #		0
524101 Comprehensive Insurance #		0
524201 General Tort Liability Insurance		0
524202 Surety Bonds		0
525000 Telephone		0
525100 Postage		0
525210 Conference & Meeting Expenses		0
525230 Subscriptions, Dues, & Books		0
525 Utilities -		0
525400 Gas, Fuel, & Oil		0
525600 Uniforms & Clothing		0
526500 Licenses & Permits		0
<b>* Total Operating</b>		<b>0</b>
<b>** Total Personnel &amp; Operating</b>		<b>4,677</b>
<b>** Total Capital (From Section II)</b>		<b>0</b>
<b>*** Total Budget Appropriation</b>		<b>4,677</b>

118-75

### SECTION III - PROGRAM OVERVIEW

**Summary of Programs:**

Program 1 – Position Reclassification – Transfer Station

**Program 1: Position Reclassification – (2) HEO'S Transfer Station**

**Objectives:**

This program is being requested to reclass two HEO III's (Grade 9) to HEO IV's (Grade 10). The Two positions are crew leaders and oversee the day-to-day operations of the Landfill and Transfer Station for the Landfill Supervisor when he is out of the landfill. These positions provide leadership to the crew and oversee all assignments that are carried out on Weekends when the Landfill Supervisor is not on duty. They plan and organize the work for the community service workers and HEO'S on the weekend. These positions assist in the training of the new employees in the landfill and transfer station.

**Requested Personnel Budget:**

<b>510100 - SALARIES AND WAGES (2.0) PER RECLASS</b>	<b>\$3,710</b>
<b>511112 - FICA COSTS</b>	<b>\$284</b>
<b>511113 - STATE RETIREMENT (L/S)</b>	<b>\$348</b>
<b>511130 - WORKERS COMPENSATION (2.0 FTE)</b>	<b>\$335</b>

**SECTION V.A. – LISTING OF POSITIONS**

**Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent</u> <u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*HEAVY EQUIPMENT IV	2	2		2	10
Total Positions	2	2		2	10

(\*) Denotes positions requiring insurance.



**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

		<b>BUDGET</b>				
Object Expenditure	2007-08	2008-09	2008-09	2009-10	2009-10	2009-10
Code Classification	Expenses	Expenses	Amended	Requested	Recommend	Approved
		(Dec)	(Dec)			
<b>Personnel</b>						
510100	Salaries and Wages - .5	12,514	9,870	21,636	21,566	
510200	Overtime	581	0	2,000	0	
510300	Part Time - 8 (5.80 - FTE)	129,741	60,118	149,080	149,072	
511112	FICA Cost	10,918	5,354	12,844	13,207	
511113	State Retirement	10,199	5,813	15,766	16,211	
511120	Insurance Fund Contribution - .5	2,880	1,500	3,000	3,750	
511130	Workers Compensation	14,197	6,989	14,631	15,039	
511213	State Retirement - Retiree	1,565	0	0	0	
511214	Police Retirement - Retiree	1,638	759	0	0	
	<b>* Total Personnel</b>	<b>184,233</b>	<b>90,403</b>	<b>218,957</b>	<b>218,845</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	3,688	0	15,000	15,000	
520200	Contracted Services	0	0	240,990	243,582	
520302	Drug Testing Services	0	0	150	250	
521000	Office Supplies	6	0	100	150	
521100	Duplicating	82	21	250	300	
521200	Operating Supplies	645	249	2,000	2,500	
521402	Occupational Health Supplies	300	0	800	800	
522000	Building Repairs & Maintenance	-5,626	12,500	15,000	0	
522100	Heavy Equipment Repairs & Maintenance	156	35	8,000	8,000	
522200	Small Equipment Repairs & Maintenance	4,994	7,965	18,000	18,000	
522300	Vehicle Repairs & Maintenance	3,542	4,287	7,250	15,000	
524100	Vehicle Insurance - 4.5	3,503	1,192	2,457	1,638	
524101	Comprehensive Insurance	0	43	455	428	
524201	General Tort Liability Insurance	38	112	272	232	
524202	Surety Bonds	0	0	51	51	
525020	Pagers and Cell Phones	0	0	360	0	
525030	800 MHz Radio Service Charges - 4	1,874	906	2,145	1,709	
525031	800 MHz Radio Maintenance - 4	274	0	382	295	
525041	Email Service Charges - .5	0	0	60	0	
525210	Conference, Meeting & Training Expenses	0	0	750	0	
525230	Subscriptions, Dues & Books	0	0	300	300	
525400	Gas, Fuel, & Oil	18,531	12,554	25,000	25,200	
525600	Uniforms & Clothing	2,132	1,053	3,425	3,424	
530100	Depreciation	29,370	0	26,300	29,400	
538000	Claims & Judgements	0	0	100	100	
	<b>* Total Operating</b>	<b>63,509</b>	<b>40,917</b>	<b>369,597</b>	<b>366,359</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>247,742</b>	<b>131,320</b>	<b>588,554</b>	<b>585,204</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	438	0	2,500	2,500	
	All Other Equipment	0	6,912	33,000	16,900	
	<b>** Total Capital</b>	<b>438</b>	<b>6,912</b>	<b>35,500</b>	<b>19,400</b>	
	<b>*** Total Expenses</b>	<b>248,180</b>	<b>138,232</b>	<b>624,054</b>	<b>604,604</b>	

**118-78**



**SECTION III - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 1 – Recycling Collections

**Program 1: Recycling Collections**

**Objectives:**

This program requires the efforts of 8 (eight) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Coordinator ).

The Recycling Collectors pick up, transport and process recycling materials collected at the 12 (twelve) County Collection & Recycling Centers, Administration Building, Court House and when requested from other County divisions, Fleet Services, Detention Center, Central Stores and the main Library. Their duties also include: daily vehicle inspection reports, maintaining radio contact during travel to and from destinations, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, and daily maintenance of Recycling Collections vehicles and equipment.

The Collection Recycling Coordinator’s duties include: supervision, scheduling and payroll approval of the Recycling Collectors, scheduling of Collection Centers recycling requests and daily collector’s task assignments, oversees vehicle and equipment maintenance, formulates monthly reports for total recycling tonnages and total pulls reports for each recyclable commodity and for each Collection Station, purchasing all equipment and supplies as approved in the yearly budget, deals directly with recycling vendors for all recycling occurring inside and outside of the Collection & Recycling Centers, holds the Recycling Coordinators responsibilities as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection Recycling Coordinator is responsible for formulating and allocating the Recycling Budget. Other responsibilities include: Reports, Lead-acid Battery and Used Motor Oil Registrations, also required by SCDHEC. .

**Service Levels**

Service Level Indicators:	Actual Tons	Estimated Tons	Projected Tons
	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
<b>Program 1</b>			
Aluminum (UBC)	19.39	22.18	23.4
Batteries – Lead Acid*	58.80	62.44	63.1
Cardboard*	831.60	818.38	828.00
Carpet & Foam Pad*	57.67	42.32	20.76
Electronics*(1)	4.14	15.23	19.94
Glass - Brown	112.17	96.75	102.57
Glass - Clear	119.10	107.95	108.00
Glass – Green	96.96	23.55	72.0
Magazines* (2)	98.99	0.0	0.0
Metal	2,906.49	2,641.78	2,760.45
Newspaper*	1,147.22	1,165.74	1,240.99
Nursery Containers*(3)	9.70	0.0	0.0
Office Paper	33.46	45.80	67.80
Oil Filters	34.98	24.36	28.17
Oil Liquid*	281.26	313.50	304.70
Plastic	169.24	180.19	188.12
Textiles	49.94	67.95	78.19
Tires	488.37	450.45	491.00

\* Commodities are pulled and processed by outside vendors. (1) New starting in 07/08. (2) Beginning January 2008, Magazines are commingled with Newspapers and included in the Newspaper tonnage. (3) There is no longer a market to recycle Nursery Containers. As of July 2008, we stopped collecting them.

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Collection Recycling Coordinator	0.5	0.5		0.5	15
**Recycling Collectors	5.8	5.8		5.8	05
Total Positions	6.3	6.3		6.3	

\* Only this position includes health insurance.

\*\* These positions are part-time, 29 hour per week employees.

8 collectors @ 29 hours per week = 232 hours, divided by 40 hour (FTE Hours) =

5.8 FTE positions

1 Coordinator @ 40 hours per week, times 50% =

.5 FTE positions

Total FTE for 121207

6.3 positions

\*This position is funded ½ in 121203 and ½ in 121207

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$15,000**

These funds are for the on-going, contracted maintenance of the Oil Filter Cruncher machine. In previous years, this maintenance was covered under certain grants, however that funding will no longer cover this maintenance. Minimum charges to come and inspect the machine run in excess of \$3,500.

**520200 – CONTRACTED SERVICES \$243,582**

Antifreeze Recycling: \$240

Estimated cost to acquire services for pickup and recycling all excessive antifreeze that Fleet Management is unable to use. State contract is \$40.00 per drum est. 6 drums/yr = \$240

Scrap Metal Recycling: \$243,342

This account will cover cost for contracting an outside vendor to provide and pull 20-yard or 30-yard roll off containers located in the County's 12 Collection & Recycling Centers to one of two destinations. To assist with continuous service for metal recycling in the Collection & Recycling Centers as follows: the Edmund Landfill will be one destination for stock piling metal from several local sites and available for all metal containers after operational hours and weekends. Sites that are closest to the metal processor will be pulled directly to their yard.

Using data from previous years it is estimated that approximately 2,200 container pulls will be necessary to accommodate the estimated tonnage of metal waste brought to the Collection & Recycling Centers. The cost for each container pull is \$110.61 resulting in a total budget request for this item of \$243,342.

Revenues from this program are dependent on both the "waste stream" and "market values" and cannot be guaranteed, however based on current trends it is expected that the revenues from this program will likely meet or exceed the costs for pulling this metal from the stations. Even breaking even in the cost vs. revenue assessment will result in a savings to the county since this metal would other wise have to be transported and disposed of as solid waste if not recycled.

**520302 - DRUG TESTING SERVICES \$250**

This account covers any potential need for drug testing of employees.

**521000 - OFFICE SUPPLIES \$150**

This account covers any office supplies for file folders, pens, pencils, pads, calendars, etc.

**521100 - DUPLICATING \$300**

This account covers any duplication required for worksheets, time sheets, recycling reports, etc.

Copies	\$	0.05
	x	6000
Total	\$	<u>300.00</u>

*118-82*

---

**521200 - OPERATING SUPPLIES** **\$2,500**

---

This account covers the cost for general cleaning supplies, first aid supplies and personal protective equipment and other safety devices.

**521402 - OCCUPATIONAL HEALTH** **\$800**

---

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (8) employees = \$ 800

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$8,000**

---

To cover repairs and parts for forklift, to include tires, hydraulic hoses, etc. The forklift has not had a major overall in the past few years and one should be scheduled to prevent a major breakdown.

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$18,000**

---

To cover repairs to recycling trailers: lights, tires, roll carts, etc. There are approx. 70 trailers, one-third are over 15 years old and in dire need of replacement. Additional money is requested to refurbish and paint the older trailers for much needed appearance and safety concerns, i.e. loose mesh flooring, rusted bracing, wheel fenders, dry rot tires, etc. The average cost per repair this year has been in excess of \$900 per trailer, plus the cost to paint a trailer.

**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$15,000**

---

This account covers expenses for required services of three vehicles as directed by the County Fleet Services Division and any unexpected breakdowns or repairs. The increase over the previous year is to make up the deficit of an aging fleet, that is no longer under warranty. Estimated costs are

Ford Flat Bed service (Co# 34432)	\$ 3,500
Ford Flat Bed service (Co# 34433)	\$ 3,500
Chevy Crew Cab (Co# 20800)	\$ 1,500
New tilt trailer to haul forklift	\$ 1,000
Total	<u>\$ 9,500</u>
Misc. parts & repairs	<u>\$ 5,500</u>
Total	<u>\$ 15,000</u>

**524100 - VEHICLE INSURANCE (3)** **\$1,638**

---

This account covers the cost of allocated vehicle insurance

Insurance	\$ 546
Vehicles	x 3
Total	<u>\$ 1,638</u>

**524101 – COMPREHENSIVE INSURANCE** **\$428**

To cover the cost of Comprehensive Insurance (Inland Marine) for Fork Lift and the Oil Filter Cuber estimated at \$428 per year.

**524201 - GENERAL TORT LIABILITY INSURANCE (6.3) FTE'S** **\$232**

To cover the cost of allocated general tort liability insurance for .50% of Collection and Recycling Center Coordinator and 8 part time recycling collectors, (others not otherwise classified), 5.8 FTE's.

**524202 – SURETY BONDS** **\$51**

To cover the cost of surety bonds.

**525030- -800 MHZ RADIO SERVICE CHARGE** **\$1,709**

This account covers the cost for three (3) 800 MHz Radios

Service for three (3) 800 MHz Radios @ \$44.67 each	\$	134.01
Month	x	<u>12</u>
Total	\$	<u>1,608.12</u>
Roaming fees one (1) Radio	\$	<u>100.00</u>
Total	\$	<u><u>1,708.12</u></u>

**525031 - 800 MHZ RADIO MAINTENANCE** **\$295**

This account covers the cost for yearly maintenance of three (3) 800 MHz Radios @ \$98.27 each

Total	\$	<u>294.81</u>
-------	----	---------------

*525230 SUBSCRIPTION DUES & BOOKS*

**\$300**

**525400 - GAS, FUEL & OIL** **\$25,200**

This account covers the cost for gas and diesel for vehicles and equipment daily fuel usage for 1 year. **Fleet services has proposed a budget cost of \$ 2.75 a gal. this FY.**

Ford Crew Cab Co #20800	\$	4,200
Ford Flat Bed Co #24432	\$	10,000
Ford Flat Bed Co. #24433	\$	10,000
Komatsu Fork Lift Co # 19986	\$	500
Misc. equip. (lawnmowers, weed eaters)	\$	<u>500</u>
Total	\$	<u><u>25,200</u></u>

---

**525600 - UNIFORMS & CLOTHING** **\$3,424**

---

This account covers the cost for eight employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Boots	\$	1,000.00
Safety Yellow T-Shirts	\$	600.00
Safety Yellow Hooded Sweatshirts	\$	200.00
Work Pants	\$	350.00
Safety Yellow Outer Shirts w/ reflective tape	\$	350.00
Winter Jacket w/ reflective tape	\$	400.00
Summer/Winter Caps.	\$	100.00
County Emblem w/ sewing	\$	100.00
Total	\$	3,200.00
Total including SC Tax	\$	<u>3,424.00</u>

---

**530100 - DEPRECIATION** **\$29,400**

---

This cost will cover the depreciation of vehicles and equipment, as provide by the Finance Department.

---

**538000 - CLAIMS & JUDGMENTS (LITIGATION)** **\$100**

---

This account will cover any cost that may occur that are lower than the deductible of our insurance.



---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT **\$2,500****

This account will cover cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

**5A0000 – RECYCLED GLASS STORAGE UNITS (3) **\$10,800****

This account will cover the cost to provide a new type of glass recycling container to be placed at the Collection & Recycling Centers. The new container will provide a more user friendly approach and eliminate the use of trailers to collect and transport glass bottles and jars. The container combines ergonomic design with automated collection methods. The recycling container hold three injected molded 95-gallon carts. The residents place their used glass bottles & jars into the slots. The size of the slots, eliminates the chance of contamination. The container protects the carts from weather or vandalism and provides the user with a clean, organized recycling set-up, which is clearly identified with the glass labels and county logo.

18 Carts @ 100	1,800
Storage Unit each \$3,000	9,000
Total	\$10,800

**5A0000– 95-GALLON RECYCLING CARTS (36 CARTS) **\$3,600****

This line includes the cost associated with the purchase of 36 recycling carts to replace some of our damaged carts. The carts are used at the 12 Collection & Recycling Centers to recycle items such as glass, textiles and office paper. Our residents place the recycled materials into the containers, where they are transported to the landfill and prepared for delivery to our vendors. This provides 3 new carts for each site.

(36) 95 gallon recycling carts x \$100.00 each = \$ 3,600

**5A0000 TILT-TRAILER **\$2,500****

This account will cover the cost to purchase a used Tilt Trailer from the Public Works Department. The tilt trailer will be used to transport the forklift to the Collection & Recycling Centers as needed. We use the forklift to move the used oil tanks when we clean, or move the steel runners for the compactors, or to move compactors for service.

**COUNTY OF LEXINGTON**  
**SOLID WASTE MANAGEMENT**  
**Annual Budget**  
**Fiscal Year 2009-10**

Fund: 5700  
Division: Public Works  
Organization: 121299 - Solid Waste / Non-Departmental

Object Expenditure Code Classification	2007-08 Expenses	2008-09 Expenses (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
511112 FICA Cost - Salary Adjustment	0	0	2,598	4,587		
511113 State Retirement - Sal. Adjustment	0	0	1,388	5,630		
511130 Workers Compensation - Sal. Adjustment	0	0	1,931	3,410		
519901 Salaries & Wages Adjustment Account	0	0	56,376	34,952		
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>62,293</b>	<b>48,579</b>		
<b>Operating Expenses</b>						
529903 Contingency	0	0	773,188	0		
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>773,188</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>835,481</b>	<b>48,579</b>		
<b>Transfers</b>						
<b>** Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Expenses</b>	<b>0</b>	<b>0</b>	<b>835,481</b>	<b>48,579</b>		

*118-87*

**COUNTY OF LEXINGTON**  
**SW POST CLOSURE SINKING FUND**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10
<b>* SW Post Closure Sinking Fund 5701:</b>							
<b>Revenues: (C/C - 000000)</b>							
461000	Investment Interest	0	413	0	830	1,000	
400000	Closure/Post Closure Care	0	0	0	0	74,005	
801000	Op Trm from General Fund	0	300,000	300,000	300,000	0	
<b>** Total Revenue</b>		<b>0</b>	<b>300,413</b>	<b>300,000</b>	<b>300,830</b>	<b>75,005</b>	<b>0</b>
<b>***Total Appropriation</b>					0	0	0
FUND BALANCE							
Beginning of Year					0	300,830	300,000
FUND BALANCE - Projected							
End of Year					300,830	375,835	300,000

Fund: 5701  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>							
529903	Contingency	0	0	300,000	0		
520612	Closure/Post Closure Care Cost	0	0	0	74,005		
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>300,000</b>	<b>74,005</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>		<b>0</b>	<b>0</b>	<b>300,000</b>	<b>74,005</b>	<b>0</b>	<b>0</b>
<b>Capital</b>							
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>** Total Budget Appropriation</b>		<b>0</b>	<b>0</b>	<b>300,000</b>	<b>74,005</b>	<b>0</b>	<b>0</b>

119-1

**SOLID WASTE MANAGEMENT  
CLOSURE/POST CLOSURE  
February 20, 2009**

	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
ESTIMATED CLOSURE POST CLOSURE COSTS	\$1,205,000	\$1,250,790	\$1,298,320	\$1,347,656	\$1,398,867
BEGINNING LIFE IN YRS	15.17	15.17	15.17	15.17	15.17
COST PER YEAR	\$79,433.09	\$82,451.55	\$85,584.71	\$88,836.91	\$92,212.72
NUMBER OF LIFE YEARS REMAINING	12.38	11.61	10.80	9.98	9.15
MONTH	June 30, 2008	June 30,2009	June 30,2010	June 30,2011	June 30,2012
NUMBER OF YEARS OF LANDFILL LIFE USED	2.79	3.56	4.37	5.19	6.02
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	\$221,618	\$293,528	\$374,005	\$461,064	\$555,121
ORIGINAL ALLOCATION FROM GENERAL FUND	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
BALANCE REQUIRED	(\$78,382)	(\$6,472)	\$74,005	\$161,064	\$255,121
LESS PREVIOUS ADDITION TO FUND 5701	\$0	\$0	\$0	(\$74,005)	(\$161,064)
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	(\$78,382)	(\$6,472)	\$74,005	\$87,059	\$94,057
LESS CURRENT EXPENDITURES CLOSURE/POST CLOSURE					

119-2

**LEXINGTON COUNTY  
SOLID WASTE MANAGEMENT**

**CAPACITY PROJECTION  
EDMUND C&D LANDFILL**

Fiscal Year	Edmund C&D Landfill Tonnage	Landfill Life In Years
Available Capacity - Tons(1)	1,365,210	15.17
Disposed FY 2004/2005 (2)	31,250	
Capacity as of 7/01/05	1,333,960	14.82
Disposed FY 2005/2006	70,483	
Capacity as of 7/01/06	1,263,477	14.04
Disposed FY 2006/2007	78,367	
Capacity as of 7/01/07	1,185,110	13.17
Disposed FY 2007/2008	70,785	
Capacity as of 7/01/08	1,114,325	12.38
Disposed FY 2008/2009	<i>ESTIMATE</i> 69,000	
Capacity as of 7/01/09	1,045,325	11.61
Disposed FY 2009/2010	<i>ESTIMATE</i> 73,000	
Capacity as of 7/01/10	972,325	10.80
Disposed FY 2010/2011	<i>ESTIMATE</i> 74,000	
Capacity as of 7/01/11	898,325	9.98
Disposed FY 2011/2012	<i>ESTIMATE</i> 75,000	
Capacity as of 7/01/12	823,325	9.15
Disposed FY 2012/2013	0	
Capacity as of 7/01/13	823,299	9.15
Disposed FY 2013/2014	0	
Capacity as of 7/01/14	823,299	9.15
Disposed FY 2014/2015	0	
Capacity as of 7/01/15	823,269	9.15
Disposed FY 2015/2016	0	
Capacity as of 7/01/16	823,237	9.15
Disposed FY 2016/2017	0	
Capacity as of 7/01/17	823,203	9.15
Disposed FY 2017/2018	0	
Capacity as of 7/01/18	823,167	9.15
Disposed FY 2018/2019	0	
Capacity as of 7/01/19	823,129	9.15
Disposed FY 2019/2020	0	
Capacity as of 7/01/20	823,089	9.15

(1) Capacity based on February 2005 Engineering Topo - Alliance Engineering  
 (2) Tonnage is for the remaining portion of the year - February 2005 to June 2005

**COUNTY OF LEXINGTON  
SOLID WASTE TIRES  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solid Waste Tire 5710:</b>								
<b>Revenues: (C/C - 000000)</b>								
422000	Landfill - Tires	90,263	51,240	92,000	92,000	92,000		
461000	Investment Interest	1,438	617	1,000	1,000	1,000		
<b>** Total Revenue</b>		<u>91,701</u>	<u>51,857</u>	<u>93,000</u>	<u>93,000</u>	<u>93,000</u>	<u>0</u>	<u>0</u>
<b>***Total Appropriation</b>					128,000	421,396	0	0
<b>Noncash Expenses:</b>								
Depreciation								
					30,006	30,000		
FUND BALANCE								
Beginning of Year (Fund Bal. minus F/A)					<u>272,921</u>	<u>267,927</u>	<u>(30,469)</u>	<u>267,927</u>
FUND BALANCE - Projected								
End of Year					<u>267,927</u>	<u>(30,469)</u>	<u>(30,469)</u>	<u>267,927</u>

Fund: 5710  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>							
520100	Contracted Maintenance	7,928	1,807	9,000	21,915		
520240	Tire Disposal	41,511	14,516	45,000	53,280		
522100	Heavy Equipment Rep. & Maint.	10,877	399	28,000	47,951		
522300	Vehicle Repairs & Maintenance	2,158	1,129	10,000	8,000		
530100	Depreciation Expense	30,006	0	35,000	30,000		
<b>* Total Operating</b>		<b>92,480</b>	<b>17,851</b>	<b>127,000</b>	<b>161,146</b>		
<b>**Total Personnel &amp; Operating</b>		<b>92,480</b>	<b>17,851</b>	<b>127,000</b>	<b>161,146</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	1,000	250		
	Other Equipment	0	0	0	260,000		
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>1,000</b>	<b>260,250</b>		
<b>** Total Budget Appropriation</b>		<b>92,480</b>	<b>17,851</b>	<b>128,000</b>	<b>421,396</b>		

120-1



---

### SECTION III – PROGRAM OVERVIEW

#### Summary of Programs:

Program 1 – State Tire Fund

#### Program 1: Waste Tire Disposal

##### Objectives:

This program is for the disposal of all waste tires. The State Tire Fund is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills, per South Carolina Department of Health and Environmental Control, Solid Waste Policy and Management Act. In order to properly dispose of tires we contract to an outside vendor to pickup and recycle the waste tire collected at the Edmund Landfill. In addition to contractual service, the State Tire Fund also allows for the purchase of all tools and equipment necessary for this operation.

