

Appendix C: Implementation Plan Checklist

Implementation Plan Checklist

(CDBG-DR Grants under Public Law 114-113)

Each State or UGLG receiving a direct allocation in the Notice must submit an Implementation Plan in that contains the following information that described the grantee's capacity to carry out the recovery :

| Question | Answer |
|---|--------|
| 1. Capacity. Does the Grantee's Implementation Plan include the following: | |
| a. Assessment of capacity to carry out recovery efforts? | Yes |
| b. Timeline with milestons describing when and how the Grantee wil address all capacity gaps identified? | Yes |
| 2. Staffing. Has the Grantee's Implementation Plan identified personnel that will be in place for the following functions: | |
| a. Case management, in proportion to applicant population? | Yes |
| b. Program managers for housing, economic revitalization, and infrastructure programs? | Yes |
| c. Procurement/ contract management? | Yes |
| d. Environmental compliance and compliance with applicable requirements? | Yes |
| e. Monitoring and quality assurance? | Yes |