#### SERVICE LEVELS

##### Service Level Indicators

<b>Service Levels Tire Disposal</b>	<b><u>Actual FY 07/08</u></b>	<b><u>Estimated FY 08/09</u></b>	<b><u>Projected FY 09/10</u></b>
Tons	488.37	550.00	600.00



**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520300 – CONTRACTED MAINTENANCE \$21,915**

This account will cover the expenditures for one year for one (1) piece of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance and fire protection system. This piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools

Total Maintenance & Repair (TM&R) per month.	301.17
	x .12
Total	\$ 3,614.04
Fire protection inspection (quarterly)	\$175.00
	x .4
Total inspection	\$700.00
Total	\$ 4,314.04
Estimated replacement parts for the fire protection system	\$ 5,000.00
Total Maintenance & Repair (TM&R) per month	\$ 2,100.00
	x .6
Total	\$ 12,600.00

**520240 - TIRE DISPOSAL SERVICES \$53,280**

This account is to cover the cost of disposing waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires the only alternative is to ship them to a local vendor for recycling.

Total Estimated : 600 tons x \$88.80/ton = \$53,280.00

**522100 - HEAVY EQUIPMENT REP & MAINTENANCE \$47,951**

This account is to cover the cost of replacement tires and other repairs not covered under the TM&R for the 2005 Case Front End Loader. Replacement Tires-\$27,950.12, Estimated Replacement Parts-\$20,000

**522300 - VEHICLE REPAIRS & MAINTENANCE \$8,000**

This account is to cover the cost of repairs as needed for the 1998 Freightliner Boom Truck Co # 20311.

**530100 - DEPRECIATION \$35,000**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

---

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$250**

These funds will be used to purchase small tools and minor equipment to maintain tire rim crusher, Loader and Boom Truck.

**5A0000 – CASE FRONT-END LOADER WITH BUCKET (REPLACEMENT)** **\$260,000**

These funds will be used to purchase the replacement front-end loader for the Case 721-D. The current hours on this equipment are 2422. At the time of replacement the hours will be around 3600. Case has down sized it's repair shop in Columbia and has only one mechanic and one road mechanic. The next closest repair shop is in Charleston.

**COUNTY OF LEXINGTON**  
**SOLID WASTE DHEC MANAGEMENT GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Solid Waste DHEC Management Grant 5720:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	5,488	16,577	119,788	119,788	20,000		
461000	Investment Interest	18	0	0	0	0		
<b>** Total Revenue</b>		<u>5,506</u>	<u>16,577</u>	<u>119,788</u>	<u>119,788</u>	<u>20,000</u>		
<b>***Total Appropriation</b>					148,703	20,000		
<b>FUND BALANCE</b>								
Beginning of Year								
					1,127	(27,788)		
<b>FUND BALANCE - Projected</b>								
					(27,788)	(27,788)		

Fund: 5720  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code	Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & wages				6,240		
511112	FICA Cost				477		
511113	SCRS Cost				586		
511130	Workers Compensation				185		
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>7,488</b>		
<b>Operating Expenses</b>							
520400	Advertising & Publicity	0	2,641	2,650	1,100		
521200	Operating Supplies	4,382	0	0	0		
521213	Public Education Supplies	0	0	0	442		
525100	Postage	0	0	0	1,320		
<b>* Total Operating</b>		<b>4,382</b>	<b>2,641</b>	<b>2,650</b>	<b>2,862</b>		
<b>**Total Personnel &amp; Operating</b>		<b>4,382</b>	<b>2,641</b>	<b>2,650</b>	<b>10,350</b>		
<b>Capital</b>							
Capital Clearing		(36,286)	0	0	0		
All Other Equipment		36,286	14,967	146,053			
(1) Storage Building (18x20)					5,000		
(2) Cargo Trailers (5x10)					3,900		
(2) Banners					500		
(4) Magnetic Signs					250		
<b>**Total Capital</b>		<b>0</b>	<b>14,967</b>	<b>146,053</b>	<b>9,650</b>		
<b>** Total Budget Appropriation</b>		<b>4,382</b>	<b>17,608</b>	<b>148,703</b>	<b>20,000</b>		



---

### SECTION III – PROGRAM OVERVIEW

#### Summary of Program

DHEC Solid Waste Management Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds in several categories. The proposed grant request includes two applications - Category 1 - Smart Business/Solid Waste Reporting and Category 2B E-Waste Recycling. We propose to request grant funding in these two categories to:

- Improve outreach to Lexington County businesses regarding waste reduction and recycling through the implementation of a Smart Business Recycling Program.
- Increase the reporting of materials being recycled by businesses to help meet the State Recycling Goals.
- Develop and implement an E-Waste disposal and recycling program for County residents utilizing several collection and recycling centers.
- Increase the volume of waste diverted from the landfill and increase the volume of materials recycled in Lexington County through E-Waste recycling.

### SECTION IV. – SUMMARY OF REVENUES

<b>458000 – STATE GRANT INCOME</b>	<b>\$20,000</b>
------------------------------------	-----------------

---

### SECTION V. – LINE ITEM NARRATIVES

#### SECTION VI. B. OPERATING LINE ITEM NARRATIVES

<b>520400 ADVERTISING AND PUBLICITY</b>	<b>\$1,100</b>
-----------------------------------------	----------------

---

(2500) Recycling Education Fliers @ 0.14 each = \$350

8 ½ by 6 ½ educational fliers copied on recycled paper to distribute announcing the E-Waste Recycling Program. Will advise residents on items collected at collection and recycling centers and how to prepare them for recycling.

(300) Smart Business Brochures @ \$0.25 each = \$ 750

Brochures detailing the Lexington County Smart Business Recycling Program for distribution to County Businesses.

<b>521213 PUBLIC EDUCATION SUPPLIES</b>	<b>\$442</b>
-----------------------------------------	--------------

---

Includes purchase of mailing labels (2 boxes x \$25/box = \$50) and materials for Smart Business Seminars (\$392).

---

**525100 POSTAGE** **\$1,320**

Postage to mail letters (3000 letter x \$0.44 each = \$ 1,320.

**SECTION VI. C. -CAPITAL LINE ITEM NARRATIVES**

---

**000000 (1) STORAGE BUILDING (18'X20')** **\$5,000**

An 18'x20'x10' storage building will be purchased and placed at the Ball Park Collection and Recycling Center to store Gaylord boxes of collected E-waste (computers, monitors, printers, fax machines, etc.) until the materials are loaded and hauled to an E-waste Recycling Facility.

---

**000000 (2) CARGO TRAILERS (5'X10')** **\$3,900**

Two Cargo Trailers (5'x10') are being purchase to provide mobile collection and storage of E-waste at designated Collection and Recycling Centers. Once they are filled (two Gaylord boxes each) they will be used to transport the E-waste to the Ball Park Collection and Recycling Center storage building. The trailers can be left at a designated center and will provide security and prevent damage from inclement weather.

---

**000000 (2) BANNERS** **\$500**

All weather, 3 by 8 banners for display at collection and recycling centers to promote E-Waste recycling.

---

**000000 (4) MAGNETIC SIGNS** ~~**\$1800**~~ <sup>250</sup>

All weather magnetic signs for placement on cargo trailers. Along with public education campaign, signs should help significantly increase amount of e-waste collected for recycling at collection and recycling centers.

**COUNTY OF LEXINGTON  
SOLID WASTE TIRE GRANT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* Waste Tire Grant 5721:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	2,983	544	6,000	6,000	6,000		
461000	Investment Interest	29	1	0	1	0		
<b>** Total Revenue</b>		<u>3,012</u>	<u>545</u>	<u>6,000</u>	<u>6,001</u>	<u>6,000</u>		
<b>***Total Appropriation</b>					6,000	6,000		
FUND BALANCE								
Beginning of Year					213	214		
FUND BALANCE - Projected								
End of Year					<u>214</u>	<u>214</u>		

Fund: 5721  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Operating Expenses</b>						
521213	Public Education Supplies	2,798	0	5,000	5,000	
525210	Conference & Meeting Expenses	0	585	1,000	1,000	
<b>* Total Operating</b>		<b>2,798</b>	<b>585</b>	<b>6,000</b>	<b>6,000</b>	
<b>**Total Personnel &amp; Operating</b>		<b>2,798</b>	<b>585</b>	<b>6,000</b>	<b>6,000</b>	
<b>Capital</b>						
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>** Total Appropriation</b>		<b>2,798</b>	<b>585</b>	<b>6,000</b>	<b>6,000</b>	

---

### SECTION III – PROGRAM OVERVIEW

#### Summary of Program

DHEC Waste Tire Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

To educate the public about our program, we will use grant funds to

- Purchase 3’x8’ Banners to be used to announce quarterly tire amnesty days to be placed at the County’s 12 Collection and Recycling Centers.
- Develop and distribute brochures used to describe the quarterly tire amnesty program.
- Purchase and distribute mouse pads made from recycled tires with the message “Recycle tires and oil in Lexington County”.

We will also use available funding to send staff to the Carolina Recycling Annual Conference or the SWANA Annual conference to promote professional development.

### SECTION IV. – SUMMARY OF REVENUES

<b>458000 – State Grant Income</b>	<b>\$6,000</b>
------------------------------------	----------------

---

### SECTION V. – LINE ITEM NARRATIVES

#### SECTION VI. B. OPERATING LINE ITEM NARRATIVES

<b>521213 PUBLIC EDUCATION SUPPLIES</b>	<b>\$5,000</b>
-----------------------------------------	----------------

---

(12) 3’x8’ Banners @ \$225 each = \$2,700

Banners are being requested to be used to announce the County’s new quarterly tire amnesty day and will be placed at the 12 Collection and Recycling Centers.

(5000) Brochures @ \$0.10 each = \$500

Brochures will be developed and used to describe the Quarterly Tire amnesty day program.



(600) Computer Mouse Pads @ \$3.00 each = \$1,800

Purchase of computer mouse pads made from recycled tires with message – “Recycle Tires and Oil in Lexington County.

**525210 CONFERENCE AND MEETING EXPENSES**

---

**\$1,000**

The \$1000 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting and/or the SWANA conference.

**COUNTY OF LEXINGTON  
DHEC USED OIL GRANT  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*DHEC Used Oil Grant 5722:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	17,326	32,343	97,905	97,905	60,958		
461000	Investment Interest	17	0	0	0	0		
<b>** Total Revenue</b>		<b>17,343</b>	<b>32,343</b>	<b>97,905</b>	<b>97,905</b>	<b>60,958</b>		
<b>***Total Appropriation</b>					<b>65,110</b>	<b>60,958</b>		
<b>FUND BALANCE</b>								
Beginning of Year					<b>(4,151)</b>	<b>28,644</b>		
<b>FUND BALANCE - Projected</b>								
End of Year					<b>28,644</b>	<b>28,644</b>		

Fund: 5722  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend
<b>Personnel</b>						
<b>*Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>						
520100	Contacted Maintenance	0	0	0	15,000	
520200	Contracted Services	3,750	0	0	0	
520400	Advertising and Publicity	7,301	1,379	1,974	0	
521200	Operating Supplies	6,883	2,718	3,142	5,900	
521213	Public Education Supplies	3,261	2,615	5,214	5,000	
525210	Conference & Meeting Expense	300	1,000	1,700	1,000	
<b>* Total Operating</b>		<b>21,495</b>	<b>7,712</b>	<b>12,030</b>	<b>26,900</b>	
<b>**Total Personnel &amp; Operating</b>		<b>21,495</b>	<b>7,712</b>	<b>12,030</b>	<b>26,900</b>	
<b>Capital</b>						
599999	Capital Clearing	(14,020)	0	0	0	
	All Other Equipment	14,020	18,982	53,080		
	(2) 500 Gallon Oil/Gas Mixture Tanks				19,100	
	(16) Oil Filter Drum Covers w/ Spill Pans				6,880	
	(16) 55 Gallon Drums for Filters				768	
	(16) 120 Gallon Oil Bottle Containers				6,400	
	(7) Bollards				910	
<b>**Total Capital</b>		<b>0</b>	<b>18,982</b>	<b>53,080</b>	<b>34,058</b>	
<b>** Total Appropriation</b>		<b>21,495</b>	<b>26,694</b>	<b>65,110</b>	<b>60,958</b>	



---

### SECTION III – PROGRAM OVERVIEW

#### Summary of Programs

DHEC Used Oil Recycling Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). Funding is being requested to maintain and upgrade each site, educate our residents about the program and provide training for our County staff.

Obtain funding to purchase (2) oil/gas mixture 500 gallon tanks to replace older existing collection tanks; (16) Oil Filter Drum Covers; (16) 55 Gallon Drums for filters and (16) 120 Gallon Oil Bottle containers and (7) bollards for protection of oil/gas mixture tanks. Also requested are oil bottle bags and dry absorbent for all Centers.

Educate the public about our program by developing and printing a used oil recycling brochure, purchase and distribution of pour spouts and funnels with used oil recycling messages, printing of new county logo with oil recycling banner and purchase of supplies to devise a used oil recycling booth/activity at Kid's Day Lexington.

Finally, we will use available funding to send staff to the Carolina Recycling or SWANA Annual Conferences.

### SECTION IV. – SUMMARY OF REVENUES

<b>458000 – State Grant Income</b>	<b>\$60,958</b>
------------------------------------	-----------------

---

### SECTION V. – LINE ITEM NARRATIVES

#### SECTION VI. B. OPERATING LINE ITEM NARRATIVES

<b>520100 Contracted Maintenance</b>	<b>\$15,000</b>
--------------------------------------	-----------------

---

Cost of repair and maintenance for the filter crusher machine based on quote from vendor - \$15,000.

<b>521200 Operating Supplies</b>	<b>\$5,900</b>
----------------------------------	----------------

---

(15) Boxes of Oil Bottle Bags (Box Of 100) x \$340/Box = \$5,100

These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 12 collection and recycling Centers.

(100) Bags, Dry Absorbent x \$ 8/ bag = \$800

Highly absorbent, nonflammable, mineral granules used to absorb oil from and reduce hazards/slipping at Collection and Recycling Centers, primarily surrounding the used oil recycling tanks.

---

**521213 PUBLIC EDUCATION** **\$5,000**

---

**(5000) Used Oil Recycling Brochures**

Brochures printed on recycled paper to educate residents about Lexington County's used oil recycling program. Will be distributed via mail, presentations, special events, collection and recycling centers. (5000 x 0.25 each = \$1250)

**(1500) Oil Bottle Snap and Pour Spouts**

Oil bottle snap and pour spouts imprinted with a recycling message and program contact information. Will be distributed during presentations, special events, at County collection and recycling centers.

(1500 x 1.20 each = \$ 1,800)

**(1500) One Pint Funnels**

Purchase of one pint funnels for oil draining with a recycling message and program contact information. Will be distributed during presentations, special events, collection and recycling centers.

(1500 x \$0.97 each = \$ 1,440)

**Printing of New County Logo**

Printing of New County Logo with used oil banner as a seal to be placed on oil tanks at the 12 Collection And Recycling Centers. (12 Centers x \$25 each = \$300)

**Supplies For LCSWM Booth At Kid's Day Lexington**

To promote the County's used oil recycling program, Lexington County SWM will create and staff a used oil recycling booth at 2009 Kid's Day Lexington. We will devise a hands-on activity for children and distribute information to the parents, as well. Detailed list of supplies will be available as the activity is determined, but will likely include paper, glue, markers and similar items. (\$210)

---

**525210 CONFERENCE AND MEETING EXPENSE** **\$1000**

---

The \$1000 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting and/or the SWANA Annual Conference.

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

---

**000000 (2) 500 Gallon Oil/Gas Mixture Tanks** **\$19,100**

---

Purchase of (2) 500 gallon Oil/Gas Mixture Tanks for the Ball Park and Hollow Creek Collection and Recycling Centers. (2) Tanks x \$ 9,550 each = \$ 19,100

---

**000000 (16) Oil Filter Drum Covers w/Spill Pans** **\$6,880**

---

Purchase of (16) Oil Filter Drum Covers for Collection and Recycling Centers. (16) x \$430.00 each = \$ 6,880

---

**000000 (16) 55 Gallon Drums (For oil filters)** **\$768**

---

Purchase of (16) 55 Gallon Drums for filter disposal at the Collection and Recycling Centers. (16) x \$48.00 each = \$ 768

**000000 (16) 120 Gallon Oil Bottle Containers** **\$6,400**

---

Purchase of (16) 120 gallon Oil bottle containers for Collection and Recycling Centers. (16) x \$400 each = \$ 6,400

**000000 (7) Bollards** **\$910**

---

(7) Bollards for protection of oil/gas mixture tanks at the Ball Park and Hollow Creek Collection and Recycling Centers. (7 bollards x \$130 each = \$ 910

**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Combined Annual Budget  
Fiscal Year 2009-10**

Fund: 5800  
Division: Airport  
Organization: 580010 - Airport Administration

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>* Lexington County Airport at Pelion 5800:</b>								
<b>Revenues:</b>								
438430	Aviation Fuel Sales	37,182	29,938	43,848	43,848	59,876		
438431	Aviation Fuel Cost	(30,406)	(22,268)	(41,580)	(41,580)	(44,536)		
438900	Auction Sales	0	10,268	0	10,268	0		
439900	Misc Fees, Permits, and Sales	240	0	0	0	0		
450000	Rental Income	23,522	10,013	26,100	26,100	26,100		
457001	FAA Funding (AIP)	431,751	0	0	0	0		
458003	State Aeronautics Funds	(13,130)	0	0	0	0		
461000	Investment Interest	574	289	750	750	750		
463005	Ins. Prorated Premium Adjustment	215	0	0	0	0		
469410	Sale of Land - Pelion Airport	9,190	0	0	0	0		
801000	Op Trn from General Fund	0	50,000	50,000	50,000	24,380		
822000	RET from Economic Development	8,257	0	0	0	0		
<b>Total Revenue</b>		<b>467,395</b>	<b>78,240</b>	<b>79,118</b>	<b>89,386</b>	<b>66,570</b>	<b>0</b>	<b>0</b>
<b>Expenses:</b>								
Total Personnel & Operating			20,171	7,097	58,718	<del>66,570</del> 46,570		
Depreciation			39,751	0	20,000	20,000		
Capital Outlay			105	3,936	400	0		
<b>*Total Expense</b>			<b>60,027</b>	<b>11,033</b>	<b>79,118</b>	<del>86,570</del> 66,570	<b>0</b>	<b>0</b>
<b>Total Expense</b>			<b>60,027</b>	<b>11,033</b>	<b>79,118</b>	<del>86,570</del> 66,570	<b>0</b>	<b>0</b>
<b>Noncash Expenses:</b>								
Depreciation: Add Back In			39,751	0	20,000	20,000		
<b>Net Cash</b>			<b>57,964</b>	<b>68,085</b>	<b>30,268</b>	<del>20,000</del>	<b>0</b>	<b>0</b>
<b>Income Calculation:</b>								
Capital Outlay: Add Back In			105	3,936	400	0		
<b>Net Income (Loss)</b>			<b>18,318</b>	<b>72,021</b>	<b>10,668</b>	<del>(30,000)</del> 0	<b>0</b>	<b>0</b>
Add back Contingency					0	0		
<b>FUND BALANCE</b>								
Beginning - Cash/Fund Balance					101,277	131,545	<del>131,545</del>	<del>131,545</del>
<b>FUND BALANCE</b>								
End of Year - Projected - Cash/Fund Balance					131,545	<del>131,545</del> 151,545	<del>131,545</del>	<del>131,545</del>

**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Annual Budget  
Fiscal Year 2009-10**

Fund: 5800  
Division: Airport  
Organization: 580010 - Airport Administration

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520200 Contracted Services	125	1,622	5,078	5,078		
520300 Professional Services	11,589	0	15,000	15,000		
520400 Advertising & Publicity	0	0	500	0		
520500 Legal Services	0	0	3,000	3,000		
521000 Office Supplies	0	0	500	500		
521100 Duplicating	0	0	75	75		
521200 Operating Supplies	0	0	1,000	1,000		
522000 Building Repairs & Maintenance	134	1,739	5,000	5,000		
522200 Small Equipment Repair & Maintenance	226	0	7,000	7,000		
524000 Building Insurance	1,974	1,205	1,400	2,482		
524010 Equipment Insurance	283	0	0	0		
525000 Telephone	228	114	300	300		
525210 Conference & Meeting Expense	838	0	1,000	1,000		
525230 Subscriptions, Dues, & Books	250	0	250	35		
525390 Utilities - Pelion Airport	4,424	2,317	5,500	5,500		
526500 Licenses & Permits	100	100	100	100		
529903 Contingency	0	0	13,015	500		
530100 Depreciation Expense	39,751	0	20,000	20,000		
<b>* Total Operating</b>	<b>59,922</b>	<b>7,097</b>	<b>78,718</b>	<b>66,570</b>	<b>0</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>	<b>59,922</b>	<b>7,097</b>	<b>78,718</b>	<b>66,570</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
540000 Small Tools & Minor Equipment	105	0	400	0		
540010 Minor Software	0	0	0	0		
<b>** Total Capital</b>	<b>105</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Expenses</b>	<b>60,027</b>	<b>7,097</b>	<b>79,118</b>	<b>66,570</b>	<b>0</b>	<b>0</b>

124-2



SECTION IV – SUMMARY OF REVENUES

438430 – Aviation Fuel Sales \$59,876

2 x fuel sales through December 2008 = 2 x \$29,938 = \$59,876

525410 – Aviation Operations Fuel Expense (\$44,536)

2 x fuel cost through December 2008 = 2 x (\$22,268) = (\$44,536)

439900 – Misc Fees, Permits, and Sales \$ 0

None

450000 – Rental Income \$26,100

Ten (10) 42' x 33' T-hanger leases @ \$150/month x 12 months = \$18,000

One (1) 36' x 44' Hanger lease @ \$175/month x 12 months = \$2,100

One (1) 60' x 60' Hanger lease @ \$500/month x 12 months = \$6,000

Total Hanger/Rental Revenue = \$26,100

~~457001 – FAA Funding (AIP) \$150,000~~

~~FAA Entitlements/Grant = \$150,000~~

~~Total FAA Grants = \$150,000~~

~~458003 – State Aeronautics Funds \$9,750~~

~~State Aeronautics Grants @ 2.5% of FAA Grants = \$3,750~~

461000 – Interest Income \$750

Interest Income = \$750

**SECTION V – LINE ITEM NARRATIVES**

**SECTION V.B. – OPERATING LINE ITEM NARATIVES**

<u>520200 – CONTRACTED SERVICES</u>	<u>\$5,078</u>																												
1. Herbicide & Insecticide Treatment SC Dept of Commerce, Division of Aeronautics Turf Management Program:																													
	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right;"><u>Total</u></th> <th style="text-align: right;"><u>SC DOC/DOA (75%)</u></th> <th style="text-align: right;"><u>County (25%)</u></th> </tr> </thead> <tbody> <tr> <td>Fence Line (14,200 LF @ \$0.12 / LF)</td> <td style="text-align: right;">\$2,028</td> <td style="text-align: right;">\$1,521</td> <td style="text-align: right;">\$507</td> </tr> <tr> <td>Lights (163 Lights @ \$4.75 ea)</td> <td style="text-align: right;">\$855</td> <td style="text-align: right;">\$641</td> <td style="text-align: right;">\$214</td> </tr> <tr> <td>Late Summer (Aug)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Winter (Feb/March)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Spring (May)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td style="text-align: right;">Totals</td> <td style="text-align: right;">\$10,308</td> <td style="text-align: right;">\$7,730</td> <td style="text-align: right;">\$2,578</td> </tr> </tbody> </table>		<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>	Fence Line (14,200 LF @ \$0.12 / LF)	\$2,028	\$1,521	\$507	Lights (163 Lights @ \$4.75 ea)	\$855	\$641	\$214	Late Summer (Aug)	\$2475	\$1,856	\$619	Late Winter (Feb/March)	\$2475	\$1,856	\$619	Late Spring (May)	\$2475	\$1,856	\$619	Totals	\$10,308	\$7,730	\$2,578
	<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>																										
Fence Line (14,200 LF @ \$0.12 / LF)	\$2,028	\$1,521	\$507																										
Lights (163 Lights @ \$4.75 ea)	\$855	\$641	\$214																										
Late Summer (Aug)	\$2475	\$1,856	\$619																										
Late Winter (Feb/March)	\$2475	\$1,856	\$619																										
Late Spring (May)	\$2475	\$1,856	\$619																										
Totals	\$10,308	\$7,730	\$2,578																										
2. Maintenance of hanger doors and minor repairs to lighting system. Annual Estimate: \$2,500																													
Total Contracted Services	= \$5,078																												
<u>520300 – PROFESSIONAL SERVICES</u>	<u>\$15,000</u>																												
1. Airport Planning and Engineering – General Services: \$15,000																													
<u>520400 – ADVERTISING &amp; PUBLICITY</u>	<u>\$0</u>																												
<u>520500 – LEGAL SERVICES</u>	<u>\$3000</u>																												
County Attorney services for assistance with items such as hanger contract advice, grant acceptance document review, and assisting with legal procedures: \$3,000																													
<u>521000 - OFFICE SUPPLIES</u>	<u>\$500</u>																												
Includes routine office supplies as well as in-house printing (flyers, signs, etc.): \$500																													
<u>521100 - DUPLICATING</u>	<u>\$75</u>																												
Includes general duplicating at 0.05/copy: \$75																													
<u>521200 – OPERATING SUPPLIES</u>	<u>\$1,000</u>																												
Includes general operating supplies such as beacon bulbs (\$30/ea), glass lenses for runway/taxiway lights (\$20/ea), replacement lamps for runway/taxiway lights (\$12.50/ea), breakaway couplings (\$8.25/ea)																													
<u>522000 – BUILDING REPAIRS &amp; MAINTENANCE</u>	<u>\$5,000</u>																												
Includes general building repairs and routine maintenance.																													
<u>522200 – SMALL EQUIPMENT REPAIR &amp; MAINTENANCE</u>	<u>\$7,000</u>																												
Lighting cabinet and fuel system general repairs and maintenance.																													
<u>524000 – BUILDING INSURANCE</u>	<u>\$2,482</u>																												
<u>525000 – TELEPHONE</u>	<u>\$300</u>																												
<u>525210 – CONFERENCE &amp; MEETING EXPENSE</u>	<u>\$1,000</u>																												
SC Aviation Association Annual Conference.																													
<u>525230 – SUBSCRIPTIONS, DUES, &amp; BOOKS</u>	<u>\$35</u>																												
SC Aviation Association dues.																													
<u>525390 – UTILITIES PELION AIRPORT</u>	<u>\$5,500</u>																												
<u>526500 – LICENCES &amp; PERMITS</u>	<u>\$100</u>																												
DHEC permit for fuel tank																													
<u>529903 – CONTINGENCY</u>	<u>\$500</u>																												
<u>530100 – DEPRECIATION EXPENSE</u>	<u>\$20,000</u>																												

**COUNTY OF LEXINGTON  
AIRPORT CAPITAL PROJECTS  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 5801  
Division: Airport  
Organization: 580020 - Airport Projects

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Airport Capital Projects 5801:</b>								
<b>Revenues: (Organization - 000000)</b>								
457001	FAA Funding (AIP)	0	0	1,016,500	1,016,500	456,000		
458003	State Aeronautics Funds	0	0	84,750	84,750	12,000		
461000	Investment Interest	0	206	0	206	200		
821000	RET form General Fund	0	150,000	150,000	150,000	12,000		
<b>** Total Revenue</b>		<u>0</u>	<u>150,206</u>	<u>1,251,250</u>	<u>1,251,456</u>	<u>480,200</u>	<u>0</u>	<u>0</u>
<b>***Total Appropriation</b>					1,251,250	<i>480,000</i>	0	0
<b>FUND BALANCE</b>								
Beginning of Year					<u>0</u>	<u>206</u>	<u>480,406</u>	<u>480,406</u>
<b>FUND BALANCE - Projected</b>								
End of Year					<u>206</u>	<u>480,406</u>	<u>480,406</u>	<u>480,406</u>

Fund: 5801  
Division: Airport  
Organization: 580020 - Airport Projects

Object Code	Expenditure Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b> 2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		0	0	0	0	0	0
<b>Operating Expenses</b>							
<b>* Total Operating</b>		0	0	0	0	0	0
<b>** Total Personnel &amp; Operating</b>		0	0	0	0	0	0
<b>Capital</b>							
549904	Capital Contingency	0	0	92,250	0		
5A7338	Apron & Taxiway Recoupment	0	490	543,000	480,000		
5A7339	Electrical Upgrade Phase I	0	0	0	0		
5A7340	T-Hanger Additions	0	0	527,000	0		
5A7341	Runway Improvements	0	0	0	0		
5A9354	Airfield Pavement Rejuvenation & Marking	0	0	89,000	0		
<b>** Total Capital</b>		0	490	1,251,250	480,000	0	0
<b>*** Total Budget Appropriation</b>		0	490	1,251,250	480,000	0	0

SECTION IV - SUMMARY OF REVENUES

<del>438430 - Aviation Fuel Sales</del>		<del>-\$59,876</del>
<del>2 x fuel sales through December 2008 = 2 x \$29,938 = \$59,876</del>		
<del>525410 - Aviation Operations Fuel Expense</del>		<del>(\$44,536)</del>
<del>2 x fuel cost through December 2008 = 2 x (\$22,268) = (\$44,536)</del>		
<del>439900 - Misc Fees, Permits, and Sales</del>		<del>\$0</del>
<del>None</del>		
<del>450000 - Rental Income</del>		<del>-\$26,100</del>
Ten (10) 42' x 33' T-hanger leases @ \$150/month x 12 months	=	<del>-\$18,000</del>
One (1) 36' x 44' Hanger lease @ \$175/month x 12 months	=	<del>-\$2,100</del>
One (1) 60' x 60' Hanger lease @ \$500/month x 12 months	=	<del>-\$6,000</del>
Total Hanger/Rental Revenue	=	<del>-\$26,100</del>
<del>457001 - FAA Funding (AIP)</del>		<del>\$150,000</del>
		456,000
FAA Entitlements/Grant	=	456,000
		<del>\$150,000</del>
Total FAA Grants	=	456,000
		<del>\$150,000</del>
<del>458003 - State Aeronautics Funds</del>		<del>\$3,750</del>
		12,000
State Aeronautics Grants @ 2.5% of FAA Grants	=	12,000
		<del>\$3,750</del>
<del>461000 - Interest Income</del>		<del>\$750</del>
		200
Interest Income	=	200
		<del>\$750</del>

**COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2009-10**

Fund 6590  
Division: General Services  
Organization: 111500 - Motor Pool

Summary Page	2007-08	2008-09	2008-09	2009-10	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2009-10 Recommend	2009-10 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
438700 Motor Pool Service Charges	182,672	107,707	165,000	<u>180,000</u>		
461000 Investment Interest	11,571	3,312	8,000	<u>5,000</u>		
463005 Ins. Prorated Premium Adj.	1,763	1,763	0			
490100 Sale of Fixed Assets	7,825	3,740	7,000	<u>9,000</u>		
<b>Total Revenues</b>	<b><u>203,831</u></b>	<b><u>116,522</u></b>	<b><u>180,000</u></b>	<b><u>194,000</u></b>		
<b>Expenditures:</b>						
Operations	91,022	53,509	130,012	<u>99,380</u>		
Depreciation	52,211	0	50,000	<u>55,000</u>		
Capital Outlay	5,507	92,733	114,808	<u>66,484</u>		
<b>Total Expenditures</b>	<b><u>148,740</u></b>	<b><u>146,242</u></b>	<b><u>294,820</u></b>	<b><u>220,864</u></b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	<u>52,211</u>	<u>0</u>	<u>50,000</u>	<u>55,000</u>		
<b>Net Cash</b>	<b><u>107,302</u></b>	<b><u>(29,720)</u></b>	<b><u>(64,820)</u></b>	<b><u>(28,136)</u></b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	5,507	92,733	114,808	<u>66,484</u>		
<b>Net Income (Loss)</b>	<b><u>60,598</u></b>	<b><u>63,013</u></b>	<b><u>(12)</u></b>	<b><u>39,620</u></b>		
<b>FUND BALANCE</b>						
Beginning - Cash/Fund Balance			<u>403,019</u>	<u>366,335</u>	<u>366,335</u>	<u>366,335</u>
<b>FUND BALANCE</b>						
End of Year - Projected - Cash/Fund Balance			<u>338,199</u>	<u>366,335</u>	<u>366,335</u>	<u>366,335</u>

125-1

**COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2009-10**

Fund 6590  
Division: General Services  
Organization: 111500 - Motor Pool

		<i><b>BUDGET</b></i>				
Object Expenditure Code Classification	2007-08 Expenditure	2008-09 Expend (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
522300 Vehicle Repairs & Maintenance	16,356	10,562	27,450	<u>28,000</u>		
524100 Vehicle Insurance - 30	16,171	8,459	16,380	<u>16,380</u>		
525400 Gas, Fuel, & Oil	58,495	34,488	55,338	<u>55,000</u>		
529903 Contingency	0	0	30,844	<u>0</u>		
530100 Depreciation	52,211	0	50,000	<u>55,000</u>		
<b>* Total Operating</b>	<b>143,233</b>	<b>53,509</b>	<b>180,012</b>	<u><b>154,380</b></u>		
<b>** Total Personnel &amp; Operating</b>	<b>143,233</b>	<b>53,509</b>	<b>180,012</b>	<u><b>154,380</b></u>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	5,507	0	0	<u>          </u>		
599999 Capital Clearing	(35,674)	0	0	<u>          </u>		
All Other Equipment	35,674	92,733	114,808	<u>66,484</u>		
<b>** Total Capital</b>	<b>5,507</b>	<b>92,733</b>	<b>114,808</b>	<u><b>66,484</b></u>		
 <b>*** Total Budget Appropriation</b>	 <b>148,740</b>	 <b>146,242</b>	 <b>294,820</b>	 <u><b>270,864</b></u>		

125-2



FUND 6590  
MOTOR POOL (111500)  
FY 2009-2010 BUDGET REQUEST

---

### SECTION III. – PROGRAM OVERVIEW

#### **Summary of Programs:**

To provide clean, well maintained, safe vehicles to support our other county departments in their day-to-day operations and to provide adequate transportation for special requests out of town.



FUND 6590  
MOTOR POOL (111500)  
FY 2009-2010 BUDGET REQUEST

---

**SECTION III. – SERVICE LEVELS**

**Service Levels Indicators:**

	<u>Actual FY 2006-07</u>	<u>Actual FY 2007-08</u>	<u>Estimated FY 2008-09</u>	<u>Projected FY 2009-10</u>
<b>Miles Driven</b>	<b>355,000</b>	<b>362,000</b>	<b>365,000</b>	<b>365,000</b>

FUND 6590  
MOTOR POOL (111500)  
FY 2009-2010 BUDGET REQUEST

---

**SECTION III. – SUMMARY OF REVENUES**

**Service Charge**

The rental rate is currently \$0.55 per mile for each vehicle in the motor pool.

# SECTION IV

# COUNTY OF LEXINGTON

## Proposed Revenues Fines, Fees, and Other Budget FY - 2009-2010

Fund #: 6590

Fund Name: Internal Service

Organ. #: 111500

Organ. Name: Motor Pool

Treasurer's Revenue Code	Fee Title	Actual Fees FY 2006-07	Actual Fees FY 2007-08	12/31/2008 Year-to-Date FY 2008-09	Anticipated Fiscal Year Total FY 2008-09	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2009-10	Proposed Fee Change	Total Proposed Estimated Fees FY 2009-10
438700	Svc. Charge	135,000	170,000			30	0.55	165,000		165,000
461000	Interest	4,425	4,500					8,000		

125-8

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**522300 – VEHICLE REPAIRS & MAINTENANCE 28,000**

This account will fund the cost of repairs and routine maintenance on the thirty (30) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget.

**524100 – VEHICLE INSURANCE 16,380**

This account will fund the cost of liability on thirty (30) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is  $\$546.00 \times 30 = \$16,380.00$

**525400 – GAS, FUEL, & OIL 55,000**

This account will fund the cost of gasoline and oils used by the thirty (30) vehicles assigned to the motor pool. This request is based on actual usage this year.

**SECTION VI. C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 4WD** **22,000**

This request will fund the replacement of a 2001 Jeep Cherokee that has exceeded its expected capital recovery.

**(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD** **22,000**

This request will fund the replacement of a 1998 Chevrolet Blazer that has exceeded its expected capital recovery.

**(1) – PASSENGER VAN** **22,484**

This request will fund the replacement of a 1997 Ford Aerostar that has exceeded its expected capital recovery

These vehicles will have exceeded the capital recovery expected and mileage limits within the replacement criteria of the Vehicle Management Policy.

**COUNTY OF LEXINGTON**  
**FLEET REPLACEMENT**  
 Date Run: 2/6/2009

**Year to Replace 2010**

**Department # 6590 - 111500 FLEET SERVICES / MOTOR POOL**

<u>Asset #</u>	<u>Dept#</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Class</u>	<u>Serial #</u>	<u>DateAcq</u>	<u>DateExp</u>	<u>RepCost</u>	<u>CurrMiles</u>	<u>MainCos</u>	<u>LifeExpMiles</u>
18972	111500	1997	FORD	AEROSTAR	0082	1FMDA31U8VZA90949	01/08/1997	07/09/2009	22,484	93,148	\$7,036 <sup>†</sup>	100,000
20000	111500	1998	CHEVROLET	S-10 BLAZER	0090	1GNCS13W2WK170037	02/11/1998	07/12/2009	22,000	99,405	\$4,078	100,000
22825	111500	2001	JEEP	CHEROKEE	0091	1J4FF48S61L579446	02/07/2001	08/07/2009	22,000	148,676	\$8,799	100,000

**Total Cost: \$66,484.00**

**Total Assets: 3**

**Total Replacement Cost For 2010 \$66,484.00**

**Total Assets: 3**

125-11

**COUNTY OF LEXINGTON**  
**WORKER'S COMPENSATION INSURANCE FUND**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 6710  
Division: Non-departmental  
Organization 999900 - Non-departmental

Summary Page	<i>BUDGET</i>					
	2007-08 Actual	2008-09 Actual (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
439601 Employer Insurance Contributions	1,665,961	911,737	1,716,979	1,961,740		
461000 Investment Interest	135,973	35,403	120,000	75,000		
<b>Total Revenues</b>	<b>1,801,934</b>	<b>947,140</b>	<b>1,836,979</b>	<b>2,036,740</b>		
<b>Expenditures:</b>						
Operations	1,415,748	365,199	1,454,779	1,434,387		
Operating Transfer to Risk Management	143,741	150,762	150,762	149,061		
<b>Total Expenditures</b>	<b>1,559,489</b>	<b>515,961</b>	<b>1,605,541</b>	<b>1,583,448</b>		
<b>Noncash Expenses:</b>						
<b>Net Cash</b>	<b>242,445</b>	<b>431,179</b>	<b>231,438</b>	<b>453,292</b>		
<b>Income Calculation</b>						
<b>Net Income (Loss)</b>	<b>242,445</b>	<b>431,179</b>	<b>231,438</b>	<b>453,292</b>		
FUND BALANCE - Estimated Beginning			3,297,404	3,528,842	3,528,842	3,528,842
FUND BALANCE - Projected End of Year			3,528,842	3,982,134	3,528,842	3,528,842

**COUNTY OF LEXINGTON  
 WORKER'S COMPENSATION INSURANCE FUND  
 Annual Budget  
 Fiscal Year - 2009-10**

Fund 6710  
 Division: Non-departmental  
 Organization 999900 - Non-departmental

Object Expenditure Code Classification		2007-08 Expend	2008-09 Expend. (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>	
					2009-10 Requested	2009-10 Recommend Approved
<b>Personnel</b>						
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520201	Physical Fitness Program	4000	4,800	8,000	10,000	
520206	Background History Screening	3,600	1,108	6,250	5,625	
520209	Driver History Screening	796	259	2,250	1,500	
520301	Safety Management Services	25,200	10,500	25,200	25,200	
520302	Drug Testing Services	5,675	1,665	8,935	8,530	
525710	Safety Awards	64	0	2,000	1,200	
527305	Workers Comp Insurance Claims	798,620	101,316	595,000	600,000	
527306	WC Excess Insurance Premiums	31,724	30,161	35,000	35,000	
527307	SC Workers Compensation Taxes	21,817	0	35,000	30,000	
527308	WC Second Injury Assessments	87,648	0	142,000	110,000	
527309	Workers Compensation Ins. Premiums	436,604	215,390	445,144	457,332	
529903	Contingency	0	0	150,000	150,000	
<b>* Total Operating</b>		<b>1,415,748</b>	<b>365,199</b>	<b>1,454,779</b>	<b>1,434,387</b>	
<b>** Total Personnel &amp; Operating</b>		<b>1,415,748</b>	<b>365,199</b>	<b>1,454,779</b>	<b>1,434,387</b>	
<b>Transfers:</b>						
816790	Operating Transfer to Risk Management	143,741	150,762	150,762	149,061	
<b>Capital</b>						
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>1,559,489</b>	<b>515,961</b>	<b>1,605,541</b>	<b>1,583,448</b>	

126-2



**COUNTY OF LEXINGTON  
WORKER'S COMPENSATION INSURANCE FUND  
Annual Budget  
Fiscal Year - 2009-10**

Fund 6710  
Division: Non-departmental  
Organization 999900 - Non-departmental

**Detail of Estimated Revenues - Based on PERSON.BUD 1-1-09.xls worksheets**

County Ordinary	922,153
Fire Service	346,265
Law Enforcement	533,259
Special Revenue	100,924
Enterprise Fund	56,360
Internal Service Fund	2,779

**FY 2009-10 Estimated Revenues**

**1,961,740**

---

**SECTION V. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions** **\$1,961,740**

Estimated employer bi-weekly contributions based upon proposed internal rate structure.

**461000 – Investment Interest** **\$75,000**

Projection based on current budget status history.

---

**SECTION VI – OPERATING LINE ITEM NARRATIVES**

---

**520201 – Fitness Program** **\$10,000**

The SCCWCT award winning employee fitness program goes beyond traditional safety incentives and will attempt to create a culture where both health and safety that are aligned, tied to measureable activities and aggressively prompted throughout the County departments. This is a strategic long term effort of the Risk Management Team. The assistance of an Aerobics and Fitness Association of America (AFAA) certified instructor will be utilized. The physical fitness program will include these elements.

- ⇒ Resistance camp style training using your body as weights
- ⇒ Employee Risk Assessments
- ⇒ Nutritional Counseling and the “Great Weight Challenge”
- ⇒ Power Yoga, which includes strength and flexibility training

The Physical Fitness Program is offered in ten week segments with two classes per week. Employees will contribute to these classes. As an incentive, it is recommended that the County subsidize the program at \$1,000 per session. It is proposed to offer five (5) Group Resistance Training and five (5) Yoga segments during FY 2009-2010. The total County subsidy of \$8,000 is an estimate. Approximately 50 employees currently participate in these classes. 131 employees are currently participating in the “Great Weight Challenge.” An assessment will be done at the end of the current fiscal year to validate the cost reduction benefits in workers’ compensation, absenteeism, as well as medical costs. The assessment will also attempt to clarify what works and where to modify. A recent nationwide study reported cost/benefit ratios showed returns of \$5.93 per dollar invested in wellness. The risk management division will attempt to capture the benefits in a fiscal year end report.

---

**520206 – Background History Screening** **\$5,625**

Estimated new-hire screenings for the period.  
(225 x \$25.00)

---

**520209 – Driver History Screening** **\$1,500**

A driving history will be performed for all conditionally hired employees in accordance with County policy. 200 annually @ 7.50 per history.

---

**520301 – Safety Management Services** **\$25,200**

Proposed Safety Management, Inc. OSHA Consultation and Self-Assessment Services.

---

**520302 – Drug Testing Services** **\$8,530**

---

Pre-employment Drug Screen  
225 x \$30/test = \$6,000

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions.  
3 standard @ average cost of \$35/ x 12 months = \$1,260

Particular suspicion test in accordance with County Policy—estimate.  
3 x \$42 = \$120 (includes alcohol test)

Post accident drug and alcohol testing –estimate.  
5 x \$80 = \$400

---

**525710 – Safety Awards** **\$1,200**

---

In anticipation for “National Safety Month” (June) to include departmental awards and wellness incentives.

Incentive items: \$600.00  
Plaques: \$300.00  
Miscellaneous: \$300.00

---

**527305 – Workers Compensation Insurance Claims** **\$600,000**

---

Claims projection is consistent with actual paid loss figures to date and the Companion Loss Analysis Report. Second Injury Fund and Self-Insurance Recoveries are deducted for these figures. Budget request is based on four year average 2005 through 2008.

<b>Policy Period</b>	<b>Total Paid Claim Reimbursements</b>
2008-2009 Projected	312,041
2007-2008	798,620
2006-2007	638,024
2005-2006	444,245
2004-2005	531,554

---

**527306 – Workers Compensation Excess Insurance Premium \$35,000**

Excess insurance (also known as stop-loss insurance) is a product that provides the County protection against catastrophic or unpredictable losses. It is purchased since Lexington County maintains as \$300,000 per occurrence self-insured retention for Workers’ Compensation (WC) through the South Carolina Counties Workers’ Compensation Trust (SCCWCT). Under the stop-loss policy, the insurance company becomes liable for losses that would exceed the aggregate retention.

The current policy will reimburse the County Of Lexington for WC claims when the County's out of pocket expenses exceed an aggregate retention of \$3,871,723. The reinsurance responds up to \$1,000,000 (this can also be expressed as an "Aggregate Stop Loss" of \$1,000,000 in excess of \$3,871,723). This premium has averaged \$30,000 over the last 5 years. Budget request allows for any market changes.

---

**527307 – SC Workers Compensation Tax \$30,000**

According to the SCCWCT Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims occurring after July 1, 1997 for the plan year 2007-08.

---

**527308 – WC Second Injury Fund Assessment \$110,000**

The SIF assessment is based a percent of gross losses paid for a plan year at an assessment rate as set by the SC Second Injury Fund based on claims occurred after 7/01/97 and paid during the calendar year 2007. SCCWCT advises that the SIF assessment for the Trust was the largest since its origin. This is an estimate based on activity; SCCWCT will provide a detailed worksheet for the Lexington prorated amount of the Trust’s assessment.

---

**527309 – Workers Compensation Insurance Premium \$457,332**

Recommend continuing the Large Deductible option of a \$300,000 Self Insured Retention (SIR) per occurrence. The current Self-Insured Premium is .214 of the Estimated Insured Premium as stated by the SCCWCT Board. This rate was utilized for the FY 2009-10 projected rate calculation. The County’s Workers’ Compensation program achieved an experience modification factor of 1.0 for FY 2008, and the current experience modification factor of .97 resulted in a \$53,243 reduction in premium. This accomplishment was the result of a collective effort among our department’s loss control measures. This factor is built into the premium projection for the next fiscal year. This projection also factors in an increased payroll to include the proposed \$943,181 personnel contingency as stated in account 519999.

In the past The SC Workers’ Compensation Trust has offered a contribution discount to its members ranging from 25% to 45%. The last Trust discount was 34.4% in 2002-03. This estimate anticipates a minimum 29% SCCWCT multiplier again for to the SIR Premium as well. The SCCWCT board will meet by April 2009.

FUND 6710 – Worker’s Compensation Fund  
 Organization: 999900 – Non-departmental  
 FY 2009-2010 BUDGET REQUEST

	(Audited) 2004-05	(Audited) 2005-06	(Audited) 2006-07	(Audited) 2007-08	Current 2008-09	Projected 2009-10
Fully Insured Premium	1,442,452	\$1,528,500	\$1,620,198	\$1,745,408	\$1,770,384	\$1,946,473
Experience MOD Factor	115,396	106,995	97,212	-0-	-53,243	-58,394
Modified Premium Projection	1,557,848	1,635,495	1,717,410	1,686,080	1,721,521	1,888,079
Less Volume Discount	-213,425	-224,063	-235,285	-240,866	-235,848	-258,667
Volume Assessment Premium	1,344,423	1,411,432	1,482,125	1,504,542	1,485,672	1,629,412
SCCWCT Multiplier	389,883	409,315	429,816	436,317	430,845	472,529
Total Insured Premium	1,734,305	1,820,748	1,911,941	1,940,859	1,916,517	2,101,941
Option 2 \$300,000 SIF rate	416,233	413,310	414,891	430,871	410,135	449,815
LCSD Aircraft Exposure	15,580	15,306	7,548	-0-	7,517	7,517
<b>Self Insured Premium</b>	<b>431,813</b>	<b>428,616</b>	<b>422,439</b>	<b>430,871</b>	<b>417,651</b>	<b>457,332</b>

**Lexington County Workers’ Compensation Self Insured Premium and Experience Modifier**

Plan Year	SIR Premium	Experience MOD
2009-2009	\$417,651	.97
2007-2008	\$430,871	1.00
2006-2007	\$422,439	1.06
2005-2006	\$428,616	1.07
2004-2005	\$431,814	1.08

**529903 – Contingency** **\$150,000**

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2009-10**

Fund 6730

Division: Non-departmental

Organization: 999900 - Non-departmental

Summary Page	2006-07	2007-08	2007-08	2008-09	2008-09	2008-09
	Actual	Actual (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>BUDGET</b>						
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
439601	Employer Insurance Contributions	7,049,760	3,784,000	7,380,000	<u>9,502,500</u>	
439602	Employee Premiums (Payroll Deduct)	2,083,817	1,111,429	2,082,732	<u>2,146,056</u>	
439603	Sub-Group Insurance Premiums	963,697	493,738	980,316	<u>0</u>	
439604	Term Employee Insurance Premiums	111,095	53,967	96,264	<u>118,775</u>	
439606	Cobra Payments	17,447	8,693	6,000	<u>16,445</u>	
439607	Employer Subsidy - Post Employment	374,169	197,195	385,000	<u>502,500</u>	
439630	Insurance Reimbursements	110,642	43,772	86,937	<u>70,155</u>	
439632	Stop-Loss Insurance	393,770	759,277	603,949	<u>275,625</u>	
461000	Investment Interest	564,627	159,071	650,000	<u>356,590</u>	
	<b>Total Revenues</b>	<b><u>11,669,024</u></b>	<b><u>6,611,142</u></b>	<b><u>12,271,198</u></b>	<b><u>12,988,646</u></b>	
<b>Expenditures:</b>						
	Operations	10,734,862	7,259,970	12,262,078	<u>13,485,205</u>	
	<b>Total Expenditures</b>	<b><u>10,734,862</u></b>	<b><u>7,259,970</u></b>	<b><u>12,262,078</u></b>	<b><u>13,485,205</u></b>	
<b>Noncash Expenses:</b>						
	Net Cash	<u>934,162</u>	<u>(648,828)</u>	<u>9,120</u>	<u>(496,559)</u>	
<b>Income Calculation:</b>						
	Net Income (Loss)	<u>934,162</u>	<u>(648,828)</u>	<u>9,120</u>	<u>(496,559)</u>	
<b>FUND BALANCE</b>						
	Beginning of Year			<u>13,113,044</u>	<u>13,122,164</u>	<u>13,122,164</u>
	FUND BALANCE - Projected					
	End of Year			<u>13,122,164</u>	<u>12,625,605</u>	<u>13,122,164</u>

**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2009-10**

Fund 6730  
Division: Non-departmental  
Organization: 999900 - Non-departmental

Object Expenditure Code Classification	2006-07	2007-08	2007-08	2008-09	2008-09	2008-09
	Expenditure	Expend. (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	0	0	0	0		
<b>Operating Expenses</b>						
520308 Health Screening Services	2,580	4,329	5,000	<u>6,000</u>		
520313 Actuarial Services	0	0	10,000	<u>10,000</u>		
520314 Employee Benefit Consulting	0	0	12,600	<u>12,600</u>		
527300 Health Insurance Claims	7,292,467	5,397,512	8,642,450	<u>9,933,806</u>		
527302 Third Party Administrator Costs	251,285	127,227	255,720	<u>263,637</u>		
527303 Life Insurance Premiums	288,280	150,731	283,164	<u>278,325</u>		
527304 Stop-Loss Insurance Premiums	988,983	519,292	950,064	<u>900,837</u>		
527310 Advance PCS Claims	1,911,267	1,060,879	1,975,680	<u>1,930,000</u>		
529903 Contingency	0	0	127,400	<u>150,000</u>		
<b>* Total Operating</b>	<b>10,734,862</b>	<b>7,259,970</b>	<b>12,262,078</b>	<b><u>13,485,205</u></b>		
<b>** Total Personnel &amp; Operating</b>	<b>10,734,862</b>	<b>7,259,970</b>	<b>12,262,078</b>	<b>13,485,205</b>		
<b>Capital</b>						
<b>** Total Capital</b>	0	0	0	<u>0</u>		
 <b>*** Total Budget Appropriation</b>	 <b>10,734,862</b>	 <b>7,259,970</b>	 <b>12,262,078</b>	 <b><u>13,485,205</u></b>		

127-2



---

**SECTION V. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions \$9,502,500**

Based on an estimate of (1267) eligible employees for Budget Allocation. (1267 x \$7,500 = \$9,502,500)

**439602 – Employee Premiums (payroll deduct) \$2,146,056**

Employee contributions are stated at current rates and are subject to be adjusted for recommended based on review of group health plan.

12/31/08 Subscriber Count:

Single:	597 x 60.00 = 35,820
Family:	180 x 395.00 = 71,100
Employee & Children:	219 x 172.00 = 37,668
Employee & Spouse:	137 x 250.00 = 34,250
Total Monthly/Annually	\$178,838 x 12 = \$2,146,056

**439603 – Sub-group Insurance Premiums \$ -0-**

Recreation and Aging Commission transitioned to the State Health Plan effective 1-1-09.

**439604 – Term Employee Insurance Premiums \$ 118,775**

Based on current rates and Post Employment Plan participation as of 2/1/09. Subject to review of post employment benefits.

**439606 – COBRA Payments \$16,445**

Based on an average participation at 1/1/09. New rates we effective 1/1/09.

**439607 – Employer Subsidy – Post Employment \$502,500**

Based upon current activity at 12/31/08. (67 participants x \$7,500) Subject to review of post benefits plan.

**439630 – Insurance Reimbursements \$70,155**

Based on historical data from revenue and expense reports.

---

**439632 – Stop-loss Insurance Reimbursements** **\$275,625**

Based on review of PAI specific analysis report and budget activity reports as of 12/31/08 less catastrophic claims.

---

**461000 – Investment Interest** **\$356,590**

Based upon current budget revenue and expense reports.

**SECTION VI – OPERATING LINE ITEM NARRATIVES**

---

**520308 – Health Screening Services** **\$6,000**

Risk Management/Wellness Committee employee health screenings.  
Materials cost estimate and Wellness Committee initiatives.

---

**520313 – Actuarial Services** **\$10,000**

Based on current budget for GASB 45 Actuarial Study and plan design change impact review.

---

**520314 – Employee Benefit Consulting Service** **\$12,600**

Based on current budget for GASB 45 review and Employee Health Insurance plan review.

---

**527300 – Health Insurance Claims** **\$9,933,806**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims. This is consistent with Planned Administrators projected claims for plan year 2009 as stated in the COBRA calculation process.

---

**527302 – Third Party Administrator Costs** **\$263,637**

Fixed costs (1267 eligible employees x \$17.34 x 12) average.

- Administration and customer service fee – 6.94
- COBRA administration fee – 1.10
- HIPAA administration (except 2% of premium) - .30
- PPO network access fee – 5.00
- Pre-certification and managed care fee – 2.50
- HIPAA Privacy Product - .75
- Advance PCS Prescription Drug Network - .75

---

**527303 – Life Insurance Premiums** **\$278,325**

Life Plan based on subscriber count and budget activity.

---

**527304 – Stop Loss Premiums** **\$900,837**

Based on the 01/01/09 stop loss renewal. (1267 eligible subscribers (includes sup-groups) x 59.25 x 12 = \$900,837)

---

**527310 – Advance PCS Claims** **\$1,930,000**

Based on Prescription Drug Plan current activity and review of claim experience. Will initiate a Generic Drug education emphasis in an effort to reduce pharmacy costs.

---

**529903- Contingency** **\$150,000**

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON**  
**RISK MANAGEMENT ADMINISTRATION**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 6790  
Division: General Administrative  
Organization: 101500 - Personnel

Summary Page	<b>BUDGET</b>					
	2007-08 Actual	2008-09 Actual (Dec)	2008-09 Amended (Dec)	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
461000 Investment Interest	1,820	200	2,400	400		
463005 Ins. Prorated Premium Adj.	22	22	0	0		
806710 Op Trn from Workers Comp Ins.	143,741	150,762	150,762	149,061		
<b>Total Revenues</b>	<b>145,583</b>	<b>150,984</b>	<b>153,162</b>	<b>149,461</b>		
<b>Expenditures:</b>						
Personnel & Operations	143,048	59,525	150,762	<i>148,961</i> <del>149,061</del>		
Depreciation	489	0	100	100		
Capital Outlay	0	0	0	1,594		
<b>Total Expenditures</b>	<b>143,537</b>	<b>59,525</b>	<b>150,862</b>	<b>150,755</b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	489	0	100	100		
<b>Net Cash</b>	<b>2,535</b>	<b>91,459</b>	<b>2,400</b>	<b>(1,194)</b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	0	0	0	<i>1,594</i> <del>0</del>		
<b>Net Income (Loss)</b>	<b>2,046</b>	<b>91,459</b>	<b>2,300</b>	<b>400</b> <del>(1,294)</del>		
FUND BALANCE - Estimated Beginning			17,667	20,067	20,067	20,067
FUND BALANCE - Projected End of Year			20,067	<i>9</i> 18,873	20,067	20,067

**COUNTY OF LEXINGTON**  
**RISK MANAGEMENT ADMINISTRATION**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 6790

Division: General Administrative

Organization: 101500 - Personnel

Object Expenditure Code Classification		2007-08 Expenditure	2008-09 Expend. (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
					2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 2	109,943	43,692	113,497	103,672		
	Salaries & Wages Adjustment Account				4,147		
511112	FICA - Employer Portion	7,885	3,121	8,683	8,248		
511113	State Retirement - Employer Portion	4,959	3,521	10,657	10,124		
511120	Employee Insurance - 2	11,520	6,000	12,000	15,000		
511130	Workers Compensation	737	1,168	341	2,779		
511213	State Retirement - Employer's Portion - Retiree	5,139	582	0	0		
	<b>* Total Personnel</b>	<b>140,183</b>	<b>58,084</b>	<b>145,178</b>	<b>143,970</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
521000	Office Supplies	71	0	300	250		
521100	Duplicating	108	44	350	300		
521200	Operating Supplies	99	155	200	200		
522200	Small Equip Repairs & Maintenance	0	0	50	50		
524000	Building Insurance	22	10	23	21		
524201	General Tort Liability Insurance	181	75	182	155		
524202	Surety Bonds	0	0	18	0		
525000	Telephone	241	254	456	510		
525010	Long Distance Charges	0	0	0	0		
525020	Pagers and Cell Phones	205	105	440	240		
525041	E-mail Service Charges - 2	134	96	240	500		
525100	Postage	80	20	100	100		
525210	Conference, Meeting & Training Expense	387	80	1,000	1,000		
525230	Subscriptions, Dues, & Books	35	9	675	175		
525250	Motor Pool Reimbursement	194	0	300	300		
525300	Utilities / Administration Building	1,108	593	1,250	1,190		
530100	Depreciation	489	0	100	100		
	<b>* Total Operating</b>	<b>3,354</b>	<b>1,441</b>	<b>5,684</b>	<b>5,091</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>143,537</b>	<b>59,525</b>	<b>150,862</b>	<b>149,061</b>		
<b>Capital</b>							
540010	Minor Software				335		
5A	Personal Computer Replacement				1259		
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,594</b>		
	<b>*** Total Budget Appropriation</b>	<b>143,537</b>	<b>59,525</b>	<b>150,862</b>	<b>150,655</b>		

**128-2**

**SECTION IA**

**COUNTY OF LEXINGTON**

**Existing Departmental Program Request**

**Fiscal Year 2009 - 2010**

Fund # 6790 Fund Title: Risk Management Administration  
 Organization # 101500 Organization Title: Personnel

Object Expenditure Code Classification	Program # 1	Program # 2	Program # ___	Salary Adjustment Account	Total 2008 - 2009 Requested
<b>Personnel</b>					
510100 Salaries # 2	56,069	47,603			103,672
Salary & Wages Adj. Account				4,147	4,147
510300 Part Time # ___					
511112 FICA Cost	4,289	3,642		317	8,248
511113 State Retirement	5,265	4,470		389	10,124
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # 2	7,500	7,500			15,000
511130 Workers Compensation	1,508	1,271			2,779
511131 S.C. Unemployment	0	0			0
<b>* Total Personnel</b>					<b>143,970</b>
<b>Operating Expenses</b>					
520100 Contracted maintenance					
520200 Contracted Services					
520300 Professional Services					
520400 Advertising					
521000 Office Supplies	250				250
521100 Duplicating	300				300
521200 Operating Supplies	200				200
522100 Equipment Repairs & Maintenance					
522200 Small Equipment Repairs & Maint.	50				50
522300 Vehicle Repairs & Maintenance					
523000 Land Rental					
524000 Building Insurance	21				21
524100 Vehicle Insurance # ___					
524101 Comprehensive Insurance # ___					
524201 General Tort Liability Insurance	78	78			155
524202 Surety Bonds	0	0			0
525000 Telephone	510				510
525020 Pagers and Cell Phones	240	260			500
525041 Email Service Charges	120	120			240
525100 Postage	100				100
525210 Conference & Meeting Expenses	900	100			1,000
525220 Employee Training					
525230 Subscriptions, Dues, & Books	50	125			175
525250 Motor Pool Reimbursement	300				300
525300 Utilities - Administration	1,190				1,190
525400 Gas, Fuel, & Oil					
525600 Uniforms & Clothing					
530100 Dpreciation Expense	100				100
<b>* Total Operating</b>	<b>4,409</b>	<b>683</b>		<b>0</b>	<b>5,091</b>
<b>** Total Personnel &amp; Operating</b>	<b>4,409</b>	<b>683</b>		<b>0</b>	<b>149,061</b>
<b>** Total Capital (From Section II)</b>	<b>0</b>	<b>1594</b>			<b>1,594</b>
<b>*** Total Budget Appropriation</b>	<b>4,409</b>	<b>2,277</b>		<b>0</b>	<b>150,655</b>

**SECTION II**

**COUNTY OF LEXINGTON  
New Program Capital Item Summary  
Fiscal Year - 2009-2010**

Fund #	6790	Fund Title:	Risk Administration
Organizatic	101500	Organization Title:	Personnel
Program #	1	Program Title:	Desktop Computer Replacement

***BUDGET***  
2009-2010  
Requested

Qty	Item Description	Amount
1	Program 2: Desktop Replacement (#2) Dell Optiplex 755 Desktop, Intel Core 2 Duo 2.0 GB DDR2 Non-ECC SDRAM	1,040
1	20" Flat Panel Monitor (Viewsonic)	219
1	Upgrade to Microsoft Office Pro Plus	335

**\*\* Total Capital (Transfer Total to Section I )** 1,594

---

### SECTION III – PROGRAM OVERVIEW

#### Summary of Program

Program I – Risk Management  
Program II – Safety Coordination

#### **Program I: Risk Management Administration**

##### Objectives:

The purpose of this program is to ensure proper planning, development and coordination of various insurance and other loss control programs within the County. The risk manager is responsible for the identification, maintenance, and measurement of exposure to accidental loss. These programs include general tort liability, vehicle liability, buildings and content insurance, worker's compensation, and the recovery for damages to County property. The risk manager also plays an integral role in the employee health insurance program renewal process.

The County participates in the South Carolina Counties Workers Compensation Trust and maintains a self-insured retention of \$300,000 per occurrence for job related injuries. The Risk Management Division will compare the costs of maintaining the retention or fully insuring the exposure. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than are associated with insurance that pays the first dollar of any covered claim. It is the goal of the Risk Management Division to maintain the County's Workers Compensation Experience Modification Factor at 1.00 or below during the next three years. (GOAL #3.)

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims. Risk management involves developing cost saving techniques, maintaining adequate insurance coverage, tracking and projecting claims as well as training. This program consists of one full time risk manager position including benefits.

#### **Program II:**

##### Objective:

To ensure that employees who work for Lexington County have a place of employment that is free of recognized hazards that are likely to cause physical harm or death. The County's safety program extends to providing a secure environment for visitors to all county owned facilities. It is the goal of this program to incorporate safety and wellness initiatives within the County. To provide training for specific job duties as needed and mandated by State and Federal laws. This program budgets for a full time safety coordinator position including benefits.



---

**SECTION III – SERVICE LEVELS**

**Service Level Indicators:**

	<u>Actual</u> <u>FY 2007-2008</u>	<u>Estimated</u> <u>FY 2008-2009</u>	<u>Projected</u> <u>FY 2009-2010</u>
WC Claims Processing	137	90	75
Auto Claim Reporting/ Processing	62	54	40
OSHA 300 (Recordable injuries)	39	26	25
Wellness Committee Meetings	8	12	12
OSHA Countywide Self Assessment	1	1	1
Group Health Budget Analysis Reports	12	12	12
Large Deductible Claims Report	4	4	4
WC Claim Reimbursement Invoices	12	12	12
Risk Management New Hire Orientations	8	8	12
Rx Utilization Reports	12	12	12
WC Claims Lag Reports	12	12	12
Random Drug Screen Invoices	36	36	36
Random Drug Screen Notification	48	48	48
Procedure Manual Updates	1	2	2
Companion File Reviews	4	4	4

---

**SECTION IV. – SUMMARY OF REVENUES**

**806710 – Operations Transfer from Workers Compensation Insurance \$149,061**

A transfer of funds to cover the salaries and operations of two employees in the Risk Management Division.

---

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V. A. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Risk Manager	1		1	1	20
Safety Coordinator	1		1	1	19
Total Positions	2		2	2	

---

**SECTION V. A. – PERSONNEL LINE ITEM NARRATIVES**

**510100 – Salaries and Wages \$107,819**

Salaries and Wages for two employees  
Salaries and Adjustments Account

**511112 – FICA Cost \$8,248**

Employer's Portion 7.65%

**511113 – State Retirement \$10,124**

Employer's Portion 9.39 %

**511120 – Insurance Fund Contribution #2 \$15,000**

Employer's Portion (2) @ \$7,500 per employee annually

**511130 – Worker's Compensation \$2,779**

Internal premium charge

---

**SECTION V. B. – OPERATING ITEM NARRATIVES**

**521000 – Office Supplies** **\$250**

---

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

Program I: \$250

**521100 – Duplicating** **\$300**

---

This account is used for copier machine duplicating of correspondence to employees, invoices for payment, information to various departments, contract, etc. in the daily operations of the division.

Program I: \$300

**521200 – Operating Supplies** **\$200**

---

This account is needed for specific supplies such as training materials, operations manual material, etc.

Program I: \$150  
Program II: \$50

**522200 – Small Equipment Repairs and Maintenance** **\$50**

---

Audio and visual equipment repair.

Program I: \$50

**524000 – Building Insurance** **\$21**

---

Building and Personal Property Insurance for division.

Program I: \$21

128-10

---

**524201 – General Tort Liability Insurance** **\$155**

Tort Liability Premium 2 Positions

---

**525000 – Telephone** **\$510**

Two lines for the Risk Management Division with voice mail.

Program I: \$510

---

**525020 – Pagers and Cell Phones** **\$500**

Program I: \$240 1 Nextel Mobile – National Business Add-on Plan \$20/mos.  
Program II: \$260 1 Nextel Mobile \$20 –National Business Add-on Plan \$20/mos.

---

**525041 – E-mail Service Charges** **\$240**

Program I: \$120  
Program II: \$120

---

**525100 – Postage** **\$100**

Postage expense for office correspondence, claims forms to TPA, and various reports.

Program I: \$100

---

**525210 – Conference & Meeting Expenses** **\$1,000**

Program I: **Risk Management Courses**

Registration	\$415
Accommodations	\$325
Parking	\$70
Per Diem	\$90

---

Sponsored by the Insurance Institute of America the **Associates in Risk Management (ARM)** certification and curricula is recognized and the most practical in the industry. Offered across the US throughout the calendar year, each course consists of 2 ½ days of classroom instruction followed by and examination. To receive the ARM designation requires completion of three course and examinations. This budget provides funds for two of the required courses. The ARM designation is visible recognition of professionalism, knowledge, and commitment to continuing excellence.

Program II: SC Occupational Council Workshop (Columbia)  
Registration \$100

Founded in 1937, the **South Carolina Occupational Safety Council** is based on the ideal of providing a sound non-profit, non-governmental safety service organization comprised of active member companies throughout the state, striving together to keep abreast of current safety and health innovations and standards to the betterment of the citizens and thereby insuring growth and prosperity.

GOAL #2

**525230 – Subscriptions, Dues, and Books** **\$175**

This account will cover costs for membership dues, publications, and services.

Program I: SC Public Risk Managers Association \$50

Program II: SC Occupational Council \$125

GOAL #1

**525250 – Motor Pool Reimbursement** **\$300**

Program I: \$300

---

**525300 – Utilities – Administration** **\$1,190**

Based on current budget activity.

**530100 – Depreciation Expense** **\$100**

---

**SECTION V.C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540010 – Minor Software** **\$ 335**

Upgrade to Microsoft Office Pro Plus

**5A – (1) Personal Computer** **\$1,259**

**Program 2:**

Scheduled PC replacement/Core Banner- IT Standard item #2

1 Dell Optiplex 755 Desktop @ \$1,040  
Intel Core 2 Duo Core (3.0 GHz/6M, VT 1333MHz FSB), 2.0 GB DDR2 Non-ECC SDRAM

1 20" Flat Panel Monitor High Resolution (Viewsonic) @ \$219.00

Includes Tax



**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH**

Budgeted Revenues and Expenditures

Fund 7610

Fiscal Year 2009-10

Revenues:

State Funds	\$ 3,874,631	
Self Pay, 3rd Party, Contractual	1,000,800	
<b>REQUESTED Lexington County Appropriation</b>	<b>650,000</b>	
Medicaid	5,145,619	
Federal / State Block Grants	108,000	
Brook Pine CRCF	180,000	
<b>Total Revenues</b>		\$ 10,959,050

Expenditures:

Personal Services	\$ 7,783,400	
Contractual Services	241,650	
Supplies	160,000	
Business Insurance	80,000	
Repairs & Maintenance	147,000	
Rental Payments	600,000	
Utilities	220,000	
Travel	16,000	
Equipment	15,000	
Case Services	1,382,000	
Transportation	304,000	
Miscellaneous	10,000	
<b>Total Expenditures</b>		<u>10,959,050</u>

Excess (Deficiency) of Revenues Over Expenditures

0

Estimated Fund Balance - Beginning of Fiscal Year

Information not provided

Projected Fund Balance - End of Fiscal Year

Information not provided

Budgeted Revenues and Expenditures provided by Lexington County Community Mental Health Center.

Revenue Disbursements from Lexington County to Community Mental Health  
FY 1994-95 through FY 2009-10

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Dispersed	Difference	
FY 1994-95	365,464	365,464	403,073	400,744	2,329	0.90
FY 1995-96	400,000	400,000	419,093	408,998	10,095	0.90
FY 1996-97	450,000	450,000	451,118	450,000	1,118	0.90
FY 1997-98	450,000	450,000	469,406	450,000	19,406	0.90
FY 1998-99	450,000	450,000	490,689	450,000	40,689	0.90
FY 1999-00	500,000	500,000	518,877	500,000	18,877	0.90
FY 2000-01	500,000	500,000	544,850	504,203	40,647	0.90
FY 2001-02	500,000	500,000	580,828	500,000	80,828	0.835
FY 2002-03	500,000	500,000	594,973	500,000	94,973	0.848
FY 2003-04	750,000	500,000	621,055	500,000	121,055	0.868
FY 2004-05	750,000	500,000	565,519	500,000	65,519	0.739
FY 2005-06	750,000	500,000	598,302	500,000	98,302	0.656
FY 2006-07	800,000	650,000	637,261	650,000	(12,739)	0.678
FY 2007-08	650,000	650,000	650,770	650,000	770	0.678
FY 2008-09	650,000	650,000	557,012	532,417	24,595	0.678
<b>FY 2009-10</b>	<b>650,000</b>					

\* Received and Dispersed through February 28, 2009

**129-1**

# Lexington County Community Mental Health Center



## Administration

301 Palmetto Park Blvd.  
Lexington, SC 29072

Telephone: (803) 996-1500  
Fax: (803) 996-1510

---

February 18, 2009

Ms. Katherine L. Hubbard, County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, SC 29072

Re: Fiscal Year 2009 – 2010 Budget

Dear Katherine,

As per your letter of February 3, 2009, regarding our budget request for funding from Lexington County, please find attached a summary of the Center's anticipated fiscal needs, description of services and service level indicators.

Our request for Fiscal Year 2010 is for a **continuance of \$650,000** to be allocated to Lexington County Community Mental Health Center in order to maintain our emergency services.

As I know you and the Council are well aware, many of the 17 community mental health centers in South Carolina have been forced by budget constraints to limit the care they provide to **only** those with serious mental illnesses. Lexington County Community Mental Health Center serves **only** the residents of Lexington County and is one of the few centers continuing to provide services to residents presenting with short-term treatment needs. This effort often prevents the need for more expensive, sustained and intensive services and provides the client and our community a better quality of life.

I hope the following information addresses your questions adequately. Please feel free to contact me if you require more detail or have further questions.

Yours very truly,

A handwritten signature in black ink, appearing to read "R. L. Acton", is written over a white background.

Richard L. Acton, ACSW  
Executive Director

# **LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER**

Lexington County Community Mental Health Center (LCCMHC) is the only public provider for mental health services for the citizens of Lexington County. The Center serves only Lexington County residents and encompasses a variety of programs specifically designed to meet the needs of children, youths, and adults. The milage dollars provided by the county to LCCMHC are used to partially fund LCCMHC's Emergency Services Program. This program is the primary entry portal for mental health care in Lexington County and serves as a safety net for any citizen requiring assistance during an after-hours emotional crisis.

## **EMERGENCY SERVICES**

- a. Emergency on-call services – LCCMHC professional staff are available 24 hours per day, seven days per week to field calls from community members and their families who are experiencing mental health crises. Professional staff are also available for crisis walk-in services during regular business hours.
- b. Consultations to Lexington Medical Center – LCCMHC professional staff are available 24 hours per day, seven days per week as consultants to the Lexington Medical Center hospital social work and medical staff regarding psychiatric needs of citizens presenting to the Emergency Department. LCCMHC staff are able to access DMH medical records to assist Lexington Medical Center physicians in making appropriate discharge plans – either to DMH in-patient facilities, private hospitals or to community outpatient programs.
- c. Counseling and referral services – Emergency Service staff provide community members with mental health screenings and assessment to match them with the most appropriate public and private agencies in the area. These services involve on-site counseling and psychiatric services but often include referrals for medical, financial and protection services.
- d. Probate court issues – LCCMHC is by statute tasked with screening all petitions for Orders of Detention or Judicial Examinations for citizens who are concerned for family members who may suffer from mental health or substance abuse-related illnesses. Once an individual is ordered by the Probate court to attend outpatient treatment, it is the duty of LCCMHC to assist that individual in maintaining compliance with their court order.
- e. Diversion Program – Emergency services, through professional screening and assessment and short-term therapy, provides outpatient intervention to prevent hospitalization and stabilize citizens in the community.

## **CHILD, ADOLESCENT, AND FAMILY SERVICES (CAF)**

Currently, there are more than 1,200 open cases in this service. The major programs are:

- a. Clinic Based Services — Daytime and evening clinic services in our main and satellite offices.
- b. School-based Services – School-based has been forced by budget cuts to reduce services provided to the school districts of Lexington County. Previously all five districts and more than 30 schools received mental health services. Individual, group, and family therapy, crisis intervention, and consultation to teachers, parents, and staff is currently available in two school districts.
- c. Family Preservation Services - Intensive, in-home services to children, adolescents and families in crisis.
- d. Outreach Services - Staff working with county agencies such as DSS.

## **ADULT SERVICES**

Currently, we have over 2,400 open cases in this service. The major programs are:

- a. Outpatient Clinics — Psychiatric, case management, clinic, and home-based services provided county-wide through offices in Lexington, Gaston, and Batesburg-Leesville.
- b. Rehabilitative Psychosocial Treatment - Day treatment programs for severely mentally ill adults that teach social and daily living skills as well as employment and independent living skills.
- c. Homeshare Program - In home services for psychiatrically disabled elderly adults living with families.
- d. Supported Apartment Program - Independent living for psychiatrically disabled elderly adults with a day treatment component
- e. Homeshare Enhanced Respite - A local respite program to divert hospital admissions for adults.
- f. Brook Pine CRCF - A 16 bed residential program for psychiatrically disabled adults in need of a 24 hour supervised living arrangement.

## **OJECTIVE AND FOLLOW-UP**

The major service area for which county funds will continue to be utilized is our emergency/after- hours services program. South Carolina has fared worse than many states during the current economic recession, Lexington County Community Mental Health center is, as expected, experiencing a substantial increase in the number of individuals and families needing mental health services. Many of these Lexington County residents are also suffering the loss of employment further complicating their mental and emotional stressors. Emergency Services has seen this increase in the demand for

services as a result of the economic downturn. Most of the individuals who interface with the Emergency Services staff of LCCMHC are not covered by any public or private insurance funding, yet these services are offered to all, regardless of ability to pay.

- Emergency Services objective is to provide treatment options designed to prevent in-patient hospitalization. With the current economic climate and increase in utilization of this program, Emergency Services will strive to have no greater than a 10% increase in hospitalization during the 2009-2010 fiscal year. This data will be collected on the Center's Dashboard Indicators and can be given to the County Council on a quarterly basis.

As you are aware, the revenue the county provides the Center is critical to our operation and has made it possible for us to develop programs that are unique to this county. It clearly indicates that LCCMIHC is indeed a Community Mental Health Center, and, consistent with our mission, offers the highest quality services for Lexington County citizens. Through funding from the county, we have been able to fulfill our mission and are appreciative of your support.

# FY'08 REVENUE/EXPENSES

## Lexington County Community Mental Health Center

### REVENUE

#### Total Funding Sources

Self Pay, 3 <sup>rd</sup> Party, Contractual	\$ 547,531
State Funds	4,720,219
<b>County Appropriations</b>	<b>650,000</b>
Medicaid	4,405,677
Federal/State Block Grants (various funds)	129,908
Brook Pine CRCF	197,459
Other Revenue	387,805
Carryover Funds	<u>54,719</u>
<b>TOTAL REVENUE</b>	<b>\$ 11,093,321</b>

### EXPENDITURES

#### Utilization of Total Funding

Personnel Services	\$ 7,724,264
Contractual Services	384,795
Supplies	266,076
Business Insurance	72,958
Repairs & Maintenance	140,119
Rental Payments	506,100
Utilities	256,385
Travel	15,174
Equipment	42,150
Case Services	1,442,805
Transportation	195,695
Miscellaneous	<u>11,327</u>
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,057,948</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>\$ 35,373</b>

**FY'10 PROJECTED  
REVENUE/EXPENSES**

**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER**

**REVENUE**

**Total Funding Sources**

Self Pay, 3 <sup>rd</sup> Party, Contractual	\$ 1,000,800
State Funds	3,874,631
<b>County Appropriations</b>	<b>650,000</b>
Medicaid	5,145,619
Federal Block Grants (various funds)	108,000
Brook Pine CRCF	<u>180,000</u>

**TOTAL REVENUE                    \$ 10,959,050**

**EXPENDITURES**

**Utilization of Total Funding**

Personnel Services	\$ 7,783,400
Contractual Services	241,650
Supplies	160,000
Business Insurance	80,000
Repairs & Maintenance	147,000
Rental Payments	600,000
Utilities	220,000
Travel	16,000
Equipment	15,000
Case Services	1,382,000
Transportation	304,000
Miscellaneous	<u>10,000</u>

**TOTAL EXPENDITURES            \$ 10,959,050**

# Service Numbers Fiscal Year 2008

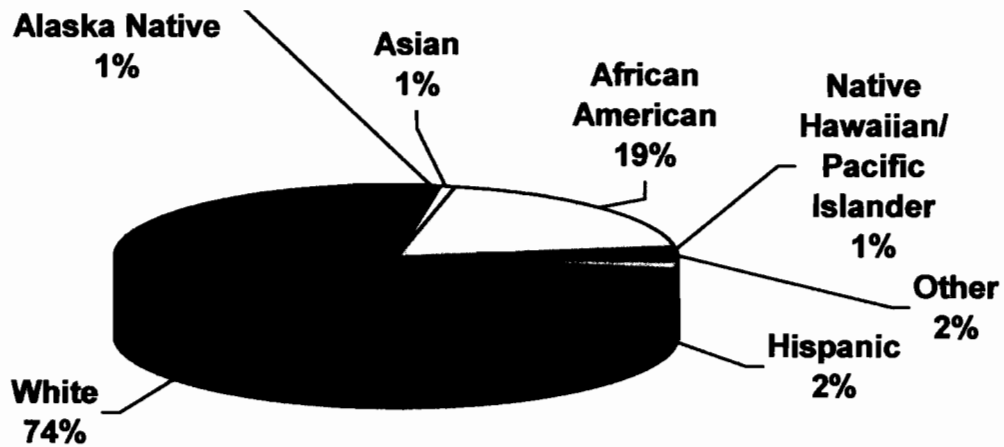
**Total Persons Served During  
Fiscal Year 2008 (7/1/07-6/30/08)                      5,872**

**Total Number of Client Contacts  
During Fiscal Year 2008                                              101,136**

<u>Male</u>	<u>Female</u>
2,521	3,351
43%	57%

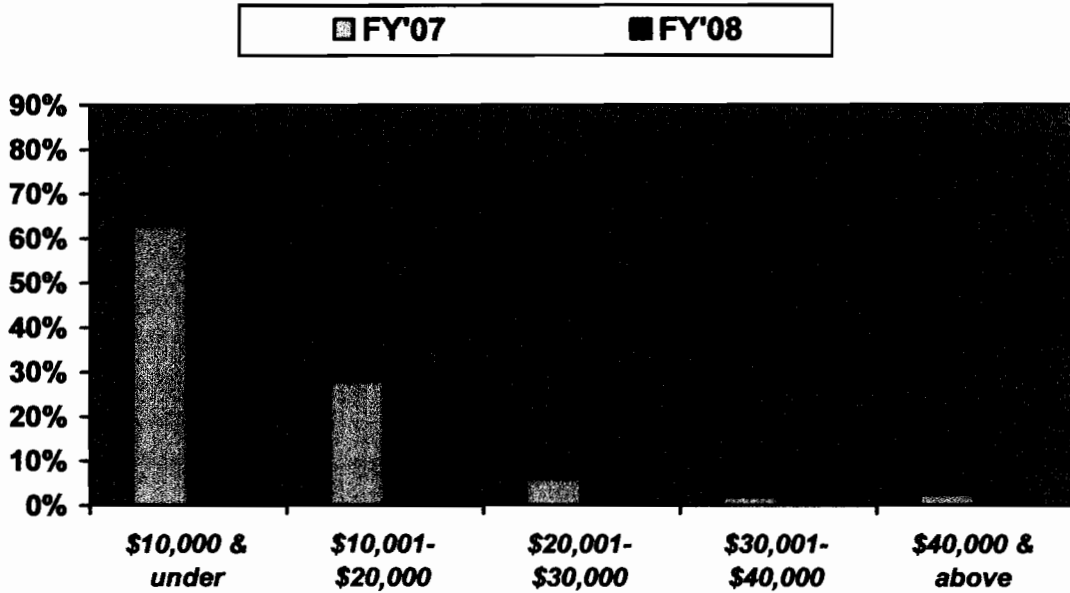
<u>Age</u>	<u>Age</u>	<u>Age</u>	<u>Age</u>
0-17	18-45	46-64	65+
1,995	2,247	1399	231
34%	38%	24%	4%

## ETHNICITY





**ANNUAL HOUSEHOLD INCOME**  
**FOR ACTIVE CLIENTS**



**PAYOR SOURCES FOR NEW CLIENTS**

	<u>FY'07</u>	<u>FY'08</u>
Private Insurance	9%	12%
Medicare	20%	05%
Medicaid	36%	38%
Self Pay	35%	45%

**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER  
SERVES 1 OUT OF EVERY 40 COUNTY RESIDENTS**

**LEXINGTON COUNTY RECREATION & AGING COMMISSION**

Budgeted Revenues and Expenditures

Fund 7620

Fiscal Year 2009-10

Revenues:			
	<b>REQUESTED Lexington County Appropriation</b>	\$ 9,339,316	
	Fees & Registrations	1,867,325	
	Other	<u>150,000</u>	
	<b>Total Revenues</b>		\$ 11,356,641
Expenditures:			
	Personnel	\$ 4,839,536	
	Maintenance	2,385,739	
	Operations	358,015	
	Programs	795,499	
	Capital	<u>955,000</u>	
	<b>Total Expenditures</b>		<u>9,333,789</u>
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>		2,022,852
Other Uses:			
	Transfers to Other Funds (i.e. Aging Fund)		(2,154,352)
	Transfers to Capital Projects Fund		<u>0</u>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Uses</b>		(131,500)
	<b>Estimated Fund Balance - Beginning of Fiscal Year</b>		<u>6,193,744</u>
	<b>Projected Fund Balance - End of Fiscal Year</b>		\$ <u><u>6,062,244</u></u>

Budgeted Revenues and Expenditures provided by Lexington County Recreation & Aging Commission.

Revenue Disbursements from Lexington County to Lexington County Recreation & Aging Commission  
FY 1994-95 through FY 2009-10

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Dispersed	Difference	
FY 1994-95	-	-	3,524,860	3,513,698	11,162	10.70
FY 1995-96	3,748,214	3,748,214	3,604,053	3,683,235	(79,182)	10.70
FY 1996-97	3,933,662	3,933,662	3,898,983	3,898,983	0	10.70
FY 1997-98	4,092,797	4,092,797	4,075,063	4,075,063	0	10.70
FY 1998-99	4,328,131	4,328,131	4,247,160	4,138,989	108,171	10.70
FY 1999-00	4,438,223	4,438,223	4,526,563	4,634,734	(108,171)	10.70
FY 2000-01	4,578,228	4,578,228	4,742,928	4,742,928	0	10.70
FY 2001-02	4,780,832	4,780,832	5,064,720	5,064,720	0	10.060
FY 2002-03	5,220,795	5,220,795	5,188,082	5,188,082	0	10.221
FY 2003-04	5,443,295	5,443,295	5,432,853	5,432,853	0	10.466
FY 2004-05	6,704,287	6,332,798	6,357,434	6,357,434	0	12.207
FY 2005-06	6,502,275	6,502,275	6,723,672	6,723,672	0	10.928
FY 2006-07	6,772,081	6,772,081	7,370,530	7,370,530	0	11.300
FY 2007-08	7,397,830	7,397,830	7,939,810	7,939,810	0	11.913
FY 2008-09	8,457,436	8,457,436	7,430,103	7,204,519	225,584	12.499
* Received and Dispersed through February 28, 2009						
<b>FY 2009-10</b>	<b>9,339,316</b>					

Lexington County Recreation & Aging Commission

563 South Lake Drive, Lexington, South Carolina 29072

803-359-4048

John J. Criscione  
Executive Director

February 20, 2009

Mrs. Katherine L. Hubbard  
County Administrator  
212 South Lake Drive  
Lexington, SC 29072

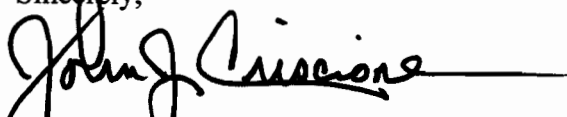
Dear Mrs. Hubbard:

Please find enclosed, our preliminary General Fund Budget for the fiscal year 2009-10. We are not asking for a millage increase other than what we would receive through the CPI (3.84%) and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,



John J. Criscione  
Executive Director



LEXINGTON COUNTY RECREATION & AGING COMMISSION  
 PRELIMINARY GENERAL FUND BUDGET  
 FISCAL YEAR 2009-2010

Revenues:

Property Taxes	\$ 9,339,316
Fees & Registrations	1,867,325
Other	<u>150,000</u>
 Total Revenues	 <u>11,356,641</u>

Expenditures:

Personnel	4,839,536
Maintenance	2,385,739
Operations	358,015
Programs	795,499
Capital	<u>955,000</u>
 Total Expenditures	 <u>9,333,789</u>

Excess Revenue Over (Under) Expenditures 2,022,852

Other Financing Sources (Uses)

Transfer To Aging Fund	<u>(2,154,352)</u>
------------------------	--------------------

Excess Revenue And Other Financing Sources  
 Over (Under) Expenditures And Other Sources (131,500)

Estimated Fund Balance - Beginning	<u>6,193,744</u>
------------------------------------	------------------

Projected Fund Balance - Ending	<u><u>\$ 6,062,244</u></u>
---------------------------------	----------------------------

LEXINGTON COUNTY RECREATION AND AGING COMMISSION  
PRELIMINARY GENERAL FUND  
FISCAL YEAR 2009-2010 BUDGET

DESCRIPTION	FY 09-10 ANNUAL BUDGET
Property Taxes	\$ 9,339,316
Interest Earned	150,000
Special Projects Income	1,817,825
Rental Income	4,500
Miscellaneous	6,000
Special Events	5,000
Registration Fees	34,000
 Total Revenues	 \$ 11,356,641
 Salaries	
Administration	\$ 835,849
Recreation	561,904
Part-Time	904,700
Maintenance	1,251,600
Fringes	1,285,483
 Total Salaries	 \$ 4,839,536
 Maintenance	
Oil & Gasoline	\$ 225,000
Repairs	184,670
Utilities	842,700
Radio Service	12,000
Materials & Supplies	672,394
Landfill Fees	12,000
Garbage Service	34,715
Pest Control	5,960
Small Tools & Equipment	12,000
Sports Field Bulbs	15,000
Port-O-Johns	7,500
Contract Labor	296,800
Tennis Court Resurfacing	65,000
 Total Maintenance	 \$ 2,385,739
 Operations	
Travel	\$ 8,575
Insurance	164,000
Office Operations	65,165
Conference Expense	13,000
Professional Training	7,375
Legal & Auditing	20,000
Medical Disbursements	750
Telephone	75,150
Facility Rent	4,000
 Total Operations	 \$ 358,015

*130-4*

LEXINGTON COUNTY RECREATION AND AGING COMMISSION  
 PRELIMINARY GENERAL FUND  
 FISCAL YEAR 2009-2010 BUDGET

DESCRIPTION	FY 09-10 ANNUAL BUDGET
Program Allowances	
Athletic Supplies	\$ 19,300
Officials	72,000
Grants	3,800
Commission Expenses	22,000
Special Events	2,000
Marketing & Promotions	7,000
	7,000
Total Program Allowances	\$ 126,100
Capital Outlay	
Equipment	\$ 250,000
Furniture & Fixtures	5,000
Vehicles	200,000
Facility Improvements	500,000
	500,000
Total Capital Outlay	\$ 955,000
Other Financing Uses	
Transfers - Aging Fund	\$ 2,154,352
Transfers - Other	
	2,154,352
Total Other Financing Uses	\$ 2,154,352
Special Projects	
Batesburg-Leesville	\$ 29,325
Lexington Leisure	90,475
Spires	8,850
Service Center South	4,000
Tri-City	83,000
Tennis Complex	147,800
Oak Grove/Pine Grove	305,949
	305,949
	\$ 669,399
Total Expenditures	\$ 11,488,141

*130-5*

**IRMO CHAPIN RECREATION COMMISSION**

Budgeted Revenues and Expenditures

Fund 7630

Fiscal Year 2009-10

Revenues:

<b>REQUESTED Lexington County Appropriation</b>	\$	<b>3,536,512</b>	
Fees, Rentals, Registrations, Grants		730,358	
Other		<u>925,708</u>	
Total Revenues			\$ 5,192,578

Expenditures:

Personnel	\$	3,201,510	
Operations		1,242,586	
Capital		<u>748,482</u>	
Total Expenditures			<u>5,192,578</u>

Excess (Deficiency) of Revenues Over Expenditures 0

Other Uses:

Transfers to Other Funds 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission  
FY 1994-95 through FY 2009-10

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Dispersed	Difference	
FY 1994-95	-	-	1,516,844	1,511,399	5,445	10.90
FY 1995-96	1,515,000	1,515,000	1,557,817	1,585,759	(27,942)	10.90
FY 1996-97	1,645,000	1,645,000	1,665,194	1,665,194	0	10.90
FY 1997-98	1,732,250	1,732,250	1,702,453	1,702,453	0	10.90
FY 1998-99	1,813,612	1,813,612	1,773,200	1,733,845	39,355	10.90
FY 1999-00	1,780,260	1,780,260	1,818,919	1,858,285	(39,366)	10.90
FY 2000-01	1,860,309	1,860,309	1,859,473	1,859,462	11	10.90
FY 2001-02	1,920,769	1,920,769	1,975,727	1,975,727	0	9.888
FY 2002-03	2,561,714	2,561,714	2,494,120	2,494,120	0	13.046
FY 2003-04	2,604,105	2,604,105	2,609,000	2,609,000	0	13.359
FY 2004-05	2,644,105	2,644,105	2,691,387	2,691,387	0	13.666
FY 2005-06	2,736,187	2,736,187	3,021,978	3,021,978	0	11.975
FY 2006-07	3,235,748	2,971,463	3,147,135	3,147,135	0	12.382
FY 2007-08	3,261,683	3,261,683	3,356,585	3,356,585	0	13.053
FY 2008-09	3,467,169	3,467,169	3,250,249	3,172,077	78,172	13.695
<b>FY 2009-10</b>	<b>3,536,512</b>					

\* Received and Dispersed through February 28, 2009



**IRMO CHAPIN  
RECREATION  
COMMISSION**

February 18, 2009

**Ms. Katherine Hubbard  
County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, South Carolina 29072**



**Commissioners**  
Thomas H. McLean, Chairman  
Scott A. Willhide, Vice Chairman  
Bruce P. Loveless, Secretary  
John A. Sowards  
Emily C. Shuman

**Re: FY 2009-2010 Budget**

Dear Ms. ~~Hubbard~~, *Katherine*

**Executive Director**  
Elizabeth Taylor

Per your request, we are enclosing our preliminary FY 09-10 budget. Note that this is an estimated budget and it is likely that some changes will be made before the budget becomes final. Currently, our budget timetable calls for a public hearing on May 20th and final adoption by the Commission on May 27, 2009. Once the budget is final we will promptly submit to it to you.

**ICRC Administration**  
5605 Bush River Road  
Columbia, SC 29212

Our preliminary budget includes total funding sources anticipated and the estimated utilization of total funding as requested. Our request assumes a 2% growth rate in the assessed value of property in our District. This amount is supported by figures provided to us by the Auditor's office. Please note that our request assumes County Council will not grant an additional amount for CPI this fiscal year. However, should this not be the case we would like to reserve the right to amend our request accordingly.

**Crooked Creek Park**  
1098 Old Lexington Hwy.  
Chapin, SC 29036

In regards to your request on the service level indicators, we are enclosing our annual report which reflects clients served, number and types of programs, and other descriptive details of our operations.

**Saluda Shoals Park**  
5605 Bush River Road  
Columbia, SC 29212

I trust that the information we are submitting is adequate until the Commission's final approval of our budget in May. Please feel free to contact me if you need additional information.

**Seven Oaks Park**  
200 Leisure Lane  
Columbia, SC 29210

Sincerely,

*Elizabeth Taylor*  
Elizabeth Taylor  
Executive Director

Enclosures

cc: Mr. John Carrigg  
Mr. Johnny Jeffcoat



**Irmo Chapin Recreation Commission  
General Fund  
Proposed Budget for Lexington County Council  
Fiscal Year 2009-2010**

DESCRIPTION	FY 2009 Approved Budget	FY 2010 Requested	Increase (Decrease)	Increase (Decrease) %
<b>REVENUE:</b>				
Local Taxes	\$ 3,467,169	\$ 3,536,512	\$ 69,343	2%
Interest Earned	55,000	55,000	0	0%
- Building Rentals	26,500	27,295	795	3%
- Outdoor Rentals	28,200	29,046	846	3%
- Fitness Fees	207,000	213,210	6,210	3%
- I.D. Card Fees	27,600	28,428	828	3%
- Donations & Grant Related Income	46,935	48,343	1,408	3%
- TR Program	24,100	24,823	723	3%
- Grants & Contracts	343,896	354,213	10,317	3%
- CLTC Income	5,000	5,000	0	0%
Miscellaneous	10,831	10,831	0	0%
Transfer from Fund 20 (health Insurance)	58,388	58,388	0	0%
Transfer from SS Foundation	115,000	60,000	(55,000)	-48%
Employee Insurance Withholdings	93,689	93,689	0	0%
Transfer from Special Revenue	347,800	347,800	0	0%
Transfer from Previous year FB	745,479	300,000	(445,479)	-60%
<b>TOTAL REVENUE</b>	<b>5,602,587</b>	<b>5,192,578</b>	<b>(410,009)</b>	<b>-7%</b>
<b>EXPENDITURES:</b>				
Salaries	\$ 2,127,664	\$ 2,127,664	\$ 0	0%
Part Time Wages	203,082	203,082	0	0%
Fringe Benefits	471,179	471,179	0	0%
Health Insurance Costs	399,585	399,585	0	0%
Professional Development	63,467	63,467	0	0%
Staff Travel	10,516	10,516	0	0%
Office Operations	20,373	20,984	611	3%
I.D System Operations	6,185	6,371	186	3%
Data Processing Operations	34,849	35,894	1,045	3%
Office Equipment Maintenance	11,387	11,729	342	3%
Printing/Advertising	11,661	12,011	350	3%
Marketing	219,200	227,042	7,842	4%
Telephone & Cable	65,188	67,144	1,956	3%
Professional Services	45,805	47,179	1,374	3%
Facility Maintenance	187,221	192,838	5,617	3%
Fitness Equipment Maintenance	8,500	8,755	255	3%
Fuel And Lubricants	36,197	37,283	1,086	3%
Vehicle Maintenance	18,740	19,302	562	3%
Park Equipment Maintenance	17,200	17,716	516	3%
Utilities	203,000	209,090	6,090	3%
Insurance	80,000	82,400	2,400	3%
Special Events	7,600	7,828	228	3%
Sundry Supplies	9,213	9,489	276	3%
Intergenerational Programs	1,220	1,257	37	3%
Meal Costs	48,000	49,440	1,440	3%
GRI Expenses	10,000	10,300	300	3%
TR Related Expenditures	18,400	18,952	552	3%
Foundation Expenses	5,000	5,150	150	3%
Miscellaneous Expenditures	15,000	15,450	450	3%
- Capital Outlay	1,172,155	748,482	(423,673)	-36%
Contingency	75,000	55,000	(20,000)	-27%
<b>TOTAL EXPENDITURES</b>	<b>5,602,587</b>	<b>5,192,578</b>	<b>(410,009)</b>	<b>-7%</b>
<b>Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

131-3

**MIDLANDS TECHNICAL COLLEGE**

Budgeted Revenues and Expenditures

Fund 7650

Fiscal Year 2009-10

Revenues:

Student Tuition & Fees	\$ 36,814,786	
State Appropriations	15,597,260	
<b>REQUESTED Lexington County Appropriation*</b>	<b>3,950,512</b>	
Richland County Appropriation	6,055,803	
Fairfield County Appropriation	118,872	
Auxiliary Enterprises, Other	10,599,167	
Restricted Revenues (Federal and State Grants, Student Financial Aid, Other)	<u>26,907,551</u>	
<b>Total Revenues</b>		<b>\$ 100,043,951</b>

Expenditures:

Instruction / Academic Support	40,752,433	
Student Support Services	9,314,842	
Plant Operations	9,834,487	
Institutional Support	4,908,997	
Auxiliary Enterprises	6,977,694	
Restricted Disbursements (Federal and State Grants, Student Financial Aid, Other)	<u>26,907,551</u>	
<b>Total Expenditures</b>		<b><u>98,696,004</u></b>

Excess (Deficiency) of Revenues Over Expenditures 1,347,947

Other Uses:

Transfers (Capital) 1,347,947

Excess (Deficiency) of Revenues Over Expenditures and  
Other Uses 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

\* Includes \$1,229,110 for Capital Fund 7652.

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College  
FY 1994-95 through FY 2009-10

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Dispersed	Difference	
FY 1994-95	1,328,860	1,328,860	1,406,402	1,400,076	6,326	3.00
FY 1995-96	1,481,395	1,481,395	1,451,613	1,481,546	(29,933)	3.00
FY 1996-97	1,511,707	1,511,707	1,556,719	1,511,707	45,012	3.00
FY 1997-98	1,605,221	1,605,221	1,624,693	1,605,221	19,472	3.00
FY 1998-99	1,708,570	1,708,570	1,692,711	1,650,034	42,677	3.00
FY 1999-00	1,746,808	1,746,808	1,786,474	1,805,344	(18,870)	3.00
FY 2000-01	1,852,281	1,852,281	1,858,789	1,866,266	(7,477)	3.00
FY 2001-02	2,027,666	2,027,666	1,979,824	2,027,666	(47,842)	2.792
FY 2002-03	2,200,556	2,200,556	2,186,699	2,200,556	(13,857)	3.137
FY 2003-04	2,198,364	2,198,364	2,301,235	2,198,365	102,870	3.212
FY 2004-05	2,324,164	2,324,164	2,407,884	2,324,164	83,720	3.286
FY 2005-06	2,384,944	2,384,944	2,562,561	2,384,974	177,587	2.924
FY 2006-07	2,455,176	2,455,176	2,785,364	2,455,176	330,188	3.023
FY 2007-08	2,540,753	2,540,753	2,856,103	2,540,753	315,350	3.023
FY 2008-09	2,629,201	2,629,201	2,544,676	2,461,570	83,106	3.023
<b>FY 2009-10</b>	<b>2,721,402</b>					

\* Received and Dispersed through February 28, 2009

**MIDLANDS TECHNICAL COLLEGE**

Capital Budget

Budgeted Revenues and Expenditures

Fund 7652

Fiscal Year 2009-10

Lexington County's Appropriation request for Capital Projects of Midlands Technical College include:  
 Library Renovations, totaling \$2,716,559 to be paid in five annual increments of \$304,000, \$304,000, \$504,000, \$750,000 and \$854,559 beginning in FY 2006-07 and ending in FY 2010-2011.  
 Debt Service, .5 mill approved in FY 2006 for Batesburg-Leesville and Harbison classroom projects.  
 Money should be disbursed in a lump sum in June 2010.

Revenues:

<b>REQUESTED Lexington County Appropriation - Capital</b>	<b>\$ 750,000</b>	
<b>REQUESTED Lexington County Appropriation - Debt Service</b>	<b>479,110</b>	
Total Revenues	<u>1,229,110</u>	\$ 1,229,110

Expenditures:

Library Renovation	750,000	
Debt Service - B/L & Harbison Classroom Projects (Estimate)	<u>479,110</u>	
Total Expenditures		<u>1,229,110</u>

Excess (Deficiency) of Revenues Over Expenditures 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College - Capital Budget  
 FY 1995-96 through FY 2009-10

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Dispersed	Difference	
FY 1995-96	171,000	171,000	171,000	171,000	0	
FY 1996-97	171,000	171,000	171,000	171,000	0	
FY 1997-98	171,000	171,000	171,000	171,000	0	
FY 1998-99	475,000	475,000	475,000	475,000	0	
FY 1999-00	489,250	489,250	497,569	489,250	8,319	1.00
FY 2000-01	494,000	494,000	599,110	494,000	105,110	1.00
FY 2001-02	520,000	520,000	631,315	520,000	111,315	0.931
FY 2002-03	661,600	661,600	647,768	661,600	(13,832)	0.946
FY 2003-04	665,000	665,000	672,245	665,000	7,245	0.969
FY 2004-05	677,000	677,000	705,308	677,000	28,308	0.991
FY 2005-06	691,000	1,070,040	1,128,876	1,090,970	37,906	1.382
FY 2006-07	1,105,000	1,105,000	1,274,637	1,105,000	169,637	1.429
FY 2007-08	1,121,635	1,121,635	1,308,430	1,121,635	186,795	1.429
FY 2008-09	1,144,688	1,144,688	1,194,680	1,144,688	49,992	1.429
* Received and Dispersed through February 28, 2009						
<b>FY 2009-10</b>	<b>1,229,110</b>					

**MIDLANDS TECHNICAL COLLEGE**  
**Budget Request**  
**Fiscal Year 2009-10**  
**Richland-Lexington Counties, South Carolina**

Midlands Technical College is pleased to submit its budget request for fiscal year 2009-10. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

Midlands Technical College receives funding from Richland and Lexington Counties for facilities and operations under South Carolina Article 1730 to Chapter 53, Title 59, of the Code of Law, 1989. Facilities and Operations funding consists of funds for utilities, security, housekeeping, transportation, non-personnel insurance, maintenance, and repair of buildings and grounds, building alterations and modifications and construction of new facilities, as well as funds for college personnel associated with these activities. The funding responsibility is based on a population distribution and is split 40% Lexington County and 60% Richland County based on the census done in 2000.

Pages 2-4 represent the college's 2009-10 operating budget request. Page 5 is the college's 10-year capital plan.

Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2009-10 is shown below.

<b><u>Lexington County</u></b>	<b><u>2009-10</u></b>
Operating Budget	\$2,721,402
Capital Budget	\$ 750,000 *
Debt Service	0.5 Mil ***
<b><u>Richland County</u></b>	<b><u>2009-10</u></b>
Operating Budget	\$4,082,103
Capital Budget	1 Mil **
Debt Service	0.5 Mil ***

\* \$750,000 is for Major Building Renovation Projects.

\*\* For 2009-10, \$1,122,000 will be designated. Any undesignated funds will be escrowed for future projects.

\*\*\* For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator)

## MIDLANDS TECHNICAL COLLEGE

### Plant Operations Budget FY 2009-2010

**Facilities and Operations Funding Requirements:** The college's total FY 2008-09 Facilities and Operations Budget is shown below (excluding capital):

	<b>FY 08-09</b>	<b>FY 09-10</b>
UTILITIES	1,734,567	1,938,064
HOUSEKEEPING/GROUNDS	1,546,528	1,600,242
GENERAL MAINTENANCE	1,195,164	1,102,151
SECURITY	814,727	978,245
MAJOR REPAIRS/CONSTRUCTION	540,000	500,000
ADMINISTRATION	529,215	496,886
INSURANCE	117,802	104,317
TRANSPORTATION	85,000	83,600
RENOVATION PROJECTS	10,000	0
<b>TOTAL</b>	<b>6,573,003</b>	<b>6,803,505</b>

**FY 2009-10  
COUNTY BUDGET**

	<b>FY 08-09</b>	<b>FY 09-10</b>
<b>UTILITIES</b>	<b>1,734,567</b>	<b>1,938,064</b>
<b>HOUSEKEEPING/GROUNDS</b>		
Salaries - Permanent	431,136	433,587
Staff Benefits - Permanent	150,897	151,755
Salaries - Temporary	15,000	5,000
Contract Labor	806,015	886,500
Supplies (Housekeeping)	100,000	90,000
Supplies (Grounds)	25,000	30,000
Uniforms	980	900
Equipment	17,500	2,500
<b>Total Housekeeping/Grounds</b>	<b>1,546,528</b>	<b>1,600,242</b>
<b>GENERAL MAINTENANCE</b>		
Salaries - Permanent	506,665	467,330
Salaries - Temporary	15,000	10,000
Staff Benefits	177,333	163,565
Rentals: Uniforms	3,920	3,600
Painting	10,000	0
Elect./Mech. Systems Repairs	15,000	0
Flooring/Carpeting	15,000	0
General Repair/Maintenance	287,246	297,656
Professional Services	15,000	5,000
Supplies	150,000	155,000
<b>Total General Maintenance</b>	<b>1,195,164</b>	<b>1,102,151</b>
<b>SECURITY</b>		
Salaries - Permanent	204,519	256,175
Staff Benefits - Permanent	81,808	102,470
Contract Security	520,400	611,600
Supplies	8,000	8,000
<b>Total Security</b>	<b>814,727</b>	<b>978,245</b>

**MAJOR REPAIRS/CONSTRUCTION**

General Alterations/Repairs	200,000	200,000
Roof Repairs - Collegewide (Plant)	200,000	100,000
Mech Systems	140,000	200,000

**Total Major Repairs/Construction**

**540,000**      **500,000**

**ADMINISTRATION**

Salaries - Permanent	381,990	362,138
Staff Benefits	133,696	126,748
Training	6,000	0
Travel	2,000	1,500
Office Support	5,529	6,500

**Total Administration**

**529,215**      **496,886**

**INSURANCE**

Buildings and Contents	89,137	80,585
Motor Vehicles	28,665	23,732

**Total Insurance**

**117,802**      **104,317**

**TRANSPORTATION**

Motor Vehicle Supplies/Repair	49,000	65,600
Vehicle Replacement	36,000	18,000

**Total Transportation**

**85,000**      **83,600**

**RENOVATION PROJECTS**

ADA Projects	10,000	0
--------------	--------	---

**Total Renovation Projects**

**10,000**      **0**

**TOTAL**

**6,573,003**      **6,803,505**

MIDLANDS TECHNICAL COLLEGE MAJOR CAPITAL NEEDS CASH FLOW												
BY SOURCE OF FUNDS	thru 08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	TOTAL	PROJ. TOTAL
1 NE CRENG FACILITY												
2 STATE FUNDS	\$ 1,000,000		\$ 18,000,000								\$ 19,000,000	
3 RICHLAND COUNTY	\$ 2,280,000										\$ 2,280,000	
4 LEXINGTON COUNTY	\$ 1,520,000										\$ 1,520,000	
5 COLLEGE FUNDS	\$ 5,300,000										\$ 5,300,000	\$ 28,100,000
6 LEX. HALL ADDITION												
7 STATE FUNDS-ALLIED HEALTH	\$ 2,322,976										\$ 2,322,976	
8 COLLEGE FUNDS	\$ 427,024										\$ 427,024	\$ 2,750,000
9 LIBRARY REPLACEMENT (BELTLINE)												
10 COLLEGE FUNDS				\$ 1,532,433							\$ 1,532,433	
11 RICHLAND COUNTY	\$ 1,668,000		\$ 1,214,489	\$ 1,167,911							\$ 5,172,400	
12 LEXINGTON COUNTY	\$ 1,112,000		\$ 854,559	\$ 778,608							\$ 3,495,167	\$ 10,200,000
13 LIBRARY RENOVATIONS (AIRPORT)												
14 RICHLAND COUNTY					\$ 1,291,582	\$ 208,418					\$ 1,500,000	
15 LEXINGTON COUNTY					\$ 861,056	\$ 138,946					\$ 1,000,000	\$ 2,500,000
16 BC LET RENOVATION												
17 STATE FUNDS-CIB				\$ 16,600,000							\$ 16,600,000	\$ 16,600,000
18 BC WRI RENOVATION												
19 STATE FUNDS-CIB					\$ 16,600,000						\$ 16,600,000	\$ 16,600,000
20 NE CLASS RM/ADMIN FACILITY												
21 RICHLAND COUNTY						\$ 799,582					\$ 799,582	
22 LEXINGTON COUNTY						\$ 533,056					\$ 533,056	
23 STATE FUNDS-CIB						\$ 14,667,363					\$ 14,667,363	\$ 16,000,000
24 PLANT PROJECTS*												
25 COUNTY PLANT FUNDS			\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,000,000	\$ 5,300,000
26 COLLEGE FUNDS			\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,800,000	\$ 7,100,000
27 MAJOR BUILDING RENOVATION												
28 RICHLAND COUNTY							\$ 1,314,602	\$ 1,340,894	\$ 1,367,712	\$ 1,395,066	\$ 5,418,274	
29 LEXINGTON COUNTY							\$ 925,002	\$ 943,502	\$ 962,372	\$ 981,619	\$ 3,812,495	\$ 9,230,770
30 COUNTY DEBT SERVICE												
31 RICH COUNTY HALF MIL - DEBT SERVICE			\$ 671,058	\$ 684,479	\$ 698,169	\$ 712,132	\$ 726,375	\$ 740,902	\$ 755,720	\$ 770,835	\$ 6,417,570	
32 LEX COUNTY HALF MIL - DEBT SERVICE			\$ 488,693	\$ 498,466	\$ 508,436	\$ 518,604	\$ 528,977	\$ 539,556	\$ 550,347	\$ 561,354	\$ 4,673,543	\$ 11,091,113
33 TOTAL ALL SOURCES	\$ 15,630,000		\$ 22,028,799	\$ 22,061,898	\$ 20,759,241	\$ 18,378,100	\$ 4,294,955	\$ 4,364,854	\$ 4,436,181	\$ 4,508,874	\$ 120,171,883	\$ 120,171,883
34 TOTAL BY SOURCE (PER YEAR)	08/09		10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	TOTAL	
35 RICHLAND COUNTY	\$ 3,948,000		\$ 1,214,489	\$ 1,167,911	\$ 1,291,582	\$ 1,008,000	\$ 1,314,602	\$ 1,340,894	\$ 1,367,712	\$ 1,395,066	\$ 15,170,266	
36 LEXINGTON COUNTY	\$ 2,632,000		\$ 854,559	\$ 778,608	\$ 861,056	\$ 672,000	\$ 925,002	\$ 943,502	\$ 962,372	\$ 981,619	\$ 10,360,717	
37 STATE FUNDS - CIB	\$ 3,322,976		\$ 18,000,000	\$ 16,600,000	\$ 16,600,000	\$ 14,667,363					\$ 69,190,339	
38 COLLEGE FUNDS	\$ 6,727,024		\$ 200,000	\$ 1,732,433	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 9,059,457	
39 COLLEGE FUNDS (BONDS)												
40 RICH COUNTY HALF MIL - DEBT SERVICE			\$ 671,058	\$ 684,479	\$ 698,169	\$ 712,132	\$ 726,375	\$ 740,902	\$ 755,720	\$ 770,835	\$ 6,417,570	
41 LEX COUNTY HALF MIL - DEBT SERVICE			\$ 488,693	\$ 498,466	\$ 508,436	\$ 518,604	\$ 528,977	\$ 539,556	\$ 550,347	\$ 561,354	\$ 4,673,543	
42 COUNTY PLANT FUNDS			\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 5,300,000	
43 TOTAL ALL SOURCES	\$ 15,630,000		\$ 22,028,799	\$ 22,061,898	\$ 20,759,241	\$ 18,378,100	\$ 4,294,955	\$ 4,364,854	\$ 4,436,181	\$ 4,508,874	\$ 120,171,883	
44 RICHLAND COUNTY EST. VALUE OF MIL	\$ 1,290,000		\$ 1,342,116	\$ 1,368,998	\$ 1,396,337	\$ 1,424,264	\$ 1,452,750	\$ 1,481,805	\$ 1,511,441	\$ 1,541,669		
45 LEXINGTON COUNTY EST. VALUE OF MIL	\$ 839,432		\$ 977,385	\$ 996,933	\$ 1,016,871	\$ 1,037,209	\$ 1,057,953	\$ 1,079,112	\$ 1,100,894	\$ 1,122,708		
46 RC EST. HALF MIL FOR DEBT SERVICE	\$ 845,000		\$ 671,058	\$ 684,479	\$ 698,169	\$ 712,132	\$ 726,375	\$ 740,902	\$ 755,720	\$ 770,835		
47 LC EST. HALF MIL FOR DEBT SERVICE	\$ 468,716		\$ 488,693	\$ 498,466	\$ 508,436	\$ 518,604	\$ 528,977	\$ 539,556	\$ 550,347	\$ 561,354		
48	08/09		10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18		
49 EST. RICHLAND MILS REQUIRED			1.4	1.4	1.4	1.2	1.4	1.4	1.4	1.4		
50 EST. LEXINGTON MILS REQUIRED			1.4	1.3	1.3	1.1	1.4	1.4	1.4	1.4		

\* SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE

132-7



**Midlands Technical College  
Budgeted Revenues, Disbursements and Transfers  
Fiscal Year 2009-2010  
Lexington County Council**

**REVENUES**

Unrestricted		
Student Tuition and Fees	\$	36,814,786
Government		
State	\$	15,597,260
County		
Lexington	\$	3,950,512
Richland	\$	6,055,803
Fairfield	\$	118,872
Auxiliary Enterprises	\$	7,956,278
Other	\$	2,642,889
<b>TOTAL</b>	<b>\$</b>	<b>73,136,400</b>
Restricted		
Federal Grants	\$	4,624,544
Student Financial Aid	\$	20,845,492
State Grants	\$	1,277,909
Other	\$	159,606
<b>TOTAL*</b>	<b>\$</b>	<b>26,907,551</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>100,043,951</b>

**DISBURSEMENTS AND TRANSFERS**

**Disbursements**

Unrestricted		
Instruction/Academic Support	\$	40,752,433
Student Support Services	\$	9,314,842
Plant Operations	\$	9,834,487
Institutional Support	\$	4,908,997
Auxiliary Enterprises	\$	6,977,694
<b>TOTAL</b>	<b>\$</b>	<b>71,788,453</b>
Restricted		
<b>TOTAL*</b>	<b>\$</b>	<b>26,907,551</b>
<b>Transfers (Capital)</b>		
<b>TOTAL</b>	<b>\$</b>	<b>1,347,947</b>
<b>TOTAL DISBURSEMENTS AND TRANSFERS</b>	<b>\$</b>	<b>100,043,951</b>

\*Restricted revenues and disbursements are the same amount and must balance.

2009-10 Projected Enrollment  
28,015 Annual Credit Headcount  
27,000 Annual Continuing Education Headcount

Estimated Fund Balance - Beginning of Fiscal Year \$5,029,545  
Projected Fund Balance - End of Fiscal Year \$5,049,160

**RIVERBANKS ZOOLOGICAL PARK & BOTANICAL GARDEN**

Budgeted Revenues and Expenditures

Fund 7680

Fiscal Year 2009-10

Revenues:

Earned Revenues	\$ 5,664,702
<b>REQUESTED Lexington County Appropriation</b>	<b>1,102,733</b>
Richland County Appropriation	1,939,630
State Funding	0
Accommodations Tax	250,000
<b>Total Revenues</b>	<b>\$ 8,957,065</b>

Expenditures:

Administrative	\$ 1,188,715
Animal Care	2,990,886
Education	187,696
Botanical	748,501
Facility Management	788,992
Public Relations & Marketing	880,394
Visitor Services	1,306,432
Utilities	826,449
<b>Total Expenditures</b>	<b>8,918,065</b>

Excess (Deficiency) of Revenues Over Expenditures 39,000

Other Uses:

Transfer to Special Revenue Fund 39,000

Excess (Deficiency) of Revenues Over Expenditures and Other Uses 0

Estimated Fund Balance - Beginning of Fiscal Year 1,468,434

Projected Fund Balance - End of Fiscal Year 1,468,434

\* Fund Balance consists of Reserves for Operations (necessary when inclement weather conditions negatively affect attendance and revenues) and Reserves for Major Repairs.

Budgeted Revenues and Expenditures provided by Riverbanks Zoological Park & Botanical Garden.

Revenue Disbursements from Lexington and Richland Counties to Riverbanks Zoological Park  
FY 1994-95 through FY 2009-10

	BUDGET		Lexington County			Millage	Richland County		
	Requested	Approved	Received	Dispersed	Difference		Requested	Actual	Millage
FY 1994-95	492,373	492,373	545,281	543,304	1,977	1.20	666,000	666,000	1.00
FY 1995-96	492,373	492,373	558,674	527,496	31,178	1.20	666,000	666,000	0.80
FY 1996-97	542,000	542,000	626,625	542,000	84,625	1.20	999,000	999,000	1.00
FY 1997-98	542,000	542,000	629,245	542,000	87,245	1.20	999,000	999,000	1.30
FY 1998-99	615,600	615,600	657,618	615,600	42,018	1.20	999,000	999,000	1.30
FY 1999-00	666,540	666,540	696,625	666,540	30,085	1.20	1,108,121	1,108,121	1.20
FY 2000-01	699,868	699,868	731,070	705,462	25,608	1.20	1,305,928	1,305,928	1.20
FY 2001-02	718,764	718,764	777,742	718,764	58,978	1.113	1,300,837	1,300,837	1.30
FY 2002-03	740,327	740,327	795,693	740,326	55,367	1.131	1,381,424	1,381,424	1.30
FY 2003-04	762,537	762,537	828,296	762,537	65,759	1.158	1,422,867	1,422,867	1.40
FY 2004-05	790,000	790,000	871,506	790,000	81,506	1.185	1,423,000	1,423,000	1.40
FY 2005-06	868,014	868,014	939,922	868,014	71,908	1.052	1,545,509	1,545,509	1.30
FY 2006-07	1,026,362	1,026,362	845,184	927,810	(82,626)	1.088	1,423,000	1,423,000	1.30
*There was an additional dispersement of \$128,836 from the fund balance for a tram purchase.									
FY 2007-08	924,800	924,800	1,021,012	924,800	96,212	1.088	1,646,618	1,646,618	1.30
FY 2008-09	950,694	950,694	889,494	857,371	32,123	1.088	1,692,724	1,867,723	1.30
* Received and Dispersed through February 28, 2009									
<b>FY 2009-10</b>	<b>1,102,733</b>						<b>1,939,630</b>		<b>1.30</b>

**RIVERBANKS ZOOLOGICAL PARK  
AND BOTANICAL GARDEN**

**PRELIMINARY 2009-10 GENERAL FUND BUDGET**

**Approved by Riverbanks Park Commission  
February 19, 2009**

**AMENDED MARCH 4, 2009**

## TABLE OF CONTENTS

Budget Summary - Exhibit A	Page 1
Funding Request - Lexington and Richland Counties - Exhibit B	Page 2
Revenues Summary - Schedule 1	Page 3
Attendance and Admissions Revenue - Schedule 2	Page 4
Other Revenues - Schedule 3	Page 5
Expenditures Summary - Schedule 4	Page 6
Division Budgets:	
Administrative - Schedule 5	Page 7
Animal Care - Schedule 6	Page 8
Education - Schedule 7	Page 9
Botanical - Schedule 8	Page 10
Facilities Management - Schedule 9	Page 11
Public Relations & Marketing - Schedule 10	Page 12
Visitor Services - Schedule 11	Page 13
Utilities - Schedule 12	Page 14

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET

EXHIBIT A

Fiscal Year 2009-10

BUDGET SUMMARY

AMENDED MARCH 4, 2009

	FY 2006-07 Actual	FY 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
<b>REVENUES:</b>				
Earned Revenues - Schedule 1	\$5,798,052	\$5,830,405	\$5,930,605	\$5,664,702
Governmental Support - Schedule 1	<u>3,233,809</u>	<u>2,959,359</u>	<u>3,068,417</u>	<u>3,292,363</u>
Total Revenues	<u>9,031,861</u>	<u>8,789,764</u>	<u>8,999,022</u>	<u>8,957,065</u>
<b>EXPENDITURES:</b>				
Administrative Division - Schedule 5	1,277,462	1,232,419	1,393,889	1,188,715
Animal Care Division - Schedule 6	2,495,209	2,785,028	2,876,642	2,990,886
Education Division - Schedule 7	146,354	156,305	181,580	187,696
Botanical Division - Schedule 8	711,589	749,104	768,800	748,501
Facility Management Division - Schedule 9	722,704	794,969	792,043	788,992
Public Relations & Marketing Division - Schedule 10	893,341	862,009	860,766	880,394
Visitor Services Division - Schedule 11	1,634,362	1,259,429	1,279,822	1,306,432
Utilities - Schedule 12	899,518	836,433	806,500	826,449
Other Financing Uses - Oper. Trans. to Special Rev. Fund	<u>37,939</u>	<u>39,920</u>	<u>39,000</u>	<u>39,000</u>
Total Expenditures	<u>8,418,478</u>	<u>8,715,616</u>	<u>8,999,022</u>	<u>8,957,066</u>
<b>SURPLUS OR (DEFICIT)</b>	613,383	74,148	0	(0)
<b>Fund Balance - Beginning</b>	<u>780,903</u>	<u>1,394,286</u>	<u>1,468,434</u>	<u>1,468,434</u>
<b>Fund Balance - Ending</b>	<u>1,394,286</u>	<u>1,468,434</u>	<u>1,468,434</u>	<u>1,468,434</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**EXHIBIT B**

Fiscal Year 2009-10

**FUNDING REQUEST - Lexington and Richland Counties**

<b>AMENDED MARCH 4, 2009</b>		<b>F/Y 2006-07 Actual</b>	<b>F/Y 2007-08 Actual</b>	<b>Amended 2008-09 Budget</b>	<b>Preliminary 2009-10 Budget</b>
Lexington County		\$897,526	\$924,800	\$950,894	\$1,102,733
Richland County		<u>1,598,056</u>	<u>1,646,618</u>	<u>1,867,723</u>	<u>1,939,630</u>
Total Funding Request		<u>2,495,582</u>	<u>2,571,418</u>	<u>2,818,417</u>	<u>3,042,363</u>
Millage:	Lexington	1.088	1.088	1.088	1.088
	Richland	1.30	1.30	1.30	1.30

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**SCHEDULE 1**

Fiscal Year 2009-10

**REVENUES SUMMARY**

<b>AMENDED MARCH 4, 2009</b>	<b>F/Y 2006-07 Actual</b>	<b>F/Y 2007-08 Actual</b>	<b>Amended 2008-09 Budget</b>	<b>Preliminary 2009-10 Budget</b>
<b>EARNED REVENUES:</b>				
General Admissions Revenue	\$3,020,478	\$2,913,243	\$2,917,636	\$2,872,202
Concession Fees - Retail Food and Gift Sales	778,527	848,865	847,000	847,000
Riverbanks Society Operating Contributions	1,000,000	1,000,000	1,000,000	1,000,000
Other Revenue - Schedule 3	<u>1,001,047</u>	<u>1,068,297</u>	<u>1,165,969</u>	<u>945,500</u>
Total Earned Revenue	5,798,052	5,830,405	5,930,605	5,664,702
<b>GOVERNMENTAL SUPPORT</b>				
County Funding - Exhibit B	2,495,582	2,571,418	2,818,417	3,042,363
Supplemental Funding-Trams - Richland; Lexington & City	383,836	0	0	0
State Funding	166,191	166,191	0	0
Accommodations & Hospitality Taxes	<u>188,200</u>	<u>221,750</u>	<u>250,000</u>	<u>250,000</u>
Total Governmental Support	<u>3,233,809</u>	<u>2,959,359</u>	<u>3,068,417</u>	<u>3,292,363</u>
<b>TOTAL REVENUES</b>	<u>9,031,861</u>	<u>8,789,764</u>	<u>8,999,022</u>	<u>8,957,065</u>

Admissions Revenue for 2009-10 is based on 900,000 total visitors (including Lights and Boo)

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO - GENERAL FUND BUDGET**

**Schedule 2**

Fiscal Year 2009-10

**ATTENDANCE AND ADMISSIONS  
REVENUE PROJECTION**

<u>Admission Category:</u>	<u>Actual Cal. Yr. 2007 Attendance</u>	<u>Actual Cal. Yr. 2008 Attendance</u>	<u>Projected FY 2009-10 Attendance</u>	<u>Admission Fees</u>	<u>Projected Adm. Rev. 2009-10</u>
<b>REGULAR ATTENDANCE:</b>					
Adults	168,544	163,376	159,966	9.75	\$1,559,868
Children	74,297	72,113	70,617	7.25	511,972
Discount Adults	5,080	5,939	5,816	8.75	50,888
Discount Children	1,879	2,204	2,158	6.75	14,568
Senior Citizens	13,223	13,298	13,022	8.75	113,943
Military	19,964	22,493	22,026	8.75	192,730
Group - Adults	36,399	28,013	27,432	8.00	219,454
Group - Children	54,832	50,404	49,358	6.00	296,156
Children Under Three	61,354	63,334	62,020	0.00	0
Society	297,059	321,786	315,110	0.00	0
Free School Groups-Rich/Lex Counties	31,471	30,833	30,193	0.00	0
Other-Comp., Promo., Free Fridays, etc.	<u>33,197</u>	<u>41,401</u>	<u>40,542</u>	<u>0.00</u>	<u>0</u>
<b>TOTAL REGULAR ATTEND. AND REVENUE</b>	<b><u>797,289</u></b>	<b><u>815,194</u></b>	<b><u>798,281</u></b>		<b>2,959,580</b>
Less Admissions Tax					<b><u>(87,378)</u></b>
<b>PROJECTED REGULAR ADMISSIONS REVENUE</b>					<b><u>2,872,202</u></b>
<b>LIGHTS ATTENDANCE AND REVENUE:</b>					
Adults	26,992	26,748	26,193	8.00	209,550
Children	7,394	6,567	6,431	6.00	38,591
Society	32,999	27,810	27,233	0.00	0
Other Complimentary	<u>5,845</u>	<u>8,565</u>	<u>8,387</u>	<u>0.00</u>	<u>0</u>
<b>TOTAL LIGHTS ATTENDANCE &amp; REVENUE</b>	<b><u>73,230</u></b>	<b><u>69,690</u></b>	<b><u>68,244</u></b>		<b>248,141</b>
Less Admissions Tax					<b><u>(11,818)</u></b>
<b>PROJECTED LIGHTS ADMISSIONS REVENUE</b>					<b><u>236,325</u></b>
<b>BOO AT THE ZOO ATTENDANCE AND REVENUE:</b>					
Members	8,912	8,676	8,496	6.00	50,982
Non-members	<u>7,391</u>	<u>7,503</u>	<u>7,347</u>	<u>8.00</u>	<u>58,785</u>
<b>TOTAL BOO ATTENDANCE &amp; REVENUE</b>	<b><u>16,303</u></b>	<b><u>16,179</u></b>	<b><u>15,843</u></b>		<b>109,767</b>
Less Admissions Tax					<b><u>(5,227)</u></b>
<b>PROJECTED BOO ADMISSIONS REVENUE</b>					<b><u>104,540</u></b>
<b>CORPORATE GROUP SALES ATTENDANCE AND REVENUE:</b>					
Adults		13,497	13,217	8.00	105,742
Children	Included Above	<u>4,508</u>	<u>4,414</u>	<u>6.00</u>	<u>26,493</u>
<b>TOTAL CORPORATE ATTEND. AND REV.</b>	<b>0</b>	<b><u>18,005</u></b>	<b><u>17,631</u></b>		<b>132,235</b>
Less Admissions Tax					<b><u>(3,904)</u></b>
<b>PROJECTED CORPORATE ADMISSIONS REVENUE</b>					<b><u>128,331</u></b>
<b>GRAND TOTAL ATTENDANCE AND REVENUE</b>	<b><u>886,832</u></b>	<b><u>919,068</u></b>	<b><u>900,000</u></b>		<b><u>3,341,397</u></b>



**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
SUPPLEMENTAL SCHEDULE**

**SCHEDULE 3**

Fiscal Year 2009-10

**OTHER REVENUES**

<b>AMENDED MARCH 4, 2009</b>	<b>F/Y 2006-07 Actual</b>	<b>F/Y 2007-08 Actual</b>	<b>Amended 2008-09 Budget</b>	<b>Preliminary 2009-10 Budget</b>
<b>DESCRIPTION:</b>				
Donations and Grant Revenue	\$61,287	\$247,058	\$9,650	\$0
Riverbanks Society Capital Support	87,534	9,500	213,800	0
Interest Earnings	34,036	40,128	20,000	25,000
Promotional and Sponsorship Revenue	54,315	15,927	22,000	25,000
Corporate Group Sales & Facility Rental Revenue	275,877	263,083	275,632	260,000
Classes and Programs - Net Income	148,077	122,330	120,000	120,000
Net Income - Profit Centers (Giraffe Feeding, Lorikeet, etc.)	315,141	350,563	500,887	510,000
Miscellaneous Revenue	<u>24,980</u>	<u>19,708</u>	<u>4,000</u>	<u>5,500</u>
<b>TOTAL OTHER REVENUE - TO SCHEDULE 1</b>	<u><b>1,001,047</b></u>	<u><b>1,068,297</b></u>	<u><b>1,165,969</b></u>	<u><b>945,500</b></u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**SCHEDULE 4**

Fiscal Year 2009-10

**EXPENDITURES SUMMARY**

**AMENDED MARCH 4, 2009**

DIVISION:	Personal Services	Departmental Supplies	Other Expend.	Major Repairs & Renovations	Capital Items	Total Budget
Administrative	656,473	16,532	515,709	0	0	1,188,715
Animal Care	2,194,218	164,471	632,197	0	0	2,990,886
Education	182,845	14,057	10,794	0	0	187,696
Botanical	608,933	94,296	45,272	0	0	748,501
Facilities Management	447,984	17,085	275,923	0	48,000	788,992
Public Relations & Marketing	467,106	9,296	403,993	0	0	880,394
Visitor Services	711,805	18,090	576,537	0	0	1,306,432
Utilities	0	0	826,449	0	0	826,449
Operating Transfer to Special Rev. Fund	0	0	<u>39,000</u>	0	0	<u>39,000</u>
<b>TOTALS</b>	<u>5,249,384</u>	<u>333,828</u>	<u>3,325,874</u>	<u>0</u>	<u>48,000</u>	<u>8,957,086</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 5**

Fiscal Year 2009-10

**ADMINISTRATIVE DIVISION:**   General Administrative  
                                          Finance  
                                          Human Resources

**AMENDED MARCH 4, 2009**

**DESCRIPTION:**

	F/Y 2006-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$556,784	\$645,585	\$628,075	\$656,473
Departmental Supplies	11,656	16,755	16,450	16,532
Other Expenditures	232,757	158,785	286,278	287,709
Insurance - Property and Liability	190,204	74,772	228,000	228,000
Debt Service	253,217	288,104	158,786	0
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>32,844</u>	<u>68,418</u>	<u>76,300</u>	0
<b>TOTALS</b>	<u>1,277,462</u>	<u>1,232,419</u>	<u>1,393,889</u>	<u>1,188,715</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 6

ANIMAL CARE DIVISION:      General      Mammal  
                                         Bird            Reptile/Aquarium  
                                         Commissary    Veterinary

Fiscal Year 2009-10

AMENDED MARCH 4, 2009

DESCRIPTION:	F/Y 2006-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$1,893,190	\$1,993,633	\$2,099,730	\$2,194,218
Departmental Supplies	140,347	171,393	163,653	164,471
Other Expenditures	115,663	174,867	146,909	147,644
Animal Feed	322,776	387,611	459,250	484,553
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>23,233</u>	<u>57,524</u>	<u>7,100</u>	<u>0</u>
<b>TOTALS</b>	<b><u>2,495,209</u></b>	<b><u>2,785,028</u></b>	<b><u>2,876,642</u></b>	<b><u>2,990,886</u></b>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 7**

**EDUCATION DIVISION**

Fiscal Year 2009-10

**AMENDED MARCH 4, 2009**

DESCRIPTION:	F/Y 2006-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$134,376	\$140,607	\$155,833	\$162,845
Departmental Supplies	5,041	5,105	13,987	14,057
Other Expenditures	6,483	10,593	10,740	10,794
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>454</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
<b>TOTALS</b>	<u>146,354</u>	<u>156,305</u>	<u>181,560</u>	<u>187,696</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 8**

Fiscal Year 2009-10

**BOTANICAL DIVISION:**      General  
                                         Botanical Garden  
                                         Zoo Habitat  
                                         Greenhouse/Production

<b>AMENDED MARCH 4, 2009</b>	<b>F/Y 2006-07 Actual</b>	<b>F/Y 2007-08 Actual</b>	<b>Amended 2008-09 Budget</b>	<b>Preliminary 2009-10 Budget</b>
<b>DESCRIPTION:</b>				
Personal Services	\$578,649	\$573,755	\$582,711	\$608,933
Departmental Supplies	81,149	97,929	93,827	94,296
Other Expenditures	31,721	67,115	45,047	45,272
Major Repairs and Renovations	20,070	0	0	0
Capital Items	0	<u>10,305</u>	<u>47,215</u>	0
<b>TOTALS</b>	<u>711,589</u>	<u>749,104</u>	<u>768,800</u>	<u>748,501</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 9

FACILITIES MANAGEMENT DIVISION:

Fiscal Year 2009-10

Facilities Management  
Construction  
AMENDED MARCH 4, 2009

DESCRIPTION:

	F/Y 2006-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$395,394	\$384,701	\$428,693	\$447,984
Departmental Supplies	9,901	13,406	17,000	17,085
Other Expenditures	201,089	207,538	274,550	275,923
Major Repairs and Renovations	97,113	186,076	65,500	0
Capital Items	<u>19,207</u>	<u>3,248</u>	<u>6,300</u>	* <u>48,000</u>
<b>TOTALS</b>	<u>722,704</u>	<u>794,969</u>	<u>792,043</u>	<u>788,992</u>

\* Major repairs to parking lot adding a safe pedestrian walkway between Rivermont lot and main parking lot.

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 10**

Fiscal Year 2009-10

**PUBLIC RELATIONS & MARKETING**

Marketing & Public Relations  
Group Sales  
Art/Exhibits

**AMENDED MARCH 4, 2009**

DESCRIPTION:	F/Y 2006-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$368,578	\$380,990	\$446,991	\$467,106
Departmental Supplies	13,602	14,684	9,250	9,296
Other Expenditures	78,175	99,113	93,525	93,993
Advertising (Advertising amount is dependent upon and offset by accommodations & hospitality tax revenue - See Sched. 1)	223,521	367,222	304,000	310,000
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>9,465</u>	0	<u>7,000</u>	0
<b>TOTALS</b>	<u>693,341</u>	<u>862,009</u>	<u>860,766</u>	<u>880,394</u>



**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 11**

Fiscal Year 2009-10

**VISITOR SERVICES**

Admissions  
Grounds & Janitorial  
Public Safety

**AMENDED MARCH 4, 2009**

DESCRIPTION:	F/Y 2008-07 Actual	F/Y 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Personal Services	\$704,460	\$692,113	\$681,153	\$711,805
Departmental Supplies	22,656	26,036	18,000	18,090
Other Expenditures	107,128	128,463	146,812	147,546
Janitorial & Grounds Maint. Service Contract	401,003	412,817	426,857	428,991
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>399,115</u>	0	<u>7,000</u>	0
<b>TOTALS</b>	<u>1,634,362</u>	<u>1,259,429</u>	<u>1,279,822</u>	<u>1,306,432</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 12**

Fiscal Year 2009-10

**UTILITIES**

**AMENDED MARCH 4, 2009**

DESCRIPTION:	FY 2006-07 Actual	FY 2007-08 Actual	Amended 2008-09 Budget	Preliminary 2009-10 Budget
Electricity	\$429,766	\$525,786	\$504,000	\$514,040
Natural Gas	103,888	100,278	110,000	111,100
Water	52,934	68,113	59,400	66,878
Sewer	<u>112,930</u>	<u>142,256</u>	<u>133,100</u>	<u>134,431</u>
<b>TOTALS</b>	<u>699,518</u>	<u>836,433</u>	<u>806,500</u>	<u>826,449</u>

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 Fiscal Year 2009-10

Revenues:

<b>REQUESTED Lexington County Appropriation</b>	<b>\$ 1,868,834</b>	
Town of Irmo	300,000	
Total Revenues	300,000	\$ 2,168,834

Expenditures:

Salaries / Employee Benefits	\$ 1,654,884	
Contracted Services / Professional Services	36,000	
Conference / Meeting / Employee Education / Dues	12,800	
Gas / Fuel / Oil	32,000	
Insurance - Vehicle / Tort	19,700	
Protective Gear / Clothing / Physicals / Uniforms	55,000	
Repairs and Maintenance - Bldg / Small Equip / Vehicles	66,000	
Tax / License, Postage, and Supplies - Office / Operating	16,100	
Telephone Services and Utilities - Electricity / Water	61,000	
Technology	14,000	
800 MHz Radios	6,000	
Education / Fire Prevention	2,000	
Equipment Purchases/Emergency Vehicle Purchase	143,300	
Contingency	50,050	
Total Expenditures	50,050	2,168,834

Excess (Deficiency) of Revenues Over Expenditures

0

Estimated Fund Balance - Beginning of Fiscal Year

Information not provided

Projected Fund Balance - End of Fiscal Year

Information not provided

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 1994-95 through FY 2009-10

	Requested	Approved	Received	Dispersed	Difference	Millage
FY 1994-95	-	-	N/A	581,615 *	-	5.00
<small>* Separated from County Budget Mid-Year (December 1994)</small>						
FY 1995-96	-	-	771,058	810,578	(39,520)	9.40
FY 1996-97	732,814	732,814	865,260	864,963	297	9.40
FY 1997-98	843,500	843,500	854,760	854,760	0	9.40
FY 1998-99	1,700,000	1,700,000	891,600	871,486	20,114	18.40
FY 1999-00	926,000	926,000	897,477	917,600	(20,123)	9.40
FY 2000-01	1,015,000	1,015,000	899,995	899,986	9	9.40
FY 2001-02	1,060,850	1,060,850	973,074	973,074	0	8.790
FY 2002-03	1,041,409	1,041,409	1,425,573	1,425,637	(64)	13.931
FY 2003-04	1,564,000	1,564,000	1,458,982	1,458,918	64	14.265
FY 2004-05	1,625,500	1,557,693	1,485,975	1,485,975	0	14.593
FY 2005-06	1,528,000	1,528,000	1,656,564	1,656,564	0	12.834
FY 2006-07	1,662,349	1,662,349	1,564,910	1,564,910	0	13.270
FY 2007-08	1,606,753	1,606,753	1,732,018	1,732,018	0	13.990
FY 2008-09	1,836,032	1,836,032	1,634,907	1,584,232	50,675	14.678
<b>FY 2009-10</b>	<b>1,868,834</b>					

**134-1**

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 New Fire Station Operations Request  
 Fiscal Year 2009-10

Revenues:			
<b>REQUESTED Lexington County Appropriation*</b>	<b>839,830</b>		839,830
Expenditures:			
Salaries / Employee Benefits	\$ 652,000		
Conference / Meeting / Employee Education / Dues	4,280		
Gas / Fuel / Oil	12,800		
Insurance - Vehicle / Tort	7,800		
Protective Gear / Clothing / Physicals / Uniforms	19,800		
Repairs and Maintenance - Bldg / Small Equip / Vehicles	28,000		
Tax / License, Postage, and Supplies - Office / Operating	4,650		
Telephone Services and Utilities - Electricity / Water	18,000		
Technology	5,000		
800 MHz Radios	2,400		
Equipment Purchases/Emergency Vehicle Purchase	60,100		
Contingency	25,000		
Total Expenditures			839,830
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Fire District.

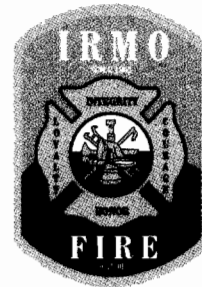
Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 2006-07 through FY 2009-10

	Requested	Recommended	Approved	Actual	Difference	Millage
FY 2006-07	900,220	0	0			
FY 2007-08	900,220	0	0			
Fy 2008-09	900,220	0	0			
<b>FY 2009-10</b>	<b>839,830</b>					

* Request for a millage increase.
-----------------------------------

# ***IRMO FIRE DISTRICT***

*Serving since 1963*



February 19, 2009

Members of Lexington County Council  
212 South Lake Drive  
Lexington, SC. 29072

Re: Budget Request for FY 2009/10

Dear Council members:

The Irmo Fire District provides fire protection, medical 1<sup>st</sup> response, and public safety education to nearly 45,000 Lexington County residents. We strive to give the highest level of service possible to our citizens with the resources at our disposal.

The citizens in our protection area charged the lowest possible insurance premiums in the unincorporated areas of Lexington County, because Irmo Fire Service maintains a class 4 ISO rating. This rating was achieved by using tax payer money in the most efficient manner possible. The district has a comprehensive, automatic mutual aid program with the Lexington County Fire Service, the Columbia Fire Department, and Richland County Public Safety. These working relationships help provide seamless delivery to our service area regardless of which agency responds. Our program uses the (closest fire station goes) application so that no duplication of service occurs.

Even with these improvements the Irmo Fire District is severely under staffed, stretched to its financial limits, and is at risk of losing its very favorable ISO rating. Loss of our rating would impact every home and business owner in the service area. Insurance rates would rise far beyond any millage increase for Irmo fire District.

Irmo Fire District is one of a few agencies that pays for itself several times over by returning the tax investment in the way of premium savings to all property owners. The residents of our service area currently invest an average of \$51 per person for fire services and in return save premium dollars in the hundreds and in some cases, thousands of dollars annually.

The attached itemized budget request for the 2009/10 budget year is based on the current millage rate for Irmo Fire District. Additionally, we request the cost to operate an additional fire station in the district. The Board of Fire Control and I ask that you

**134-3**

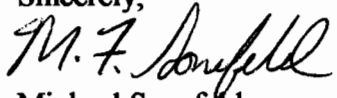
Phone: (803) 798-4979 • Fax: (803) 798-4680  
6017 St. Andrews Rd. • Columbia, SC 29212

Lexington County Council  
February 19, 2009

Page 2

continue to support Irmo Fire District in its mission to protect and educate the growing number of citizens and businesses in our service area.

Sincerely,

A handwritten signature in black ink, appearing to read "M. F. Sonefeld". The signature is written in a cursive style with a large, prominent "M" and "F".

Michael Sonefeld  
Chief

134-4

IRMO FIRE DISTRICT	Budget Request			IRMO FIRE DISTRICT	Budget Request	
	FY 2009				FY 2010	
				<b>Projected Revenue:</b>		
				Lexington County	\$1,868,834	
				Town of Irmo	\$300,000	
				Total	\$2,168,834	
<b>Revenue projections</b>						<b>Station 3</b>
Lexington County	1,836,032					<b>Proposed</b>
Town of Irmo	285,000					
<b>Total</b>	<b>2,121,032</b>					
			<b>Proposed</b>	<b>Personnel</b>	<b>Stations 1 and 2</b>	
<b>OPERATING EXPENSES</b>	<b>HQ</b>	<b>NL</b>	<b>Station 3</b>	545 Full Time Salaries	1,116,496	445,000
502- Contingency	19,409	19,276	0	546 Part Time Salaries	21,000	8,000
504 · CONTRACTED SERVICES	36,000	9,000	9000	515 FICA	87,018	34,800
511 · DUES AND SUBSCRIPTIONS	2,000	1,000	1000	534 SC Retirement	125,693	50,200
512 · EDUCATION/FIRE PREVENTION	500	500	300	567 Workers Comp	78,677	32,000
513 · EMPLOYEE EDUCATION	4,000	4,000	2000	<b>Total Personnel</b>	<b>1,428,884</b>	<b>570,000</b>
515 · EMPLOYER FICA	63,889	27,382	46950	<b>Operating Expenses</b>		
516 · EQUIPMENT PURCHASES	20,000	18,000	9000	503 Conferences/Meetings	✓ 2,000	✓ 800
516A · EMERGENCY VEHICLE PURCHASE	14,490	0	0	504 Professional Services	✓ 36,000	
518 · FUEL AND OIL	15,000	10,000	5200	511 Dues & Subscriptions	✓ 2,100	
519 · INSURANCE	132,000	59,439	54000	512 Education/Fire Prevention	✓ 2,000	
530 · PAYMENT- TRUCK	83,899	0	0	513 Emp Training & Education	✓ 8,700	✓ 3,480
531 · PERSONAL PROTECTIVE EQUIPMENT	4,000	4,000	6000	516 Equipment Purchases	✓ 45,000	✓ 18,000
533 · PHYSICALS	6,000	3,000	3700	516A Emergency Vehicles	✓ 14,300	✓ 8,500
534 · POLICE RETIREMENT	98,490	42,210	62000	518 Fuel and Oil	✓ 32,000	✓ 12,800
537 · POSTAGE	400	200	70	519 Liability & Vehicle Insurance	✓ 19,700	✓ 7,800
538 · RADIOS	5,000	3,000	1500	520 Health Insurance	✓ 226,000	✓ 82,000
540 · REPAIR AND MAINTENANCE	31,500	13,500	13500	530 Firefighting Vehicles	✓ 84,000	✓ 33,600
545 · SALARY	851,863	365,085	626000	531 Personal Protective Equip	✓ 35,000	✓ 14,000
555 · SUPPLIES	10,000	8,000	8000	533 Fitness Testing/Physicals	✓ 8,000	✓ 3,000
558 · TELEPHONE	11,000	5,000	6000	537 Postage	✓ 600	
562 · UNIFORMS	6,000	4,000	4000	538 Radios	✓ 6,000	✓ 2,400
563 · UTILITIES	17,000	13,000	13000	541 Bldg & Grounds Maintenance	✓ 25,000	✓ 12,000
567 · WORKERS COMPENSATION	51,000	28,000	29000	542 Small Equip Repairs	✓ 5,000	✓ 2,000
<b>Sub Totals</b>	<b>1,483,571</b>	<b>637,592</b>	<b>900,200</b>	543 Vehicle repairs	✓ 36,000	✓ 14,000
				554 Technology	✓ 14,000	✓ 5,000
<b>TOTAL REQUEST</b>	<b>3,021,231</b>			555 Operating/Office Supplies	✓ 15,500	✓ 4,650
				560 Mobile & Station Phones	✓ 20,000	✓ 7,000
				562 Uniforms	✓ 12,000	✓ 2,800
				563 Utilities	✓ 41,000	✓ 11,000
				Contingencies	50,050	25,000
				<b>Total Operating Expenses</b>	<b>739,950</b>	<b>269,830</b>
				<b>Total Personnel &amp; Operating</b>	<b>\$2,168,834.00</b>	<b>\$839,830.00</b>
				<b>TOTAL BUDGET REQUEST</b>		<b>\$3,008,664.00</b>

1345

## LINE ITEM DESCRIPTION FOR BUDGET DRAFT 2009-2010

### PERSONNEL

545. **SALARY:** Annual salary cost for 27 suppression and three administrative personnel excluding benefits.

546: **PART TIME SALARIES:** Annual cost for five part time firefighters to maintain minimal staffing levels.

515: **FICA:** This is the employer's portion of the FICA contribution.

534: **SC RETIREMENT:** Employers contribution PORs (Police Officer Retirement System)

567: **WORKERS COMPENSATION:** Employers portion of insurance based on job risk and history of claims.

### OPERATING EXPENSES

503: **CONFERENCES/MEETINGS:** Estimated cost for public hearings, commissioner meetings, and related conferences.

504: **PROFESSIONAL SERVICES:** This category includes services such as (telephone system, CPA/Auditors, Payroll services, Human Resources and Legal Counsel.)

511: **DUES AND SUBSCRIPTIONS:** Association dues, materials, videos and books related to fire department personnel.

512: **PUBLIC EDUCATION/FIRE PREVENTION:** Items relating to fire prevention programs (smoke detector, and coloring books.)

513: **EMPLOYEE TRAINING AND EDUCATION:** Fire department training for all personnel to include registration, travel and meals for out of station training.

516: **EQUIPMENT PURCHASES:** Generators, extrication equipment, and all gas power emergency equipment.

516A: **EMERGENCY VEHICLES:** Annual cost for command vehicles, fire inspector vehicle. This is the combined monthly payments for state leasing.

518: **FUEL AND OIL:** Fuel and lubricants to operate the fleet including administrative vehicles.



519: **INSURANCE:** Coverage for all vehicles, contents of the building, and liability coverage.

520: **HEALTH INSURANCE:** Premiums for employee health insurance, dental and long term disability coverage.

530: **FIRE FIGHTING VEHICLES:** Lease purchase annual payment for Ladder 1, Engine 2, Engine 3, and Squad 1.

531: **PERSONAL PROTECTIVE EQUIPMENT:** Annual replacement/ upgrades for self contained breathing apparatus, bunker gear as well as gloves, flash hoods and helmets.

533: **FITNESS TESTING/PHYSICALS:** OSHA/NFPA required annual physicals for all active and new members of the department.

537: **POSTAGE:** Postage for parcel and invoice needs.

538: **RADIOS:** Repair and maintenance for station radios, mobile and hand held units. Monthly premiums for access to the Palmetto 800 radio system.

541: **BUILDINGS AND GROUND MAINTENANCE:** Upkeep for the Northlake Station, Headquarters station, and the Life net grounds.

542: **SMALL EQUIPMENT REPAIRS:** Repair and maintenance to all gas powered emergency equipment.

543: **VEHICLE REPAIRS:** Preventive maintenance and repairs on all station vehicles.

554: **TECHNOLOGY:** Replacement and upgrade to computer servers, software, and monitoring equipment.

555: **OPERATING/ OFFICE SUPPLIES:** Includes cleaning supplies and office materials for both stations.

560: **MOBLILE AND STATION PHONES:** Annual cost for eight mobile/ two way phones, and land lines for both fire stations and Life net building.

562: **UNIFORMS:** This includes annual cost to outfit all personal in required station wear.

563: **UTILITIES:** Yearly cost for electricity, water, natural gas, and sewer for both stations.

**CONTINGENCIES:** This line item is used to address unforeseen increases during the fiscal year.

*134-8*